

**CARSON WATER SUBCONSERVANCY DISTRICT
ADMINISTRATIVE COMMITTEE
November 3, 2017, 9:00 A.M.**

Meeting Minutes

Committee Members Present:

Karen Abowd, Carson City
Carl Erquiaga, Churchill County
Don Jardine, Alpine County
Doug Johnson, Douglas County
Chuck Roberts, Lyon County

Staff Present:

George Benesch, CWSD Attorney
Ed James, General Manager
Toni Leffler, Administrative Assistant

Others Present: none

Committee Member Abowd called the meeting of the Administrative Committee to order at 9:00 a.m. in the Conference Room of Carson Water Subconservancy, 777 East William Street, Suite 110, Carson City, Nevada. A quorum of the Administrative Committee was present.

Item #3 – Discussion Only: Public Comment - None

Item #4 - For Possible Action: Approval of the Administrative Committee minutes from September 15, 2017. *Committee Member Johnson made a motion to approve the Administrative Committee minutes from September 15, 2017, which was seconded by Committee Member Roberts and unanimously approved by the Administrative Committee, with Committee Members Erquiaga and Jardine abstaining for not having been at that meeting.*

Item #5 - For Possible Action: Consider an alternative structure to involve Alpine County in the Carson River Watershed process with CWSD. Mr. James explained that on October 20 he met with Director Roberts and George Benesch to get a better understanding of Director Roberts' concerns and potential solutions. One solution to appropriately involve Alpine County representatives in CWSD meetings is to create a Carson River Watershed Committee which would be held in conjunction with the Board meetings. The committee would be convened instead of the Joint Powers Authority Board. The advantage of utilizing a committee is that anyone can be appointed to the committee and have full participation in making recommendations to the CWSD Board. Creation of the Carson River Watershed Committee will be on the November Board meeting agenda for approval.

Committee Member Abowd asked how CWSD could bring Storey County into the picture. Mr. James responded that Storey County can come in through this process or by legislative action. Mr. Benesch noted that adopting this format doesn't automatically include Storey County, but they can participate in the future by Board action. The Joint Powers Agreement with Alpine County stays in effect.

No public comment. *Committee Member Roberts made the motion that the Administrative Committee recommend CWSD Board approval of the concept of the Carson River Watershed Committee as a means of including Alpine County in the Carson River Watershed process with CWSD. Committee Member Johnson seconded the motion which was unanimously approved by the Administrative Committee.*

Committee Member Jardine noted that belonging to this structure (CWSD) can be a safety feature for Alpine County as California laws change.

Item #6 - For Possible Action: Review of the proposed CWSD's Carson River Watershed Committee Policy. Mr. James explained that this item is to identify the policy for creating the Carson River Watershed Committee. No one on the Administrative Committee had an issue with the proposed policy.

No public comment. *Committee Member Jardine made the motion that the Administrative Committee recommend CWSD Board approval of the proposed CWSD Carson River Watershed Committee Policy. The motion was seconded by Committee Member Erquiaga and unanimously approved by the Administrative Committee.*

Item #7 – For Possible Action: Review proposed Memorandum of Understanding to allow CWSD to receive funds from Alpine County and for CWSD to reimburse Alpine County for the cost of their representatives attending CWSD Board and Committee meetings. Mr. James explained that this draft Memorandum of Understanding (MOU) is to clarify Alpine County's contribution to CWSD and CWSD's commitment to reimburse Alpine County for their representatives to participate in CWSD meetings.

Mr. Benesch mentioned that this started out as an agreement, but a MOU fit better. Committee Member Abowd asked if this resolves the workers comp issue. Mr. James responded that this helps identify the Alpine County representatives as Alpine County employees under California Workers Comp. He is working with CWSD's representative at Pro Group Management to clear up CWSD's responsibilities for workers comp for the Board.

Committee Member Jardine asked if this MOU would help Alpine County to address river repairs. Mr. James responded that CWSD can assist Alpine County with river repairs. Mr. James will need to research California laws regarding river bed ownership.

Committee Member Jardine invited Mr. James to attend the next South Tahoe PUD meeting regarding Harvey Reservoir.

No public comment. *Committee Member Jardine made the motion that the Administrative Committee recommend that the CWSD Board approve the proposed Memorandum of Understanding to allow CWSD to receive funds from Alpine County and for CWSD to reimburse*

Alpine County for the cost of their representatives attending CWSD Board and Committee meetings. Committee Member Erquiaga seconded the motion which was unanimously approved by the Administrative Committee.

Item #8 – Discussion Only: Public Comment. Mr. James noted that the Administrative Committee will have one more meeting in 2017 to review candidates for the 2018 Andy Aldax Award. Committee Member Roberts noted that the new process of including Alpine County broadens their involvement instead of constricting it. Mr. James mentioned that since items are discussed during the Carson River Watershed Committee portion of the Board meeting, we may be able to streamline the CWSD Board action process by acting on all the items on the agenda with one motion. Committee Member Johnson mentioned that he saw Austin Osborn yesterday, and Mr. Osborne’s only reason for not attending recent CWSD Board meetings is that he is just very busy.

Item #12 – Adjournment. *There being no further business to come before the Administrative Committee, Committee Member Johnson made the motion to adjourn, with a second from Committee Member Erquiaga, and the meeting adjourned at 9:17 a.m.*

Respectfully submitted,

Toni Leffler
Secretary