

PUBLIC NOTICE

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CARSON WATER SUBCONSERVANCY DISTRICT WILL BE HELD ON WEDNESDAY, JANUARY 21, 2015, AT 6:30 P.M. AT THE NEVADA STATE LEGISLATURE, 401 SOUTH CARSON STREET, ROOM #1214, CARSON CITY, NEVADA. A QUORUM OF THE DOUGLAS COUNTY BOARD OF COMMISSIONERS MAY BE PRESENT AT THIS MEETING. THOSE COMMISSIONERS WILL BE DELIBERATING AND TAKING ACTION ONLY IN THEIR ROLE AS DIRECTORS OF THE CARSON WATER SUBCONSERVANCY DISTRICT.

s/TONI LEFFLER
SECRETARY

ITEMS ON THE AGENDA MAY BE TAKEN OUT OF ORDER. THE PUBLIC BODY MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION. THE PUBLIC BODY MAY REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM ON THE AGENDA AT ANY TIME.

AGENDA

1. Call to Order
2. Convene CWSD/Alpine County Joint Powers Board
3. Roll Call
4. Pledge of Allegiance
5. Approval of Agenda
6. Approval of December 17, 2014, Board Meeting Minutes
7. Public Comment

CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND MAY BE ACTED UPON BY THE BOARD OF DIRECTORS WITH ONE ACTION AND WITHOUT AN EXTENSIVE HEARING. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED AND ACTED UPON SEPARATELY DURING THIS MEETING.

8. Approval of Treasurer's Report for December 2014
9. Payment of Bills for December 2014.
10. Discussion for possible action regarding approval of an Addendum to extend Agreement #2014-1 with River Wranglers to Provide a Carson River Conservation Tours Program.
11. Discussion for possible action regarding approval of Agreement #2015-1 with River Wranglers to Conduct the Carson River Environmental Education Program.
12. Discussion for possible action regarding modifications to the FY 2014-15 budget.

END OF CONSENT AGENDA

13. Discussion for possible action regarding award of the 2015 CWSD Andy Aldax Award for Exemplary Service in Conservation and Protection of the Carson River Watershed posthumously to Pete Livermore.
14. Discussion for possible action regarding selection of Board committees for 2015.
15. Discussion for possible action regarding an update on the runoff predictions for 2015.
16. Staff Reports
 - General Manager
 - Legal
 - Correspondence
17. Directors Reports
18. Public Comment
19. Adjournment

Supporting information is available through Toni Leffler, 777 E. William St., #110A, Carson City, NV 89701, 775-887-7450, toni@cwdsd.org and on CWSD website at www.cwdsd.org. This notice has been posted on **JANUARY 14, 2015**, at the following locations:

- Dayton Utilities Complex
- Lyon County Courthouse
- Carson City Hall
- Alpine County Administrative Building

- Minden Inn Office Complex
- Churchill County Administrative Complex
- Carson Water Subconservancy District Office

**AGENDA ITEM #6
MINUTES OF LAST
BOARD MEETING**

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS MEETING
December 17, 2014, 6:30 P.M.
Minutes

Directors present:

Karen Abowd
Carl Erquiaga
Don Frensdorff
Don Jardine
Doug Johnson
Greg Lynn, Vice Chairman
John McKenna, Treasurer
Austin Osborne, Storey County
Barry Penzel
Mary Rawson
Joe Ricci
Ernie Schank, Chairman
Fred Stodieck

Directors not present:

Ray Fierro

Staff present:

George Benesch, Legal Counsel
Brenda Hunt, Watershed Coordinator
Edwin James, General Manager
Toni Leffler, Administrative Assistant/Board Secretary
Debbie Neddenriep, Water Resource Specialist
Courtney Walker, Watershed Assistant

Also present:

Lisa Erquiaga, guest
Shane Fryer, Alpine Watershed Group (AWG)
Janice Johnson, guest
Nicole Lutkemiller, AWG
Russ Rawson, guest
Carmen Schank, guest
Karen Simpson, UNR
Loretta Singletary, UNR-UNCE
Kelley Sterle, UNR/DRI
Suzanne Towse, guest

Chairman Schank called the meeting to order at 6:45 p.m. in the Pinon-Sage Room of the Gold Dust West Hotel Casino, 2171 E. William St., Carson City, Nevada. The CWSD/Alpine County Joint Powers Board was convened. Roll call was taken and a quorum was determined to be present. The Pledge of Allegiance was lead by Director McKenna.

Item #5 - Approval of Agenda. *Director Lynn made the motion to approve the agenda. The motion was seconded by Director Abowd and unanimously approved by the Board.*

Item #7 - Approval of the Board Meeting Minutes from November 12, 2014. - Ed James noted corrections to the minutes. The correct date is November 12, 2014, and Courtney Walker was not present at the meeting. *Director Lynn made the motion to approve the Minutes of the Board Meeting on November 12, 2014, as amended. The motion was seconded by Director Jardine and unanimously approved by the Board.*

Item #7 - Public Comment. Shane Fryer, Watershed Coordinator for the Alpine Watershed Group (AWG), gave a brief report on the results of the Alpine Aspen Festival. Despite several inches of snowfall that day, 365 people came to participate in 24 activities involving 54 volunteers and 30 organizations. He will schedule a more complete presentation to the CWSD Board at a future meeting. Mr. Fryer also handed out the flier "Drought Relief through Headwaters Protection in Alpine County" which was recently created by AWG. He also introduced Nicole Lutkemiller, the new Sierra Nevada AmeriCorp Partnerships (SNAP) member assigned to AWG.

CONSENT AGENDA

Item #8 - Approval of Treasurer's Report for November 2014.

Item #9 - Payment of Bills for November 2014.

Item #10 - Discussion for possible action regarding renewing the General Manager's Employment Agreement.

Item #11 - Discussion for possible action regarding nomination of Edwin James for re-appointment by the Governor to the Carson Truckee Water Conservancy District Board.

Item #12 - Discussion for possible action regarding updates to the CWSD Personnel Policy Manual.

Director Schank remarked that Pete Livermore loved a long consent agenda when he served on the CWSD Board. With this in mind, Director Schank reported Director Johnson's request that the entire agenda for this meeting be declared as the Consent Agenda in honor of Mr. Livermore's passing. In lieu of that, Director Schank called for a few moments of silence in fond memory of Mr. Livermore. Director McKenna noted that the Edmunds Sports Complex has been renamed the Livermore Sports Complex since Mr. Livermore was a life-long champion of sports programs in Carson City.

Director Erquiaga made the motion to approve the consent agenda items #8-12. The motion was seconded by Director Stodieck and unanimously approved by the Board. There was no public comment.

****END OF CONSENT AGENDA****

Item #13 - Discussion for possible action regarding a presentation by Loretta Singletary on the University of Nevada-Reno and Desert Research Institute Study on the Carson and Truckee Rivers.

Dr. Loretta Singletary introduced the two doctoral students, Karen Simpson and Kelly Sterle, who will be working with her on the study of the Carson and Truckee Rivers. The study has been entitled "Water for the Seasons: Incorporating Decision-Making to Build Resiliency to Climate Change in a Snow-fed Arid River System." It is funded by National Science Foundation (NSF) and the U.S. Department of Agriculture.

The study will focus on large-scale river systems to consider increasing and diverse demands for water use; urban population growth and decreasing and variable water supplies. The arid lands in the Great Basin depend on Sierra Nevada snowpack which faces challenges including earlier and more rapid snowmelt; more frequent, intense, and warmer winter storms; and precipitation as rain or rain on snow events leading to major flooding and water shortages if supplies are not managed. The decision-making processes under consecutive years of scarcity are not well understood.

In order to assess the resiliency of the system, the team of project scientists will co-develop climate-stress scenarios with stakeholders; populate scenarios with plausible and sufficient climate detail; understand the impact of climate change on the hydrologic system; and determine the efficacy of alternative water policies under climate extremes.

Who's involved? Agricultural producers, water managers, tribal communities, ecosystem managers, conservation organizations, economic development organizations, and federal, state, and local agencies will participate. Also involved will be the primary water source for the northern Nevada municipalities of Reno-Sparks, Carson City, Fernley, Fallon, and dozens of other communities, as well as the Pyramid Lake Paiute Tribe since Pyramid Lake is home to endangered and special status wildlife species.

The participatory research strives to determine how changing climate conditions stress water resources on the river system in moderate and worst-case scenarios. The interviews and survey instrument will also ask what information from climate and hydrologic models is most useful to water managers. What policy instruments are perceived as most useful for adapting to or mitigating water stress and how feasible are they for implementation?

The grant was awarded July 1, 2014, and the team is currently developing survey instruments for organizations and water right holders. The climate and hydrological modelers' input will include questions that test model uncertainties, identifying system thresholds and tipping points, and the importance of defining and understanding the system and actors in order to effectively. The Stakeholders Advisory Group (SAG) will meet at least twice a year.

Director Abowd asked if exploring how cloud seeding will have positive and negative effect on system. Dr. Singletary indicated that this question has not come up but they could investigate how that might add more water to the system.

Director Johnson noted that parts of the Carson River have been designated Wild and Scenic and asked if the impacts of that designation will be considered along with climate change. Ms. Sterle responded that they are in process of building their survey instruments and will take that into consideration. Ms. Simpson added that they will also consider the policies of riparian conservation.

Director Schank asked if they will consider the politics of water. As it was put in a meeting earlier in the day with local legislators: "Water runs downhill or it flows towards money." Money and

politics have a great influence which needs to be considered along with climate change when determining what will be included in the survey. Dr. Singletary noted that the survey questions are only in draft form and that a big part of survey is in response to various policy scenarios.

Mr. James how many years this study is expected to run. Dr. Singletary responded that they only having funding to do the study for four years.

Director Penzel asked what the point of the study is. You can't create water by making it rain more and the use of the water is dictated by the Alpine Decree. Dr. Singletary responded that the study is to measure how resilient communities are related to drought and flooding; what kinds of things communities and water right holders should consider if the current drought continues or is followed by a severe flooding event; and to what extent they are prepared and what they need to do to be prepared. Ms. Simpson added that the study will be looking at capacity and the willingness to deal with various scenarios including now and range of possible adaptations in the future. The evaluation will be done considering a range of options. Dr. Singletary noted that they are working with modelers to find possible solutions and will work with stakeholders from the beginning to explore questions and options. The study is not intended to resolve any ongoing conflict.

Director Penzel asked what she meant by "build capacity." Dr. Singletary responded that the modelers don't know everything and they will work with the stakeholders who have more knowledge to define and respond to scenarios, thereby building their capacity of knowledge.

Ms. Hunt asked to whom they will be reporting. Dr. Singletary explained that they will report to Maureen McCarthy, the Director of the UNR Academy for the Environment, to DRI, to the USGS, and to stakeholders. There are formal and informal evaluation pieces.

Ms. Hunt asked what are the next steps? Dr. Singletary responded that the study will come forward with some observations and recommendations. The Stakeholder Advisory Group will recommend the next steps.

Director Johnson expressed the hope that the study achieve positive results and solutions. CWSD is here to help but don't want more difficulties/road blocks/conflicts as a result of this study. Dr. Singletary noted that since the study will be driven by the stakeholders, there will hopefully be consensus throughout the process to avoid problems.

Director Schank commented that the counties that border the Carson River were at one time conflict with each other. This Board has been a wonderful place to come together to cooperate. Director Schank encouraged Dr. Singletary to work with Mr. James to take advantage of his knowledge and expertise.

No action was required on this item; receive and file.

Item #14 - Discussion for possible action regarding approval of the 2015 candidate for the Andy Aldax Carson River Watershed Award. Mr. James explained that the nomination from Jon Paul Kiel was for Pete Livermore to receive the Andy Aldax Award for 2015. The Administrative Committee voted unanimously to recommend Mr. Livermore as the award recipient.

Director Abowd made the motion to name Pete Livermore as the posthumous recipient of the 2015 CWSD Andy Aldax Award. Director Stodieck seconded the motion which was unanimously approved by the Board.

Item #15 - Discussion for possible action regarding authorizing the General Manager to enter into a contract with Michael Baker International to conduct a restudy and remapping of the Eagle Valley A & B Drainage in Carson City. Mr. James explained that the next three items come from Requests for Proposals (RFPs) for studies as part of FEMA MAS #5 which were included in the Discovery Process. They are 100% funded by FEMA. Director Schank suggested that agenda Items #15, #16, and #17 be approved in one motion.

Director Penzel made the motion to authorize the General Manager to sign the agreements named in agenda items #15, #16, and #17. The motion was seconded by Director Abowd and unanimously approved by the Board.

Item #16 - Discussion for possible action regarding authorizing the General Manager to enter into a contract with Kimley/Horn to conduct a restudy and remapping of the Alpine View Estates Drainage in Carson City. (See Item #15 for the Board action on this item.)

Item #17 - Discussion for possible action regarding authorizing the General Manager to enter into a contract with R.O. Anderson Engineering, Inc. (ROA) to conduct the Smelter Creek analysis for possible flood relief alternatives. (See Item #15 for the Board action on this item.)

Item #18 - Discussion for possible action regarding changes to CWSD officers for 2015-16. Ed James explained the criteria for selection of Board officers for the next two-year period as follows:

- No county would hold more than one officer position at a time.
- Officers would serve for a two-year period.
- The Vice Chair, Chair, and Treasurer would rotate every two years with the recommendation that officers not serve in the same position for more than one consecutive term.
- The Vice Chair and Chair positions be a rotation of Nevada counties, beginning with Churchill County, then Douglas, Carson City, and Lyon Counties.
- The Vice Chair is automatically nominated to take over the Chairmanship, if voted in.
- The Treasurer position rotate counties, to include Alpine County, and the Treasurer should also serve on the Finance Committee.
- The above officers should be voting Board members.
- The Secretary could be either a Board member or staff, and the position is not currently considered in the rotation schedule.
- Require that the officers be an elected official and a member of the CWSD Board for two or more years.

Considering all of these criteria, the Administrative Committee recommended that Greg Lynn (representing Douglas County) become Chair, Karen Abowd (representing Carson City) become Vice Chair, Ray Fierro (representing Lyon County) become Treasurer, and that Toni Leffler remain Secretary to the Board.

Director Penzel made the motion to approve Greg Lynn as Chair, Karen Abowd, as Vice Chair, Ray Fierro as Treasurer, and Toni Leffler as Secretary to the Board for 2015-17. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #19 – Discussion for possible action regarding approval for the General Manager to attend FEMA's Cooperating Technical Partners (CTP) Training in Emmitsburg, Maryland on February 22-27, 2015. Mr. James explained that he received notification from FEMA that they were offering this class and FEMA will cover all travel and lodging costs. FEMA is a large funding source for the Carson River Watershed. CWSD has high marks with FEMA and is the poster-child for CTP in Region 9. Mr. James was asked to attend.

Director Stodieck made the motion to approve the General Manager to attend FEMA's Cooperating Technical Partners (CTP) Training in Emmitsburg, Maryland on February 22-27, 2015. The motion was seconded by Director Rawson and unanimously approved by the Board.

Item #20 - Staff Reports

General Manager - Mr. James reported: 1) He has been part of several conference calls regarding cloud seeding. There has been discussion of submitting proposed legislation for the State to help fund cloud seeding in Nevada. Currently the discussion is for DRI to do cloud seeding. Mr. James said he thought cost was a little high at \$990,000 to run 27 units for cloud seeding. They will probably not do aerial seeding but from the ground because it is less expensive. 2) Staff just went through job description evaluations. The lady from POOL/PACT who did the interviews highly complemented the quality of CWSD staff.

Brenda Hunt reported: 1) At the beginning of the month, she, Courtney Walker, and Mr. James met with Irene Davidson, the new US Forest Service Manager for this area, along with representatives the weed districts in Carson City, Douglas County, Alpine/El Dorado Counties, and the Nevada Department of Agriculture regarding noxious weed management. The focus of the meeting was on coordinating weed management on federal lands adjacent to the various weed districts. It was a great meeting to introduce Ms. Davidson to everyone in the watershed and what each area is doing. Staff wants to have a similar meeting with the Bureau of Land Management (BML), especially since they have a new manager in the Carson City office. Ms. Hunt pointed out that the whole Humboldt/Toiyabe National Forest area only has a budget of \$250,000 for weed management throughout the forests. The local managers would like it to be higher on their radar but the decision for funding needs to come from Washington, D.C. The entire watershed puts a lot of funding into noxious weed treatment. There is a need to raise political consciousness about noxious weed control. 2) Ms. Hunt passed around the wonderful thank you notes from the Carson Montessori School for their Snapshot Day participation opportunity.

Director Rawson noted that the federal government defunded the sage grouse issue.

Debbie Neddenriep, Courtney Walker, and Toni Leffler did not give specific reports but expressed their appreciation to Mr. James and the Board for providing a great working atmosphere and helps staff to develop their skills.

Legal –Mr. Benesch had nothing specific to report but thanked Director McKenna for his contributions on this Board.

Correspondence – As included in the Board package and handed out. Mr. James pointed out that the organizational chart was created at the request of Director Fierro.

Item #20 - Directors' Reports

Director Lynn thanked Director McKenna for his work on the Finance Committee in evaluating projects and preparing the annual budget.

Director Schank expressed his gratitude to each Board member for service over the past two years and said it has been his pleasure to serve as Chair and to work with the CWSD staff and George Benesch as legal counsel. He then turned the gavel over to Director Lynn as in-coming Chair.

Directors Abowd, Erquiaga, Frensdorff, Johnson, Osborne, Rawson, Stodieck, Jardine, Penzel, and Ricci had nothing specific to report but joined the rest of the Board in thanking Director McKenna for his years of service on this Board, thanking staff for arranging for tonight's wonderful dinner, and wishing everyone Merry Christmas.

There being no further business to come before the Board, Director Jardine made the motion to adjourn, seconded by Director Abowd and unanimously approved by the Board. Director McKenna made a few parting comments. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Toni Leffler
Secretary

AGENDA ITEM #8
TREASURER'S REPORT

2:27 PM

01/05/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**Balance Sheet**

As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 · Cash in Checking - B of A	5,241.32
1011-00 · Petty Cash	100.00
1014-00 · Local Gov't Inv. Pool-Regular	160,282.74
1018-00 · Greater NV Credit Union-Savings	25.00
1021-00 · US Bank CD	247,884.29
1028-00 · First Independent Bank of Nevad	245,902.25
1029-00 · Bank of America-Savings	100,003.84
Total Checking/Savings	<u>759,439.44</u>
Other Current Assets	
1055-00 · Payroll Deposit - Carson City	500.00
Total Other Current Assets	<u>500.00</u>
Total Current Assets	<u>759,939.44</u>
TOTAL ASSETS	<u>759,939.44</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
3307-00 · CC Payroll Due	70,922.86
3360-00 · Accrued Vacation	22,879.97
3362-00 · Accrued sick leave	42,382.01
Total Other Current Liabilities	<u>136,184.84</u>
Total Current Liabilities	<u>136,184.84</u>
Total Liabilities	136,184.84
Equity	
4000-00 · Fund Balance	644,873.49
Net Income	-21,118.89
Total Equity	<u>623,754.60</u>
TOTAL LIABILITIES & EQUITY	<u>759,939.44</u>

2:28 PM

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/05/15

Profit & Loss Budget vs. Actual

Accrual Basis

July through December 2014

	Jul - Dec 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5008-00 · Alpine Co. Joint Powers contrib	8,750.00	8,750.00		100.0%
5009-00 · Churchill County Ad Valorem	52,973.33	183,806.04	-130,832.71	28.8%
5010-00 · Lyon County Ad Valorem	47,249.72	148,778.47	-101,528.75	31.8%
5011-00 · Douglas County Ad Valorem	246,755.05	462,263.21	-215,508.16	53.4%
5012-00 · Carson City Ad Valorem	200,391.14	363,142.29	-162,751.15	55.2%
5022-00 · Water Lease - Mud Lake		45,000.00	-45,000.00	
5023-00 · Water Lease-Lost Lakes				
5025-00 · Int. Inc.-US Bank CD	519.00	1,250.00	-731.00	41.5%
5031-00 · Interest Income-LGIP Reg.	50.20	261.00	-210.80	19.2%
5044-00 · Int-1st Independent Bk of NV CD	566.14	1,320.00	-753.86	42.9%
5045-00 · Interest Income-B of A Savings	3.84			
5050-00 · Watershed Coordinator				
5050-07 · CRC donation				
5050-08 · NDEP Watershed Coord 2012-15	8,444.46	33,650.00	-25,205.54	25.1%
Total 5050-00 · Watershed Coordinator	8,444.46	33,650.00	-25,205.54	25.1%
5058-00 · 208 Water Quality Plan				
5058-02 · NDEP-2010 Algae Study Grant	388.20	17,000.00	-16,611.80	2.3%
5058-03 · NDEP 208 LID Grant- 2013-14	10,903.73	25,300.00	-14,396.27	43.1%
Total 5058-00 · 208 Water Quality Plan	11,291.93	42,300.00	-31,008.07	26.7%
5060-00 · Misc. Income				
5060-02 · Watershed Tour		3,100.00	-3,100.00	
Total 5060-00 · Misc. Income		3,100.00	-3,100.00	
5063-00 · Environmental Education Program				
5063-03 · NDEP-Env.Ed.Coord. 2012-14	3,689.51	18,100.00	-14,410.49	20.4%
Total 5063-00 · Environmental Education Program	3,689.51	18,100.00	-14,410.49	20.4%
5070-00 · Clear Creek Educ. Program				
5070-03 · NDEP-Clear Cr. NPS Ed.Grant				
Total 5070-00 · Clear Creek Educ. Program				
5073-00 · CC BMP Program				
5073-03 · NDEP-BMP Stormwater-2012-14				
Total 5073-00 · CC BMP Program				
5077-00 · CR Conservation Tours				
5077-03 · NDEP Conserv Tour Grant 2012-14	2,682.82	6,000.00	-3,317.18	44.7%
Total 5077-00 · CR Conservation Tours	2,682.82	6,000.00	-3,317.18	44.7%
5081-00 · FEMA - MAS #2				
5082-00 · Alpine Co.-CASGEM Grant		1,000.00	-1,000.00	
5085-00 · Ch.Co. for USGS GW/WQ Study				
5086-00 · FEMA MAS #3 (Do.Co.)	80,463.74	100,000.00	-19,536.26	80.5%
5087-00 · FEMA MAS #4 (Flood Maps)	3,193.70	220,000.00	-216,806.30	1.5%
5090-00 · NDEP-Watershed Literacy Grant	616.50	18,900.00	-18,283.50	3.3%
5091-00 · Rec.Trails Signage-Motorized	291.00	27,500.00	-27,209.00	1.1%
5092-00 · FEMA - MAS #5	1,081.88			
Total Income	669,013.96	1,685,121.01	-1,016,107.05	39.7%
Expense				
7015-00 · Salaries & Wages	146,744.16	318,100.00	-171,355.84	46.1%
7020-00 · Employee Benefits	52,976.33	126,000.00	-73,023.67	42.0%
7021-00 · Workers Comp Ins.		1,000.00	-1,000.00	
7101-00 · Director's Fees				
7101-01 · Director Benefits	70.92			
7101-00 · Director's Fees - Other	4,888.84	14,000.00	-9,111.16	34.9%
Total 7101-00 · Director's Fees	4,959.76	14,000.00	-9,040.24	35.4%
7102-00 · Insurance	7,526.62	9,500.00	-1,973.38	79.2%
7103-00 · Office Supplies	908.81	5,000.00	-4,091.19	18.2%
7104-00 · Postage	401.42	1,250.00	-848.58	32.1%
7105-00 · Rent	12,820.80	25,530.00	-12,709.20	50.2%

For internal & discussion purposes only.

2:28 PM

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/05/15

Profit & Loss Budget vs. Actual

Accrual Basis

July through December 2014

	Jul - Dec 14	Budget	\$ Over Budget	% of Budget
7106-00 · Telephone/Internet	1,800.05	3,000.00	-1,199.95	60.0%
7107-00 · Travel-transport/meals/lodging				
7107-01 · Car Allowance	3,341.88			
7107-00 · Travel-transport/meals/lodging - Other	2,657.38	13,500.00	-10,842.62	19.7%
Total 7107-00 · Travel-transport/meals/lodging	5,999.26	13,500.00	-7,500.74	44.4%
7108-00 · Dues & Publications	455.08	800.00	-344.92	56.9%
7109-00 · Miscellaneous Expense	3,019.00	3,000.00	19.00	100.6%
7110-00 · Seminars & Education	1,355.00	2,500.00	-1,145.00	54.2%
7111-00 · Office Equipment	350.37	2,500.00	-2,149.63	14.0%
7112-00 · Bank Charges		200.00	-200.00	
7114-00 · Outside Professional Services	118.75	20,000.00	-19,881.25	0.6%
7115-00 · Accounting	8,000.00	16,000.00	-8,000.00	50.0%
7116-00 · Legal	16,851.45	40,000.00	-23,148.55	42.1%
7117-00 · Lost Lakes Expenses	920.14	6,000.00	-5,079.86	15.3%
7118-00 · Mud Lake O & M		2,000.00	-2,000.00	
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour	24.91	3,200.00	-3,175.09	0.8%
7120-08 · Invasive Species Programs	1,485.00	5,000.00	-3,515.00	29.7%
7120-10 · Int. Watershed Donation	22.59		22.59	100.0%
7120-18 · Clear Creek NPS Educ.Program				
7120-25 · Watershed Coord. Exp. 2012-15	1,718.80	2,500.00	-781.20	68.8%
Total 7120-00 · Integrated Watershed Programs	3,251.30	10,700.00	-7,448.70	30.4%
7122-00 · Water Conservation/BMP Program		5,000.00	-5,000.00	
7125-00 · Environmental Ed.Coord.Exp.				
7125-01 · Env.Ed.Coord.Exp.2012-14	13,552.39	13,000.00	552.39	104.2%
Total 7125-00 · Environmental Ed.Coord.Exp.	13,552.39	13,000.00	552.39	104.2%
7210-00 · CR Conservation Tours Exp.				
7210-03 · NPS Conser.Tours 2012-14	1,834.65	4,000.00	-2,165.35	45.9%
Total 7210-00 · CR Conservation Tours Exp.	1,834.65	4,000.00	-2,165.35	45.9%
7214-00 · Rec. Trails Signage-Motorized	1,300.56	23,050.00	-21,749.44	5.6%
7332-00 · Carson River Work Days	4,072.31	24,000.00	-19,927.69	17.0%
7337-00 · Carson River Restoration				
7337-01 · Upper Carson River Grant.				
7337-14 · CVCD-Riparian Habitat/RiverFork	12,312.50	45,000.00	-32,687.50	27.4%
Total 7337-01 · Upper Carson River Grant.	12,312.50	45,000.00	-32,687.50	27.4%
7337-02 · Carson River Adv. Gr.				
7337-22 · CVCD-Buzzy's Ranch Stream.Rehab		20,000.00	-20,000.00	
Total 7337-02 · Carson River Adv. Gr.		20,000.00	-20,000.00	
7337-03 · Dayton Valley Conserv	14,455.38	106,078.69	-91,623.31	13.6%
7337-04 · Lahontan Conserv.Dist		20,000.00	-20,000.00	
Total 7337-00 · Carson River Restoration	26,767.88	191,078.69	-164,310.81	14.0%
7404-00 · Noxious Weeds Control-CR Wtrshd				
7404-01 · Noxious Weed Control-Alpine Co.		15,000.00	-15,000.00	
7404-02 · Noxious Weed Control-Douglas Co		15,000.00	-15,000.00	
7404-03 · Noxious Weed Control-CarsonCity		15,000.00	-15,000.00	
7404-04 · Noxious Weed Control-Lyon Co.		15,000.00	-15,000.00	
7404-05 · Noxious Weed Control-Churchill		15,000.00	-15,000.00	
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		75,000.00	-75,000.00	
7406-00 · 208 Water Quality Mgmt. Plan				
7406-01 · 208 Plan-EF Algae Project	1.32	15,000.00	-14,998.68	0.0%
7406-02 · 208 Plan-LID Practices- 2013-14	16,649.38	15,000.00	1,649.38	111.0%
7406-00 · 208 Water Quality Mgmt. Plan - Other	0.32			
Total 7406-00 · 208 Water Quality Mgmt. Plan	16,651.02	30,000.00	-13,348.98	55.5%
7413-00 · BOR-Comprehensive Wtr.Mgmt.				
7414-00 · FEMA MAS #2-Ly.-CC/Do.Co.				
7419-00 · FEMA MAS #3	99,572.73	77,000.00	22,572.73	129.3%
7420-00 · FEMA MAS #4 (Flood Map)	641.36	195,000.00	-194,358.64	0.3%

For internal & discussion purposes only.

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/05/15

Profit & Loss Budget vs. Actual

Accrual Basis

July through December 2014

	Jul - Dec 14	Budget	\$ Over Budget	% of Budget
7421-00 · IHGID-Reg. MS4 Strmwtr.Mgmt.Plan	8,447.25		8,447.25	100.0%
7422-00 · BOR Basin Plan of Study	9.32	250.00	-240.68	3.7%
7424-00 · NDEP-Watershed Literacy Gr.Exp.				
7424-01 · Clear Cr. Newsletters	573.15			
7424-00 · NDEP-Watershed Literacy Gr.Exp. - Other	119.29	17,360.00	-17,240.71	0.7%
Total 7424-00 · NDEP-Watershed Literacy Gr.Exp.	692.44	17,360.00	-16,667.56	4.0%
7426-00 · FEMA MAS #5-Charter/Map/Model	33.03			
7500-00 · USGS Stream Gage Contract	14,512.25	70,232.00	-55,719.75	20.7%
7508-00 · USGS Do.Co.WQ & GW Monitoring	3,857.00	15,000.00	-11,143.00	25.7%
7522-00 · USGS DaytonGW Lvl/Nitrate/SW-GW				
7524-00 · USGS-GW Lvl & WQ in Ch.Co.				
7524-01 · USGS-GW Lvl & WQ-ChCo 2014-17		8,900.00	-8,900.00	
7524-00 · USGS-GW Lvl & WQ in Ch.Co. - Other				
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.		8,900.00	-8,900.00	
7600-00 · Alpine County Projects				
7600-05 · Alpine Watershed Programs	9,988.92	20,000.00	-10,011.08	49.9%
7600-09 · Al.Co.-CASGEM	4.04	50.00	-45.96	8.1%
Total 7600-00 · Alpine County Projects	9,992.96	20,050.00	-10,057.04	49.8%
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
7610-15 · Do.Co.Lands Bill-Floodpl.Prot.				
7610-17 · Do.Co.-EF Channel Restoration		30,000.00	-30,000.00	
Total 7610-00 · Douglas County Projects	62,500.00	155,000.00	-92,500.00	40.3%
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
Total 7620-00 · Carson City Projects	62,500.00	125,000.00	-62,500.00	50.0%
7630-00 · Lyon County Projects				
7630-09 · Lyon Co. W/R GIS Database				
Total 7630-00 · Lyon County Projects				
7640-00 · Churchill County Projects				
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.		19,700.00	-19,700.00	
7640-12 · Lower CR Task Force (LCD)		15,000.00	-15,000.00	
7640-14 · W/R Dedication Tracking DB	4,737.40	8,420.00	-3,682.60	56.3%
Total 7640-00 · Churchill County Projects	4,737.40	43,120.00	-38,382.60	11.0%
Total Expense	600,132.85	1,712,620.69	-1,112,487.84	35.0%
Net Ordinary Income	68,881.11	-27,499.68	96,380.79	-250.5%
Other Income/Expense				
Other Income				
8005-00 · Beginning Equity		634,748.00	-634,748.00	
Total Other Income		634,748.00	-634,748.00	
Other Expense				
8002-00 · Transfer Out-Acq/Const Fund	90,000.00	90,000.00		100.0%
8008-00 · Preliminary Planning		416,422.00	-416,422.00	
8014-00 · Trans. Out-Floodplain Mgmt. Fd.				
Total Other Expense	90,000.00	506,422.00	-416,422.00	17.8%
Net Other Income	-90,000.00	128,326.00	-218,326.00	-70.1%
Net Income	-21,118.89	100,826.32	-121,945.21	-20.9%

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

01/05/15

Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1013-01 - Local Gov't Inv.Pool-Reserve	412,135.00
1015-01 - Heritage Bk 12-mo. CD	249,318.31
Total Checking/Savings	<u>661,453.31</u>
Total Current Assets	<u>661,453.31</u>
TOTAL ASSETS	<u>661,453.31</u>
LIABILITIES & EQUITY	
Equity	
4000-01 - Fund Balance - Capital Project	570,708.37
Net Income	90,744.94
Total Equity	<u>661,453.31</u>
TOTAL LIABILITIES & EQUITY	<u>661,453.31</u>

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CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

01/05/15

Profit & Loss YTD Comparison

Accrual Basis

July through December 2014

	<u>Jul - Dec 14</u>	<u>Jul - Dec 14</u>
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Res.	183.17	183.17
5038-00 · Int. Inc.-Heritage Bk CD	561.77	561.77
Total Income	<u>744.94</u>	<u>744.94</u>
Net Ordinary Income	744.94	744.94
Other Income/Expense		
Other Income		
8001-01 · Transfer In-General Fund	90,000.00	90,000.00
Total Other Income	<u>90,000.00</u>	<u>90,000.00</u>
Net Other Income	<u>90,000.00</u>	<u>90,000.00</u>
Net Income	<u><u>90,744.94</u></u>	<u><u>90,744.94</u></u>

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CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

01/05/15

Profit & Loss Budget vs. Actual

Accrual Basis

July through December 2013

	<u>Jul - Dec 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Res.	349.54	860.00	-510.46	40.6%
5038-00 · Int. Inc.-Heritage Bk CD	621.22	2,000.00	-1,378.78	31.1%
Total Income	970.76	2,860.00	-1,889.24	33.9%
Expense				
7325-01 · Acquisition Wtr Rts/Structures		725,000.00	-725,000.00	
7337-01 · Minden-Heybourne BoosterStation		200,000.00	-200,000.00	
Total Expense		925,000.00	-925,000.00	
Net Ordinary Income	970.76	-922,140.00	923,110.76	-0.1%
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity		974,253.00	-974,253.00	
Total Other Income		974,253.00	-974,253.00	
Net Other Income		974,253.00	-974,253.00	
Net Income	<u>970.76</u>	<u>52,113.00</u>	<u>-51,142.24</u>	<u>1.9%</u>

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01/05/15
Cash Basis

Floodplain Management Fund
Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	181,981.99
1014-03 · Mutual of Omaha Bk CD	246,924.18
Total Checking/Savings	<u>428,906.17</u>
Total Current Assets	<u>428,906.17</u>
TOTAL ASSETS	<u>428,906.17</u>
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	428,146.43
Net Income	759.74
Total Equity	<u>428,906.17</u>
TOTAL LIABILITIES & EQUITY	<u>428,906.17</u>

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Cash Basis

Floodplain Management Fund
Profit & Loss YTD Comparison
December 2014

	<u>Dec 14</u>	<u>Jul - Dec 14</u>
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	13.05	79.76
5033-03 · Int.Inc.-Mutual of Omaha CD	111.60	679.98
Total Income	<u>124.65</u>	<u>759.74</u>
Net Ordinary Income	<u>124.65</u>	<u>759.74</u>
Net Income	<u><u>124.65</u></u>	<u><u>759.74</u></u>

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Cash Basis

Floodplain Management Fund

Profit & Loss Budget vs. Actual

July through December 2014

	Jul - Dec 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-03 · Int. Inc.-LGIP-Floodplain	79.76	200.00	-120.24	39.9%
5033-03 · Int.Inc.-Mutual of Omaha CD	679.98	700.00	-20.02	97.1%
Total Income	759.74	900.00	-140.26	84.4%
Expense				
7203-03 · Reg. Flood Preliminary Planning	0.00	360,000.00	-360,000.00	0.0%
7206-03 · Flood Project Along SR88-Minden	0.00	40,000.00	-40,000.00	0.0%
Total Expense	0.00	400,000.00	-400,000.00	0.0%
Net Ordinary Income	759.74	-399,100.00	399,859.74	-0.2%
Other Income/Expense				
Other Income				
8000-03 · Beginning Equity	0.00	428,105.00	-428,105.00	0.0%
Total Other Income	0.00	428,105.00	-428,105.00	0.0%
Net Other Income	0.00	428,105.00	-428,105.00	0.0%
Net Income	759.74	29,005.00	-28,245.26	2.6%

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Cash Basis

Floodplain Management Fund
Balance Sheet
As of December 31, 2014

	<u>Dec 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	181,981.99
1014-03 · Mutual of Omaha Bk CD	246,924.18
Total Checking/Savings	<u>428,906.17</u>
Total Current Assets	<u>428,906.17</u>
TOTAL ASSETS	<u>428,906.17</u>
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	428,146.43
Net Income	759.74
Total Equity	<u>428,906.17</u>
TOTAL LIABILITIES & EQUITY	<u>428,906.17</u>

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Cash Basis

Floodplain Management Fund
Profit & Loss YTD Comparison
December 2014

	<u>Dec 14</u>	<u>Jul - Dec 14</u>
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	13.05	79.76
5033-03 · Int.Inc.-Mutual of Omaha CD	111.60	679.98
Total Income	<u>124.65</u>	<u>759.74</u>
Net Ordinary Income	<u>124.65</u>	<u>759.74</u>
Net Income	<u>124.65</u>	<u>759.74</u>

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Cash Basis

Floodplain Management Fund

Profit & Loss Budget vs. Actual

July through December 2014

	Jul - Dec 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-03 · Int. Inc.-LGIP-Floodplain	79.76	200.00	-120.24	39.9%
5033-03 · Int.Inc.-Mutual of Omaha CD	679.98	700.00	-20.02	97.1%
Total Income	759.74	900.00	-140.26	84.4%
Expense				
7203-03 · Reg. Flood Preliminary Planning	0.00	360,000.00	-360,000.00	0.0%
7206-03 · Flood Project Along SR88-Minden	0.00	40,000.00	-40,000.00	0.0%
Total Expense	0.00	400,000.00	-400,000.00	0.0%
Net Ordinary Income	759.74	-399,100.00	399,859.74	-0.2%
Other Income/Expense				
Other Income				
8000-03 · Beginning Equity	0.00	428,105.00	-428,105.00	0.0%
Total Other Income	0.00	428,105.00	-428,105.00	0.0%
Net Other Income	0.00	428,105.00	-428,105.00	0.0%
Net Income	759.74	29,005.00	-28,245.26	2.6%

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01/05/15

Accrual Basis

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

Profit & Loss YTD Comparison

July through December 2014

	<u>Jul - Dec 14</u>	<u>Jul - Dec 14</u>
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Res.	183.17	183.17
5038-00 · Int. Inc.-Heritage Bk CD	561.77	561.77
Total Income	<u>744.94</u>	<u>744.94</u>
Net Ordinary Income	744.94	744.94
Other Income/Expense		
Other Income		
8001-01 · Transfer In-General Fund	90,000.00	90,000.00
Total Other Income	<u>90,000.00</u>	<u>90,000.00</u>
Net Other Income	90,000.00	90,000.00
Net Income	<u><u>90,744.94</u></u>	<u><u>90,744.94</u></u>

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CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

01/05/15

Profit & Loss Budget vs. Actual

Accrual Basis

July through December 2013

	Jul - Dec 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Res.	349.54	860.00	-510.46	40.6%
5038-00 · Int. Inc.-Heritage Bk CD	621.22	2,000.00	-1,378.78	31.1%
Total Income	970.76	2,860.00	-1,889.24	33.9%
Expense				
7325-01 · Acquisition Wtr Rts/Structures		725,000.00	-725,000.00	
7337-01 · Minden-Heybourne BoosterStation		200,000.00	-200,000.00	
Total Expense		925,000.00	-925,000.00	
Net Ordinary Income	970.76	-922,140.00	923,110.76	-0.1%
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity		974,253.00	-974,253.00	
Total Other Income		974,253.00	-974,253.00	
Net Other Income		974,253.00	-974,253.00	
Net Income	970.76	52,113.00	-51,142.24	1.9%

AGENDA ITEM #9
PAYMENT OF BILLS

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01/07/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND Transaction Detail by Account December 2014

Type	Date	Num	Name	Memo	Amount	Balance
1010-00 - Cash in Checking - B of A						
Check	12/1/2014	7796	Euronev, Ltd.	Dec. rent 777 E. William St., #102, #103, #110 & #11...	-2,126.80	-2,126.80
Check	12/1/2014	7797	Office Depot Credit Plan	Nov. acct. #6011 5656 1002 0915	-108.46	-2,235.26
Check	12/1/2014	7798	Ponderosa Stamp & Engraving Co. LL	10 yr. pen for D. Johnson, inv. #94436	-2,248.21	-2,248.21
Deposit	12/1/2014			Deposit	55,229.96	52,981.75
Check	12/2/2014	7799	DeBug Computer, Inc.	computer services, Inv. #39677	-118.75	52,863.00
Check	12/2/2014	7800	Bank of America	Nov.-acct. #4024 4910 0004 2478	-788.59	52,074.41
Check	12/2/2014	7801	Legislative Counsel Bureau	10/15/14 CWSO Board mtg., inv. #8865	-9.50	52,064.91
Check	12/2/2014	7802	Tri-Odyssey PEO	Inv #7017794-400, Cust.#07-1415, period end.11/23/14	-1,623.33	50,441.58
Check	12/2/2014	7803	Konica Minolta Business Solutions USA Inc	10/23-11/22/14 copies, Inv. #231590977, payor ID #1...	-118.54	50,323.04
Deposit	12/4/2014			Deposit	45,548.47	95,871.51
Check	12/8/2014	7804	Tangerine Design & Web	Noxious Weeds Signs design	-1,300.00	94,571.51
Check	12/10/2014	7805	Carson Valley Conservation District	Bioengineering & vegetation mgmt.-River Fork	-2,894.42	91,677.09
Check	12/10/2014	7806	Tri-Odyssey PEO	Inv.#7017993-400, Cust.#07-1415, period end. 12/7/14	-2,052.04	89,625.05
Check	12/10/2014	7807	AT&T	Acct. #775-887-7450 924 6, 12/1-31/14	-163.68	89,461.37
Check	12/10/2014	7808	Law Office of George N. Benesch	Nov. legal services, inv. #14598	-3,369.33	86,092.04
Deposit	12/12/2014			Deposit	4,392.79	90,484.83
Check	12/12/2014	7809	ENLC	1/8-9/15 Winter Weed Conf.-Courtney Walker	-75.00	90,409.83
Check	12/15/2014	7810	Legislative Counsel Bureau	VOID: 11/12/14 CWSO Board mtg., inv. #8989(mispri...	-6,680.00	90,409.83
Check	12/15/2014	7811	Resource Concepts, Inc.	Invoice #14-01508, Proj.#13-279, 208 Plan-LID	-9.50	83,729.83
Check	12/15/2014	7812	Legislative Counsel Bureau	11/12/14 CWSO Board mtg., inv. #8989	-62,500.00	21,220.33
Check	12/16/2014	7813	Carson City Public Works	Dec. 2014 Semi-Annual Pmt.-CC Water Line Intertie	-100,000.00	-78,779.67
Deposit	12/18/2014			transfer from checking acct. to open savings acct.	-471.58	-79,251.25
Check	12/18/2014	7814	Edwin James	Reimb. for 12/17/14 Board dinner	-60.00	-79,311.25
Check	12/18/2014	7815	AT&T (U-verse)	Acct. #123056285, 12/8/14-17/15 U-verse internet	-404.00	-79,715.25
Check	12/19/2014	7816	Sky Fiber Internet	Installation & first month internet services	291.00	-79,424.25
Deposit	12/19/2014			Deposit	-4,168.24	-83,592.49
Check	12/22/2014	7817	Tri-Odyssey PEO	Inv.#7018204-400, Cust.#07-1415, period end. 12/21/14	-124.93	-83,717.42
Check	12/22/2014	7818	Office Depot Credit Plan	Dec. acct. #6011 5656 1002 0915	-1,485.00	-85,202.42
Check	12/22/2014	7819	Douglas County Weed Control	Herbicide application-Charlotte Brooke's Ranch, inv. ...	25.00	-85,177.42
Deposit	12/23/2014			Deposit	-10,437.55	-95,614.97
Check	12/30/2014	7820	River Wranglers	10/1-12/30/14 Env.Ed. grant admin./mileage, inv. #E...	-20,716.31	-116,331.28
Check	12/30/2014	7821	HDR Engineering, Inc.	Inv.#191257-B, Carson River FEMA MAS #3	-40.08	-116,371.36
Check	12/30/2014	7822	Donald Frensdorff	Dec. travel reimb.	-12.31	-116,383.67
Check	12/30/2014	7823	Joe Ricci	Dec. travel reimb.	-69.99	-116,453.66
Check	12/30/2014	7824	Ernest Schank	Dec. travel reimb.	-20.38	-116,474.04
Check	12/30/2014	7825	Fred Stodieck	Dec. travel reimb.	-108.56	-116,582.60
Check	12/30/2014	7826	Konica Minolta Business Solutions USA Inc	11/23-12/22/14 copies, Inv. #232006982, payor ID #1...	-140.77	-116,723.37
Check	12/30/2014	7827	Bank of America	Dec.-acct. #4024 4910 0004 2478	-3.00	-116,726.37
Check	12/30/2014	7828	cash	Dec. 2014 petty cash reimb.	-97.44	-116,823.81
Check	12/30/2014	7829	Brenda Hunt	Oct-Dec. mi.reimb.	-40.38	-116,864.19
Check	12/31/2014	7830	Toni Leffler	Oct-Dec. mi.reimb.	-60.48	-116,924.67
Check	12/31/2014	7831	Deborah Neddenniep	Oct-Dec. mi.reimb.	-136.64	-117,061.31
Check	12/31/2014	7832	Courtney Walker	Oct-Dec. mi.reimb.	-81.23	-117,142.54
Check	12/31/2014	7833	River Wranglers	Additional mileage reimb., inv. #EE 2014-4	-117,142.54	-117,142.54
Total 1010-00 - Cash in Checking - B of A						
1011-00 - Petty Cash						
Gener...	12/30/2014			Dec. petty cash reimb.	-3.00	-3.00

For internal & discussion purposes only.

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01/07/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2014

Type	Date	Num	Name	Memo	Amount	Balance
Check	12/30/2014	7828	cash	Dec. 2014 petty cash reimb.	3.00	
Total 1011-00 · Petty Cash						
1014-00 · Local Gov't Inv. Pool-Regular						
Deposit	12/1/2014			Interest	11.50	11.50
Total 1014-00 · Local Gov't Inv. Pool-Regular						
1021-00 · US Bank CD						
Deposit	12/4/2014			Interest	101.85	101.85
Total 1021-00 · US Bank CD						
1028-00 · First Independent Bank of Nevad						
Deposit	12/14/2014			Interest	111.11	111.11
Total 1028-00 · First Independent Bank of Nevad						
1029-00 · Bank of America-Savings						
Deposit	12/18/2014			Deposit	100,000.00	100,000.00
Deposit	12/31/2014			Interest	3.84	100,003.84
Total 1029-00 · Bank of America-Savings						
3307-00 · CC Payroll Due						
Gener...	12/5/2014		Rever...	12/5 BH,EJ,TL,DN,CW	-17,273.40	-17,273.40
Gener...	12/19/2014			12/19 BH,EJ,TL,DN,CW	-17,261.99	-34,535.39
Total 3307-00 · CC Payroll Due						
5011-00 · Douglas County Ad Valorem						
Deposit	12/12/2014	627999	Douglas County	Nov.	-4,392.79	-4,392.79
Total 5011-00 · Douglas County Ad Valorem						
5012-00 · Carson City Ad Valorem						
Deposit	12/1/2014	345574	Carson City	Oct.	-55,229.96	-55,229.96
Total 5012-00 · Carson City Ad Valorem						
5025-00 · Int. Inc.-US Bank CD						
Deposit	12/4/2014			Interest	-101.85	-101.85
Total 5025-00 · Int. Inc.-US Bank CD						
5031-00 · Interest Income-LGIP Reg.						
Deposit	12/1/2014			Interest	-11.50	-11.50
Total 5031-00 · Interest Income-LGIP Reg.						
5044-00 · Int-1st Independent Bk of NV CD						
Deposit	12/14/2014			Interest	-111.11	-111.11
Total 5044-00 · Int-1st Independent Bk of NV CD						
5045-00 · Interest Income-B of A Savings						
Deposit	12/31/2014			Interest	-3.84	-3.84

For internal & discussion purposes only.

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01/07/15

Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2014

Type	Date	Num	Name	Memo	Amount	Balance
Total 5045-00 · Interest Income-B of A Savings						
5086-00 · FEMA MAS #3 (Do.Co.)						
Deposit	12/4/2014		FEMA		-3.84	-3.84
Total 5086-00 · FEMA MAS #3 (Do.Co.)						
5091-00 · Rec. Trails Signage-Motorized						
Deposit	12/19/2014	9539...	Nevada Div. of State Lands	Draw #18	-45,548.47	-45,548.47
Total 5091-00 · Rec. Trails Signage-Motorized						
7015-00 · Salaries & Wages						
Gener...	12/5/2014	Rever...	12/5 B. Hunt		2,284.11	2,284.11
Gener...	12/5/2014	Rever...	12/5 E. James		4,753.80	7,037.91
Gener...	12/5/2014	Rever...	12/5 T. Leffler		2,244.30	9,282.21
Gener...	12/5/2014	Rever...	12/5 D. Neddenriep		1,232.18	10,514.39
Gener...	12/5/2014	Rever...	12/5 C. Walker		1,847.90	12,362.29
Gener...	12/19/2014		12/19 B. Hunt		2,227.03	14,589.32
Gener...	12/19/2014		12/19 E. James		4,753.80	19,343.12
Gener...	12/19/2014		12/19 T. Leffler		2,244.30	21,587.42
Gener...	12/19/2014		12/19 D. Neddenriep		1,274.68	22,862.10
Gener...	12/19/2014		12/19 C. Walker		1,847.89	24,709.99
Total 7015-00 · Salaries & Wages						
7020-00 · Employee Benefits						
Gener...	12/5/2014	Rever...	12/5 B. Hunt		695.04	695.04
Gener...	12/5/2014	Rever...	12/5 E. James		2,019.84	2,714.88
Gener...	12/5/2014	Rever...	12/5 T. Leffler		969.96	3,684.84
Gener...	12/5/2014	Rever...	12/5 D. Neddenriep		694.23	4,379.07
Gener...	12/5/2014	Rever...	12/5 C. Walker		248.83	4,627.90
Gener...	12/19/2014		12/19 B. Hunt		686.66	5,314.56
Gener...	12/19/2014		12/19 E. James		2,019.84	7,334.40
Gener...	12/19/2014		12/19 T. Leffler		969.96	8,304.36
Gener...	12/19/2014		12/19 D. Neddenriep		705.79	9,010.15
Gener...	12/19/2014		12/19 C. Walker		248.83	9,258.98
Total 7020-00 · Employee Benefits						
7103-00 · Office Supplies						
Check	12/1/2014	7797	Office Depot Credit Plan	Nov. office supplies	59.98	59.98
Check	12/1/2014	7798	Ponderosa Stamp & Engraving Co. LL	10 yr. pen for D. Johnson	12.95	72.93
Check	12/2/2014	7800	Bank of America	Network Solutions-domain renewal	184.95	257.88
Check	12/2/2014	7800	Bank of America	Carson Highlands Storage-unit rent	33.00	290.88
Check	12/2/2014	7800	Bank of America	Franklin Covey-2015 daytimers-EJ, TL, DN, CW	108.60	399.48
Check	12/2/2014	7800	Bank of America	Franklin Covey-daytimer binder-CW	31.96	431.44
Check	12/2/2014	7803	Konica Minolta Business Solutions USA Inc	10/23-11/22/14 copies	118.54	549.98
Check	12/22/2014	7818	Office Depot Credit Plan	Dec. office supplies	124.93	674.91
Check	12/30/2014	7826	Konica Minolta Business Solutions USA Inc	11/23-12/22/14 copies	108.56	783.47
Check	12/30/2014	7827	Bank of America	DRI Trend Micro-computer virus protection	39.95	823.42
Check	12/30/2014	7827	Bank of America	Carson Highlands Storage-unit rent	33.00	856.42
Gener...	12/30/2014			Dec. copies reimb by grants	-451.04	405.38

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Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2014

Type	Date	Nu	Name	Memo	Amount	Balance
Gener...	12/30/2014			Dec. petty cash reimb.	14.28	419.66
Total 7103-00 · Office Supplies						419.66
7104-00 · Postage						
Gener...	12/30/2014			Dec. petty cash reimb.	34.48	34.48
Total 7104-00 · Postage						34.48
7105-00 · Rent						
Check	12/1/2014	7796	Euronev, Ltd.	Dec. rent 777 E. Wm. St., #102, #103, #110 & #110A	2,126.80	2,126.80
Total 7105-00 · Rent						2,126.80
7106-00 · Telephone/Internet						
Check	12/2/2014	7800	Bank of America	CV Chamber of Commerce-EJ-NNDA breakfast mtg.	25.00	25.00
Check	12/10/2014	7807	AT&T	Dec. phones & UM	163.68	188.68
Check	12/16/2014	7815	AT&T (U-verse)	Dec. U-verse internet	60.00	248.68
Check	12/19/2014	7816	Sky Fiber Internet	Installation & first month internet services	404.00	652.68
Check	12/30/2014	7827	Bank of America	Carson Highlands Storage-unit rent	39.82	692.50
Total 7106-00 · Telephone/Internet						692.50
7107-00 · Travel-transport/meals/lodging						
7107-01 · Car Allowance						
Gener...	12/5/2014	Rever...		12/5 E. James	283.21	283.21
Gener...	12/19/2014			12/19 E. James	283.21	566.42
Total 7107-01 · Car Allowance						566.42
7107-00 · Travel-transport/meals/lodging - Other						
Check	12/18/2014	7814	Edwin James	Reimb. for 12/17/14 Board dinner	471.58	471.58
Deposit	12/23/2014	2246	Greg Lynn	12/17/14 Christmas Board dinner-guest's meal	-25.00	446.58
Check	12/30/2014	7822	Donald Frensdorff	12/5 Admin. Com & 12/17 Bd.mtg.travel-71.56 mi.(CC...	40.08	486.66
Check	12/30/2014	7823	Joe Ricci	12/17/14 Bd.mtg. travel-21.98 mi.(CC)	12.31	498.97
Check	12/30/2014	7824	Ernest Schank	12/17/14 Bd. mtg.travel-124.98 mi. (CC)	69.99	568.96
Check	12/30/2014	7825	Fred Stodieck	12/17/14 Bd.mtg.travel-35.38 mi.(CC)	20.38	589.34
Gener...	12/30/2014			Dec. petty cash reimb.	-100.00	489.34
Check	12/31/2014	7829	Brenda Hunt	Oct.-Dec. mi.reimb.	1.12	490.46
Check	12/31/2014	7830	Toni Leffler	Oct.-Dec. mi.reimb.	38.14	528.60
Check	12/31/2014	7831	Deborah Neddenniep	Oct.-Dec. mi.reimb.	23.52	552.12
Check	12/31/2014	7832	Courtney Walker	Oct.-Dec. mi.reimb.	36.96	589.08
Total 7107-00 · Travel-transport/meals/lodging - Other						589.08
Total 7107-00 · Travel-transport/meals/lodging						1,155.50
7108-00 · Dues & Publications						
Check	12/2/2014	7800	Bank of America	Gazette-subscr.	30.08	30.08
Check	12/30/2014	7827	Bank of America	Gazette-subscr.	28.00	58.08
Total 7108-00 · Dues & Publications						58.08
7109-00 · Miscellaneous Expense						
Check	12/2/2014	7801	Legislative Counsel Bureau	10/15/14 CWSD Bd. mtg.	9.50	9.50

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Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2014

Type	Date	Num	Name	Memo	Amount	Balance
Check	12/15/2014	7810	Legislative Counsel Bureau	11/12/14 CWSD Bd. mtg.	9.50	9.50
Check	12/15/2014	7812	Legislative Counsel Bureau	11/12/14 CWSD Bd. mtg.	9.50	19.00
Total 7109-00 · Miscellaneous Expense						19.00
7110-00 · Seminars & Education						
Check	12/2/2014	7800	Bank of America	AWWA-10/21 conf.-B.Penzel	375.00	375.00
Check	12/12/2014	7809	ENLC	1/8-9/15 Winter Weed Conf.-C.Walker	75.00	450.00
Total 7110-00 · Seminars & Education						450.00
7111-00 · Office Equipment						
Check	12/1/2014	7797	Office Depot Credit Plan	wireless keyboard/mouse & computer cable	48.48	48.48
Total 7111-00 · Office Equipment						48.48
7114-00 · Outside Professional Services						
Check	12/2/2014	7799	DeBug Computer, Inc.	11/24/14 computer services	118.75	118.75
Total 7114-00 · Outside Professional Services						118.75
7116-00 · Legal						
Check	12/10/2014	7808	Law Office of George N. Benesch	Nov. legal services	3,369.33	3,369.33
Total 7116-00 · Legal						3,369.33
7120-00 · Integrated Watershed Programs						
7120-08 · Invasive Species Programs						
Check	12/22/2014	7819	Douglas County Weed Control	Herbicide application-Charlotte Brooke's Ranch	1,485.00	1,485.00
Total 7120-08 · Invasive Species Programs						1,485.00
7120-25 · Watershed Coord. Exp. 2012-15						
Gener...	12/30/2014			Dec. copies	275.96	275.96
Check	12/31/2014	7829	Brenda Hunt	Oct.-Dec. mi.reimb.	85.12	361.08
Check	12/31/2014	7830	Toni Leffler	Oct.-Dec. mi.reimb.	1.12	362.20
Check	12/31/2014	7832	Courtney Walker	Oct.-Dec. mi.reimb.	64.96	427.16
Total 7120-25 · Watershed Coord. Exp. 2012-15						427.16
Total 7120-00 · Integrated Watershed Programs						1,912.16
7125-00 · Environmental Ed.Coord.Exp.						
7125-01 · Env.Ed.Coord.Exp.2012-14						
Check	12/30/2014	7820	River Wranglers	10/1-12/30/14 Env.Ed. grant admin./mileage	10,437.55	10,437.55
Gener...	12/30/2014			Dec. copies	19.95	10,457.50
Gener...	12/30/2014			Dec. petty cash reimb.	54.24	10,511.74
Check	12/31/2014	7830	Toni Leffler	Oct.-Dec. mi.reimb.	1.12	10,512.86
Check	12/31/2014	7831	Deborah Neddentrip	Oct.-Dec. mi.reimb.	16.80	10,529.66
Check	12/31/2014	7832	Courtney Walker	Oct.-Dec. mi.reimb.	23.52	10,553.18
Check	12/31/2014	7833	River Wranglers	10/1-12/30/14 Env.Ed.additional mileage reimb.	81.23	10,634.41
Total 7125-01 · Env.Ed.Coord.Exp.2012-14						10,634.41
Total 7125-00 · Environmental Ed.Coord.Exp.						10,634.41

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Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2014

Type	Date	Num	Name	Memo	Amount	Balance
7210-00 · CR Conservation Tours Exp.						
7210-03 · NPS Conser.Tours 2012-14						
Check	12/31/2014	7829	Brenda Hunt	Oct.-Dec. mi.reimb.	7.28	7.28
Total 7210-03 · NPS Conser.Tours 2012-14						
Total 7210-00 · CR Conservation Tours Exp.						
7214-00 · Rec. Trails Signage-Motorized						
Check	12/8/2014	7804	Tangerine Design & Web	Noxious Weeds Signs design Oct.-Dec. mi.reimb.	1,300.00	1,300.00
Check	12/31/2014	7829	Brenda Hunt		0.56	1,300.56
Total 7214-00 · Rec. Trails Signage-Motorized						
7337-00 · Carson River Restoration						
7337-01 · Upper Carson River Grant.						
7337-14 · CVCD-Riparian Habitat/RiverFork						
Check	12/2/2014	7802	Tri-Odyssey PEO	bal. of period end. 11/23/14 Bioengineering & vegetation mgmt. period end. 12/7/14 period end. 12/21/14	1,623.33	1,623.33
Check	12/10/2014	7805	Carson Valley Conservation District		2,894.42	4,517.75
Check	12/10/2014	7806	Tri-Odyssey PEO		2,052.04	6,569.79
Check	12/22/2014	7817	Tri-Odyssey PEO		4,168.24	10,738.03
Total 7337-14 · CVCD-Riparian Habitat/RiverFork						
Total 7337-01 · Upper Carson River Grant.						
Total 7337-00 · Carson River Restoration						
7406-00 · 208 Water Quality Mgmt. Plan						
7406-01 · 208 Plan-EF Algae Project						
Gener...	12/30/2014			Dec. copies	0.32	0.32
Total 7406-01 · 208 Plan-EF Algae Project						
7406-02 · 208 Plan-LID Practices- 2013-14						
Check	12/15/2014	7811	Resource Concepts, Inc.	208 Plan-LID, thru 10/31/14 Dec. copies	6,680.00	6,680.00
Gener...	12/30/2014				3.00	6,683.00
Total 7406-02 · 208 Plan-LID Practices- 2013-14						
Total 7406-00 · 208 Water Quality Mgmt. Plan						
7419-00 · FEMA MAS #3						
Check	12/30/2014	7821	HDR Engineering, Inc.	11/2-29/14 FEMA MAS #3 Dec. copies	20,716.31	20,716.31
Gener...	12/30/2014				0.48	20,716.79
Total 7419-00 · FEMA MAS #3						
7420-00 · FEMA MAS #4 (Flood Map)						
Gener...	12/30/2014			Dec. copies Oct.-Dec. mi.reimb. Oct.-Dec. mi.reimb.	2.28	2.28
Check	12/31/2014	7829	Brenda Hunt		3.36	5.64
Check	12/31/2014	7832	Courtney Walker		11.20	16.84
Total 7420-00 · FEMA MAS #4 (Flood Map)						

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Accrual Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
December 2014

Type	Date	Num	Name	Memo	Amount	Balance
7424-00 · NDEP-Watershed Literacy Gr.Exp.						
7424-01 · Clear Cr. Newsletters					141.60	141.60
Gener...	12/30/2014			Dec. copies	141.60	141.60
Total 7424-01 · Clear Cr. Newsletters						
7424-00 · NDEP-Watershed Literacy Gr.Exp. - Other						
Gener...	12/30/2014			Dec. copies	4.89	4.89
Total 7424-00 · NDEP-Watershed Literacy Gr.Exp. - Other						
Total 7424-00 · NDEP-Watershed Literacy Gr.Exp.						
7426-00 · FEMA MAS #5-Charter/Map/Model						
Gener...	12/30/2014			Dec. copies	2.56	2.56
Check	12/31/2014	7831	Deborah Neddenriep	Oct.-Dec. mi.reimb.	20.16	22.72
Total 7426-00 · FEMA MAS #5-Charter/Map/Model						
7620-00 · Carson City Projects						
7620-11 · CC Reg.Pipeline Debt Service					62,500.00	62,500.00
Check	12/16/2014	7813	Carson City Public Works	Dec. semi-annual pmt.	62,500.00	62,500.00
Total 7620-11 · CC Reg.Pipeline Debt Service						
Total 7620-00 · Carson City Projects						
TOTAL						

CWSD PETTY CASH TRANSACTION RECORD
December-14

Date	G/L No.	Description	Debits	Credits	Balance
		11/26/14 cash balance			\$100.00
12/1/14	7104-00	from D.Neddenriep		\$0.49	\$100.49
	Postage	stamp			
12/1/14	7104-00	USPS	(\$34.97)		\$65.52
	Postage	Board package			
12/17/14	7107-00	from D.Johnson		\$25.00	\$90.52
	Travel	12/17/14 Christmas dinner-guest's meal			
12/17/14	7107-00	from M.Rawson		\$25.00	\$115.52
	Travel	12/17/14 Christmas dinner-guest's meal			
12/17/14	7107-00	from E.Schank		\$25.00	\$140.52
	Travel	12/17/14 Christmas dinner-guest's meal			
12/17/14	7107-00	from E.James		\$25.00	\$165.52
	Travel	12/17/14 Christmas dinner-guest's meal			
12/22/14	7103-00	Computer Corp	(\$15.00)		\$150.52
	Office Supplies	router			
12/29/14	7103-00	from L.Conlin		\$0.72	\$151.24
	Office Supplies	copies			
12/29/14	7125-01	USPS	(\$54.24)		\$97.00
	Environmental Education	resources for teachers			
12/30/14	1011-00	Balance in Petty Cash		\$3.00	\$100.00
	Petty Cash				

Date: 12/30/14

Prepared by:

Joni Leffler

Approved by:

Edward James

pd. 12/30/14
ck. #7828

Telephone
[775) 827-3100

Law Office of
GEORGE N. BENESCH
190 W. Huffaker Lane, Suite 408
Reno, NV 89511

Fax
(775) 827-3020

Tax I.D. #88-0329442

Invoice submitted to:

Carson Water Subconservancy District
777 E. William, Suite 110A
Carson City, NV 89701

December 01, 2014

In Reference To: General

Invoice # 14598

	<u>Hours</u>	<u>Amount</u>
For professional services rendered	0.00	\$3,333.33
Additional Charges :		
<u>November 2014</u>		
11/19/2014 Mileage charge for trip to Carson City		36.00
SUBTOTAL:	[36.00]
Total additional charges		\$36.00
Total amount of this bill		\$3,369.33
For Legal Services Rendered		
Previous balance		\$3,369.33
Accounts receivable transactions		
11/19/2014 Payment - thank you. Check No. 7782		(\$3,369.33)
Total payments and adjustments		(\$3,369.33)
Balance due		\$3,369.33

#7116-00

Legal

OK to pay
Edw. J. J. J.
12-3-14

pd. 12/10/14
ck. 77808

AGENDA ITEM #10

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: JANUARY 21, 2015

SUBJECT: Agenda Item #10 - Discussion for possible action regarding approval of a Addendum to extend Agreement #2014-1 with River Wranglers to Provide a Carson River Conservation Tours Program.

DISCUSSION: In 2010, CWSD received a grant from NDEP to provide an understanding of non-point pollution in the Carson River watershed. The original contract for the Conservation Tours Program included canoe/rafting activities with Pat Fried of Great Basin Sports. With the drought continuing for several years, the opportunities to float the river were greatly reduced. Ms. Fried closed her business and River Wranglers took over the Conservation Tours Program. The focus of the program is now on streamside learning and on-river activities were eliminated from the contract. The streamside learning portion of the grant has not been as costly, and all the grant funds have not yet been expended. Attached is a draft Addendum to Agreement #2014-1 to extend CWSD's agreement with River Wranglers to December 31, 2015.

STAFF RECOMMENDATION: Approve an Addendum to extend Agreement #2014-1 with River Wranglers to Provide a Carson River Conservation Tours Program.

**ADDENDUM TO AGREEMENT #2014-1
Addressing Funding From Subconservancy District
to River Wranglers
to Provide a Carson River Watershed
Conservation Tours Program**

WHEREAS, on April 4, 2014, the CARSON WATER SUBCONSERVANCY DISTRICT (hereinafter referred to "CWSD") and RIVER WRANGLERS (hereinafter referred to as "RW") entered into an Agreement (hereinafter "Agreement #2014-1") addressing funding from CWSD to RW ("the Project"); and

WHEREAS, it has been determined that Agreement #2014-1 needs to be amended to extend the contract to December 31, 2015.

NOW, THEREFORE IT IS AGREED:

1. Agreement #2014-1 shall be amended to extend the contract to December 31, 2015.
2. All other terms of Agreement #2014-1 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Addendum on the day and year written below.

DATE _____

RIVER WRANGLERS

Margie Evans, President

ATTEST:

Eric Johnson, Secretary

DATE _____

CARSON WATER
SUBCONSERVANCY DISTRICT

Greg Lynn, Chairperson

ATTEST:

Toni M. Leffler, Secretary to the Board

AGENDA ITEM #11

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: JANUARY 21, 2015

SUBJECT: Agenda Item #11 - Discussion for possible action regarding approval of a Agreement #2015-1 with River Wranglers to Conduct the Carson River Environmental Education Program.

DISCUSSION: In 2014, CWSD received a grant from NDEP to continue the Carson River Environmental Education Program. Agreement #2015-1 is with River Wranglers to conduct the program. The total agreement amount is \$96,168 over fiscal years 2014-15, 2015-16, and 2016-17 (see attached draft Agreement).

STAFF RECOMMENDATION: Approve Contract #2015-1 with River Wranglers to Conduct the Carson River Environmental Education Program.

AGREEMENT #2015-1

AGREEMENT

**Addressing Funding From Carson Water Subconservancy District
to River Wranglers
to Conduct the Carson River Watershed
Environmental Education Program**

THIS AGREEMENT dated this ____ day of _____, 2015, is entered into by and between River Wranglers, a non-profit association (hereinafter "RW") and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

WITNESSETH:

WHEREAS, RW is a 501(C)(3) non-profit organization; and

WHEREAS, RW has organized a program for the Carson River Watershed Environmental Education, which is described in Exhibit "A" attached hereto and incorporated herein by reference; and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Chapter 541 of NRS; and

WHEREAS, this Agreement must be ratified by appropriate official action of the governing body of each party as a condition precedent to its entry into force; and

WHEREAS, CWSD and RW each possess common objectives and responsibilities with regard to the Carson River; and

WHEREAS, RW has requested funding to perform work during fiscal years 2014-15, 2015-16, and 2016-17 on the Carson River Watershed Environmental Education Program; and

WHEREAS, CWSD has received a grant from Nevada Division of Environmental Protection (NDEP) to conduct an Environmental Education Program for the Carson River Watershed; and

WHEREAS, CWSD will utilize funding from the NDEP grant to cover the costs from the RW; and

WHEREAS, the maximum amount of funds available under this Agreement will not exceed \$96,168.00.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is mutually agreed by and between the parties as follow:

1. CWSD shall reimburse RW for the costs to implement the Carson River Watershed Environmental Education Program which is described in Exhibit "A."
2. CWSD shall reimburse RW utilizing funding from the NDEP Environmental Education Program grant.
3. The maximum amount of funds available under this agreement will not exceed \$96,168.00.
4. This Agreement shall terminate June 30, 2017, at which time RW shall have one (1) month thereafter to submit its final invoice for payment related to work performed under this Agreement. If all funds are expended earlier, this Agreement may be terminated sooner by written notice from the grantor, CWSD.

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/////

5. For invoicing and notice purposes, the address of each party is as follows:

River Wranglers
Attn.: Linda Conlin
Director
1355 E. Badger St.
Silver Springs, NV 89429
(775) 230-0633

CWSD
Attn.: Edwin James
General Manager
777 E. William, Ste. 110A
Carson City, NV 89701
(775) 887-7456

6. This Agreement shall be by and between the parties hereto and shall not be assignable or transferable.
7. Any dispute regarding this Agreement shall be decided according to the laws of the State of Nevada. If any part of this Agreement is declared to be unlawful, any remaining obligations shall be deemed terminated.
8. This Agreement may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Agreement.
9. This Agreement, including Exhibit "A", constitutes the entire understanding between the parties and there are no representations, conditions, warranties or collateral agreements (expressed or implied), statutory or otherwise, with respect to the subject of this Agreement.
10. This Agreement becomes effective when ratified by appropriate official action of the governing body of each party, and shall be deemed dated as of the later date of said official action.
11. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to engage in cooperative action set forth herein.

12. This Agreement shall be entered into with duplicate originals, realizing that each entity, by necessity, must approve and execute the subject document at different dates, times and places.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

DATED: _____

RIVER WRANGLERS

MARGIE EVANS, President

ATTEST:

ERIC JOHNSON, Secretary

DATED: _____

CARSON WATER
SUBCONSERVANCY DISTRICT

GREG LYNN, Chairman

ATTEST:

TONI M. LEFFLER, Secretary to the Board

Environmental Education Program
Carson River Watershed

Project Location: USGS Hydrographic Region: Carson River Watershed
8-Digit USGS HUCs: 16050201 Upper Carson,
16050202 Middle Carson and 16050203 Lower Carson

Subgrant Term: NDEP Approval – June 30, 2017

Project Objectives

For purposes of this contract, the CWSD will contract with River Wranglers, an organization dedicated to *“helping youth and families explore, conserve, and celebrate our rivers through community programs, projects, and hands-on outdoor education,”* to implement an Environmental Education Program (EE). This project will provide EE to local schools, service groups, and educators in Douglas, Carson City, Lyon, Storey, and Churchill Counties via workshops, classroom sessions, and field trips.

The goal of the EE Program is to maintain partnerships with local schools and offer opportunities for increased knowledge and understanding of nonpoint source pollution (NPSP) on a watershed basis by fulfilling listed tasks to:

- To increase education about NPSP prevention and its effect on water quality, to inform students and educators, clubs and service groups about watershed concepts, with the message that what they do on land affects the health of local streams and water bodies.
- To provide the materials and knowledge to integrate EE programs into school curriculums, and club and service groups ethos and culture.
- To conduct workshops, training sessions, and field days for teachers and students, clubs and service groups in the Carson River watershed.
- To undertake public outreach to increase the general public’s knowledge of NPSP prevention and management.
- To facilitate a change in “citizen” behavior by informing participants how their personal habits and lifestyles impact their environment.

Methods to achieve these goals and objectives:

The Carson River Coalition (CRC), a dedicated group of citizens and agency stakeholders, developed several watershed guiding principles which are the backbone of the Carson River Watershed Stewardship Plan (CRWSP). Specifically, the CRC Education Working Group strives *“To promote understanding and awareness of watershed resources and issues through cooperative education efforts throughout the watershed”*. This principle guides the working group and the working group serves as the steering committee for the EE Program.

River Wranglers will be subcontracted to implement the EE program and to provide opportunities to increase knowledge and understanding about Nonpoint Source Pollution (NPSP) and watershed stewardship to students, the education community, service groups, and the general public through partnerships with local schools, clubs, and service organizations throughout the watershed.

Environmental Education Program
Carson River Watershed

Project Overview

The Nevada Division of Environmental Protection (NDEP) has listed several reaches of the Carson River in the Carson River Watershed (Watershed) on the Nevada 303(d) Impaired Waters List. Pollution impacts are attributed to non-point source pollution (NPSP). Providing a basic understanding of the watershed in which one lives and NPSP issues is fundamental to a person's understanding of their role in contributing to or preventing pollution. Providing EE is an effective means of raising awareness about watershed issues and combating NPSP.

The goal of the Environmental Education Program (EE Program) is to introduce, promote, and sustain environmental education programs that focus on NPSP for local schools, clubs and service groups within the Watershed (Douglas, Carson City, Storey, Lyon, and Churchill Counties in Nevada; Alpine County, CA). The program recognizes that youth and children are our future leaders and policy makers, and are also proven and effective messengers to older age groups (Lisboa 2001). Moreover, River Wranglers' core environmental education model engages high school student mentors to teach younger students environmental stewardship of our riparian areas.

Project Tasks:

TASK 1: General Marketing, Outreach, and EE Program Strategy

- a) Market/promote the Environmental Education program to schools and educators, clubs and service groups in the Carson River Watershed.
 - i. Continue to engage schools from past participation in watershed program(s).
 - ii. Reach out to schools that have not participated in watershed program(s).
 - iii. Reach out to clubs and service groups that have and have not participated in watershed program(s).
 - iv. Identify educational programs to expand outreach. (i.e. additional public events, environmental film festivals, oral history, key user groups including Alpine County service groups and schools, boaters, off road vehicle users and horse riding community. With approval from NDEP contract coordinator, complete and implement two public outreach opportunities.
 - v. Present environmental education program activities to *Get on the Bus Tour* participants to reach an expanded audience outside of service groups, schools and educators.
- b) With assistance from the Carson River Coalition Education Working Group, implement (and update as needed) the Environmental Education and Marketing Strategy.
 - i. Identify media to be used for marketing/outreach
 - ii. Identify watershed EE issues and priorities to be addressed
 - iii. Identify educators and schools, clubs and service groups that may participate in EE opportunities, student-mentoring field days, and restoration projects in the Carson River watershed.
 - iv. Identify workshops and projects for educators and students, clubs and service groups.
- c) Attend environmental education conferences and workshops to enhance knowledge and improve EE program.
- d) Provide Marketing/Outreach EE Program Development documentation to NDEP.

Environmental Education Program
Carson River Watershed

TASK 2: Conduct outreach to schools and educators

- a) Involve appropriate grade levels from schools within the Watershed for workshops, training sessions, classroom presentations and field days that promote EE, restoration projects, and water quality improvements. The EE program will reach elementary, middle and high school students and educators.
- b) Engage school district administrators and educators in discussions of EE projects to meet the state curriculum standards.
- c) Correlate activities, workshops, and field days to state curriculum standards.
- d) Provide to NDEP documents on school and educator outreach: a-c, above.

TASK 3: Conduct outreach to clubs and service groups

- a) Involve a variety of clubs (environmental, hiking, biking, etc.) and service groups (Rotary, Kiwanis, etc.) throughout the Watershed in workshops, training sessions, presentations and/or field days to promote EE, restoration projects, and water quality improvements.
- b) Discuss how EE can be a portion of their core service or a part of their club/service group ethos/culture.
- c) Provide to NDEP documentation regarding outreach associated with a-b above.

TASK 4: Conduct training sessions, workshops, and field days

- a) A minimum of two schools per county per year (Douglas, Carson City, Lyon, Storey, and Churchill) will be engaged in training sessions, workshops, classroom presentations, and/or field days. The EE focus is to plan, conduct and follow-up hands-on EE lessons and to encourage EE involvement in the classrooms (Total ten per year).
- b) Conduct one (educator) watershed education workshop per year. Identified needs will be used as a guide for the workshop content offered. Activities and lessons will be accomplished by incorporating inquiry-based, hands-on lessons, and will be aligned to Common Core State Standards and Nevada Curriculum Standards, as applicable.
- c) A minimum of one club/service group per county per year (Douglas, Carson City, Lyon, Storey, and Churchill) will be engaged in training sessions, workshops, presentations, and/or field days. The EE focus is to plan, conduct and follow-up hands-on EE lessons and to encourage EE involvement (Total five per year).
- d) CWSD EE Program will adapt curriculum from several programs such as Project WET Activity Guide, Project Wild, Project Learning Tree, Leave No Trace, and Wonders of Wetlands (WOW) as appropriate for each training, workshop, or field session. Workshop agenda's and lesson plans will be submitted to NDEP with each quarterly report. Contract Priority: CWSD EE Program will adapt Project WET Curriculum and Activity Guide, as appropriate.
- e) Submit to NDEP: agendas, content of articles, bulletins, curriculum adaptations, and notices provided to webmasters, public relations personnel, and newsmen to announce and advertise trainings, workshops, and field days.

Environmental Education Program
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TASK 5: Conduct EE Program Evaluation

- a) The EE Coordinator will collect and analyze survey data throughout the course of the program. Short surveys will be developed to be given to the target demographic(s). The surveys will gauge the level of NPS pollution knowledge directly prior to and directly after educational sessions. The surveys will be analyzed to determine the impact the program(s) have on the target demographic learning about watershed concepts and imparting of stewardship behavior.

A pre and post-test knowledge survey will be conducted to determine knowledge gained and the impact of program(s).

- i. 75% of students surveyed will be able to list two ways to protect their local watershed
 - ii. 75% increase in students surveyed can define the term watershed
 - iii. 80% increase in students surveyed can define or describe nonpoint source water pollution
 - iv. ActionEducationTM: During the course of the lessons students will identify steps they will implement to reduce non-point source water pollution, thus increasing watershed stewardship behavior with the aim of improving the health of our local watershed. Identifying and sharing stewardship steps will encourage follow through, others to follow suit, and it creates a sense of community and responsible citizenship.
 - v. Educators will complete evaluations at conclusion of program(s).
- b) Compile evaluation data to measure and present a summary on the impact of the program(s).

TASK 6: Grant Administration: Project Reporting, Invoicing, Final Project Report

- a) Provide written quarterly reports which describe progress towards achieving each of the Program Steps outlined above and demonstrate information requested by NDEP relevant to the Program Steps, and goals and objectives outlined in this Scope of Work.
- b) Provide detailed invoices with required back-up documentation.
- c) The Final Report is due prior to expiration of this contract (June 30, 2017), or prior to submittal of the last invoice. Contractor must estimate time and funds needed to prepare report. Report must include:
- i. All assessment and evaluation data
 - ii. Materials used as Criteria for Measuring Success not already submitted within the Scope of Work.

NOTE: Last invoice will not be paid until submittal of a Final Report. *Failure to submit timely reports, invoices & documentation by the contract terms and timeline may result in delayed reimbursement.*

Project Methods

River Wranglers' core EE model engages high school student mentors to teach younger students environmental stewardship of our riparian areas. If school budgets are cut and public schools can no longer afford to send students out to the river, the EE Program with support from the CRC Education Working Group and others will provide as much classroom and financial support for school programs as staff time and resources allow. With approval from NDEP contract coordinator, the EE Program focus may be altered toward the clubs and service groups and private and charter schools (via workshops, classroom sessions, and field trips) rather than schools relying on the public system.

Environmental Education Program
Carson River Watershed

Monitoring and Maintenance of Project:

The following will be used to monitor and maintain the EE program:

1. Quarterly reports on progress.
2. Updates to CRC, CWSD Board of Directors, and NDEP regarding progress of program.
3. Final report and analysis of results of the measures of success outlined in tasks above to help determine program effectiveness. Analysis will also determine other methods/solutions where program needs improvement.
4. Documentation of relevant newspaper articles, educational brochures, fliers, or presentations.
5. Copies of CRC - Education Working Group agenda's and meeting notes.
6. Continued funding from CWSD

Project Timeline

Anticipated Project Start Date: 1/2015
Anticipated Project Completion Date: 06/30/2017

Specific dates are not listed for trainings, workshops, field dates, quarterly reports, and working group monthly meetings as they are to be determined.

January-April annually during the grant period: Conduct an annual review with NDEP and grantees to show how project objectives are being implemented and achieved. Also, identify community events and work with educators and school districts to set up workshops, training sessions, and student-mentoring field days that increase participation in EE program and restoration projects in the watershed and address state curriculum standards.

March - December annually during grant period: Participate in a variety of local community and field events within the watershed, such as Carson River Festivals, River Workdays, and the Lyon County Fly-In and Oodles of Noodles Annual Events.

November - December 2016: Final Program Report due to NDEP summarizing the completion of activities, actions, and accomplishments over the grant period.

AGENDA ITEM #12

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: JANUARY 21, 2015

SUBJECT: Agenda Item #12 - Discussion for possible action regarding modifications to the FY 2014-15 budget.

DISCUSSION: In May 2014, CWSD Board approved the Fiscal Year (FY) 2014-15 budget. Since then there have been changes to the budget. Below are three proposed modifications to the FY 2014-15 budget. None of these proposed modifications are required by the State but are needed to comply with CWSD's Budget Expenditure Policy. The proposed changes are listed below.

1. The Contract with Indian Hills GID for their Municipal Separate Sewer Storm System (MS4) Plan creation was extended through FY 2014-15 with the provision that any unused funds of the original \$20,000 grant would be carried over. However, when the budget was being developed it was assumed that all the funds for this project would be spent in FY 2013-14. When reviewing the FY 2014-15 budget staff discovered that there was no amount entered as carry over for this project, so staff is suggesting that the remaining balance of \$11,456.75 be added to account #7421-00 (IHGID-Regional MS4 Stormwater Plan). The funds would come out of Preliminary Planning (Account #8008-00).
2. Staff was having trouble uploading information to the CWSD website using the internet connection provided by AT&T U-Verse. After some research, staff changed internet providers to Sky Fiber Internet who provides higher guaranteed upload and download speeds. This increase in internet speed comes with an increase in price from \$60.00/mo. to \$105.00/mo. There was also a one-time installation fee of \$299.00. This change will cause the FY 2014-15 budgeted amount for telephone services (account #7016-00) to be exceeded by approximately \$569.00.
3. In November 2014, Kohn and Company completed the FY 2013-14 audit. Included in the audit was adjustment to the Ending Balances for the General, Acquisition/Construction, and Floodplain Funds. These ending balances become the beginning balances for FY 2014-15. Staff recommends that the beginning balances for FY 2014-15 be changed to reflect the audit adjustments.

STAFF RECOMMENDATION: Approve modifications to the FY 2014-15 budget.

AGENDA ITEM #13

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: JANUARY 21, 2015

SUBJECT: Agenda Item #13 - Discussion and possible action regarding award of the 2014 CWSD Andy Aldax Award for Exemplary Service in Conservation and Protection of the Carson River Watershed posthumously to Pete Livermore.

DISCUSSION: The Andy Aldax Award for Exemplary Service in Conservation and Protection of the Carson River Watershed was created in 2007 to honor CWSD Director Andy Aldax who has served on this Board since its creation in 1959. The criteria for consideration of this award is that the nominee:

1. has demonstrated a commitment to Carson River Watershed conservation activities for 10 years or more;
2. has produced accomplishments toward the goals outlined in the Carson River Watershed Vision Statement; and
3. can be a landowner, community member, or employee of a federal, state or local entity.

At the December 2014 Board meeting the Board voted unanimously to give the Andy Aldax Award for 2015 posthumously to Pete Livermore nominated by Jon Paul Kiel.

Background on Pete Livermore's accomplishments:

During his terms on the Carson City Board of Supervisors Pete Livermore was instrumental in the passing of Carson City's Quality of Life Initiative, Question 18, which created Carson City's Open Space Program. As a Supervisor, Pete served on the CWSD Board from January 2001 through December 2010. During his tenure on the CWSD Board, Pete became known for his quick wit, as well as his sound judgment and sincere desire to work with all the counties and agencies to protect the Carson River watershed. Along with representing his appointing county very well, Pete was known to assure that each county received their piece of the CWSD pie when it came to granting project funding. Loving a short Board meeting, Pete promoted a long Consent Agenda (and short action agenda) whenever possible, thus causing CWSD to fondly dub a long Consent Agenda as a "Pete Livermore Consent Agenda" to this day.

As an Assemblyman representing Carson City and part of Washoe County, Pete used his previous public service experience and balanced view of life to promote enhancements to the Carson River watershed, including the State of Nevada's Question 1 Program.

Mr. Livermore's passing in October 2014 was a great loss to the Carson City and the entire watershed community. Laurie Livermore will be present to receive the award on Pete's behalf at the January meeting.

STAFF RECOMMENDATION: Present the 2015 Andy Aldax Award posthumously to Pete Livermore.

AGENDA ITEM #14

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: JANUARY 21, 2015

SUBJECT: Agenda Item #14 - Discussion and possible action regarding selection of committees for 2015.

DISCUSSION: The goal of the committees is to review various information and/or issues and make recommendations to the full board. To get a broad perspective, CWSD tries to get a representative from each county; however, this is not a requirement. If a committee member is not available to attend a committee meeting, CWSD staff attempts to get another board member from that county to attend the meeting. Below is a list of the 2014 committee assignments:

1. **Administrative Committee** - Directors Abowd, Erquiaga, Frensdorff, Rawson, and Ricci - This committee deals with personnel issues, contracts, policies, and other administrative issues. The Administrative Committee met two times in 2014.
2. **Finance Committee** - Directors Fierro, Lynn, McKenna, Rawson, and Schank - This committee reviews proposed budget and budget augmentations, funding requests, and requests for potential water rights purchases. The Treasurer serves on this committee. The Finance Committee met two times in 2014.
3. **Legislative Committee** - Directors Abowd, Johnson, Lynn, Osborne, Ricci, and Schank - This committee would review proposed legislation. (NOTE: This committee does not have an Alpine County representative because it is primarily dealing with Nevada legislation. However, Alpine County representatives are encouraged to bring any California or federal issues to the attention of the General Manager/Board. Also, as a non-voting member of the CWSD Board, Director Osborne's presence on this Board does not violate the six Nevada Directors quorum.) -The Legislative Committee did not meet in 2014 since the Legislature was not in session, but the committee is expected to meet during the 2015 legislative session.
4. **Regional Water System Committee** - Directors Erquiaga, Fierro, Jardine, McKenna, Osborne, Penzel, and Stodieck - This committee focuses on the regional programs, recharge projects, future construction, and water quality. The Regional Water System Committee did not meet in 2014. (NOTE: This committee does not violate the six Nevada Directors quorum because Director Osborne is a non-voting member of the CWSD Board and Director Jardine is a California representative.)

Directors McKenna and Ricci are no longer on the CWSD Board. In the past, when a director did not continue on the CWSD Board, the incoming representative from their county replaced them on CWSD committees. Staff is proposing that the Regional Water System Committee be expanded to include regional flood issues.

STAFF RECOMMENDATION: Unless a Director wishes to be on a different committee, staff recommends that the committee members remain the same as shown above, with incoming directors replacing their outgoing counterparts.

AGENDA ITEM #15

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES 

DATE: JANUARY 21, 2015


SUBJECT: Agenda Item #15 - Discussion for possible action regarding an update on the runoff predictions for 2015.

DISCUSSION: Staff will give an update on the runoff predictions for 2015.

STAFF RECOMMENDATION: Receive and file.

STAFF REPORTS

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS
FROM: EDWIN D. JAMES 
DATE: JANUARY 21, 2015
SUBJECT: Agenda Item #16 - Staff reports

DISCUSSION: The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on December 17, 2014:

- 12/18/14 - Ed participated in a meeting with Douglas County and R.O. Anderson staff regarding the Smelter Creek analysis for possible flood relief alternatives.
- 12/18/14 - Debbie listened to a FEMA invoicing webinar .
- 12/31/14 - Ed met with Rob Loveberg of Lyon County regarding Lyon County water issues.
- 1/6/15 - Staff meeting.
- 1/7/15 - Ed participated in lobbyist training for the 2015 Legislative session.
- 1/7-9/15 - Courtney attended the Winter Weed Conference in Ely, NV presented by the Eastern Nevada Landscape Coalition (ENLC) and Tri-County Weed Control.
- 1/8/15 - Ed met with the incoming Treasurer, Director Ray Fierro, to discuss his new officer role.
- 1/8/14 - Ed met with the new Carson City representative to the CWSD Board, Brad Bonkowski.
- 1/12/15 - Ed had an exit interview breakfast meeting with Joe Ricci.
- 1/13/15 - Ed participated in a Carson-Truckee Water Conservancy District (CTWCD) Board meeting.
- 1/13/15 - Ed met with the new Lyon County representative to the CWSD Board, Chuck Roberts.
- 1/14/15 - Ed and Debbie participated in an Upper Carson River Water Purveyors meeting in Minden.
- 1/14/15 - Brenda and Courtney participated in a US Forest Service/Bureau of Land Management National Riparian Service Team meeting.
- 1/16/15 - Ed met with Stacy Norbeck of POOL/PACT regarding a CWSD assessment.
- 1/20/15 - Ed attended the Source Water Protection Working Group meeting in Churchill County.
- 1/20/15 - Brenda and Courtney participated in a Play Clean Go conference call.
- 1/20/15 - Ed, Brenda, and Toni participated in the annual EPA Leviathan Technical Advisory Group meeting.

Additional meetings/activities anticipated by staff until the end of January include:

- 1/24/14 - Brenda will attend the BLM Draft Resource Management Plan and Environmental Impact Statement (EIS) public meeting in Carson City
- 1/26-29/15 - Ed will participate as a presenter in the 2015 NWRA Annual Conference in Reno.
- 1/29/15 - Ed will give a presentation on watershed management to Dr. Sherman Swanson's class at the University of Nevada, Reno.

STAFF RECOMMENDATION: Receive and file.

NO CORRESPONDENCE