

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS  
AND CARSON RIVER WATERSHED COMMITTEE**

**NOTICE OF PUBLIC MEETING**

**DATE:** April 18, 2018  
**TIME:** 6:30 P.M.  
**LOCATION:** Carson City Community Center  
Bonanza Room  
851 E. William St. (Hwy. 50)  
Carson City, NV

**AGENDA**

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**Please Note:** The Carson Water Subconservancy District (CWSD) Board may: 1) take agenda items out of order; 2) combine two or more items for consideration; and/or 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Toni Leffler at (775)887-7450 (<mailto:toni@cwsd.org>), at least three days in advance so that arrangements can be made.

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1. Call to Order the CWSD Board of Directors
2. Roll Call
3. Pledge of Allegiance
4. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
5. For Possible Action: Approval of Agenda
6. For Possible Action: Approval of the Board Meeting Minutes of March 21, 2018.

**CONSENT AGENDA**

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**Please Note:** All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Directors with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting.

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7. For Possible Action: Approval of Treasurer's Report for March 2018.
8. For Possible Action: Payment of Bills for March 2018.
9. For Possible Action: Approval for Debbie Neddenriep to attend the Floodplain Managers Association's Annual Conference in Reno, NV on September 4-7, 2018.

**\*\*END OF CONSENT AGENDA\*\***

10. For Possible Action: To approve Austin Osborne as the Storey County representative to the Carson River Watershed Committee.

**RECESS TO CONVENE AS THE  
CARSON RIVER WATERSHED COMMITTEE**

11. Roll Call
12. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
13. For Possible Recommendation: Discussion with Bradley Crowell, Director of the Nevada Department of Conservation and Natural Resources, and possibility the Federal Water

Carson Water Subconservancy District Board of Directors and  
Carson River Watershed Committee  
4/18/18 Meeting Agenda

- Master for the Alpine Decree and a representative from US Army Corps of Engineers regarding river operations and repairs for the Carson River.
14. For Possible Recommendation: Conduct interviews for selection of an attorney to provide legal services to CWSD.
  15. For Possible Recommendation: Possible change in the CWSD Treasurer office holder.
  16. For Possible Recommendation: Approval of the revised Memorandum of Understanding with Alpine County to allow CWSD to receive funds from Alpine County and for CWSD to compensate the Alpine County representatives for attending CWSD Board and Committee meetings.
  17. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.

ADJOURN TO RECONVENE AS  
THE CARSON WATER SUBCONSERVANCY DISTRICT BOARD OF DIRECTORS

18. For Possible Action: Select an attorney to provide legal services for CWSD.
19. For Possible Action: Possible change in the CWSD Treasurer office holder.
20. For Possible Action: Approval of the revised Memorandum of Understanding with Alpine County to allow CWSD to receive funds from Alpine County and for CWSD to compensate the Alpine County representatives for attending CWSD Board and Committee meetings.
21. For Discussion Only: Staff Reports - General Manager  
- Legal  
- Correspondence
22. For Discussion Only: Directors Reports
23. For Discussion Only: Update on activities in Alpine County.
24. For Discussion Only: Update on activities in Storey County.
25. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
26. For Possible Action: Adjournment

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Supporting material for this meeting may be requested from Toni Leffler at 775-887-7450 (<mailto:toni@cwsd.org>) and is available at the CWSD offices at 777 E. William St., #110A, Carson City, NV 89701 and on the CWSD website at [www.cwsd.org](http://www.cwsd.org).

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In accordance with NRS 241.020, this notice and agenda has been posted at the following locations :

-Dayton Utilities Complex  
34 Lakes Blvd  
Dayton, NV

-Minden Inn Office Complex  
1594 Esmeralda Avenue  
Minden, NV

-Lyon County Administrative Building  
27 S. Main St.  
Yerington, NV

-Churchill County Administrative Complex  
155 N Taylor St.  
Fallon, NV

-Carson City Hall  
201 N. Carson St.  
Carson City, NV

-Carson Water Subconservancy District Office  
777 E. William St., #110A  
Carson City, NV

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-Alpine County Administrative Building  
99 Water St.  
Markleeville, CA

-CWSD website:  
<http://www.cwsd.org>

-State public meetings website:  
<http://notice.nv.gov>

AFFIDAVIT OF POSTING

The undersigned affirms that on or before 9:00 A.M. on April 12, 2018, he/she posted a copy of the Notice of Public Meeting and Agenda for the April 18, 2018, regular meeting of the Carson Water Subconservancy District and the Carson River Watershed Committee, in accordance with NRS 241.020; said agenda was posted at the following location:

\_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date & Time of Posting: \_\_\_\_\_

**AGENDA ITEM #6**

**MINUTES OF LAST  
BOARD MEETING**

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS AND  
CARSON RIVER WATERSHED COMMITTEE MEETING  
March 21, 2018, 6:30 P.M.  
*DRAFT* Minutes

Chairman Abowd called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30 p.m. in the NAI Alliance Conference Room, 1000 N. Division St. Carson City, NV. Roll call of the CWSD Board was taken and a quorum was determined to be present.

**CWSD Directors present:**

Karen Abowd, Chairman  
Brad Bonkowski  
Carl Erquiaga, Vice Chairman  
Ken Gray  
Barry Penzel  
Chuck Roberts  
Fred Stodieck  
Steve Thaler

**Directors not present:**

Don Frensdorff  
Doug Johnson  
Ernie Schank

**Staff present:**

George Benesch, Legal Counsel  
Shane Fryer, Watershed Program Specialist  
Brenda Hunt, Watershed Program Manager  
Edwin James, General Manager  
Toni Leffler, Administrative Assistant/Secretary to the Board  
Debbie Neddenriep, Water Resource Specialist II

**Also present:**

Dan Bright, USGS  
Clarence Burr, private citizen  
Steve Cook, NEON Agency  
David Griffith, Alpine County  
Jack Jacobs, Jacobs Family Berry Farm  
Don Jardine, Alpine County  
Marla McDade Williams, Strategies 360  
Tom Minor, private citizen  
Eric Morway, USGS  
Austin Osborne, Storey County  
Andrew Roberts, private citizen

The Pledge of Allegiance was led by Director Abowd.

**Item #4 – Discussion Only: Public Comment** – Tom Minor explained that he came to the CWSD Board a year ago about river repairs. In January and February of 2017, the floods caused problems with a field washing away and the diversion to his property washing out. FEMA didn't cover anything. The Farm Service Agency helped but he must cover 25% of the expense. His first estimate was \$400,000, so his 25% would be \$100,000. The second estimate was \$125,000, with his 25% at \$31,250. He has already put \$15,000 into it. He is looking for ideas of where he can get additional help. Big rock structures got washed out. In 1997, FEMA helped pay for repair of grade control structures. His second public comment was that when the CWSD Board meets in Dayton he would love to give a tour of the Minor Ranch and conservation projects that have been done in conjunction with CWSD.

Director Stodieck explained that Mr. Minor's problem is just the tip of the iceberg. The big problem is the State sitting back threatening to sue and take their ranch because a rancher went in the water and repaired a structure on State ground. This effects every owner on the river that has land or a water right next to the river because the State ignores maintenance and when there is no maintenance, it takes a great toll on the landowners in flooding events. Natural Resource Conservation Service (NRCS) has been helpful. They sent a set of plans he had left over from an earlier repair to the US Army Corps of Engineers (USACE), and the USACE representative said it is too vague and needs more engineering. The counties need to support the ag landowners.

**Item #5 – For Possible Action: Approval of Agenda.** *Director Thaler made the motion to approve the agenda. The motion was seconded by Director Penzel and unanimously approved by the CWSD Board.*

**Item #6 – For Discussion and Possible Action: Approval of the Board Meeting Minutes from February 21, 2018.** Mr. James noted a correction to the minutes to add Shane Fryer, Watershed Program Specialist, to the list of Staff present. *Director Bonkowski made the motion to approve the Minutes of the Board meeting on February 21, 2018, as amended. The motion was seconded by Director Gray and unanimously approved by the CWSD Board, with Director Stodieck abstaining for not having been at that meeting.*

#### CONSENT AGENDA

**Item #7 – For Possible Action: Approval of Treasurer's Report for February 2018.**

**Item #8 – For Possible Action: Payment of Bills for February 2018.**

**Item #9 – For Possible Action: Approval for Brenda Hunt and Shane Fryer to attend River Rally 2018 in Olympic Valley, CA on April 28-May 2, 2018.**

**Item #10 – For Possible Action: Approval of the revision to the language of the CWSD Carson River Watershed Committee Policy**

There was no public comment. *Director Erquiaga made the motion to approve Items #7-10 of the Consent Agenda. The motion was seconded by Director Gray and unanimously approved by the CWSD Board.*

\*\*END OF CONSENT AGENDA\*\*

RECESS TO CONVENE AS  
THE CARSON RIVER WATERSHED COMMITTEE

**Item #11 – Roll Call** – Director Abowd convened the Carson River Watershed Committee and a roll call was taken.

**Committee Members present:**

CWSD Directors as presented in roll call above  
David Griffith, Alpine County  
Don Jardine, Alpine County

**Committee Members not present:**

Don Frensdorff  
Doug Johnson  
Ernie Schank

**Item #12 – Discussion Only: Public Comment** – None

**Item #13 – For Discussion Only: Presentation by USGS on the implications of earlier snowmelt and runoff on surface water and groundwater in the Carson River Watershed.** Mr. James introduced Eric Morway from the US Geological Service (USGS) who has been doing a lot of work with Water for the Seasons. Mr. Morway explained that the National Science Foundation (NSF) and US Department of Agriculture (USDA) are the agencies who are funding this study because it can apply to other basins. Overview: What does the historical data suggest? What adjustments do our models need to account for changing runoff patterns? How does the system respond? Who is affected?

They established the existing trends in temperature data by charting how many days per year between 1920 and 2018 exceeded 90°F, showing an increase in the number over time. They also determined that the first day of the year after winter when we experience a 90°F day is coming earlier and the last hot day is occurring later into fall in the Minden area. This is an indicator that the growing season is getting wider. An examination of freezing days showed a narrowing of the winter window with the first freezing day in fall getting later and last freezing day in the spring getting earlier. The number of days below freezing are trending down.

They examined long-term trends in different flow regimes. The minimum one-day flow since 1930 shows the trend going down about 1% per year lower. The median one-day flow is also trending down at -5% per year. The maximum one-day flow since 1940 is trending down at -6% per year.

They used a three-prong modeling approach. The first is a focus on hydrology (the physics of inputs of precipitation, temperature, elevation, slope aspect of watershed) which will show as a hydrograph. They looked at the timing of the Julian day of 50% of the total annual runoff (center of mass) for different levels of warming, which was found to be in about May. The model of warming days from global climate models for this region shows an upward trend in warming. Mr. Gray asked if the data prior to today is historic (used to calibrate models) or model-derived data. Mr. Morway responded that it is model data. Mr. Penzel asked about assumptions and noted that the model is missing humidity data. When asked about the significance of 90°F, Mr. Morway explained that he chose the arbitrary temperature of 90°F because he felt that was uncomfortably hot. Regardless of what

temperature is used for the model, the spread would be the same. Mr. Penzel suggested looking at the pattern of energy bills as a means of determining a trend.

Mr. James explained that future predictions are based on the best science available today.

The second model focuses on river operations. What we are going to do with the water that's coming down, i.e., municipal, ag, and move it through the system. The surface water network is dealing with the priority of water rights. Some of the water will return to the river for use downstream, thus the need for the two models.

The river operations model integrated with the hydrology model of water changes showed the impact for each degree of warming on water rights decreed from 1850-1900+. The side effects of having less water in the system could lead to an increased need for supplementary pumping.

Mr. James noted that water is administered by Alpine Decree which does not address climate change. We need to look at how ag and the municipalities can adapt to changes. Because every year is different, you can't plan for annual changes. CWSD can look at how to help the community meet their water needs in the future. There will need to be water rights put into storage.

Mr. Penzel noted that there are no municipal water rights that draw out of the Carson River in Douglas County. Mr. Stodieck pointed out that they draw out of the aquifer which impacts the return to the river. The modeling needs to factor in how much water that comes into the system from South Tahoe PUD (STPUD). Mr. Morway said the model does look at that.

Mr. Griffith asked for USGS to come to Alpine County to give a presentation.

**Item #14 – For Possible Recommendation: Presentation by Steve Cook, Neon Agency, regarding Healthy Watershed Campaign – Initial Campaign Concepts.** Brenda Hunt introduced Steve Cook from NEON Agency who has been working on the Watershed-Literacy Campaign funded in part by the Clean Water Act Section 319(h) grant. Mr. Cook explained that NEON Agency is a creative ad company. He has been working with Brenda Hunt and Shane Fryer on what we are wanting the campaign to do. A creative brief has been prepared to set the creative parameters of the campaign. The objectives and goals of CWSD are to create a campaign which is interesting and inspires people to take action.

Key challenges, as revealed in the watershed survey which was conducted in 2015, are:

- The majority of residents don't think their actions are the cause of the water quality impairments in the Carson River Watershed.
- The majority of residents rate the health of the Carson River Watershed as important to them; however, 70% of residents state their actions impact the Carson River Watershed only a little or not at all.

The campaign ideas that Mr. Cook presented are designed to connect the community's health and quality of life to the health of their watershed, to increase awareness, change attitudes, and inspire action.



Mr. Cook explained the creative positioning of the campaign:

1. The campaign must be inspiring. The river runs through us. Literally, the river and the watershed are the life-flood of the community. We want this campaign to tell that story in an uplifting and positive way.
2. The campaign must be simple in a good way. A way that is smart, engaging, and easy to grasp, not preachy or elitist. We want everyone to feel involved in it.
3. The campaign must be inclusive. We want to engage the whole community by placing the community at the heart of the campaign. This will give it an authentic and organic voice that speaks to everyone. It will also help to amplify the campaign through peer to peer sharing and word of mouth which is a critical piece given our limited budget.

The overarching campaign idea is that, on average, the human body is 65% water, so seeing that the majority of our water comes from the Carson River and surrounding watershed, that makes you 65% Carson River. The primary audience is everyone; different executions of the campaign may have different appeal to different people.

Concept 1, “The River Runs Through Us”, is a hero video piece for TV, online and social media like YouTube. The video starts on the face of a local resident, then zooms out to reveal more and more local faces as a local resident says: “We’re all connected in the Carson Basin by one special thing.” As we zoom out to reveal more faces we see that we’re also zooming in on the Carson Basin and down to the river from above, showing “65%” filled with many faces, while the narrator singles out his face in the picture and says, “That’s me.” We continue to reveal more recognizable faces of men, women, and children while saying, “and him”, “and her”, “and them.” Now seeing the number starting to form as we zoom in closer, the narrator says, “Because we’re all made of roughly 65% water and the majority of our water comes from the Carson River and surrounding watershed...that makes us all 65% Carson River! So let’s look after it. Go to [www.cwsd.org](http://www.cwsd.org) to follow simple steps, and let’s keep the Carson clean for all of us.”

Concept 2, “I’m 65% Carson River”, is a hero piece for TV and online video featuring all local residents. The video opens on a close up shot of mom’s hand pouring a glass of water while the narrator says, “On average, the human body is 65% water. So since the majority of our water comes from the Carson River and surrounding watershed...that makes YOU 65% Carson River.” Cut to the mom taking a drink of water while the narrator says, “And me.” Cut to a local school sports figure wearing 65% on his jersey drinking from his water bottle while the narrator says, “I’m 65% Carson River.” Then the shot of a teenage girl skateboarding is accompanied by the narrator saying, “Me too!” Then a picture of a dad brushing teeth has the subtitle, “I’m 65% Carson River”, and an older couple at the gym or at a restaurant saying, “And us!” The mayor raises his glass of water. A Latina woman drinking a local coffee could speak in Spanish. A hipster in Shoe Tree Brewery has a tattoo of 65% on his arm. A dog drinks from bowl with 65% on it. An old, slightly gnarly but cool looking man says with a laugh, “Even me...the rest is whiskey.” The screen pulls out to reveal a “65%” made up of the faces of local residents while the narrator says, “We’re all 65% Carson River, so let’s look after it. Go to [www.cwsd.org](http://www.cwsd.org) to find out more and follow the simple steps we’re sending you in the mail to keep the Carson clean for all of us.” End with a toddler drinking from sippy cup while the narrator says, “Ahhh.” It is important to bring in celebrities or known people in the watershed.

Concept 3 is supporting campaign ideas: “65%” postcard, bumper stickers, billboards, print ad in the newspaper; link to the website; a public relations moment or contest for those to appear in the commercial; give a free car was to the first 65 people who get back to us on the campaign; Nevada Day “65%” float.

Concept 4, 65 watershed moments showing what people have done around the community to engage with the Carson River Watershed.

Clarence Burr said he doesn't want people to monitor his water. He suggested pointing out the value that agriculture provides in filtering the water. Ms. Hunt noted that there are three focuses: drinking water, Non-Point Source (NPS) pollution, and protection of the floodplain. Ms. Abowd suggested leaving out the phrase "me too" with the image of the girl because of current social implications.

Ms. Hunt explained that the Watershed-Literacy Technical Advisory Group reviewed the concepts and decided on the first concept to initiate the campaign. Mr. Cook emphasized that we want people to be impressed by and engaged with the ad. Concept 1 is a celebration of the basin and shows the community without requiring a large budget. Concept 2 requires more production time and may require a larger budget. The contract with NEON is \$50,000 which includes ~\$15,000 worth of ads. We want the concept to explode onto social media rather than paying for advertising.

Brenda asked for confirmation the Board was ok with moving forward with Concept 1 with the idea that Concept 2 may be used subsequently.

*Committee Member Griffith made the motion that the Carson River Watershed Committee recommend that the CWSD Board confirm Neon Agency's creative direction and intent to ready the campaign for the launch on June 22, 2018. The motion was seconded by Committee Member Erquiaga and unanimously approved by the Carson River Watershed Committee.*

**Item #15 – For Possible Recommendation: Approval of the 2018-19 Tentative Budgets for the General Fund, Acquisition/Construction Fund, and Floodplain Management Fund.** Mr. James explained that on p. 53 of Board package, begins the 2018-19 Tentative General Fund budget as recommended by the Finance Committee. Mr. James explained what each column represents. He noted that we don't get final Ad Valorem tax numbers from Department of Taxation until March 25 but must approve the tentative budget at the March Board meeting. Figures in blue represent grants, and those in red are items that were reduced by the Finance Committee to balance the budget. On p. 55 is a list of new projects that the committee looked at, along with reductions. The Finance Committee recommended that money be placed in the Acquisition/Construction Account to be used for a Storage Alternative Study in the future. They also recommended putting \$50,000 back in the Floodplain Management Fund to replenish money used for flood repairs.

On p. 56 is the Acquisition/Construction budget, showing projects for which funding has been earmarked. On p. 57, is the Floodplain Management Fund budget, with funding earmarked for projects. The Churchill County Flood Study is on hold until after the LiDAR study is done. The pie chart on p. 58 breaks the General Fund budget into percentages for general and grant administration, programs and grant-funded programs, studies and grant funded studies, projects and grant-funded projects.

Mr. Stodieck asked what the \$11,000 budgeted for Lost Lakes covers. Mr. James responded that the expense is for dam fees. CWSD's water is considered for municipal use. If it was for ag use, it would be about 1/3 of this cost.

Mr. Griffith asked how budget lines up with the priorities set in the strategic planning session. Mr. James responded that the largest amount of the budget is for on-the-ground projects.

*Committee Member Penzel made the motion that the Carson River Watershed Committee recommend for the CWSD Board to approve the FY 2018-19 Tentative Budgets for the Acquisition/Construction Fund and the Floodplain Management Fund as presented and approve the General Fund with the Department of Taxation Ad Valorem tax figures inserted when they become available. The motion was seconded by Committee Member Stodieck and unanimously approved by the Carson River Watershed Committee.*

**Item #16 – For Possible Recommendation: Accept the 2018 Water and Sewer Rate Report for the Carson River Watershed.** Mr. James explained that Debbie Neddenriep has been putting together water and sewer rate reports for several years as a reference for the various water purveyors throughout the watershed. Once the CWSD Board accepts the 2018 report, it goes out to the water purveyors.

*Committee Member Bonkowski made the motion that the Carson River Watershed Committee recommend that the CWSD Board accept and distribute the 2018 Water and Sewer Rate Report as presented. The motion was seconded by Committee Member Penzel and unanimously approved by the Carson River Watershed Committee.*

**Item #17 – For Possible Recommendation: Distribution methods for future Board packages.** Mr. James explained that a discussion about Board package delivery options came out in the Finance Committee meeting when we talked about the cost of postage. He requested that the Carson River Watershed Committee members let Toni Leffler know their delivery preferences.

**Item #18 – Discussion Only: Public Comment.** None.

### **ADJOURN TO RECONVENE AS THE CARSON WATER SUBCONSERVANCY DISTRICT BOARD OF DIRECTORS**

**Item #19 – For Possible Action: Approval of the Healthy Watershed Campaign – Initial Campaign Concepts.** This item was discussed earlier in the meeting under Item #14. There was no further Board or public comment.

*Director Roberts made the motion to accept the Carson River Watershed Committee recommendation to confirm Neon Agency's creative direction and intent to ready the campaign for the launch on June 22, 2018. The motion was seconded by Director Bonkowski and unanimously approved by the Board.*

**Item #20 – For Possible Action: Approval of the 2018-19 Tentative Budgets for the General Fund, Acquisition/Construction Fund, and Floodplain Management Fund.** This item was discussed earlier in the meeting under Item #15. There was no further Board or public comment.

*Director Roberts made the motion to accept the Carson River Watershed Committee recommendation to approve the FY 2018-19 Tentative Budgets for the Acquisition/Construction Fund and the Floodplain Management Fund as presented and approve the General Fund with the Department of Taxation Ad Valorem tax figures inserted when they become available. The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item #21 – For Possible Action: Accept the 2018 Water and Sewer Rate Report for the Carson River Watershed.** This item was discussed earlier in the meeting under Item #16. There was no further Board or public comment.

*Director Roberts made the motion to accept the Carson River Watershed Committee recommendation to accept and distribute the 2018 Water and Sewer Rate Report as presented. The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item #22 – For Possible Action: Accept the distribution methods for future Board Packages.**

This item was discussed earlier in the meeting under Item #17. There was no further Board or public comment.

**Item #23– Discussion Only: Staff Reports**

General Manager - Mr. James reported:

- At the April Board meeting, Brad Crowell, Director of the Nevada Department of Conservation and Natural Resources, will address the Board on river issues and concerns. The correspondence by Teresa Sweet is about a similar topic.
- Interviews for legal services will be held at the April Board meeting. Staff received three letters of interest, with only two available to be interviewed at the meeting.
- Staff has started arranging the summer meeting tours/locations. Suggestions are welcome.
- Mr. James went to the Storey County Board of Commissioners meeting where they agreed that Storey County wants to participate with CWSD and Austin Osborne is to be their representative beginning at the next meeting.
- Mr. James has been working with the State and US Army Corps of Engineers to streamline permitting for river repairs.
- The next Board meeting will be in the Bonanza Room at the Carson City Community Center to accommodate attorney interviews.

Watershed Program Specialist - Shane Fryer reported:

- There were 44 participants and six speakers at the Weed Workshop on March 20. Assembly Bill (AB) 32 dictates that weed applicators need to earn CEU credits. CWSD has received a grant for treating Yellow Starthistle in Carson City and Lyon County. Fifteen weed species are coming from El Dorado County, CA into Nevada, including Purple Starthistle, Oblong Spurge, and Stinkwort.

Watershed Program Manager - Brenda Hunt reported:

- The 2018 Watershed Management Forum will be held on April 11-12. She handed out the program and registration form and encouraged everyone to come to this free conference.
- Our AmeriCorps volunteer quit unexpectedly, and staff will be interviewing for a new AmeriCorps member.

Legal –Mr. Benesch had nothing specific to report.

**Item #27- Discussion Only: Directors' Reports** - None.

**Item #28 – Discussion Only: Update on activities in Alpine County.**

Supervisor Jardine thanked Ms. Hunt for coming to the Alpine Watershed Group meeting.

Supervisor Griffith reported:

- Forest health and water health are related, so perhaps CWSD can help the US Forest Service write a grant proposal.

**Item #29 – Discussion Only: Update on activities in Storey County.** Austin Osborne had nothing to report:

**Item #30 – Discussion Only: Public Comment.** None.

*There being no further business to come before the Board, Director Abowd made the motion and the meeting was adjourned at 8:35 p.m.*

Respectfully submitted,

Toni Leffler  
Secretary

## **AGENDA ITEM #7**

### **TREASURER'S REPORT**

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

04/03/18

## Balance Sheet

Accrual Basis

As of March 31, 2018

	Mar 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1010-00 · Cash in Checking - B of A	123,154.72
1011-00 · Petty Cash	103.00
1014-00 · Local Gov't Inv. Pool-Regular	836,195.35
1029-00 · Bank of America-Savings	148.97
Total Checking/Savings	959,602.04
Other Current Assets	
1055-00 · Payroll Deposit - Carson City	500.00
Total Other Current Assets	500.00
Total Current Assets	960,102.04
<b>TOTAL ASSETS</b>	<b>960,102.04</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
3360-00 · Accrued Vacation	28,591.67
3362-00 · Accrued sick leave	47,342.91
Total Other Current Liabilities	75,934.58
Total Current Liabilities	75,934.58
Total Liabilities	75,934.58
Equity	
4000-00 · Fund Balance	608,255.94
Net Income	275,911.52
Total Equity	884,167.46
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>960,102.04</b>

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

04/03/18

## Profit &amp; Loss YTD Comparison

Accrual Basis

March 2018

	Mar 18	Jul '17 - Mar 18
Ordinary Income/Expense		
Income		
5009-00 · Churchill County Ad Valorem		124,160.11
5010-00 · Lyon County Ad Valorem		102,363.96
5011-00 · Douglas County Ad Valorem	60,551.87	461,565.51
5012-00 · Carson City Ad Valorem	67,890.53	353,036.53
5022-00 · Water Lease - Mud Lake		
5023-00 · Water Lease-Lost Lakes		
5031-00 · Interest Income-LGIP Reg.	972.89	5,956.33
5045-00 · Interest Income-B of A Savings		2.65
5050-00 · Watershed Coordinator		
5050-10 · NDEP Watershed Coord. 2015-18		12,822.33
Total 5050-00 · Watershed Coordinator		12,822.33
5063-00 · Environmental Education Program		
5063-04 · NDEP-Env.Ed.Coord.2015-17		9,381.49
5063-05 · NDEP-Env.Ed.Coord. 2017-18		18,651.07
Total 5063-00 · Environmental Education Program		28,032.56
5093-00 · FEMA - MAS #6		10,920.24
5094-00 · NDEP-VA/Rocky Bank Stab.Design		
5095-00 · NDEP-WS Literacy Implementation		2,068.46
5096-00 · NFWF-Weed Mgmt.		-8,082.23
5097-00 · BLM-Weed Mgmt. Grant		
5098-00 · FEMA -MAS #7		
5098-01 · DoCo pmt for Johnson Ln.		95,000.00
5098-00 · FEMA -MAS #7 - Other	83,046.35	260,815.25
Total 5098-00 · FEMA -MAS #7	83,046.35	355,815.25
5099-00 · NDEP-WS Lit.Implement.-Phase 3		1,620.35
6000-00 · FEMA-MAS #8		
6000-01 · LyCo-Dayton Vly ADMP	22,498.80	22,498.80
6000-00 · FEMA-MAS #8 - Other		9,931.68
Total 6000-00 · FEMA-MAS #8	22,498.80	32,430.48
Total Income	234,960.44	1,482,712.53
Expense		
7015-00 · Salaries & Wages	28,754.89	266,627.78
7020-00 · Employee Benefits	10,663.93	97,579.89
7021-00 · Workers Comp Ins.		144.70
7101-00 · Director's Fees		
7101-01 · Director Benefits		111.83
7101-00 · Director's Fees - Other		7,715.04
Total 7101-00 · Director's Fees		7,826.87
7102-00 · Insurance		5,569.76
7103-00 · Office Supplies	289.22	1,739.34
7104-00 · Postage	87.10	660.38
7105-00 · Rent	2,157.00	19,413.00
7106-00 · Telephone/Internet	299.94	2,699.46
7107-00 · Travel-transport/meals/lodging		
7107-01 · Car Allowance	566.42	5,211.06
7107-00 · Travel-transport/meals/lodging - Other	701.54	4,045.71
Total 7107-00 · Travel-transport/meals/lodging	1,267.96	9,256.77
7108-00 · Dues & Publications	160.00	634.92
7109-00 · Miscellaneous Expense		14.50
7110-00 · Seminars & Education		590.00
7111-00 · Office Equipment	799.65	1,519.63
7112-00 · Bank Charges	-31.09	1.00
7114-00 · Outside Professional Services		3,950.00



## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

04/03/18

## Profit &amp; Loss YTD Comparison

Accrual Basis

March 2018

	Mar 18	Jul '17 - Mar 18
7115-00 · Accounting		8,250.00
7116-00 · Legal	3,441.33	27,196.44
7117-00 · Lost Lakes Expenses		1,078.74
7120-00 · Integrated Watershed Programs		
7120-07 · Watershed Tour		26.95
7120-30 · Watershed Coord.Exp. 2015-17	103.01	3,026.64
7120-31 · NDEP-WS Program Exp. 2018		
7120-32 · WS Program 2018-Match	860.32	860.32
7120-31 · NDEP-WS Program Exp. 2018 - Other	2,205.85	2,354.25
Total 7120-31 · NDEP-WS Program Exp. 2018	3,066.17	3,214.57
Total 7120-00 · Integrated Watershed Programs	3,169.18	6,268.16
7125-00 · Environmental Ed.Coord.Exp.		
7125-02 · Env.Ed.Coord.Exp. 2015-17		7,027.92
7125-03 · Env. Ed. Coord. Exp. 2017-18	3,964.57	20,992.16
Total 7125-00 · Environmental Ed.Coord.Exp.	3,964.57	28,020.08
7332-00 · Carson River Work Days		
7332-02 · CR Work Days 2016-17		
7332-03 · CR Work Days 2017-18		8,586.88
Total 7332-00 · Carson River Work Days		8,586.88
7337-00 · Carson River Restoration		
7337-01 · Upper Carson River Grant.		
7337-17 · CVCD-CV Clearing & Snagging		50,790.09
Total 7337-01 · Upper Carson River Grant.		50,790.09
7337-02 · Carson River Adv. Gr.		
7337-23 · Golden Eagle Ln Erosion	30,853.20	30,853.20
Total 7337-02 · Carson River Adv. Gr.	30,853.20	30,853.20
7337-03 · Dayton Valley Conserv		
7337-31 · DVCD-Restoration Proj.2015-17		
7337-32 · DVCD-Storey Co. Weed Abatement		
7337-33 · DVCD--Restoration Proj. 2017-19		26,225.14
Total 7337-03 · Dayton Valley Conserv		26,225.14
Total 7337-00 · Carson River Restoration	30,853.20	107,868.43
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-02 · Noxious Weed Control-Douglas Co		
7404-03 · Noxious Weed Control-CarsonCity		
7404-04 · Noxious Weed Control-Lyon Co.		14,989.28
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		14,989.28
7427-00 · FEMA MAS #6		
7427-02 · Goni Cr(CC)-M.Baker		8,918.44
7427-03 · Ramsey (LyCo)-Kimley & ROA		1,500.00
7427-04 · CC Inundation Map-Kimley		
7427-05 · Public Outreach-Orangetree		
7427-00 · FEMA MAS #6 - Other		14.47
Total 7427-00 · FEMA MAS #6		10,432.91
7428-00 · NDEP-VA/Rocky Bank Stab. Design		0.05
7429-00 · NDEP-Wtrshd Lit.Implementation	37.13	164.22
7430-00 · NFWF - Weed Mgmt.		3.71
7431-00 · BLM - Weed Mgmt.	3.82	5.10
7432-00 · FEMA MAS #7		
7432-01 · Voltaire Cyn.(Cardno)		13,327.97

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

04/03/18

## Profit &amp; Loss YTD Comparison

Accrual Basis

March 2018

	Mar 18	Jul '17 - Mar 18
7432-02 · Johnson Ln.(JE Fuller)	19,167.74	285,389.65
7432-03 · Outreach-FAW		8,734.72
7432-04 · Discovery/Flood Plan Update(MB)	4,791.02	28,178.00
7432-00 · FEMA MAS #7 - Other	95.90	319.06
Total 7432-00 · FEMA MAS #7	24,054.66	335,949.40
7433-00 · NDEP-WS Lit.Impl.-Phase 3	4,955.67	6,587.51
7434-00 · FEMA MAS #8		
7434-02 · Update Floodplain Ord.(Loveberg		3,497.50
7434-03 · Public Outreach-FAW	19.56	19.56
7434-00 · FEMA MAS #8 - Other	26.79	109.48
Total 7434-00 · FEMA MAS #8	46.35	3,626.54
7436-00 · NDA Weed Mgmt - Starthistle	13.47	13.52
7500-00 · USGS Stream Gage Contract		
7500-02 · Stream Gages 2017-19		39,202.25
Total 7500-00 · USGS Stream Gage Contract		39,202.25
7508-00 · USGS Do.Co.WQ & GW Monitoring		
7508-02 · Do/LyCo WQ/GW Mon. 2017-19		8,377.00
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring		8,377.00
7526-00 · USGS-Eagle/Dayton/Ch.Vly.Mon.		10,897.00
7600-00 · Alpine County Projects		
7600-05 · Alpine Watershed Programs	10,000.00	20,000.00
7600-09 · Al.Co.-CASGEM	1.18	1.18
7600-10 · Al.Co.-Mesa GW Monitoring		107.00
Total 7600-00 · Alpine County Projects	10,001.18	20,108.18
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service		62,500.00
Total 7610-00 · Douglas County Projects		62,500.00
7620-00 · Carson City Projects		
7620-11 · CC Reg.Pipeline Debt Service		62,500.00
Total 7620-00 · Carson City Projects		62,500.00
7630-00 · Lyon County Projects		
7630-11 · USGS Maint Costs-Dayton Gauge		5,375.00
Total 7630-00 · Lyon County Projects		5,375.00
7640-00 · Churchill County Projects		
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.		7,489.30
7640-16 · Dixie Vly.Wtr.Lvl.Measurement		13,083.31
Total 7640-00 · Churchill County Projects		20,572.61
Total Expense	124,989.16	1,206,801.01
Net Ordinary Income	109,971.28	275,911.52
Other Income/Expense		
Other Income		
8009-00 · Trans. In-Floodplain Mgmt. Fd.		
Total Other Income		
Net Other Income		
Net Income	109,971.28	275,911.52

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

04/03/18

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

July 2017 through March 2018

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5008-00 · Alpine Co. Joint Powers contrib		9,500.00	-9,500.00	
5009-00 · Churchill County Ad Valorem	124,160.11	202,623.80	-78,463.69	61.3%
5010-00 · Lyon County Ad Valorem	102,363.96	159,278.00	-56,914.04	64.3%
5011-00 · Douglas County Ad Valorem	461,565.51	509,928.53	-48,363.02	90.5%
5012-00 · Carson City Ad Valorem	353,036.53	392,614.77	-39,578.24	89.9%
5022-00 · Water Lease - Mud Lake		52,500.00	-52,500.00	
5023-00 · Water Lease-Lost Lakes		2,000.00	-2,000.00	
5031-00 · Interest Income-LGIP Reg.	5,956.33	4,000.00	1,956.33	148.9%
5045-00 · Interest Income-B of A Savings	2.65	20.00	-17.35	13.3%
5050-00 · Watershed Coordinator				
5050-10 · NDEP Watershed Coord. 2015-18	12,822.33	20,930.00	-8,107.67	61.3%
5050-12 · NDEP-WS Coordinator 2018		24,810.00	-24,810.00	
<b>Total 5050-00 · Watershed Coordinator</b>	<b>12,822.33</b>	<b>45,740.00</b>	<b>-32,917.67</b>	<b>28.0%</b>
5060-00 · Misc. Income				
5060-02 · Watershed Tour		5,900.00	-5,900.00	
<b>Total 5060-00 · Misc. Income</b>		<b>5,900.00</b>	<b>-5,900.00</b>	
5063-00 · Environmental Education Program				
5063-04 · NDEP-Env.Ed.Coord.2015-17	9,381.49	10,400.00	-1,018.51	90.2%
5063-05 · NDEP-Env.Ed.Coord. 2017-18	18,651.07	49,550.00	-30,898.93	37.6%
<b>Total 5063-00 · Environmental Education Program</b>	<b>28,032.56</b>	<b>59,950.00</b>	<b>-31,917.44</b>	<b>46.8%</b>
5082-00 · Alpine Co.-CASGEM Grant		1,450.00	-1,450.00	
5083-00 · Al.Co.-Mesa GW Monitoring Grant		1,400.00	-1,400.00	
5093-00 · FEMA - MAS #6	10,920.24	3,542.00	7,378.24	308.3%
5095-00 · NDEP-WS Literacy Implementation	2,068.46	31,136.00	-29,067.54	6.6%
5096-00 · NFWF-Weed Mgmt.	-8,082.23	18,900.00	-26,982.23	-42.8%
5097-00 · BLM-Weed Mgmt. Grant		31,360.00	-31,360.00	
5098-00 · FEMA -MAS #7	355,815.25	384,900.00	-29,084.75	92.4%
5099-00 · NDEP-WS Lit.Implement.-Phase 3	1,620.35	66,790.00	-65,169.65	2.4%
<b>Total Income</b>	<b>1,482,712.53</b>	<b>1,983,533.10</b>	<b>-500,820.57</b>	<b>74.8%</b>
<b>Expense</b>				
7015-00 · Salaries & Wages	266,627.78	375,000.00	-108,372.22	71.1%
7020-00 · Employee Benefits	97,579.89	149,000.00	-51,420.11	65.5%
7021-00 · Workers Comp Ins.	144.70	1,500.00	-1,355.30	9.6%
7101-00 · Director's Fees	7,826.87	13,500.00	-5,673.13	58.0%
7102-00 · Insurance	5,569.76	6,500.00	-930.24	85.7%
7103-00 · Office Supplies	1,739.34	3,000.00	-1,260.66	58.0%
7104-00 · Postage	660.38	800.00	-139.62	82.5%
7105-00 · Rent	19,413.00	25,780.00	-6,367.00	75.3%
7106-00 · Telephone/Internet	2,699.46	4,000.00	-1,300.54	67.5%
7107-00 · Travel-transport/meals/lodging	9,256.77	16,000.00	-6,743.23	57.9%
7108-00 · Dues & Publications	634.92	1,200.00	-565.08	52.9%
7109-00 · Miscellaneous Expense	14.50	1,500.00	-1,485.50	1.0%
7110-00 · Seminars & Education	590.00	3,000.00	-2,410.00	19.7%
7111-00 · Office Equipment	1,519.63	3,000.00	-1,480.37	50.7%
7112-00 · Bank Charges	1.00	200.00	-199.00	0.5%
7114-00 · Outside Professional Services	3,950.00	10,000.00	-6,050.00	39.5%
7115-00 · Accounting	8,250.00	16,000.00	-7,750.00	51.6%
7116-00 · Legal	27,196.44	40,700.00	-13,503.56	66.8%
7117-00 · Lost Lakes Expenses	1,078.74	11,000.00	-9,921.26	9.8%
7118-00 · Mud Lake O & M		1,000.00	-1,000.00	
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour	26.95	6,000.00	-5,973.05	0.4%
7120-30 · Watershed Coord.Exp. 2015-17	3,026.64	8,444.00	-5,417.36	35.8%

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

04/03/18

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

July 2017 through March 2018

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
7120-31 · NDEP-WS Program Exp. 2018	3,214.57	2,000.00	1,214.57	160.7%
Total 7120-00 · Integrated Watershed Programs	6,268.16	16,444.00	-10,175.84	38.1%
7125-00 · Environmental Ed.Coord.Exp.				
7125-02 · Env.Ed.Coord.Exp. 2015-17	7,027.92	8,360.00	-1,332.08	84.1%
7125-03 · Env. Ed. Coord. Exp. 2017-18	20,992.16	46,430.00	-25,437.84	45.2%
Total 7125-00 · Environmental Ed.Coord.Exp.	28,020.08	54,790.00	-26,769.92	51.1%
7215-00 · Sierra NV Journeys-Family Night		3,000.00	-3,000.00	
7332-00 · Carson River Work Days				
7332-03 · CR Work Days 2017-18	8,586.88	26,000.00	-17,413.12	33.0%
Total 7332-00 · Carson River Work Days	8,586.88	26,000.00	-17,413.12	33.0%
7337-00 · Carson River Restoration				
7337-01 · Upper Carson River Grant.				
7337-17 · CVCD-CV Clearing & Snagging	50,790.09	105,000.00	-54,209.91	48.4%
Total 7337-01 · Upper Carson River Grant.	50,790.09	105,000.00	-54,209.91	48.4%
7337-02 · Carson River Adv. Gr.				
7337-23 · Golden Eagle Ln Erosion	30,853.20	60,000.00	-29,146.80	51.4%
Total 7337-02 · Carson River Adv. Gr.	30,853.20	60,000.00	-29,146.80	51.4%
7337-03 · Dayton Valley Conserv				
7337-32 · DVCD-Storey Co. Weed Abatement		2,000.00	-2,000.00	
7337-33 · DVCD--Restoration Proj. 2017-19	26,225.14	176,500.00	-150,274.86	14.9%
Total 7337-03 · Dayton Valley Conserv	26,225.14	178,500.00	-152,274.86	14.7%
7337-04 · Lahontan Conserv.Dist		15,000.00	-15,000.00	
Total 7337-00 · Carson River Restoration	107,868.43	358,500.00	-250,631.57	30.1%
7404-00 · Noxious Weeds Control-CR Wtrshd				
7404-01 · Noxious Weed Control-Alpine Co.		15,000.00	-15,000.00	
7404-02 · Noxious Weed Control-Douglas Co		15,000.00	-15,000.00	
7404-03 · Noxious Weed Control-CarsonCity		15,000.00	-15,000.00	
7404-04 · Noxious Weed Control-Lyon Co.	14,989.28	15,000.00	-10.72	99.9%
7404-05 · Noxious Weed Control-Churchill		15,000.00	-15,000.00	
Total 7404-00 · Noxious Weeds Control-CR Wtrshd	14,989.28	75,000.00	-60,010.72	20.0%
7427-00 · FEMA MAS #6	10,432.91	1,920.00	8,512.91	543.4%
7428-00 · NDEP-VA/Rocky Bank Stab. Design	0.05		0.05	100.0%
7429-00 · NDEP-Wtrshd Lit.Implementation	164.22	30,251.00	-30,086.78	0.5%
7430-00 · NFWF - Weed Mgmt.	3.71	14,400.00	-14,396.29	0.0%
7431-00 · BLM - Weed Mgmt.	5.10	29,090.00	-29,084.90	0.0%
7432-00 · FEMA MAS #7	335,949.40	356,809.00	-20,859.60	94.2%
7433-00 · NDEP-WS Lit.Impl.-Phase 3	6,587.51	61,290.00	-54,702.49	10.7%
7500-00 · USGS Stream Gage Contract				
7500-02 · Stream Gages 2017-19	39,202.25	75,530.00	-36,327.75	51.9%
Total 7500-00 · USGS Stream Gage Contract	39,202.25	75,530.00	-36,327.75	51.9%
7508-00 · USGS Do.Co.WQ & GW Monitoring				
7508-02 · Do/LyCo WQ/GW Mon. 2017-19	8,377.00	14,440.00	-6,063.00	58.0%
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring	8,377.00	14,440.00	-6,063.00	58.0%
7526-00 · USGS-Eagle/Dayton/Ch.Vly.Mon.	10,897.00	19,195.00	-8,298.00	56.8%
7600-00 · Alpine County Projects				
7600-05 · Alpine Watershed Programs	20,000.00	20,000.00		100.0%
7600-09 · Al.Co.-CASGEM	1.18	10.00	-8.82	11.8%
7600-10 · Al.Co.-Mesa GW Monitoring	107.00	10.00	97.00	1,070.0%

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Profit &amp; Loss Budget vs. Actual

July 2017 through March 2018

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Total 7600-00 · Alpine County Projects	20,108.18	20,020.00	88.18	100.4%
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
Total 7610-00 · Douglas County Projects	62,500.00	125,000.00	-62,500.00	50.0%
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
Total 7620-00 · Carson City Projects	62,500.00	125,000.00	-62,500.00	50.0%
7630-00 · Lyon County Projects				
7630-11 · USGS Maint Costs-Dayton Gauge	5,375.00	9,300.00	-3,925.00	57.8%
Total 7630-00 · Lyon County Projects	5,375.00	9,300.00	-3,925.00	57.8%
7640-00 · Churchill County Projects				
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.	7,489.30	30,700.00	-23,210.70	24.4%
7640-15 · LCD-Sand Bar Removal in ChCo		15,000.00	-15,000.00	
7640-16 · Dixie Vly.Wtr.Lvl.Measurement	13,083.31	23,600.00	-10,516.69	55.4%
Total 7640-00 · Churchill County Projects	20,572.61	69,300.00	-48,727.39	29.7%
Total Expense	1,206,801.01	2,167,959.00	-961,157.99	55.7%
Net Ordinary Income	275,911.52	-184,425.90	460,337.42	-149.6%
Other Income/Expense				
Other Income				
8005-00 · Beginning Equity		711,536.00	-711,536.00	
Total Other Income		711,536.00	-711,536.00	
Other Expense				
8008-00 · Preliminary Planning		405,000.00	-405,000.00	
Total Other Expense		405,000.00	-405,000.00	
Net Other Income		306,536.00	-306,536.00	
Net Income	275,911.52	122,110.10	153,801.42	226.0%

**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**

04/02/18

**Balance Sheet**

As of March 31, 2018

	Mar 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Reserve	696,113.70
Total Checking/Savings	696,113.70
Total Current Assets	696,113.70
<b>TOTAL ASSETS</b>	<b>696,113.70</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
4000-01 · Fund Balance - Capital Project	689,849.34
Net Income	6,264.36
Total Equity	696,113.70
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>696,113.70</b>

## Profit &amp; Loss YTD Comparison

March 2018

	Mar 18	Jul '17 - Mar 18
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Res.	809.91	6,264.36
Total Income	809.91	6,264.36
Net Ordinary Income	809.91	6,264.36
Net Income	809.91	6,264.36

## Profit &amp; Loss Budget vs. Actual

July 2017 through March 2018

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Res.	6,264.36	5,850.00	414.36	107.1%
Total Income	6,264.36	5,850.00	414.36	107.1%
Expense				
7325-01 · Acquisition Wtr Rts/Structures		660,000.00	-660,000.00	
Total Expense		660,000.00	-660,000.00	
Net Ordinary Income	6,264.36	-654,150.00	660,414.36	-1.0%
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity		689,629.00	-689,629.00	
Total Other Income		689,629.00	-689,629.00	
Net Other Income		689,629.00	-689,629.00	
Net Income	<u>6,264.36</u>	<u>35,479.00</u>	<u>-29,214.64</u>	<u>17.7%</u>



Floodplain Management Fund  
**Balance Sheet**  
As of March 31, 2018

	Mar 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	218,028.99
1014-03 · Mutual of Omaha Bk CD	153,896.00
Total Checking/Savings	371,924.99
Total Current Assets	371,924.99
<b>TOTAL ASSETS</b>	<b>371,924.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
32000 · Retained Earnings	382,074.12
Net Income	-10,149.13
Total Equity	371,924.99
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>371,924.99</b>

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04/02/18

Cash Basis

**Floodplain Management Fund**  
**Profit & Loss YTD Comparison**  
**March 2018**

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	Mar 18	Jul '17 - Mar 18
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	254.83	2,050.34
5033-03 · Int.Inc.-Mutual of Omaha CD	134.53	1,306.61
Total Income	389.36	3,356.95
Expense		
7212-03 · CVCD-2017 Flood Permit/Repairs	0.00	11,189.03
7213-03 · DVCD-2017 Flood Permit/Repairs	0.00	2,317.05
Total Expense	0.00	13,506.08
Net Ordinary Income	389.36	-10,149.13
Net Income	<u>389.36</u>	<u>-10,149.13</u>

# Floodplain Management Fund

## Profit & Loss Budget vs. Actual

July 2017 through March 2018

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5032-03 · Int. Inc.-LGIP-Floodplain	2,050.34	1,000.00	1,050.34	205.0%
5033-03 · Int.Inc.-Mutual of Omaha CD	1,306.61	1,330.00	-23.39	98.2%
<b>Total Income</b>	3,356.95	2,330.00	1,026.95	144.1%
<b>Expense</b>				
7203-03 · Reg. Flood Preliminary Planning	0.00	210,000.00	-210,000.00	0.0%
7206-03 · Flood Project Along SR88-Minden	0.00	40,000.00	-40,000.00	0.0%
7210-03 · CVCD-2017 Flood Damage Assess.	0.00	0.00	0.00	0.0%
7211-03 · DVCD-2017 Flood Damage Assess.	0.00	0.00	0.00	0.0%
7212-03 · CVCD-2017 Flood Permit/Repairs	11,189.03	135,000.00	-123,810.97	8.3%
7213-03 · DVCD-2017 Flood Permit/Repairs	2,317.05	32,000.00	-29,682.95	7.2%
<b>Total Expense</b>	13,506.08	417,000.00	-403,493.92	3.2%
<b>Net Ordinary Income</b>	-10,149.13	-414,670.00	404,520.87	2.4%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8000-03 · Beginning Equity	0.00	381,928.00	-381,928.00	0.0%
<b>Total Other Income</b>	0.00	381,928.00	-381,928.00	0.0%
<b>Other Expense</b>				
8002-03 · Trans.Out-General Fund	0.00			
<b>Total Other Expense</b>	0.00			
<b>Net Other Income</b>	0.00	381,928.00	-381,928.00	0.0%
<b>Net Income</b>	<b>-10,149.13</b>	<b>-32,742.00</b>	<b>22,592.87</b>	<b>31.0%</b>

## **AGENDA ITEM #8**

### **PAYMENT OF BILLS**

10:05 AM

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

04/06/18

Accrual Basis

March 2018

Type	Date	Num	Name	Memo	Amount	Balance
<b>1010-00 · Cash in Checking - B of A</b>						
Check	03/02/2018	9008	Euronev, Ltd.	Mar. 2018 rent-777 E. William St., #102, #103, #110 & #110A	-2,157.00	-2,157.00
Check	03/02/2018	9009	Donald Frensdorff	Feb. 2018 mileage reimb.	-21.47	-2,178.47
Check	03/02/2018	9010	Doug Johnson	Feb. 2018 mileage reimb.	-27.25	-2,205.72
Check	03/02/2018	9011	Chuck Roberts	Feb. 2018 mileage reimb.	-8.50	-2,214.22
Check	03/02/2018	9012	Bank of America	Feb. 2018-acct. #4024 4910 0003 3949	-471.41	-2,685.63
Deposit	03/05/2018			Deposit	23,122.37	20,436.74
Check	03/06/2018	9013	Konica Minolta Business Solutions USA Inc	Acct. #3091, inv. #250428718	-134.23	20,302.51
Check	03/06/2018	9014	Law Office of George N. Benesch	Feb. 2018 legal services, Inv. #149077	-3,441.33	16,861.18
Check	03/06/2018	9015	Michael Baker International, Inc.	Inv. #161465, Proj. #161465 Discovery through 2/25/18	-4,791.02	12,070.16
Check	03/06/2018	9017	JE Fuller Hydrology & Geomorphology, Inc.	Inv. #P2751.01-10, Johnson Ln.Area Drainage Master Plan	-19,167.74	-7,097.58
Check	03/06/2018	9016	Brenda Hunt	4 nights lodging for 4/29-5/2/18 River Rally	-660.32	-7,757.90
Check	03/06/2018	9018	Edwin James	Reimb. for 2/25 NWRA Conf. & 3/5/18 Fin.Com.expenses	-384.68	-8,142.58
Check	03/07/2018	9019	Louise Thompson	Jan.-Feb. 2018 mileage reimbursement	-114.77	-8,257.35
Deposit	03/09/2018			Deposit	22,498.80	14,241.45
Deposit	03/12/2018			Deposit	83,046.35	97,287.80
Deposit	03/14/2018			Deposit	60,551.87	157,839.67
Check	03/15/2018	9020	Carson City	Reimb. for 2/16-3/1/18 payroll #5	-20,040.70	137,798.97
Check	03/15/2018	9021	Charter Communications	Acct. #8354 11 001 0917880, 3/13-4/12/18	-299.94	137,499.03
Check	03/15/2018	9022	Alpine Watershed Group	Bal. of FY 2017-18 watershed program grant	-10,000.00	127,499.03
Check	03/15/2018	9023	Carson City Parks & Recreation Dept.	Golden Eagle Ln. Erosion Control Project	-30,853.20	96,645.83
Check	03/15/2018	9024	Deborah Neddenriep	Reimb.for standing desk & floor pad	-218.98	96,426.85
Check	03/15/2018	9025	Shane Fryer	Reimb.for standing desk & floor pad	-221.41	96,205.44
Check	03/15/2018	9026	Toni Leffler	Reimb.for 3 standing desks & floor pads	-474.26	95,731.18
Check	03/15/2018	9027	NEON Agency	Inv. #1360, Dec. 2017-Mar. 2018, Healthy WS Campaign	-4,950.00	90,781.18
Check	03/21/2018	9028	River Wranglers	Inv. #EE 2018-3, Env.Ed. Jan.-Feb. 2018	-3,884.32	86,896.86
Deposit	03/29/2018			Deposit	44,793.16	131,690.02
Check	03/29/2018	9029	Bank of America	Mar. 2018-acct. #4024 4910 0003 3949	-1,224.86	130,465.16
Check	03/29/2018	9030	Carson City	Reimb. for 3/2-3/15/18 payroll #6	-19,944.54	110,520.62
Check	03/29/2018	9031	Amador Stage Lines	5/1/18 River Rally tour bus, inv. #77188	-1,030.67	109,489.95
Check	03/29/2018	9032	Chuck Roberts	Mar. 2018 mileage reimb.	-17.66	109,472.29
Check	03/29/2018	9033	Ernest Schank	Mar. 2018 mileage reimb.	-69.00	109,403.29
Check	03/29/2018	9034	Fred Stodieck	Mar. 2018 mileage reimb.	-18.64	109,384.65
Check	03/29/2018	9035	Deborah Neddenriep	Reimb.for 2018 Forum refreshments	-28.04	109,356.61
Check	03/29/2018	9036	cash	Mar. 2018 petty cash reimb.	-85.25	109,271.36
Check	03/30/2018	9037	Toni Leffler	Jan.-Mar. 2018 mileage reimbursement	-10.52	109,260.84
Check	03/30/2018	9038	Brenda Hunt	Jan.-Mar. 2018 mileage reimbursement	-141.17	109,119.67
Check	03/30/2018	9039	Deborah Neddenriep	Jan.-Mar. 2018 mileage reimbursement	-113.92	109,005.75
Check	03/30/2018	9040	Shane Fryer	Jan.-Mar. 2018 mileage reimbursement	-10.36	108,995.39
Total 1010-00 · Cash in Checking - B of A					108,995.39	108,995.39
<b>1011-00 · Petty Cash</b>						
Check	03/29/2018	9036	cash	Mar. 2018 petty cash reimb.	85.25	85.25
Gener...	03/29/2018			Mar. petty cash reimb. from grants	-82.25	3.00
Total 1011-00 · Petty Cash					3.00	3.00
<b>1014-00 · Local Gov't Inv. Pool-Regular</b>						
Deposit	03/01/2018			Interest	972.89	972.89
Total 1014-00 · Local Gov't Inv. Pool-Regular					972.89	972.89
<b>3307-00 · CC Payroll Due</b>						
Gener...	03/09/2018			3/9 SF,BH,EJ,TL,DN	-20,040.70	-20,040.70
Check	03/15/2018	9020	Carson City	Reimb. for 2/16-3/1/18 payroll #5	20,040.70	
Gener...	03/23/2018			3/23 SF,BH,EJ,TL,DN	-19,944.54	-19,944.54
Check	03/29/2018	9030	Carson City	Reimb. for 3/2-3/15/18 payroll #6	19,944.54	
Total 3307-00 · CC Payroll Due						
<b>5011-00 · Douglas County Ad Valorem</b>						
Deposit	03/14/2018	674781	Douglas County	Feb. 2018	-60,551.87	-60,551.87
Total 5011-00 · Douglas County Ad Valorem					-60,551.87	-60,551.87
<b>5012-00 · Carson City Ad Valorem</b>						
Deposit	03/05/2018	375956	Carson City	Jan. 2018	-23,097.37	-23,097.37
Deposit	03/29/2018	376436	Carson City	Feb. 2018	-44,793.16	-67,890.53
Total 5012-00 · Carson City Ad Valorem					-67,890.53	-67,890.53
<b>5031-00 · Interest Income-LGIP Reg.</b>						
Deposit	03/01/2018			Interest	-972.89	-972.89
Total 5031-00 · Interest Income-LGIP Reg.					-972.89	-972.89
<b>5098-00 · FEMA -MAS #7</b>						
Deposit	03/12/2018		FEMA	Draw #12	-83,046.35	-83,046.35
Total 5098-00 · FEMA -MAS #7					-83,046.35	-83,046.35
<b>6000-00 · FEMA-MAS #8</b>						
<b>6000-01 · LyCo-Dayton Vly ADMP</b>						
Deposit	03/09/2018	125153	Lyon County	Ly.Co.portion of MAS #8-Dayton Vly. ADMP	-22,498.80	-22,498.80
Total 6000-01 · LyCo-Dayton Vly ADMP					-22,498.80	-22,498.80
Total 6000-00 · FEMA-MAS #8					-22,498.80	-22,498.80
<b>7015-00 · Salaries &amp; Wages</b>						
Gener...	03/09/2018			3/9 S.Fryer	2,475.21	2,475.21
Gener...	03/09/2018			3/9 B.Hunt	2,649.05	5,124.26
Gener...	03/09/2018			3/9 E.James	4,976.80	10,101.06

For internal &amp; discussion purposes only.

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# **CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND** **Transaction Detail by Account**

04/06/18

Accrual Basis

March 2018

Type	Date	Num	Name	Memo	Amount	Balance
Gener...	03/09/2018			3/9 T.Leffler	2,349.61	12,450.67
Gener...	03/09/2018			3/9 D.Neddenriep	1,968.24	14,418.91
Gener...	03/23/2018			3/23 S.Fryer	2,231.74	16,650.65
Gener...	03/23/2018			3/23 B.Hunt	2,809.61	19,460.26
Gener...	03/23/2018			3/23 E.James	4,976.80	24,437.06
Gener...	03/23/2018			3/23 T.Leffler	2,349.60	26,786.66
Gener...	03/23/2018			3/23 D.Neddenriep	1,968.23	28,754.89
Total 7015-00 · Salaries & Wages					28,754.89	28,754.89
<b>7020-00 · Employee Benefits</b>						
Gener...	03/09/2018			3/9 S.Fryer	365.35	365.35
Gener...	03/09/2018			3/9 B.Hunt	812.64	1,177.99
Gener...	03/09/2018			3/9 E.James	1,862.81	3,040.80
Gener...	03/09/2018			3/9 T.Leffler	1,080.96	4,121.76
Gener...	03/09/2018			3/9 D.Neddenriep	1,216.82	5,338.58
Gener...	03/23/2018			3/23 S.Fryer	326.52	5,665.10
Gener...	03/23/2018			3/23 B.Hunt	838.25	6,503.35
Gener...	03/23/2018			3/23 E.James	1,862.81	8,366.16
Gener...	03/23/2018			3/23 T.Leffler	1,080.96	9,447.12
Gener...	03/23/2018			3/23 D.Neddenriep	1,216.81	10,663.93
Total 7020-00 · Employee Benefits					10,663.93	10,663.93
<b>7103-00 · Office Supplies</b>						
Check	03/02/2018	9012	Bank of America	Carson Highlands Storage-storage unit	35.00	35.00
Check	03/02/2018	9012	Bank of America	Microsoft-395 Pro	62.50	97.50
Check	03/02/2018	9012	Bank of America	Microsoft-395 Pro	5.00	102.50
Deposit	03/05/2018	2346	Carson Highlands Storage	Security deposit refund-storage unit closed	-25.00	77.50
Check	03/06/2018	9013	Konica Minolta Business Solutions USA Inc	2/1-28/18 copies	134.23	211.73
Check	03/15/2018	9024	Deborah Neddenriep	floor mat for standing desk	33.99	245.72
Check	03/15/2018	9025	Shane Fryer	floor pad for standing desk	41.42	287.14
Check	03/15/2018	9026	Toni Leffler	Reimb. for 3 standing desk floor pads-EJ,BH,TL	102.59	389.73
Check	03/29/2018	9029	Bank of America	Symantec-computer virus protection	19.79	409.52
Check	03/29/2018	9029	Bank of America	Microsoft-Office 365	5.00	414.52
Check	03/29/2018	9029	Bank of America	Microsoft-Office 365	62.50	477.02
Gener...	03/29/2018			Mar. petty cash	-4.85	472.17
Gener...	03/30/2018			Mar. copies reimbursed from grants	-182.95	289.22
Total 7103-00 · Office Supplies					289.22	289.22
<b>7104-00 · Postage</b>						
Gener...	03/29/2018			Mar. petty cash	87.10	87.10
Total 7104-00 · Postage					87.10	87.10
<b>7105-00 · Rent</b>						
Check	03/02/2018	9008	Euronev, Ltd.	Mar. 2018 rent-777 E. William St., #102, #103, #110 & #110A	2,157.00	2,157.00
Total 7105-00 · Rent					2,157.00	2,157.00
<b>7106-00 · Telephone/Internet</b>						
Check	03/15/2018	9021	Charter Communications	Feb. 2018 internet & phones	299.94	299.94
Total 7106-00 · Telephone/Internet					299.94	299.94
<b>7107-00 · Travel-transport/meals/lodging</b>						
<b>7107-01 · Car Allowance</b>						
Gener...	03/09/2018			3/9 E.James	283.21	283.21
Gener...	03/23/2018			3/23 E.James	283.21	566.42
Total 7107-01 · Car Allowance					566.42	566.42
<b>7107-00 · Travel-transport/meals/lodging - Other</b>						
Check	03/02/2018	9009	Donald Frensdorff	Feb. 2018 mileage reimb.	21.47	21.47
Check	03/02/2018	9010	Doug Johnson	Feb. 2018 mileage reimb.	27.25	48.72
Check	03/02/2018	9011	Chuck Roberts	Feb. 2018 mileage reimb.	8.50	57.22
Check	03/06/2018	9018	Edwin James	Reimb. for 2/25/18 NWRA Conf.exp.	346.21	403.43
Check	03/06/2018	9018	Edwin James	Reimb. for 3/5/18 Fin.Com.exp.	38.47	441.90
Check	03/07/2018	9019	Louise Thompson	Jan.-Feb. 2018 mi. reimb.	42.94	484.84
Check	03/29/2018	9029	Bank of America	Jimmy Johns-2/28 Fin.Com.lunch	95.97	580.81
Check	03/29/2018	9032	Chuck Roberts	Mar. 2018 mileage reimb.	17.66	598.47
Check	03/29/2018	9033	Ernest Schank	Mar. 2018 mileage reimb.	69.00	667.47
Check	03/29/2018	9034	Fred Stodieck	Mar. 2018 mileage reimb.	18.64	686.11
Check	03/30/2018	9037	Toni Leffler	Jan.-Mar. 2018 mileage reimbursement	10.52	696.63
Check	03/30/2018	9038	Brenda Hunt	Jan.-Mar. 2018 mileage reimbursement	2.73	699.36
Check	03/30/2018	9040	Shane Fryer	Jan.-Mar. 2018 mileage reimbursement	2.18	701.54
Total 7107-00 · Travel-transport/meals/lodging - Other					701.54	701.54
Total 7107-00 · Travel-transport/meals/lodging					1,267.96	1,267.96
<b>7108-00 · Dues &amp; Publications</b>						
Check	03/02/2018	9012	Bank of America	ASFPD-DN's 2018 membership	160.00	160.00
Total 7108-00 · Dues & Publications					160.00	160.00
<b>7111-00 · Office Equipment</b>						
Check	03/15/2018	9024	Deborah Neddenriep	standing desk	184.99	184.99
Check	03/15/2018	9025	Shane Fryer	standing desk	179.99	364.98
Check	03/15/2018	9026	Toni Leffler	Reimb.for 3 standing desks-EJ,BH,TL	371.67	736.65
Check	03/29/2018	9029	Bank of America	Capital City Liquidators-storage rm.shelves	63.00	799.65

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04/06/18

Accrual Basis

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

March 2018

Type	Date	Num	Name	Memo	Amount	Balance
Total 7111-00 · Office Equipment					799.65	799.65
<b>7112-00 · Bank Charges</b>						
Check	03/02/2018	9012	Bank of America	reversed finance chg.	-2.09	-2.09
Check	03/02/2018	9012	Bank of America	reversed late pmt.fee	-29.00	-31.09
Total 7112-00 · Bank Charges					-31.09	-31.09
<b>7116-00 · Legal</b>						
Check	03/06/2018	9014	Law Office of George N. Benesch	Feb. 2018 legal services	3,441.33	3,441.33
Total 7116-00 · Legal					3,441.33	3,441.33
<b>7120-00 · Integrated Watershed Programs</b>						
<b>7120-30 · Watershed Coord.Exp. 2015-17</b>						
Check	03/30/2018	9038	Brenda Hunt	Jan.-Mar. 2018 mileage reimbursement	103.01	103.01
Total 7120-30 · Watershed Coord.Exp. 2015-17					103.01	103.01
<b>7120-31 · NDEP-WS Program Exp. 2018</b>						
<b>7120-32 · WS Program 2018-Match</b>						
Check	03/06/2018	9016	Brenda Hunt	4 nights lodging for 4/29-5/2/18 River Rally	660.32	660.32
Check	03/29/2018	9029	Bank of America	River Network-BH annual membership	100.00	760.32
Check	03/29/2018	9029	Bank of America	River Network-SF annual membership	100.00	860.32
Total 7120-32 · WS Program 2018-Match					860.32	860.32
<b>7120-31 · NDEP-WS Program Exp. 2018 - Other</b>						
Check	03/02/2018	9012	Bank of America	CC Parks & Rec.-dep.for 6/22/18 Fuji Pk.	240.00	240.00
Check	03/07/2018	9019	Louise Thompson	Jan.-Feb. 2018 mi. reimb.	71.83	311.83
Check	03/29/2018	9029	Bank of America	River Network-BH 2018 River Rally	389.00	700.83
Check	03/29/2018	9029	Bank of America	River Network-SF 2018 River Rally	389.60	1,090.43
Check	03/29/2018	9031	Amador Stage Lines	5/1/18 River Rally tour bus	1,030.67	2,121.10
Check	03/29/2018	9035	Deborah Neddenriep	Reimb.for 2018 Forum refreshments	8.48	2,129.58
Check	03/30/2018	9039	Deborah Neddenriep	Jan.-Mar. 2018 mileage reimbursement	45.24	2,174.82
Gener...	03/30/2018			Mar. copies	31.03	2,205.85
Total 7120-31 · NDEP-WS Program Exp. 2018 - Other					2,205.85	2,205.85
Total 7120-31 · NDEP-WS Program Exp. 2018					3,066.17	3,066.17
Total 7120-00 · Integrated Watershed Programs					3,169.18	3,169.18
<b>7125-00 · Environmental Ed.Coord.Exp.</b>						
<b>7125-03 · Env. Ed. Coord. Exp. 2017-18</b>						
Check	03/21/2018	9028	River Wranglers	Inv. #EE 2018-3, Env.Ed. Jan.-Feb. 2018	3,884.32	3,884.32
Gener...	03/30/2018			Mar. copies	80.25	3,964.57
Total 7125-03 · Env. Ed. Coord. Exp. 2017-18					3,964.57	3,964.57
Total 7125-00 · Environmental Ed.Coord.Exp.					3,964.57	3,964.57
<b>7337-00 · Carson River Restoration</b>						
<b>7337-02 · Carson River Adv. Gr.</b>						
<b>7337-23 · Golden Eagle Ln Erosion</b>						
Check	03/15/2018	9023	Carson City Parks & Recreation Dept.	Golden Eagle Ln. Erosion Control Project	30,853.20	30,853.20
Total 7337-23 · Golden Eagle Ln Erosion					30,853.20	30,853.20
Total 7337-02 · Carson River Adv. Gr.					30,853.20	30,853.20
Total 7337-00 · Carson River Restoration					30,853.20	30,853.20
<b>7429-00 · NDEP-Wtrshd Lit.Implementation</b>						
Check	03/30/2018	9038	Brenda Hunt	Jan.-Mar. 2018 mileage reimbursement	35.43	35.43
Gener...	03/30/2018			Mar. copies	1.70	37.13
Total 7429-00 · NDEP-Wtrshd Lit.Implementation					37.13	37.13
<b>7431-00 · BLM - Weed Mgmt.</b>						
Gener...	03/30/2018			Mar. copies	3.82	3.82
Total 7431-00 · BLM - Weed Mgmt.					3.82	3.82
<b>7432-00 · FEMA MAS #7</b>						
<b>7432-02 · Johnson Ln.(JE Fuller)</b>						
Check	03/06/2018	9017	JE Fuller Hydrology & Geomorphology, Inc.	2/1-28/18 services	19,167.74	19,167.74
Total 7432-02 · Johnson Ln.(JE Fuller)					19,167.74	19,167.74
<b>7432-04 · Discovery/Flood Plan Update(MB)</b>						
Check	03/06/2018	9015	Michael Baker International, Inc.	services through 2/25/18	4,791.02	4,791.02
Total 7432-04 · Discovery/Flood Plan Update(MB)					4,791.02	4,791.02
<b>7432-00 · FEMA MAS #7 - Other</b>						
Check	03/30/2018	9039	Deborah Neddenriep	Jan.-Mar. 2018 mileage reimbursement	39.24	39.24
Gener...	03/30/2018			Mar. copies	56.66	95.90
Total 7432-00 · FEMA MAS #7 - Other					95.90	95.90
Total 7432-00 · FEMA MAS #7					24,054.66	24,054.66
<b>7433-00 · NDEP-WS Lit.Impl.-Phase 3</b>						
Check	03/15/2018	9027	NEON Agency	Dec. 2017-Mar. 2018, Healthy WS Campaign	4,950.00	4,950.00
Check	03/30/2018	9039	Deborah Neddenriep	Jan.-Mar. 2018 mileage reimbursement	1.09	4,951.09

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04/06/18

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

Accrual Basis

March 2018

Type	Date	Num	Name	Memo	Amount	Balance
Check	03/30/2018	9040	Shane Fryer	Jan.-Mar. 2018 mileage reimbursement	4.36	4,955.45
Gener...	03/30/2018			Mar. copies	0.22	4,955.67
Total 7433-00 · NDEP-WS Lit.Impl.-Phase 3					4,955.67	4,955.67
<b>7434-00 · FEMA MAS #8</b>						
<b>7434-03 · Public Outreach-FAW</b>						
Check	03/29/2018	9035	Deborah Neddenriep	Reimb.for FAW event refreshments	19.56	19.56
Total 7434-03 · Public Outreach-FAW					19.56	19.56
<b>7434-00 · FEMA MAS #8 - Other</b>						
Check	03/30/2018	9039	Deborah Neddenriep	Jan.-Mar. 2018 mileage reimbursement	25.62	25.62
Gener...	03/30/2018			Mar. copies	1.17	26.79
Total 7434-00 · FEMA MAS #8 - Other					26.79	26.79
Total 7434-00 · FEMA MAS #8					46.35	46.35
<b>7436-00 · NDA Weed Mgmt - Starthistle</b>						
Check	03/30/2018	9039	Deborah Neddenriep	Jan.-Mar. 2018 mileage reimbursement	2.73	2.73
Check	03/30/2018	9040	Shane Fryer	Jan.-Mar. 2018 mileage reimbursement	3.82	6.55
Gener...	03/30/2018			Mar. copies	6.92	13.47
Total 7436-00 · NDA Weed Mgmt - Starthistle					13.47	13.47
<b>7600-00 · Alpine County Projects</b>						
<b>7600-05 · Alpine Watershed Programs</b>						
Check	03/15/2018	9022	Alpine Watershed Group	Bal. of FY 2017-18 WS program grant	10,000.00	10,000.00
Total 7600-05 · Alpine Watershed Programs					10,000.00	10,000.00
<b>7600-09 · Al.Co.-CASGEM</b>						
Gener...	03/30/2018			Mar. copies	1.18	1.18
Total 7600-09 · Al.Co.-CASGEM					1.18	1.18
Total 7600-00 · Alpine County Projects					10,001.18	10,001.18
<b>TOTAL</b>						



**CWSD PETTY CASH TRANSACTION RECORD**  
**March 2018**

<u>Date</u>	<u>G/L No.</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
		2/23/18 cash balance			\$100.00
3/8/18	7103-00	from L.Conlin		\$1.00	\$101.00
	Office Supplies	copies			
3/14/18	7104-00	USPS	(\$87.10)		\$13.90
	Postage	Board packages			
3/20/18	7103-00	from L.Conlin		\$1.05	\$14.95
	Office Supplies	copies			
3/21/18	7103-00	from E.James		\$2.80	\$17.75
	Office Supplies	copies			
3/29/18	1011-00	Balance in Petty Cash		\$82.25	\$100.00
	Petty Cash				

Date: 3-29-18

Prepared by: Joni Keffler

Approved by: Edwin James

Telephone  
[775] 853-8210

Law Office of  
GEORGE N. BENESCH  
3600 Lamay Lane  
Reno, NV 89511

Tax I.D. #88-0329442

Invoice submitted to:

Carson Water Subconservancy District  
777 E. William, Suite 110A  
Carson City, NV 89701

February 28, 2018

In Reference To: General

Invoice # 14907

	<u>Hours</u>	<u>Amount</u>
For professional services rendered	0.00	\$3,333.33
Additional Charges :		
<u>February 2018</u>		
2/28/2018 Mileage charge for 3 trips to Carson City for February.		108.00
SUBTOTAL:	[	108.00]
Total additional charges		\$108.00
Total amount of this bill		\$3,441.33
For Legal Services Rendered		
Previous balance		\$3,369.33
Accounts receivable transactions		
2/12/2018 Payment - thank you. Check No. 8993		(\$3,369.33)
Total payments and adjustments		(\$3,369.33)
Balance due		<u>\$3,441.33</u>

#7116-00 Legal

pd. 3-6-18  
ck #9014  
OK to pay  
Edwin James  
3-4-18

## **AGENDA ITEM #9**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #9 – For Possible Action – Approval for Debbie Neddenriep to attend the Floodplain Managers Association's Annual Conference in Reno, NV on September 4-7, 2018.

DISCUSSION: As you may remember, Debbie Neddenriep worked very hard to become a Certified Floodplain Manager. Attending Floodplain Managers Association (FMA) annual conferences is an important way for her to network and stay up-to-date on changes in the field.

Staff requests approval for Ms. Neddenriep to attend the 2018 FMA Annual Conference in Reno on September 4-7, 2018 (see attached conference information and request). Since the conference will be so close this year, the only expense is anticipated to be the \$495.00 cost of the conference, plus mileage reimbursement.

COMMITTEE RECOMMENDATION: Approve Debbie Neddenriep's attendance at the Floodplain Managers Association's Annual Conference in Reno, NV on September 4-7, 2018.

# FLOODPLAIN MANAGEMENT ASSOCIATION

WWW.FLOODPLAIN.ORG



*To promote the common interest in reducing flood losses and to encourage the protection and enhancement of natural floodplain values...*



## 2018 FMA Annual Conference

September 4-7, 2018  
The Atlantis Resort, Reno, NV

### Sponsorship Opportunities Now Available!

**Now Accepting Abstract! [Click Here to Submit!](#)**  
**Deadline for Submittal is May 4, 2018**

### Registration Now Open!

[Click Here to Register!](#)

### 2018 FMA Annual Conference Registration Rates

*Members - Please ensure you are logged into your account to receive the member rate*

Rate Type	Attendees and Speakers *Full Conference Page	Speaker One Day Special Registration
	Member/Non-Member	Member/Non-Member
Early Bird (Before May 1)	\$495/\$595	\$300/\$390
Regular Registration (May 2 - July 1)	\$595/\$715	\$300/\$390
Late Registration (July 2 - Conference)	\$695/\$825	\$350/\$440

## CONFERENCE REQUEST

**NAME:** Debbie Neddenriep

**DATE REQUESTED:** April 18, 2018

**MODE OF TRAVEL:** private car

**DESTINATION:** Atlantis Resort, Reno, NV

**PURPOSE:** 2018 Floodplain Managers Association Annual Conference

**MEETING  
DATES:** September 4-7, 2018

**ESTIMATED  
COSTS:** \$495.00

**APPROVED BY:**

Chairman

4/18/18  
**Date**

## **AGENDA ITEM #10**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #10 – For Possible Action – To approve Austin Osborne as the Storey County representative to the Carson River Watershed Committee.

DISCUSSION: On March 20, 2018, Storey County Board recommended that Storey County formally join the CWSD Carson River Watershed Committee and appointed Austin Osborne to be Storey County's representative. As stated in the CWSD Carson River Watershed Committee Policy, the CWSD Board needs to approve Mr. Osborne's appointment.

STAFF RECOMMENDATION: Approve Austin Osborne as the Storey County representative to the CWSD Carson River Watershed Committee.



**AGENDA ITEM #11**

**CARSON RIVER WATERSHED COMMITTEE**

**ROLL CALL**

**AGENDA ITEM #12**

**CARSON RIVER WATERSHED COMMITTEE**

**PUBLIC COMMENT**

## **AGENDA ITEM #13**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #13 - For Possible Recommendation: Discussion with Bradley Crowell, Director of the Nevada Department of Conservation and Natural Resources, and possibility the Federal Water Master for the Alpine Decree and a representative from US Army Corps of Engineers regarding river operations and repairs for the Carson River.

DISCUSSION: For over a year CWSD staff has been working with ranchers, conservation districts, and representatives from State agencies and the US. Army Corps of Engineers regarding repairs and maintenance to diversion structures and river channel. Bradley Crowell, Director of the Nevada Department of Conservation and Natural Resources, will attend the Board Meeting to discuss activities and actions the State is taking to work with the ranching community to streamline the process to repair and maintain diversion structures and the river channel. Staff has invited the Federal Water Master and a representative from the U.S. Army Corps of Engineers to also participate.

STAFF RECOMMENDATION: Receive and file.

## **AGENDA ITEM #14**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #14 - For Possible Recommendation: Conduct interviews for selection of an attorney to provide legal services to CWSD.

DISCUSSION: Below is the format for conducting the interviews with the two law firms interested in providing legal services to CWSD.

1. Chairperson will have the law firm representative introduce them self and give a brief background on their firm.
2. Chairperson will ask seven standard interview questions:
  - A. Discuss your experience working with the Alpine Decree.
  - B. Have you been involved in legal issues related to the Alpine or Orr Decrees, and would any of these activities cause a conflict with CWSD's support for the Alpine Decree and/or individuals who own water rights?
  - C. What are your thoughts regarding the interaction (resolving potential conflicts) between the individuals, entities, governments, etc. that use the water, hold water rights, and/or own property along the Carson River?
  - D. What work have you done with Northern Nevada water purveyors and/or counties?
  - E. Discuss an event where you had to deal with the Nevada Open Meeting Law and how do you stay up on changes to the Open Meeting Law.
  - F. Discuss your experience developing Interlocal Contracts.
  - G. Discuss your experience working with local government organizations and boards.
3. Committee members will have the opportunity to ask follow-up questions related to the attorney's introduction or responses to the standard questions.
4. The law firm will be allowed to make a closing statement.

Attached are the letters of interest provided by the two law firms: Steven King and Patrick King.

STAFF RECOMMENDATION: Interview candidates and make a recommendation to CWSD Board regarding selection of new legal counsel.

Steven D. King  
227 River Road  
Dayton, NV 89403  
[kingmont@charter.net](mailto:kingmont@charter.net)  
775-427-5821

March 14, 2018

General Manager Edwin James  
Carson Water Subconservancy District  
777 East William Street, Suite 110A  
Carson City, Nevada 89701

Re: CWSD Legal Counsel Position

Dear Mr. James,

Please accept this letter together with my attached resume (requested references, clients and fee requirements also attached) as application for the referenced position. I have worked on water rights and natural resource issues in Nevada for over twenty-five years. My experience includes representation of public and private clients in legislative, regulatory and judicial forums. I have a solid background in Nevada's governmental decision-making processes. This includes local government participation (City, County and JPA) involving contracts, public financings, legislatively enacted project appropriations, open meeting law compliance and settlement negotiations.

In Southern Nevada I have represented clients on the Muddy and Virgin Rivers including water allocation settlements with multiple parties involving the United States, the Moapa Tribe, the State of Nevada, SNWA, local water utilities and irrigation companies. This included negotiation for Muddy and Virgin River waters to be recognized as Intentionally Created Surplus water to increase tributary flows into the mainstream of the Colorado River.

In Northern Nevada I have extensive experience on the Truckee and Carson Rivers and participated in the negotiated drafting of AB380 in 1999. AB380 clarified Nevada water law concerning challenges to decreed surface water rights, provided a solution for litigation settlement, allowed additional water to reach Pyramid Lake and brought stability to the Newlands Project.

I have advised clients throughout Nevada on groundwater issues. This representation has included circumstances where the statutory distinction between surface and underground water (NRS Chapters 533 and 534) presented difficult questions involving water right priorities and conjunctive use.

The attorney selected as CWSD legal counsel will have the opportunity to advise the CWSD Board and advocate its policy interests of protecting all the communities along the entire Carson River watershed. I believe my background and experience in representing public and private clients in water resource matters qualifies me to be selected as the CWSD's counsel.

Sincerely,

  
Steven D. King  
Attorney at Law



## **STEVEN D. KING**

**227 River Rd. Dayton, Nevada 89403**  
**775.427.5821 [kingmont@charter.net](mailto:kingmont@charter.net)**

Accomplished attorney with strong background in Nevada local and state government, water, natural resources, real property, renewable energy and utility law. An effective and solutions-driven advocate for public and private clients including representation before federal and state administrative agencies and local governing and state legislative bodies.

### **Professional Experience**

#### **Attorney at Law, Dayton, Nevada, 2013-Present**

- Counsel clients on water, natural resources, real property and renewable energy law matters.
- Negotiate operational agreements and draft related applications for reconciling transitioning uses to decreed water rights for the Muddy and Virgin Rivers flowing to the Colorado River then to Lake Mead involving Nevada state agencies and local governments, federal agencies and private entities.

#### **City of Fallon, Fallon, Nevada – Assistant City Attorney, 1995-2012**

- Member of City management advising on budgets, regulatory orders (ex: EPA-SDWA/Arsenic requiring \$15M plant), all contracts including federal and state grant and loan financings, municipal utilities including electric, water and wastewater, zoning, personnel and Nevada local government matters including awarding public contracts, real property sales, open meetings and public records. Negotiation of power purchase and transmission agreements for electric utility with NV Energy and UAMPS (a 45-member multi-state public power JPA) and securing approvals at the Nevada PUC and FERC.
- Served as Fallon's director at UAMPS and the Nevada League of Cities' director at NEAC.
- Advocate before the Nevada legislature (ex: AB380 in 1999) and Nevada agencies (NDWR and NDEP) concerning water utility groundwater rights/SDWA and wastewater utility/CWA permits.
- Litigation in federal courts relating to Alpine and Orr Ditch Decree water rights and NEPA.

#### **Mackeldon, McCormick and King, Fallon, Nevada – Attorney, 1993-2012**

- Extensive experience in complex water rights, renewable energy, natural resources and property transactions. Advise on allocation disputes on the Truckee, Carson, Colorado, Muddy and Virgin Rivers in negotiated agreements between government agencies, private entities and NGO's. Practice before administrative agencies, legislative bodies and in federal and Nevada courts.

#### **Ormat Energy Systems Inc., Reno/Sparks, Nevada – Manager of Lands 1990-1993**

- Managed Ormat's portfolio of federal and private geothermal property interests for baseload renewable energy powerplants, including complex project financings in coordination with inhouse and outside counsel, lenders, landowners, governmental agencies and title companies.

### **Education**

**William and Mary Law School**, Williamsburg, Virginia – Juris Doctor  
**George Mason University**, Fairfax, Virginia – Bachelor of Arts

### **Public Positions and Professional Affiliations**

State Bar of Nevada 1991: Public Lawyers, Environ/Nat Resources Law and Energy/Utilities Law Sections  
Assistant City Attorney, City of Fallon, Nevada 1995-2012  
Nevada Energy Assistance Corporation (est. by NV Leg 2009), NV League of Cities Director 2009-2013  
Utah Associated Municipal Power Systems, City of Fallon Representative/Director 1999-2012  
Nevada Water Resources Association, 2000-Present, Board of Directors 2007-2010  
Lyon County Nevada Public Lands Commission, appointed by Lyon County Commissioners 1999-2001  
American Association of Professional Landmen 1990-Present  
Nevada Landmen's Association 1988-Present



Steven D. King  
227 River Road  
Dayton, NV 89403  
[kingmont@charter.net](mailto:kingmont@charter.net)  
775-427-5821

March 14, 2018

General Manager Edwin James  
Carson Water Subconservancy District  
777 East William Street, Suite 110A  
Carson City, Nevada 89701

Re: CWSD Legal Counsel Position

Dear Mr. James,

Pursuant to the referenced position announcement please find the following information.

References:

Rusty D. Jardine Esq., District Manager & General Counsel, Truckee-Carson Irrigation District, Fallon, NV, 775-423-2141.  
Pete Goicoechea, Nevada State Senator, Eureka NV, 775-778-1620  
Stephen B. Rye Esq., Lyon County District Attorney, Yerington, NV 775-463-6516  
Jason King PE., Nevada State Engineer, Carson City, NV, 775-684-2800

Client List:

The announcement asks for a list of clients; "...in the water, utility, local government and natural resources areas." The Nevada Rules of Professional Conduct adopted by the Nevada Supreme Court place limits on release of client information. Rule 1.6(a) restricts an attorney from revealing "...information relating to representation of a client unless the client gives informed consent...". I do not anticipate any client objections, but as of today I have not received this required consent from most of them. Until I receive Rule 1.6(a)'s consent the following list (mostly not name specific) of current (last 5 years) clients follows:

Represent the Truckee Carson Irrigation District in renewable electric energy matters including hydroelectric power generation and electric power sales contracts.

Represent landowners/lessors in Northern Nevada in various geothermal electric power projects.

Represent several irrigation companies in Southern Nevada which manage and distribute decreed water to company shareholders.

Fee Requirements:

My current billing rate for legal services is \$255.00 per hour. I apply a 15% "local government" discount, which would reduce my billing rate to CWSD for legal services to \$216.75 per hour.

# King & Russo, Ltd.

A Professional Law Corporation

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123 W. Nye Lane, Suite 711

PH: 775.884.0866

Carson City, Nevada 89706

FAX: 775.884.0867

patrickkinglawyer@gmail.com

March 13, 2018

Carson Water Subconservancy District  
Attn: Ed James, P.E., General Manager  
777 East William Street, Suite 110a  
Carson City, NV 89701

Dear Mr. James,

I would like to be considered for the contract position of legal counsel for the CWSD. It would be an honor to represent the CWSD. I am licensed to practice law in Nevada and have been doing so continuously since 1994 (Nevada Bar Number is 5035). I am also licensed in all Federal Courts, the U.S. Court of Appeals, U.S. Court of Claims and the Supreme Court of the United States. I have attached a copy of my CV for your review.

I have experience and the ability to function without supervision in each of the 4 areas identified in your March 5, 2018 description of services. While I have strong litigation skills, I believe my expertise in dispute resolution, mediation and as a Supreme Court Settlement Judge would especially serve the interests of the CWSD. I enjoy working in a collaborative environment.

My legal assistant, Jane Tippet, is an outstanding paralegal and legal secretary. Together we manage a general practice law firm. Scott Russo, Esq. is of counsel to my firm and has a breadth of experience working with municipalities and real estate issues. Scott also has his own firm in California, Russo and Duckworth, LLP. Scott's partner, David Duckworth, is an intellectual property expert. Although I would personally fulfill all the duties under the contract and attend all meetings and functions, it is beneficial for me, and my clients, to have Scott and David as resources.

I have not in the past 5 years represented an entity or person in the water, utility, local government and natural resource areas, and thus, have no clients that could pose a conflict.

I would enjoy working on behalf of the CWSD and therefore would be flexible regarding compensation. My customary non-litigation billing fee is \$250 an hour. For complex litigation my billing rate is as high as \$395 an hour. I would consider an hourly arrangement or a flat monthly retainer, which ever best accommodates the needs of CWSD. My goal would be to immerse myself in the areas of the law and contracts that impact the CWSD and it would not be my intention to bill the CWSD for that necessary effort.

Thank you for your consideration of my application for the contract position of legal counsel for the CWSD.

Sincerely,



Patrick O. King, Esq.

---

Patrick O. King, ESQ.

Licensed in NV

J. Scott Russo, ESQ., of Counsel

Licensed in CA and NV

**Patrick O. King, Esq.**  
**Biographical Data Form (NRPC 1.4)**

Nevada State Bar Number: 5035  
KING & RUSSO, LTD., A Nevada Professional Corporation  
123 West Nye Lane, Suite 711 Carson City Nevada 89706

Office Phone: (775) 884-0866

Office Fax: (775) 884-0867

**DATE AND JURISDICTION OF INITIAL ADMISSION TO PRACTICE**

Admitted to Nevada State Bar (Licensed to practice of Law in all Nevada Courts) *January 3, 1994*

**DATE AND JURISDICTION OF SUBSEQUENT ADMISSIONS TO PRACTICE**

Unites States District of Nevada	<i>April 15, 1994</i>
Unites States Ninth Circuit Court of Appeals	<i>June 14, 1994</i>
United States Supreme Court	<i>January 1999</i>
Unites States Federal Court of Appeals U.S. Court of Claims for the Federal Circuit	<i>June 21, 2006</i>

**LAW SCHOOL**

Southwestern University School of Law, Los Angeles, CA: *Juris Doctor* *May 21, 1982*

**DISCLOSURE OF DISCIPLINARY SANCTIONS IMPOSED BY  
ANY AND ALL JURISDICTIONS AND/OR COURTS**

None: Patrick O. King, Esq. has *never* been sanctioned by any jurisdiction and/or court.

**PROFESSIONAL LIABILITY INSURANCE**

Patrick O. King, Esq. carries is insured by ALPS Professional Liability Insurance whose address is: ALPS, PO Box 9169, Missoula, Montana 59807.

**JURY TRIAL EXPERIENCE**

Patrick O. King, Esq. has acted as lead Counsel in over 100 Jury Trial to verdicts in various Nevada District Courts, and has participated in over 100 administrative hearings tried to a conclusion. He has argued appeals at the Ninth Circuit Court of Appeals, the United States Court of Appeals, the United States Court of Claims and the Nevada Supreme Court and has presided over 250 Supreme Court Appellate cases as a Supreme Court Settlement Judge.

**PROFESSIONAL ACTIVITIES**

Patrick O. King, Esq. has taught CLE classes on ethics to attorneys and paralegals; law classes at the University of Nevada Reno, and law and ethics classes and at Nevada Community Colleges.

**STATE BAR ACTIVITIES**

Assistant Bar Counsel State Bar of Nevada *May 9, 2011 to June 8, 2014*  
In his capacity as Assistant Bar Counsel, Patrick O. King, Esq. represented the State Bar of Nevada in numerous Attorney Discipline Cases.

## PAST LICENSES AND APPOINTMENTS

Supreme Court Settlement Judge, State of Nevada *1999 to 2011*  
Supreme Court of NV - Foreclosure Mediation Program, Foreclosure Mediator *2009*  
Court Appointed Family Court Mediator – Ninth Judicial District Court *2007*

## WORK EXPERIENCE

**Lawyer/Owner, King & Russo, Ltd.,** A professional law firm. *June 2014 - Present*  
Carson City, Nevada  
Represent and Protect Client's interests

**Assistant Bar Counsel** State Bar of Nevada Reno, Nevada *May 9, 2011 - June 8, 2014*  
Represent the State Bar of Nevada in Attorney Discipline Cases

**Lawyer/Owner, King & Russo, Ltd.,** Minden, Nevada *December 2006 - 2011*  
Complex and General Civil Litigation  
Practicing Law in the areas of Employment, Labor, Financial,  
Personal Injury, Health Care, Business, Construction,  
Mediation and Arbitration

**Supreme Court Foreclosure Mediator,** Supreme Court of Nevada *September 2009 - 2011*  
Carson City, Nevada

**Supreme Court Settlement Judge,** Supreme Court of Nevada *February 1999 - 2011*

**Partner and Co-Founder, King & Taggart, Ltd.** *November 2002 - December 2006*  
Carson City, Nevada  

- Practicing Law in the areas of Complex Civil Litigation
- Health Care, Business Law, Construction, Employment,
- Elder Law, Financial, Real Estate and Personal Injury

**Senior Deputy Attorney General,** State of Nevada *September 2000 - October 2002*  
Carson City, Nevada  

- Supervised Litigation Division Attorneys
- Litigated high profile and complex litigation cases

**Owner/Lawyer, Patrick O. King, Ltd.** *July 1995 - September 2000*  
Carson City, Nevada and Las Vegas, Nevada  

- Owned and managed a general law firm with an emphasis in Civil Litigation, Health Care Law, Corporate Counsel and Business Law

**Associate Attorney, Bell & Young, Ltd.** *April 1994 - July 1995*  
Las Vegas, Nevada  

- Civil Litigation, Insurance Defense, and Medical Malpractice

**CEO/St. Mark's Medical & Surgical Center** *June 1984 - April 1994*  
Tacoma, Washington  

- Responsible for the management of a successful surgical center

**Prosecuting Attorney Pierce County, Washington** *July 1982 - June 1984*  
Tacoma, Washington  

- Successfully litigated many court and jury trials

### **SPECIAL TRAINING**

Supreme Court of Nevada - Foreclosure Mediator: Foreclosure Mediation Program	<i>July 2009</i>
Advanced Mediation and Conflict Resolution University of Nevada – Reno	<i>April 2007</i>
Nevada Dispute Resolution Coalition Advanced Mediation Skills Training	<i>September 2006</i>
Mediation and Conflict Resolution University of Nevada – Reno	<i>November 2006</i>
National Emergency Training Center Federal Emergency Management Agency/Emergency Management Institute Anti-Terrorism Planning Committee	<i>March 2002</i>
National District Attorneys Association National Advocacy Center – University of South Carolina The Prosecutor's Role in the War on Terrorism	<i>September 2002</i>
American Arbitration Association – Mediation and Arbitration	<i>February 1995</i>
FINRA Arbitrator and Mediator, Approved to Serve as Panel Chair.	

### **PRESENT and FORMER MEMBERSHIPS**

National Academy of Elder Law Attorneys  
FINRA Dispute Resolution; Mediator and Arbitrator  
Nevada State Bar Association, Washoe County Bar Association, Douglas County Bar Association,  
American Bar Association, Washoe, Carson and Douglas Bar Associations.  
American College of Legal Medicine  
National and American Health Lawyers Association  
Nevada Trial Lawyers Association

**REFERENCES**

BRAD MAGNUSON 123 West Nye Lane, #718 Carson City NV 89706  
Phone: (775) 721-2940 and (775) 461-2207, Cell: (775) 721-2940,  
BMagnuson@catalystlending.net

SARA ZARO, EA CB, Owner Elite Bookkeeping & Tax Services, 123 West Nye Lane # 103,  
Carson City, NV 89706, Phone: (775) 884-6188

TRACEY PADILLA, President of American Corporate Enterprises, 123 West Nye Lane #129,  
Carson City, NV 89706, Phone: (775) 884-9380

LORI HANEY, CFP, Senior Vice President Group Manager with City National Bank, 1811 E.  
College Parkway, Carson City, NV, 89706, lori.haney@cnb.com, Phone: (775) 885-1221.

JUSTIN CLOUSER, Esq., Clouser Hempen Wasick Law Group Ltd., 1512 US HWY 395,  
Gardnerville, NV 89410, Phone: (775) 782-2888

MICHAEL V. KATTELMAN, Esq., Silverman, Kattelman, Springgate, 500 Damonte Ranch  
Pkwy, #675, Reno, NV 89521, Phone: (775) 322-3223

## **AGENDA ITEM #15**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #15 - For Possible Recommendation: Possible change in CWSD Treasurer office holder.

DISCUSSION: With the recent interest in CWSD's financials and Director Penzel's busy schedule, Director Penzel has proposed that he step down as CWSD Treasurer and have Director Roberts fill the office for the rest of 2018. At the last Finance Committee meeting there was discussion about the need to develop some financial policies. Most of the process that staff uses to develop the budget is based on past practices and comments made by previous boards. None of this process is written down as a policy. Director Roberts has shown an interest and has the time to help develop financial policies.

This proposed change in the Treasurer position does not change the rotation in officers and will only pertain for calendar 2018.

STAFF RECOMMENDATION: Approve the replacement of Director Penzel by Director Roberts as CWSD Treasurer for the rest of 2018.



## **AGENDA ITEM #16**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #16 - For Possible Recommendation: Approve the revised Memorandum of Understanding with Alpine County to allow CWSD to receive funds from Alpine County and for CWSD to compensate the Alpine County representatives for attending CWSD Board and Committee meetings.

DISCUSSION: After discussion with Alpine County some changes have been made to the Memorandum of Understanding (MOU) with Alpine County. Attached is the MOU which shows the propose changes.

STAFF RECOMMENDATION: Approve the changes to the Memorandum of Understanding with Alpine County to allow CWSD to receive funds from Alpine County and for CWSD to compensate the Alpine County representatives for attending CWSD Board and Committee meetings.

## **MEMORANDUM OF UNDERSTANDING**

THIS MEMORANDUM OF UNDERSTANDING (MOU) by and between ALPINE COUNTY, CALIFORNIA, a political subdivision of the State of California (hereinafter "ALPINE"), and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

WHEREAS, ALPINE is a political subdivision of the State of California and therefore a public agency under California Government Code (CGC) 6500; and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Nevada Revised Statutes (NRS) Chapter 541; and

WHEREAS, on or about June 19, 2001, ALPINE and CWSD entered into a Joint Powers Agreement regarding issues of mutual concern within the Carson River Watershed; and

WHEREAS, the goal and purpose of ALPINE and CWSD under the aforementioned Joint Powers Agreement is to work in cooperative actions on issues of mutual concerns affecting the Carson River Watershed; and

WHEREAS, it has been determined that the aforementioned Joint Powers Agreement, as implemented in July 2001, may not be the best and most effective means of accomplishing this joint goal and purpose, and

WHEREAS, this MOU is intended to supersede any conflicting provisions of the aforementioned Joint Powers Agreement, and

WHEREAS, this MOU establishes that two representatives from ALPINE will be appointed to CWSD Carson River Watershed Committee, and

WHEREAS, the goal and purpose of the Carson River Watershed Committee is to work in cooperative actions on issues of mutual concerns affecting the Carson River Watershed; and

WHEREAS, this MOU is intended to clarify ALPINE'S funding to CWSD and how CWSD compensates representatives from ALPINE for this mutual endeavor.

NOW, THEREFORE, the parties hereto, understand and commit as follows

1. ALPINE will appoint two representatives to the CWSD Carson River Watershed Committee.
2. ALPINE hereby commits to contribute to CWSD the sum of \$9,500.00 for fiscal year 2017-18.
3. After fiscal year 2017-18, the ~~fiscal year~~ annual fiscal year fee committed to by ALPINE ~~for the previous fiscal year will be subject to annual~~ will be adjusted ~~edments~~ as agreed upon by both parties.
- ~~4. To initiate this process CWSD will request funding from ALPINE at least sixty (60) days before the commencement of each new fiscal year.~~
- ~~5.4. CWSD will compensate Alpine County representatives LPINE for theirits participation in attending CWSD meetings, including a participation fee and reimbursement for mileage, meals and other agreed upon expenses, in accordance with Exhibit A the CWSD Travel Reimbursement Policy.~~
- ~~6.5. This MOU shall continue to run fromer~~ year to year thereafter unless terminated by either party with ninety (90) days written notice.
- ~~7.6. The parties hereto agree to cooperate fully and exercise their best mutual efforts to carry out the intent and purpose of this MOU.~~
- ~~8.7. This MOU becomes effective upon approval by both parties.~~

DATED: \_\_\_\_\_

ALPINE COUNTY

DATED: \_\_\_\_\_

CARSON WATER  
SUBCONSERVANCY DISTRICT

\_\_\_\_\_  
TERRY WOODROW, Chair

\_\_\_\_\_  
KAREN ABOWD, Chair

EXHIBIT A

Compensate

- Alpine County representatives will be compensated \$80.00 for every CWSD committee meeting they physically attend.
- Alpine County representatives will be compensated for meals sponsored by CWSD

**AGENDA ITEM #17**

**CARSON RIVER WATERSHED COMMITTEE**

**PUBLIC COMMENT**

## **AGENDA ITEM #18**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #18 – For Possible Action – Select an attorney to provide legal service for CWSD.

DISCUSSION: Attorneys were interviewed, and this topic was discussed by the Carson River Watershed Committee under Agenda Item #14.

COMMITTEE RECOMMENDATION: Select an attorney to provide legal services for CWSD after Committee discussion.



## **AGENDA ITEM #19**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #19 – For Possible Action – Possible change in CWSD  
Treasurer office holder.

DISCUSSION: This topic was discussed under Agenda Item #15.

COMMITTEE RECOMMENDATION: Change the CWSD Treasurer for the balance of  
2018 as discussed.

## **AGENDA ITEM #20**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #20 – For Possible Action – Approval of the revised Memorandum of Understanding with Alpine County to allow CWSD to receive funds from Alpine County and for CWSD to compensate the Alpine County representatives for attending CWSD Board and Committee meetings.

DISCUSSION: This topic was discussed under Agenda Item #16.

COMMITTEE RECOMMENDATION: Approve the revised MOU with Alpine County as discussed.

## **STAFF REPORTS**

## **CARSON WATER SUBCONSERVANCY DISTRICT**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: APRIL 18, 2018

SUBJECT: Agenda Item #21 - For Information Only: Staff report

DISCUSSION: The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on March 21, 2018:

- 3/22/18 – Ed participated in a NWRA meeting.
- 3/23/18 – Ed, Brenda, and Shane, participated in a meeting regarding the Living River Concept.
- 3/23/18 – Debbie participated in a Floodplain Managers Association (FMA) conference call.
- 3/26/18 – Debbie helped Courtney Walker, Douglas County Floodplain Manager, demonstrate the Floodplain Model at Scarcelli Elementary School.
- 3/26/18 – Brenda, Shane, and Kim Zuch of the Nevada State Parks, conducted a telephone interview with Justin Bedocs to fill the AmeriCorps position with CWSD.
- 3/26/18 – Ed gave a water presentation to the Sons of Retirement at South Lake Tahoe.
- 3/27/18 – Ed attended the Dayton Valley Conservation District (DVCD) Board meeting.
- 3/28/18 – Ed attended the Northern Nevada Development Authority breakfast meeting.
- 3/29/18 – Ed and Shane participated in a Living River Concept discussion in Genoa.
- 3/29/18 – Ed attended a presentation by Nevada Department of Transportation (NDOT) about Hwy. 11 through Silver Springs.
- 4/3/18 – Ed attended the Carson Valley Conservation District (CVCD) Board meeting to discuss river permits.
- 4/4/18 – Debbie worked with Darcy Phillips, Director for River Wranglers, on grant record keeping and reporting.
- 4/5/18 – Ed, Brenda, and Debbie participated in a conference call with Geoff Brownell and Karin Peternel regarding their presentation on the Johnson Lane Area Drainage Master Plan (ADMP) at the 2018 Carson River Watershed Forum.
- 4/5/18 – Ed met with members of the CVCD and others regarding the Forum and the Living River Concept.
- 4/10/18 – Ed participated in the Carson Truckee Water Conservancy District (CTWCD) Board meeting in Reno.
- 4/10/18 – Ed met with Brad Crowell, Director of the Nevada Department of Conservation and Natural Resources, about river issues.
- 4/10/18 – Brenda participated the EPA Carson River Mercury site stakeholder's meeting.

- 4/10/18 – Ed attended the JE Fuller presentation on the Johnson Lane ADMP in Minden.
- 4/11-12/18 – Staff participated in the 2018 Carson River Watershed Forum.
- 4/12/18- Ed attended Emma Elliott's senior project presentation on water awareness in Reno.
- 4/13/18 – Brenda participated in the Carson City Weed Coalition meeting.
- 4/17/18 – Ed participated in the Silver Jackets meeting in Reno.

Meetings/events scheduled during the balance of April:

- 4/20/18 – Debbie will participate in a Floodplain Managers Association (FMA) conference call.
- 4/25/18 – Ed will attend the Dayton Valley ADMP open house at Dayton Community Center.
- 4/26/18 – Ed will attend the Dayton Valley ADMP open house at Mark Twain Community Center.
- 4/29-5/2/18 – Brenda and Shane will participate in 2018 River Rally in Olympic Valley, CA.

STAFF RECOMMENDATION: Receive and file.

**NO CORRESPONDENCE**