

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS AND  
CARSON RIVER WATERSHED COMMITTEE MEETING  
April 17, 2019, 6:30 P.M.

Minutes

Vice Chairman Thaler called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30 p.m. at the Lyon County Utilities Conference Room, 34 Lakes Blvd., Suite 103, in Dayton. Roll call of the CWSD Board was taken and a quorum was determined to be present.

**CWSD Directors present:**

Brad Bonkowski, Treasurer  
Stacey Giomi, Director  
Ken Gray, Director  
Ernie Schank, Director  
Fred Stodieck, Director  
Steve Thaler, Vice Chairman  
Mike Workman, Director

**Others present:**

Shane Fryer, Watershed Program Manager  
David Griffith, Committee Member  
Rob Holley, Public  
Edwin James, General Manager  
Catrina Schambra, Administrative Assistant/Secretary to the Board  
Debbie Neddenriep, Water Resource Specialist II  
Bettina Scherer, Public

The Pledge of Allegiance was led by Vice Chairman Thaler.

**Item #4 – Discussion Only: Public Comment** – Ed James announced Austin Osborne is the new Storey County Manager.

**Item #5 – For Possible Action: Approval of Agenda.** Vice Chairman Thaler announced we would be combining Items 23 & 24 and Items 26 & 27 on the agenda.

*Director Schank made the motion to approve the agenda as amended. The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item #6 – For Possible Action: Approval of the Board Meeting Minutes of March 18 & 20, 2019.**

*Director Stodieck made the motion to approve the Board Meeting Minutes of March 18, 2019 (Strategic Planning Session) and March 20, 2019 as presented. The motion was seconded by Director Workman and unanimously approved by the Board.*

**CONSENT AGENDA**

**Item # 7 - For Possible Action: Approval of Treasurer's Report for March 2019.**

**Item # 8 - For Possible Action: Payment of Bills for March 2019.**

**Item # 9 - For Possible Action: Approval of the Public Records Request Policy and Request Form.**

**Item # 10 - For Possible Action: Approval of the Purchasing Policies and Procedures.**

**Item # 11 - For Possible Action: Approval of the Credit Card Policies and Procedures.**

**Item # 12 - For Possible Action: Approval of the Fraud, Waste & Abuse Policy.**

**Item # 13 - For Possible Action: Approval of the Americans with Disabilities Act (ADA) Notice and Grievance Procedure.**

**Item # 14 - For Possible Action: Approval of the revised Director Meeting Compensation Policy and Procedure.**

**Item # 15 - For Possible Action: Approval of a 2% COLA Adjustment for FY 2019-2020.**

**Item # 15 - For Possible Action: Approval to dispose of various pieces of outdated or non-functioning office equipment.**

**Item # 17 - For Possible Action: Approval of increase in Administrative Assistant hours from 35 to 40 per week.**

**Item # 18 - For Possible Action: Approval of the Amendment to Agreement #2017-18 with NEON for time extension and increase the funding by \$21,500.**

**Item # 19 - For Possible Action: Approval of the Amendment to Agreement #2018-3 with River Wranglers to increase the funding by an amount not-to-exceed \$1,500.**

*Director Schank made a motion to pull Items 10 & 14 for further discussion and to approve all other Consent Agenda items as presented. The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item # 10 - For Possible Action: Approval of the Purchasing Policies and Procedures.**

*Following discussion, Director Giomi made a motion to amend page one, third paragraph from bottom sentence AND page 3 first sentence to read "... in compliance with Federal, State and local laws." The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item # 14 - For Possible Action: Approval of the revised Director Meeting Compensation Policy and Procedure.**

*Following brief discussion, Director Schank made a motion to approve the revised policy with all being covered by mileage reimbursement effective TODAY. The motion was seconded by Director Workman and was approved by majority of the Board, with only Director Gray opposed.*

**\*\*END OF CONSENT AGENDA\*\***

**RECESS TO CONVENE AS THE CARSON RIVER WATERSHED COMMITTEE**

**Item #20 – Roll Call** – Vice Chairman Thaler convened the Carson River Watershed Committee and a roll call was taken. Committee Members present: CWSD Directors as present in roll call above and David Griffith, Alpine County.

**Item #21 – Discussion Only: Public Comment** – None

**Item #22 – For Discussion Only: A presentation by Rob Holley with the Dayton Valley Conservation District (DVCD) regarding their river projects.** Mr. Holley was our host for the Dayton tour this afternoon, showing and explaining the Dayton Bridge and Fort Churchill projects.

Mr. Holley says he already has his people lined up to do the work on his current 100 Foot project which is targeted to start in the next two weeks. This project is to stabilize the river banks before the spring runoff. He also explained the carryover of the Fort Churchill project and why it had to be sidelined until later this year. The Fort Churchill funds are expected to be used in August. This will add a better de-water element to the bid because of the increased water in the snowcap. The project is slated to be completed by October. Fort Churchill is the longest project to date for DVCD.

Other DVCD projects including the flooding assistance will be expended by the end of this fiscal year, June 2019. He discussed how the general operating carryover will be used this Fall. He mainly wanted to assure CWSD that the money allocated will be spent.

Director Gray thanked him for his tour and presentation and asked that he might do the same for the Lyon County Board, as well. It would be good to have the Board hear directly from him.

Mr. James wanted to point out that permits were required for the DVCD projects and that they are now in place and ready to go.

Director Workman asked about using stream barbs to save time and money. Mr. Holley discussed this and says there are three elements to a successful river project: a 3 to 1 slope; a completely armored bank and bioengineering.

**Item #23 – For Possible Recommendation: Discussion regarding changes to the Carson River Watershed Committee Policy and,****Item #24 – For Possible Recommendation: Discussion regarding proposed modification to the CWSD Board Agenda.** – *Combined for discussion per earlier motion.*

Mr. James explained that Patrick King had set up a meeting with the Attorney General regarding ways to streamline the CWSD agenda. It is of utmost importance that we can assure Alpine and Story Counties an equal voice on the Board, while still maintaining compliance with the Open Meeting Law.

Director Bonkowski questioned the ability to convene both at the same time without equal membership. Mr. King says the Attorney General approved us combining our agenda.

Directors Bonkowski and Giomi both agree the Roll Call must be combined. First Directors, then Committee Members. Director Giomi also thinks it would be a good idea to have a hand vote versus a voice vote. Director Schank disagrees, suggesting that if we name any “nays” for the record (voice recording of meeting) that this will be enough record.

*Director Giomi made a motion to recommend approval of the changes to the Carson River Watershed Committee Policy as presented. The motion was seconded by Director Gray and unanimously approved by the Board.*

*Director Bonkowski made a motion to recommend approval of the changes to the Carson Water Subconservancy District Agenda as presented to include the combined Roll Call of Directors, then Committee Members. The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item #25 – For Possible Recommendation: Discussion regarding the 2019 Nevada Legislative Session.** Mr. James gave a brief report of the status of the bills in this legislative session which were listed in detail in the Board Agenda package. He went over specific bills.

*No action was taken.*

**Item #26 – For Possible Recommendation: Discussion regarding draft Indirect Cost Policy and,**

**Item #27 – For Possible Recommendation: Discussion regarding draft Fringe Benefit Calculation Policy.** - Combined for discussion per earlier motion.

Mr. James explained how these policies came about due to a meeting with our auditor in preparation for a Single Audit that we are expecting this year. Our auditor pointed out several areas where we were not in compliance with required policies and procedures.

Mr. James explained that we are using FEMA method to calculate fringe benefits and indirect costs for the FEMA grants but not the NDEP grants. Staff met with NDEP representatives to discuss changing how CWSD calculates fringe benefits and indirect costs to be consistent with our FEMA grants. NDEP staff did not know how the state calculates their fringe benefits and indirect costs. They will get back to us soon.

Director Bonkowski thinks we should table this until we hear back from NDEP.

*Director Giomi made a motion to table Items 26 & 27 until it is determined the best method of calculation for our use. The motion was seconded by Director Stodieck and unanimously approved by the Board.*

**Item #28 – For Discussion Only: Public Comment – None**

**ADJOURN TO RECONVENE AT 7:16 PM AS  
THE CARSON WATER SUBCONSERVANCY DISTRICT BOARD OF DIRECTORS**

**Item #29 – For Possible Action: Approve changes to the Carson River Watershed Committee Policy.**

*Director Bonkowski made a motion to approve the changes to the Carson River Watershed Committee Policy as presented. The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item #30 – For Possible Action: Approve proposed modification to the CWSD Board Agenda.**

*Director Workman made a motion to approve the changes to the Carson Water Subconservancy District Agenda as presented to include the combined Roll Call of Directors, then Committee*

*Members. The motion was seconded by Director Schank and unanimously approved by the Board.*

**Item #31 – For Possible Action: Approve Indirect Cost Policy. – Tabled**

**Item #32 – For Possible Action: Approve Benefit Calculation Policy. – Tabled**

**Item #33 – For Discussion Only: Staff Reports**

**General Manager** - Mr. James reported on the following:

- It's time for the General Manager Annual Assessment. Catrina will be contacting Board members to arrange the meetings.
- We have begun our Board meeting field trips with this trip to Dayton. We are hoping to arrange a tour and meeting in Douglas County for May 15.
- May 20, 2019 will be our annual Public Hearing for the 2019-2020 Budget at 8:30 am at the CWSD Conference Room. Directors Thaler (to Chair), Gray and Giomi are planning to come in person, others can teleconference. Please RSVP to Catrina to confirm quorum.
- We are changing banks from Bank of America to US Bank due to ongoing issues with our local branch.
- Please contact Catrina with Field Trip ideas as she is scheduling them now through October.
- Kudos to Mr. King for the great job on the Amicus Brief!
- Marlette Water System Update: The State has been in negotiations with Carson City for a new contract for Marlette water, but seems to be getting nowhere so the state is looking in another direction; possibly to sell water to Truckee Meadows Water Authority (TMWA). Carson City is concerned with the possible change. These discussions are in the preliminary stages. There is 3,000 Acre Feet at Marlette Lake.
- CWSD has been nominated for a national FEMA Award. We are waiting to hear if we are in the top 4 and if so, we will send Ms. Neddenriep to Cleveland to accept the honor.
- Brenda Hunt is recovering and working from home following her skiing accident last month.
- The CWSD spring newsletter is part of the handouts tonight and posted on our website.

**Legal** – Mr. King talked about the Amicus Brief that was filed on April 12, 2019. There were no problems and the filing has been accepted. The counties who joined us in the filing were: Douglas, Elko, Storey and the Humboldt River Basin Water Authority. Lander, Humboldt and Carson City Counties filed independent statements of interest. Our brief was within two words of our word count allowance!

Mr. King says he hopes the Nevada Supreme Court sees it our way, and it was his honor to file this brief. What a great way to learn water law! Director Thaler asked Mr. King to keep us advised if there are oral arguments, as several Board members would like to attend.

**Correspondence** - None

**Item #34 – For Discussion Only: Directors Reports**

Director Schank says he likes the new format of the agenda. It's easier to read.

Director Workman who also serves on the State Board for Financing Water Projects, reports we are doing well with water – lots of money to restore and upgrade the water system in Nevada. The program is good and sound.

Director Stodieck ask Mr. King, if the brief was filed on April 12, how soon until we hear from the Supreme Court? Mr. King replies that it is filed and accepted and now we wait. He will keep us advised of any response he receives.

Director Giomi reports he received a great report on the Carson City Water Master Plan. He will pass along if anyone is interested.

Mr. Fryer reported on the Friday Night Boat Club; It's every week, 20-30 boats at a time. Also, CWSD is looking at May 18<sup>th</sup> for the first East Fork Float. The Brunswick Float (lower Carson) is slated for May 31 – that's 5 or 6 boats on the river.

**Item #35 – For Discussion Only: Update on activities in Alpine County.**

Committee Member Griffith reported on the Leviathan Mine. The ponds are full; the state of California is planning to start treatment to prevent the ponds from overflowing.

**Item #36 – For Discussion Only: Update on activities in Storey County. - None**

**Item #37 – For Discussion Only: Public Comment –**

Bettina Scherer reported on upcoming meetings within the Watershed:

- May 14 - Conservation District Day, 11:30 – 1pm, Legislative Building
- May 16 – Area 2/3 Joint Meeting, 11am, Fallon
- June 14 – Demystifying NRCS Contracts, Area 1, w/BBQ at park in Elko

There being no further business to come before the Board, Vice Chairman Thaler adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Catrina Schambra  
Secretary to the Board