

PUBLIC NOTICE

A MEETING OF THE ADMINISTRATIVE COMMITTEE OF THE CARSON WATER SUBCONSERVANCY DISTRICT WILL BE HELD ON FRIDAY, FEBRUARY 8, 2013, AT 9:00 A.M. IN THE CARSON WATER SUBCONSERVANCY DISTRICT CONFERENCE ROOM AT 777 EAST WILLIAM STREET, #110, CARSON CITY, NEVADA.

**s/TONI LEFFLER
SECRETARY**

AGENDA

1. Call to order
2. Public comment
3. Discussion for possible action regarding approval of the Administrative Committee minutes from June 4, 2012, and November 30, 2012.
4. Discussion for possible action to accept the revised job descriptions for CWSD staff.
5. Discussion for possible action to create a regular part time Watershed Assistant position.
6. Discussion for possible action regarding employee Merit/Cost of Living Allowances for FY 2013-14.
7. Discussion for possible action to hire Vision ASP to upgrade CWSD's web site.
8. Discussion for possible action to hire a person to reorganize the CWSD library and database management system.
9. Discussion for possible action to renew the lease agreement for CWSD offices.
10. Public comment
11. Adjournment

This notice has been posted on FEBRUARY 1, 2013, at the following locations:

- Dayton Utilities Complex
- Lyon County Courthouse
- Carson City Hall
- Alpine County Administrative Building
- Minden Inn Office Complex
- Churchill County Administrative Complex
- Carson Water Subconservancy District Office