

## PUBLIC NOTICE

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CARSON WATER SUBCONSERVANCY DISTRICT WILL BE HELD ON WEDNESDAY, DECEMBER 18, 2013, AT 6:30 P.M. AT THE RED'S OLD 395 GRILL, 1055 S. CARSON ST., CARSON CITY, NEVADA. A QUORUM OF THE DOUGLAS COUNTY BOARD OF COMMISSIONERS MAY BE PRESENT AT THIS MEETING. THOSE COMMISSIONERS WILL BE DELIBERATING AND TAKING ACTION ONLY IN THEIR ROLE AS DIRECTORS OF THE CARSON WATER SUBCONSERVANCY DISTRICT. DINNER FOR THE CWSD BOARD AND STAFF WILL BE HELD AT 5:00 P.M. AT RED'S OLD 395 GRILL, 1055 S. CARSON ST., CARSON CITY, NEVADA. A QUORUM OF CWSD DIRECTORS MAY BE PRESENT BUT NO ACTION WILL BE TAKEN BY THE BOARD AT THE DINNER.

s/TONI LEFFLER  
SECRETARY

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ITEMS ON THE AGENDA MAY BE TAKEN OUT OF ORDER. THE PUBLIC BODY MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION. THE PUBLIC BODY MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM ON THE AGENDA AT ANY TIME.

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### AGENDA

1. Call to Order
2. Convene CWSD/Alpine County Joint Powers Board
3. Roll Call
4. Pledge of Allegiance
5. Approval of Agenda
6. Approval of November 16, 2013, Board Meeting Minutes
7. Public Comment

### CONSENT AGENDA

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ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND MAY BE ACTED UPON BY THE BOARD OF DIRECTORS WITH ONE ACTION AND WITHOUT AN EXTENSIVE HEARING. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED AND ACTED UPON SEPARATELY DURING THIS MEETING.

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8. Approval of Treasurer's Report for November 2013.
9. Payment of Bills for November 2013.
10. Discussion for possible action regarding entering into an agreement with River Wranglers to provide Environmental Education Outreach.
11. Discussion for possible action regarding approval to apply for the Nevada Division of State Parks (NDSP) Motorized Recreational Trails grant.

### \*\*END OF CONSENT AGENDA\*\*

12. Discussion for possible action regarding approval of the 2014 candidate for the Andy Aldax Carson River Watershed Award.
13. Discussion for possible action regarding an update on the dam work completed at Lost Lakes.
14. Discussion for possible action regarding an update on the Nevada Department of Agriculture (NDA) hearing on Mayweed Chamomile.
15. Discussion and possible action regarding pursuit of a US Bureau of Reclamation (USBR) WaterSMART grant to fund water conservation projects as recommended in the Comprehensive Regional Water System Plan.
16. Staff Reports
  - General Manager
  - Legal
  - Correspondence
17. Directors Reports
18. Public Comment
19. Adjournment

Supporting information is available through Toni Leffler, 777 E. William St., #110A, Carson City, NV 89701, 775-887-7450, [toni@cwdsd.org](mailto:toni@cwdsd.org) and on CWSD website at [www.cwdsd.org](http://www.cwdsd.org). This notice has been posted on DECEMBER 11, 2013, at the following locations:

- Dayton Utilities Complex
- Lyon County Courthouse
- Carson City Hall
- Alpine County Administrative Building

- Douglas County Manager's Office
- Churchill County Administrative Complex
- Carson Water Subconservancy District Office

**AGENDA ITEM #6  
MINUTES OF LAST  
BOARD MEETING**

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS MEETING  
November 20, 2013, 6:30 P.M.  
Minutes

Directors present:

Karen Abowd  
Ray Fierro  
Don Frensdorff  
Doug Johnson  
Greg Lynn, Vice Chairman  
John McKenna, Treasurer  
Austin Osborne, Storey County  
Barry Penzel  
Mary Rawson  
Ernie Schank, Chairman

Directors not present:

Carl Erquiaga  
Don Jardine  
Joe Ricci  
Fred Stodieck

Staff present:

Edwin James, General Manager  
Toni Leffler, Administrative Assistant/Board Secretary

Also present:

Brian Crowe, Churchill County  
Jeremy Drew, Resource Concepts, Inc.  
Beth Farley, Kohn & Company  
Mark Gonzales, Gardnerville Water Company  
David Hillis, Stanka Consulting  
Terri Periera, Churchill County Planning

Chairman Schank called the meeting to order at 6:31p.m. in Room #1214 of the Nevada State Legislature Building, 401 S. Carson St., Carson City, Nevada. The CWSD/Alpine County Joint Powers Board was convened. Roll call was taken and a quorum was determined to be present. The Pledge of Allegiance was lead by Director Johnson.

Item #5 - Approval of Agenda. *Director Johnson made the motion to approve the agenda. The motion was seconded by Director Abowd and unanimously approved by the Board.*

Item #6 - Approval of October 16, 2013, Board Meeting Minutes. *Director Abowd made the motion to approve the October 16, 2013, Board meeting minutes, which were seconded by Director*

*McKenna and unanimously approved by the Board, with Directors Johnson and Osborne abstaining as not being present at that meeting.*

Item #7 - Public Comment. None

#### CONSENT AGENDA

Item #8 - Approval of Treasurer's Report for October 2013.

Item #9 - Payment of Bills for October 2013.

Item #10 - Discussion for possible action regarding approval of Interlocal Contract #2013-11 with Douglas County for Sierra Country Estates water system evaluation.

Item #11 - Discussion for possible action regarding approval for the General Manager to attend the 2014 NWRA Annual Conference in Las Vegas on February 4-6, 2014.

*Director Lynn made the motion to approve the consent agenda items #8-11. The motion was seconded by Director McKenna and unanimously approved by the Board. There was no public comment.*

#### \*\*END OF CONSENT AGENDA\*\*

Item #12 - Discussion for possible action regarding the fiscal year 2012-13 audit. Beth Farley, partner in Kohn and Company, presented the CWSD audit for FY 2012-13. She thanked CWSD for having Kohn and Company do the audit. There were some clarifying standards for the audit this year highlighting the auditors and manager's responsibilities. The Board is looking for an unqualified, clean opinion from the auditors. Ms. Farley went over the Executive Summary and explained that there was a reduction from the beginning to ending balances which reflects planned projects.

Statement of New Position on page 9, Government-Wide Financial Statement, is on a full-accrual basis showing everything that's owed. The biggest unusual situation is intangible asset in potential usage for pipeline in Carson City and Douglas County. There is a concession agreement with both counties which agrees to allow for potential future income which creates bond payment and asset exchange.

Page 10, Statement of Activities, Government-Wide, breaks down operating grants and contributions. This reflects an overall net change in position of a decrease of \$7,555.

Page 11, Balance Sheet, Fund Financial Statement – total assets of \$1.4 million which doesn't include capital assets. At bottom reconciliation between page 9 and 10 showing difference between statements. The Fund Balance and Other Credits are in prepaid expenses and funds designated for future projects. The Acquisition/Construction Fund and the Floodplain Management Fund are committed funds.

Page 12, Statement of Revenue, Expenditures and Changes in Fund Balances indicates a reduction in beginning and ending balances for FY12-13 of \$635,376.

Page 13 is the Reconciliation of the Statement of Revenue, Expenses, and Changes in Fund Balance to the Statement of Activities which reflects a decrease in net position of governmental activities of \$7,555. For FY 2012-13, CWSD expended \$450,000 towards capital outlay.

Mr. James explained that CWSD has expanded the capacity of pipelines. If a government agency wants to use CWSD pipeline capacity, they would not pay for the capacity; but if a private party uses it, they would reimburse CWSD, which is reflected in this value. CWSD has an obligation of \$250,000 each to Douglas County and Carson City for 20 years. There is no depreciation in accordance with GASB's requirements.

Director Johnson asked how Ms. Farley valued the water rights. Ms. Farley explained that she used the purchase cost, not fair market value.

Ms. Farley continued to explain the Notes to Financial Statements beginning on page 15. Note 1 is a Summary of Significant Accounting Policies. Note 2 is regarding Compliance with Nevada Revised Statutes and the Nevada Administrative Code. Note 3 explains Cash and Investments. Note 4 outlines Capital Assets. Note 5 is regarding accrued compensated absences. Note 6 is a breakdown of assets and long-term obligations and annual requirements to make those payments. Note 7 is regarding Lease Transactions. Note 8 explains the Defined Benefit Pension Plan. Note 9 is regarding Contingencies and risk Management. Finally, Note 10 on page 21 explained the New Pronouncements on GASB Statement No. 63. The only difference for CWSD is that "net assets" is now called "net position."

Page 23, Budget vs. Actual in the General Fund, shows that CWSD was under budget for total revenue by \$4,906 and under budget for expenses by \$456,893.

Page 24, Budget vs. Actual for the Floodplain Fund shows a decrease of revenue of \$852 and a decrease in anticipated expenditures of \$392,049.

Page 27, Budget vs. Actual in the Capital Projects (Acquisition/Construction) Fund showed the revenue was greater than budgeted by \$478 and expenditures were less by \$680,000.

Page 29, Independent Auditors Report with Federal Standards concludes that CWSD received a clean and unqualified opinion.

Page 30, Independent Auditors' Report in Compliance with NRS also offers a clean and unqualified opinion.

The two page report which is a standard board communication reflects no difficulties or disagreements with management. Journal entries will be given staff to make corrections in the audit process. The auditors' recommendation that timesheets be reconciled between Carson City payroll timesheets and grant monthly timesheets has been accomplished. Director Fierro asked why there were two timesheets, and Mr. James explained that one is for total hours per day for payroll to Carson City and the other is breaking down time for 10 different grants (activity-based timesheet). Carson City pays CWSD for all staff time and CWSD is reimbursed by the grants. CWSD reimburses Carson City for payroll expenditures because they handle our payroll. Some grants include a salary reimbursement that we must keep track of.

*Director Lynn made the motion to accept the FY 2012-13 audit as presented. The motion was seconded by Director Johnson and unanimously approved by the Board.*

Item #13 - Discussion and possible action regarding hiring Resource Concepts, Inc. to prepare a report for 208 funding for the Promotion of Low Impact Development in the Carson River Watershed. Mr. James explained that CWSD got funding from the State for the Clean Water Act 208 Plan. A lot of the information gathered by Resource Concepts, Inc. (RCI) for the Municipal Separate Sewer and Stormwater System (MS4) program was the same as what we need for the Lower Impact Development (LID) project.

Jeremy Drew with RCI explained that the proposal in the Board package is pretty straight forward, and RCI is involved in two existing projects. The Indian Hills GID has hired RCI to update the Stormwater Management Plan using minimum control measures is about development which fits nicely with the LID project. Also, RCI is working with NDEP on the Stormwater Circuit Rider Program to provide assistance in stormwater technical support. The focus is on economies of scale, synergy, and consistency between entities. The research for both these programs is also useful in the LID program.

*Director Lynn made the motion to hire Resource Concepts, Inc. to prepare a report for 208 funding for the Promotion of Low Impact Development in the Carson River Watershed. The motion was seconded by Director Penzel and unanimously approved by the Board.*

Item #14 - Discussion for possible action regarding a presentation from David Hillis of Stanka Consulting on the development of Carson River Dedication and Deed Tracking Database for Municipal Use. David Hillis of Stanka Consulting explained that they have been talking with Churchill County to work with them on a database to manage their water rights. The database needs constant attention.

Project consists of collecting and reviewing all past water right transfers, designing a specific Assess based database for each municipality to manage water rights.

It is needed because municipalities in and around the Carson River have accepted numerous deeded and/or dedicated Carson River surface water rights.

Benefits of the project include:

- Being a single place for all deeds and dedications files (digital).
- Providing treasurers with reliable data for asset management.
- Providing management with a comprehensive list and the status of all water rights and commitments to those water rights.
- The database will identify any actions required to ensure water rights are kept in good standing.

There are three phases in creating the database:

1. Meet with all potential users to determine an estimate of the scope (number of deeds) for each County/City and evaluate the current filing/organization system.
2. Determine the attributes needs for each file, determine top level management reporting requirements, and design an Assess database.
3. Present the database to the end users' management and staff.

Stanka has completed an Access database for the City of Fernley to manage large amounts of data. Mr. Hillis showed the easy to use database.

Director Penzel asked how Stanka Consulting would coordinate with the key database in the State Engineer's office. Mr. Hillis noted that the State Engineer does not maintain records on dedications of water rights. This database can also record priority/seniority of those water rights.

Mr. Benesch asked if Fernley's information is proprietary or can be pulled from the internet. Mr. Hillis responded that all the information is public record. This is a management tool of the municipality and can be released at their discretion. Mr. Benesch asked what the service cost. Mr. Hillis responded that Stanka Consulting prepared a cost estimate to create the database to meet their needs and that it depends on how many water right dedications they have and the state of their records. The estimate for Fernley was about \$27,000. Mr. James pointed out that this is an information item. Churchill County may bring a request to CWSD for funding assistance next fiscal year. All counties and entities have these records, but they may not have a functioning system in place. A database like this might possibly benefit watershed-wide. Mr. James wanted Board to be aware of project.

Director McKenna asked if it would be possible to refer to the database if a water right were offered for sale or temporary rent on the system, creating a market for water rights in drought years. Mr. Hillis answered that it could.

Director Penzel asked if this system can help the Federal Water Master also to determine what water rights are going to get served. Mr. James responded that the Water Master has an elaborate system but this might be a project to be considered. Mr. James explained that part of the Water Master's challenge has to do with subdividing parcels to serve.

Director Johnson noted that success with Fernley had to be pretty complicated. We will keep an eye on Churchill County to see where they go with Stanka's proposal and have Mr. Hillis come back to report.

Director Schank asked if Fernley is trying to recoup costs for developing the database. Mr. Hillis responded that Stanka had to tailor the database for Fernley's use. A database would be custom made for each entity. Fields might be made specific to an entity but the creation of it would be proprietary to that entity. Stanka provides training to the entity staff to update the database. If a database was created for the entire watershed, similar entries could be entered by individual entities.

Mr. James noted that this presentation is to educate the Board about what Churchill County is working on which might be applicable to other entities. There may be economies of scale.

Director Schank asked Mr. Benesch whether private and individual water rights are kept private. What about a public entity? Does the taxpayer in that community have the right to access this database? Mr. Benesch responded that all the data is public information incorporated in the database, just customized for each entity. Director Schank expressed his concern that once private information is in the database of a municipality, public records access would allow for any individual to view private information. Mr. Hillis noted that an hydrographic abstract of all water

rights already exists on the State Engineer's website by basin. Stanka brought information from many sources and made it easier to use.

Public Comment: Terri Periera is Associate Planner of Churchill County. She administers the water right dedication program for Churchill County. She explained that as people brought forth deeds the dilemma was determining the status of the water. The Newlands Water Protective Association helped provide information. She has the paper deed but does not know if it is or is going to be in a lawsuit, etc. This combines information from different entities into one place so she has the information she needs to manage the water. The Churchill County Water Right Dedication Program is not transferring water to Churchill County because they don't have a treatment facility. They can also create a map from the database. It is extremely helpful to coordinate all the information.

*No action was taken on this item; receive and file.*

Item #15 - Discussion for possible action regarding assisting regional cooperation among the various water purveyors in the watershed. Mr. James explained that he has been giving presentations to most of the water purveyors. Debbie Neddenriep is at Indian Hills GID giving the presentation tonight. Mr. James will go to Silver Springs GID in January. The presentation is generally accepted and he talked about how the water purveyors could coordinate communication among themselves. Mr. James would like to begin talking with staff of the water purveyors about what process would help facilitate the communications. The process should be driven by the water purveyors but our regional agency could facilitate meetings. This is not intended to be an overlying water committee or to force anything; staff just hopes to develop better communication. There may be committees in each of Douglas, Lyon, and Churchill Counties to unify water purveyors locally. CWSD might initiate and clerk meetings. An emphasis could be on understanding how every entity is different and what they have in common.

Director Lynn commented that Douglas County has been talking about a regional entity in Douglas County. However, in Douglas County they are regionalizing with the pipeline so this is a necessary move to have discussion at a higher level with water purveyors. He's in favor of this concept.

Director Penzel commented that this would be easier if additional funding was available. One area of funding could be in the Clean Water Act. The Best Management Practices (BMP), Total Maximum Daily Load (TMDL), and stormwater reduction programs come with funding from EPA and the State.

Mr. James will talk with entities and bring back their comments and concerns to the Board. *No action was taken on this item; receive and file.*

Item #16 - Discussion for possible action regarding approval for Board members to attend the 2014 NWRA Annual Conference in Las Vegas on February 4-6, 2014. Mr. James explained that in the past the Board has authorized staff and Board members to attend the NWRA Annual Conferences. The budget will allow for two Board members to attend conference in Las Vegas, considering the additional expenses of transportation and hotel.

Director Schank asked the Board for a show for interest. Director Lynn asked to see agenda for the conference before deciding. Director Penzel went to conference in Reno last year and remarked



that it was very helpful to him to attend. The classes put on by the USGS were interesting and instructive. One difficulty in attending is that it is in week of the counties' board meetings. Director Schank noted that there is value in attending conferences like this for making contacts in the water world, as well as for education.

*Director Lynn made the motion to authorize up to two Board members to attend the 2014 NWRA Annual Conference on February 4-6, 2014. The motion was seconded by Director Abowd and unanimously approved by the Board.*

#### Item #17 - Staff Reports

General Manager - Mr. James directed the Board's attention to the letter request in the Board package to reduce Lost Lakes dam safety fees. He said that Alpine County will also talk with officials in California. Mr. James also mentioned that the Christmas meeting and dinner will be at Red's Old 395 Bar and Grill in Carson City on the regular CWSD Board meeting day of December 18.

Legal – Mr. Benesch reported that he is feeling better. He logged a lot of hospital time and found some nice pictures of the Carson River at St.Mary's Hospital.

Correspondence – As in the Board package and handed out. USGS will release the Nitrate Study in Carson Valley.

#### Item #18 - Directors' Reports

Director McKenna noted that he had received an email about a chamomile mayweed meeting next month. Mr. James mentioned that Brenda Hunt is working on a letter and coordinating local responses to the issue.

Director Johnson reported on the State Management Task Force AB 227 which is investigating the feasibility of handing federal lands back to the State. It has to do with wild horses and water rights. He noted that the National Association of County Officials (NACO) will be filing complaint in District Court to compel the USBR to comply with the Wild Horse Act.

Director Lynn reported that in Douglas County the owners of the Virginia and Rocky Diversions are moving forward with repairing the diversions on the East Fork. The county has the ability to go into river but not modify the geometry of the river. A problem with this structure is that it feeds 40% of the hay growing area of valley.

Director Schank commented that the last couple of storms have come from Hawaii which he hopes indicates that we might have a decent winter to produce next year's water. There is currently five to six inches of snow on Donner Pass. Caltrans has good cameras for watching mountain road conditions.

Director Schank asked Mr. James for a report on what's been happening at Lost Lakes. Mr. James reported that Shane Fryer of the Alpine Watershed Group had volunteered his skills as a diver to help free gate from silt at Lost Lakes. They borrowed Director McKenna's come-along to open the gate to drain water. The following week Ms. Neddenriep went back to Lost Lakes with Director Stodieck who offered suggestions from his experience with a farmer. The gate is fixed and closed. Director Frensdorff asked whether the fees for Lost Lakes would still be higher because CWSD is

not agricultural entity even if the Lost Lakes water is used for agricultural purposes. Mr. James responded that we cannot get the reduced agricultural rate because CWSD is not an agricultural entity. He explained that getting the spillway lowered and the water right license to match the Alpine Decree have been the reasons for delay. At the Lost Lakes workshop in Alpine County the community expressed the desire to see the water rights stay in the lakes. Dr. Eisenhower might be interesting in using the Lost Lakes winter time water. Staff will try to recuperate the Lost Lakes expenses. Ms. Neddenriep will give a more detailed report at the December Board meeting.

Directors Frensdorff, Fierro, Osborne, Abowd, Rawson, and Penzel had nothing specific to report by joined the others in wishing everyone a happy Thanksgiving.

*There being no further business to come before the Board, Director Abowd made the motion to adjourn, seconded by Director Fierro and unanimously approved by the Board. The meeting was adjourned at 8:02 p.m.*

Respectfully submitted,

Toni Leffler  
Secretary

**AGENDA ITEM #8**  
**TREASURER'S REPORT**

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

**Balance Sheet**

**As of November 30, 2013**

	<u>Nov 30, 13</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010-00 · Cash in Checking - B of A	3,555.83
1011-00 · Petty Cash	100.00
1014-00 · Local Gov't Inv. Pool-Regular	617,431.39
1018-00 · Greater NV Credit Union-Savings	25.00
1021-00 · US Bank CD	246,546.63
<b>Total Checking/Savings</b>	<u>867,658.85</u>
<b>Other Current Assets</b>	
1055-00 · Payroll Deposit - Carson City	500.00
<b>Total Other Current Assets</b>	<u>500.00</u>
<b>Total Current Assets</b>	<u>868,158.85</u>
<b>TOTAL ASSETS</b>	<u><b>868,158.85</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
3307-00 · CC Payroll Due	34,694.62
3360-00 · Accrued Vacation	20,903.20
3362-00 · Accrued sick leave	19,271.81
<b>Total Other Current Liabilities</b>	<u>74,869.63</u>
<b>Total Current Liabilities</b>	<u>74,869.63</u>
<b>Total Liabilities</b>	<u>74,869.63</u>
<b>Equity</b>	
4000-00 · Fund Balance	622,507.30
Net Income	170,781.92
<b>Total Equity</b>	<u>793,289.22</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>868,158.85</b></u>

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

12/04/13

**Profit & Loss YTD Comparison**

Accrual Basis

November 2013

	Nov 13	Jul - Nov 13
Ordinary Income/Expense		
Income		
5009-00 · Churchill County Ad Valorem		77,133.65
5010-00 · Lyon County Ad Valorem		44,485.93
5011-00 · Douglas County Ad Valorem	66,722.78	234,645.52
5012-00 · Carson City Ad Valorem	27,266.76	143,563.78
5025-00 · Int. Inc.-US Bank CD	104.68	632.10
5031-00 · Interest Income-LGIP Reg.	9.83	62.79
5043-00 · Int.Inc.-El Dorado Sav.Bk.CD		397.64
5050-00 · Watershed Coordinator		
5050-08 · NDEP Watershed Coord 2012-15	10,155.31	10,155.31
Total 5050-00 · Watershed Coordinator	10,155.31	10,155.31
5058-00 · 208 Water Quality Plan		
5058-02 · NDEP-2010 Algae Study Grant		11,234.03
Total 5058-00 · 208 Water Quality Plan		11,234.03
5060-00 · Misc. Income		
5060-02 · Watershed Tour		
5060-00 · Misc. Income - Other		
Total 5060-00 · Misc. Income		
5063-00 · Environmental Education Program		
5063-03 · NDEP-Env.Ed.Coord. 2012-14	6,413.87	6,413.87
Total 5063-00 · Environmental Education Program	6,413.87	6,413.87
5070-00 · Clear Creek Educ. Program		
5070-03 · NDEP-Clear Cr. NPS Ed.Grant	1,956.99	1,956.99
Total 5070-00 · Clear Creek Educ. Program	1,956.99	1,956.99
5073-00 · CC BMP Program		
5073-03 · NDEP-BMP Stormwater-2012-14	2,908.74	2,908.74
Total 5073-00 · CC BMP Program	2,908.74	2,908.74
5077-00 · CR Conservation Tours		
5077-03 · NDEP Conserv Tour Grant 2012-14		
Total 5077-00 · CR Conservation Tours		
5080-00 · BOR-Comprehensive Water Plan		
5081-00 · FEMA - MAS #2	12,162.43	30,757.09
5086-00 · FEMA MAS #3 (Do.Co.)	990.88	30,500.10
Total Income	128,692.27	594,847.54
Expense		
7015-00 · Salaries & Wages	24,342.05	117,444.90
7020-00 · Employee Benefits	8,763.80	41,182.39
7021-00 · Workers Comp Ins.		
7101-00 · Director's Fees		
7101-01 · Director Benefits		61.19
7101-00 · Director's Fees - Other		4,221.79
Total 7101-00 · Director's Fees		4,282.98
7102-00 · Insurance		8,361.42
7103-00 · Office Supplies	339.18	448.41
7104-00 · Postage		156.82
7105-00 · Rent	2,085.10	10,425.50
7106-00 · Telephone	218.20	1,136.78
7107-00 · Travel-transport/meals/lodging		
7107-01 · Car Allowance	566.42	2,803.78
7107-00 · Travel-transport/meals/lodging - Other		2,085.20
Total 7107-00 · Travel-transport/meals/lodging	566.42	4,888.98
7108-00 · Dues & Publications		266.13
7109-00 · Miscellaneous Expense		100.00
7110-00 · Seminars & Education		1,385.00
7112-00 · Bank Charges		-25.00

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/04/13

## Profit &amp; Loss YTD Comparison

Accrual Basis

November 2013

	Nov 13	Jul - Nov 13
7114-00 · Outside Professional Services		190.00
7115-00 · Accounting	2,500.00	7,500.00
7116-00 · Legal	3,333.33	13,333.32
7117-00 · Lost Lakes Expenses	1,072.97	2,647.81
7120-00 · Integrated Watershed Programs		
7120-18 · Clear Creek NPS Educ.Program		
7120-19 · Clear Creek donation(max.\$3k)	1,137.00	1,137.00
7120-18 · Clear Creek NPS Educ.Program - Other	0.21	109.07
Total 7120-18 · Clear Creek NPS Educ.Program	1,137.21	1,246.07
7120-25 · Watershed Coord. Exp. 2012-15	34.03	974.58
Total 7120-00 · Integrated Watershed Programs	1,171.24	2,220.65
7125-00 · Environmental Ed.Coord.Exp.		
7125-01 · Env.Ed.Coord.Exp.2012-14		5,246.34
Total 7125-00 · Environmental Ed.Coord.Exp.		5,246.34
7210-00 · CR Conservation Tours Exp.		
7210-03 · NPS Conser.Tours 2012-14		3.52
Total 7210-00 · CR Conservation Tours Exp.		3.52
7332-00 · Carson River Work Days		
7337-00 · Carson River Restoration		
7337-01 · Upper Carson River Grant.		
7337-14 · CVCD-Riparian Habitat/RiverFork	9,589.05	9,589.05
Total 7337-01 · Upper Carson River Grant.	9,589.05	9,589.05
7337-02 · Carson River Adv. Gr.		
7337-21 · CVCD-Lloyd's Divers.Concept.Pl.		
7337-22 · CVCD-Buzzy's Ranch Stream.Rehab		3,513.24
Total 7337-02 · Carson River Adv. Gr.		3,513.24
7337-03 · Dayton Valley Conserv		
Total 7337-00 · Carson River Restoration	9,589.05	13,102.29
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-03 · Noxious Weed Control-CarsonCity		2,667.50
7404-04 · Noxious Weed Control-Lyon Co.		
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		2,667.50
7406-00 · 208 Water Quality Mgmt. Plan		
7406-01 · 208 Plan-EF Algae Project		
7406-11 · USGS-EF Algae Project	0.87	10,179.23
7406-12 · EF Algae Project Supplies	-0.87	
Total 7406-01 · 208 Plan-EF Algae Project		10,179.23
7406-02 · 208 Plan-LID Practices- 2013-14		0.63
Total 7406-00 · 208 Water Quality Mgmt. Plan		10,179.86
7413-00 · BOR-Comprehensive Wtr.Mgmt.		
7413-03 · Water Conserv. Prog. Supplies	-511.58	
7413-05 · RCI- Reg.Wtr.Mgmt.Plan Review		
7413-00 · BOR-Comprehensive Wtr.Mgmt. - Other	511.58	511.58
Total 7413-00 · BOR-Comprehensive Wtr.Mgmt.		511.58
7414-00 · FEMA MAS #2-Ly.-CC/Do.Co.	11,579.99	23,234.98
7417-00 · BMP Feasibility Study 2012-13		38.73
7418-00 · LiDAR - Carson Valley		0.18
7419-00 · FEMA MAS #3	859.95	30,378.14
7420-00 · FEMA MAS #4 (Flood Map)	3.15	3.88
7422-00 · BOR Basin Plan of Study	15.36	88.38
7500-00 · USGS Stream Gage Contract		20,727.00
7508-00 · USGS Do.Co.Wtr Collection Data		
7522-00 · USGS DaytonGW Lvl/Nitrate/SW-GW		22,706.25

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**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

12/04/13

**Profit & Loss YTD Comparison**

Accrual Basis

November 2013

	Nov 13	Jul - Nov 13
7524-00 · USGS-GW Lvl & WQ in Ch.Co.		4,343.75
7600-00 · Alpine County Projects		
7600-05 · Alpine Watershed Programs		7,500.00
Total 7600-00 · Alpine County Projects		7,500.00
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service		62,500.00
7610-14 · CVCD-Do.Co.Drainage Issues		
Total 7610-00 · Douglas County Projects		62,500.00
7620-00 · Carson City Projects		
7620-11 · CC Reg.Pipeline Debt Service		
Total 7620-00 · Carson City Projects		
7630-00 · Lyon County Projects		
7630-06 · Ramsey Canyon Flood Control		
Total 7630-00 · Lyon County Projects		
7640-00 · Churchill County Projects		
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.	4,887.15	4,887.15
Total 7640-00 · Churchill County Projects	4,887.15	4,887.15
Total Expense	71,326.94	424,065.62
Net Ordinary Income	57,365.33	170,781.92
Net Income	57,365.33	170,781.92

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**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

12/03/13

**Profit & Loss Budget vs. Actual**

Accrual Basis

July through November 2013

	Jul - Nov 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5008-00 · Alpine Co. Joint Powers contrib		8,500.00	-8,500.00	
5009-00 · Churchill County Ad Valorem	77,133.65	177,232.81	-100,099.16	43.5%
5010-00 · Lyon County Ad Valorem	44,485.93	135,674.93	-91,189.00	32.8%
5011-00 · Douglas County Ad Valorem	234,645.52	446,660.94	-212,015.42	52.5%
5012-00 · Carson City Ad Valorem	143,563.78	362,347.37	-218,783.59	39.6%
5022-00 · Water Lease - Mud Lake		45,000.00	-45,000.00	
5025-00 · Int. Inc.-US Bank CD	632.10	2,000.00	-1,367.90	31.6%
5031-00 · Interest Income-LGIP Reg.	62.79	600.00	-537.21	10.5%
5043-00 · Int.Inc.-El Dorado Sav.Bk.CD	397.64	1,240.00	-842.36	32.1%
5050-00 · Watershed Coordinator				
5050-08 · NDEP Watershed Coord 2012-15	10,155.31	16,770.00	-6,614.69	60.6%
Total 5050-00 · Watershed Coordinator	10,155.31	16,770.00	-6,614.69	60.6%
5058-00 · 208 Water Quality Plan				
5058-02 · NDEP-2010 Algae Study Grant	11,234.03	50,135.00	-38,900.97	22.4%
5058-03 · NDEP 208 LID Grant- 2013-14		20,000.00	-20,000.00	
Total 5058-00 · 208 Water Quality Plan	11,234.03	70,135.00	-58,900.97	16.0%
5060-00 · Misc. Income				
5060-02 · Watershed Tour		3,100.00	-3,100.00	
5060-00 · Misc. Income - Other				
Total 5060-00 · Misc. Income		3,100.00	-3,100.00	
5063-00 · Environmental Education Program				
5063-03 · NDEP-Env.Ed.Coord. 2012-14	6,413.87	33,400.00	-26,986.13	19.2%
Total 5063-00 · Environmental Education Program	6,413.87	33,400.00	-26,986.13	19.2%
5070-00 · Clear Creek Educ. Program				
5070-03 · NDEP-Clear Cr. NPS Ed.Grant	1,956.99	1,600.00	356.99	122.3%
Total 5070-00 · Clear Creek Educ. Program	1,956.99	1,600.00	356.99	122.3%
5073-00 · CC BMP Program				
5073-03 · NDEP-BMP Stormwater-2012-14	2,908.74	2,450.00	458.74	118.7%
Total 5073-00 · CC BMP Program	2,908.74	2,450.00	458.74	118.7%
5077-00 · CR Conservation Tours				
5077-03 · NDEP Conserv Tour Grant 2012-14		5,950.00	-5,950.00	
Total 5077-00 · CR Conservation Tours		5,950.00	-5,950.00	
5080-00 · BOR-Comprehensive Water Plan				
5081-00 · FEMA - MAS #2	30,757.09	10,000.00	20,757.09	307.6%
5082-00 · Alpine Co.-CASGEM Grant		1,000.00	-1,000.00	
5085-00 · Ch.Co. for USGS GW/WQ Study		8,000.00	-8,000.00	
5086-00 · FEMA MAS #3 (Do.Co.)	30,500.10	275,000.00	-244,499.90	11.1%
5087-00 · FEMA MAS #4 (Flood Maps)		20,000.00	-20,000.00	
Total Income	594,847.54	1,626,661.05	-1,031,813.51	36.6%
<b>Expense</b>				
7015-00 · Salaries & Wages	117,444.90	302,650.00	-185,205.10	38.8%
7020-00 · Employee Benefits	41,182.39	125,580.00	-84,397.61	32.8%
7021-00 · Workers Comp Ins.		900.00	-900.00	
7101-00 · Director's Fees				
7101-01 · Director Benefits	61.19			
7101-00 · Director's Fees - Other	4,221.79	14,000.00	-9,778.21	30.2%
Total 7101-00 · Director's Fees	4,282.98	14,000.00	-9,717.02	30.6%
7102-00 · Insurance	8,361.42	11,000.00	-2,638.58	76.0%
7103-00 · Office Supplies	448.41	6,000.00	-5,551.59	7.5%
7104-00 · Postage	156.82	1,000.00	-843.18	15.7%
7105-00 · Rent	10,425.50	25,025.00	-14,599.50	41.7%
7106-00 · Telephone	1,136.78	2,600.00	-1,463.22	43.7%
7107-00 · Travel-transport/meals/lodging				
7107-01 · Car Allowance	2,803.78			
7107-00 · Travel-transport/meals/lodging - Other	2,085.20	13,000.00	-10,914.80	16.0%

For internal &amp; discussion purposes only.

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/03/13

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

July through November 2013

	Jul - Nov 13	Budget	\$ Over Budget	% of Budget
Total 7107-00 · Travel-transport/meals/lodging	4,888.98	13,000.00	-8,111.02	37.6%
7108-00 · Dues & Publications	266.13	800.00	-533.87	33.3%
7109-00 · Miscellaneous Expense	100.00	500.00	-400.00	20.0%
7110-00 · Seminars & Education	1,385.00	1,500.00	-115.00	92.3%
7111-00 · Office Equipment		2,500.00	-2,500.00	
7112-00 · Bank Charges	-25.00	200.00	-225.00	-12.5%
7114-00 · Outside Professional Services	190.00	10,000.00	-9,810.00	1.9%
7115-00 · Accounting	7,500.00	10,000.00	-2,500.00	75.0%
7116-00 · Legal	13,333.32	37,000.00	-23,666.68	36.0%
7117-00 · Lost Lakes Expenses	2,647.81	10,000.00	-7,352.19	26.5%
7118-00 · Mud Lake O & M		2,000.00	-2,000.00	
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour		3,200.00	-3,200.00	
7120-08 · Invasive Species Programs		7,500.00	-7,500.00	
7120-18 · Clear Creek NPS Educ.Program				
7120-19 · Clear Creek donation(max.\$3k)	1,137.00			
7120-18 · Clear Creek NPS Educ.Program - Other	109.07	500.00	-390.93	21.8%
Total 7120-18 · Clear Creek NPS Educ.Program	1,246.07	500.00	746.07	249.2%
7120-25 · Watershed Coord. Exp. 2012-15	974.58	4,610.00	-3,635.42	21.1%
Total 7120-00 · Integrated Watershed Programs	2,220.65	15,810.00	-13,589.35	14.0%
7122-00 · Water Conservation/BMP Program		5,000.00	-5,000.00	
7125-00 · Environmental Ed.Coord.Exp.				
7125-01 · Env.Ed.Coord.Exp.2012-14	5,246.34	26,060.00	-20,813.66	20.1%
Total 7125-00 · Environmental Ed.Coord.Exp.	5,246.34	26,060.00	-20,813.66	20.1%
7210-00 · CR Conservation Tours Exp.				
7210-03 · NPS Conser.Tours 2012-14	3.52	5,190.00	-5,186.48	0.1%
Total 7210-00 · CR Conservation Tours Exp.	3.52	5,190.00	-5,186.48	0.1%
7332-00 · Carson River Work Days		24,000.00	-24,000.00	
7337-00 · Carson River Restoration				
7337-01 · Upper Carson River Grant.				
7337-14 · CVCD-Riparian Habitat/RiverFork	9,589.05	35,000.00	-25,410.95	27.4%
Total 7337-01 · Upper Carson River Grant.	9,589.05	35,000.00	-25,410.95	27.4%
7337-02 · Carson River Adv. Gr.				
7337-21 · CVCD-Lloyd's Divers.Concept.PI.				
7337-22 · CVCD-Buzzy's Ranch Stream.Rehab	3,513.24	20,000.00	-16,486.76	17.6%
Total 7337-02 · Carson River Adv. Gr.	3,513.24	20,000.00	-16,486.76	17.6%
7337-03 · Dayton Valley Conserv		75,400.00	-75,400.00	
7337-04 · Lahontan Conserv.Dist		20,000.00	-20,000.00	
Total 7337-00 · Carson River Restoration	13,102.29	150,400.00	-137,297.71	8.7%
7404-00 · Noxious Weeds Control-CR Wtrshd				
7404-01 · Noxious Weed Control-Alpine Co.		15,000.00	-15,000.00	
7404-02 · Noxious Weed Control-Douglas Co		15,000.00	-15,000.00	
7404-03 · Noxious Weed Control-CarsonCity	2,667.50	15,000.00	-12,332.50	17.8%
7404-04 · Noxious Weed Control-Lyon Co.		15,000.00	-15,000.00	
7404-05 · Noxious Weed Control-Churchill		15,000.00	-15,000.00	
Total 7404-00 · Noxious Weeds Control-CR Wtrshd	2,667.50	75,000.00	-72,332.50	3.6%
7406-00 · 208 Water Quality Mgmt. Plan				
7406-01 · 208 Plan-EF Algae Project				
7406-11 · USGS-EF Algae Project	10,179.23			
7406-12 · EF Algae Project Supplies				
7406-01 · 208 Plan-EF Algae Project - Other		44,310.00	-44,310.00	
Total 7406-01 · 208 Plan-EF Algae Project	10,179.23	44,310.00	-34,130.77	23.0%
7406-02 · 208 Plan-LID Practices- 2013-14	0.63	20,000.00	-19,999.37	0.0%
Total 7406-00 · 208 Water Quality Mgmt. Plan	10,179.86	64,310.00	-54,130.14	15.8%
7413-00 · BOR-Comprehensive Wtr.Mgmt.				

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/03/13

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

July through November 2013

	Jul - Nov 13	Budget	\$ Over Budget	% of Budget
7413-03 · Water Conserv. Prog. Supplies				
7413-05 · RCI- Reg.Wtr.Mgmt.Plan Review				
7413-00 · BOR-Comprehensive Wtr.Mgmt. - Other	511.58			
<b>Total 7413-00 · BOR-Comprehensive Wtr.Mgmt.</b>	<b>511.58</b>			
7414-00 · FEMA MAS #2-Ly.-CC/Do.Co.	23,234.98	9,800.00	13,434.98	237.1%
7417-00 · BMP Feasibility Study 2012-13	38.73	100.00	-61.27	38.7%
7418-00 · LiDAR - Carson Valley	0.18			
7419-00 · FEMA MAS #3	30,378.14	270,000.00	-239,621.86	11.3%
7420-00 · FEMA MAS #4 (Flood Map)	3.88	20,000.00	-19,996.12	0.0%
7421-00 · Reg. MS4 Stormwater Mgmt.Plan		20,000.00	-20,000.00	
7422-00 · BOR Basin Plan of Study	88.38			
7500-00 · USGS Stream Gage Contract	20,727.00	83,060.00	-62,333.00	25.0%
7508-00 · USGS Do.Co.Wtr Collection Data		15,000.00	-15,000.00	
7522-00 · USGS DaytonGW Lvl/Nitrate/SW-GW	22,706.25	53,500.00	-30,793.75	42.4%
7524-00 · USGS-GW Lvl & WQ in Ch.Co.	4,343.75	21,375.00	-17,031.25	20.3%
7600-00 · Alpine County Projects				
7600-05 · Alpine Watershed Programs	7,500.00	15,000.00	-7,500.00	50.0%
7600-09 · Al.Co.-CASGEM		50.00	-50.00	
<b>Total 7600-00 · Alpine County Projects</b>	<b>7,500.00</b>	<b>15,050.00</b>	<b>-7,550.00</b>	<b>49.8%</b>
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
7610-14 · CVCD-Do.Co.Drainage Issues				
7610-15 · Do.Co.Lands Bill-Floodpl.Prot.		10,000.00	-10,000.00	
<b>Total 7610-00 · Douglas County Projects</b>	<b>62,500.00</b>	<b>135,000.00</b>	<b>-72,500.00</b>	<b>46.3%</b>
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service		125,000.00	-125,000.00	
<b>Total 7620-00 · Carson City Projects</b>		<b>125,000.00</b>	<b>-125,000.00</b>	
7630-00 · Lyon County Projects				
7630-06 · Ramsey Canyon Flood Control				
7630-09 · Lyon Co. W/R GIS Database		20,000.00	-20,000.00	
<b>Total 7630-00 · Lyon County Projects</b>		<b>20,000.00</b>	<b>-20,000.00</b>	
7640-00 · Churchill County Projects				
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.	4,887.15	31,940.00	-27,052.85	15.3%
7640-12 · Lower CR Task Force (LCD)		15,000.00	-15,000.00	
<b>Total 7640-00 · Churchill County Projects</b>	<b>4,887.15</b>	<b>46,940.00</b>	<b>-42,052.85</b>	<b>10.4%</b>
<b>Total Expense</b>	<b>424,065.62</b>	<b>1,776,850.00</b>	<b>-1,352,784.38</b>	<b>23.9%</b>
<b>Net Ordinary Income</b>	<b>170,781.92</b>	<b>-150,188.95</b>	<b>320,970.87</b>	<b>-113.7%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8005-00 · Beginning Equity		661,569.15	-661,569.15	
<b>Total Other Income</b>		<b>661,569.15</b>	<b>-661,569.15</b>	
<b>Other Expense</b>				
8008-00 · Preliminary Planning		410,000.00	-410,000.00	
<b>Total Other Expense</b>		<b>410,000.00</b>	<b>-410,000.00</b>	
<b>Net Other Income</b>		<b>251,569.15</b>	<b>-251,569.15</b>	
<b>Net Income</b>	<b>170,781.92</b>	<b>101,380.20</b>	<b>69,401.72</b>	<b>168.5%</b>

**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**

12/03/13

**Balance Sheet**

As of November 30, 2013

	<u>Nov 30, 13</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Reserve	526,692.40
1015-01 · Heritage Bk 12-mo. CD	248,066.56
Total Checking/Savings	<u>774,758.96</u>
Total Current Assets	<u>774,758.96</u>
<b>TOTAL ASSETS</b>	<b><u>774,758.96</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
4000-01 · Fund Balance - Capital Project	973,931.20
Net Income	-199,172.24
Total Equity	<u>774,758.96</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>774,758.96</u></b>

4:30 PM

**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**

12/03/13

**Profit & Loss YTD Comparison**

Accrual Basis

November 2013

	<u>Nov 13</u>	<u>Jul - Nov 13</u>
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Res.	44.09	308.49
5038-00 · Int. Inc.-Heritage Bk CD	105.30	519.27
Total Income	149.39	827.76
Expense		
7337-01 · Minden-Heybourne BoosterStation		200,000.00
Total Expense		200,000.00
Net Ordinary Income	149.39	-199,172.24
Net Income	<u>149.39</u>	<u>-199,172.24</u>

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**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**

12/03/13

**Profit & Loss Budget vs. Actual**

Accrual Basis

July through November 2013

	<u>Jul - Nov 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
Income				
5032-01 · Interest Income - LGIP Res.	308.49	860.00	-551.51	35.9%
5038-00 · Int. Inc.-Heritage Bk CD	519.27	2,000.00	-1,480.73	26.0%
<b>Total Income</b>	<b>827.76</b>	<b>2,860.00</b>	<b>-2,032.24</b>	<b>28.9%</b>
Expense				
7325-01 · Acquisition Wtr Rts/Structures		725,000.00	-725,000.00	
7337-01 · Minden-Heybourne BoosterStation	200,000.00	200,000.00		100.0%
<b>Total Expense</b>	<b>200,000.00</b>	<b>925,000.00</b>	<b>-725,000.00</b>	<b>21.6%</b>
<b>Net Ordinary Income</b>	<b>-199,172.24</b>	<b>-922,140.00</b>	<b>722,967.76</b>	<b>21.6%</b>
<b>Other Income/Expense</b>				
Other Income				
8000-01 · Beginning Equity		974,253.00	-974,253.00	
<b>Total Other Income</b>		<b>974,253.00</b>	<b>-974,253.00</b>	
<b>Net Other Income</b>		<b>974,253.00</b>	<b>-974,253.00</b>	
<b>Net Income</b>	<b>-199,172.24</b>	<b>52,113.00</b>	<b>-251,285.24</b>	<b>-382.2%</b>

4:52 PM  
12/03/13  
Cash Basis

**Floodplain Management Fund**  
**Balance Sheet**  
As of November 30, 2013

	<u>Nov 30, 13</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1013-03 · LGIP - Floodplain	181,810.23
1014-03 · Mutual of Omaha Bk CD	245,509.25
<b>Total Checking/Savings</b>	<u>427,319.48</u>
<b>Total Current Assets</b>	<u>427,319.48</u>
<b>TOTAL ASSETS</b>	<b><u>427,319.48</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
32000 · Retained Earnings	426,921.01
Net Income	398.47
<b>Total Equity</b>	<u>427,319.48</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>427,319.48</u></b>

4:53 PM  
12/03/13  
Cash Basis

**Floodplain Management Fund**  
**Profit & Loss YTD Comparison**  
**November 2013**

	<u>Nov 13</u>	<u>Jul - Nov 13</u>
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	15.22	89.94
5033-03 · Int.Inc.-Mutual of Omaha CD	62.54	308.53
Total Income	<u>77.76</u>	<u>398.47</u>
Net Ordinary Income	<u>77.76</u>	<u>398.47</u>
Net Income	<u><b>77.76</b></u>	<u><b>398.47</b></u>

4:52 PM  
12/03/13  
Cash Basis

# Floodplain Management Fund

## Profit & Loss Budget vs. Actual

July through November 2013

	<u>Jul - Nov 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5032-03 · Int. Inc.-LGIP-Floodplain	89.94	300.00	-210.06	30.0%
5033-03 · Int.Inc.-Mutual of Omaha CD	308.53	1,000.00	-691.47	30.9%
Total Income	398.47	1,300.00	-901.53	30.7%
Expense				
7203-03 · Reg. Flood Preliminary Planning	0.00	360,000.00	-360,000.00	0.0%
7205-03 · Do.Co.Flood Mit.(Cottonwood SI)	0.00	40,000.00	-40,000.00	0.0%
Total Expense	0.00	400,000.00	-400,000.00	0.0%
Net Ordinary Income	398.47	-398,700.00	399,098.47	-0.1%
Other Income/Expense				
Other Income				
8000-03 · Beginning Equity	0.00	425,621.00	-425,621.00	0.0%
Total Other Income	0.00	425,621.00	-425,621.00	0.0%
Net Other Income	0.00	425,621.00	-425,621.00	0.0%
Net Income	<u>398.47</u>	<u>26,921.00</u>	<u>-26,522.53</u>	<u>1.5%</u>



**AGENDA ITEM #9**  
**PAYMENT OF BILLS**

3:13 PM

12/04/13

Accrual Basis

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

### November 2013

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>1010-00 - Cash in Checking - B of A</b>							
Check	11/4/2013	7420	Euronev, Ltd.	Nov. rent for #102, #103, #110 & #110A	7105-00 · Rent	-2,085.10	-2,085.10
Check	11/4/2013	7421	Churchill County	Contr. #2011-6 Lahontan Vly.Wtr.Lvl.Measu...	7640-09 · Lahontan VI...	-4,887.15	-6,972.25
Check	11/4/2013	7422	Sierra Office Solutions	7120-10/2013 copies, Inv. #04Y728 1, Cust...	7103-00 · Office Suppl...	-3.80	-6,976.05
Check	11/4/2013	7423	Spherion Staffing	Cust. #CWSD, inv. #12301963	7117-00 · Lost Lakes ...	-410.70	-7,386.75
Check	11/4/2013	7424	HDR, Inc.	Inv. #00110258-B, Carson River FEMA MA...	7414-00 · FEMA MAS ...	-11,579.58	-18,966.33
Check	11/4/2013	7425	HDR, Inc.	Inv. #00110261-B, Carson River FEMA MA...	7419-00 · FEMA MAS ...	-859.23	-19,825.56
Check	11/4/2013	7426	Carson City	Reimb. for July -Aug. payrolls #16, #17 & #18	3307-00 · CC Payroll ...	-47,957.19	-67,782.75
Check	11/4/2013	7427	Carson City	Reimb. for Sept. payrolls #19 & #20	3307-00 · CC Payroll ...	-33,952.07	-101,734.82
Deposit	11/5/2013			Deposit	5012-00 · Carson City ...	27,266.76	-74,468.06
Check	11/5/2013	7428	Nevada State Treasurer	For investment in CCWSD	1014-00 · Local Gov't I...	-400,000.00	-474,468.06
Check	11/5/2013	7429	Fresno Valves & Castings, Inc.	VOID: Inv. #M01 1584390, Order #F127529...	-SPLIT-	-474,468.06	-474,468.06
Check	11/5/2013	7430	Fresno Valves & Castings, Inc.	Inv. #M01 1584390, Order #F127529, slide ...	-SPLIT-	-351.73	-474,819.79
Check	11/5/2013	7431	Konica Minolta Business Solutions...	9/23-10/22/13 copies, Inv. #226503585	7103-00 · Office Suppl...	-296.29	-475,116.08
Check	11/5/2013	7432	Tri-Odyssey PEO	Inv.#7011706-401 & -402, Cust.#07-1415, ...	-SPLIT-	-2,429.20	-477,545.28
Check	11/5/2013	7433	Carson Valley Conservation District	VOID: Exp. for Brockliss Slough work (wron...	-SPLIT-	-477,545.28	-477,545.28
Check	11/5/2013	7434	Law Office of George N. Benesch	Oct. legal services, inv. #14379	7116-00 · Legal	-3,333.33	-480,878.61
Check	11/5/2013	7435	Carson Valley Conservation District	Exp. for Brockliss Slough work	-SPLIT-	-3,841.70	-484,720.31
Deposit	11/8/2013			Deposit	-SPLIT-	13,153.31	-471,567.00
Deposit	11/12/2013			Deposit	5073-03 · NDEP-BMP ...	2,908.74	-468,658.26
Deposit	11/12/2013			Deposit	5011-00 · Douglas Co...	66,722.78	-401,935.48
Check	11/12/2013	7436	Tri-Odyssey PEO	Inv.#7012144-400, Cust.#07-1415, period e...	7337-14 · CVCD-Ripar...	-3,318.15	-405,253.63
Check	11/12/2013	7437	State Water Resources Control Bo...	7/01/13-6/30/14 Lost Lakes fees	-SPLIT-	-310.54	-405,564.17
Check	11/12/2013	7438	AT&T	Acct. #775-887-7450 924 6, 11/1-31/13	7106-00 · Telephone	-163.20	-405,727.37
Check	11/12/2013	7439	Nevada State Treasurer	For investment in CCWSD	1014-00 · Local Gov't I...	-505,727.37	-505,727.37
Deposit	11/15/2013			Deposit	5050-08 · NDEP Wate...	10,155.31	-495,572.06
Deposit	11/15/2013			Deposit	5070-03 · NDEP-Clear...	1,956.99	-493,615.07
Check	11/18/2013	7440	MyOfficeProducts	Nov. office supplies, Cust. #76531, #OE-19...	7103-00 · Office Suppl...	-92.97	-493,708.04
Check	11/18/2013	7441	AT&T (U-verse)	Acct. #123056285, 11/8-12/7/13 U-verse int...	7106-00 · Telephone	-55.00	-493,763.04
Deposit	11/20/2013			Deposit	5063-03 · NDEP-Env...	6,413.87	-487,349.17
Check	11/21/2013	7442	Carson City	Reimb. for Oct. payrolls #21 & #22	3307-00 · CC Payroll ...	-34,831.16	-522,180.33
Check	11/21/2013	7443	Kohn & Company	10/1-11/15/13 audit services	7115-00 · Accounting	-2,500.00	-524,680.33
Check	11/26/2013	7444	Pannier	Down pmt. on Clear Creek signs #E016979C	7120-19 · Clear Creek...	-1,137.00	-525,817.33
Total 1010-00 · Cash in Checking - B of A							
<b>1014-00 · Local Gov't Inv. Pool-Regular</b>							
Deposit	11/1/2013			Interest	5031-00 · Interest Inco...	9.83	9.83
Check	11/5/2013	7428	Nevada State Treasurer	For investment in CCWSD	1010-00 · Cash in Che...	400,000.00	400,009.83
Check	11/12/2013	7439	Nevada State Treasurer	For investment in CCWSD	1010-00 · Cash in Che...	100,000.00	500,009.83
Total 1014-00 · Local Gov't Inv. Pool-Regular							
<b>1021-00 · US Bank CD</b>							
Deposit	11/4/2013			Interest	5025-00 · Int. Inc.-US ...	104.68	104.68
Total 1021-00 · US Bank CD							
<b>3307-00 - CC Payroll Due</b>							
Check	11/4/2013	7426	Carson City	July -Aug. payrolls #16, #17 & #18	1010-00 · Cash in Che...	47,957.19	47,957.19
Check	11/4/2013	7427	Carson City	Sept. payrolls #19 & #20	1010-00 · Cash in Che...	33,952.07	81,909.26
Gener...	11/8/2013			11/8 BH,EJ,KL,TL,DN,CW	7015-00 · Salaries & ...	-16,782.40	65,126.86

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12/04/13

Accrual Basis

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

November 2013

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check Gener...	11/21/2013 11/22/2013	7442	Carson City	Oct. payrolls #21 & #22 11/22 BH,EJ,KL,TL,DN,CW	1010-00 · Cash in Che... 7015-00 · Salaries & ...	34,831.16 -16,889.87	99,958.02 83,068.15
Total 3307-00 · CC Payroll Due							
5011-00 · Douglas County Ad Valorem Deposit	11/12/2013	612689	Douglas County	Oct.	1010-00 · Cash in Che...	-66,722.78	-66,722.78
Total 5011-00 · Douglas County Ad Valorem							
5012-00 · Carson City Ad Valorem Deposit	11/5/2013	335886	Carson City	Sept.	1010-00 · Cash in Che...	-27,266.76	-27,266.76
Total 5012-00 · Carson City Ad Valorem							
5025-00 · Int. Inc.-US Bank CD Deposit	11/4/2013			Interest	1021-00 · US Bank CD	-104.68	-104.68
Total 5025-00 · Int. Inc.-US Bank CD							
5031-00 · Interest Income-LGIP Reg. Deposit	11/1/2013			Interest	1014-00 · Local Gov't I...	-9.83	-9.83
Total 5031-00 · Interest Income-LGIP Reg.							
5050-00 · Watershed Coordinator 5050-08 · NDEP Watershed Coord 2012-15 Deposit	11/15/2013	9340...	NV Div. of Environmental Protection	Inv. 5-12-012, July-Sept. FY 13-14	1010-00 · Cash in Che...	-10,155.31	-10,155.31
Total 5050-08 · NDEP Watershed Coord 2012-15							
Total 5050-00 · Watershed Coordinator							
5063-00 · Environmental Education Program 5063-03 · NDEP-Env.Ed.Coord. 2012-14 Deposit	11/20/2013	9342...	NV Div. of Environmental Protection	Inv. #6-12-022, July-Sept. FY13-14	1010-00 · Cash in Che...	-6,413.87	-6,413.87
Total 5063-03 · NDEP-Env.Ed.Coord. 2012-14							
Total 5063-00 · Environmental Education Program							
5070-00 · Clear Creek Educ. Program 5070-03 · NDEP-Clear Cr. NPS Ed. Grant Deposit	11/15/2013	9340...	NV Div. of Environmental Protection	Inv. #11-11-025, July-Sept. FY 13-14	1010-00 · Cash in Che...	-1,956.99	-1,956.99
Total 5070-03 · NDEP-Clear Cr. NPS Ed. Grant							
Total 5070-00 · Clear Creek Educ. Program							
5073-00 · CC BMP Program 5073-03 · NDEP-BMP Stormwater-2012-14 Deposit	11/12/2013	9333...	NV Div. of Environmental Protection	Inv. #6-12-038 FINAL	1010-00 · Cash in Che...	-2,908.74	-2,908.74
Total 5073-03 · NDEP-BMP Stormwater-2012-14							
Total 5073-00 · CC BMP Program							

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Accrual Basis

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

November 2013

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>5081-00 · FEMA - MAS #2</b>							
Deposit	11/8/2013		FEMA	Draw #18	1010-00 · Cash in Che...	-12,162.43	-12,162.43
Total 5081-00 · FEMA - MAS #2						-12,162.43	-12,162.43
<b>5086-00 · FEMA MAS #3 (Do.Co.)</b>							
Deposit	11/8/2013		FEMA	Draw #9	1010-00 · Cash in Che...	-990.88	-990.88
Total 5086-00 · FEMA MAS #3 (Do.Co.)						-990.88	-990.88
<b>7015-00 · Salaries &amp; Wages</b>							
Gener...	11/8/2013			11/8 B.Hunt	-SPLIT-	2,165.08	2,165.08
Gener...	11/8/2013			11/8 E.James	7015-00 · Salaries & ...	4,660.60	6,825.68
Gener...	11/8/2013			11/8 K.Lawrence	7015-00 · Salaries & ...	332.10	7,157.78
Gener...	11/8/2013			11/8 T.Leffler	7015-00 · Salaries & ...	2,200.30	9,358.08
Gener...	11/8/2013			11/8 D.Neddenriep	7015-00 · Salaries & ...	1,208.22	10,566.30
Gener...	11/8/2013			11/8 C.Walker	7015-00 · Salaries & ...	1,558.79	12,125.09
Gener...	11/22/2013			11/22 B.Hunt	-SPLIT-	2,149.61	14,274.70
Gener...	11/22/2013			11/22 E.James	7015-00 · Salaries & ...	4,660.60	18,935.30
Gener...	11/22/2013			11/22 K.Lawrence	7015-00 · Salaries & ...	332.08	19,267.38
Gener...	11/22/2013			11/22 T.Leffler	7015-00 · Salaries & ...	2,241.57	21,508.95
Gener...	11/22/2013			11/22 D.Neddenriep	7015-00 · Salaries & ...	1,268.65	22,777.60
Gener...	11/22/2013			11/22 C.Walker	7015-00 · Salaries & ...	1,564.45	24,342.05
Total 7015-00 · Salaries & Wages						24,342.05	24,342.05
<b>7020-00 · Employee Benefits</b>							
Gener...	11/8/2013			11/8 B.Hunt	7015-00 · Salaries & ...	641.37	641.37
Gener...	11/8/2013			11/8 E.James	7015-00 · Salaries & ...	1,948.91	2,590.28
Gener...	11/8/2013			11/8 K.Lawrence	7015-00 · Salaries & ...	4.82	2,595.10
Gener...	11/8/2013			11/8 T.Leffler	7015-00 · Salaries & ...	923.27	3,518.37
Gener...	11/8/2013			11/8 D.Neddenriep	7015-00 · Salaries & ...	652.73	4,171.10
Gener...	11/8/2013			11/8 C.Walker	7015-00 · Salaries & ...	203.00	4,374.10
Gener...	11/22/2013			11/22 B.Hunt	7015-00 · Salaries & ...	639.10	5,013.20
Gener...	11/22/2013			11/22 E.James	7015-00 · Salaries & ...	1,948.91	6,962.11
Gener...	11/22/2013			11/22 K.Lawrence	7015-00 · Salaries & ...	4.82	6,966.93
Gener...	11/22/2013			11/22 T.Leffler	7015-00 · Salaries & ...	923.87	7,890.80
Gener...	11/22/2013			11/22 D.Neddenriep	7015-00 · Salaries & ...	669.17	8,559.97
Gener...	11/22/2013			11/22 C.Walker	7015-00 · Salaries & ...	203.83	8,763.80
Total 7020-00 · Employee Benefits						8,763.80	8,763.80
<b>7103-00 · Office Supplies</b>							
Check	11/4/2013	7422	Sierra Office Solutions	7/20-10/20/13 copies	1010-00 · Cash in Che...	3.80	3.80
Check	11/5/2013	7431	Konica Minolta Business Solutions...	9/23-10/22/13 copies	1010-00 · Cash in Che...	296.29	300.09
Check	11/18/2013	7440	MyOfficeProducts	Nov. office supplies	1010-00 · Cash in Che...	92.97	393.06
Gener...	11/27/2013	KC n...		Reimb. from grants for Nov. copies	7422-00 · BOR Basin ...	-53.88	339.18
Total 7103-00 · Office Supplies						339.18	339.18
<b>7105-00 · Rent</b>							
Check	11/4/2013	7420	Euronev, Ltd.	Nov. -#102, #103, #110 & #110A	1010-00 · Cash in Che...	2,085.10	2,085.10
Total 7105-00 · Rent						2,085.10	2,085.10

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Accrual Basis

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

November 2013

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>7106-00 · Telephone</b>							
Check	11/12/2013	7438	AT&T	Nov. phones & UM	1010-00 · Cash in Che...	163.20	163.20
Check	11/18/2013	7441	AT&T (U-verse)	Nov. U-verse internet	1010-00 · Cash in Che...	55.00	218.20
<b>Total 7106-00 · Telephone</b>							
<b>7107-00 · Travel-transport/meals/lodging</b>							
<b>7107-01 · Car Allowance</b>							
Gener...	11/8/2013			11/8 E.James	7015-00 · Salaries & ...	283.21	283.21
Gener...	11/22/2013			11/22 E.James	7015-00 · Salaries & ...	283.21	566.42
<b>Total 7107-01 · Car Allowance</b>							
<b>Total 7107-00 · Travel-transport/meals/lodging</b>							
<b>7115-00 · Accounting</b>							
Check	11/21/2013	7443	Kohn & Company	10/1-11/15/13 audit services	1010-00 · Cash in Che...	2,500.00	2,500.00
<b>Total 7115-00 · Accounting</b>							
<b>7116-00 · Legal</b>							
Check	11/5/2013	7434	Law Office of George N. Benesch	Oct. legal services	1010-00 · Cash in Che...	3,333.33	3,333.33
<b>Total 7116-00 · Legal</b>							
<b>7117-00 · Lost Lakes Expenses</b>							
Check	11/4/2013	7423	Spherion Staffing	10/22/13 Lost Lakes crew	1010-00 · Cash in Che...	410.70	410.70
Check	11/5/2013	7429	Fresno Valves & Castings, Inc.	Replacement slide & cross bar for Lost Lak...	1010-00 · Cash in Che...	410.70	410.70
Check	11/5/2013	7429	Fresno Valves & Castings, Inc.	Credit for returned cross bar	1010-00 · Cash in Che...	458.73	869.43
Check	11/5/2013	7430	Fresno Valves & Castings, Inc.	Replacement slide & cross bar for Lost Lak...	1010-00 · Cash in Che...	-107.00	762.43
Check	11/5/2013	7430	Fresno Valves & Castings, Inc.	Credit for returned cross bar	1010-00 · Cash in Che...	158.54	920.97
Check	11/12/2013	7437	State Water Resources Control Bo...	Acct. WR STF 094-000939, Lost Lakes	1010-00 · Cash in Che...	152.00	1,072.97
Check	11/12/2013	7437	State Water Resources Control Bo...	Acct. WR STF 094-018862, Lost Lakes	1010-00 · Cash in Che...	1,072.97	1,072.97
<b>Total 7117-00 · Lost Lakes Expenses</b>							
<b>7120-00 · Integrated Watershed Programs</b>							
<b>7120-18 · Clear Creek NPS Educ.Program</b>							
<b>7120-19 · Clear Creek donation(max.\$3k)</b>							
Check	11/26/2013	7444	Pannier	Down pmt. on Clear Creek signs	1010-00 · Cash in Che...	1,137.00	1,137.00
<b>Total 7120-19 · Clear Creek donation(max.\$3k)</b>							
<b>7120-18 · Clear Creek NPS Educ.Program - Other</b>							
Gener...	11/27/2013	KC n...		Reimb. from grant for Nov. copies	7422-00 · BOR Basin ...	0.21	0.21
<b>Total 7120-18 · Clear Creek NPS Educ.Program - Other</b>							
<b>Total 7120-18 · Clear Creek NPS Educ.Program</b>							
<b>7120-25 · Watershed Coord. Exp. 2012-15</b>							
Gener...	11/27/2013	KC n...		Reimb. from grant for Nov. copies	7422-00 · BOR Basin ...	34.03	34.03
<b>Total 7120-25 · Watershed Coord. Exp. 2012-15</b>							

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Accrual Basis

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

November 2013

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 7120-00 · Integrated Watershed Programs							
7337-00 · Carson River Restoration							
7337-01 · Upper Carson River Grant.							
7337-14 · CVCD-Riparian Habitat/RiverFork							
Check	11/5/2013	7432	Tri-Odyssey PEO	Inv. #7011706-401	1010-00 · Cash in Che...	1,323.14	1,171.24
Check	11/5/2013	7432	Tri-Odyssey PEO	Inv. #7011706-402	1010-00 · Cash in Che...	1,106.06	1,323.14
Check	11/5/2013	7433	CVCD	Bioengineering on Brockliss Slough	1010-00 · Cash in Che...	2,429.20	2,429.20
Check	11/5/2013	7433	Carson Valley Conservation District	reimb. for Kencove Farm Fence Supplies	1010-00 · Cash in Che...	2,429.20	2,429.20
Check	11/5/2013	7433	Carson Valley Conservation District	reimb. for Cabela's	1010-00 · Cash in Che...	2,429.20	2,429.20
Check	11/5/2013	7435	CVCD	Bioengineering on Brockliss Slough	1010-00 · Cash in Che...	3,102.20	5,531.40
Check	11/5/2013	7435	Carson Valley Conservation District	Reimb. for Kencove Farm Fence Supplies	1010-00 · Cash in Che...	614.51	6,145.91
Check	11/5/2013	7435	Carson Valley Conservation District	Reimb. for Cabela's	1010-00 · Cash in Che...	124.99	6,270.90
Check	11/12/2013	7436	Tri-Odyssey PEO	Inv.#7012144-400	1010-00 · Cash in Che...	3,318.15	9,589.05
Total 7337-14 · CVCD-Riparian Habitat/RiverFork							
Total 7337-01 · Upper Carson River Grant.							
Total 7337-00 · Carson River Restoration							
7406-00 · 208 Water Quality Mgmt. Plan							
7406-01 · 208 Plan-EF Algae Project							
Gener...	11/26/2013	KC n...		reclass. 7/30/13 copies	7406-12 · EF Algae Pr...	0.87	0.87
Total 7406-11 · USGS-EF Algae Project							
Total 7406-11 · USGS-EF Algae Project							
Gener...	11/26/2013	KC n...		reclass. 7/30/13 copies	7406-11 · USGS-EF A...	-0.87	-0.87
Total 7406-12 · EF Algae Project Supplies							
Total 7406-12 · EF Algae Project Supplies							
Total 7406-01 · 208 Plan-EF Algae Project							
Total 7406-00 · 208 Water Quality Mgmt. Plan							
7413-00 · BOR-Comprehensive Wtr.Mgmt.							
7413-03 · Water Conserv. Prog. Supplies							
Gener...	11/26/2013	KC n...		reclass. July-Oct. copies	7413-00 · BOR-Compr...	-511.58	-511.58
Total 7413-03 · Water Conserv. Prog. Supplies							
Total 7413-03 · Water Conserv. Prog. Supplies							
7413-00 · BOR-Comprehensive Wtr.Mgmt. - Other							
Gener...	11/26/2013	KC n...		reclass. July-Oct. copies	7413-03 · Water Cons...	511.58	511.58
Total 7413-00 · BOR-Comprehensive Wtr.Mgmt. - Other							
Total 7413-00 · BOR-Comprehensive Wtr.Mgmt.							
Total 7413-00 · BOR-Comprehensive Wtr.Mgmt.							
7414-00 · FEMA MAS #2-Ly.-CC/Do.Co.							
Check	11/4/2013	7424	HDR, Inc.	8/25-9/28/13, FEMA MAS #2	1010-00 · Cash in Che...	11,579.58	11,579.58
Gener...	11/27/2013	KC n...		Reimb. from grant for Nov. copies	7422-00 · BOR Basin ...	0.41	11,579.99

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Accrual Basis

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND Transaction Detail by Account November 2013

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 7414-00 · FEMA MAS #2-Ly.-CC/Do.Co.							
<b>7419-00 · FEMA MAS #3</b>							
Check	11/4/2013	7425	HDR, Inc.	8/25-9/28/13, FEMA MAS #3	1010-00 · Cash in Che...	859.23	859.23
Gener...	11/27/2013	KC n...		Reimb. from grant for Nov. copies	7422-00 · BOR Basin ...	0.72	859.95
Total 7419-00 · FEMA MAS #3							859.95
<b>7420-00 · FEMA MAS #4 (Flood Map)</b>							
Gener...	11/27/2013	KC n...		Reimb. from grant for Nov. copies	7422-00 · BOR Basin ...	3.15	3.15
Total 7420-00 · FEMA MAS #4 (Flood Map)							3.15
<b>7422-00 · BOR Basin Plan of Study</b>							
Gener...	11/27/2013	KC n...		Reimb. from grant for Nov. copies	-SPLIT-	15.36	15.36
Total 7422-00 · BOR Basin Plan of Study							15.36
<b>7640-00 · Churchill County Projects</b>							
<b>7640-09 · Lahontan Vly.Wtr.Lvl.Measure.</b>							
Check	11/4/2013	7421	Churchill County	7/1-9/30/13 Lahontan Vly.Wtr.Lvl.Meas.Prog.	1010-00 · Cash in Che...	4,887.15	4,887.15
Total 7640-09 · Lahontan Vly.Wtr.Lvl.Measure.							4,887.15
Total 7640-00 · Churchill County Projects							4,887.15
<b>TOTAL</b>							<b>4,887.15</b>

## **AGENDA ITEM #10**



## **CARSON WATER SUBCONSERVANCY DISTRICT**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: DECEMBER 18, 2013

SUBJECT: Agenda Item #10 - Discussion and possible action regarding entering into an agreement with River Wranglers to provide Environmental Education Outreach in the Carson River Watershed.

DISCUSSION: In April of 2012, CWSD received a grant from NDEP to conduct an Environmental Education and Outreach Program in the Carson River Watershed. The goal of the grant is to expand the work conducted by the River Wranglers organization to provide environmental education to school kids and the community. Originally, CWSD was going to contract with the River Wranglers to do this program; however, due to some organization issues at the time, CWSD was asked to contract directly with Linda Conlin.

In late November, Margie Evans, Chairwoman for the River Wranglers organization, and Ms. Conlin met with CWSD staff to see if CWSD would be willing to contract directly with River Wranglers to provide the Environmental Education and Outreach Program. The River Wranglers are looking at ways to expand their organization and funding sources. In researching grant opportunities they have found that because of their small budget they do not qualify for certain grants. By having the funds from the Environmental Education and Outreach Program go through the River Wranglers this would enable them to pursue other grant sources.

Attached is the draft Agreement #2013-12 with River Wranglers to provide an Environmental Education and Outreach Program in the Carson River Watershed for CWSD. This change will not impact the budget or CWSD's grant with NDEP. This agreement would go into effect starting January 1, 2014, and will continue until December 31, 2014. CWSD will also need to terminate its current contract with Ms. Conlin. Although CWSD has not received all the billing from Ms. Conlin for this month, staff anticipates that there will be approximately \$26,000 remaining in the grant.

STAFF RECOMMENDATION: Authorize the Chairman to sign the Agreement #2013-12 with River Wranglers and authorize the General Manager to terminate the existing contract with Ms. Conlin.

**AGREEMENT #2013-11**

**AGREEMENT**

**Addressing Funding From Carson Water Subconservancy District  
to River Wranglers  
to Provide a Carson River Watershed  
Environmental Education Program**

THIS AGREEMENT dated this \_\_\_\_ day of \_\_\_\_\_, 2013, is entered into by and between River Wranglers, a non-profit association (hereinafter "RW") and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

WITNESSETH:

WHEREAS, RW is a 501(C)(3) non-profit organization; and

WHEREAS, RW has organized a program for the Carson River Watershed Environmental Education, which is described in Attachment "A" attached hereto and incorporated herein by reference; and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Chapter 541 of NRS; and

WHEREAS, this Agreement must be ratified by appropriate official action of the governing body of each party as a condition precedent to its entry into force; and

WHEREAS, CWSD and RW each possess common objectives and responsibilities with regard to the Carson River; and

WHEREAS, RW has requested funding to perform work during fiscal years 2013-14 and 2014-15 on the Carson River Watershed Environmental Education Program; and

WHEREAS, CWSD has received a grant from Nevada Division of Environmental Protection (NDEP) to conduct an Environmental Education Program for the Carson River Watershed; and

WHEREAS, CWSD will utilize funding from the NDEP grant to cover the costs from the RW; and

WHEREAS, the maximum amount of funds available under this Agreement will not exceed \$26,000.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is mutually agreed by and between the parties as follow:

1. CWSD shall reimburse RW for the costs to conduct the Carson River Watershed Environmental Education Program which is described in Attachment "A."
2. CWSD shall reimburse RW utilizing funding from the NDEP Environmental Education Program grant.
3. The maximum amount of funds available under this agreement will not exceed \$26,000.
4. This Agreement shall terminate December 31, 2014, at which time RW shall have one (1) month thereafter to submit its final invoice for payment related to work performed under this Agreement.
5. For invoicing and notice purposes, the address of each party is as follows:

River Wranglers  
Attn.: Linda Conlin  
Director  
1355 E. Badger St.  
Silver Springs, NV 89429  
(775) 230-0633

CWSD  
Attn.: Edwin James  
General Manager  
777 E. William, Ste. 110A  
Carson City, NV 89701  
(775) 887-7456

6. This Agreement shall be by and between the parties hereto and shall not be assignable or transferable.
7. Any dispute regarding this Agreement shall be decided according to the laws of the State of Nevada. If any part of this Agreement is declared to be unlawful, any remaining obligations shall be deemed terminated.
8. This Agreement may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Agreement.
9. This Agreement constitutes the entire understanding between the parties and there are no representations, conditions, warranties or collateral agreements (expressed or implied), statutory or otherwise, with respect to the subject of this Agreement.
10. This Agreement becomes effective when ratified by appropriate official action of the governing body of each party, and shall be deemed dated as of the later date of said official action.
11. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to engage in cooperative action set forth herein.

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12. This Agreement shall be entered into with duplicate originals, realizing that each entity, by necessity, must approve and execute the subject document at different dates, times and places.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

DATED: \_\_\_\_\_

RIVER WRANGLERS

\_\_\_\_\_  
MARGIE EVANS, President

ATTEST:

\_\_\_\_\_  
ERIC JOHNSON, Secretary

DATED: \_\_\_\_\_

CARSON WATER  
SUBCONSERVANCY DISTRICT

\_\_\_\_\_  
ERNEST SCHANK, Chairman

ATTEST:

\_\_\_\_\_  
TONI M. LEFFLER, Secretary to the Board

## **Exhibit "A"**

### **River Wranglers Carson River Watershed Environmental Education Program**

The River Wranglers plans to conduct a Carson River Watershed education outreach and to coordinate the Environmental Education (EE) Program funded by the Nevada Division of Environmental Protection Nonpoint Source Program. Duties will be to provide a CWSD-sponsored environmental education program throughout the Carson River watershed which is described as follows:

#### **Task 1: Meet with CRC Education Working Group and Develop Educational Strategies**

- a. Solidify a strategy to:
  1. approach educators within local school districts that have not participated in the past, and
  2. continue working with school districts and educators as they participate in EE activities and restoration projects which address watershed issues and state curriculum standards.
- b. Identify workshops and projects for educators and students.
- c. Construct a spreadsheet identifying priorities, projects, and scheduling.

#### **Deliverables:**

1. Program spreadsheet

#### **Task 2: Continue outreach to school districts and faculty**

- a. Involve schools and grade levels for workshops, training sessions and student-mentoring field days that promote EE, restoration projects, and water quality improvement.
- b. Engage school district administrators and educators in discussions of EE projects that meet the state and district curriculum standards.
- c. Identify educators and schools that may participate in EE opportunities, student-mentoring field days, and restoration projects on the Carson River.
- d. Correlate activities, workshop, trainings, and field days to state standards. (Coordinator will work with members of the CRC Education Working Group and local educators to accomplish this task.)

#### **Deliverables:**

1. Documentation on workshops, training sessions, and field days.
2. Outline of EE programs correlated to state curriculum and the grade levels targeted.

#### **Task 3: Conduct trainings, workshops, and field days**

- a. Conduct two collaborative workshops, field days, or restoration projects with two schools per county per year that introduce educators and students to EE programs and encourage their involvement in the classroom and field settings.

- b. Develop content for articles, bulletins, and notices to be provided to webmasters, public relations personnel, and newsmen to announce and advertise trainings, workshops, and student-mentoring field days.

**Deliverables:**

1. Agendas and work-plans from activities.
2. Copies of outreach materials.

**Task 4: Compile EE resource list of experts from each region of the watershed.**

- a. Continue to compile data list of natural resource experts in each region of the Watershed that are available as mentors, teacher resources, class presentations, field trips, or data resources.

**Deliverables:**

1. Data list of natural resource experts.

**CARSON WATER SUBCONSERVANCY DISTRICT**  
**777 East William Street, Suite 110**  
**Carson City, NV 89701**  
**775/887-7450, fax 775/887-7457**

December 18, 2013

Linda Conlin  
1120 E. Badger St.  
Silver Springs, NV 89429

Re: Termination of Agreement for Environmental Education Coordinator

Dear Ms. Conlin:

As per the terms and conditions of our 4/18/12 letter agreement, this letter, when executed by both parties, will terminate your services as a private consultant/agent for the Carson Water Subconservancy District (CWSD) to coordinate the Environmental Education Program. The effective date will be 1/1/14, at which time River Wranglers will assume the duties of this program.

If the foregoing terms and conditions are acceptable, please sign and return the original to this office. A copy is being provided for your records.

Sincerely,

Edwin D. James  
General Manager

\* \* \* \* \*

I have read and understand the foregoing terms and conditions and find them to be acceptable.

\_\_\_\_\_  
Linda Conlin

\_\_\_\_\_  
Date



## **AGENDA ITEM #11**

## CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: DECEMBER 18, 2013

SUBJECT: Agenda Item #11 - Discussion and possible action regarding approval to apply for the Nevada Division of State Parks (NDSP) Motorized Recreational Trails grant.

DISCUSSION: The Nevada Division of State Parks has approximately \$214,000 in grant funds available for motorized recreational trails projects. Applications are due Friday, January 31, 2014, by 5pm. CWSD had previously applied for a grant through the National Fish and Wildlife Foundation to install invasive weed signage at trailheads throughout the watershed. CWSD's grant application was unsuccessful due to the overwhelming number of projects submitted. CWSD would like to apply for the Nevada Division of State Parks grant using similar content from the National Fish and Wildlife Foundation grant application.

Staff spoke with Jenny Scanland of NDSP, and she indicated that the funding can be used for educational signage on existing trails. Staff discussed the grant opportunity with Carson City Open Space and Churchill County Parks and Recreation and the idea of installing invasive weed signage at motorized trailheads owned by those counties. Both groups are interested in pursuing the project.

The grant requires a 5% match which can be met through in-kind services. It is likely that we will be requesting less than \$50,000 in funding for Carson City and Churchill County motorized trail signage. Although the BLM has many more motorized trails and would benefit from such signage, staff is not pursuing funding to put signs on these trails due to the concern that this may invoke going through the National Environmental Policy Act (NEPA) process.

In January 2014, NDSP has stated there will be a notice for non-motorized recreational trail grant opportunities. At that time staff will likely return to the Board to request applying for those funds so we can also place weed signage on the non-motorized trails throughout the Watershed.

STAFF RECOMMENDATION: Authorize CWSD staff to apply for the Nevada State Parks grant to place invasive weed signage at motorized trailheads in Carson City and Churchill County.

## **AGENDA ITEM #12**

## CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: DECEMBER 18, 2013

SUBJECT: Agenda Item #12 - Discussion and possible action regarding approval of the 2014 candidate for the Andy Aldax Carson River Watershed Award.

DISCUSSION: On November 18, the Administrative Committee met to discuss nominations for the 2014 Andy Aldax Award. Three nominations were presented:

- The Carson City Open Space Program, nominated by Lynn Zonge of Resource Concepts, Inc. (RCI)
- Judy Wickwire, nominated by Sarah Green of the Alpine Watershed Group
- Mahmood "Moody" and Genie Azad, nominated by Ed James.

Minutes of the meeting are attached and reflect the following general comments:

- The Committee mentioned that although programs are eligible to receive the Andy Aldax Award, if individuals are being nominated, they would like to see individuals rather than programs receive the award.
- The Committee also would like to acknowledge an individual's volunteer efforts on behalf of the watershed over the work they did in the watershed because it was their job and they got paid to do the work.

With these qualifications in mind, the Administrative Committee forwards two potential award recipient nominations (see copies of nominations):

- Judy Wickwire - Ms. Wickwire is very forthright and volunteers for a variety of projects rather than picking and choosing favorites.
- Moody and Genie Azad - While both were deeply involved in watershed activities on behalf of their various paid positions, they also volunteered numerous hours above and beyond their jobs.

The award will be given to whomever the Board chooses at the 1/15/13 Board meeting.

STAFF RECOMMENDATION: Choose the 2014 recipient of the CWSD Andy Aldax Award.

**CARSON WATER SUBCONSERVANCY DISTRICT  
ADMINISTRATIVE COMMITTEE  
November 18, 2013, 9:00 A.M.**

**Meeting Minutes**

DRAFT

**Directors Present:**

Karen Abowd, Carson City  
Ray Fierro, Lyon County  
Don Frensdorff, Douglas County  
Mary Rawson, Alpine County  
Ernie Schank, Churchill County (by teleconference)

**Staff Present:**

Ed James, General Manager  
Toni Leffler, Administrative Assistant

**Others Present:** none

Director Abowd called the meeting of the Administrative Committee to order at 9:05 a.m. in the Conference Room of Carson Water Subconservancy, 777 East William Street, Suite 110, Carson City, Nevada. A quorum of the Administrative Committee was present.

**Item #2 - Public comment** - None

**Item #3 - Discussion for possible action regarding approval of the Administrative Committee minutes from May 29, 2013.** *Director Fierro made a motion to approve the Administrative Committee minutes from May 29, 2013. Director Rawson seconded the motion which was unanimously approved by the Administrative Committee, with Director Schank abstaining for not being a regular member of the Administrative Committee and not being present at that meeting.*

**Item #4 - Discussion for possible action regarding nominations for the 2014 Andy Aldax Award candidates.** Mr. James noted that every year we accept nominations for the Andy Aldax Award and gave a little history of the creation of the award. This year we received two nominations: the Carson City Open Space Program by Lynn Zonge of Resource Concepts, Inc. (RCI) and Judy Wickwire in Alpine County by Sarah Green of Alpine Watershed Group. Mr. James verbally nominated Moody and Genie Azad during the meeting.

Director Schank noted that he doesn't like the idea of giving the award to a group but instead basing it on individual achievements. He did like idea of nominating the Azads since they have done a lot with the watershed.

Director Fierro asked if CWSD makes one or more awards per year. Mr. James responded that the Andy Aldax Award is the only one given by CWSD and is only once a year.

Director Abowd noted that it is important to recognize volunteerism above paid work since the efforts of a volunteer are not for reward or compensation. Mr. James noted that both Moody and

Genie put in a lot of volunteer time above what was paid for. Genie's expertise and effort was what pulled the Watershed Plan together.

Director Rawson noted that Judy Wickwire is involved in volunteering her time toward many projects with many entities. In researching Ms. Wickwire's qualifications to receive this award, Director Rawson called several people to learn of their experiences with and knowledge about Ms. Wickwire. Director Rawson learned that Ms. Wickwire is very forthright and volunteers for a variety of projects rather than picking and choosing favorites. Director Rawson noted that the Committee needs more information about all the candidates to make a fair choice. Director Schank asked that Mr. James submit a written nomination for the Azads with details about their volunteer efforts.

*Director Schank made the motion that the Administrative Committee recommend that the nominations for both Judy Wickwire and the Azads be forwarded to the Board for consideration and selection by the broader group. Director Fierro seconded the motion which was unanimously approved by the Administrative Committee.*

**Item #5 - Public comment.** Director Fierro asked if we do certificates of appreciation for people who are recognized outside of the Andy Aldax Award. He explained that he is familiar with a system of giving certificates of appreciation or commendation as acknowledgement of more people's efforts; then receipt of those certificates might lead to nomination for the greater award. Director Schank noted that another group with which he is associated gives certificates of appreciation by the President of their group. He suggested that perhaps CWSD could give similar awards at Christmas banquet annually.

Director Schank asked for an update on the Lost Lakes dam situation. Mr. James reported that Shane Fryer of the Alpine Watershed Group had volunteered to dive into the five to six feet of cold water left in the reservoir to help clear the gate so the water could drain. Debbie Neddenriep went to Lost Lakes the following week with Director Stodieck and several hired workers to repair the gate and finish clearing the sediment. He said that Director Stodieck had recognized that the gate had not been installed correctly and, using his experience as a farmer, made several suggestions for improving the dam and outlet. Director James proposed inviting Shane Fryer and his wife to the Christmas dinner as a way of thanking him for his help.

There being no further business to come before the Administrative Committee, Director Fierro made the motion to adjourn, seconded by Director Rawson, and the meeting was adjourned at 9:20 a.m.

Respectfully submitted,

Toni Leffler  
Secretary

Hello everyone!

As you may know, in 2007, CWSD created the Andy Aldax Award for Exemplary Service in Conservation and Protection of the Carson River Watershed to honor Andy Aldax, a Carson Water Subconservancy District (CWSD) Board member since its inception in 1959. Andy has been a life-long resident, farmer, and dairyman in the Carson Valley of northern Nevada and has demonstrated an ongoing dedication to improving his community, as well as the Carson River Watershed. Previous awards winners are Andy Aldax, Dan Kaffer, Norm and Sue Frey, Linda Conlin, Debbi Waldear, John Cobourn, and the Minor Ranch Family. It is time to begin the process of receiving nominations for the 2014 award.

This award recognizes individuals or organizations for significant contributions in promoting and achieving the Carson River Watershed Vision. *Please note: This award typically focuses on individual accomplishments; however, outstanding organizational level achievements may also be recognized.*

The Carson River Watershed Vision is to:

- Achieve healthy sustainable watersheds within the entire Carson River Basin;
- Achieve improved watershed conditions, so all lands and waterways (surface and underground) safely receive, store, and release clean water for the good of all peoples, environments and natural resources of the Carson River Basin;
- Achieve this vision through community led and private/public partnerships for implementation of local and basin wide plans and projects.

The criteria for consideration of this award is that the nominee:

1. has demonstrated a commitment to Carson River Watershed conservation activities for 10 years or more;
2. has produced accomplishments toward the goals outlined in the Carson River Watershed Vision Statement; and
3. can be a landowner, community member, or employee of a federal, state or local entity, or an organization operating within the Watershed.

**Please send your nominations with a brief narrative description of the nominee's efforts to conserve and protect the Carson River Watershed to Toni Leffler at [toni@cwsd.org](mailto:toni@cwsd.org), by November 15, 2013. All nominees will be considered by the CWSD Administrative Committee in late November, with a candidate recommended to the CWSD Board at the December meeting. The award will be given to the recipient at the CWSD Board meeting on January 15, 2014.**

This is a great opportunity to acknowledge an individual or an organization's extraordinary efforts on behalf of our precious watershed. Thank you all for your consideration of candidates for the Andy Aldax Award.

## **2014 Andy Aldax Award Nomination**

### **Judy Wickwire**

Submitted by: Sarah Green, Senior Watershed Coordinator, Alpine Watershed Group

Date: Friday, November 14, 2013

I would like to nominate Judy Wickwire for the 2014 Andy Aldax Award. Judy has played a crucial role in watershed stewardship and natural resource protection in the Carson River watershed for many years.

With a passion for willow planting and loathing of stream bank erosion, Judy has made it a hobby and lifelong commitment to lead volunteer willow planting projects on an annual basis. I estimate that she has led in the planting of thousands of willows to stabilize several miles of stream bank. Judy also serves various other volunteer roles for the Alpine Watershed Group including but not limited to water quality monitor, Hope Valley Steward, Creek Day team leader, and Snapshot Day educator.

Judy was the first woman governor for Cal Trout and served as Vice President of the Alpine County Fish & Game Commission. Judy was also a working member of the team that helped establish the Hope Valley Access Area and maintains the Access sign for the California Department of Fish & Game (DFG). In addition, she assisted DFG with the development and installation of interpretive signage at both Red and Heenan Lakes.

Judy is the owner of Horse Feathers Fly Fishing School based at Sorensen's Resort in Hope Valley. The school has been in operation for 44 years. She has extended her zeal for fish by fostering Trout in the Classroom, a school-based education program, in both Alpine and Douglas County schools.

As an avid photographer, Judy is able to capture on film the essence of the Carson watershed streams, lands and volunteer efforts. Her photos are a valuable contribution in restoration project documentation and project outreach materials.

The Alpine Watershed Group is tremendously grateful for her dedication as an active volunteer in natural resource management and protection in the Carson River watershed. We hope that you will seriously consider her for this year's award.



Active volunteer for: Alpine County Watershed (AWG) , Friends of Hope Valley (FoHV), California Department Fish & Wildlife (CAF&W) and Alpine County Historical Society.

Official photo documenting for AWG, FoHV and Historical Society.

Established Trout in the Classroom for Alpine County Schools, mentor for Trout in the Classroom in Douglas County Schools (Nevada).

Native American student summer restoration/willow planting programs.

Coordinating with Washo elders to establish a Salix Lemmonii (Lemon Willow) planting area on the West Fork Carson River for baskets and crafts.

1<sup>st</sup> woman Governor for CalTrout.

Past Vice President for Alpine County Fish & Game.

Working member Friends of Hope Valley for creation of Hope Valley Access Area and establishment of Hope Valley-Bagley Valley public area.

Developed and coordinated volunteer base for Heenan Lake angling education and surveys.

Maintenance of Hope Valley Access sign and Red Lake educational signage.

CDFW Team member for establishment/installation/funding of Heenan Lake kiosk and information panels and Red Lake informational signs.

Indian Valley "Plug & Pond" restoration project with Coca Cola funding & volunteers.

Lifelong willow and streambank restoration / protection work for Alpine watersheds.

Volunteer for Women's and children cancer survivor fly fishing outings and education. Diamond Valley School fly tying classes for K-8 grades.

Snapshot Day volunteer/mentor for local area schools. California and Nevada. Various educational Carson River outing/educational programs for school age students. Girl Scouts, Boy Scouts, Eagle Scout willow planting programs.

CWSD "Get on the Bus" Carson River Watershed education point person for Hope Valley.

One of three founding members for High Sierra Flycasters organization.

Owner/coach Horse Feathers Fly Fishing School for 43 years. Author 2 fly fishing books.

## **2014 Andy Aldax Award Nomination**

### **Mahmood "Moody" and Genie Azad**

The following is the nomination of Mahmood and Genie Azad for the 2014 Andy Aldax Award. For years Mahmood and Genie have provided their professionalism and skills in the protection, enhancement, and health of the Carson River Watershed.

Mahmood "Moody" Azad – Mr. Azad had over 25 years of experience working in the water resource field, most of his career working in the Carson River Watershed. During his career Moody worked for the Nevada Division of Environmental Protection (NDEP), Carson City, Douglas County, City of Reno, Nevada Tahoe Conservation District, and several consulting firms. He worked on stormwater issues, water quality studies, and flood projects in Carson City, as well as river restoration projects. Moody was a person who could work and communicate well with the general public, elected officials, and governmental agencies. He was an avid fisherman whose passion led him to protect and enhance the health of the Carson River Watershed. Moody passed away in 2012, a great loss of his enthusiasm for the watershed and all who knew him.

Genie Azad – Since 1997, Ms. Azad has been working on environmental issues in Nevada and Northern California. From April 2002 to June 2011, Genie worked for the CWSD. During her employment at CWSD Genie was involved in many projects and studies including the successful coordination of the Carson River Coalition process, development of the Carson River Regional Floodplain Management Plan, and the development of the Carson River Stewardship Plan. Since her retirement from CWSD, Genie has continued to stay involved in the watershed including assisting CWSD with FEMA programs and serving on the River Wranglers Board.

## **AGENDA ITEM #13**

**CARSON WATER SUBCONSERVANCY DISTRICT**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: DECEMBER 18, 2013

SUBJECT: Agenda Item #13 - Discussion and possible action regarding an update on the dam work completed at Lost Lakes.

DISCUSSION: Over the past summer staff has made several trips to Lost Lakes to work on the dam and the outlet works. Staff will give an update on the dam work at Lost Lakes and possible future work needed on the dams.

STAFF RECOMMENDATION: Receive and file the dam report.

## **AGENDA ITEM #14**

**CARSON WATER SUBCONSERVANCY DISTRICT**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: DECEMBER 18, 2013

SUBJECT: Agenda Item # 14 - Discussion and possible action regarding an update on Nevada Department of Agriculture (NDA) Hearing on Mayweed Chamomile.

DISCUSSION: Staff has submitted the attached letter to Dawn Rafferty of NDA regarding the December 11, 2013, hearing soliciting comments on the proposed regulation changes to NAC 587.173, a regulation relating to agricultural seed. Our letter opposes the regulation changes and supports other entities that are also opposing the changes. Staff plans to attend the hearing and will provide Board members an update on hearing outcomes.

STAFF RECOMMENDATION: Provide additional direction to staff depending on the hearing outcomes.



CARSON WATER SUBCONSERVANCY DISTRICT  
777 East William Street, Suite 110A  
Carson City, NV 89701  
775/887-7450, fax 775/887-7457

December 5, 2013

Dawn Rafferty  
Plant Industry Division Administrator  
Nevada Department of Agriculture  
405 S. 21<sup>st</sup> Street  
Sparks, NV 89431

**RE: December 11, 2013, Hearing to solicit public comments from interested persons on the following proposed regulation: NAC 587.173 *a regulation relating to agricultural seed; providing that the seeds of mayweed chamomile are not prohibited noxious weed seeds; and providing other matters properly relating thereto.***

Dear Ms. Rafferty:

The board of the Carson Water Subconservancy District (CWSD) directed me to submit this letter formally opposing the Nevada Department of Agriculture's (NDA) proposed regulation changes to NAC 587.173 exempting *Anthemis cotula* from Nevada's weed seed list. CWSD agrees with NDA's current regulations directly correlating the noxious weed list and the noxious weed seed list. A change in the regulations to make an exception for a Nevada listed noxious weed to be removed from the noxious weed seed list is illogical as weed seeds grow into weeds.

CWSD is responsible for the integrated watershed management of the Carson River Watershed. Weeds are a major concern in this area and CWSD provides funding (\$75,000) for weed management to five entities in the Carson River Watershed. This funding is obtained through ad valorem taxes and is often the only funding source to combat weeds in these areas. Allowing a known noxious weed to be sold in seed mixes in Nevada is counterproductive, short-sighted, and does not make economic sense for our watershed and Nevadans in general. Economically benefiting out-of-state seed growers now will result in future financial burdens for Nevadans.

NDA stated in the Hearing Notice that "possible adverse effects of introducing the seed at issue were viewed as indirect and therefore do not trigger the small business impact requirement." CWSD views the adverse effects of introducing *Anthemis cotula* as a direct effect of the proposed regulation change and requests an explanation. CWSD respectfully requests that NDA consider the following additional information relating to the findings outlined in the NDA notice for the hearing.

The NDA hearing notice states:

*"The estimated economic effect of the regulation on businesses which it is to regulate and on the public are as follows:*

*a) Adverse Effects: There are no current adverse economic effects on the public. However, if Anthemis cotula, a Nevada listed noxious weed, were to grow and spread, those landowners on which the plant grew would be responsible for the control of those populations per NRS/NAC 555."*

- CWSD believes that this action would economically affect the public. CWSD is supported by public tax dollars through local ad valorem taxes and federal and state grants. The NDA also provides grant funding to Cooperative Weed Management Areas to manage weeds throughout Nevada. Utilizing the public's resources to fund removal of a known noxious weed because it was planted intentionally in a seed mix will have an adverse economic effect on the public.
- As stated, landowners would be responsible for controlling *Anthemis cotula* on their properties if the noxious weed were to grow and spread. This weed is known to grow in irrigated agricultural fields, irrigation ditches, wetland, and riparian areas. Controlling this weed is already a considerable financial burden for Nevada's agricultural producers in some areas (Paradise Valley). Putting additional financial pressures on agricultural producers throughout Nevada by allowing the spread of this weed through seed mix purchases in other areas would adversely affect small businesses.
- There are currently 21 certified growers in NDA's Nevada Weed-free Forage Certification Program listed on the NDA website. Thirteen of these growers are located in the Carson River Watershed. In order to be certified the forage must NOT contain noxious weeds or viable seeds/reproductive plant parts currently on Nevada's or the North American Weed Management Association's noxious weed lists. The purposeful introduction of *Anthemis cotula* into Nevada will increase the difficulty to obtain and maintain certification. This may adversely affect these growers' business practices and economic viability.
- In our semi-arid state, wetland and riparian areas are critical habitat to much of Nevada's wildlife. Many public dollars are spent by agencies, such as Bureau of Land Management, US Forest Service, and the Conservation Districts, to restore these habitats after wildfire and other events. The BLM stated in their August 29, 2013, letter to NDA that they will not purchase seed which may be contaminated with *Anthemis cotula* for restoration seed mixes to be used in the western US. There is a concern that if the regulations change, the availability of clean seed mixes without *Anthemis cotula* will decrease, making it more difficult and costly to obtain. Additionally, if seed mixes with *Anthemis cotula* are used in these restoration efforts, there will likely be additional weed control costs in the future.

*"b) Beneficial effects on businesses regulated: Pacific Northwest seed growers would be allowed to sell seed potentially contaminated with Anthemis cotula in Nevada."*

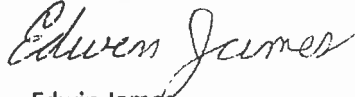
- CWSD believes the Pacific Northwest seed growers will have an additional cost benefit, as they will no longer be required to clean their seed to remove *Anthemis cotula* from their mixes which they stated was costly. This cost will be transferred to Nevadans to control this known noxious weed in our agricultural and riparian restoration efforts.

The Carson Water Subconservancy District considers intentional introduction of noxious weeds in Nevada to be detrimental to the environment and economy. CWSD strongly **opposes** relaxation of this regulation to exempt *Anthemis cotula* as a prohibited noxious weed seed.



Other letters have been submitted to the record opposing this change, and CWSD supports these entities, including the Carson City Weed Coalition, Dayton Valley Conservation District, Carson Valley Conservation District and the Bureau of Land Management. Please contact Courtney Walker at 775.887.9005 if you have questions regarding our submittal.

Sincerely,

A handwritten signature in cursive script that reads "Edwin James".

Edwin James  
General Manager

cc: Robert Little, NDA  
Jamie Greer, NDA  
Margie Evans, UNCE  
Mike Hayes, CVCD  
Rich Wilkinson, DVCD  
Nancy Upham, CCMVC  
Quinn Nuffer, CCMVC  
Jackie Bogdanowicz, LSCD's  
Jeff Begovich, Douglas County  
Dean Tonenna, BLM  
Marc Coca, BLM  
Courtney Ghiglieri, USFS  
CWSD Board Members  
Brenda Hunt, CWSD  
Courtney Walker, CWSD  
Daryl Riersgard, PVW  
Willie Steve, FPST  
Brett Glover, USFS  
Betsy McFarlan, NWMA  
Jake Tibbits, Eureka County  
Brad Schultz, UNCE  
Kent McAdoo, UNCE  
Nick Rice, SNWA  
Joe Locurto, DCNR  
Michele Langsdorf, MSVCD  
Andi Porrcea, HWCWMA  
Leanne Mila, AUCWMA

## **AGENDA ITEM #15**

## CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: DECEMBER 18, 2013

SUBJECT: Agenda Item #15 - Discussion and possible action regarding pursuit of a US Bureau of Reclamation (USBR) WaterSMART grant to fund water conservation projects as recommended in the Comprehensive Regional Water System Plan.

DISCUSSION: There is an opportunity to apply for a USBR grant to fund water conservation projects throughout the watershed. In the Regional Water Conservation Plan, one of the action items is to pursue grant funding to implement water conservation. This grant, if approved, would provide funding for activities such as:

- ❖ Residential Landscape Surveys to homeowners;
- ❖ Large Water System Audits; and
- ❖ Development of Demonstration Garden brochure.
- ❖ In addition, this grant would provide funding for system changes such as:
  - Providing a rebate program for area residents to reduce outside watering;
  - Installing ET Controllers; and
  - Improving irrigation systems with such measures as standardizing sprinkler heads.

This grant funding opportunity also requires energy savings, which would already be achieved in the solar powered ET controllers and in the reduced pumping cost of water purveyors if water use is reduced.


Staff is proposing to pursue this grant with the Bureau of Reclamation to provide funding for water conservation projects throughout the watershed. A preliminary meeting with local USBR staff indicates CWSD would be highly competitive to receive this grant. The grant proposal is due January 23, 2014, and once written, provides a template to apply for future WaterSMART water and energy conservation project grants. This grant builds on the work of the previous USBR grant since the research which was previously completed provides a baseline for the measurement criteria of this grant.

The grant requires a 50 percent match. Staff is proposing that the match will come from the residents and entities that participate in the rebate programs.

STAFF RECOMMENDATION: Approve writing and submission of USBR WaterSMART grant by staff to fund water conservation projects in the Carson River watershed.

## **STAFF REPORTS**

## CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS  
FROM: EDWIN D. JAMES   
DATE: DECEMBER 18, 2013  
SUBJECT: Agenda Item #16 - Staff reports

DISCUSSION: The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on November 20, 2013:

- 11/21/13 - Ed introduced CWSD to Marvin Worthington of Bently Agrowdynamics.
- 11/22/13 - Ed and Debbie met with Brice White of the U.S. Bureau of Reclamation (USBR) regarding the WaterSMART grant.
- 11/22/13 - Ed interviewed Kenneth Parr regarding USBR resources for the Carson River Report.
- 11/26/13 - Ed attended the Alpine County Board of Supervisors meeting regarding Lost Lakes dam fees.
- 11/26/13 - Ed met with Bob Spellberg of the Gardnerville Ranchos GID regarding water purveyor coordination.
- 11/26/13 - Ed attended a Dayton Valley Conservation District (DVCD) meeting regarding future funding for the conservation districts.
- 11/26/13 - Brenda and Courtney attended the DVCD meeting regarding Mayweed.
- 12/3/13 - Ed, Brenda, and Kathi participated in the CRC River Corridor working group meeting.
- 12/4/13 - Ed met with John Lufrano of Indian Hills GID regarding coordination of water purveyors.
- 12/4/13 - Brenda, Courtney, and Kathi participated in a CRC Education working group meeting.
- 12/4/13 - Ed met with Mark Gonzales of Gardnerville Water Company regarding coordination of water purveyors.
- 12/4/13 - Ed met with Jason King, Nevada State Engineer; Jim Lawrence, Nevada State Lands; Rich Wilkinson, Dayton Valley Conservation District; and Mike Hayes, Carson Valley Conservation District regarding a Carson River clearing/snagging fund.
- 12/4/13 - Brenda and Courtney met with Margie Evans and Juan Guzman of the Carson City Open Space Program regarding a NDSF grant for trail signage.
- 12/5/13 - Ed gave a presentation regarding the Comprehensive Regional Water Management Plan to the Carson City Board of Supervisors.
- 12/5/13 - Ed gave a presentation regarding the Comprehensive Regional Water Management Plan to the Douglas County Board of Commissioners.
- 12/6/13 - Ed represented CWSD at the Resource Concepts Inc. (RCI) Christmas party.

- 12/9/13 - Ed met with Jenifer Davis of Town of Minden regarding water purveyor coordination.
- 12/10/13 - Debbie attended the Long Term Drought Strategy Planning Workshop.
- 12/10/13 - Ed participated in the Carson Truckee Water Conservancy District (CTWCD) Board meeting.
- 12/10/12 - Ed participated in a lunch meeting with Douglas County water purveyors.
- 12/11/13 - Brenda participated in the Mayweed Chamomile workshop in Reno.
- 12/11/13 - Ed and Brenda participated in the Lahontan Water Quality Standards Focus Group meeting.
- 12/12/13 - Ed and Brenda met with Jeremy Drew of RCI regarding the Low Intensity Development (LID) study.
- 12/16/13 - Toni attended an Excel seminar in Reno.
- 12/17/13 - Ed participated in a meeting regarding source water protection for Carson City.

There are no further meetings/activities anticipated by staff until the end of December.

STAFF RECOMMENDATION: Receive and file.

# **CORRESPONDENCE**

CARSON WATER SUBCONSERVANCY DISTRICT  
ACTIVITIES AND ACCOMPLISHMENTS  
FOR 2013

1. Continued to coordinate the Carson River Coalition (CRC):
  - Held main CRC meeting in May to update folks on happenings in the watershed and the mercury issue in the Carson River.
  - Held various working groups which met regularly addressing community outreach and education, river corridor, noxious weeds, aquatic invasive species, and water quality issues, i.e., CRC River Corridor Working Group and CRC Education Working Group.
2. Organized and facilitated the February 2013 Environmental Education Roundtable discussing environmental education evaluation processes.
3. Applied for, was awarded, and provided project management for grants in 2013 for:
  - FEMA Floodplain Modeling and Mapping for the Carson River (Douglas County reach)
  - USBR WaterSMART for Basin Plan of Study for the Carson River Watershed.
  - NDEP 319 Watershed Literacy
  - NDEP 208 Low Density Development (LID).
4. Continued to administer grant funds and provide project management for:
  - "Explore Your Watershed" Conservation Tours grant
  - Environmental Education Program
  - Carson River Coalition (CRC) Coordinator
  - Floodplain modeling and mapping for the Carson River in the Dayton and Carson City areas - FEMA MAS #1, #2, and #3
  - Comprehensive Regional Water Management Plan. This grant was completed with the publication of the report in June 2013.
  - Clear Creek Watershed Coordination Program
  - Best Management Practices (BMP) investigating the feasibility of a small residential BMP program.
5. Provided funding for:
  - Distributed \$75,000 to various weed management and conservation districts throughout the entire watershed in 2013.
  - "Conserve Carson River Workdays"
  - Alpine Watershed Group projects
  - Carson Valley Stream Bank Restoration Project
  - Streambank repairs located below Lloyd's Bridge
  - Douglas County Regional Pipeline Debt Service
  - Carson City Regional Pipeline Debt Service
  - Carson City's Waterfall Fire Watershed Improvements #4
  - Environmental Education Coordinator
  - "Explore Your Watershed" Conservation Tours
  - Lyon County Ramsey Canyon Flood Control Study
  - River Restoration and Floodplain Conservation Projects in Dayton Valley
  - Churchill County Drainage Study
  - Churchill County streambank restoration and channel clearance projects



- Watershed-Wide Water Conservation Program
  - Invasive Species Program including aquatic invasives education/outreach.
6. Provided funding for the following USGS projects:
- Ten Streamflow Gages - ongoing maintenance
  - Douglas County Water Level Collection
  - Dayton Valley Groundwater Level and Nitrate Study
  - Carson River East Fork Algae Study
  - Churchill County Groundwater Level and Water Quality Study.
7. Hired a new Assistant Watershed Coordinator to help with integrated watershed management efforts.
8. The General Manager, Watershed Coordinator, and Assistant Watershed Coordinator gave presentations and provided display booths at various conferences and workshops on watershed issues as follows:
- The General Manager provided information at the Non-Point Education for Municipal Officials (NEMO) workshops held in March and November regarding regional watershed issues.
  - The General Manager gave a presentation about the Regional Water System Plan to the Nevada Water Resources Association River Symposium in November.
  - The Watershed Coordinator participated in organizing and presenting “A Living River Approach to Floodplain Management in the Carson River Watershed”; a technical presentation given by five resource professionals to the International Soil and Water Conservation Society in July and at the Nevada Water Resources Association River Symposium in November.
  - The Watershed Assistant set up a display at the Nevada Weed Management Association Conference.
  - The General Manager gave an update to each of the county and water purveyor boards on the regional water system and watershed-wide programs and projects. During these presentations, the General Manager informed each water purveyor and county board about the publication of the Regional Water System Plan which was published in 2013. In many cases, the Watershed Coordinator gave presentation to these boards about the 2013 Update to the Floodplain Management Plan (2008).
9. The Environmental Education Coordinator provided numerous workdays and school outreach events. Staff participated as needed to support these outreach events. These events included, but are not limited to, the following:
- Facilitated Conserve Carson River Work Days:
    - Four with Lyon County schools; two in partnership with Audubon Important Birding Program and two at the Minor Ranch.
    - Three Conserve Carson River Work Days with Douglas County schools at the Nature Conservancy's River Fork Ranch in Minden.
    - Three Conserve the Carson River Work days with Storey County schools.
  - Conducted additional river work days:
    - During Environmental Education Week in Churchill County schools.

- At Rambling River Ranch, a conservation easement in Fallon.
  - Conducted two-day training sessions:
    - With Lahontan Conservation District for Churchill County Future Farmers of America (FFA).
    - For high school students to prepare them to mentor elementary students at workdays.
  - Worked with Nevada State Parks to develop a RIVER game, patterned after BINGO as activity for Snapshot Day with Ft. Churchill students.
  - Conducted activities at various elementary, middle and high schools throughout the watershed:
    - Demonstrated the watershed, water cycle, non-point source (NPS) pollution, fish printing, and the Carson River history trunk.
    - Trout in the Classroom program in numerous elementary schools throughout the watershed and conducted local trout releases.
    - Worked with Silver State Charter School students at Carson City Open Space to wrap trees, plant large cottonwoods, and inventory weed infestations.
    - Worked with Dayton High School oceanography class on a bioassessment of the Carson River at the Dayton Bridge.
    - Pinion Hills Elementary School presentation during Comstock Days.
  - Community outreach days:
    - To Harley Davidson and other businesses to demonstrate the enviroscape model and NPS pollution.
    - At the Carson City Lions Club's annual Tom Brooks Memorial Kids Fishing Day at Bailey Pond with approx. 300 people attending.
    - At Wings and Willows Festival for Boys and Girls Club members in Silver Springs, Dayton, and Carson City in partnership with The Nature Conservancy.
    - At a Carson River watershed workshop in the summer reading program at Churchill County Library.
    - At a series of activities for GSA Troup 43 on their curriculum, Wonders of Water.
    - At Farm Days event at Fuji Park, Carson City.
    - At a two-day Carson River Festival at the Oodles of Noodles Festival in Dayton.
    - At the Canvasback Duck Club Green Wings event for youth to teach about non-point source pollution.
10. The "Explore Your Watershed" Conservation Tours, subcontracted with Pat Fried of Great Basin Sports, cover topics of Carson River system, history, non-point and point source pollution impact, prevention and mitigation, river access, bank stabilization, channel migration, invasive species, and floodplain function. Tours included:
- Eagles and Agriculture kayaking tour in Douglas County.
  - Twelve Carson River raft floats along Willow Run in Douglas County.
  - Four river floats along Eagle Valley in Carson City.
  - Two river floats along the East Fork of the Carson River.
  - Three river floats in Stillwater during Spring Wings in Churchill County in partnership with U.S. Fish and Wildlife.

- Public outreach to several environmental groups, including Paiute Tribe, Washoe Tribe, Carson Valley Middle School, Douglas High School, and Dayton High School for participation in volunteer opportunities and participation in trash clean-up.
11. Staff attended several Alpine Watershed Group events, including the annual Markleeville Creek Day.
  12. Staff presented information about Lost Lakes and sought input from Alpine County residents, elected officials, and advocacy groups about maintaining these lakes.
  13. Assisted in the coordination of the Riparian Areas Video Contest in conjunction with the CRC Education Working Group and the Non-Point Source Pollution Education for Municipal Officers (NEMO) Program.
  14. Helped organize and participated in the 8th Annual Snapshot Day at 11 locations along the Carson River.
  15. Assisted Storey County, Carson City, and Douglas County with National Flood Insurance Program (NFIP) Community Rating System Reports.
  16. Provided report on regional outreach activities to Douglas County for their annual stormwater reporting.
  17. Maintained the Watershed Learning Center at the Children's Museum in conjunction with the CRC Education Working Group.
  18. Developed floodplain and flood community awareness display for Carson City and Douglas County public libraries which may be used at other watershed libraries and government offices.
  19. Developed quarterly newsletters that were sent out to about 1,000 individuals watershed-wide.
  20. Developed noxious weed identification page for CWSD website.
  21. Continued gathering data and working with stakeholders for update of Adaptive Stewardship Plan.
  22. Updated the Water Rate Study for all the water purveyors in the Carson River watershed.
  23. Assisted Alpine County with its Groundwater Elevation Monitoring Program (CASGEM).
  24. Conducted the annual two-day "Get on the Bus " Watershed Tour of Alpine through Churchill Counties in June.
  25. CWSD's General Manager was appointed by the Governor to the Carson Truckee Water Conservancy District Board of Directors.

26. The CWSD Board and staff took informational tours of various areas and/or facilities throughout the watershed including:
- The Nature Conservancy's River Fork Ranch near Genoa
  - Sutro Tunnel drainage adit (outlet) near Dayton
  - West Fork of the Carson River through Hope Valley, California
  - Marlette-Hobart Water System
  - Dairy Farmers of America's dry milk processing plant in Fallon