

PUBLIC NOTICE

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CARSON WATER SUBCONSERVANCY DISTRICT WILL BE HELD ON WEDNESDAY, MARCH 18, 2015, AT 6:30 P.M. AT THE NEVADA STATE LEGISLATURE, 401 SOUTH CARSON STREET, ROOM #1214, CARSON CITY, NEVADA. A QUORUM OF THE DOUGLAS COUNTY BOARD OF COMMISSIONERS MAY BE PRESENT AT THIS MEETING. THOSE COMMISSIONERS WILL BE DELIBERATING AND TAKING ACTION ONLY IN THEIR ROLE AS DIRECTORS OF THE CARSON WATER SUBCONSERVANCY DISTRICT.

s/TONI LEFFLER
SECRETARY

ITEMS ON THE AGENDA MAY BE TAKEN OUT OF ORDER. THE PUBLIC BODY MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION. THE PUBLIC BODY MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM ON THE AGENDA AT ANY TIME.

AGENDA

1. Call to Order
2. Convene CWSD/Alpine County Joint Powers Board
3. Roll Call
4. Pledge of Allegiance
5. Approval of Agenda
6. Approval of February 18, 2015, Board Meeting Minutes
7. Public Comment

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND MAY BE ACTED UPON BY THE BOARD OF DIRECTORS WITH ONE ACTION AND WITHOUT AN EXTENSIVE HEARING. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED AND ACTED UPON SEPARATELY DURING THIS MEETING.

8. Approval of Treasurer's Report for February 2015
9. Payment of Bills for February 2015.
10. Discussion for possible action regarding proposed changes to the Personnel Policy Manual.
11. Discussion for possible action for ratification of the General Manager's letter to the Chairman of the Carson Truckee Water Conservancy District regarding the State Clearing and Snagging Fund.
12. Discussion for possible action for approval for the Watershed Program Manager to attend River Rally 2015 on May 1-4, 2015, in Santa Ana Pueblo, New Mexico.

****END OF CONSENT AGENDA****

13. Discussion for possible action regarding a presentation by the U.S. Bureau of Land Management on their Land Management Plan.
14. Discussion for possible action regarding approval of the FY 2015-16 Tentative Budgets for the General Fund, the Acquisition/Construction Fund, and the Floodplain Management Fund.
15. Discussion for possible action regarding a report by the General Manager on the FEMA Cooperative Technical Partnership training on February 22-26, 2015.
16. Discussion for possible action regarding an update on the Nevada Legislature.
17. Discussion for possible action regarding the 2015 Water Rate Report for the Carson River Watershed.
18. Discussion for possible action regarding an update on the runoff predictions for 2015.
19. Staff Reports
 - General Manager
 - Legal
 - Correspondence
20. Directors Reports
21. Public Comment
22. Adjournment

Supporting information is available through Toni Leffler, 777 E. William St., #110A, Carson City, NV 89701, 775-887-7450, toni@cwdsd.org and on CWSD website at www.cwdsd.org. This notice has been posted on **MARCH 11, 2015**, at the following locations:

- Dayton Utilities Complex
- Lyon County Administrative Building
- Carson City Hall
- Alpine County Administrative Building

- Minden Inn Office Complex
- Churchill County Administrative Complex
- Carson Water Subconservancy District Office

**AGENDA ITEM #6
MINUTES OF LAST
BOARD MEETING**

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS MEETING
February 18, 2015, 6:30 P.M.
Minutes

Directors present:

Karen Abowd, Vice Chairman
Brad Bonkowski
Carl Erquiaga
Ray Fierro, Treasurer
Don Jardine
Greg Lynn, Chairman
Barry Penzel
Mary Rawson
Ernie Schank
Fred Stodieck

Directors not present:

Don Frensdorff
Doug Johnson
Austin Osborne, Storey County
Chuck Roberts

Staff present:

George Benesch, Legal Counsel
Brenda Hunt, Watershed Coordinator
Edwin James, General Manager
Toni Leffler, Administrative Assistant/Board Secretary
Debbie Neddenriep, Water Resource Specialist

Also present:

Peter Kulchawik, Balance Hydrologics
David Shaw, Balance Hydrologics
Mary Kay Wagner, NDEP

Chairman Lynn called the meeting to order at 6:31 p.m. in Room 1214 of the Nevada State Legislative Building, 401 S. Carson St., Carson City, Nevada. The CWSD/Alpine County Joint Powers Board was convened. Roll call was taken and a quorum was determined to be present. The Pledge of Allegiance was lead by Director Fierro.

Item #5 - Approval of Agenda. Item #8 was moved from the Consent Agenda for discussion. *Director Fierro made the motion to approve the agenda as amended. The motion was seconded by Director Abowd and unanimously approved by the Board.*

Item #7 - Approval of the Board Meeting Minutes from January 21, 2015. - *Director Schank made the motion to approve the Minutes of the Board Meeting on January 21, 2015. The motion was seconded by Director Jardine and unanimously approved by the Board.*

Item #7 - Public Comment None

CONSENT AGENDA

Item #9 - Payment of Bills for January 2015.

Item #10 - Discussion for possible action regarding approval of the revised CWSD job descriptions.

Item #11 - Discussion for possible action regarding approval of revised staff salaries to correspond with job descriptions.

Item #12 - Discussion for possible action regarding approval of the proposed cost of living adjustment for FY 2015-16.

Director Schank made the motion to approve the consent agenda items #9-12. The motion was seconded by Director Penzel and unanimously approved by the Board. There was no public comment.

END OF CONSENT AGENDA

Item #8 - Approval of Treasurer's Report for January 2015. Ed James explained that the time period for the Acquisition/Construction Fund Profit and Loss report was incorrect. The correct report was in the hand outs.

Director Abowd made the motion to approve the Profit and Loss report for the Acquisition/Construction Fund. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #13 - Discussion for possible action regarding a presentation by Balance Hydrologics, Inc. on the East Fork Channel Restoration Study. Mr. James reminded the Board of a field trip the Board and staff took last summer near the Carson Valley Golf Course in Gardnerville to observe the river bank erosion problem there. Dave Shaw and Peter Kulchawik with Balance Hydrologics, Inc. gave a presentation on the work that they have done to study the East Fork Channel Restoration.

Problem statement: Erik Nielsen of Douglas County approached Balance Hydrologics to evaluate the bank erosion upstream of the Virginia/Rocky Diversion. The channel could shift, or avulse, as a result of the erosion.

Key questions: What is the risk of avulsion? If the risk is significant, what design/management alternatives are feasible?

Approach: Define project goals and objectives. Review background reports/data. Characterize key processes. Fill in gaps with additional site-specific work. Assess the risk of channel avulsion. Preliminary design/management approaches.

Location: Adjacent to the Carson Valley Golf Course south of Gardnerville between Hwy. 395 and the golf course, upstream of Virginia/Rocky Diversion Dam.

Process of geology and soils: This area is an alluvial fan setting where streams exit steep canyons in the mountains. When there is a heavy rain event, they move a lot of sediment and deposit it at the bottom.

Sediment transport: The study reach is characterized by aggradation. There is a high sediment supply from a steep, narrow canyon and an abrupt slope transition at the canyon mouth (2% slope to 8 % slope). Human impacts further reduced the gradient by putting in diversion dams which further encourages the river to increase the sediment load. Inter-fluve (1997) described how aggradation in the reach is the cause. Levees were built in late 1950s and early 1960s by BOR which causes the river bed to want to widen. The levee is forcing the channel to the east out of its historical meander belt.

Mr. Kulchawik explained more site specifically about the sinuosity and meander belt width. He said that he had received the 1906 data from Randy Pahl at NDEP. The levees were put in place in the late 1950s and early 1960s. The river tried to readjust and regain sinuosity but began moving to the east. He showed a geomorphic map based on field work in November. The floodplain is widening: Within the channel there are different recent surfaces from the past 100 years. They are starting to see inset floodplain widening and establishment since the BOR projects.

Flood frequency analysis was made from the USGS stream flow gage measurements at Markleeville. Flooding in the Carson Valley has always been broad and shallow. The existing flood pattern zone A gets 1-3' deep flooding. Flood waters overtop the highway and moves towards the east side of highway toward the medical center and other businesses.

Future potential flood pattern: If the channel avulses, levees and boulder barbs will keep the channel to east. The risk of avulsion is significant. Meander development is affected by hard structures. Ongoing adjustments are expected. Rain-on-snow events may become more frequent with climate change. Lack of scouring flows is allowing vegetation to encroach.

Director Schank asked what seems to be causing it to eat away the west bank. Director Lynn responded that there is a large gravel bar upstream from the new diversion structure. Historically, before FEMA got involved, the gravel bar would be pushed toward the diversion dam and get washed away. Director Stodieck noted that after the 1955 flood, between 1957 and 1960, ACOE, BOR, and Civil Defense pushed gravel out of the river with dozers. They are called a spoils bank instead of a levee. Director Stodieck explained that he has two and a half miles of land on both sides of the river and his family didn't grant entry to private property for ACOE to clear. The family had a private contractor completely remove the gravel bars, so during overbank flooding, the water will return to the river downstream. Director Stodieck noted that the biggest part of the problem was State Lands telling what you could and could not do in the channel. The gravel bars are now vegetated and won't move.

The presentation continued to next step design solutions. Determining how to maintain the diversion point AND enhance function of river system. Extend the reference meander belt width downstream and reduce the severity of the transition. Provide flood relief to reduce right bank stress. Bio-stabilization where possible. Use the irrigation canals for flood relief. Design solution tools included 2D modeling to quantify bank stress reductions using SRH-2D 2.2 (BOR, 2012) and surface modeling system 11.2 GUI (Aquaveo LLC, 2015). Director Lynn suggested pushing the river bar into the oxbow and letting the river reassume its earlier channel and opening a cross section area more for less stress on the bank.

Director Penzel asked the depth of bank. He was told it is 10 feet from toe to top. He suggested taking the material out before the river does. Director Stodieck asked who we have to convince that this is a good idea to alleviate the problem. Mr. James responded that approval must come from ACOE, BOR, and State Lands for permits. You can create a design, but the biggest problem is the cost. Director

Stodieck suggested plugging the channel off at beginning of the oxbow and open a small channel to relieve the pressure.

Mr. James asked how far they are in the study and what the next steps are. He was told that the report is about 70% done, but Basic Hydrologics' Scope of Work stops at design. It is up to CWSD and Douglas County to determine how to proceed. Director Stodieck suggested staying within the river bounds. Director Lynn noted that the next discussion is with Erik Nielsen since it hasn't been brought to the Douglas County Board of Commissioners yet. Director Penzel asked why a permit is needed to do the traditional relief. Director Stodieck suggested using old survey with the rolling stock permit. Mr. James noted that approval is needed from NDEP and State Lands. It is also important to consider physical boundaries and physical constraints. Director Lynn noted that this may not be considered to be maintenance. The presentation was oriented to creating solutions instead of additional problems.

Director Schank noted erosion on both sides and suggested opening up the sand bar through the middle and utilize both sides to fortify both banks. The key is what kind of an engineered barb is going to keep the river in the center? Look at a bigger perspective of the river to consider what needs to be done. Director Stodieck suggested moving the stream bar and letting the river run its course.

No action was required on this item; receive and file.

Item #14 - Discussion for possible action regarding the need for additional funds to cover the cost of the Carson River Watershed Educational Survey Project. Brenda Hunt explained that CWSD has received NDEP 319 funds to conduct a watershed-wide educational survey to determine a baseline knowledge of residents. The grant is for \$10,000 to undertake this survey but firms responding to the RFP say it will cost about \$20,000. She has asked for additional funding from NDEP and The Nature Conservancy (TNC). TNC has a 319 grant for outreach and education and have asked NDEP for permission for \$3,000 of that to be put toward this survey, along with \$2,600 additional NDEP funds. Both have been approved. This brings the total to \$17,000. Staff is asking the CWSD Board for an additional \$3,000 from the Outside Professional Services account and authorization to go forward with the contract to undertake the survey by Responsive Management.

Director Schank asked if that would cut into the amount that could go to projects. Mr. James responded that this is a request from this year's budget. The project list handed out to the Finance Committee members will come from next year's budget.

Director Schank made the motion to approve the use of \$3,000 from the Outside Professional Services account and authorize the General Manager to sign the contract with Responsive Management pending the additional funding from NDEP. The motion was seconded by Director Abowd and unanimously approved by the Board.

Public comment: Mary Kay Wagner with NDEP Water Quality Planning emphasized just how critical water is to this watershed, our economy, and the future. The survey enforces the CRC Vision Statement to be assured that we give a compelling public message. This firm will be able to conduct a reliable and repeatable survey. The firm has agreed to analyze the results and provide them to NDEP and to be published on the CWSD website. Doing this survey will help to refine outreach efforts that we are doing continually throughout the watershed and identify gaps. The choices and values with regard to watershed decisions we make have a profound impact on quality of life.

Item #15 - Discussion for possible action regarding an update on the Nevada Legislature. Mr. James explained that a Legislative Committee meeting was held on February 6. A few more bills are coming out. SB 65 and SB 81 were heard before the Senate Government Affairs Committee, and the State Engineer held a half day workshop yesterday to discuss how the bills will be re-written. Mr. James will be giving a presentation to the Assembly Natural Resources Committee on CWSD tomorrow at 1:30 p.m.

Director Lynn noted that the connection between surface and groundwater was not as confident as it is today. If the connection is wrapped into the Clean Water Act, that's scary. Mr. James noted that the Clean Water Act is separate from this. With the drought we are being impacted. Two places which are really in a world of hurt are Pahrump and Diamond Valley.

Director Schank commented that Lovelock is concerned about the Humboldt River being over appropriation. Mr. Benesch also mentioned Smith and Mason Valleys. He also noted that as a housekeeping issue the Legislative Committee meeting minutes may be approved at a Board meeting since the committee meets so infrequently.

Director Schank made motion to approve the recommendations noted in the minutes of the Legislative Committee meeting. Director Bonkowski seconded the motion which was unanimously approved by the Board.

Item #17 - Discussion for possible action regarding an update on the runoff predictions for 2015. Mr. James talked about surrounding watersheds which have some ruling. The Walker River: Mason Valley: perennial yield 25,000 af, 2014 pumping 149,000 af, 2014 groundwater level drop eight feet. Smith Valley: perennial yield 17,000 Af, 2014 pumping 42,000 af, 2014 groundwater level dropped 12 feet. State Engineer ordered 50% curtailment of all supplemental irrigation rights in Smith and Mason Valleys. People in these basins may bring a lawsuit against the State Engineer.

On the Humboldt it's a different storage. As you go farther downstream the river flow goes to 0 at Imlay. 2015 prediction is no water to Rye Patch users, no groundwater curtailment on the Humboldt watershed. Even if upstream users were cut off, the cone of depression would take years to refill. The only solution the State Engineer had in the short term is to hope for a wet year. Long term consider limiting groundwater pumping to perennial yield. Mr. Benesch noted that groundwater quality around Lovelock is so bad it can't be pumped to use for agriculture.

No action was required for this item; receive and file.

Item #18 - Staff Reports

General Manager - Mr. James reported: 1) On April 22, CRC Flood Management Forum. Speakers set up. Venue may be in Dayton. 2) Get on the Bus Tour on June 9-10. 3) Strategic Planning Session on Mar 29.

Brenda Hunt reported: 1) next month presentation from BLM on Resource Management Plan.

Legal –Mr. Benesch had nothing specific to report.

Correspondence – As included in the Board package and handed out. In explanation of one article Courtney Walker explained that Gary Swift is part of the Douglas County Leadership Program and

wants to do an assignment with CWSD. Other articles are about sage grouse habitat protection and Dean Heller introducing the Lands Bill in Congress.

Director Schank explained that he and Mr. James met with Assemblywoman Titus. He asked Mr. James if the funding is in NDEP and confusion over which committee we need to work with. Mr. James noted he met with Senator Kieckhefer, and there is no money in the account at this point. He sent more information to Assemblywoman Titus. She plans to bring it up with the Governor about it. Mr. James is researching how to best move forward and State Engineer will talk with Senator Kieckhefer. Director Schank heard that the money came in to that fund from NDEP. It is in Statute that the funds are supposed to be in the State budget.

Director Schank noted that he and Mr. James serve on CTWCD. Todd Westergard is Chairman of CTWCD and also Chief of Staff of the Senator Majority Leader Aaron Ford. Mr. Benesch suggested instructing Mr. James to send letter to CTWCD and approving it next meeting. This item will be put on the agenda for next Board meeting.

Item #19 - Directors' Reports

Director Fierro reported that Rich Wilkinson of DVCD talked with him about the clearing and snagging fund, and Director Fierro also talked with Dr. Titus and Mr. James, The Lyon County lobbyist is to support the importance of that being funded.

Director Jardine reported: 1) California is funding projects within the state for stream restoration, water storage, and water quality issues within California. The total of all funds will be going up by 20% from \$1.1 billion to \$1.3 billion, so there may be funds for upstream support for drought related activities like water supply and storage. Some of the funding sources are federal funds. The Lahontan Water Quality Control Board (LWQCB) is a good contact. 2) He visited with Assemblyman Bigelow's Chief of Staff regarding Lost Lakes and should have a legislative response by the end of the month. Mr. James noted we received a phone call from California Assemblyman Bigelow's office. One option to reduce our fees is for CWSD to fall under the farm classification. We would need \$1,000 in farming activities to qualify.

Director Lynn noted that AB 65 and 81 is getting a lot of attention. Steve Walker, the lobbyist for Douglas County, was also at the meeting about changes.

Directors Stodieck, Rawson, Bonkowski, Erquiaga, Penzel, and Abowd had nothing specific to report.

There being no further business to come before the Board, Director Fierro made the motion to adjourn, seconded by Director Abowd, and unanimously approved by the Board. The meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Toni Leffler
Secretary

AGENDA ITEM #8
TREASURER'S REPORT

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

03/02/15

Balance Sheet

Accrual Basis

As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 · Cash in Checking - B of A	30,615.18
1011-00 · Petty Cash	100.00
1014-00 · Local Gov't Inv. Pool-Regular	160,306.15
1018-00 · Greater NV Credit Union-Savings	25.00
1021-00 · US Bank CD	248,094.91
1028-00 · First Independent Bank of Nevad	246,132.04
1029-00 · Bank of America-Savings	160,021.81
Total Checking/Savings	<u>845,295.09</u>
Other Current Assets	
1055-00 · Payroll Deposit - Carson City	500.00
Total Other Current Assets	<u>500.00</u>
Total Current Assets	<u>845,795.09</u>
TOTAL ASSETS	<u>845,795.09</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
3307-00 · CC Payroll Due	38,261.52
3360-00 · Accrued Vacation	22,879.97
3362-00 · Accrued sick leave	42,382.01
Total Other Current Liabilities	<u>103,523.50</u>
Total Current Liabilities	<u>103,523.50</u>
Total Liabilities	103,523.50
Equity	
4000-00 · Fund Balance	644,873.49
Net Income	97,398.10
Total Equity	<u>742,271.59</u>
TOTAL LIABILITIES & EQUITY	<u>845,795.09</u>

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

03/03/15

Profit & Loss YTD Comparison

Accrual Basis

February 2015

	Feb 15	Jul '14 - Feb 15
Ordinary Income/Expense		
Income		
5008-00 · Alpine Co. Joint Powers contrib		8,750.00
5009-00 · Churchill County Ad Valorem		93,152.87
5010-00 · Lyon County Ad Valorem		79,525.66
5011-00 · Douglas County Ad Valorem	82,471.94	354,443.89
5012-00 · Carson City Ad Valorem		260,515.63
5025-00 · Int. Inc.-US Bank CD	105.34	729.62
5031-00 · Interest Income-LGIP Reg.	11.74	73.61
5044-00 · Int-1st Independent Bk of NV CD	114.92	795.93
5045-00 · Interest Income-B of A Savings	9.48	21.81
5050-00 · Watershed Coordinator		
5050-08 · NDEP Watershed Coord 2012-15	11,667.33	20,111.79
Total 5050-00 · Watershed Coordinator	11,667.33	20,111.79
5058-00 · 208 Water Quality Plan		
5058-02 · NDEP-2010 Algae Study Grant		388.20
5058-03 · NDEP 208 LID Grant- 2013-14	8,583.77	19,487.50
Total 5058-00 · 208 Water Quality Plan	8,583.77	19,875.70
5063-00 · Environmental Education Program		
5063-03 · NDEP-Env.Ed.Coord. 2012-14	14,492.38	18,181.89
Total 5063-00 · Environmental Education Program	14,492.38	18,181.89
5077-00 · CR Conservation Tours		
5077-03 · NDEP Conserv Tour Grant 2012-14		2,682.82
Total 5077-00 · CR Conservation Tours		2,682.82
5082-00 · Alpine Co.-CASGEM Grant	469.33	469.33
5086-00 · FEMA MAS #3 (Do.Co.)	19,404.72	120,728.39
5087-00 · FEMA MAS #4 (Flood Maps)		6,567.47
5090-00 · NDEP-Watershed Literacy Grant	951.41	1,567.91
5091-00 · Rec.Trails Signage-Motorized		291.00
5092-00 · FEMA - MAS #5		7,022.59
Total Income	138,282.36	995,507.91
Expense		
7015-00 · Salaries & Wages	25,170.21	208,961.75
7020-00 · Employee Benefits	9,786.61	74,854.86
7101-00 · Director's Fees		
7101-01 · Director Benefits	18.56	123.24
7101-00 · Director's Fees - Other	1,360.00	8,578.34
Total 7101-00 · Director's Fees	1,378.56	8,701.58
7102-00 · Insurance		7,526.62
7103-00 · Office Supplies	559.09	1,541.01
7104-00 · Postage		440.06
7105-00 · Rent	2,126.80	17,074.40
7106-00 · Telephone/Internet	251.76	2,320.54
7107-00 · Travel-transport/meals/lodging		
7107-01 · Car Allowance	566.42	4,757.93
7107-00 · Travel-transport/meals/lodging - Other	112.40	2,858.09
Total 7107-00 · Travel-transport/meals/lodging	678.82	7,616.02
7108-00 · Dues & Publications	328.00	783.08
7109-00 · Miscellaneous Expense		3,019.00
7110-00 · Seminars & Education		1,280.00
7111-00 · Office Equipment		350.37
7114-00 · Outside Professional Services	218.75	432.50
7115-00 · Accounting	200.00	8,200.00
7116-00 · Legal	3,369.33	23,590.11
7117-00 · Lost Lakes Expenses		920.14
7120-00 · Integrated Watershed Programs		
7120-07 · Watershed Tour	30.94	55.85
7120-08 · Invasive Species Programs		1,485.00
7120-10 · Int. Watershed Donation		22.59

For internal & discussion purposes only.

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

03/03/15

Profit & Loss YTD Comparison

Accrual Basis

February 2015

	Feb 15	Jul '14 - Feb 15
7120-25 · Watershed Coord. Exp. 2012-15	36.27	2,159.90
Total 7120-00 · Integrated Watershed Programs	67.21	3,723.34
7125-00 · Environmental Ed.Coord.Exp.		
7125-01 · Env.Ed.Coord.Exp.2012-14		13,552.39
7125-02 · Env.Ed.Coord.Exp. 2015-17	1.18	12.16
Total 7125-00 · Environmental Ed.Coord.Exp.	1.18	13,564.55
7210-00 · CR Conservation Tours Exp.		
7210-03 · NPS Conser.Tours 2012-14	999.50	2,834.67
Total 7210-00 · CR Conservation Tours Exp.	999.50	2,834.67
7214-00 · Rec. Trails Signage-Motorized		13,020.55
7332-00 · Carson River Work Days		9,451.35
7337-00 · Carson River Restoration		
7337-01 · Upper Carson River Grant.		
7337-14 · CVCD-Riparian Habitat/RiverFork	11,085.60	34,368.75
Total 7337-01 · Upper Carson River Grant.	11,085.60	34,368.75
7337-02 · Carson River Adv. Gr.		
7337-22 · CVCD-Buzzy's Ranch Stream.Rehab		
Total 7337-02 · Carson River Adv. Gr.		
7337-03 · Dayton Valley Conserv		14,455.38
Total 7337-00 · Carson River Restoration	11,085.60	48,824.13
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-04 · Noxious Weed Control-Lyon Co.	557.98	557.98
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd	557.98	557.98
7406-00 · 208 Water Quality Mgmt. Plan		
7406-01 · 208 Plan-EF Algae Project		1.98
7406-02 · 208 Plan-LID Practices- 2013-14	2,161.28	19,243.28
Total 7406-00 · 208 Water Quality Mgmt. Plan	2,161.28	19,245.26
7419-00 · FEMA MAS #3	22,136.30	140,927.56
7420-00 · FEMA MAS #4 (Flood Map)	1.95	646.39
7421-00 · IHGID-Reg. MS4 Stmwtr.Mgmt.Plan		8,447.25
7422-00 · BOR Basin Plan of Study		11.21
7424-00 · NDEP-Watershed Literacy Gr.Exp.		
7424-01 · Clear Cr. Newsletters		608.96
7424-00 · NDEP-Watershed Literacy Gr.Exp. - Other	487.64	618.88
Total 7424-00 · NDEP-Watershed Literacy Gr.Exp.	487.64	1,227.84
7426-00 · FEMA MAS #5-Charter/Map/Model		
7426-04 · Sheckler-RO Anderson		3,500.00
7426-00 · FEMA MAS #5-Charter/Map/Model - Other	0.35	37.83
Total 7426-00 · FEMA MAS #5-Charter/Map/Model	0.35	3,537.83
7500-00 · USGS Stream Gage Contract		14,512.25
7508-00 · USGS Do.Co.WQ & GW Monitoring		3,857.00
7524-00 · USGS-GW Lvl & WQ in Ch.Co.		
7524-01 · USGS-GW Lvl & WQ-ChCo 2014-17		2,225.00
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.		2,225.00
7600-00 · Alpine County Projects		
7600-05 · Alpine Watershed Programs	5,000.00	14,988.92
7600-09 · Al.Co.-CASGEM	0.19	4.23
Total 7600-00 · Alpine County Projects	5,000.19	14,993.15
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service		62,500.00
Total 7610-00 · Douglas County Projects		62,500.00

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

03/03/15

Profit & Loss YTD Comparison

Accrual Basis

February 2015

	Feb 15	Jul '14 - Feb 15
7620-00 · Carson City Projects		
7620-11 · CC Reg.Pipeline Debt Service		62,500.00
Total 7620-00 · Carson City Projects		62,500.00
7630-00 · Lyon County Projects		
7630-09 · Lyon Co. W/R GIS Database		
Total 7630-00 · Lyon County Projects		
7640-00 · Churchill County Projects		
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.	6,733.06	6,733.06
7640-14 · W/R Dedication Tracking DB		7,157.40
Total 7640-00 · Churchill County Projects	6,733.06	13,890.46
Total Expense	93,300.17	808,109.81
Net Ordinary Income	44,982.19	187,398.10
Other Income/Expense		
Other Expense		
8002-00 · Transfer Out-Acq/Const Fund		90,000.00
Total Other Expense		90,000.00
Net Other Income		-90,000.00
Net Income	44,982.19	97,398.10

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

03/03/15

Profit & Loss Budget vs. Actual

Accrual Basis

July 2014 through February 2015

	Jul '14 - Feb 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5008-00 · Alpine Co. Joint Powers contrib	8,750.00	8,750.00		100.0%
5009-00 · Churchill County Ad Valorem	93,152.87	183,806.04	-90,653.17	50.7%
5010-00 · Lyon County Ad Valorem	79,525.66	148,778.47	-69,252.81	53.5%
5011-00 · Douglas County Ad Valorem	354,443.89	462,263.21	-107,819.32	76.7%
5012-00 · Carson City Ad Valorem	260,515.63	363,142.29	-102,626.66	71.7%
5022-00 · Water Lease - Mud Lake		45,000.00	-45,000.00	
5023-00 · Water Lease-Lost Lakes				
5025-00 · Int. Inc.-US Bank CD	729.62	1,250.00	-520.38	58.4%
5031-00 · Interest Income-LGIP Reg.	73.61	261.00	-187.39	28.2%
5044-00 · Int-1st Independent Bk of NV CD	795.93	1,320.00	-524.07	60.3%
5045-00 · Interest Income-B of A Savings	21.81			
5050-00 · Watershed Coordinator				
5050-07 · CRC donation				
5050-08 · NDEP Watershed Coord 2012-15	20,111.79	33,650.00	-13,538.21	59.8%
Total 5050-00 · Watershed Coordinator	20,111.79	33,650.00	-13,538.21	59.8%
5058-00 · 208 Water Quality Plan				
5058-02 · NDEP-2010 Algae Study Grant	388.20	17,000.00	-16,611.80	2.3%
5058-03 · NDEP 208 LID Grant- 2013-14	19,487.50	25,300.00	-5,812.50	77.0%
Total 5058-00 · 208 Water Quality Plan	19,875.70	42,300.00	-22,424.30	47.0%
5060-00 · Misc. Income				
5060-02 · Watershed Tour		3,100.00	-3,100.00	
Total 5060-00 · Misc. Income		3,100.00	-3,100.00	
5063-00 · Environmental Education Program				
5063-03 · NDEP-Env.Ed.Coord. 2012-14	18,181.89	18,100.00	81.89	100.5%
Total 5063-00 · Environmental Education Program	18,181.89	18,100.00	81.89	100.5%
5070-00 · Clear Creek Educ. Program				
5070-03 · NDEP-Clear Cr. NPS Ed.Grant				
Total 5070-00 · Clear Creek Educ. Program				
5073-00 · CC BMP Program				
5073-03 · NDEP-BMP Stormwater-2012-14				
Total 5073-00 · CC BMP Program				
5077-00 · CR Conservation Tours				
5077-03 · NDEP Conserv Tour Grant 2012-14	2,682.82	6,000.00	-3,317.18	44.7%
Total 5077-00 · CR Conservation Tours	2,682.82	6,000.00	-3,317.18	44.7%
5081-00 · FEMA - MAS #2				
5082-00 · Alpine Co.-CASGEM Grant	469.33	1,000.00	-530.67	46.9%
5085-00 · Ch.Co. for USGS GW/WQ Study				
5086-00 · FEMA MAS #3 (Do.Co.)	120,728.39	100,000.00	20,728.39	120.7%
5087-00 · FEMA MAS #4 (Flood Maps)	6,567.47	220,000.00	-213,432.53	3.0%
5090-00 · NDEP-Watershed Literacy Grant	1,567.91	18,900.00	-17,332.09	8.3%
5091-00 · Rec.Trails Signage-Motorized	291.00	27,500.00	-27,209.00	1.1%
5092-00 · FEMA - MAS #5	7,022.59			
Total Income	995,507.91	1,685,121.01	-689,613.10	59.1%
Expense				
7015-00 · Salaries & Wages	208,961.75	318,100.00	-109,138.25	65.7%
7020-00 · Employee Benefits	74,854.86	126,000.00	-51,145.14	59.4%
7021-00 · Workers Comp Ins.		1,000.00	-1,000.00	
7101-00 · Director's Fees				
7101-01 · Director Benefits	123.24			
7101-00 · Director's Fees - Other	8,578.34	14,000.00	-5,421.66	61.3%
Total 7101-00 · Director's Fees	8,701.58	14,000.00	-5,298.42	62.2%
7102-00 · Insurance	7,526.62	9,500.00	-1,973.38	79.2%
7103-00 · Office Supplies	1,541.01	5,000.00	-3,458.99	30.8%
7104-00 · Postage	440.06	1,250.00	-809.94	35.2%
7105-00 · Rent	17,074.40	25,530.00	-8,455.60	66.9%

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

03/03/15

Profit & Loss Budget vs. Actual

Accrual Basis

July 2014 through February 2015

	Jul '14 - Feb 15	Budget	\$ Over Budget	% of Budget
7106-00 · Telephone/Internet	2,320.54	3,000.00	-679.46	77.4%
7107-00 · Travel-transport/meals/lodging				
7107-01 · Car Allowance	4,757.93			
7107-00 · Travel-transport/meals/lodging - Other	2,858.09	13,500.00	-10,641.91	21.2%
Total 7107-00 · Travel-transport/meals/lodging	7,616.02	13,500.00	-5,883.98	56.4%
7108-00 · Dues & Publications	783.08	800.00	-16.92	97.9%
7109-00 · Miscellaneous Expense	3,019.00	3,000.00	19.00	100.6%
7110-00 · Seminars & Education	1,280.00	2,500.00	-1,220.00	51.2%
7111-00 · Office Equipment	350.37	2,500.00	-2,149.63	14.0%
7112-00 · Bank Charges		200.00	-200.00	
7114-00 · Outside Professional Services	432.50	20,000.00	-19,567.50	2.2%
7115-00 · Accounting	8,200.00	16,000.00	-7,800.00	51.3%
7116-00 · Legal	23,590.11	40,000.00	-16,409.89	59.0%
7117-00 · Lost Lakes Expenses	920.14	6,000.00	-5,079.86	15.3%
7118-00 · Mud Lake O & M		2,000.00	-2,000.00	
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour	55.85	3,200.00	-3,144.15	1.7%
7120-08 · Invasive Species Programs	1,485.00	5,000.00	-3,515.00	29.7%
7120-10 · Int. Watershed Donation	22.59		22.59	100.0%
7120-18 · Clear Creek NPS Educ.Program				
7120-25 · Watershed Coord. Exp. 2012-15	2,159.90	2,500.00	-340.10	86.4%
Total 7120-00 · Integrated Watershed Programs	3,723.34	10,700.00	-6,976.66	34.8%
7122-00 · Water Conservation/BMP Program		5,000.00	-5,000.00	
7125-00 · Environmental Ed.Coord.Exp.				
7125-01 · Env.Ed.Coord.Exp.2012-14	13,552.39	13,000.00	552.39	104.2%
7125-02 · Env.Ed.Coord.Exp. 2015-17	12.16			
Total 7125-00 · Environmental Ed.Coord.Exp.	13,564.55	13,000.00	564.55	104.3%
7210-00 · CR Conservation Tours Exp.				
7210-03 · NPS Conser.Tours 2012-14	2,834.67	4,000.00	-1,165.33	70.9%
Total 7210-00 · CR Conservation Tours Exp.	2,834.67	4,000.00	-1,165.33	70.9%
7214-00 · Rec. Trails Signage-Motorized	13,020.55	23,050.00	-10,029.45	56.5%
7332-00 · Carson River Work Days	9,451.35	24,000.00	-14,548.65	39.4%
7337-00 · Carson River Restoration				
7337-01 · Upper Carson River Grant.				
7337-14 · CVCD-Riparian Habitat/RiverFork	34,368.75	45,000.00	-10,631.25	76.4%
Total 7337-01 · Upper Carson River Grant.	34,368.75	45,000.00	-10,631.25	76.4%
7337-02 · Carson River Adv. Gr.				
7337-22 · CVCD-Buzzy's Ranch Stream.Rehab		20,000.00	-20,000.00	
Total 7337-02 · Carson River Adv. Gr.		20,000.00	-20,000.00	
7337-03 · Dayton Valley Conserv	14,455.38	106,078.69	-91,623.31	13.6%
7337-04 · Lahontan Conserv.Dist		20,000.00	-20,000.00	
Total 7337-00 · Carson River Restoration	48,824.13	191,078.69	-142,254.56	25.6%
7404-00 · Noxious Weeds Control-CR Wtrshd				
7404-01 · Noxious Weed Control-Alpine Co.		15,000.00	-15,000.00	
7404-02 · Noxious Weed Control-Douglas Co		15,000.00	-15,000.00	
7404-03 · Noxious Weed Control-CarsonCity		15,000.00	-15,000.00	
7404-04 · Noxious Weed Control-Lyon Co.	557.98	15,000.00	-14,442.02	3.7%
7404-05 · Noxious Weed Control-Churchill		15,000.00	-15,000.00	
Total 7404-00 · Noxious Weeds Control-CR Wtrshd	557.98	75,000.00	-74,442.02	0.7%
7406-00 · 208 Water Quality Mgmt. Plan				
7406-01 · 208 Plan-EF Algae Project	1.98	15,000.00	-14,998.02	0.0%
7406-02 · 208 Plan-LID Practices- 2013-14	19,243.28	15,000.00	4,243.28	128.3%
Total 7406-00 · 208 Water Quality Mgmt. Plan	19,245.26	30,000.00	-10,754.74	64.2%
7413-00 · BOR-Comprehensive Wtr.Mgmt.				
7414-00 · FEMA MAS #2-Ly.-CC/Do.Co.				
7419-00 · FEMA MAS #3	140,927.56	77,000.00	63,927.56	183.0%
7420-00 · FEMA MAS #4 (Flood Map)	646.39	195,000.00	-194,353.61	0.3%

For internal & discussion purposes only.

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

03/03/15

Profit & Loss Budget vs. Actual

Accrual Basis

July 2014 through February 2015

	Jul '14 - Feb 15	Budget	\$ Over Budget	% of Budget
7421-00 · IHGID-Reg. MS4 Stmwtr.Mgmt.Plan	8,447.25	11,456.75	-3,009.50	73.7%
7422-00 · BOR Basin Plan of Study	11.21	250.00	-238.79	4.5%
7424-00 · NDEP-Watershed Literacy Gr.Exp.				
7424-01 · Clear Cr. Newsletters	608.96			
7424-00 · NDEP-Watershed Literacy Gr.Exp. - Other	618.88	17,360.00	-16,741.12	3.6%
Total 7424-00 · NDEP-Watershed Literacy Gr.Exp.	1,227.84	17,360.00	-16,132.16	7.1%
7426-00 · FEMA MAS #5-Charter/Map/Model				
7426-04 · Sheckler-RO Anderson	3,500.00			
7426-00 · FEMA MAS #5-Charter/Map/Model - Other	37.83			
Total 7426-00 · FEMA MAS #5-Charter/Map/Model	3,537.83			
7500-00 · USGS Stream Gage Contract	14,512.25	70,232.00	-55,719.75	20.7%
7508-00 · USGS Do.Co.WQ & GW Monitoring	3,857.00	15,000.00	-11,143.00	25.7%
7522-00 · USGS DaytonGW Lvl/Nitrate/SW-GW				
7524-00 · USGS-GW Lvl & WQ in Ch.Co.				
7524-01 · USGS-GW Lvl & WQ-ChCo 2014-17	2,225.00	8,900.00	-6,675.00	25.0%
7524-00 · USGS-GW Lvl & WQ in Ch.Co. - Other				
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.	2,225.00	8,900.00	-6,675.00	25.0%
7600-00 · Alpine County Projects				
7600-05 · Alpine Watershed Programs	14,988.92	20,000.00	-5,011.08	74.9%
7600-09 · Al.Co.-CASGEM	4.23	50.00	-45.77	8.5%
Total 7600-00 · Alpine County Projects	14,993.15	20,050.00	-5,056.85	74.8%
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
7610-15 · Do.Co.Lands Bill-Floodpl.Prot.				
7610-17 · Do.Co.-EF Channel Restoration		30,000.00	-30,000.00	
Total 7610-00 · Douglas County Projects	62,500.00	155,000.00	-92,500.00	40.3%
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
Total 7620-00 · Carson City Projects	62,500.00	125,000.00	-62,500.00	50.0%
7630-00 · Lyon County Projects				
7630-09 · Lyon Co. W/R GIS Database				
Total 7630-00 · Lyon County Projects				
7640-00 · Churchill County Projects				
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.	6,733.06	19,700.00	-12,966.94	34.2%
7640-12 · Lower CR Task Force (LCD)		15,000.00	-15,000.00	
7640-14 · W/R Dedication Tracking DB	7,157.40	8,420.00	-1,262.60	85.0%
Total 7640-00 · Churchill County Projects	13,890.46	43,120.00	-29,229.54	32.2%
Total Expense	808,109.81	1,724,077.44	-915,967.63	46.9%
Net Ordinary Income	187,398.10	-38,956.43	226,354.53	-481.0%
Other Income/Expense				
Other Income				
8005-00 · Beginning Equity		704,136.00	-704,136.00	
Total Other Income		704,136.00	-704,136.00	
Other Expense				
8002-00 · Transfer Out-Acq/Const Fund	90,000.00	90,000.00		100.0%
8008-00 · Preliminary Planning		404,965.25	-404,965.25	
8014-00 · Trans. Out-Floodplain Mgmt. Fd.				
Total Other Expense	90,000.00	494,965.25	-404,965.25	18.2%
Net Other Income	-90,000.00	209,170.75	-299,170.75	-43.0%
Net Income	97,398.10	170,214.32	-72,816.22	57.2%

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

03/02/15

Balance Sheet

As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Reserve	412,195.18
1015-01 · Heritage Bk 12-mo. CD	249,508.92
Total Checking/Savings	<u>661,704.10</u>
Total Current Assets	<u>661,704.10</u>
TOTAL ASSETS	<u>661,704.10</u>
LIABILITIES & EQUITY	
Equity	
4000-01 · Fund Balance - Capital Project	570,708.37
Net Income	90,995.73
Total Equity	<u>661,704.10</u>
TOTAL LIABILITIES & EQUITY	<u>661,704.10</u>

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CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

03/02/15

Profit & Loss YTD Comparison

Accrual Basis

February 2015

	Feb 15	Jul '14 - Feb 15
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Res.	30.18	243.35
5038-00 · Int. Inc.-Heritage Bk CD	95.32	752.38
Total Income	125.50	995.73
Net Ordinary Income	125.50	995.73
Other Income/Expense		
Other Income		
8001-01 · Transfer In-General Fund		90,000.00
Total Other Income		90,000.00
Net Other Income		90,000.00
Net Income	125.50	90,995.73

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

03/02/15

Profit & Loss Budget vs. Actual

Accrual Basis

July 2014 through February 2015

	<u>Jul '14 - Feb 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Res.	243.35	630.00	-386.65	38.6%
5038-00 · Int. Inc.-Heritage Bk CD	752.38	1,200.00	-447.62	62.7%
Total Income	995.73	1,830.00	-834.27	54.4%
Expense				
7325-01 · Acquisition Wtr Rts/Structures		600,000.00	-600,000.00	
Total Expense		600,000.00	-600,000.00	
Net Ordinary Income	995.73	-598,170.00	599,165.73	-0.2%
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity		570,708.00	-570,708.00	
8001-01 · Transfer In-General Fund	90,000.00	90,000.00		100.0%
Total Other Income	90,000.00	660,708.00	-570,708.00	13.6%
Net Other Income	90,000.00	660,708.00	-570,708.00	13.6%
Net Income	<u>90,995.73</u>	<u>62,538.00</u>	<u>28,457.73</u>	<u>145.5%</u>

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03/02/15
Cash Basis

Floodplain Management Fund
Balance Sheet
As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	182,008.56
1014-03 · Mutual of Omaha Bk CD	247,029.06
Total Checking/Savings	<u>429,037.62</u>
Total Current Assets	<u>429,037.62</u>
TOTAL ASSETS	<u>429,037.62</u>
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	428,146.43
Net Income	891.19
Total Equity	<u>429,037.62</u>
TOTAL LIABILITIES & EQUITY	<u>429,037.62</u>

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03/02/15
Cash Basis

Floodplain Management Fund
Profit & Loss YTD Comparison
February 2015

	Feb 15	Jul '14 - Feb 15
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	13.32	106.33
5033-03 · Int.Inc.-Mutual of Omaha CD	52.45	784.86
Total Income	65.77	891.19
Net Ordinary Income	65.77	891.19
Net Income	65.77	891.19

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03/02/15
Cash Basis

Floodplain Management Fund

Profit & Loss Budget vs. Actual

July 2014 through February 2015

	Jul '14 - Feb 15	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-03 · Int. Inc.-LGIP-Floodplain	106.33	200.00	-93.67	53.2%
5033-03 · Int.Inc.-Mutual of Omaha CD	784.86	700.00	84.86	112.1%
Total Income	891.19	900.00	-8.81	99.0%
Expense				
7203-03 · Reg. Flood Preliminary Planning	0.00	360,000.00	-360,000.00	0.0%
7206-03 · Flood Project Along SR88-Minden	0.00	40,000.00	-40,000.00	0.0%
Total Expense	0.00	400,000.00	-400,000.00	0.0%
Net Ordinary Income	891.19	-399,100.00	399,991.19	-0.2%
Other Income/Expense				
Other Income				
8000-03 · Beginning Equity	0.00	428,146.00	-428,146.00	0.0%
Total Other Income	0.00	428,146.00	-428,146.00	0.0%
Net Other Income	0.00	428,146.00	-428,146.00	0.0%
Net Income	891.19	29,046.00	-28,154.81	3.1%

AGENDA ITEM #9
PAYMENT OF BILLS

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03/03/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

February 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
1010-00 · Cash in Checking - B of A							
Deposit	2/3/2015			Deposit	5058-03 · NDEP 208 ...	8,583.77	8,583.77
Check	2/4/2015	7861	Euronev, Ltd.	Feb. rent 777 E. William St., #102, #103, #...	7105-00 · Rent	-2,126.80	6,456.97
Check	2/4/2015	7862	Alpine Watershed Group	Partial FY2014-15 grant-Alpine Watershed ...	7600-05 · Alpine Wate...	-5,000.00	1,456.97
Check	2/4/2015	7863	Bank of America	Jan.-acct. #4024 4910 0004 2478	-SPLIT-	-374.00	1,082.97
Check	2/4/2015	7864	Konica Minolta Business Solutions...	12/23/14-1/22/15 copies, Inv. #232476978, ...	7103-00 · Office Suppl...	-461.38	621.59
Check	2/4/2015	7865	Childrens Museum of Northern Ne...	Items for Carson River Watershed Exhibit	7424-00 · NDEP-Wate...	-487.64	133.95
Check	2/4/2015	7866	Tri-Odyssey PEO	Inv.#7018761-400, Cust.#07-1415, period e...	7337-14 · CVCD-Ripar...	-4,534.44	-4,400.49
Check	2/4/2015	7867	Carson Valley Conservation District	Bioengineering & vegetation mgmt.-River F...	7337-14 · CVCD-Ripar...	-2,931.71	-7,332.20
Check	2/4/2015	7868	RDM Infinity, LLC	Inv.#1478, 2/3/15 custom programming to ...	7114-00 · Outside Pro...	-218.75	-7,550.95
Check	2/4/2015	7869	Law Office of George N. Benesch	Jan. legal services, inv. #14629	7116-00 · Legal	-3,369.33	-10,920.28
Deposit	2/4/2015			Deposit	-SPLIT-	12,618.74	1,698.46
Check	2/6/2015	7870	River Wranglers	Acct # 7210-03 Conservation Tour	7210-03 · NPS Conse...	-996.18	702.28
Deposit	2/6/2015			Deposit	5063-03 · NDEP-Env...	14,492.38	15,194.66
Deposit	2/10/2015			Deposit	5086-00 · FEMA MAS ...	19,404.72	34,599.38
Deposit	2/12/2015			Deposit	5011-00 · Douglas Co...	82,471.94	117,071.32
Check	2/17/2015	7871	Churchill County	July-Dec.2014, Lahontan Vly.Water Level ...	7640-09 · Lahontan Vi...	-6,733.06	110,338.26
Check	2/17/2015	7872	Sky Fiber Internet	2/22-3/21/15 internet services, inv. #147517	7106-00 · Telephone/l...	-105.00	110,233.26
Check	2/17/2015	7873	Dayton Valley Conservation District	10/20-12/31/14 noxious weed control	7404-04 · Noxious We...	-557.98	109,675.28
Check	2/17/2015	7874	Kohn & Company	1/1-31/15 audit services	7115-00 · Accounting	-200.00	109,475.28
Check	2/17/2015	7875	AT&T	Acct. #775-887-7450 924 6, 2/1-28/15	7106-00 · Telephone/l...	-174.76	109,300.52
Check	2/18/2015	7876	HDR Engineering, Inc.	Inv.#002003710-B, Carson River FEMA MA...	7419-00 · FEMA MAS ...	-22,135.51	87,165.01
Check	2/18/2015	7877	Office Depot Credit Plan	Jan. acct. #6011 5656 1002 0915	7103-00 · Office Suppl...	-127.98	87,037.03
Check	2/18/2015	7878	Tri-Odyssey PEO	Inv.#7019003-400, Cust.#07-1415, period e...	7337-14 · CVCD-Ripar...	-2,815.66	84,221.37
Gener...	2/18/2015			transfer to savings for investment	1029-00 · Bank of Am...	-60,000.00	24,221.37
Check	2/18/2015	7879	Tri-Odyssey PEO	Inv.#7019023-400, Cust.#07-1415, period e...	7337-14 · CVCD-Ripar...	-803.79	23,417.58
Check	2/19/2015	7880	Carson City	Reimb. for Jan.-payrolls #1, #2 & #3	3307-00 · CC Payroll ...	-51,977.94	-28,560.36
Deposit	2/20/2015			Deposit	-SPLIT-	497.33	-28,063.03
Check	2/20/2015	7881	Resource Concepts, Inc.	Invoice #15-00238, Proj.#13-279, 208 Plan-...	7406-02 · 208 Plan-LI...	-2,160.00	-30,223.03
Check	2/20/2015	7882	Donald Frensdorff	Feb. mileage reimb.	7107-00 · Travel-trans...	-19.88	-30,242.91
Check	2/20/2015	7883	Ernest Schank	Feb. travel reimb.	7107-00 · Travel-trans...	-73.79	-30,316.70
Check	2/20/2015	7884	Fred Stodleck	Feb. travel reimb.	7107-00 · Travel-trans...	-18.73	-30,335.43
Total 1010-00 · Cash in Checking - B of A							
1014-00 · Local Gov't Inv. Pool-Regular							
Deposit	2/1/2015			Interest	5031-00 · Interest Inco...	11.74	11.74
Total 1014-00 · Local Gov't Inv. Pool-Regular							
1021-00 · US Bank CD							
Deposit	2/4/2015			Interest	5025-00 · Int. Inc.-US ...	105.34	105.34
Total 1021-00 · US Bank CD							
1028-00 · First Independent Bank of Nevad							
Deposit	2/14/2015			Interest	5044-00 · Int-1st Inde...	114.92	114.92
Total 1028-00 · First Independent Bank of Nevad							
1029-00 · Bank of America-Savings							
Gener...	2/18/2015			transfer to savings for investment	1010-00 · Cash in Che...	60,000.00	60,000.00
Deposit	2/27/2015			Interest	5045-00 · Interest Inco...	9.48	60,009.48

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03/03/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

February 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 1029-00 · Bank of America-Savings						60,009.48	60,009.48
3307-00 · CC Payroll Due							
Gener... 2/13/2015				2/13 BH,EJ,TL,DN,CW	7015-00 · Salaries & ...	-17,780.85	-17,780.85
Check 2/19/2015		7880	Carson City	Reimb. for Jan.-payrolls #1, #2 & #3	1010-00 · Cash in Che...	51,977.94	34,197.09
Gener... 2/27/2015				2/27 BH,EJ,TL,DN,CW; Feb.-KA,BB,CE,RF...	7101-00 · Director's F...	-19,120.95	15,076.14
Total 3307-00 · CC Payroll Due						15,076.14	15,076.14
5011-00 · Douglas County Ad Valorem							
Deposit 2/12/2015		630365	Douglas County	Jan. 2015	1010-00 · Cash in Che...	-82,471.94	-82,471.94
Total 5011-00 · Douglas County Ad Valorem						-82,471.94	-82,471.94
5025-00 · Int. Inc.-US Bank CD							
Deposit 2/4/2015				Interest	1021-00 · US Bank CD	-105.34	-105.34
Total 5025-00 · Int. Inc.-US Bank CD						-105.34	-105.34
5031-00 · Interest Income-LGIP Reg.							
Deposit 2/1/2015				Interest	1014-00 · Local Gov't I...	-11.74	-11.74
Total 5031-00 · Interest Income-LGIP Reg.						-11.74	-11.74
5044-00 · Int-1st Independent Bk of NV CD							
Deposit 2/14/2015				Interest	1028-00 · First Indepe...	-114.92	-114.92
Total 5044-00 · Int-1st Independent Bk of NV CD						-114.92	-114.92
5045-00 · Interest Income-B of A Savings							
Deposit 2/27/2015				Interest	1029-00 · Bank of Am...	-9.48	-9.48
Total 5045-00 · Interest Income-B of A Savings						-9.48	-9.48
5050-00 · Watershed Coordinator							
5050-08 · NDEP Watershed Coord 2012-15							
Deposit 2/4/2015		9560...	NV Div. of Environmental Protection	INV. #10	1010-00 · Cash in Che...	-11,667.33	-11,667.33
Total 5050-08 · NDEP Watershed Coord 2012-15						-11,667.33	-11,667.33
Total 5050-00 · Watershed Coordinator						-11,667.33	-11,667.33
5058-00 · 208 Water Quality Plan							
5058-03 · NDEP 208 LID Grant- 2013-14							
Deposit 2/3/2015		9559...	NV Div. of Environmental Protection	Draw #5	1010-00 · Cash in Che...	-8,583.77	-8,583.77
Total 5058-03 · NDEP 208 LID Grant- 2013-14						-8,583.77	-8,583.77
Total 5058-00 · 208 Water Quality Plan						-8,583.77	-8,583.77
5063-00 · Environmental Education Program							
5063-03 · NDEP-Env.Ed.Coord. 2012-14							
Deposit 2/6/2015		9562...	NV Div. of Environmental Protection	Inv. #11, final	1010-00 · Cash in Che...	-14,492.38	-14,492.38
Total 5063-03 · NDEP-Env.Ed.Coord. 2012-14						-14,492.38	-14,492.38

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Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

February 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 5063-00 · Environmental Education Program							
5082-00 · Alpine Co.-CASGEM Grant							
Deposit	2/20/2015	248891	Alpine County	July-Dec. 2014, inv. #1	1010-00 · Cash in Che...	-14,492.38	-14,492.38
Total 5082-00 · Alpine Co.-CASGEM Grant							
5086-00 · FEMA MAS #3 (Do.Co.)							
Deposit	2/10/2015		FEMA	Draw #20	1010-00 · Cash in Che...	-469.33	-469.33
Total 5086-00 · FEMA MAS #3 (Do.Co.)							
5090-00 · NDEP-Watershed Literacy Grant							
Deposit	2/4/2015	9560...	NV Div. of Environmental Protection	Inv. #4	1010-00 · Cash in Che...	-19,404.72	-19,404.72
Total 5090-00 · NDEP-Watershed Literacy Grant							
7015-00 · Salaries & Wages							
Gener...	2/13/2015		2/13 B.Hunt		-SPLIT-	2,357.54	2,357.54
Gener...	2/13/2015		2/13 E.James		7015-00 · Salaries & ...	4,753.80	7,111.34
Gener...	2/13/2015		2/13 T.Leffler		7015-00 · Salaries & ...	2,244.31	9,355.65
Gener...	2/13/2015		2/13 D.Neddenriep		7015-00 · Salaries & ...	1,279.99	10,635.64
Gener...	2/13/2015		2/13 C.Walker		7015-00 · Salaries & ...	1,967.60	12,603.24
Gener...	2/27/2015		2/27 B.Hunt		7101-00 · Director's F...	2,341.23	14,944.47
Gener...	2/27/2015		2/27 E.James		7101-00 · Director's F...	4,753.80	19,698.27
Gener...	2/27/2015		2/27 T.Leffler		7101-00 · Director's F...	2,244.31	21,942.58
Gener...	2/27/2015		2/27 D.Neddenriep		7101-00 · Director's F...	1,295.94	23,238.52
Gener...	2/27/2015		2/27 C.Walker		7101-00 · Director's F...	1,931.69	25,170.21
Total 7015-00 · Salaries & Wages							
7020-00 · Employee Benefits							
Gener...	2/13/2015		2/13 B.Hunt		7015-00 · Salaries & ...	705.95	705.95
Gener...	2/13/2015		2/13 E.James		7015-00 · Salaries & ...	2,019.48	2,725.43
Gener...	2/13/2015		2/13 T.Leffler		7015-00 · Salaries & ...	970.01	3,695.44
Gener...	2/13/2015		2/13 D.Neddenriep		7015-00 · Salaries & ...	932.52	4,627.96
Gener...	2/13/2015		2/13 C.Walker		7015-00 · Salaries & ...	266.44	4,894.40
Gener...	2/27/2015		2/27 B.Hunt		7101-00 · Director's F...	703.55	5,597.95
Gener...	2/27/2015		2/27 E.James		7101-00 · Director's F...	2,019.48	7,617.43
Gener...	2/27/2015		2/27 T.Leffler		7101-00 · Director's F...	970.01	8,587.44
Gener...	2/27/2015		Feb- G.Lynn		7101-00 · Director's F...	1.16	8,588.60
Gener...	2/27/2015		2/27 D.Neddenriep		7101-00 · Director's F...	936.85	9,525.45
Gener...	2/27/2015		2/27 C.Walker		7101-00 · Director's F...	261.16	9,786.61
Total 7020-00 · Employee Benefits							
7101-00 · Director's Fees							
7101-01 · Director Benefits							
Gener...	2/27/2015		Feb- K.Abowd		7101-00 · Director's F...	2.32	2.32
Gener...	2/27/2015		Feb- B.Bonkowski		7101-00 · Director's F...	3.48	5.80
Gener...	2/27/2015		Feb- C.Erquiaga		7101-00 · Director's F...	2.32	8.12
Gener...	2/27/2015		Feb- R.Fierro		7101-00 · Director's F...	1.16	9.28
Gener...	2/27/2015		Feb- D.Frensdorff		7101-00 · Director's F...	1.16	10.44
Gener...	2/27/2015		Feb- D.Jardine		7101-00 · Director's F...	1.16	11.60

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03/03/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

February 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
Gener...	2/27/2015			Feb- W.Penzel	7101-00 · Director's F...	1.16	12.76
Gener...	2/27/2015			Feb- M.Rawson	7101-00 · Director's F...	2.32	15.08
Gener...	2/27/2015			Feb- C.Roberts	7101-00 · Director's F...	1.16	16.24
Gener...	2/27/2015			Feb- E.Schank	7101-00 · Director's F...	1.16	17.40
Gener...	2/27/2015			Feb- F.Stodieck	7101-00 · Director's F...	1.16	18.56
Total 7101-01 · Director Benefits							18.56
7101-00 · Director's Fees - Other							
Gener...	2/27/2015			Feb- K.Abowd	-SPLIT-	160.00	160.00
Gener...	2/27/2015			Feb- B.Bonkowski	7101-00 · Director's F...	240.00	400.00
Gener...	2/27/2015			Feb- C.Erquiaga	7101-00 · Director's F...	160.00	560.00
Gener...	2/27/2015			Feb- R.Fierro	7101-00 · Director's F...	80.00	640.00
Gener...	2/27/2015			Feb- D.Frensdorff	7101-00 · Director's F...	80.00	720.00
Gener...	2/27/2015			Feb- D.Jardine	7101-00 · Director's F...	80.00	800.00
Gener...	2/27/2015			Feb- G.Lynn	7101-00 · Director's F...	80.00	880.00
Gener...	2/27/2015			Feb- W.Penzel	7101-00 · Director's F...	80.00	960.00
Gener...	2/27/2015			Feb- M.Rawson	7101-00 · Director's F...	160.00	1,120.00
Gener...	2/27/2015			Feb- C.Roberts	7101-00 · Director's F...	80.00	1,200.00
Gener...	2/27/2015			Feb- E.Schank	7101-00 · Director's F...	80.00	1,280.00
Gener...	2/27/2015			Feb- F.Stodieck	7101-00 · Director's F...	80.00	1,360.00
Total 7101-00 · Director's Fees - Other							1,360.00
Total 7101-00 · Director's Fees							1,378.56
7103-00 · Office Supplies							
Check	2/4/2015	7863	Bank of America	Carson Highlands Storage-unit rent	1010-00 · Cash in Che...	33.00	33.00
Check	2/4/2015	7863	Bank of America	Paypall FNW-BH calendar	1010-00 · Cash in Che...	13.00	46.00
Check	2/4/2015	7864	Konica Minolta Business Solutions...	12/23/14-1/22/15 copies	1010-00 · Cash in Che...	461.38	507.38
Check	2/18/2015	7877	Office Depot Credit Plan	Jan. office supplies	1010-00 · Cash in Che...	127.98	635.36
Gener...	2/27/2015			Feb. copies-reimb. from grants	7419-00 · FEMA MAS ...	-76.27	559.09
Total 7103-00 · Office Supplies							559.09
7105-00 · Rent							
Check	2/4/2015	7861	Euronev, Ltd.	Feb. rent 777 E. Wm. St., #102, #103, #110...	1010-00 · Cash in Che...	2,126.80	2,126.80
Total 7105-00 · Rent							2,126.80
7106-00 · Telephone/Internet							
Check	2/17/2015	7872	Sky Fiber Internet	2/22-3/21/15 internet services	1010-00 · Cash in Che...	105.00	105.00
Check	2/17/2015	7875	AT&T	Feb. phones & UM	1010-00 · Cash in Che...	174.76	279.76
Deposit	2/20/2015	6753...	AT&T	refund on U-Verse terminated acct.	1010-00 · Cash in Che...	-28.00	251.76
Total 7106-00 · Telephone/Internet							251.76
7107-00 · Travel-transport/meals/lodging							
7107-01 · Car Allowance							
Gener...	2/13/2015			2/13 E.James	7015-00 · Salaries & ...	283.21	283.21
Gener...	2/27/2015			2/27 E.James	7101-00 · Director's F...	283.21	566.42
Total 7107-01 · Car Allowance							566.42
7107-00 · Travel-transport/meals/lodging - Other							

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Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

February 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	2/20/2015	7882	Donald Frensdorff	2/2 Admin. Com.mtg.-34.57 mi. (CC)	1010-00 · Cash in Che...	19.88	19.88
Check	2/20/2015	7883	Ernest Schank	2/18 Bd. mtg.travel-128.33 mi. (CC)	1010-00 · Cash in Che...	73.79	93.67
Check	2/20/2015	7884	Fred Stodieck	2/18 Bd.mtg.travel-32.56 mi.(CC)	1010-00 · Cash in Che...	18.73	112.40
Total 7107-00 · Travel-transport/meals/lodging - Other							112.40
Total 7107-00 · Travel-transport/meals/lodging							678.82
7108-00 · Dues & Publications							
Check	2/4/2015	7863	Bank of America	LegisCounselBureau-EJ lobbyist regis.	1010-00 · Cash in Che...	300.00	300.00
Check	2/4/2015	7863	Bank of America	Gazette-subscr.	1010-00 · Cash in Che...	28.00	328.00
Total 7108-00 · Dues & Publications							328.00
7114-00 · Outside Professional Services							
Check	2/4/2015	7868	RDM Infinity, LLC	2/3/15 custom programming to CWSD web...	1010-00 · Cash in Che...	218.75	218.75
Total 7114-00 · Outside Professional Services							218.75
7115-00 · Accounting							
Check	2/17/2015	7874	Kohn & Company	1/1-31/15 audit services	1010-00 · Cash in Che...	200.00	200.00
Total 7115-00 · Accounting							200.00
7116-00 · Legal							
Check	2/4/2015	7869	Law Office of George N. Benesch	Jan. legal services	1010-00 · Cash in Che...	3,369.33	3,369.33
Total 7116-00 · Legal							3,369.33
7120-00 · Integrated Watershed Programs							
7120-07 · Watershed Tour							
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	30.94	30.94
Total 7120-07 · Watershed Tour							30.94
7120-25 · Watershed Coord. Exp. 2012-15							
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	36.27	36.27
Total 7120-25 · Watershed Coord. Exp. 2012-15							36.27
Total 7120-00 · Integrated Watershed Programs							67.21
7125-00 · Environmental Ed.Coord.Exp.							
7125-02 · Env.Ed.Coord.Exp. 2015-17							
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	1.18	1.18
Total 7125-02 · Env.Ed.Coord.Exp. 2015-17							1.18
Total 7125-00 · Environmental Ed.Coord.Exp.							1.18
7210-00 · CR Conservation Tours Exp.							
7210-03 · NPS Conser.Tours 2012-14							
Check	2/6/2015	7870	River Wranglers	Oct - Dec billing for Conser. Tour # 7210-03	1010-00 · Cash in Che...	996.18	996.18
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	3.32	999.50
Total 7210-03 · NPS Conser.Tours 2012-14							999.50

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Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

February 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 7210-00	CR Conservation Tours Exp.					999.50	999.50
7337-00	Carson River Restoration						
7337-01	Upper Carson River Grant.						
7337-14	CVCD-Riparian Habitat/RiverFork						
Check	2/4/2015	7866	Tri-Odyssey PEO	period end. 2/1/15	1010-00 · Cash in Che...	4,534.44	4,534.44
Check	2/4/2015	7867	Carson Valley Conservation District	Bioengineering & vegetation mgmt.	1010-00 · Cash in Che...	2,931.71	7,466.15
Check	2/18/2015	7878	Tri-Odyssey PEO	period end. 2/15/15	1010-00 · Cash in Che...	2,815.66	10,281.81
Check	2/18/2015	7879	Tri-Odyssey PEO	period end. 2/15/15	1010-00 · Cash in Che...	803.79	11,085.60
Total 7337-14	CVCD-Riparian Habitat/RiverFork					11,085.60	11,085.60
Total 7337-01	Upper Carson River Grant.					11,085.60	11,085.60
Total 7337-00	Carson River Restoration					11,085.60	11,085.60
7404-00	Noxious Weeds Control-CR Wtrshd						
7404-04	Noxious Weed Control-Lyon Co.						
Check	2/17/2015	7873	Dayton Valley Conservation District	10/20-12/31/14 noxious weed control	1010-00 · Cash in Che...	557.98	557.98
Total 7404-04	Noxious Weed Control-Lyon Co.					557.98	557.98
Total 7404-00	Noxious Weeds Control-CR Wtrshd					557.98	557.98
7406-00	208 Water Quality Mgmt. Plan						
7406-02	208 Plan-LID Practices- 2013-14						
Check	2/20/2015	7881	Resource Concepts, Inc.	208 Plan-LID, thru 1/31/15	1010-00 · Cash in Che...	2,160.00	2,160.00
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	1.28	2,161.28
Total 7406-02	208 Plan-LID Practices- 2013-14					2,161.28	2,161.28
Total 7406-00	208 Water Quality Mgmt. Plan					2,161.28	2,161.28
7419-00	FEMA MAS #3						
Check	2/18/2015	7876	HDR Engineering, Inc.	12/28/14-1/24/15 FEMA MAS #3	1010-00 · Cash in Che...	22,135.51	22,135.51
Gener...	2/27/2015			Feb. copies	-SPLIT-	0.79	22,136.30
Total 7419-00	FEMA MAS #3					22,136.30	22,136.30
7420-00	FEMA MAS #4 (Flood Map)						
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	1.95	1.95
Total 7420-00	FEMA MAS #4 (Flood Map)					1.95	1.95
7424-00	NDEP-Watershed Literacy Gr.Exp.						
Check	2/4/2015	7865	Childrens Museum of Northern Ne...	Items for Carson River Watershed Exhibit	1010-00 · Cash in Che...	487.64	487.64
Total 7424-00	NDEP-Watershed Literacy Gr.Exp.					487.64	487.64
7426-00	FEMA MAS #5-Charter/Map/Model						
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	0.35	0.35
Total 7426-00	FEMA MAS #5-Charter/Map/Model					0.35	0.35
7600-00	Alpine County Projects						

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03/03/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
February 2015

Type	Date	Num	Name	Memo	Split	Amount	Balance
7600-05 · Alpine Watershed Programs							
Check	2/4/2015	7862	Alpine Watershed Group	Partial FY2014-15 grant-Alpine Watershed ...	1010-00 · Cash in Che...	5,000.00	5,000.00
Total 7600-05 · Alpine Watershed Programs						5,000.00	5,000.00
7600-09 · Al.Co.-CASGEM							
Gener...	2/27/2015			Feb. copies	7419-00 · FEMA MAS ...	0.19	0.19
Total 7600-09 · Al.Co.-CASGEM						0.19	0.19
Total 7600-00 · Alpine County Projects						5,000.19	5,000.19
7640-00 · Churchill County Projects							
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.							
Check	2/17/2015	7871	Churchill County	July-Dec.2014, Lahontan Vly.Wtr.Lvl. Meas...	1010-00 · Cash in Che...	6,733.06	6,733.06
Total 7640-09 · Lahontan Vly.Wtr.Lvl.Measure.						6,733.06	6,733.06
Total 7640-00 · Churchill County Projects						6,733.06	6,733.06
TOTAL							

CWSD PETTY CASH TRANSACTION RECORD
February 2015

<u>Date</u>	<u>G/L No.</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
		1/30/15 cash balance			\$100.00
2/2/15	7104-00	from T. Leffler		\$0.49	\$100.49
	Postage	stamp			
2/11/15	7104-00	USPS	(\$47.60)		\$52.89
	Postage	Board package			
2/12/15	7104-00	from D. Neddenriep		\$0.40	\$53.29
	Postage	stamps			
2/24/15	7120-25	USPS	(\$10.20)		\$43.09
	Watershed Coord.	postcard stamps			
2/24/15	7120-25	Ft. Churchill State Park	(\$5.00)		\$38.09
	Watershed Coord.	reimb. D. Neddenriep for bus tour research			
2/27/15	1011-00	Balance in Petty Cash		<u>\$61.91</u>	\$100.00
	Petty Cash				

Date: 2/27/15 Prepared by: Joni Leffler

Approved by: Edwin James

*pd. 3/3/15
ck. #1891*

Telephone
[775) 827-3100

Law Office of
GEORGE N. BENESCH
190 W. Huffaker Lane, Suite 408
Reno, NV 89511

Fax
(775) 827-3020

Tax I.D. #88-0329442

Invoice submitted to:

Carson Water Subconservancy District
777 E. William, Suite 110A
Carson City, NV 89701

February 02, 2015

In Reference To: General

Invoice # 14629

	<u>Hours</u>	<u>Amount</u>
For professional services rendered	0.00	\$3,333.33
Additional Charges :		
<u>January 2015</u>		
1/21/2015 Mileage charge for trip to Carson City.		36.00
SUBTOTAL:	[36.00]
Total additional charges		\$36.00
Total amount of this bill		\$3,369.33
For Legal Services Rendered		
Previous balance		\$3,369.33
Accounts receivable transactions		
1/20/2015 Payment - thank you. Check No. 7847		(\$3,369.33)
Total payments and adjustments		(\$3,369.33)
Balance due		<u>\$3,369.33</u>

7116-00 legal

OK to pay
Edwin Jensen
2-4-15

pd. 2/4/15
CR. #7869

AGENDA ITEM #10

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: MARCH 18, 2015

SUBJECT: Agenda Item #10 - Discussion for possible action regarding proposed changes to the Personnel Policy Manual.

DISCUSSION: POOL/PACT recently performed a Human Resources (HR) Assessment for CWSD. Phase II of the Assessment is attached. Among other recommendations, POOL/PACT noted that CWSD does not have a policy regarding telecommuting in its Personnel Policy Manual and suggested language to be added. Attached are the revised Table of Contents adding Subsection 2.16 Telecommuting and pages 2-24 through 2-26 addressing that policy.

CWSD staff only occasionally has a need to work from another location; however, it is appropriate that those occasions be addressed in CWSD's policies. Staff felt that this was a straightforward enough topic that it didn't require an Administrative Committee meeting.

STAFF RECOMMENDATION: Approve the addition of Subsection 2.16 regarding Telecommuting to the CWSD Personnel Policy Manual.

Carson Water Subconservancy District

HR Phase II Assessment

SUMMARY:

An on-site assessment was conducted with Ed James by Stacy Norbeck on January 16, 2015.

CWSD has approximately 5 employees.

There are no unions representing employees.

Carson City oversees payroll which is run in-house. Payroll records are maintained throughout the course of employment.

FINDINGS AND RECOMMENDATIONS:

Exempt Job Descriptions

CWSD has classified the following position as exempt, our findings are:

General Manager: Executive/Administrative Exemption

Recommendations

None

Volunteer Program

CWSD does not utilize volunteers directly; rather they work with other groups who use between 10 and 200 volunteers. As such, there are no job descriptions, no I-9s completed, and no timecards submitted. Employees who work the events sponsored by CWSD are paid their normal hourly rate. No volunteers receive stipends from CWSD.

Recommendations

None

Independent Contracts

CWSD has several contracts with independent agencies: River Wranglers, Kimley-Horn & Associates, Inc.; R.O. Anderson Engineering, Inc.; Michael Baker Jr. Consulting Engineers; HDR, Inc.; and RDM Infinity, LLC.

Three agreements were reviewed as the contract language is standard for the agreements: River Wranglers; Kimley-Horn & Associates, Inc.; and RDM Infinity, LLC.

The Department of Labor (DOL) uses the "economic realities test" to determine independent contractor status. As such, we have reviewed the contracts based on the DOL's economic realities test using the factors the U.S. Supreme Court has considered significant, as follows:

Carson Water Subconservancy District HR Phase II Assessment

1. The extent to which the worker's services are an integral part of the employer's business (examples: Does the worker play an integral role in the business by performing the primary type of work that the employer performs for his/her customers or clients? Does the worker perform a discrete job that is one part of the business' overall process of production? Does the worker supervise any of the company's employees?).
2. The permanency of the relationship (example: How long has the worker worked for the same company?).
3. The amount of the worker's investment in facilities and equipment (examples: Is the worker reimbursed for any purchases or materials, supplies, etc.? Does the worker use his or her own tools or equipment?).
4. The nature and degree of control by the principal (examples: Who decides on what hours to be worked? Who is responsible for quality control? Does the worker work for any other company(s)? Who sets the pay rate?).
5. The worker's opportunities for profit and loss (examples: Did the worker make any investments such as insurance or bonding? Can the worker earn a profit by performing the job more efficiently or exercising managerial skill or suffer a loss of capital investment?).
6. The level of skill required in performing the job and the amount of initiative, judgment, or foresight in open market competition with others required for the success of the claimed independent enterprise (examples: Does the worker perform routine tasks requiring little training? Does the worker advertise independently via yellow pages, business cards, etc.? Does the worker have a separate business site?).

Each contract reviewed seems to comply with the requirements of the economic reality test used by the Department of Labor to classify independent contractors.

RDM Infinity, LLC is the only of the contracts reviewed with concerns. While we believe the contract would withstand DOL scrutiny, the contract does reimburse for travel and expenses, and does not require the contractor to maintain its own business insurance.

Recommendations

None

Off-site Employees

CWSD does not have any employees who regularly work from an off-site location. However, three employees at times do perform work from home due to either personal reasons (e.g., sick child) or business necessity (e.g., network connection is slow at the office). CWSD does not currently have a tele-commuting policy.

Carson Water Subconservancy District

HR Phase II Assessment

Recommendations

Consider adopting POOL/PACT HR's sample Telecommuting policy.

Overtime Pay Practices

CWSD personnel policy 4.10 allows for overtime to be paid after 8 hours per day unless a variable workday agreement has been signed by the employee; in this case, overtime is paid after 10 hours per day or 40 hours per week. All employees have signed a variable workday agreement. NRS 281.100 requires daily overtime be paid after 8 hours per day unless there is an exception; variable workday agreements fall under these exceptions allowing employers to pay weekly overtime over 40 hours per week rather than daily overtime. Thus, paying daily overtime over 10 hours per day is a greater benefit than the law requires and therefore may be continued.

CWSD provides meals for employees who work before 7 a.m. or after 7 p.m. The FLSA generally requires employer provided meals to be included in regular rate of pay for purposes of calculating overtime with a few exceptions including "supper money," a reasonable amount given to an employee, who ordinarily works the day shift and can ordinarily return home for supper, to cover the cost of supper when he is requested by his employer to continue work during the evening hour." (29 C.F.R. §778.217(b)). As CWSD provides meals only during hours when the employee would normally be able to return home for the meal, it seems that CWSD can exclude these meals from regular rate of pay.

CWSD also allows employees to elect a payment in lieu of employer provided health insurance in the amount of approximately \$175 per pay period. The DOL takes the position that these benefits are considered to be wages and included in the employee's regular rate of pay for purposes of calculating overtime unless the criteria laid out in the DOL Opinion Letter FLSA 2003-4 (June 2003, attached) are satisfied. Among the criteria are that the employer must establish the cash payment under a Section 125 cafeteria plan, the employee must show there is alternative coverage for the coverage being waived (such as being covered under a spouse's health insurance), and no more than 20% of the employer's contribution to the cafeteria plan can be paid out in cash. Policy 5.7 Medical Insurance states, "Cash in lieu of medical insurance will be offered at a rate of three-quarters (3/4) of the lowest employee insurance costs" and therefore does not meet the criteria established by the DOL; thus, the cash amount received should be considered wages and included in the employee's regular rate of pay for purposes of calculating overtime, as well as reported on the employees W-2.

Policy 4.12 states, "Any regular employees who has topped out for more than one year at their salary range may receive an annual longevity award of \$500, if the person has received a satisfactory or better performance review." The FLSA requires all non-discretionary bonuses, including longevity pay, to be included in regular rate of pay for purposes of calculating overtime, and be allocated on a pro rata basis among all the hours the employee actually worked during the

Carson Water Subconservancy District HR Phase II Assessment

period on which the longevity payment was based. As CWSD's longevity award is paid annually at the beginning of the new fiscal year, the employer should review each pay period for the previous fiscal year for which the bonus was earned (based on receiving a satisfactory or better performance review) and recalculate the employee's regular rate of pay for each workweek in which overtime was worked.

POOL/PACT HR reviewed payroll records for five employees. There were no discrepancies found for:

Brenda Hunt

Edwin James

Toni Leffler

Deborah Neddenriep

Courtney Walker

Note: No employees worked overtime during the pay periods reviewed.

Recommendations

Review "cash in lieu of medical insurance" provision to ensure compliance with DOL which requires the cash amount received be considered wages and included in the employee's regular rate of pay for purposes of calculating overtime unless specified criteria is met. (Note: The IRS takes the position that cash in lieu of medical insurance is taxable income.)

Review longevity awards to ensure bonus is included in regular rate of pay for the purposes of calculating overtime and be allocated on a pro rata basis among all the hours the employee actually worked during the period on which the longevity payment was based.

FMLA Compliance

No CWSD employees are independently eligible for FMLA.

Catastrophic Leave Compliance

CWSD does not have a catastrophic leave policy.

Workers' Comp Leave Compliance

There has been no lost time due to workers' compensation claims in the past two years.

ADA Compliance

CWSD is not covered by the Act as there are less than 15 employees.

Carson Water Subconservancy District HR Phase II Assessment

PERS Contributions

Current PERS contribution rates for employee/employer paid are 13.25% and employer paid is 25.75%.

All employees except two are employer paid PERS and seem to be calculated appropriately. The General Manager, Edwin James, is employer paid; his PERS contribution rate seems to be calculated properly when the car allowance is appropriately deducted.

Furlough

CWSD has not implemented any furloughs.

**PERSONNEL POLICY MANUAL FOR
CARSON WATER SUBCONSERVANCY DISTRICT
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APPENDIX A – CONSANGUINITY / AFFINITY CHART

2.14. Reporting Convictions, Investigations, and Change of License

2.14.1. Reporting Convictions

All employees and volunteers are required to immediately report convictions, guilty or nolo contendere plea, or deferred adjudications for felony, misdemeanor (excluding juvenile adjudication) or any lesser crime other than a minor traffic infraction to their supervisor or manager. Convictions shall not automatically impact the employees' employment or the volunteer's assignment.

CWSD will make an assessment of the effect of the conviction to the essential duties of the position the employee holds or the duties the volunteer performs.

2.14.2. Reporting Investigations

All employees and volunteers are required to immediately report to their supervisor or manager if they are under investigation by a licensing board or other regulatory entity for actions related to their employment or volunteer assignment.

2.14.3. Reporting Changes of License

An employee or volunteer must immediately notify his/her supervisor or manager of any suspension, restriction, or revocation of his/her driver's license, permit, or other license or certification required for the performance of his/her assigned job or volunteer assignment.

2.15 Personal Appearance

2.15.1 Policy

Each employee is expected to dress and groom appropriately for the job, presenting a clean, safe, and neat appearance. An employee unsure about whether attire or grooming is appropriate should consult with his/her supervisor or manager.

2.16. Telecommuting (Added 3-18-15)

2.16.1. Purpose

The purpose of this policy is to define the telecommuting program of the employer and the guidelines under which it will operate.

Telecommuting is defined as working at an alternate worksite that is away from the main or primary worksite typically used by CWSD. Telecommuting is a mutually agreed upon alternative work location between the telecommuting employee and CWSD.

Telecommunicating is not an employee benefit, but rather a work alternative based upon the job content, satisfactory work performance, and work requirements of the department and employer.

2.16.2. Scope

The policy applies to all employees, supervisors, and managers who are approved to telecommute as a work alternative. All supervisors/managers must be familiar with the contents of this policy.

2.16.3. *Requesting Permission to Telecommute*

An employee who wishes to request a telecommuting arrangement shall request approval from the General Manager. If the request for telecommuting is for more than two days, the employee shall submit a written request. The form shall be approved by the General Manager before employee may telecommute.

2.16.4. *Employee Rights and Responsibilities*

Except as specified in this policy or agreed to in the individual telecommuting agreement signed by the employee, employee rights and responsibilities are not affected by participating in telecommuting. An employee's compensation, benefits, and expected total number of hours worked will not change regardless of work location.

No benefits provided by CWSD are enhanced or abridged by the implementation of a telecommuting agreement. All forms of telecommuting imply an employee-employer relationship. The employee is expected to adhere to all of the same policies, regulations, and performance expectations established for all employees of CWSD.

Telecommuting employees must keep their supervisor/manager informed of progress on assignments worked on at the alternative worksite, including any problems they may experience while telecommuting. The employee must generate a synopsis of activities and accomplishments for the workday in a prescribed format. Methods of planning and monitoring the work shall be at the discretion of the supervisor/manager and/or CWSD.

Office needs will take precedence over telecommute days. An employee must forgo telecommuting if needed in the office on the regularly scheduled telecommute day.

The employee is responsible for providing an appropriate workspace, including all necessary equipment to perform their normal job functions unless otherwise stated in the written agreement. Equipment supplied by employer is to be used for business purposes only. Any additional financial burden resulting from the telecommuting arrangement is solely the responsibility of the employee.

Telecommuting is not intended to serve as a substitute for child or adult care. If children or adults, in need of primary care, are in the alternate work location during employees' work hours, some other individual must be present to provide care.

2.16.5. *Employer Rights and Responsibilities*

Participation in a telecommuting agreement is at the sole discretion of the CWSD. Except as specified in this policy or agreed to in the individual telecommuting agreement, CWSD rights are not affected by an employee's participation in telecommuting.

CWSD will determine the methods of planning, monitoring, receiving, and reporting the employee's activity and accomplishment. CWSD must manage the work of employees in their area of responsibility and assure that employees receive the assistance they need to accomplish their responsibilities.

The employees will be given as much advance notice as possible if they will be needed in the office on the regularly scheduled telecommute day.

Each telecommuting agreement will be discussed and renewed at least weekly. Because telecommuting is selected as a feasible work option based on a combination of job characteristics, employee performance, and CWSD needs, a change in any one of these elements may require a review of the telecommuting agreement.

2.16.6. *Termination of Telecommuting Agreement*

CWSD and/or employee may terminate the telecommuting agreement for any reason, at any time. Whenever feasible, written notice will be provided, but this is not a requirement.

The opportunity to participate in a telecommuting agreement is offered only with the understanding that it is the responsibility of the employee to ensure a proper work environment is maintained, dependent care arrangements must not interfere with work, and personal disruptions such as non-business telephone calls and visitors must be kept to a minimum. Employees must notify their supervisor of any changes to their standard workweek (i.e. sickness, health care provider visits, annual leave). Failure to maintain a proper work environment, as determined by CWSD, provides cause for discipline and the termination of the employee's telecommuting agreement.

Approval for any telecommuting request is based upon CWSD and department requirements as determined by CWSD. Employees previously participating in a telecommuting agreement are not assured a telecommuting agreement in the future.

2.17 Related Forms

Documentation for Reasonable Suspicion Drug/Alcohol Testing

Alcohol Test Informed Consent - Applicants

Drug/Alcohol Test Informed Consent – Current Employees

Drug Test Informed Consent: Applicants

Investigation Checklist

Nevada Consanguinity/Affinity Chart

Suggested Steps for Reasonable Suspicion Drug-Alcohol Testing

Last Chance Agreement - Drug and Alcohol

Telecommuting Request Form

AGENDA ITEM #11

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: MARCH 18, 2015

SUBJECT: Agenda Item #11 – Discussion for possible action for ratification of the General Manager's letter to the Chairman of the Carson Truckee Water Conservancy District regarding the State Clearing and Snagging Fund.

DISCUSSION: Considering time constraints for action, the Board requested that staff send a letter to the Chairman of the Carson Truckee Water Conservancy District (CTWCD), Todd Westergard, requesting the CTWCD Board's support for funding the State's Clearing and Snagging Fund in the pending State budget. However, since the item was not on the agenda to be heard at the February meeting, the action needs to be ratified at the March Board meeting. The letter is attached for the Board's ratification.

STAFF RECOMMENDATION: Ratify the General Manager's letter to the Chairman of the Carson Truckee Water Conservancy District regarding the State Clearing and Snagging Fund.

CARSON WATER SUBCONSERVANCY DISTRICT
777 East William Street, Suite 110A
Carson City, NV 89701
775/887-7450, fax 775/887-7457

February 20, 2015

Todd Westergard, Chairman
Carson Truckee Water Conservancy District
265 Holcomb Ave., Ste. A
Reno, NV 89502-1085

Dear Mr. Westergard:

Carson Water Subconservancy District (CWSD) has been working with various conservation districts to try to get the State of Nevada to fund the Clearing and Snagging account as described in NRS 532.220. These funds are utilized by the conservation districts throughout the state to help clean out the various river channels throughout the State of Nevada. The last time funds were placed in this account was 2009, but the funds were removed due to fiscal constraints. Since then no funds have been placed in this account. As you are aware, the clearing and snagging of river channel is critical in maintaining flows and reducing flood hazards. Assemblywomen Robin Titus may submit a BDR to help fund this account.

CWSD is asking that the Carson Truckee Water Conservancy District help support this effort to get the State of Nevada to fund the Clearing and Snagging account. If you have any questions regarding this, please feel free to call me.

Sincerely,

Edwin D. James
General Manager

EDJ/tl

AGENDA ITEM #12

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: MARCH 18, 2015

SUBJECT: Agenda Item #12 – Discussion for possible action for approval for the Watershed Program Manager to attend River Rally 2015 on May 1-4, 2015, in Santa Ana Pueblo, New Mexico.

DISCUSSION: The River Network is putting on the River Rally 2015 on May 1-4, 2015, in Santa Ana Pueblo, New Mexico. This would be a good opportunity for the Watershed Program Manager to network and expand her knowledge about the successes and mistakes experienced in other watersheds. The topics to be covered include all the issues we face from an integrated watershed perspective. The requested amount of \$1,400 covers the conference, hotel, and most meals and would be divided between the Seminars and Education (#7110-00) and Watershed Programs (#7120-25) accounts. Airfare is still to be determined and would come from the Travel account (#7107-00).

STAFF RECOMMENDATION: Approve the Watershed Program Manager to attend River Rally 2015 on May 1-4, 2015, in Santa Ana Pueblo, NM.

CONFERENCE REQUEST

NAME: Brenda Hunt

DATE REQUESTED: March 18, 2015

MODE OF TRAVEL: commercial airlines

DESTINATION: Santa Ana Pueblo, MN

PURPOSE: River Rally 2015

MEETING DATES: May 1-4, 2015

ESTIMATED COSTS: \$1,400 (includes conference, hotel & most meals), plus airfare (TBD)

APPROVED BY:

Chairman

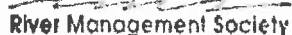
Date

At a Glance

River Management Society

River Rally 2015

is pleased to
be working
closely with

 River Management Society

River Management Society, and will offer an entire workshop track focused on river management. RMS is a national nonprofit professional organization whose mission is to support professionals who study, protect, and manage North America's rivers.

North American Riverprize

Saturday
Evening

 Riverprize

The inaugural North American Riverprize will be awarded at River Rally by the International RiverFoundation (IRF) in partnership with River Network. The award honors excellence in the restoration, protection and management of rivers on the North American continent.

Let's Get Connected



[Facebook.com/TheRiverRally](https://www.facebook.com/TheRiverRally)



[@RiverRally](https://twitter.com/RiverRally)



Hashtag: #riverrally

FRIDAY, MAY 1st

9:00 am - 5:00 pm

Pre-Meetings, etc.

6:30 pm - 8:30 pm

River Rally Opening Reception

SATURDAY, MAY 2nd

7:30 am - 9:30 am

Breakfast & Welcome

10:00 am - 11:30 am

Concurrent Workshops

11:30 am - 1:15 pm

Lunch & Sandra Postel

1:30 pm - 5:00 pm

Concurrent Workshops

5:00 pm - 6:30 pm

Networking Reception

6:30 pm - 8:00 pm

Dinner & North American
Riverprize Gala

9:00 pm

River Rally's Got Talent

SUNDAY, MAY 3rd

7:30 am - 9:00 am

Breakfast

9:30 am - 11:30 am

Concurrent Workshops

11:30 am - 12:30 pm

Grab & Go Lunch

12:15 pm - 6:30 pm

Field Trips (pre-reserved)

Evening

Dinner & Networking On Your Own

MONDAY, MAY 4th

7:30 am - 9:30 am

Breakfast

10:00 am - 11:30 am

Concurrent Workshops

11:30 am - 1:15 pm

Lunch & Networking

1:30 pm - 5:00 pm

Concurrent Workshops

5:30 pm - 6:45 pm

River Heroes Reception

6:45 pm

River Heroes Banquet & Celebration



River Rally 2015

May 1-4

Tamaya Resort | NM

www.riverrally.org

UPDATED 2/26
Workshops and times
subject to change.
Please check back for updates.

Tribal Opportunities

Energy on Indian Lands
in the Southwest

Santa Ana River Restoration
Program

Collaborating with Native
American Tribes

Tribes and Water Quality
Standards

Improving Tribal Relations:
Cultural Sensitivities &
Communications Skills

TBD

Funding Opportunities for
Tribal Lands

Water Security

Understanding Water Balance
and Security

Defining Environmental Flows for
Your River

Building Climate Resilience into
Water Resources

Protecting Senior
Water Rights
in a
Changing Climate

Buying Water for Colorado
Plateau Rivers

The Rio Grande Water Fund

Rio Grande's Collaborative
Water Restoration

Clean Water

Monitoring for Measurable
Results: Study Design
RR PLUS

Interpreting & Understanding
Data: Telling Your Story
RR PLUS

River View:
360-degree
Image Mapping

Green Infrastructure &
Integrated Management Tools

Smart Sewers for a Dry Climate

Depaving & Community Green
Infrastructure

Transforming your River into
Main Street

Clean Water

Clean Water Act: Introduction
RR PLUS

What are Water Quality
Standards

Clean Water Act: Advanced
Topics

Writing Effective 404/401
Permit Comment

Status Report: Clean Water
Protection Rule

Nutrient Pollution - N, P, Green
Gunk, and Toxins

Substantial & Reliable: Creative
Funding For Restoration

Organizational
Development

Development Committee
Makeover

Board Leadership – The Key to
Organizational Success
RR PLUS

Practical Planning for Irresistible
Communications

Financial Issues Orientation
RR PLUS

Major Gift Fundraising
Done Easily

Emotion + Money = A Reaction
RR PLUS

Succession Planning



River Rally 2015

May 1-4

Tamaya Resort | NM

www.riverrally.org

PAGE 2

	SATURDAY 10 - 11:30am	SATURDAY 1:30 - 3pm	SATURDAY 3:30 - 5pm	SUNDAY 9:30 - 11:30am	MONDAY 10 - 11:30am	MONDAY 1:30 - 3pm	MONDAY 3:30 - 5pm
Workshops and times subject to change. Organizational Development	Growing Your River Organization 101	Innovative Approaches to Strengthening Watershed Organizations	Using Social Media to Rally Advocates	Next Steps After Strategic Planning	Digital Storytelling for Your Watershed	Developing Effective Behavior Change 3 HOURS	Recruiting Your Best Donors and Volunteers
Novel Collaborations	Youth Take Action: Three Creative Approaches to Youth Engagement	Citizen Science Education Partnership	Engaging Youth as Watershed Change Agents	Practicing Multicultural Competency for Clean Water	Strategies for Increased Diversity	Is Meaningful Community Involvement Radical?	Citizen Engagement for Improved Water Quality
Novel Collaborations	Do-It-Yourself Aerial Mapping	Unique Partnerships in Urban Settings	Watershed Restoration's Socioeconomic Impacts	Sun River: Flows and Friendships Restored	Adaptive Management Strategies — Making It Work	Our Wild and Scenic Future	Making Tap Water Sexy and Available
River Management Society	Federal River Partnerships	Restoring Rivers through Hydropower Licensing	Developing a River Resource for Both Sides of the Aisle	Lead Me to the River [Profession]	Addressing River User Capacities on WSRs	Viable Water Trails	Sustainable Recreation on Fossil Creek

AGENDA ITEM #13

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: MARCH 18, 2015

SUBJECT: Agenda Item #13 – Discussion for possible action regarding a presentation by the U.S. Bureau of Land Management (BLM) Resource Management Plan.

DISCUSSION: Either CWSD staff or staff from the BLM will provide an overview presentation on the Resource Management Plan Update. The BLM website states:

The Bureau of Land Management (BLM) Carson City District (CCD) is preparing a comprehensive Resource Management Plan (RMP) and associated Environmental Impact Statement (EIS) to guide management of BLM administered public land (surface lands and federal minerals) within the District. The RMP/EIS will be prepared as a dynamic and flexible plan to allow management to reflect the changed needs of the planning area and will replace the existing Carson City Field Office Consolidated Resource Management Plan (2001) and amendments.

The need for the Carson City RMP/EIS is to respond to new policies, including but not limited to, energy, demand for limited resources, appropriate protection of sensitive resources, increases in conflict between competing resource values and land uses, and other issues that have surfaced since approval of the existing RMPs. The overall objective of the RMP/EIS planning effort is to provide a collaborative planning approach that assists BLM in updating the management decisions of the current RMPs.

Comments are due on the Resource Management Plan on April 27, 2015. Staff will be reviewing the Plan and providing draft comments back to the Board at the April 15 meeting.

STAFF RECOMMENDATION: Receive and file.

AGENDA ITEM #14

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: MARCH 18, 2015

SUBJECT: Agenda Item #14 - Discussion for possible action regarding approval of the FY 2015-16 tentative budgets.

DISCUSSION: On March 4, 2015, the Finance Committee reviewed the proposed tentative budgets for 2015-16 and heard several presentations from entities requesting funding assistance (see attached draft meeting minutes). Based on the discussion at the meeting, attached are the proposed tentative budgets recommended by the Finance Committee for FY 2015-16 for the General Fund, Acquisition/Construction Fund, and Floodplain Management Fund.

Each of the tentative budgets is divided into three columns. The left column shows the proposed budget for FY 2015-16, the center column shows the adopted budget for FY 2014-15, and the right column shows the projected actual income and expenses for FY 2014-15.

The projected income for Ad Valorem taxes is staff's best guess. The actual projected tax figures from the state will not be able until March 25. Since this is after the board meeting, staff is recommending that the state projection for Ad Valorem taxes be inserted before the budgets are sent to the state.

Also, attached is a pie chart that shows the percentage of expenses in the General Fund by categories of Administration, Projects, Projects with Grant Funding, Programs, Programs with Grant Funding, Studies, and Studies with Grant Funding.

Enclosed with the Board package to all Directors, except those on the Finance Committee, are copies of the various funding proposals submitted to CWSD. Copies of these projects can also be found on the CWSD web site.

STAFF RECOMMENDATION: Approve the FY 2015-16 tentative budgets as presented using the projected Ad Valorem Taxes submitted by the Department of Taxation.

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
FISCAL YEAR 2015-16 TENTATIVE BUDGET

	Proposed Tentative Budget	Revised Final Budget	Projected Actual Budget	
	Jul '15 - Jun '16	Jul '14 - Jun '15	Jul '14 - Jun '15	Notes
Income				
5008-00 · Alpine County	9,000.00	8,750.00	8,750.00	
5009-00 · Churchill County Ad Valorem	201,000.00	183,806.04	201,000.00	
5010-00 · Lyon County Ad Valorem	153,241.82	148,778.47	148,700.00	
5011-00 · Douglas County Ad Valorem	472,000.00	462,263.21	459,000.00	
5012-00 · Carson City Ad Valorem	381,000.00	363,142.29	370,000.00	
5022-00 · Mud Lake Water Lease	45,000.00	45,000.00	48,000.00	
5023-00 · Lost Lake Water Lease	0.00	0.00	0.00	
5025-00 · Int. Inc. - US Bank CD	850.00	1,250.00	1,000.00	
5077-00 · Interest Income - BOA Savings	80.00	0.00	40.00	
5031-00 · Interest Income - St Pool Reg	80.00	261.00	80.00	
5044-00 · Interest Income - First Independent Bank	850.00	1,320.00	1,090.00	
5050-00 · Watershed Coordinator	72,100.00	33,650.00	37,900.00	Pass Through
5050-07 · CRC Donation	0.00	0.00	0.00	
5058-02 · 208 Plan NDEP- State NV (Algae Study)	0.00	17,000.00	3,800.00	Pass Through
5058-03 · 208 Plan NDEP- LID	0.00	25,300.00	32,000.00	Pass Through
5060-00 · Misc. Income / Watershed Tour	3,100.00	3,100.00	3,100.00	
5063-01 · NDEP Grant-Watershed Education	59,000.00	18,100.00	38,200.00	Pass Through
5077-00 · CR Conservation Tours	2,200.00	6,000.00	6,000.00	Pass Through
5082-00 · CASGEM	750.00	1,000.00	1,000.00	
5086-00 · FEMA - MAS # 3	0.00	100,000.00	278,716.00	Pass Through
5087-00 · FEMA - MAS # 4	88,520.00	220,000.00	15,000.00	Pass Through
5090-00 · NDEP Watershed Literacy Grant	5,100.00	18,900.00	16,600.00	Pass Through
5091-00 · NV Recreational Trails Grant	500.00	27,500.00	12,100.00	Pass Through
5092-00 · FEMA - MAS # 5	148,193.00	0.00	198,000.00	Pass Through
Total Income	1,642,564.82	1,685,121.01	1,880,076.00	
Expense				
ADMINISTRATIVE EXPENSES:				Notes
7015-00 · Salaries & Wages	334,400.00	318,100.00	318,000.00	
7020-00 · Employee Benefits	136,700.00	126,000.00	110,000.00	
7021-00 · Workers Comp Ins.	1,200.00	1,000.00	1,000.00	
7101-00 · Director's Fees	14,000.00	14,000.00	14,000.00	
7102-00 · Insurance	10,000.00	9,500.00	8,400.00	
7103-00 · Office Supplies	4,000.00	5,000.00	2,000.00	
7104-00 · Postage	1,250.00	1,250.00	800.00	
7105-00 · Rent	26,033.00	25,530.00	25,530.00	
7106-00 · Telephone	5,000.00	3,000.00	4,000.00	
7107-00 · Travel-transport/meals/lodging	17,000.00	13,500.00	13,500.00	
7108-00 · Dues & Publications	1,000.00	800.00	800.00	
7109-00 · Miscellaneous Expense	3,000.00	3,000.00	3,050.00	
7110-00 · Seminars & Education	3,000.00	2,500.00	2,500.00	
7111-00 · Office Equipment	16,500.00	2,500.00	1,000.00	Possibly new copier
7112-00 · Bank Charges	200.00	200.00	0.00	
7115-00 · Accounting	16,500.00	16,000.00	10,000.00	Single Audit
7116-00 · Legal	40,700.00	40,000.00	40,700.00	
Subtotal-Administrative Expenses	630,483.00	581,880.00	555,280.00	\$0.00

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
FISCAL YEAR 2015-16 TENTATIVE BUDGET

Multi Year and On-Going Projects	Proposed Tentative Budget	Revised Final Budget	Projected Actual Budget	Notes
	Jul '15 - Jun '16	Jul '14 - Jun '15	Jul '14 - Jun '15	
PROJECTS:				
7114-00 · Professional Outside Services	20,000.00	20,000.00	20,000.00	
7117-00. Lost Lakes Expenses	7,000.00	6,000.00	6,200.00	
7118-00 · Mud Lake O & M	2,000.00	2,000.00	800.00	
7120-00 · Integrated Watershed Plan				
7120-07 · Watershed Tour	3,200.00	3,200.00	3,200.00	
7120-08 · Regional Invasive Species Programs	5,000.00	5,000.00	5,000.00	
7120-10 · Integrated Watershed Donation	0.00	0.00	0.00	
7120-25 · Watershed Coordinator Expenses	4,400.00	2,500.00	3,000.00	Pass Through
7122-00 · Water Conservation Program/ BMP	5,000.00	5,000.00	100.00	
7125-00 · Environ. Education Coordinator Program	56,000.00	13,000.00	34,400.00	Pass Through
7210-00 · CR Conservation Tours	1,800.00	4,000.00	4,500.00	Pass Through
7214-00 · Rec. Trails Signage	100.00	23,050.00	23,050.00	Pass Through
7404-00 · Noxious Weeds Control	75,000.00	75,000.00	75,000.00	
7406-00 · 208 Water Quality EF Algae Study	0.00	15,000.00	250.00	Pass Through
7406-02 · 208 LID Program	0.00	15,000.00	21,800.00	Pass Through
7419-00 · FEMA MAS #3 Carson Valley	0.00	77,000.00	275,309.00	Pass Through
7420-00 · FEMA MAS #4 Carson Valley	62,877.00	195,000.00	750.00	Pass Through
7421-00 · Reg. MS\$ Stormwater Plan	0.00	11,456.75	11,457.00	
7422-00 · BOR Basin Plan of Study	25.00	250.00	15.00	
7424-00 · NDEP Watershed Literacy	100.00	17,360.00	20,100.00	Pass Through
7426-00 · FEMA MAS #5	132,000.00	0.00	186,000.00	Pass Through
7500-00 · USGS Stream Gage Contracts	70,232.00	70,232.00	70,232.00	(11)
7508-00 · USGS Do. Co. GW Collection Data	15,500.00	15,000.00	15,000.00	(12)
7524-01 · USGS GW level & WQ Churchill Co.	10,200.00	8,900.00	8,900.00	(2)
Subtotal Multi Year & On-going Projects	470,434.00	583,948.75	785,063.00	0.00

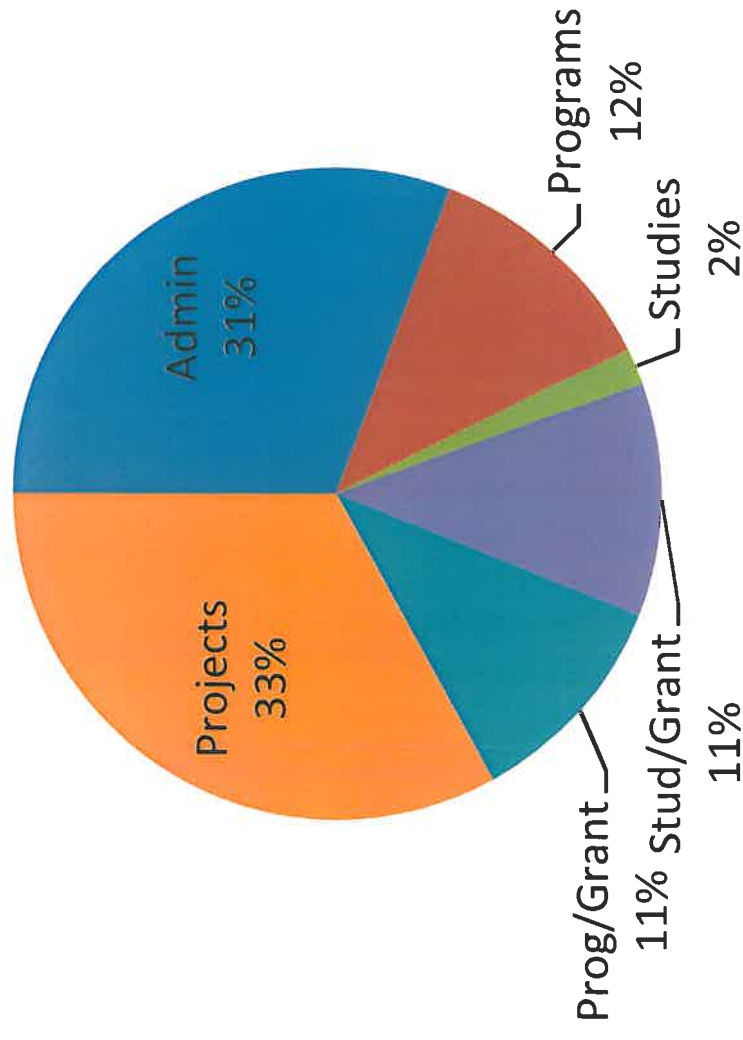
Counties and River Projects				Notes
7332-00 · Carson River Work Days	26,000.00	24,000.00	24,000.00	(3)
7337-00 · Carson River Restoration				
7337-11 · CVCD CV Streambank Protection	60,000.00	45,000.00	45,000.00	(5)
7337-02 · Carson City (CVCD) Buzzy's Ranch	0.00	20,000.00	20,000.00	
7337-03 · Dayton Valley Conservation	75,000.00	106,078.69	106,078.00	(6), (7), "+"
7337-04 · Lahontan Conservation District	20,000.00	20,000.00	20,000.00	(8)
7600-05 · Alpine Co. Watershed Group.	23,000.00	20,000.00	20,000.00	(4)
7600-09 · CASGEM	25.00	50.00	10.00	
7610-10 · Douglas Co Regional Pipeline	125,000.00	125,000.00	125,000.00	
7610-17 · Do. Co. EF Channel Restoration	0.00	30,000.00	30,000.00	
7620-11 · Regional Pipeline Payment to Carson City	125,000.00	125,000.00	125,000.00	
7640-09 · Lahontan Valley WTR Level Program	0.00	19,700.00	19,700.00	
7640-12 · Lower CR Channel Clearing (LCD)	0.00	15,000.00	15,000.00	
7640-14 · W/R Dedication Tracking Database	8,420.00	8,420.00	8,420.00	(1)
Subtotal Carson River Projects	462,445.00	558,248.69	558,208.00	

+ Request to carry over funds

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
FISCAL YEAR 2015-16 TENTATIVE BUDGET

	Proposed Tentative Budget	Revised Final Budget	Projected Actual Budget	
	Jul '15 - Jun '16	Jul '14 - Jun '15	Jul '14 - Jun '15	Notes
New Projects				
Middle Carson Corridor High Resolution	27,644.00		(15) Original Request \$45,000	
Storey County Weed	5,000.00		(16)	
Douglas County Arsenic Study	20,000.00		(10)	
Sierra NV Journeys	3,380.00		(14) Original Request \$ 4,550	
Sierra Country Estates	24,500.00		(13)	
Churchill Co Channel Clearing	20,000.00		(9)	
Churchill Co Water Level	19,000.00		(17)	
Total Expenses for New Projects	119,524.00	0.00	0.00	
Total Expenditures	1,682,886.00	1,724,077.44	1,898,551.00	
Net Income	-40,321.18	-38,956.43	-18,475.00	
Beginning Equity	595,661.00	704,136.00	704,136.00	Taken from Audit
	595,661.00	704,136.00	704,136.00	
Other Expense				
8008-00 - Preliminary Planning	450,000.00	416,422.00	0.00	less \$2,500 & \$31,078
Transfer from Gen. Fd. to Floodplain Fd.	0.00	0.00	0.00	
Transfer from Gen. Fd. to Acqui./Const. Fd.	18,000.00	90,000.00	90,000.00	
Total Other Expense	468,000.00	506,422.00	90,000.00	
Net Balance from Beginning Equity & Other Expense	127,661.00	197,714.00	614,136.00	
ENDING BALANCE	87,339.82	158,757.57	595,661.00	

2015-16 Proposed Tentative Budget



**CARSON WATER SUBCONSERVANCY DISTRICT
ACQUISITION/CONSTRUCTION FUND
2015-16 Tentative Budget**

ACQUISITION/CONSTRUCTION FUND	Proposed	Approved	Projected	Notes
	Tentative	Final	Actual	
	Budget	Budget	Budget	
	Jul '15 - Jun '16	Jul '14 - Jun '15	Jul '14 - Jun '15	
Ordinary Income/Expense				
Income				
5032-01 · Interest Inc - Inv. Pool	400.00	630.00	360.00	
5038-01 · Interest Income - Heritage CD	1,000.00	1,200.00	1,100.00	
5034-01 · Interest Income - GNCU CD	0.00	0.00	0.00	
Total Income	1,400.00	1,830.00	1,460.00	
Expense				
7325-01 Acquisition Wtr.	310,000.00	600,000.00	0.00	
Construction Projects	340,000.00	0.00		
Total Expense	650,000.00	600,000.00	0.00	
Net Ordinary Income	-648,600.00	-598,170.00	1,460.00	
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity	662,168.00	570,708.00	570,708.00	Based on Audit
8001-01 · Transfer In-General Fund	18,000.00	90,000.00	90,000.00	
Total Other Income	680,168.00	660,708.00	660,708.00	
* based on 2013 audit				
Total Income	681,568.00	662,538.00	662,168.00	
Other Expense				
7325-01 · Acquisition Wtr Rts/Structures	0.00	0.00	0.00	
Total Other Expense	0.00	0.00	0.00	
Net Balance from Other Income & Other Expense	680,168.00	660,708.00	660,708.00	
Ending Equity	31,568.00	62,538.00	662,168.00	

**CARSON WATER SUBCONSERVANCY DISTRICT
FLOODPLAIN MANAGEMENT FUND
FY 2015-16 Tentative Budget**

FLOODPLAIN MANAGEMENT FUND	Proposed Tentative Budget	Adopted Final Budget	Projected Actual Budget
	Jul '15 - Jun '16	Jul '14 - Jun '15	Jul '14 - Jun '15
Ordinary Income/Expense			
Income			
5032-01 · Interest Inc - Inv. Pool	180.00	200.00	160.00
5033-03 · Interest Inc - Mutual Of Omaha CD	700.00	700.00	900.00
Total Income	880.00	900.00	1,060.00
Expense			
7203-03 Floodplain Planning	360,000.00	360,000.00	0.00
7206-03 Flood Project along SR 88 in Minden	40,000.00	40,000.00	0.00
	0.00		
	0.00		
Total Expense	400,000.00	400,000.00	0.00
Net Ordinary Income	-399,120.00	-399,100.00	1,060.00
Other Income/Expense			
Other Income			
8000-01 · Beginning Equity	429,206.00	428,146.00	428,146.00 *
8001-01 · Transfer In-General Fund	0.00	0.00	0.00
Total Other Income	429,206.00	428,146.00	428,146.00
Ending Equity	30,086.00	29,046.00	429,206.00

* Based on the 2014 Audit

**CARSON WATER SUBCONSERVANCY DISTRICT
FINANCE COMMITTEE MEETING
March 4, 2015, 8:30 A.M.**

Meeting Minutes

Directors Present:

Brad Bonkowski, Carson City
Ray Fierro, Lyon County
Greg Lynn, Douglas County
Mary Rawson, Alpine County
Ernie Schank, Churchill County

Staff Present:

Edwin James, General Manager
Toni Leffler, Secretary

Others Present:

Dave Berger, USGS
Steve Berris, USGS
Jackie Bogdanovicz, Lahontan Conservation District (LCD)
Linda Conlin, River Wranglers
Eaton Dunkelberger, Sierra Nevada Journeys
Shane Fryer, Alpine Watershed Group
Mike Hayes, Carson Valley Conservation District (CVCD)
Rob Holley, Dayton Valley Conservation District (DVCD)
Eleanor Lockwood, Churchill County
Chris Mahannah, Mahannah & Associates (for Churchill County)
Dessie Redmond, Storey County
Carl Ruschmeyer, Douglas County Public Works
Mike Workman, Lyon County Utilities/Public Works

The meeting was called to order at 8:37 a.m. by Director Lynn. The meeting was held in the Conference Room of the Carson Water Subconservancy District, 777 E. William St., #110, Carson City, Nevada. A quorum of the Finance Committee was present.

Item #2 - Public comment. None

Item #3 - Discussion for possible action regarding approval of the minutes from the Finance Committee meeting on July 29, 2014. Director Fierro made the motion to approve the minutes of the Finance Committee meeting on July 29, 2014. The motion was seconded by Director Rawson which was unanimously approved, with Directors Schank and Bonkowski abstaining for not being present at that meeting.

Item #3 - Discussion regarding the tentative General Fund FY 2015-16 budget and presentations for proposed projects. Ed James explained that the proposed tentative FY 2014-15 budget is shown in the left column, the FY 2013-14 final budget is the middle column, and the right column reflects the projected actual FY 2013-14 income and expenses.

GENERAL FUND Income: Mr. James explained that income from Alpine County is based on an estimate of what would be like the \$0.03/\$100 that is collected in Nevada. Due to the small tax assessment in *Alpine County*, the contribution is calculated to be \$9,000 for this coming year (*account #5008-00*). Staff just used last year's Ad Valorem tax income reflected in the tentative budget until staff gets the exact numbers from the Tax Department at the end of March, which will be reflected in the final budget. CWSD gets interest from investment in various CDs. Most of the money is invested in the Local Government Investment Pool which is not paying very much interest, so staff tries to diversify by investing in bank CDs. There is water lease income from Carson City for *Mud Lake water* (*#5022-00*). Mr. James went over the grant income which is comprised of pass-through income accounts with expense accounts to offset them. We have a little money left over in the Carson River Conservation Tour grant. FEMA MAS #3 is going to end by June 30, 2015, and MAS #4 should be completed in FY 2015-16. Director Rawson asked to explain the Nevada Recreational Trails Grant. Mr. James explained that this was the grant we used to install rumble pits and signage on several motorized trails. We will probably be submitting an application for MAS #6 funding in FY 2015-16, but Mr. James didn't put anything in the budget for it until we receive the grant. Overall, Mr. James' tentative budget has an estimated \$1.6 million in income.

Administrative budget: Mr. James explained that the increases in *Salaries* (*#7015-00*) and *Benefits* (*#7020-00*) are based on the recently approved increases in salary for Brenda Hunt and Courtney Walker, along with merit and COLA increases for employees who qualify. We do get reimbursed for staff time from each grant in an amount of about 25% of the salaries account budget. The budget for *Workers Comp* (*#7021-00*) is going up a little bit to reflect salary increases. *Director fees* (*#7101-00*) are budgeted the same as last year. *Insurance* (*#7102-00*) shows a slight increase over last year. The budget for *office supplies* (*#7103-00*) is decreased from last year, and *postage* (*#7104-00*) is slightly higher to accommodate postage rate changes. The *rent* (*#7105-00*) is based on our contract, and we are in the third year of a three-year contract. When the contract ends we will renegotiate. We like the office location, but the biggest issue is internet speeds since the cost of bringing the Charter cable to this building is very high. The budget for *telephone* (*#7106-00*) is increased to reflect a price increase. The budget for *travel* (*#7106-00*) is increased, as is *dues and publications* (*#7108-00*) and *seminars and education* (*#7110-00*), to cover ongoing training. The budget for *office equipment* (*#7111-00*) is increased significantly in anticipation of needing a new copier. Director Lynn suggested getting a reconditioned one from High Sierra Business Systems for a fraction of the cost. Mr. James explained that this is just an estimate, and he'd rather estimate high than fall short. The budget for *accounting* (*#7115-00*) assumes the need for a single audit if we get over \$500k in federal grants. *Legal fees* (*#7116-00*) are staying the same.

Mr. James explained the list of new projects and the amounts budgeted for *Preliminary Planning* (*#8008-00*), with no transfers anticipated to *Floodplain Fund* (*#8009-00*) or *Acquisition/Construction (A/C) Fund* (*#8002-00*). He explained that the A/C Fund is for regional water systems. It can only be increased by transfers from General Fund and investment income. At one point it was up to almost \$2 million, but it currently down to about \$660,000 because we have funded several construction projects. We may want to consider transferring funds into the account if our ad valorem income is higher than expected. The list of potential regional projects would cost about \$1,500,000.

Director Bonkowski asked if Lyon County has ever requested funding to put Mound House on a sewer system. Mr. James responded that years ago CWSD helped fund a study, but nothing has been requested about proceeding with a sewer system.

Director Schank asked if there is anything we need to do at Mud Lake and Lost Lakes to improve those areas. With funding in the budget this year, it would be good to take care of those things instead of giving all the money away for outside projects. Mr. James responded that he is still working on getting the dam fees reduced, possibly by changing our status to agricultural water user.

Director Schank asked about putting money in a fund to improve Lost Lakes. Mr. James replied that we could possibly grade the road to Lost Lakes regularly.

Multi-Year and Ongoing Projects:

Professional Outside Services (#7114-00) – This account covers CWSD web and internet services and other unknown projects that may come up over the next fiscal year.

Lost Lakes and Mud Lake Expenses (#7117-00 & #7118-00) – Mr. James explained that CWSD is trying to use the water from Lost Lakes and Mud Lake to enhance river flows and for municipal uses. We have to take a 7% transportation loss down to Lahontan. The Carson City water lease may soon be concluding and need to be renegotiated.

Integrated Watershed Projects (#7120-00, -07, -08, , -10, -25) - Mr. James went over each program. Most of these projects are pass-through grants.

Water Conservation Program/BMP (#7122-00) - Mr. James explained that these funds could be used for match if CWSD decides to go after a BOR Water Conservation grant.

Environmental Education Coordinator Program (#7125-00) - Mr. James explained that this is a very valuable program, and Linda Conlin will give a presentation on it later in the meeting.

Carson River Conservation Tours (#7210-00) - Mr. James explained that there is \$1,800 remaining in the NDEP grant for that program.

Noxious Weeds Control (#7404-00) - Mr. James pointed out that budgeting \$75,000 would give each county \$15,000 for noxious weed control.

208 Water Quality East Fork Algae Study (#7406-00) and *208 LID Program (7405-00)* - The two 208 Plan projects should be completed in June 2015, so there is no budget for those programs in FY 2015-16.

FEMA Floodplain Mapping Program MAS #3 (#7419-00) - FEMA MAS #3 to extend the floodplain modeling through the Carson Valley is expected to be completed by June 2015, so it has no FY 2015-16 budget.

FEMA Floodplain Mapping Program MAS #4 (#7420-00) - This phase of the FEMA project is for mapping the floodplain in the Carson Valley and is anticipated to conclude by September 2016.

BOR Basin Plan of Study (#7508-00) – The budget of \$250.00 covers our expenses for completing the Plan of Study.

Watershed Literacy Grant (#7424-00) - This new grant is a pass-through of \$15,000.

USGS - Water Quality and Level Data Collection in Churchill County - Project proposal #2 - This is a two and a half year project with the request for \$8,900 in FY 2014-15, \$10,200 in FY 2015-16, and \$8,800 in FY 2016-17. David Berger of the USGS explained that this is a continuation of USGS's water quality and water level monitoring in Churchill Valley.

Alpine County CASGEM (#7600-09) - The California Statewide Groundwater Elevation Monitoring (CASGEM) is a program that California has initiated to monitor groundwater levels.

Regional Pipeline Payment to Douglas County/Carson City (#7610-10 & #7620-11) - Mr. James explained that CWSD committed \$125,000/yr. for 20 years to both Douglas County and Carson City toward the debt service on the Douglas County/Carson City Regional Pipeline Intertie. These accounts are for payment to Douglas County and Carson City.

Churchill County - Water Dedication Tracking Database (#7640-14) - Project proposal #1 – This is an ongoing two-year agreement with Churchill County to track water right dedication.

The committee took a break at 9:26 a.m. and resumed meeting at 9:40 a.m.

County and Carson River Projects

Alpine County - Watershed Coordinator (#7600-05) – Project proposal #4 –Shane Fryer explained that funding from CWSD is at the core of the AWG program and used as leverage for bigger grants. Last year CWSD's \$23,000 grant brought \$500,000 worth of funding into Alpine County. They have 14 active restoration sites, ambient monitoring, and studies with American Rivers. Forty-eight (48) volunteers came out to work on the Hope Valley project last year. They have a fuels management grant. They are doing work in riparian areas along the East Fork with willow placement and bank stabilization, along with camp site and trail interpretation signs to educate the public. The Alpine Aspen Festival brought in \$19,000 for environmental work, netting a \$3,500 profit. It had 350 participants despite bad weather. Asking for \$23,000 this year.

Carson Valley Conservation District/Douglas County - Project proposal #5 – Mike Hayes explained that there are a lot of vertical and concave banks along the Carson River in Douglas County. Willow planting stops material sloughing into river and improves water quality. He is asking for funds to work on east side of Cradlebaugh Bridge. Mr. Hayes uses hand crews and no heavy equipment for their bank stabilization work.

Dayton Valley Conservation District (#7337-03) – Project proposal #6 – Rob Holley explained that Dayton Valley Conservation District (DVCD) is asking to carry over funds for bank stabilization projects from FY 2014-15.

A second request from DVCD (proposal proposal #7) is for \$75,000 for two river restoration projects. One project is on Ft. Churchill Road to stabilize the outer bank with tiered bank stabilization. RO Anderson is helping with the design of the Ft. Churchill project using quarried rock which will stay in place better. They have secured \$150,000 in NDEP funds and will be asking the Carson Truckee Water Conservancy District (CTWCD) for \$50,000. The second project is on the Minor Ranch and is an extension of a previous project.

Lahontan Conservation District (#7337-04) and Lahontan Conservation District Lower River Channel Clearance (#7640-12) - Project proposals #8 and #9 - Jackie Bogdanovicz explained that the Lower Carson River Task Force is where the Lahontan Conservation District (LCD) works with TCID and Churchill County Emergency and Planning Departments to go along the river to remove sediment and islands in the river and stabilize the bank. They have done two areas of the original six areas, with four areas left. It is important to reduce flooding risks. Project #9 is requesting funding for clearing vegetation and beaver dams.

Carson River Work Days (#7332-00) – (Project proposal #3) - Ms. Conlin explained that River Wranglers has had a contract with CWSD to conduct Carson River Work Days and provide additional support to conservation districts in the watershed. Their request this year is for \$26,000, \$2,000 over last year to provide travel expense and management coverage. They conducted 11 work days involving all the counties in the watershed. Though she does not specifically work in Alpine County, they work cooperatively and River Wranglers helped to fund Aspen Festival this year.

New Projects

USGS Stream Flow Monitoring Program (#7500-00) – Project proposal #11 – Steve Berris explained that this is a continuation of many years of cooperation with CWSD. Currently the USGS operates nine stream flow gages with CWSD. CWSD and the USGS currently have a two-year agreement ending on June 30, 2015. The new agreement expected to be for another two years. Mr. James noted that the gages would not be able to exist without CWSD funding. Mr. Berris mentioned that he and Mr. James have close communication whenever manual measurements are needed. The discharges measurements are on their web page real time every hour and are collected every 15 minutes.

USGS Douglas/Lyon Co. GW Monitoring Program - Project proposal #12 – Steve Berris explained that this program takes place in the Douglas County area. The USGS currently takes water level measurements in 20 wells four times a year, with an annual program of six wells for water quality constituents. They also run field parameters of temperature, pH, acid balance, etc., as well. There is also a network of five wells which are monitored twice a year. Mr. Berris explained that Mr. James has asked for a proposal to measure water levels in impacted areas around Fish Springs and Silver Springs areas for an additional 10 wells monitored once or twice a year. Mr. James explained that this was a request from water purveyors.

USGS Phase 1 Carson Valley Arsenic Study - Project proposal #10 – Dave Berger explained that the proposal is only for the first phase of the Carson Valley Arsenic Study to keep costs down. This study is to simulate what arsenic data is available and determine where there are data gaps. There is concern about pumping drawing arsenic into the Minden wells. This study is to begin looking at modeling this for future planning.

Douglas County Regional Water System for Sierra Country Estates - Project proposal #13 – Carl Ruschmeyer, Director of Public Works in Douglas County, explained that the request is for oversizing a pipeline as part of the project for the Sierra Country Estates. Douglas County is asking for \$25,000 for materials costs to upsize the pipe from 6" to 8". Mr. Ruschmeyer noted that this is consistent with the policies of CWSD for the intertie of water systems. The connection would tie into the regional concept between various water systems within Carson Valley. Director Fierro asked if an increase to an 8" pipeline is a large enough increase in capacity to accommodate the additional capacity for future regionalization. Mr. Ruschmeyer noted that the additional capacity is significant and should be sufficient because it is driven by the capacity of the wells in the area.

Sierra Nevada Journeys - Project proposal #14 – Eaton Dunkelberger explained that Sierra Nevada Journeys (SNJ) works with 12,000 children throughout the watershed. Their focus is on third through sixth grades but they are expanding to first grade and kindergarten. Their program is for building awareness of watershed science and creating a sense of ownership of the local watershed. Five family science nights with pizza and five-seven stations explaining the watershed. They are currently working with five schools serving 500 students and families. Mr. Dunkelberger said that he is in close contact with Linda Conlin to not overlap with projects that already exist. They work with the school and teachers to bring high quality science into the classroom.

Lyon County Middle Carson Imagery Project - Project proposal #15 – Mike Workman, Public Works Director for Lyon County, explained that this is an ongoing project. They work with CWSD and other organizations to update GIS in their county departments. Lyon County has a contract with Douglas County to maintain their GIS database, and Farr West Engineering does their sewer modeling. They are linking to the water right database. Lyon County wants to fly the Hwy. 50 corridor to use tools to measure elevations, etc. This information would also be useful for water, sewer, and storm drainage efforts. Lyon County is working with CWSD, NDEP, and Resource Concepts Inc. (RCI) for source water protection, storm water programs, and ordinances. The project would identify discharge points to the Carson River, elevations, slope, etc. They plan to fly from the Carson City/Lyon County line to Lahontan Reservoir. The project would include the Hwy. 50 corridor and developed property.

Storey County Noxious Weeds - Project proposal #16 – Dessie Redmond, Planner for Storey County, explained that they are requesting \$5,000 for weed abatement at Gold Hill and Six and Seven Mile Canyons. Their budget of \$27,000 for entire project. Storey County is doing an in-kind match of \$5,000. This is to continue efforts to control noxious weeds and invasive species. They were not able to do treatment last year, but these are the same areas treated in 2012-13. Mr. James noted that even though Storey County isn't a CWSD contributor, it is to the advantage of the member counties to treat the weeds before they invade other counties. DVCD and Storey County Public Works are going to work together. Storey County works with the mining company to coordinate weed management in disturbed areas. Director Schank noted that there may not be funding available from CTWCD. Ms. Redmond noted that if those funds are not available, Storey County can narrow down the project area to treat as much as possible.

Lahontan Valley Water Level Program (#7640-09) – Project proposal #17 – Eleanor Lockwood thanked the District for CWSD support. Chris Mahannah, with Mahannah and Associates, explained that this water level program jointly funded with Churchill County started in 2011 and will be ending

on June 30, 2015. The request is to continue the program for another three years. Mr. Mahannah handed out maps and explained monitoring wells. They have been collecting data since early 2012. Some wells have been part of the Churchill County program since 2003 on the Wild Goose Farm. The hydrology of Lahontan Valley includes three aquifers which are connected. The USGS is primarily monitoring the shallow aquifer. The monitoring started when Fish and Wildlife was acquiring water rights for Stillwater Wildlife Refuge. The focus is on the growth pattern in the northwest portion of the valley. The request is for \$60,000 over three years with Churchill County's \$20,000 match.

Director Schank suggested funding the Sierra Nevada Journeys request with the caveat that the money is to be used only in the Carson River watershed schools.

The committee took a break for lunch at 12:05 p.m. and resumed at 12:33 p.m.

Item #4 - Discussion regarding the tentative Acquisition/Construction and tentative Floodplain Management Funds FY 2015-16 budgets. Mr. James explained that the Acquisition/Construction Fund is for regional projects. In the Floodplain Management Fund, \$40,000 earmarked for the Minden project is ongoing until the project either goes forward or not. The \$360,000 is not earmarked yet, but to get FEMA funding we may need that as cash match.

In the Acquisition/Construction Fund, we don't have any projects requesting funding to date. We have approximately \$660,000 in the account. The five-year projection of expenditures includes the Douglas County Fair Ground pipeline upsizing when it connects to the Ruhenstroth system. The Lyon County to Stagecoach pipeline is anticipating to move forward when the parkway goes through. Most of the list represents place holders of potential projects.

If there is additional money from ad valorem taxes when the numbers are firmed up, Mr. James proposed that money be moved to the Acquisition/Construction Fund for future projects.

Item #5 - Discussion for possible action regarding recommendations for the tentative General Fund, Acquisition/Construction Fund, and Floodplain Management Fund FY 2015-16 budgets. *Director Schank made the motion that the Finance Committee recommend that the tentative budget General Fund budget be approved with stipulation for Sierra Nevada Journeys to use the funds in the Carson River Watershed. Director Bonkowski seconded the motion for discussion.*

Director Bonkowski questioned the Sierra Nevada Journeys' (SNJ) request as being high for the first year, especially in light of the other educational efforts that are already happening. He noted that CWSD needs to ask for reporting.

Also, Director Bonkowski pointed out that Lyon County is requesting that CWSD pay 81% of the project. Director Lynn noted that it is not unusual for CWSD to fund a disproportionate amount of the project costs/benefit because it may benefit the entire watershed.

Director Rawson asked if the GIS is only for use by Lyon County. Mr. James noted it might be a good match for FEMA grants. He explained that it's a balancing act between accomplishing the project and staying within what the county budget will allow. We would fund more if the project was at risk

of not being accomplished. Director Rawson suggested funding \$24,879.60, which is 45% of the total project budget.

Director Bonkowski suggested funding \$3,380, which is half of SNJ's request and move some of the funds to the Acquisition/Construction Fund to make more funds available to Storey County if they don't receive CTWCD funding. He also suggested granting \$27,644 to the Lyon County High Resolution Imagery which is half of budget and moving \$18,000 to the Acquisition/Construction Fund.

Director Schank amended his motion to reflect the changes discussed. Director Bonkowski seconded the amended motion, which was unanimously approved by the Finance Committee.

There was no public present and therefore no comment. There being no further business to come before the Finance Committee, Director Bonkowski made the motion to adjourn, seconded by Director Rawson, and the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Toni Leffler
Secretary