

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS  
AND CARSON RIVER WATERSHED COMMITTEE**

**NOTICE OF PUBLIC MEETING**

**DATE:** July 18, 2018  
**TIME:** 6:30 P.M.  
**LOCATION:** Turtle Rock Park  
17300 State Route 89  
Markleeville, CA 96120

The meeting will be preceded by a tour of Wolf Creek landslide area along Hwy. 89 in Alpine County, CA at 3:30 p.m., followed by dinner at the Cutthroat Saloon, 14860 Hwy. 89, Markleeville, CA at 5:00 p.m. A quorum of the CWSD Directors may be present at the events preceding the board meeting but no action will be taken.

**AGENDA**

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**Please Note:** The Carson Water Subconservancy District (CWSD) Board may: 1) take agenda items out of order; 2) combine two or more items for consideration; and/or 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Toni Leffler at (775)887-7450 (<mailto:toni@cwsd.org>), at least three days in advance so that arrangements can be made.

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1. Call to Order the CWSD Board of Directors
2. Roll Call
3. Pledge of Allegiance
4. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
5. For Possible Action: Approval of Agenda
6. For Possible Action: Approval of the Minutes from the Special Board Meeting and Public Hearing of the FY 2018-19 Tentative Budget on May 22, 2018, and the Board Meeting of June 20, 2018.

**CONSENT AGENDA**

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**Please Note:** All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Directors with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting.

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7. For Possible Action: Approval of Treasurer's Report for June 2018.
8. For Possible Action: Payment of Bills for June 2018.
9. For Possible Action: Approval for Debbie Neddenriep to attend the FEMA Cooperative Technical Partners: Special Topics Course in Emmitsburg, MD on August 20-23, 2018.
10. For Possible Action: Approval of Interlocal Agreement #2018-10 with Carson Valley Conservation District for Carson River Bioengineering, Maintenance and Debris Removal.
11. For Possible Action: Approval of Interlocal Agreement #2018-11 with Carson Valley Conservation District for Cradlebaugh Bank Stabilization Phase 1.
12. For Possible Action: Approval of Interlocal Agreement #2018-12 with Lahontan Conservation District for Channel Clearing and Snagging Along the Carson River in Churchill County.

Carson Water Subconservancy District Board of Directors and  
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13. For Possible Action: Approval of Interlocal Agreement #2018-13 with Churchill County to Assist in the Lahontan Valley Water Level Measurement Program.
14. For Possible Action: Approval of Interlocal Agreement #2018-14 with Sierra Nevada Journeys to Conduct "Family Watershed Nights" for Carson River Watershed Communities.

**\*\*END OF CONSENT AGENDA\*\***

**RECESS TO COVENE AS THE  
CARSON RIVER WATERSHED COMMITTEE**

15. Roll Call
16. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
17. For Information Only: Alpine Watershed Group will give a presentation on projects they have accomplished in fiscal year 2017-18 and on their current activities.
18. For Information Only: Update on the "I am 65% Carson River" Watershed Literacy Campaign.
19. For Information Only: CRC 20<sup>th</sup> Anniversary Celebration Update.
20. For Possible Recommendation: Approval of a request to pursue NDEP 319 grants for the Watershed Coordinator and Watershed Literacy 4.
21. For Possible Recommendation: Approval of the new Carson Water Subconservancy District logo.
22. For Possible Recommendation: Approval of the General Manager's annual review.
23. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.

**ADJOURN TO RECONVENE AS  
THE CARSON WATER SUBCONSERVANCY DISTRICT BOARD OF DIRECTORS**

24. For Possible Action: Approval of a request to pursue NDEP 319 grants for the Watershed Coordinator and Watershed Literacy 4.
25. For Possible Action: Approval of the new Carson Water Subconservancy District logo.
26. For Possible Action: Approval of the General Manager's annual review.
27. For Discussion Only: Staff Reports - General Manager
  - Legal
  - Correspondence
28. For Discussion Only: Directors Reports
29. For Discussion Only: Update on activities in Alpine County.
30. For Discussion Only: Update on activities in Storey County.
31. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
32. For Possible Action: Adjournment

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Supporting material for this meeting may be requested from Toni Leffler at 775-887-7450 (<mailto:toni@cwsd.org>) and is available at the CWSD offices at 777 E. William St., #110A, Carson City, NV 89701 and on the CWSD website at [www.cwsd.org](http://www.cwsd.org).

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Carson Water Subconservancy District Board of Directors and  
Carson River Watershed Committee  
7/18/18 Meeting Agenda

In accordance with NRS 241.020, this notice and agenda has been posted at the following locations  
:

-Dayton Utilities Complex  
34 Lakes Blvd  
Dayton, NV

-Minden Inn Office Complex  
1594 Esmeralda Avenue  
Minden, NV

-Lyon County Administrative Building  
27 S. Main St.  
Yerington, NV

-Churchill County Administrative Complex  
155 N Taylor St.  
Fallon, NV

-Carson City Hall  
201 N. Carson St.  
Carson City, NV

-Carson Water Subconservancy District Office  
777 E. William St., #110A  
Carson City, NV

-Alpine County Administrative Building  
99 Water St.  
Markleeville, CA

-CWSD website:  
<http://www.cwsd.org>

-State public meetings website:  
<http://notice.nv.gov>

AFFIDAVIT OF POSTING

The undersigned affirms that on or before 9:00 A.M. on July 12, 2018, he/she posted a copy of the Notice of Public Meeting and Agenda for the July 18, 2018, regular meeting of the Carson Water Subconservancy District and the Carson River Watershed Committee, in accordance with NRS 241.020; said agenda was posted at the following location:

\_\_\_\_\_.

\_\_\_\_\_  
SIGNATURE

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date & Time of Posting: \_\_\_\_\_

**AGENDA ITEM #6**

**MINUTES OF LAST  
BOARD MEETING**



CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS

SPECIAL BOARD MEETING AND  
PUBLIC HEARING OF THE FY 2018-19 TENTATIVE BUDGET

May 22, 2018, 8:00 A.M.

*DRAFT* Minutes

Chairman Abowd called the special meeting of the Carson Water Subconservancy District (CWSD) to order at 8:00 a.m. in the CWSD Conference Room, 777 E. William St., #110, Carson City, NV. Roll call of the CWSD Board was taken and a quorum was determined to be present.

**CWSD Directors present:**

Karen Abowd, Chairman  
Brad Bonkowski (by teleconference)  
Ken Gray  
Chuck Roberts (by teleconference)  
Ernie Schank (by teleconference)  
Fred Stodieck (by teleconference)  
Steve Thaler (by teleconference)

**Directors not present:**

Carl Erquiaga, Vice Chairman  
Don Frensdorff  
Doug Johnson  
Barry Penzel

**Staff present:**

Edwin James, General Manager

**Also present:** None.

**Item #3 – For Possible Action: Approval of Agenda.** *Director Schank made the motion to approve the agenda. The motion was seconded by Director Gray and unanimously approved by the CWSD Board.*

**Item #4 – Discussion Only: Public Comment** – None.

**Item #5 – For Possible Action: PUBLIC HEARING – The Carson Water Subconservancy District will hold a Public Hearing on its FY 2018-19 Tentative Budget.** Chairman Abowd opened the public hearing of the CWSD on its FY 2018-19 Tentative Budget. There being no questions or comments, the hearing was closed.

**Item #6 – For Possible Action: Discussion for possible action regarding rejection, modification, or adoption of the FY 2018-19 Final Budget.** Mr. James noted that the changes from the FY 2018-19 Tentative Budget to the Final Budget were discussed at the regular CWSD Board meeting on May 16, 2018, and the Carson River Watershed Committee had recommended approval. There was no further discussion at this meeting.

*Director Schank made the motion to adopt the FY 2018-19 Final Budgets. The motion was seconded by Director Gray and unanimously approved by the Board.*

**Item #7– Discussion Only: Public Comment** – None.

*There being no further business to come before the Board, Director Gray made the motion to adjourn, and the meeting was adjourned at 8:05 a.m.*

Respectfully submitted,

Edwin James  
General Manager

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS AND  
CARSON RIVER WATERSHED COMMITTEE MEETING  
June 20, 2018, 6:30 P.M.  
*DRAFT* Minutes

Chairman Abowd called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30 p.m. in the Douglas County Commission Chambers, 1616 Eighth St., Minden, NV. Roll call of the CWSD Board was taken and a quorum was determined to be present.

**CWSD Directors present:**

Karen Abowd, Chairman  
Brad Bonkowski  
Carl Erquiaga, Vice Chairman  
Don Frensdorff  
Ken Gray  
Doug Johnson  
Ernie Schank  
Fred Stodieck  
Steve Thaler

**Directors not present:**

Barry Penzel  
Chuck Roberts

**Staff present:**

Brenda Hunt, Watershed Program Manager  
Edwin James, General Manager  
Patrick King, Legal Counsel  
Toni Leffler, Administrative Assistant/Secretary to the Board  
Debbie Neddenriep, Water Resource Specialist II

**Also present:**

David Griffith, Alpine County  
Jack Jacobs, Jacobs Family Berry Farm  
Don Jardine, Alpine County  
Austin Osborne, Storey County

The Pledge of Allegiance was led by Director Abowd.

**Item #4 – Discussion Only: Public Comment** – None.

**Item #5 – For Possible Action: Approval of Agenda.** *Director Schank made the motion to approve the agenda. The motion was seconded by Director Thaler and unanimously approved by the CWSD Board.*

**Item #6 – For Discussion and Possible Action: Approval of the Board Meeting Minutes from May 16, 2018.** Director Abowd noted that, even though the Minutes from the Special Board Meeting and Public Hearing of the FY 2018-19 Tentative Budget on May 22 were included in the Board package, the Board would not be able to act on them at this meeting because they were not included in the agenda. They will be included on the July 18 agenda for approval. Mr. Griffith noted a correction on page 8, line 2 of the May 16 meeting minutes to reflect that “Mr. Gray commented that we can’t let the threat...” *Director Schank made the motion to approve the Minutes of the Board meeting on May 16, 2018, as corrected. The motion was seconded by Director Erquiaga and unanimously approved by the CWSD Board, with Directors Frensdorff, Johnson, and Thaler abstaining for not having been at that meeting.*

#### CONSENT AGENDA

**Item #7 – For Possible Action: Approval of Treasurer’s Report for May 2018.**

**Item #8 – For Possible Action: Payment of Bills for May 2018.**

**Item #9 – For Possible Action: Approval of Interlocal Agreement #2018-8 with River Wranglers for Conserve Carson River Work Days and Vegetation Management.**

**Item #10 – For Possible Action: Approval of Interlocal Agreement #2018-9 with Alpine Watershed Group for Upper Carson River Watershed Programs.**

*Director Schank made the motion to approve Items #7-10 of the Consent Agenda. The motion was seconded by Director Gray and unanimously approved by the CWSD Board.*

\*\*END OF CONSENT AGENDA\*\*

#### RECESS TO CONVENE AS THE CARSON RIVER WATERSHED COMMITTEE

**Item #11 – Roll Call** – Director Abowd convened the Carson River Watershed Committee and a roll call was taken.

**Committee Members present:**

CWSD Directors as present in roll call above  
David Griffith, Alpine County  
Don Jardine, Alpine County  
Austin Osborne, Storey County

**Committee Members not present:**

Chuck Roberts  
Barry Penzel

**Item #12 – Discussion Only: Public Comment** – None

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**Item #13 – For Possible Recommendation: Approval to submit for the Bureau of Reclamation WaterSMART Water Marketing Strategy Grant to develop the Carson River Watershed Water Market (Exchange/Transfer) Program.** Mr. James explained that this item came before the Board in May, at which time staff was directed to put a grant proposal together. In the 2017 Strategic Planning Session it was listed as a priority to identify storage sites and \$50,000 was subsequently set aside for that purpose. When the Bureau of Reclamation (BOR) grant came up, staff saw this as an opportunity to expand the project from just identifying storage sites to determining what water might be available to store.

On page 59 of the Board package, the budget includes staff and stakeholders time for total match of \$105,835, which added to the \$95,000 from BOR would be enough to examine both potential storage sites and water resources. CWSD has received seven letters of support, including from the State Engineer, TCID, water purveyors, and Vidler Water Company.

The Federal Water Master would actively participate in the planning process. The Town of Minden has dedicated staff to participate even though they didn't send a letter of support. We can still move ahead with the \$50,000 CWSD set aside but will have a better product with the BOR money.

*Committee Member Thaler made the motion that the Carson River Watershed Committee recommend CWSD Board approval to submit for the Bureau of Reclamation WaterSMART Water Marketing Strategy Grant to develop the Carson River Watershed Water Market (Exchange/Transfer) Program. The motion was seconded by Committee Member Gray and approved by the Carson River Watershed Committee.*

**Item #14 – For Possible Recommendation: Approval of Resolution #2018-1 authorizing application to the Bureau of Reclamation for a WaterSMART Water Marketing Strategy Grant to fund the Carson River Watershed Water Market (Exchange/Transfer) Program.**

Mr. James explained that a Resolution is one of the requirements of the grant. Mr. Griffith suggested a couple of corrections. The third paragraph should begin: "WHEREAS, in 1989, after the Reclamation abandoned..." In the eighth paragraph which begins "NOW, THEREFORE..." the enumeration on the second line should read: "1) the Board of Directors has reviewed and supports the grant application..."

*Committee Member Gray made the motion that the Carson River Watershed Committee recommend CWSD Board approval of Resolution #2018-1 authorizing application to the Bureau of Reclamation for a WaterSMART Water Marketing Strategy Grant to fund the Carson River Watershed Water Market (Exchange/Transfer) Program, as amended. The motion was seconded by Committee Member Griffith and approved by the Carson River Watershed Committee.*

**Item #15 – For Possible Recommendation: Approval to change CWSD office space from Suites #102 and #103 to Suite #111 with accompanying rent increase.** Mr. James explained that the owner of our building approached staff with the possibility of CWSD exchanging offices as our next-door neighbor was moving. Staff is quite cramped in the current offices across the hall, so this would be very helpful. It will cost about \$9,000/yr. more and moving costs. Director Bonkowski asked whether Mr. James asked the owner to pay for moving costs and

suggested that the motion be contingent upon including moving costs. Mr. Osborne suggested putting a door between suites.

*Committee Member Bonkowski made the motion that the Carson River Watershed Committee recommend CWSD Board approval to change CWSD office space from Suites #102 and #103 to #111 with accompanying rent increase subject to the landlord agreeing to pay the moving costs. The motion was seconded by Committee Member Johnson and unanimously approved by the Carson River Watershed Committee.*

**Item #16 – For Possible Recommendation: Approval to submit a grant application for FEMA Cooperating Technical Partner funds.** Mr. James explained that typically the grant applications for FEMA Cooperating Technical Partner (CTP) funds is due in August, but this year our application has to be done by June 30. The list on page 97 of the Board package is an accumulation of projects and studies that the counties have asked us to pursue. The \$650,000 that we plan to apply for is more than we typically receive and will cover staff time.

Mr. Osborne asked whether the Dayton Valley South Side Area Drainage Master Plan (ADMP) would impact the Dayton Valley North Side ADMP. Mr. James responded that the South Side ADMP was always part of the plan, but there were not funds to do it at the same time as the North Side ADMP. Mr. Gray noted that there was more damage on the south side of the valley after the two 2017 floods.

*Committee Member Gray made the motion that the Carson River Watershed Committee recommend CWSD Board approve submission of a grant application for FEMA Cooperating Technical Partner funds. The motion was seconded by Committee Member Osborne and unanimously approved by the Carson River Watershed Committee.*

**Item #17 – Discussion Only: Public Comment.** None.

### **ADJOURN TO RECONVENE AS THE CARSON WATER SUBCONSERVANCY DISTRICT BOARD OF DIRECTORS**

**Item #18 – For Possible Action: Approval to submit for the Bureau of Reclamation WaterSMART Water Marketing Strategy Grant to develop the Carson River Watershed Water Market (Exchange/Transfer) Program.**

**Item #19 – For Possible Action: Approval of Resolution #2018-1 authorizing application to the Bureau of Reclamation for a WaterSMART Water Marketing Strategy Grant to fund the Carson River Watershed Water Market (Exchange/Transfer) Program.**

**Item #20 – For Possible Action: Approval to change CWSD office space from Suites #102 and #103 to Suite #111 with accompanying rent increase.**

**Item #21 – For Possible Action: Approval to submit a grant application for FEMA Cooperating Technical Partner funds.** Items #18-21 were discussed earlier in the meeting

under Agenda Items #13-16, respectively. There were no further Board or public comments, so all four items were taken in one motion.

*Director Schank made the motion to approve Items #18-21. The motion was seconded by Director Thaler and unanimously approved by the Board.*

**Item #22– Discussion Only: Staff Reports**

General Manager – Mr. James deferred his report to staff.

Watershed Program Manager – Ms. Hunt reported:

- On Friday, June 22, 2018, the 20<sup>th</sup> Anniversary Celebration of the Carson River Coalition (CRC) will be at River Fork Ranch. The evening entertainment will include a juggling act by Caleb Kondor, comment from Tom Baker who was Sen. Bryan's staffer in the early days of the CRC, CRC history from John Cobourn, a summary of accomplishments from Mr. James, future anticipations from Ms. Hunt, a meal, and contra dancing to the Sierra Sweethearts.
- Staff has been working with NEON Agency on the Watershed Literacy Campaign filming interviews for the video. Hopefully the video can be shown to the Board within the next couple of months.

Water Resource Specialist II – Ms. Neddenriep reported:

- CWSD supports Environmental Education largely through River Wranglers. Thank-you posters and letters from the elementary school in Lyon County were passed around.

**Item #23- Discussion Only: Directors' Reports –**

Director Abowd thanked Director Stodieck for the tour of the riverbank on his land and thanked staff for arranging dinner at Francisco's.

There were no other Directors' reports.

**Item #24 – Discussion Only: Update on activities in Alpine County.**

Supervisor Griffith reported:

- On the west side of the Sierras is the Mountain County Resource Organization who had a symposium last month which included all water agency with a focus on forest health and water quality and quantity. Slowly the message is going through to the people in western and southern California cities that their water comes from the mountains and it needs protection.

Supervisor Jardine had nothing to report:

**Item #25 – Discussion Only: Update on activities in Storey County.** Committee Member Osborne reported:

- The Virginia City sewer project has 173 connections now, six miles of new pipe, and is about 75% completed. The upper end of town was full of surprises during the upgrade. The project includes archeologists on site at all times so all historical finds are well

documented. As an example, they have found underground cisterns which were used for fire suppression.

- Storey County is out to bid on work to be done from Five Mile Reservoir to the water treatment plant.
- The next phase is the sewer upgrade in the Gold Hill area within the next year. The county is determining what system will be best and expandable with growth. There is a group wanting to make the Gold Hill Café a resort.
- The USGS is doing a water study of groundwater patterns to help deal with water supply in the Virginia Highlands.

**Item #26 – Discussion Only: Public Comment.** Director Johnson welcomed and congratulated Mr. King for joining CWSD.

*There being no further business to come before the Board, Director Stodieck made the motion to adjourn, and the meeting was adjourned at 7:05 p.m.*

Respectfully submitted,

Toni Leffler  
Secretary



## **AGENDA ITEM #7**

### **TREASURER'S REPORT**

**Balance Sheet**

As of June 30, 2018

	Jun 30, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1010-00 · Cash in Checking - B of A	41,930.92
1011-00 · Petty Cash	100.00
1014-00 · Local Gov't Inv. Pool-Regular	679,930.20
1029-00 · Bank of America-Savings	148.97
Total Checking/Savings	722,110.09
Other Current Assets	
1055-00 · Payroll Deposit - Carson City	500.00
Total Other Current Assets	500.00
Total Current Assets	722,610.09
<b>TOTAL ASSETS</b>	<b>722,610.09</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
3360-00 · Accrued Vacation	28,591.67
3362-00 · Accrued sick leave	47,342.91
Total Other Current Liabilities	75,934.58
Total Current Liabilities	75,934.58
Total Liabilities	75,934.58
Equity	
4000-00 · Fund Balance	608,255.94
Net Income	38,419.57
Total Equity	646,675.51
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>722,610.09</b>

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/11/18

## Profit &amp; Loss YTD Comparison

Accrual Basis

June 2018

	Jun 18	Jul '17 - Jun 18
Ordinary Income/Expense		
Income		
5008-00 · Alpine Co. Joint Powers contrib	9,500.00	9,500.00
5009-00 · Churchill County Ad Valorem		179,604.30
5010-00 · Lyon County Ad Valorem		149,626.34
5011-00 · Douglas County Ad Valorem	1,099.11	503,348.01
5012-00 · Carson City Ad Valorem	1,602.17	380,907.77
5022-00 · Water Lease - Mud Lake		36,821.34
5023-00 · Water Lease-Lost Lakes		
5031-00 · Interest Income-LGIP Reg.	1,384.53	9,691.18
5045-00 · Interest Income-B of A Savings		2.65
5050-00 · Watershed Coordinator		
5050-10 · NDEP Watershed Coord. 2015-18		12,822.33
5050-12 · NDEP-WS Coordinator 2018		12,894.50
Total 5050-00 · Watershed Coordinator		25,716.83
5058-00 · 208 Water Quality Plan		
5058-04 · NDEP-LID Implementation 2018-19		1,115.95
Total 5058-00 · 208 Water Quality Plan		1,115.95
5060-00 · Misc. Income		
5060-04 · River Rally	1,896.22	1,896.22
5060-10 · Miscellaneous Source		25.00
Total 5060-00 · Misc. Income	1,896.22	1,921.22
5063-00 · Environmental Education Program		
5063-04 · NDEP-Env.Ed.Coord.2015-17		9,381.49
5063-05 · NDEP-Env.Ed.Coord. 2017-18		29,037.05
Total 5063-00 · Environmental Education Program		38,418.54
5093-00 · FEMA - MAS #6		10,920.24
5094-00 · NDEP-VA/Rocky Bank Stab.Design		
5095-00 · NDEP-WS Literacy Implementation		3,771.77
5096-00 · NFWF-Weed Mgmt.		-8,082.23
5097-00 · BLM-Weed Mgmt. Grant	1,821.30	1,821.30
5098-00 · FEMA -MAS #7		
5098-01 · DoCo pmt for Johnson Ln.		95,000.00
5098-00 · FEMA -MAS #7 - Other	10,738.88	313,249.91
Total 5098-00 · FEMA -MAS #7	10,738.88	408,249.91
5099-00 · NDEP-WS Lit.Implement.-Phase 3		6,581.26
6000-00 · FEMA-MAS #8		
6000-01 · LyCo-Dayton Vly ADMP		22,498.80
6000-00 · FEMA-MAS #8 - Other		16,640.47
Total 6000-00 · FEMA-MAS #8		39,139.27
Total Income	28,042.21	1,799,075.65
Expense		
7015-00 · Salaries & Wages	43,233.18	368,474.80
7020-00 · Employee Benefits	13,729.26	130,826.94
7021-00 · Workers Comp Ins.		557.64
7101-00 · Director's Fees		
7101-01 · Director Benefits	23.42	168.89
7101-02 · Director's Fees-Alpine Co.	160.00	1,840.00
7101-00 · Director's Fees - Other	1,614.80	11,649.84
Total 7101-00 · Director's Fees	1,798.22	13,658.73
7102-00 · Insurance		5,569.76
7103-00 · Office Supplies	150.95	1,696.37
7104-00 · Postage	27.50	767.83
7105-00 · Rent	2,157.00	25,884.00

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/11/18

## Profit &amp; Loss YTD Comparison

Accrual Basis

June 2018

	Jun 18	Jul '17 - Jun 18
7106-00 · Telephone/Internet	299.94	3,599.28
7107-00 · Travel-transport/meals/lodging		
7107-01 · Car Allowance	849.63	7,193.53
7107-00 · Travel-transport/meals/lodging - Other	361.38	4,594.74
Total 7107-00 · Travel-transport/meals/lodging	1,211.01	11,788.27
7108-00 · Dues & Publications	241.00	1,089.36
7109-00 · Miscellaneous Expense		39.50
7110-00 · Seminars & Education		590.00
7111-00 · Office Equipment	495.00	2,014.63
7112-00 · Bank Charges		1.00
7114-00 · Outside Professional Services	1,700.00	5,650.00
7115-00 · Accounting		8,650.00
7116-00 · Legal	2,250.00	36,185.10
7117-00 · Lost Lakes Expenses		9,575.74
7118-00 · Mud Lake O & M		859.69
7120-00 · Integrated Watershed Programs		
7120-07 · Watershed Tour		26.95
7120-30 · Watershed Coord.Exp. 2015-17		2,852.69
7120-31 · NDEP-WS Program Exp. 2018		
7120-32 · WS Program 2018-Match	2,891.26	5,480.03
7120-31 · NDEP-WS Program Exp. 2018 - Other	1,210.25	6,853.99
Total 7120-31 · NDEP-WS Program Exp. 2018	4,101.51	12,334.02
Total 7120-00 · Integrated Watershed Programs	4,101.51	15,213.66
7121-00 · Misc. Water Right Expenses		82.33
7125-00 · Environmental Ed.Coord.Exp.		
7125-02 · Env.Ed.Coord.Exp. 2015-17		7,027.92
7125-03 · Env. Ed. Coord. Exp. 2017-18	4,321.05	31,263.76
Total 7125-00 · Environmental Ed.Coord.Exp.	4,321.05	38,291.68
7332-00 · Carson River Work Days		
7332-02 · CR Work Days 2016-17		
7332-03 · CR Work Days 2017-18	6,813.71	20,417.27
Total 7332-00 · Carson River Work Days	6,813.71	20,417.27
7337-00 · Carson River Restoration		
7337-01 · Upper Carson River Grant.		
7337-17 · CVCD-CV Clearing & Snagging		98,234.15
Total 7337-01 · Upper Carson River Grant.		98,234.15
7337-02 · Carson River Adv. Gr.		
7337-23 · Golden Eagle Ln Erosion		30,853.20
Total 7337-02 · Carson River Adv. Gr.		30,853.20
7337-03 · Dayton Valley Conserv		
7337-31 · DVCD-Restoration Proj.2015-17		
7337-32 · DVCD-Storey Co. Weed Abatement		
7337-33 · DVCD--Restoration Proj. 2017-19		35,201.89
Total 7337-03 · Dayton Valley Conserv		35,201.89
Total 7337-00 · Carson River Restoration		164,289.24
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-02 · Noxious Weed Control-Douglas Co	15,000.00	15,000.00
7404-03 · Noxious Weed Control-CarsonCity		
7404-04 · Noxious Weed Control-Lyon Co.		14,989.28
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd	15,000.00	29,989.28

9:35 AM

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/11/18

## Profit &amp; Loss YTD Comparison

Accrual Basis

June 2018

	Jun 18	Jul '17 - Jun 18
7406-00 · 208 Water Quality Mgmt. Plan		
7406-03 · LID Implementation 2018-19		808.49
Total 7406-00 · 208 Water Quality Mgmt. Plan		808.49
7427-00 · FEMA MAS #6		
7427-02 · Goni Cr(CC)-M.Baker		8,918.44
7427-03 · Ramsey (LyCo)-Kimley & ROA		1,500.00
7427-04 · CC Inundation Map-Kimley		
7427-05 · Public Outreach-Orangetree		
7427-00 · FEMA MAS #6 - Other		14.47
Total 7427-00 · FEMA MAS #6		10,432.91
7428-00 · NDEP-VA/Rocky Bank Stab. Design		0.05
7429-00 · NDEP-Wtrshd Lit.Implementation	34.73	251.98
7430-00 · NFWF - Weed Mgmt.	0.20	3.91
7431-00 · BLM - Weed Mgmt.	11.66	16.76
7432-00 · FEMA MAS #7		
7432-01 · Voltaire Cyn.(Cardno)		13,327.97
7432-02 · Johnson Ln. ADMP (JE Fuller)		324,019.53
7432-03 · Outreach-FAW		8,734.72
7432-04 · Discovery/Flood Plan Update(MB)		37,928.00
7432-00 · FEMA MAS #7 - Other	41.50	374.91
Total 7432-00 · FEMA MAS #7	41.50	384,385.13
7433-00 · NDEP-WS Lit.Impl.-Phase 3	97.88	10,389.66
7434-00 · FEMA MAS #8		
7434-01 · Dayton ADMP(JE Fuller)	5,052.00	23,258.00
7434-02 · Update Floodplain Ord.(Loveberg)		6,145.00
7434-03 · Public Outreach-FAW	470.24	700.08
7434-00 · FEMA MAS #8 - Other	80.44	198.72
Total 7434-00 · FEMA MAS #8	5,602.68	30,301.80
7436-00 · NDA Weed Mgmt - Starthistle		45.83
7500-00 · USGS Stream Gage Contract		
7500-02 · Stream Gages 2017-19	19,601.25	78,404.75
Total 7500-00 · USGS Stream Gage Contract	19,601.25	78,404.75
7508-00 · USGS Do.Co.WQ & GW Monitoring		
7508-02 · DoCo WQ/GW Mon. 2017-19	4,189.00	16,755.00
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring	4,189.00	16,755.00
7524-00 · USGS-GW Lvl & WQ in Ch.Co.		
7524-01 · USGS-GW Lvl & WQ-ChCo 2014-18	1,116.00	3,348.00
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.	1,116.00	3,348.00
7526-00 · USGS-Eagle/Dayton/Ch.Vly.Mon.	6,447.00	23,791.00
7600-00 · Alpine County Projects		
7600-05 · Alpine Watershed Programs		20,000.00
7600-09 · Al.Co.-CASGEM		3.12
7600-10 · Al.Co.-Mesa GW Monitoring		107.00
Total 7600-00 · Alpine County Projects		20,110.12
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00
Total 7610-00 · Douglas County Projects	62,500.00	125,000.00
7620-00 · Carson City Projects		
7620-11 · CC Reg.Pipeline Debt Service	62,500.00	125,000.00
Total 7620-00 · Carson City Projects	62,500.00	125,000.00

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**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

07/11/18

**Profit & Loss YTD Comparison**

Accrual Basis

June 2018

	Jun 18	Jul '17 - Jun 18
7630-00 · Lyon County Projects		
7630-11 · USGS Maint Costs-Dayton Gauge		5,375.00
Total 7630-00 · Lyon County Projects		5,375.00
7640-00 · Churchill County Projects		
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.		13,414.80
7640-16 · Dixie Vly.Wtr.Lvl.Measurement		17,058.81
Total 7640-00 · Churchill County Projects		30,473.61
Total Expense	259,671.23	1,760,656.10
Net Ordinary Income	-231,629.02	38,419.55
Other Income/Expense		
Other Income		
8009-00 · Trans. In-Floodplain Mgmt. Fd.		0.02
Total Other Income		0.02
Net Other Income		0.02
Net Income	-231,629.02	38,419.57

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/11/18

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5008-00 · Alpine Co. Joint Powers contrib	9,500.00	9,500.00		100.0%
5009-00 · Churchill County Ad Valorem	179,604.30	202,623.80	-23,019.50	88.6%
5010-00 · Lyon County Ad Valorem	149,626.34	159,278.00	-9,651.66	93.9%
5011-00 · Douglas County Ad Valorem	503,348.01	509,928.53	-6,580.52	98.7%
5012-00 · Carson City Ad Valorem	380,907.77	392,614.77	-11,707.00	97.0%
5022-00 · Water Lease - Mud Lake	36,821.34	52,500.00	-15,678.66	70.1%
5023-00 · Water Lease-Lost Lakes		2,000.00	-2,000.00	
5031-00 · Interest Income-LGIP Reg.	9,691.18	4,000.00	5,691.18	242.3%
5045-00 · Interest Income-B of A Savings	2.65	20.00	-17.35	13.3%
5050-00 · Watershed Coordinator				
5050-10 · NDEP Watershed Coord. 2015-18	12,822.33	20,930.00	-8,107.67	61.3%
5050-12 · NDEP-WS Coordinator 2018	12,894.50	24,810.00	-11,915.50	52.0%
Total 5050-00 · Watershed Coordinator	25,716.83	45,740.00	-20,023.17	56.2%
5058-00 · 208 Water Quality Plan				
5058-04 · NDEP-LID Implementation 2018-19	1,115.95		1,115.95	100.0%
Total 5058-00 · 208 Water Quality Plan	1,115.95		1,115.95	100.0%
5060-00 · Misc. Income				
5060-02 · Watershed Tour		5,900.00	-5,900.00	
5060-04 · River Rally	1,896.22		1,896.22	100.0%
5060-10 · Miscellaneous Source	25.00		25.00	100.0%
Total 5060-00 · Misc. Income	1,921.22	5,900.00	-3,978.78	32.6%
5063-00 · Environmental Education Program				
5063-04 · NDEP-Env.Ed.Coord.2015-17	9,381.49	10,400.00	-1,018.51	90.2%
5063-05 · NDEP-Env.Ed.Coord. 2017-18	29,037.05	49,550.00	-20,512.95	58.6%
Total 5063-00 · Environmental Education Program	38,418.54	59,950.00	-21,531.46	64.1%
5082-00 · Alpine Co.-CASGEM Grant		1,450.00	-1,450.00	
5083-00 · Al.Co.-Mesa GW Monitoring Grant		1,400.00	-1,400.00	
5093-00 · FEMA - MAS #6	10,920.24	3,542.00	7,378.24	308.3%
5095-00 · NDEP-WS Literacy Implementation	3,771.77	31,136.00	-27,364.23	12.1%
5096-00 · NFWF-Weed Mgmt.	-8,082.23	18,900.00	-26,982.23	-42.8%
5097-00 · BLM-Weed Mgmt. Grant	1,821.30	31,360.00	-29,538.70	5.8%
5098-00 · FEMA -MAS #7	408,249.91	384,900.00	23,349.91	106.1%
5099-00 · NDEP-WS Lit.Implement.-Phase 3	6,581.26	66,790.00	-60,208.74	9.9%
6000-00 · FEMA-MAS #8	39,139.27		39,139.27	100.0%
Total Income	1,799,075.65	1,983,533.10	-184,457.45	90.7%
<b>Expense</b>				
7015-00 · Salaries & Wages	368,474.80	375,000.00	-6,525.20	98.3%
7020-00 · Employee Benefits	130,826.94	149,000.00	-18,173.06	87.8%
7021-00 · Workers Comp Ins.	557.64	1,500.00	-942.36	37.2%
7101-00 · Director's Fees	13,658.73	13,500.00	158.73	101.2%
7102-00 · Insurance	5,569.76	6,500.00	-930.24	85.7%
7103-00 · Office Supplies	1,696.37	3,000.00	-1,303.63	56.5%
7104-00 · Postage	767.83	800.00	-32.17	96.0%
7105-00 · Rent	25,884.00	25,780.00	104.00	100.4%
7106-00 · Telephone/Internet	3,599.28	4,000.00	-400.72	90.0%
7107-00 · Travel-transport/meals/lodging	11,788.27	16,000.00	-4,211.73	73.7%
7108-00 · Dues & Publications	1,089.36	1,200.00	-110.64	90.8%
7109-00 · Miscellaneous Expense	39.50	1,500.00	-1,460.50	2.6%
7110-00 · Seminars & Education	590.00	3,000.00	-2,410.00	19.7%
7111-00 · Office Equipment	2,014.63	3,000.00	-985.37	67.2%
7112-00 · Bank Charges	1.00	200.00	-199.00	0.5%
7114-00 · Outside Professional Services	5,650.00	10,000.00	-4,350.00	56.5%
7115-00 · Accounting	8,650.00	16,000.00	-7,350.00	54.1%

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/11/18

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
7116-00 · Legal	36,185.10	40,700.00	-4,514.90	88.9%
7117-00 · Lost Lakes Expenses	9,575.74	11,000.00	-1,424.26	87.1%
7118-00 · Mud Lake O & M	859.69	1,000.00	-140.31	86.0%
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour	26.95	6,000.00	-5,973.05	0.4%
7120-30 · Watershed Coord.Exp. 2015-17	2,852.69	8,444.00	-5,591.31	33.8%
7120-31 · NDEP-WS Program Exp. 2018	12,334.02	2,000.00	10,334.02	616.7%
Total 7120-00 · Integrated Watershed Programs	15,213.66	16,444.00	-1,230.34	92.5%
7125-00 · Environmental Ed.Coord.Exp.				
7125-02 · Env.Ed.Coord.Exp. 2015-17	7,027.92	8,360.00	-1,332.08	84.1%
7125-03 · Env. Ed. Coord. Exp. 2017-18	31,263.76	46,430.00	-15,166.24	67.3%
Total 7125-00 · Environmental Ed.Coord.Exp.	38,291.68	54,790.00	-16,498.32	69.9%
7215-00 · Sierra NV Journeys-Family Night		3,000.00	-3,000.00	
7332-00 · Carson River Work Days				
7332-03 · CR Work Days 2017-18	20,417.27	26,000.00	-5,582.73	78.5%
Total 7332-00 · Carson River Work Days	20,417.27	26,000.00	-5,582.73	78.5%
7337-00 · Carson River Restoration				
7337-01 · Upper Carson River Grant.				
7337-17 · CVCD-CV Clearing & Snagging	98,234.15	105,000.00	-6,765.85	93.6%
Total 7337-01 · Upper Carson River Grant.	98,234.15	105,000.00	-6,765.85	93.6%
7337-02 · Carson River Adv. Gr.				
7337-23 · Golden Eagle Ln Erosion	30,853.20	60,000.00	-29,146.80	51.4%
Total 7337-02 · Carson River Adv. Gr.	30,853.20	60,000.00	-29,146.80	51.4%
7337-03 · Dayton Valley Conserv				
7337-32 · DVCD-Storey Co. Weed Abatement		2,000.00	-2,000.00	
7337-33 · DVCD--Restoration Proj. 2017-19	35,201.89	176,500.00	-141,298.11	19.9%
Total 7337-03 · Dayton Valley Conserv	35,201.89	178,500.00	-143,298.11	19.7%
7337-04 · Lahontan Conserv.Dist		15,000.00	-15,000.00	
Total 7337-00 · Carson River Restoration	164,289.24	358,500.00	-194,210.76	45.8%
7404-00 · Noxious Weeds Control-CR Wtrshd				
7404-01 · Noxious Weed Control-Alpine Co.		15,000.00	-15,000.00	
7404-02 · Noxious Weed Control-Douglas Co	15,000.00	15,000.00		100.0%
7404-03 · Noxious Weed Control-CarsonCity		15,000.00	-15,000.00	
7404-04 · Noxious Weed Control-Lyon Co.	14,989.28	15,000.00	-10.72	99.9%
7404-05 · Noxious Weed Control-Churchill		15,000.00	-15,000.00	
Total 7404-00 · Noxious Weeds Control-CR Wtrshd	29,989.28	75,000.00	-45,010.72	40.0%
7406-00 · 208 Water Quality Mgmt. Plan	808.49		808.49	100.0%
7427-00 · FEMA MAS #6	10,432.91	1,920.00	8,512.91	543.4%
7428-00 · NDEP-VA/Rocky Bank Stab. Design	0.05		0.05	100.0%
7429-00 · NDEP-Wtrshd Lit.Implementation	251.98	30,251.00	-29,999.02	0.8%
7430-00 · NFWF - Weed Mgmt.	3.91	14,400.00	-14,396.09	0.0%
7431-00 · BLM - Weed Mgmt.	16.76	29,090.00	-29,073.24	0.1%
7432-00 · FEMA MAS #7	384,385.13	356,809.00	27,576.13	107.7%
7433-00 · NDEP-WS Lit.Impl.-Phase 3	10,389.66	61,290.00	-50,900.34	17.0%
7434-00 · FEMA MAS #8	30,301.80		30,301.80	100.0%
7436-00 · NDA Weed Mgmt - Starthistle	45.83		45.83	100.0%
7500-00 · USGS Stream Gage Contract				
7500-02 · Stream Gages 2017-19	78,404.75	75,530.00	2,874.75	103.8%



## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/11/18

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Total 7500-00 · USGS Stream Gage Contract	78,404.75	75,530.00	2,874.75	103.8%
7508-00 · USGS Do.Co.WQ & GW Monitoring				
7508-02 · DoCo WQ/GW Mon. 2017-19	16,755.00	14,440.00	2,315.00	116.0%
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring	16,755.00	14,440.00	2,315.00	116.0%
7524-00 · USGS-GW Lvl & WQ in Ch.Co.				
7524-01 · USGS-GW Lvl & WQ-ChCo 2014-18	3,348.00		3,348.00	100.0%
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.	3,348.00		3,348.00	100.0%
7526-00 · USGS-Eagle/Dayton/Ch.Vly.Mon.	23,791.00	19,195.00	4,596.00	123.9%
7600-00 · Alpine County Projects				
7600-05 · Alpine Watershed Programs	20,000.00	20,000.00		100.0%
7600-09 · Al.Co.-CASGEM	3.12	10.00	-6.88	31.2%
7600-10 · Al.Co.-Mesa GW Monitoring	107.00	10.00	97.00	1,070.0%
Total 7600-00 · Alpine County Projects	20,110.12	20,020.00	90.12	100.5%
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	125,000.00	125,000.00		100.0%
Total 7610-00 · Douglas County Projects	125,000.00	125,000.00		100.0%
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service	125,000.00	125,000.00		100.0%
Total 7620-00 · Carson City Projects	125,000.00	125,000.00		100.0%
7630-00 · Lyon County Projects				
7630-11 · USGS Maint Costs-Dayton Gauge	5,375.00	9,300.00	-3,925.00	57.8%
Total 7630-00 · Lyon County Projects	5,375.00	9,300.00	-3,925.00	57.8%
7640-00 · Churchill County Projects				
7640-09 · Lahontan Vly.Wtr.Lvl.Measure.	13,414.80	30,700.00	-17,285.20	43.7%
7640-15 · LCD-Sand Bar Removal in ChCo		15,000.00	-15,000.00	
7640-16 · Dixie Vly.Wtr.Lvl.Measurement	17,058.81	23,600.00	-6,541.19	72.3%
Total 7640-00 · Churchill County Projects	30,473.61	69,300.00	-38,826.39	44.0%
Total Expense	1,760,656.10	2,167,959.00	-407,302.90	81.2%
Net Ordinary Income	38,419.55	-184,425.90	222,845.45	-20.8%
Other Income/Expense				
Other Income				
8005-00 · Beginning Equity		711,536.00	-711,536.00	
Total Other Income	0.02	711,536.00	-711,535.98	
Other Expense				
8008-00 · Preliminary Planning		405,000.00	-405,000.00	
Total Other Expense		405,000.00	-405,000.00	
Net Other Income	0.02	306,536.00	-306,535.98	0.0%
Net Income	38,419.57	122,110.10	-83,690.53	31.5%

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

07/02/18

**Balance Sheet**

As of June 30, 2018

	Jun 30, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Reserve	699,152.73
Total Checking/Savings	699,152.73
Total Current Assets	699,152.73
<b>TOTAL ASSETS</b>	<b>699,152.73</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
4000-01 · Fund Balance - Capital Project	689,849.34
Net Income	9,303.39
Total Equity	699,152.73
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>699,152.73</b>

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**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**

07/02/18

**Profit & Loss YTD Comparison**

Accrual Basis

June 2018

	Jun 18	Jul '17 - Jun 18
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Res.	1,100.08	9,303.39
Total Income	1,100.08	9,303.39
Net Ordinary Income	1,100.08	9,303.39
Net Income	1,100.08	9,303.39

## Profit &amp; Loss Budget vs. Actual

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Res.	9,303.39	5,850.00	3,453.39	159.0%
Total Income	9,303.39	5,850.00	3,453.39	159.0%
Expense				
7325-01 · Acquisition Wtr Rts/Structures		660,000.00	-660,000.00	
Total Expense		660,000.00	-660,000.00	
Net Ordinary Income	9,303.39	-654,150.00	663,453.39	-1.4%
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity		689,629.00	-689,629.00	
Total Other Income		689,629.00	-689,629.00	
Net Other Income		689,629.00	-689,629.00	
Net Income	9,303.39	35,479.00	-26,175.61	26.2%

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07/02/18

Cash Basis

**Floodplain Management Fund**  
**Balance Sheet**  
As of June 30, 2018

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	<u>Jun 30, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	361,012.84
Total Checking/Savings	361,012.84
Total Current Assets	361,012.84
<b>TOTAL ASSETS</b>	<b><u>361,012.84</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
32000 · Retained Earnings	382,074.12
Net Income	-21,061.28
Total Equity	361,012.84
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>361,012.84</u></b>

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07/02/18

Cash Basis

# Floodplain Management Fund

## Profit & Loss YTD Comparison

### June 2018

	Jun 18	Jul '17 - Jun 18
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	568.22	3,306.89
5033-03 · Int.Inc.-Mutual of Omaha CD	0.00	1,459.91
Total Income	568.22	4,766.80
Expense		
7212-03 · CVCD-2017 Flood Permit/Repairs	0.00	23,107.18
7213-03 · DVCD-2017 Flood Permit/Repairs	0.00	2,720.88
Total Expense	0.00	25,828.06
Net Ordinary Income	568.22	-21,061.26
Other Income/Expense		
Other Expense		
8002-03 · Trans.Out-General Fund	0.00	0.02
Total Other Expense	0.00	0.02
Net Other Income	0.00	-0.02
Net Income	568.22	-21,061.28

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07/02/18

Cash Basis

# Floodplain Management Fund

## Profit & Loss Budget vs. Actual

### July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5032-03 · Int. Inc.-LGIP-Floodplain	3,306.89	1,000.00	2,306.89	330.7%
5033-03 · Int.Inc.-Mutual of Omaha CD	1,459.91	1,330.00	129.91	109.8%
<b>Total Income</b>	<b>4,766.80</b>	<b>2,330.00</b>	<b>2,436.80</b>	<b>204.6%</b>
<b>Expense</b>				
7203-03 · Reg. Flood Preliminary Planning	0.00	210,000.00	-210,000.00	0.0%
7206-03 · Flood Project Along SR88-Minden	0.00	40,000.00	-40,000.00	0.0%
7210-03 · CVCD-2017 Flood Damage Assess.	0.00	0.00	0.00	0.0%
7211-03 · DVCD-2017 Flood Damage Assess.	0.00	0.00	0.00	0.0%
7212-03 · CVCD-2017 Flood Permit/Repairs	23,107.18	135,000.00	-111,892.82	17.1%
7213-03 · DVCD-2017 Flood Permit/Repairs	2,720.88	32,000.00	-29,279.12	8.5%
<b>Total Expense</b>	<b>25,828.06</b>	<b>417,000.00</b>	<b>-391,171.94</b>	<b>6.2%</b>
<b>Net Ordinary Income</b>	<b>-21,061.26</b>	<b>-414,670.00</b>	<b>393,608.74</b>	<b>5.1%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8000-03 · Beginning Equity	0.00	381,928.00	-381,928.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>381,928.00</b>	<b>-381,928.00</b>	<b>0.0%</b>
<b>Other Expense</b>				
8002-03 · Trans.Out-General Fund	0.02			
<b>Total Other Expense</b>	<b>0.02</b>			
<b>Net Other Income</b>	<b>-0.02</b>	<b>381,928.00</b>	<b>-381,928.02</b>	<b>-0.0%</b>
<b>Net Income</b>	<b>-21,061.28</b>	<b>-32,742.00</b>	<b>11,680.72</b>	<b>64.3%</b>

## **AGENDA ITEM #8**

### **PAYMENT OF BILLS**



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07/09/18

Accrual Basis

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

June 2018

Type	Date	Num	Name	Memo	Amount	Balance
<b>1010-00 · Cash in Checking - B of A</b>						
Check	06/01/2018	9103	Euronev, Ltd.	June 2018 rent-777 E. William St., #102, #103, #110 & #110A	-2,157.00	-2,157.00
Check	06/01/2018	9104	Bank of America	May 2018-acct. #4024 4910 0003 3949	-662.50	-2,819.50
Check	06/01/2018	9105	Ponderosa Stamp & Engraving Co. LL	Inv. #107185, P.King name plate	-10.00	-2,829.50
Check	06/01/2018	9106	JE Fuller Hydrology & Geomorphology, Inc.	Inv. #P2921.01-1, Dayton Vly..Area Drainage Master Plan	-5,052.00	-7,881.50
Check	06/05/2018	9107	Chuck Roberts	May 2018 mileage reimb.	-3.60	-7,885.10
Check	06/05/2018	9108	Ernest Schank	May 2018 mileage reimb.	-59.19	-7,944.29
Check	06/05/2018	9109	Fred Stodieck	May 2018 mileage reimb.	-32.70	-7,976.99
Check	06/05/2018	9110	King & Russo, Ltd.	5/23/18 meeting re: river permitting	-250.00	-8,226.99
Check	06/05/2018	9111	King & Russo, Ltd.	May legal fee	-2,000.00	-10,226.99
Check	06/05/2018	9112	Carson City	VOID: Reimb. for 5/11-24/18 payroll #11(misprint)		-10,226.99
Check	06/05/2018	9113	Carson City	Reimb. for 5/11-24/18 payroll #11	-20,871.58	-31,098.57
Check	06/07/2018	9114	River Wranglers	Inv. #CWSD-2, 4/1-5/31/18 FAW	-380.65	-31,479.22
Check	06/07/2018	9115	cash	June 2018 petty cash reimb.	-89.59	-31,568.81
Check	06/07/2018	9116	River Wranglers	Inv. #EE 2018-4, 5/1-5/31/18 Env. Ed.	-4,304.15	-35,872.96
Check	06/08/2018	9117	Geeks of Nevada	Inv. #2195, 20-hr. service contract	-1,700.00	-37,572.96
Check	06/08/2018	9118	Konica Minolta Business Solutions USA Inc	Acct. #3091, inv. #252098376	-89.47	-37,662.43
Deposit	06/11/2018			Deposit	10,738.88	-26,923.55
Check	06/14/2018	9119	Carson City	Reimb. for 5/25-6/7/18 payroll #12	-19,817.08	-46,740.63
Check	06/14/2018	9120	Charter Communications	Acct. #8354 11 001 0917880, 6/13-7/12/18	-299.94	-47,040.57
Deposit	06/15/2018			Deposit	2,995.33	-44,045.24
Transfer	06/20/2018			Funds Transfer to cover checks	200,000.00	155,954.76
Check	06/20/2018	9121	Carson City Public Works	June 2018 Semi-Annual Pmt.-CC Water Line Intertie	-62,500.00	93,454.76
Check	06/20/2018	9122	Douglas County Public Works	June 2018 Semi-Annual Pmt. CC/DoCo Water Line Intertie	-62,500.00	30,954.76
Deposit	06/21/2018			Deposit	1,821.30	32,776.06
Check	06/22/2018	9123	Caleb Kondor	Entertainment for 6/22/18 CRC 20th Celebration	-150.00	32,626.06
Check	06/22/2018	9124	Lynn Zonge	Entertainment for 6/22/18 CRC Celebration	-600.00	32,026.06
Check	06/22/2018	9125	Artisans Cafe	250 cupcakes for 6/22/18 CRC Celebration	-176.40	31,849.66
Check	06/25/2018	9126	JT Basque Bar & Dining Room	6/22/18 CRC 20th Celebration BBQ	-1,916.00	29,933.66
Check	06/25/2018	9127	Edwin James	Reimb. for 6/20/18 Bd.dinner-Francisco's	-236.54	29,697.12
Check	06/25/2018	9128	David Griffith	June 2018 Director Fees	-80.00	29,617.12
Check	06/25/2018	9129	Donald Jardine	June 2018 Director Fees	-80.00	29,537.12
Check	06/25/2018	9130	Nevada Appeal	VOID: Acct #1060827, ad #260746-01(wrong amt.)		29,537.12
Check	06/25/2018	9131	Bank of America	June 2018-acct. #4024 4910 0003 3949	-871.49	28,665.63
Check	06/25/2018	9132	River Wranglers	Inv. #CCRWd 2017-18 #5, 5/1-5/31/18 Work Days	-6,813.71	21,851.92
Check	06/25/2018	9133	Douglas County Community Services	2017-18 noxious weed control grant	-15,000.00	6,851.92
Check	06/25/2018	9134	U.S. Geological Survey	Bill #90641619, Agmt.#17WSNV00139, Eagle/Dayton/Churchill	-6,447.00	404.92
Check	06/25/2018	9135	U.S. Geological Survey	Bill #90641620, Agmt.#17WSNV00114, Do.Co.GW/WQ	-4,189.00	-3,784.08
Check	06/25/2018	9136	U.S. Geological Survey	Bill #90641621, Agmt.#17WSNV00115, Surface Wtr.Mon.	-19,601.25	-23,385.33
Check	06/25/2018	9137	U.S. Geological Survey	Bill #90641622, Agmt.#15WSNV00500, Ch.Co.Wtr.Lvl.	-1,116.00	-24,501.33
Check	06/25/2018	9138	Nevada Appeal	Acct #1060827, ad #260746-01	-141.00	-24,642.33
Check	06/28/2018	9139	Carson City	Reimb. for 6/8-21/18 payroll #13	-18,603.63	-43,245.96
Check	06/28/2018	9140	Toni Leffler	Apr.-June 2018 mileage reimbursement	-80.71	-43,326.67
Check	06/28/2018	9141	Brenda Hunt	Apr.-June 2018 mileage reimbursement	-228.91	-43,555.58
Check	06/28/2018	9142	Deborah Neddenriep	Apr.-June 2018 mileage reimbursement	-57.24	-43,612.82
Check	06/28/2018	9143	Shane Fryer	VOID: Apr.-June 2018 mileage reimbursement(misprint)		-43,612.82
Check	06/28/2018	9144	Shane Fryer	Apr.-June 2018 mileage reimbursement	-182.03	-43,794.85
Check	06/28/2018	9145	Shane Fryer	Misc. reimbursements	-204.39	-43,999.24
Deposit	06/29/2018			Deposit	11,102.17	-32,897.07
Check	06/29/2018	9146	cash	June 2018 #2 petty cash reimb.	-16.31	-32,913.38
Check	06/29/2018	9147	Donald Frensdorff	June 2018 mileage reimb.	-3.16	-32,916.54
Check	06/29/2018	9148	Doug Johnson	June 2018 mileage reimb.	-7.96	-32,924.50
Check	06/29/2018	9149	Ernest Schank	June 2018 mileage reimb.	-86.00	-33,010.50
Check	06/29/2018	9150	Fred Stodieck	June 2018 mileage reimb.	-3.05	-33,013.55
Total 1010-00 · Cash in Checking - B of A					-33,013.55	-33,013.55
<b>1011-00 · Petty Cash</b>						
Check	06/07/2018	9115	cash	June 2018 petty cash reimb.	89.59	89.59
Gener...	06/07/2018			June petty cash reimb.from grant	-89.59	
Check	06/29/2018	9146	cash	June 2018 #2 petty cash reimb.	16.31	16.31
Gener...	06/29/2018			June petty cash #2	-16.31	
Total 1011-00 · Petty Cash						
<b>1014-00 · Local Gov't Inv. Pool-Regular</b>						
Deposit	06/01/2018			Interest	1,384.53	1,384.53
Transfer	06/20/2018			Funds Transfer to cover checks	-200,000.00	-198,615.47
Total 1014-00 · Local Gov't Inv. Pool-Regular					-198,615.47	-198,615.47
<b>3307-00 · CC Payroll Due</b>						
Gener...	06/01/2018			6/1 SF,BH,EJ,TL,DN; May-KA,BB,CE,KG,WP,CR,ES,FS	-20,871.58	-20,871.58
Check	06/05/2018	9112	Carson City	Reimb. for 5/11-24/18 payroll #11		-20,871.58
Check	06/05/2018	9113	Carson City	Reimb. for 5/11-24/18 payroll #11	20,871.58	
Check	06/14/2018	9119	Carson City	Reimb. for 5/25-6/7/18 payroll #12	19,817.08	19,817.08
Gener...	06/15/2018			6/15 SF,BH,EJ,TL,DN	-19,817.08	
Check	06/28/2018	9139	Carson City	Reimb. for 6/8-21/18 payroll #13	18,603.63	18,603.63
Gener...	06/29/2018			6/29 SF,BH,EJ,TL,DN; June-KA,BB,CE,DF,KG,DJo,ES,FS,ST	-18,603.63	
Total 3307-00 · CC Payroll Due						
<b>5008-00 · Alpine Co. Joint Powers contrib</b>						
Deposit	06/29/2018	259300	Alpine County	FY 2017-18 JPA contrib.	-9,500.00	-9,500.00
Total 5008-00 · Alpine Co. Joint Powers contrib					-9,500.00	-9,500.00
<b>5011-00 · Douglas County Ad Valorem</b>						
Deposit	06/15/2018	678094	Douglas County	May 2018	-1,099.11	-1,099.11
Total 5011-00 · Douglas County Ad Valorem					-1,099.11	-1,099.11
<b>5012-00 · Carson City Ad Valorem</b>						

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# **CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND** **Transaction Detail by Account**

Accrual Basis

June 2018

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	06/29/2018	378666	Carson City	June	-1,602.17	-1,602.17
Total 5012-00 · Carson City Ad Valorem					-1,602.17	-1,602.17
<b>5031-00 · Interest Income-LGIP Reg.</b>						
Deposit	06/01/2018			Interest	-1,384.53	-1,384.53
Total 5031-00 · Interest Income-LGIP Reg.					-1,384.53	-1,384.53
<b>5060-00 · Misc. Income</b>						
<b>5060-04 · River Rally</b>						
Deposit	06/15/2018	2552...	River Network	River Rally 2018 reimbursement	-1,896.22	-1,896.22
Total 5060-04 · River Rally					-1,896.22	-1,896.22
Total 5060-00 · Misc. Income					-1,896.22	-1,896.22
<b>5097-00 · BLM-Weed Mgmt. Grant</b>						
Deposit	06/21/2018		US Bureau of Land Management/ASAP	Inv. #2	-1,821.30	-1,821.30
Total 5097-00 · BLM-Weed Mgmt. Grant					-1,821.30	-1,821.30
<b>5098-00 · FEMA -MAS #7</b>						
Deposit	06/11/2018		FEMA	Draw #14	-10,738.88	-10,738.88
Total 5098-00 · FEMA -MAS #7					-10,738.88	-10,738.88
<b>7015-00 · Salaries &amp; Wages</b>						
Gener...	06/01/2018			6/1 S.Fryer	2,475.18	2,475.18
Gener...	06/01/2018			6/1 B.Hunt	2,879.84	5,355.02
Gener...	06/01/2018			6/1 E.James	4,976.80	10,331.82
Gener...	06/01/2018			6/1 T.Leffler	2,349.61	12,681.43
Gener...	06/01/2018			6/1 D.Neddenriep	1,968.22	14,649.65
Gener...	06/15/2018			6/15 S.Fryer	2,296.66	16,946.31
Gener...	06/15/2018			6/15 B.Hunt	2,809.61	19,755.92
Gener...	06/15/2018			6/15 E.James	4,976.80	24,732.72
Gener...	06/15/2018			6/15 T.Leffler	2,349.64	27,082.36
Gener...	06/15/2018			6/15 D.Neddenriep	2,003.37	29,085.73
Gener...	06/29/2018			6/29 S.Fryer	1,979.99	31,065.72
Gener...	06/29/2018			6/29 B.Hunt	2,809.61	33,875.33
Gener...	06/29/2018			6/29 E.James	4,976.80	38,852.13
Gener...	06/29/2018			6/29 T.Leffler	2,349.62	41,201.75
Gener...	06/29/2018			6/29 D.Neddenriep	1,968.23	43,169.98
Gener...	06/29/2018			June meals	63.20	43,233.18
Total 7015-00 · Salaries & Wages					43,233.18	43,233.18
<b>7020-00 · Employee Benefits</b>						
Gener...	06/01/2018			6/1 S.Fryer	365.35	365.35
Gener...	06/01/2018			6/1 B.Hunt	849.46	1,214.81
Gener...	06/01/2018			6/1 E.James	1,862.81	3,077.62
Gener...	06/01/2018			6/1 T.Leffler	1,080.96	4,158.58
Gener...	06/01/2018			6/1 D.Neddenriep	968.54	5,127.12
Gener...	06/15/2018			6/15 S.Fryer	336.87	5,463.99
Gener...	06/15/2018			6/15 B.Hunt	838.25	6,302.24
Gener...	06/15/2018			6/15 E.James	1,862.81	8,165.05
Gener...	06/15/2018			6/15 T.Leffler	1,080.97	9,246.02
Gener...	06/15/2018			6/15 D.Neddenriep	978.89	10,224.91
Gener...	06/29/2018			6/29 S.Fryer	315.81	10,540.72
Gener...	06/29/2018			6/29 B.Hunt	448.36	10,989.08
Gener...	06/29/2018			6/29 E.James	1,470.00	12,459.08
Gener...	06/29/2018			6/29 T.Leffler	691.07	13,150.15
Gener...	06/29/2018			6/29 D.Neddenriep	579.11	13,729.26
Total 7020-00 · Employee Benefits					13,729.26	13,729.26
<b>7101-00 · Director's Fees</b>						
<b>7101-01 · Director Benefits</b>						
Gener...	06/01/2018			May- K.Abowd	2.32	2.32
Gener...	06/01/2018			May- B.Bonkowski	1.16	3.48
Gener...	06/01/2018			May- C.Erquiaga	1.16	4.64
Gener...	06/01/2018			May- K.Gray	2.32	6.96
Gener...	06/01/2018			May- W.Penzel	1.16	8.12
Gener...	06/01/2018			May- C.Roberts	1.16	9.28
Gener...	06/01/2018			May- E.Schank	1.16	10.44
Gener...	06/01/2018			May- F.Stodieck	1.16	11.60
Gener...	06/29/2018			June- K.Abowd	1.39	12.99
Gener...	06/29/2018			June- B.Bonkowski	1.16	14.15
Gener...	06/29/2018			June- C.Erquiaga	1.16	15.31
Gener...	06/29/2018			June- D.Frensdorff	1.16	16.47
Gener...	06/29/2018			June- K.Gray	1.39	17.86
Gener...	06/29/2018			June- D.Johnson	1.39	19.25
Gener...	06/29/2018			June- E.Schank	1.39	20.64
Gener...	06/29/2018			June- F.Stodieck	1.39	22.03
Gener...	06/29/2018			June- S.Thaler	1.39	23.42
Total 7101-01 · Director Benefits					23.42	23.42
<b>7101-02 · Director's Fees-Alpine Co.</b>						
Check	06/25/2018	9128	David Griffith	June 2018 Director Fees	80.00	80.00
Check	06/25/2018	9129	Donald Jardine	June 2018 Director Fees	80.00	160.00
Total 7101-02 · Director's Fees-Alpine Co.					160.00	160.00

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

June 2018

Type	Date	Num	Name	Memo	Amount	Balance
<b>7101-00 · Director's Fees - Other</b>						
Gener...	06/01/2018			May- K.Abowd	160.00	160.00
Gener...	06/01/2018			May- B.Bonkowski	80.00	240.00
Gener...	06/01/2018			May- C.Erquiaga	80.00	320.00
Gener...	06/01/2018			May- K.Gray	160.00	480.00
Gener...	06/01/2018			May- W.Penzel	80.00	560.00
Gener...	06/01/2018			May- C.Roberts	80.00	640.00
Gener...	06/01/2018			May- E.Schank	80.00	720.00
Gener...	06/01/2018			May- F.Stodieck	80.00	800.00
Gener...	06/29/2018			June- K.Abowd	80.00	880.00
Gener...	06/29/2018			June- B.Bonkowski	80.00	960.00
Gener...	06/29/2018			June- C.Erquiaga	80.00	1,040.00
Gener...	06/29/2018			June- D.Frensdorff	80.00	1,120.00
Gener...	06/29/2018			June- K.Gray	80.00	1,200.00
Gener...	06/29/2018			June- D.Johnson	80.00	1,280.00
Gener...	06/29/2018			June- E.Schank	80.00	1,360.00
Gener...	06/29/2018			June- F.Stodieck	80.00	1,440.00
Gener...	06/29/2018			June- S.Thaler	80.00	1,520.00
Gener...	06/29/2018			June meals	94.80	1,614.80
Total 7101-00 · Director's Fees - Other					1,614.80	1,614.80
Total 7101-00 · Director's Fees					1,798.22	1,798.22
<b>7103-00 · Office Supplies</b>						
Check	06/01/2018	9104	Bank of America	Microsoft-Office 365 Pro	5.00	5.00
Check	06/01/2018	9104	Bank of America	Microsoft-Office 365 Pro	62.50	67.50
Check	06/01/2018	9105	Ponderosa Stamp & Engraving Co. LL	P.King name plate	10.00	77.50
Check	06/08/2018	9118	Konica Minolta Business Solutions USA Inc	5/1-31/18 copies	89.47	166.97
Check	06/25/2018	9131	Bank of America	Microsoft-Office 365 Pro	62.50	229.47
Check	06/25/2018	9131	Bank of America	Microsoft-Office 365 Pro	5.00	234.47
Check	06/25/2018	9131	Bank of America	Google Domains-annual fee	24.00	258.47
Check	06/25/2018	9131	Bank of America	EGI IPage-Website Backup Pro	29.99	288.46
Check	06/28/2018	9145	Shane Fryer	2 beverage dispensers	64.24	352.70
Gener...	06/29/2018			June copies reimb. from grants	-220.56	132.14
Gener...	06/29/2018			June petty cash #2	18.81	150.95
Total 7103-00 · Office Supplies					150.95	150.95
<b>7104-00 · Postage</b>						
Gener...	06/29/2018			June petty cash #2	27.50	27.50
Total 7104-00 · Postage					27.50	27.50
<b>7105-00 · Rent</b>						
Check	06/01/2018	9103	Euronev, Ltd.	June 2018 rent-777 E. William St., #102, #103, #110 & #110A	2,157.00	2,157.00
Total 7105-00 · Rent					2,157.00	2,157.00
<b>7106-00 · Telephone/Internet</b>						
Check	06/14/2018	9120	Charter Communications	June 2018 internet & phones	299.94	299.94
Total 7106-00 · Telephone/Internet					299.94	299.94
<b>7107-00 · Travel-transport/meals/lodging</b>						
<b>7107-01 · Car Allowance</b>						
Gener...	06/01/2018			6/1 E.James	283.21	283.21
Gener...	06/15/2018			6/15 E.James	283.21	566.42
Gener...	06/29/2018			6/29 E.James	283.21	849.63
Total 7107-01 · Car Allowance					849.63	849.63
<b>7107-00 · Travel-transport/meals/lodging - Other</b>						
Check	06/05/2018	9107	Chuck Roberts	May 2018 mileage reimb.	3.60	3.60
Check	06/05/2018	9108	Ernest Schank	May 2018 mileage reimb.	59.19	62.79
Check	06/05/2018	9109	Fred Stodieck	May 2018 mileage reimb.	32.70	95.49
Check	06/25/2018	9127	Edwin James	Reimb. for 6/20/18 Bd.dinner-Francisco's	236.54	332.03
Check	06/28/2018	9140	Toni Leffler	Apr.-June 2018 mileage reimbursement	55.86	387.89
Check	06/28/2018	9141	Brenda Hunt	Apr.-June 2018 mileage reimbursement	47.69	435.58
Check	06/28/2018	9142	Deborah Neddenriep	Apr.-June 2018 mileage reimbursement	6.00	441.58
Check	06/28/2018	9143	Shane Fryer	Apr.-June 2018 mileage reimbursement		441.58
Check	06/28/2018	9144	Shane Fryer	Apr.-June 2018 mileage reimbursement	7.63	449.21
Gener...	06/29/2018			June meals	-158.00	291.21
Check	06/29/2018	9147	Donald Frensdorff	June 2018 mileage reimb.	3.16	294.37
Check	06/29/2018	9148	Doug Johnson	June 2018 mileage reimb.	7.96	302.33
Check	06/29/2018	9149	Ernest Schank	June 2018 mileage reimb.	86.00	388.33
Check	06/29/2018	9150	Fred Stodieck	June 2018 mileage reimb.	3.05	391.38
Gener...	06/29/2018			June petty cash #2	-30.00	361.38
Total 7107-00 · Travel-transport/meals/lodging - Other					361.38	361.38
Total 7107-00 · Travel-transport/meals/lodging					1,211.01	1,211.01
<b>7108-00 · Dues &amp; Publications</b>						
Check	06/01/2018	9104	Bank of America	FMA-2018 membership-DN	100.00	100.00
Check	06/25/2018	9130	Nevada Appeal	FY 2018-19 Annual Summary Fiscal Report		100.00
Check	06/25/2018	9138	Nevada Appeal	FY 2018-19 Annual Summary Fiscal Report	141.00	241.00
Total 7108-00 · Dues & Publications					241.00	241.00
<b>7111-00 · Office Equipment</b>						
Check	06/01/2018	9104	Bank of America	FMA-annual conference-DN	495.00	495.00

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Accrual Basis

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

June 2018

Type	Date	Num	Name	Memo	Amount	Balance
Total 7111-00 · Office Equipment					495.00	495.00
<b>7114-00 · Outside Professional Services</b>						
Check	06/08/2018	9117	Geeks of Nevada	20-hr. service contract	1,700.00	1,700.00
Total 7114-00 · Outside Professional Services					1,700.00	1,700.00
<b>7116-00 · Legal</b>						
Check	06/05/2018	9110	King & Russo, Ltd.	5/23/18 meeting re: river permitting	250.00	250.00
Check	06/05/2018	9111	King & Russo, Ltd.	May legal fee	2,000.00	2,250.00
Total 7116-00 · Legal					2,250.00	2,250.00
<b>7120-00 · Integrated Watershed Programs</b>						
<b>7120-31 · NDEP-WS Program Exp. 2018</b>						
<b>7120-32 · WS Program 2018-Match</b>						
Check	06/22/2018	9123	Caleb Kondor	Juggling at 6/22/18 CRC Celeb.	150.00	150.00
Check	06/22/2018	9124	Lynn Zonge	Band for 6/22/18 CRC Celeb.	600.00	750.00
Check	06/22/2018	9125	Artisans Cafe	250 cupcakes for 6/22/18 CRC Celeb.	176.40	926.40
Check	06/25/2018	9126	JT Basque Bar & Dining Room	6/22/18 CRC 20th Celebration BBQ	1,916.00	2,842.40
Check	06/28/2018	9145	Shane Fryer	CRC 20-Yr. Celebration food	48.86	2,891.26
Total 7120-32 · WS Program 2018-Match					2,891.26	2,891.26
<b>7120-31 · NDEP-WS Program Exp. 2018 - Other</b>						
Check	06/25/2018	9131	Bank of America	Wizard Pins-CRC promo pins	750.00	750.00
Check	06/28/2018	9140	Toni Leffler	Apr.-June 2018 mileage reimbursement	24.85	774.85
Check	06/28/2018	9141	Brenda Hunt	Apr.-June 2018 mileage reimbursement	110.64	885.49
Check	06/28/2018	9142	Deborah Neddenriep	Apr.-June 2018 mileage reimbursement	15.26	900.75
Check	06/28/2018	9143	Shane Fryer	Apr.-June 2018 mileage reimbursement	900.75	900.75
Check	06/28/2018	9144	Shane Fryer	Apr.-June 2018 mileage reimbursement	174.40	1,075.15
Check	06/28/2018	9145	Shane Fryer	beverage dispenser	32.12	1,107.27
Gener...	06/29/2018			June copies	102.98	1,210.25
Total 7120-31 · NDEP-WS Program Exp. 2018 - Other					1,210.25	1,210.25
Total 7120-31 · NDEP-WS Program Exp. 2018					4,101.51	4,101.51
Total 7120-00 · Integrated Watershed Programs					4,101.51	4,101.51
<b>7125-00 · Environmental Ed.Coord.Exp.</b>						
<b>7125-03 · Env. Ed. Coord. Exp. 2017-18</b>						
Check	06/07/2018	9116	River Wranglers	Inv. #EE 2018-4, 5/1-5/31/18 Env. Ed.	4,304.15	4,304.15
Check	06/25/2018	9132	River Wranglers	Inv. #CCRW 2017-18 #5, 5/1-5/31/18 Work Days	6,813.71	11,117.86
Check	06/28/2018	9142	Deborah Neddenriep	Apr.-June 2018 mileage reimbursement	1.09	11,118.95
Gener...	06/29/2018			June copies	15.81	11,134.76
Total 7125-03 · Env. Ed. Coord. Exp. 2017-18					11,134.76	11,134.76
Total 7125-00 · Environmental Ed.Coord.Exp.					11,134.76	11,134.76
<b>7404-00 · Noxious Weeds Control-CR Wtrshd</b>						
<b>7404-02 · Noxious Weed Control-Douglas Co</b>						
Check	06/25/2018	9133	Douglas County Community Services	2017-18 noxious weed control grant	15,000.00	15,000.00
Total 7404-02 · Noxious Weed Control-Douglas Co					15,000.00	15,000.00
Total 7404-00 · Noxious Weeds Control-CR Wtrshd					15,000.00	15,000.00
<b>7429-00 · NDEP-Wtrshd Lit.Implementation</b>						
Check	06/28/2018	9141	Brenda Hunt	Apr.-June 2018 mileage reimbursement	34.34	34.34
Gener...	06/29/2018			June copies	0.39	34.73
Total 7429-00 · NDEP-Wtrshd Lit.Implementation					34.73	34.73
<b>7430-00 · NFWF - Weed Mgmt.</b>						
Gener...	06/29/2018			June copies	0.20	0.20
Total 7430-00 · NFWF - Weed Mgmt.					0.20	0.20
<b>7431-00 · BLM - Weed Mgmt.</b>						
Gener...	06/29/2018			June copies	11.66	11.66
Total 7431-00 · BLM - Weed Mgmt.					11.66	11.66
<b>7432-00 · FEMA MAS #7</b>						
Check	06/28/2018	9142	Deborah Neddenriep	Apr.-June 2018 mileage reimbursement	13.63	13.63
Gener...	06/29/2018			June copies	27.87	41.50
Total 7432-00 · FEMA MAS #7					41.50	41.50
<b>7433-00 · NDEP-WS Lit.Impl.-Phase 3</b>						
Check	06/28/2018	9141	Brenda Hunt	Apr.-June 2018 mileage reimbursement	36.24	36.24
Check	06/28/2018	9145	Shane Fryer	65% poster	59.17	95.41
Gener...	06/29/2018			June copies	2.47	97.88
Total 7433-00 · NDEP-WS Lit.Impl.-Phase 3					97.88	97.88
<b>7434-00 · FEMA MAS #8</b>						
<b>7434-01 · Dayton ADMP(JE Fuller)</b>						
Check	06/01/2018	9106	JE Fuller Hydrology & Geomorphology, Inc.	5/1-31/18 services	5,052.00	5,052.00
Total 7434-01 · Dayton ADMP(JE Fuller)					5,052.00	5,052.00
<b>7434-03 · Public Outreach-FAW</b>						
Check	06/07/2018	9114	River Wranglers	Inv. #CWSD-2, 4/1-5/31/18 FAW	380.65	380.65

For internal &amp; discussion purposes only.

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

June 2018

Type	Date	Num	Name	Memo	Amount	Balance
Gener...	06/07/2018			June petty cash	89.59	470.24
Total 7434-03 · Public Outreach-FAW					470.24	470.24
<b>7434-00 · FEMA MAS #8 - Other</b>						
Check	06/28/2018	9142	Deborah Neddenriep	Apr.-June 2018 mileage reimbursement	21.26	21.26
Gener...	06/29/2018			June copies	59.18	80.44
Total 7434-00 · FEMA MAS #8 - Other					80.44	80.44
Total 7434-00 · FEMA MAS #8					5,602.68	5,602.68
<b>7500-00 · USGS Stream Gage Contract</b>						
<b>7500-02 · Stream Gages 2017-19</b>						
Check	06/25/2018	9136	U.S. Geological Survey	Stream gages	19,601.25	19,601.25
Total 7500-02 · Stream Gages 2017-19					19,601.25	19,601.25
Total 7500-00 · USGS Stream Gage Contract					19,601.25	19,601.25
<b>7508-00 · USGS Do.Co.WQ &amp; GW Monitoring</b>						
<b>7508-02 · DoCo WQ/GW Mon. 2017-19</b>						
Check	06/25/2018	9135	U.S. Geological Survey	Douglas Co. GW/WQ Monitoring	4,189.00	4,189.00
Total 7508-02 · DoCo WQ/GW Mon. 2017-19					4,189.00	4,189.00
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring					4,189.00	4,189.00
<b>7524-00 · USGS-GW Lvl &amp; WQ in Ch.Co.</b>						
<b>7524-01 · USGS-GW Lvl &amp; WQ-ChCo 2014-18</b>						
Check	06/25/2018	9137	U.S. Geological Survey	Churchill Co.Wtr.Lvl.	1,116.00	1,116.00
Total 7524-01 · USGS-GW Lvl & WQ-ChCo 2014-18					1,116.00	1,116.00
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.					1,116.00	1,116.00
<b>7526-00 · USGS-Eagle/Dayton/Ch.Vly.Mon.</b>						
Check	06/25/2018	9134	U.S. Geological Survey	Eagle/Dayton/Churchill Vly.	6,447.00	6,447.00
Total 7526-00 · USGS-Eagle/Dayton/Ch.Vly.Mon.					6,447.00	6,447.00
<b>7610-00 · Douglas County Projects</b>						
<b>7610-10 · Do.Co.Reg.Pipeline Debt Service</b>						
Check	06/20/2018	9122	Douglas County Public Works	June 2018 Semi-Annual Pmt.	62,500.00	62,500.00
Total 7610-10 · Do.Co.Reg.Pipeline Debt Service					62,500.00	62,500.00
Total 7610-00 · Douglas County Projects					62,500.00	62,500.00
<b>7620-00 · Carson City Projects</b>						
<b>7620-11 · CC Reg.Pipeline Debt Service</b>						
Check	06/20/2018	9121	Carson City Public Works	June 2018 semi-annual pmt.	62,500.00	62,500.00
Total 7620-11 · CC Reg.Pipeline Debt Service					62,500.00	62,500.00
Total 7620-00 · Carson City Projects					62,500.00	62,500.00
<b>TOTAL</b>						

**CWSD PETTY CASH TRANSACTION RECORD**  
**June 2018**

<u>Date</u>	<u>G/L No.</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
		5/31/18 cash balance			\$100.00
6/4/18	7434-03	Classy Seconds	(\$65.94)		\$34.06
	FEMA MAS #8-FAW	FAW props			
6/4/18	7434-03	Goodwill	(\$8.59)		\$25.47
	FEMA MAS #8-FAW	FAW props			
6/4/18	7434-03	Dollar General	(\$15.06)		\$10.41
	FEMA MAS #8-FAW	FAW props			
6/7/18	1011-00	Balance in Petty Cash		\$89.59	\$100.00
	Petty Cash				

Date: 6-7-18 Prepared by: Joni Leffler

Approved by: Elwin James

pd. 6-7-18  
ck. #9115

**CWSD PETTY CASH TRANSACTION RECORD**  
**June 2018 #2**

<u>Date</u>	<u>G/L No.</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
		6/7/18 cash balance			\$100.00
6/5/18	7103-00	Smith's	(\$18.81)		\$81.19
	Office Supplies	batteries & paper towels			
6/13/18	7104-00	PO	(\$27.50)		\$53.69
	Postage	Board packages			
6/20/18	7107-00	from D.Johnson		\$15.00	\$68.69
	Travel	Reimb.for J.Johnson's dinner			
6/20/18	7107-00	from P.King		\$15.00	\$83.69
	Travel	Reimb.for D.Etchegoyhen's dinner			
6/29/18	1011-00	Balance in Petty Cash		\$16.31	\$100.00
	Petty Cash				

Date:

6/29/18

Prepared by:

Loni Leffler

Approved by:

Edwin James

pd. 6/29/18  
 ck. #9146

## **AGENDA ITEM #9**



**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #9 – For Possible Action: Approval for Debbie Neddenriep to attend the FEMA Cooperative Technical Partners: Special Topics Course in Emmitsburg, MD on August 20-23, 2018.

DISCUSSION: Debbie Neddenriep has been instrumental in managing the various FEMA MAS grants and has attended a FEMA course in the past. Attending the Cooperative Technical Partners: Special Topics course would enhance her understanding of the requirements of being a Cooperative Technical Partner and further equip her to manage the FEMA grants to CWSD. A Conference Request Form is attached. FEMA will cover the costs of the airfare and lodging. CWSD is responsible for meals in the amount of \$123.47.

STAFF RECOMMENDATION: Approve Debbie Neddenriep to attend the FEMA Cooperative Technical Partners: Special Topics Course in Emmitsburg, MD on August 20-23, 2018.

## CONFERENCE REQUEST

**NAME:** Debbie Neddenriep

**DATE REQUESTED:** 7/18/18

**MODE OF TRAVEL:** Commercial Airlines

**DESTINATION:** National Emergency Training Center, 16825 S. Seton Ave.,

Emmitsburg, MD

**PURPOSE:** FEMA CTP: Special Topics Course

**MEETING**

**DATES:** August 20-24, 2018

**ESTIMATED**

**COSTS:** \$123.47 meals (lodging and airfare provided by FEMA)

**APPROVED BY:**

Chairman

7/18/18

**Date**

## **AGENDA ITEM #10**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #10 - For Possible Action: Approval of Interlocal Agreement #2018-10 with Carson Valley Conservation District for Carson River Bioengineering, Maintenance and Debris Removal.

DISCUSSION: The Board approved the FY 2018-19 Final Budget which included a \$50,000 grant to Carson Valley Conservation District (CVCD) for Carson River Bioengineering, Maintenance and Debris Removal (Account #7337-19). Attached is Interlocal Agreement #2018-10 with CVCD for that project.

STAFF RECOMMENDATION: Approve Interlocal Agreement #2018-10 with Carson Valley Conservation District for Carson River Bioengineering, Maintenance and Debris Removal.

**CONTRACT #2018-10**

**INTERLOCAL CONTRACT**

**Addressing Funding from Carson Water Subconservancy District to the  
Carson Valley Conservation District  
for Carson River Bioengineering, Maintenance, and Debris Removal**

THIS CONTRACT dated this \_\_\_\_ day of \_\_\_\_\_, 2018, is entered into by and between CARSON VALLEY CONSERVATION DISTRICT, a political subdivision of the State of Nevada (hereinafter "DISTRICT") and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

**WITNESSETH:**

WHEREAS, DISTRICT is a governmental subdivision of the State of Nevada a public body corporate and politic, organized in accordance with the provisions of Chapter 548 of the Nevada Revised Statutes (NRS); and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Chapter 541 of NRS; and

WHEREAS, this Contract is entered into under the provisions of NRS 277.180 and must be ratified by appropriate official action of the governing body of each party as a condition precedent to its entry into force; and

WHEREAS, CWSD and DISTRICT each possess common objectives and responsibilities with regard to the Carson River; and

WHEREAS, DISTRICT has requested \$50,000.00 funding for the period of fiscal years 2018-19 and 2019-20 for Carson River Bioengineering, Maintenance, and Debris Removal, as identified and described in Exhibit "A."

WHEREAS, CWSD has agreed to set aside \$50,000.00 for the fiscal year beginning July 1, 2018, and to grant DISTRICT said amount in order to assist with the Carson River Bioengineering, Maintenance, and Debris Removal.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is mutually agreed by and between the parties as follows:

**1. CONTRACT TERM:**

- a CWSD hereby grants to DISTRICT \$50,000.00 to assist with bioengineering, maintenance, and debris removal which is further identified and described in Exhibit "A"; and
- b DISTRICT will submit requests for funding periodically. The request for funding shall be accompanied by a description of what the funds will be used for and shall reference this Contract.
- c CWSD commits to pay the approved amount of the request to DISTRICT within four (4) weeks of said request.
- d DISTRICT will submit Project Summary Reports (see Exhibit "B"), including before and after project pictures, project goals, etc., prior to final invoice payment or ten percent of grant funding will be withheld until reports are submitted.
- e CWSD shall have no responsibility for costs exceeding \$50,000.00.
- f This Contract shall terminate June 30, 2020, at which time DISTRICT shall have one (1) month thereafter to submit its final invoice for payment related to work performed under this Contract.
- g Notwithstanding any other provision of this Agreement, any obligation of CWSD hereunder is conditioned upon CWSD's funding resources. If for whatever reason the CWSD's funding resources are reduced or eliminated, CWSD reserves the right to terminate this Agreement immediately in writing. CWSD will reimburse DISTRICT for all costs that occurred under this Agreement up to the date the Agreement is terminated.

**2. LIMITED LIABILITY AND INDEMNIFICATION:**

- a. The parties will not waive but rather intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 353.260 and NRS 354.626.
- b. Consistent with paragraph 2.a of this Contract, each party shall indemnify, hold harmless and defend (not excluding the others right to participate) the other party from and against all liability, claims, actions, damages, losses, and expenses, including, but not limited to, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise

reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

- c. The indemnification obligation under this paragraph is conditioned upon the receipt of written notice of claim within thirty (30) days by the indemnified party. The hold harmless and indemnification provision shall not apply to attorneys' fees and costs for the indemnified party's chosen right to participate with legal counsel.
- d. If the DISTRICT hires a contractor to perform any portion of this project, the contractor will add CWSD as an additional insured. The contractor must carry the Liability Insurance requirements are described in Exhibit "C."
- e. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

**3. NOTICE:** For invoicing and notice purposes, the address of each party is as follows:

DISTRICT  
Attn: Mike Hayes  
Coordinator  
1702 County Rd., Ste. A  
Minden, NV 89423  
(775) 782-3661 x-3820

CWSD  
Attn.: Edwin James  
General Manager  
777 E. William St., #110  
Carson City, NV 89706  
(775) 887-7456

**4. ENTIRE CONTRACT AND MODIFICATION:**

- a. This Contract shall be by and between the parties hereto and shall not be assignable or transferable.
- b. Any dispute regarding this Contract shall be decided according to the laws of the State of Nevada. If any part of this Contract is declared to be unlawful, any remaining obligations shall be deemed terminated.
- c. This Contract may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Contract.
- d. This Contract constitutes the entire understanding between the parties and there are no representations, conditions, warranties or collateral agreements (expressed or implied), statutory or otherwise, with respect to the subject of this Contract.

**5. PROPER AUTHORITY:**

- a. This Contract becomes effective when ratified by appropriate official action of the governing body of each party; however, the DISTRICT can submit expenses that have been incurred from July 1, 2018, forward.
- b. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to engage in cooperative action set forth herein.
- c. This Contract shall be entered into with duplicate originals, realizing that each entity, by necessity, must approve and execute the subject document at different dates, times and places.

IN WITNESS WHEREOF, the parties have executed this Contract on the day and year first written above.

DATED: \_\_\_\_\_

CARSON VALLEY  
CONSERVATION DISTRICT

DATED: \_\_\_\_\_

CARSON WATER  
SUBCONSERVANCY DISTRICT

\_\_\_\_\_  
James Settlemeyer, Chairperson

ATTEST:

\_\_\_\_\_  
Karen Abowd, Chairperson

ATTEST:

\_\_\_\_\_  
J.B. Lekumberry, Secretary

\_\_\_\_\_  
Toni M. Leffler, Secretary to the Board



## **EXHIBIT “A”**

### **Carson Valley Conservation District for Carson River Bioengineering, Maintenance, and Debris Removal**

The Carson Valley Conservation District will try to stabilize vertical cut banks as needed along the Carson River from the Power Dam to the Cradlebaugh Bridge to include the East and West Forks and Sloughs (surface water conveyance system.). These cut banks have migrated faster than usual because of the two flooding incidents that we experienced in 2017.

The goal would be to use bioengineering techniques to stabilize the soil, improve water quality and re-establish desirable vegetation to improve river function within the project reach. The project will help trap sediment and provide for natural recruitment of vegetation along the riverbank. The willow plantings will help hold the soil and provide a head start on the re-establishment of vegetation of the riverbank. The removal of large woody debris will allow for improved conveyance of river flows and reduce the negative impacts to infrastructure downstream. The District would like to continue our work on channel maintenance and woody debris removal throughout the Carson River. The District would like to partner with CWSD, CTWCD, NDWR, and Douglas County to complete this river work by the summer of 2020.

## Exhibit "B"

Project Summary Form				
Project name				
Type of Project				
Map ID#	<i>Per Stewardship Plan Maps if previously mapped</i>			
Date Started				
Date Completed				
Location Details/Address				
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
HUC				
Contact Person				
Primary Objective	<i>(What will the project achieve? Was the objective achieved?)</i>			
Area restored/stabilized	<i>Add linear feet of project/acreage/an applicable measurable unit/material used (rock, plants, etc.)</i>			
Estimated Load Reduction	<i>Only if applicable</i>			
Total Project Cost	\$			
Project Partners	<i>List all partners</i>			

Tracking Updates and Milestones	
<b>Date</b>	<b>Activity</b>
<i>Add data and expand table/insert rows as required</i>	<i>Add data and expand table/insert rows as required</i>

### Project Photos:

#### Before construction:

#### After construction:

**Title:** *Example Photos (replace with specific project)*



## EXHIBIT "C"

### Liability Insurance

- a. General Liability Insurance: Prior to commencement and for the duration of activities that constitute the Project that is the subject of this Contract, Contractor shall maintain commercial general liability (CGL) as follows:
- i. Two Million Dollars (\$2,000,000.00) - General Aggregate.
  - ii. Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.
  - iii. One Million Dollars (\$1,000,000.00) - Each Occurrence.
  - iv. CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].
  - v. CWSD, its officers, employees and immune contractors shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, including coverage under the commercial umbrella, if any.
  - vi. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to CWSD. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
  - vii. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
  - viii. Contractor waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against CWSD with respect to any loss paid under the policy.

- ix. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

a. Business Automobile Liability Insurance:

- i. Contractor shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- ii. Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
- iii. Contractor waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by Contractor pursuant this Contract.
- iv. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

b. Professional Liability Insurance

- i. Contractor shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
- ii. Effective date: Prior to commencement of the performance of this Contract.
- iii. Contractor will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the CWSD. In the event of non-renewal or other lapse in coverage during the term of this Contract or the three (3) year period described above,

Contractor shall purchase Extended Reporting Period coverage for claims arising out of Contractor's negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.

- iv. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

DRAFT

## **AGENDA ITEM #11**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #11 - For Possible Action: Approval of Interlocal Agreement #2018-11 with Carson Valley Conservation District for Cradlebaugh Bank Stabilization Phase 1.

DISCUSSION: The Board approved the FY 2018-19 Final Budget which included a \$100,000 grant to Carson Valley Conservation District (CVCD) for Cradlebaugh Bank Stabilization Phase 1 (Account #7337-91). Attached is Interlocal Agreement #2018-11 with CVCD for that project.

STAFF RECOMMENDATION: Approve Interlocal Agreement #2018-11 with Carson Valley Conservation District for Cradlebaugh Bank Stabilization Phase 1.

**CONTRACT #2018-11**

**INTERLOCAL CONTRACT**

**Addressing Funding from Carson Water Subconservancy District to the  
Carson Valley Conservation District  
for Cradlebaugh Bank Stabilization Phase 1**

THIS CONTRACT dated this \_\_\_\_ day of \_\_\_\_\_, 2018, is entered into by and between CARSON VALLEY CONSERVATION DISTRICT, a political subdivision of the State of Nevada (hereinafter "DISTRICT") and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

**WITNESSETH:**

WHEREAS, DISTRICT is a governmental subdivision of the State of Nevada a public body corporate and politic, organized in accordance with the provisions of Chapter 548 of the Nevada Revised Statutes (NRS); and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Chapter 541 of NRS; and

WHEREAS, this Contract is entered into under the provisions of NRS 277.180 and must be ratified by appropriate official action of the governing body of each party as a condition precedent to its entry into force; and

WHEREAS, CWSD and DISTRICT each possess common objectives and responsibilities with regard to the Carson River; and

WHEREAS, DISTRICT has requested \$100,000.00 funding during fiscal year 2018-19 for their Cradlebaugh Bank Stabilization Phase 1 Project, as identified and described in Exhibit "A."

WHEREAS, CWSD has agreed to set aside \$100,000.00 for the fiscal year beginning July 1, 2018, and to grant DISTRICT said amount in order to assist with the Cradlebaugh Bank Stabilization Phase 1 Project.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is mutually agreed by and between the parties as follows:



## **CONTRACT TERM:**

- a CWSD hereby grants to DISTRICT \$100,000.00 to assist with their Cradlebaugh Bank Stabilization Phase 1 Project, which is further identified and described in Exhibit "A"; and
- b DISTRICT will submit requests for funding periodically. The request for funding shall be accompanied by a description of what the funds will be used for and shall reference this Contract.
- c CWSD commits to pay the approved amount of the request to DISTRICT within four (4) weeks of said request.
- d DISTRICT will submit Project Summary Reports (see Exhibit "B"), including before and after project pictures, project goals, etc., prior to final invoice payment or ten percent of grant funding will be withheld until reports are submitted.
- e CWSD shall have no responsibility for costs exceeding \$100,000.00.
- f This Contract shall terminate June 30, 2019, at which time DISTRICT shall have one (1) month thereafter to submit its final invoice for payment related to work performed under this Contract.
- g Notwithstanding any other provision of this Agreement, any obligation of CWSD hereunder is conditioned upon CWSD's funding resources. If for whatever reason the CWSD's funding resources are reduced or eliminated, CWSD reserves the right to terminate this Agreement immediately in writing. CWSD will reimburse DISTRICT for all costs that occurred under this Agreement up to the date the Agreement is terminated.

## **1. LIMITED LIABILITY AND INDEMNIFICATION:**

- a. The parties will not waive but rather intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 353.260 and NRS 354.626.
- b. Consistent with paragraph 2.a of this Contract, each party shall indemnify, hold harmless and defend (not excluding the others right to participate) the other party from and against all liability, claims, actions, damages, losses, and expenses, including, but not limited to, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise

reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

- c. The indemnification obligation under this paragraph is conditioned upon the receipt of written notice of claim within thirty (30) days by the indemnified party. The hold harmless and indemnification provision shall not apply to attorneys' fees and costs for the indemnified party's chosen right to participate with legal counsel.
- d. If the DISTRICT hires a contractor to perform any portion of this project, the contractor will add CWSD as an additional insured. The contractor must carry the Liability Insurance requirements are described in Exhibit "C."
- e. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

**3. NOTICE:** For invoicing and notice purposes, the address of each party is as follows:

DISTRICT  
Attn: Richard Wilkinson  
Grant Manager  
1702 County Rd., Ste. A  
Minden, NV 89423  
(775) 782-3661 x-3830

CWSD  
Attn.: Edwin James  
General Manager  
777 E. William St., #110  
Carson City, NV 89706  
(775) 887-7456

**4. ENTIRE CONTRACT AND MODIFICATION:**

- a. This Contract shall be by and between the parties hereto and shall not be assignable or transferable.
- b. Any dispute regarding this Contract shall be decided according to the laws of the State of Nevada. If any part of this Contract is declared to be unlawful, any remaining obligations shall be deemed terminated.
- c. This Contract may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Contract.
- d. This Contract constitutes the entire understanding between the parties and there are no representations, conditions, warranties or collateral agreements (expressed or implied), statutory or otherwise, with respect to the subject of this Contract.

**5. PROPER AUTHORITY:**

- a. This Contract becomes effective when ratified by appropriate official action of the governing body of each party; however, the DISTRICT can submit expenses that have been incurred from July 1, 2018, forward.
- b. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to engage in cooperative action set forth herein.
- c. This Contract shall be entered into with duplicate originals, realizing that each entity, by necessity, must approve and execute the subject document at different dates, times and places.

IN WITNESS WHEREOF, the parties have executed this Contract on the day and year first written above.

DATED: \_\_\_\_\_

CARSON VALLEY  
CONSERVATION DISTRICT

\_\_\_\_\_  
James Settlemeyer, Chairperson

ATTEST:

\_\_\_\_\_  
J.B. Lekumberry, Secretary

DATED: \_\_\_\_\_

CARSON WATER  
SUBCONSERVANCY DISTRICT

\_\_\_\_\_  
Karen Abowd, Chairperson

ATTEST:

\_\_\_\_\_  
Toni M. Leffler, Secretary to the Board

## **EXHIBIT "A"**

### **Carson Valley Conservation District for Cradlebaugh Bank Stabilization Phase 1**

The Carson Valley Conservation District will try to stabilize vertical cut bank that is approximately 550' long and 15' high. This cut bank has migrated approximately 35' to the southeast since 1994. The goal would be to use a combination of traditional rip-rap and bioengineering techniques to stabilize the soil, improve water quality, and re-establish desirable vegetation. The district considers this project a high priority since this was identified in the 2012 Carson River Stewardship Plan. The District would like to partner with CWSD, CTWCD, NDOW, USFWS, and NDEP to complete this river work by the spring of 2019.

DRAFT

## Exhibit "B"

Project Summary Form				
Project name				
Type of Project				
Map ID#	<i>Per Stewardship Plan Maps if previously mapped</i>			
Date Started				
Date Completed				
Location Details/Address				
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
HUC				
Contact Person				
Primary Objective	<i>(What will the project achieve? Was the objective achieved?)</i>			
Area restored/stabilized	<i>Add linear feet of project/acreage/an applicable measurable unit/material used (rock, plants, etc.)</i>			
Estimated Load Reduction	<i>Only if applicable</i>			
Total Project Cost	\$			
Project Partners	<i>List all partners</i>			

Tracking Updates and Milestones	
Date	Activity
<i>Add data and expand table/insert rows as required</i>	<i>Add data and expand table/insert rows as required</i>

### Project Photos:

#### Before construction:

#### After construction:

**Title:** *Example Photos (replace with specific project)*



## EXHIBIT "C"

### Liability Insurance

- a. General Liability Insurance: Prior to commencement and for the duration of activities that constitute the Project that is the subject of this Contract, Contractor shall maintain commercial general liability (CGL) as follows:
- i. Two Million Dollars (\$2,000,000.00) - General Aggregate.
  - ii. Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.
  - iii. One Million Dollars (\$1,000,000.00) - Each Occurrence.
  - iv. CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].
  - v. CWSD, its officers, employees and immune contractors shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, including coverage under the commercial umbrella, if any.
  - vi. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to CWSD. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
  - vii. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
  - viii. Contractor waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against CWSD with respect to any loss paid under the policy.

- ix. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

f. Business Automobile Liability Insurance:

- i. Contractor shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- ii. Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
- iii. Contractor waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by Contractor pursuant this Contract.
- iv. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

g. Professional Liability Insurance

- i. Contractor shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
- ii. Effective date: Prior to commencement of the performance of this Contract.
- iii. Contractor will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the CWSD. In the event of non-renewal or other lapse in coverage during the term of this Contract or the three (3) year period described above,

Contractor shall purchase Extended Reporting Period coverage for claims arising out of Contractor's negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.

- iv. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

DRAFT



## **AGENDA ITEM #12**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #12 - For Possible Action: Approval of Interlocal Agreement #2018-12 with Lahontan Conservation District for Channel Clearing and Snagging Along the Carson River in Churchill County.

DISCUSSION: The Board approved the FY 2018-19 Final Budget which included a \$20,000 grant to Lahontan Conservation District (LCD) for Channel Clearing and Snagging Along the Carson River in Churchill County (Account #7337-41). Attached is Interlocal Agreement #2018-12 with LCD for that project.

STAFF RECOMMENDATION: Approve Interlocal Agreement #2018-12 with Lahontan Conservation District for Channel Clearing and Snagging Along the Carson River in Churchill County.

**CONTRACT #2018-12**

**INTERLOCAL CONTRACT**

**Addressing Funding from Subconservancy District  
to Lahontan Conservation District for Channel Clearing and Snagging  
Along the Carson River in Churchill County**

THIS CONTRACT dated this \_\_\_\_ day of \_\_\_\_\_, 2018, is entered into by and between LAHONTAN CONSERVATION DISTRICT, a political subdivision of the State of Nevada (hereinafter "DISTRICT") and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

**WITNESSETH:**

WHEREAS, DISTRICT is a governmental subdivision of the State of Nevada a public body corporate and politic, organized in accordance with the provisions of Chapter 548 of the Nevada Revised Statutes (NRS); and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Chapter 541 of NRS; and

WHEREAS, this Contract is entered into under the provisions of NRS 277.180 and accordingly must be ratified by appropriate official action of the governing body of each party as a condition precedent to its entry into force; and

WHEREAS, CWSD and DISTRICT each possess common objectives and responsibilities with regard to the Carson River; and

WHEREAS, DISTRICT has requested funding to perform work during fiscal year 2018-19 on channel clearing and snagging projects along the Carson River in Churchill County; and

WHEREAS, CWSD has agreed to set aside \$20,000.00 for the fiscal year beginning July 1, 2018, and to grant DISTRICT said amount in order to assist with the clearing and snagging projects.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is mutually agreed by and between the parties as follow:

**1. CONTRACT TERM:**

- a. CWSD hereby grants to DISTRICT up to \$20,000.00 for the costs to conduct channel clearing and snagging projects along the Carson River in Churchill County.

- b. DISTRICT will submit requests for funding periodically over the fiscal year. The request for funding shall be accompanied by a description of what the funds will be used for and shall reference this Contract.
- c. CWSD commits to pay the approved amount of the request to DISTRICT within four (4) weeks of said request.
- d. DISTRICT will submit Project Summary Reports (see Exhibit "B"), including before and after project pictures, project goals, etc., prior to final invoice payment or ten percent of grant funding will be withheld until reports are submitted.
- e. CWSD shall have no responsibility for costs exceeding \$20,000.00.
- f. This Contract shall terminate June 30, 2019, at which time DISTRICT shall have one (1) month thereafter to submit its final invoice for payment related to work performed under this Contract.
- a. Notwithstanding any other provision of this Agreement, any obligation of CWSD hereunder is conditioned upon CWSD's funding resources. If for whatever reason the CWSD's funding resources are reduced or eliminated, CWSD reserves the right to terminate this Agreement immediately in writing. CWSD will reimburse DISTRICT for all costs that occurred under this Agreement up to the date the Agreement is terminated.

## **2. LIMITED LIABILITY AND INDEMNIFICATION:**

- a. The parties will not waive but rather intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 353.260 and NRS 354.626.
- b. Consistent with paragraph 2.a of this Contract, each party shall indemnify, hold harmless and defend (not excluding the others right to participate) the other party from and against all liability, claims, actions, damages, losses, and expenses, including, but not limited to, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.
- c. The indemnification obligation under this paragraph is conditioned upon the receipt of written notice of claim within thirty (30) days by the

indemnified party. The hold harmless and indemnification provision shall not apply to attorneys' fees and costs for the indemnified party's chosen right to participate with legal counsel.

- d. If the DISTRICT hires a contractor to perform any portion of this project, the contractor will add CWSD as an additional insured. The contractor must carry the Liability Insurance requirements are described in Exhibit "C."
- e. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

**3. NOTICE:** For invoicing and notice purposes, the address of each party is as follows:

LCD  
Attn.: Christy Sullivan  
Conservation Specialist  
111 Sheckler Rd.  
Fallon, NV 89406  
(775) 423-5124

CWSD  
Attn.: Edwin James  
General Manager  
777 E. William St., #110  
Carson City, NV 89706  
(775) 887-7456

**4. ENTIRE CONTRACT AND MODIFICATION:**

- a. This Contract shall be by and between the parties hereto and shall not be assignable or transferable.
- b. Any dispute regarding this Contract shall be decided according to the laws of the State of Nevada. If any part of this Contract is declared to be unlawful, any remaining obligations shall be deemed terminated.
- c. This Contract may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Contract.
- d. This Contract constitutes the entire understanding between the parties and there are no representations, conditions, warranties or collateral agreements (expressed or implied), statutory or otherwise, with respect to the subject of this Contract.

**5. PROPER AUTHORITY:**

- a. Notwithstanding this Contract is initially executed by the Coordinator of the DISTRICT and General Manager of CWSD, this Contract becomes effective when ratified by appropriate official action of the governing body

of each party and shall be deemed dated as of the later date of said official action.

- b. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to engage in cooperative action set forth herein.
- c. This Contract shall be entered into with duplicate originals, realizing that each entity, by necessity, must approve and execute the subject document at different dates, times and places.

IN WITNESS WHEREOF, the parties have executed this Contract on the day and year first written above.

DATED: \_\_\_\_\_

LAHONTAN  
CONSERVATION DISTRICT

\_\_\_\_\_  
Bill Washburn, Chairperson

ATTEST:

\_\_\_\_\_  
Morena Heser  
Secretary/Treasurer

DATED: \_\_\_\_\_

CARSON WATER  
SUBCONSERVANCY DISTRICT

\_\_\_\_\_  
Karen Abowd, Chairperson

ATTEST:

\_\_\_\_\_  
Toni M. Leffler  
Secretary to the Board

## **Exhibit “A”**

### **Lahontan Conservation District for Channel Clearing and Snagging Along the Carson River in Churchill County**

Having a steady stream flow will reduce any erosion and will help reduce the change in the water system caused by obstruction in the river. It will reduce the potential of flood, improve channel capacity, provide safety to the community in the flood zone, and improve the functionality and management of the lower Carson River. Elements of the project include the following:

- Continue with a long-term monitoring program on the lower Carson River.
- Remove dead vegetation and debris restricting channel capacity.
- Beaver and beaver dam removal to improve water flow in the channel.
- Work with other agencies to remove islands and stabilize the river banks along the Carson River.

## Exhibit "B"

Project Summary Form				
Project name				
Type of Project				
Map ID#	<i>Per Stewardship Plan Maps if previously mapped</i>			
Date Started				
Date Completed				
Location Details/Address				
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
<i>Add Project #</i>	<b>Latitude</b>		<b>Longitude</b>	
HUC				
Contact Person				
Primary Objective	<i>(What will the project achieve? Was the objective achieved?)</i>			
Area restored/stabilized	<i>Add linear feet of project/acreage/an applicable measurable unit/material used (rock, plants, etc.)</i>			
Estimated Load Reduction	<i>Only if applicable</i>			
Total Project Cost	\$			
Project Partners	<i>List all partners</i>			

Tracking Updates and Milestones	
Date	Activity
<i>Add data and expand table/insert rows as required</i>	<i>Add data and expand table/insert rows as required</i>

### Project Photos:

#### Before construction:

#### After construction:

**Title:** *Example Photos (replace with specific project)*





## EXHIBIT "C"

### Liability Insurance

- a. General Liability Insurance: Prior to commencement and for the duration of activities that constitute the Project that is the subject of this Contract, Contractor shall maintain commercial general liability (CGL) as follows:
- i. Two Million Dollars (\$2,000,000.00) - General Aggregate.
  - ii. Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.
  - iii. One Million Dollars (\$1,000,000.00) - Each Occurrence.
  - iv. CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].
  - v. CWSD, its officers, employees and immune contractors shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, including coverage under the commercial umbrella, if any.
  - vi. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to CWSD. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
  - vii. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
  - viii. Contractor waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against CWSD with respect to any loss paid under the policy.

- ix. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.
- a. Business Automobile Liability Insurance:
  - i. Contractor shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
  - ii. Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
  - iii. Contractor waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by Contractor pursuant this Contract.
  - iv. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.
- b. Professional Liability Insurance
  - i. Contractor shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
  - ii. Effective date: Prior to commencement of the performance of this Contract.
  - iii. Contractor will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the CWSD. In the event of non-renewal or other lapse in coverage during the term of this Contract or the three (3) year period described above, Contractor shall purchase Extended Reporting Period coverage for

claims arising out of Contractor's negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.

- iv. Prior to commencing the activities that constitute the Project, DISTRICT shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

DRAFT

## **AGENDA ITEM #13**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #13 - For Possible Action: Approval of Interlocal Agreement #2018-13 with Churchill County for the Lahontan Valley Water Level Measurement Program.

DISCUSSION: The Board approved the FY 2018-19 Final Budget which included a \$56,000 grant to Churchill County for the Lahontan Valley Water Level Measurement Program (Account #7640-09). Attached is Interlocal Agreement #2018-13 with Churchill County for that project.

STAFF RECOMMENDATION: Approve Interlocal Agreement #2018-13 with Churchill County for the Lahontan Valley Water Level Measurement Program.

**INTERLOCAL CONTRACT**

**Addressing Reimbursement from Carson Water Subconservancy  
District to Churchill County to Assist in the  
Lahontan Valley Water Level Measurement Program**

THIS CONTRACT dated this \_\_\_\_ day of \_\_\_\_\_, 2018, is entered into by and between CHURCHILL COUNTY, a political subdivision of the State of Nevada and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

**WITNESSETH:**

WHEREAS, CHURCHILL COUNTY is a governmental subdivision of the State of Nevada and therefore a public agency under NRS 277.100; and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Chapter 541 of NRS; and

WHEREAS, this Contract is entered into under the provisions of NRS 277.180 and accordingly must be ratified by appropriate official action of the governing body of each party as a condition precedent to its entry into force; and

WHEREAS CWSD has agreed to set aside a total amount of \$56,000.00 for the fiscal years 2018-19, 2019-20, and 2020-21, commencing July 1, 2018, to grant CHURCHILL COUNTY to assist with the three-year process of physical data collection for a Lahontan Valley Water Level Measurement Program.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is mutually agreed by and between the parties as follows:

**1. CONTRACT TERM:**

- a. CWSD hereby grants to CHURCHILL COUNTY up to \$56,000.00 for the costs to assist in the physical data collection for a Lahontan Valley Water Level Measurement Program in Churchill County.
- b. CHURCHILL COUNTY will submit a request for the \$18,000.00 for the fiscal year 2018-19, \$18,000.00 for the fiscal year 2019-20, and \$20,000.00 for the fiscal year 2020-21, for reimbursement of CHURCHILL COUNTY'S expenditures toward the three-year process of physical data collection for a Lahontan Valley Water Level Measurement Program. The request for reimbursement shall be accompanied by a description of what has actually been expended and shall reference this Contract.

- c. CWSD commits to pay the approved amount of the request to CHURCHILL COUNTY within four (4) weeks of said request.
- d. CWSD shall have no responsibility for costs exceeding \$56,000.00.
- e. This Contract shall terminate June 30, 2021, at which time CHURCHILL COUNTY shall have one (1) month thereafter to submit all final invoices for payment related to work performed under this Contract.
- f. Notwithstanding any other provision of this Agreement, any obligation of CWSD hereunder is conditioned upon CWSD's funding resources. If for whatever reason the CWSD's funding resources are reduced or eliminated, CWSD reserves the right to terminate this Agreement immediately in writing. CWSD will reimburse CHURCHILL COUNTY for all costs that occurred under this Agreement up to the date the Agreement is terminated.

## **2. LIMITED LIABILITY AND INDEMNIFICATION:**

- a. Each party shall indemnify, hold harmless and defend, not excluding the others right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including, but not limited to, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.
- b. The indemnification obligation under this paragraph is conditioned upon the receipt of written notice of claim within thirty (30) days by the indemnified party. The hold harmless and indemnification provision shall not apply to attorneys' fees and costs for the indemnified party's chosen right to participate with legal counsel.

## **3. Prior to commencing the activities that constitute the Project, CHURCHILL COUNTY shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.**

- a. CHURCHILL COUNTY shall provide CWSD insurance as follows:  
General Liability Insurance: Prior to commencement and for the duration of activities that constitute the Project that is the subject of this Contract, CHURCHILL COUNTY shall maintain commercial general liability (CGL) as follows:
  - i. Two Million Dollars (\$2,000,000.00) - General Aggregate.

- ii. Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.
- iii. One Million Dollars (\$1,000,000.00) - Each Occurrence.
- iv. CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].
- v. CWSD, its officers, employees and immune contractors shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, including coverage under the commercial umbrella, if any.
- vi. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to CWSD. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
- vii. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
- viii. CHURCHILL COUNTY waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against CWSD with respect to any loss paid under the policy.

b. Business Automobile Liability Insurance:

- i. CHURCHILL COUNTY shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- ii. Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.



- iii. CHURCHILL COUNTY waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by CHURCHILL COUNTY pursuant this Contract.

- 4. **NOTICE:** For invoicing and notice purposes, the address of each party is as follows:

CHURCHILL COUNTY  
Attn.: Jim R. Barbee  
County Manager  
155 N. Taylor St., Ste. 153  
Fallon, NV 89406-2748  
(775) 423-5136

CWSD  
Attn.: Edwin James  
General Manager  
777 E. William St., #110  
Carson City, NV 89706  
(775) 887-7456

5. **ENTIRE CONTRACT AND MODIFICATION:**

- a. This Contract shall be by and between the parties hereto and shall not be assignable or transferable.
- b. Any dispute regarding this Contract shall be decided according to the laws of the State of Nevada. If any part of this Contract is declared to be unlawful, any remaining obligations shall be deemed terminated.
- c. This Contract may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Contract.
- d. This Contract constitutes the entire understanding between the parties and there are no representations, conditions, warranties or collateral agreements (expressed or implied), statutory or otherwise, with respect to the subject of this Contract.
- e. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to engage in cooperative action set forth herein.

/////

/////

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/////

- f. This Contract shall be entered into with duplicate originals, realizing that each entity, by necessity, must approve and execute the subject document at different dates, times and places.

IN WITNESS WHEREOF, the parties have executed this Contract on the day  
and year first written above.

DATED: \_\_\_\_\_

CHURCHILL COUNTY

\_\_\_\_\_  
Peter Olsen, Chairperson

ATTEST:

\_\_\_\_\_  
Kelly G. Helton, Clerk

DATED: \_\_\_\_\_

CARSON WATER  
SUBCONSERVANCY DISTRICT

\_\_\_\_\_  
Karen Abowd, Chairperson

ATTEST:

\_\_\_\_\_  
Toni M. Leffler  
Secretary to the Board

## **AGENDA ITEM #14**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #14 - For Possible Action: Approval of Interlocal Agreement #2018-14 with Sierra Nevada Journeys for "Family Watershed Nights" for Carson River Watershed Communities.

DISCUSSION: The Board approved the FY 2018-19 Final Budget which included a \$3,000 grant to Sierra Nevada Journeys for "Family Watershed Nights" for Carson River Watershed Communities (Account #7215-00). Attached is Interlocal Agreement #2018-14 with Sierra Nevada Journeys for that project.

STAFF RECOMMENDATION: Approve Interlocal Agreement #2018-14 with Sierra Nevada Journeys for "Family Watershed Nights" for Carson River Watershed Communities.

**AGREEMENT**

**Addressing Funding from Carson Water Subconservancy District  
to Sierra Nevada Journeys  
to Conduct "Family Watershed Nights"  
for Carson River Watershed Communities**

THIS AGREEMENT dated this \_\_\_\_ day of \_\_\_\_\_, 2018, is entered into by and between SIERRA NEVADA JOURNEYS, a non-profit association (hereinafter "SNJ") and the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada (hereinafter "CWSD").

**WITNESSETH:**

WHEREAS, SNJ is a 501(C)(3) non-profit organization; and

WHEREAS, SNJ has organized a program of four community-building and educational events called "Family Watershed Nights" for Carson River Watershed communities, which is described in Exhibit "A" attached hereto and incorporated herein by reference; and

WHEREAS, CWSD is a water subconservancy district created and organized under the provisions of Chapter 541 of NRS; and

WHEREAS, this Agreement must be ratified by appropriate official action of the governing body of each party as a condition precedent to its entry into force; and

WHEREAS, CWSD and SNJ each possess common objectives and responsibilities with regard to the Carson River; and

WHEREAS, SNJ has requested funding to conduct four "Family Watershed Nights" for Carson River Watershed communities during fiscal year 2018-19; and

WHEREAS, CWSD has agreed to help cover the costs of this program in an amount not to exceed \$3,000.00.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, it is mutually agreed by and between the parties as follow:

**1. CONTRACT TERM:**

- a. CWSD shall reimburse SNJ for the costs to conduct four "Family Watershed Nights" for Carson River Watershed communities as described in Exhibit "A."
- b. The maximum amount of funds available under this agreement will not exceed \$3,000.00.

- c. SNJ will submit Project Summary Reports prior to final invoice payment or ten percent of grant funding will be withheld until reports are submitted.
- d. This Agreement shall terminate June 30, 2019, at which time SNJ shall have one (1) month thereafter to submit its final invoice for payment related to work performed under this Agreement. If all funds are expended earlier, this Agreement may be terminated sooner by written notice from the grantor, CWSD.

## **2. LIMITED LIABILITY AND INDEMNIFICATION:**

- a. Each party shall indemnify, hold harmless and defend (not excluding the others right to participate) the other party from and against all liability, claims, actions, damages, losses, and expenses, including, but not limited to, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.
- b. The indemnification obligation under this paragraph is conditioned upon the receipt of written notice of claim within thirty (30) days by the indemnified party. The hold harmless and indemnification provision shall not apply to attorneys' fees and costs for the indemnified party's chosen right to participate with legal counsel.
- c. Prior to commencing the activities that constitute the Project, SNJ shall deliver to CWSD a certificate issued by its insurance carrier naming CWSD as an additional insured and stating that the policy will not be modified or cancelled without 30 days' notice to CWSD.

## **3. SNJ shall provide CWSD insurance as follows:**

- a. General Liability Insurance: Prior to commencement and for the duration of activities that constitute the Project that is the subject of this Contract, SNJ shall maintain commercial general liability (CGL) as follows:
  - i. Two Million Dollars (\$2,000,000.00) - General Aggregate.
  - ii. Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.
  - iii. One Million Dollars (\$1,000,000.00) - Each Occurrence.
  - iv. CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed

under an insured contract [(including the tort liability of another assumed in a business contract)].

- v. CWSD, its officers, employees and immune contractors shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, including coverage under the commercial umbrella, if any.
  - vi. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to CWSD. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
  - vii. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
  - viii. SNJ waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against CWSD with respect to any loss paid under the policy.
- b. Business Automobile Liability Insurance:
- i. SNJ shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
  - ii. Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
  - iii. SNJ waives all rights against CWSD and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by SNJ pursuant to this Contract.
- c. Workers Compensation Insurance
- i. SNJ will secure and maintain Workers Compensation during the period of the contract.

4. **NOTICE:** For invoicing and notice purposes, the address of each party is as follows:

Sierra Nevada Journeys  
Attn.: Joan Grover  
Grants Manager  
190 E. Liberty St.  
Reno, NV 89501  
(775) 355-1688

CWSD  
Attn.: Edwin James  
General Manager  
777 E. William St., Ste. 110A  
Carson City, NV 89701  
(775) 887-7456

5. **ENTIRE CONTRACT AND MODIFICATION:**

- a. This Agreement shall be by and between the parties hereto and shall not be assignable or transferable.
- b. Any dispute regarding this Agreement shall be decided according to the laws of the State of Nevada. If any part of this Agreement is declared to be unlawful, any remaining obligations shall be deemed terminated.
- c. This Agreement may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Agreement.
- d. This Agreement, including Exhibit "A", constitutes the entire understanding between the parties and there are no representations, conditions, warranties or collateral agreements (expressed or implied), statutory or otherwise, with respect to the subject of this Agreement.

6. **PROPER AUTHORITY:**

- a. This Agreement becomes effective when ratified by appropriate official action of the governing body of each party and shall be deemed dated as of the later date of said official action.
- b. The parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the parties are authorized by law to engage in cooperative action set forth herein.

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- c. This Agreement shall be entered into with duplicate originals, realizing that each entity, by necessity, must approve and execute the subject document at different dates, times and places.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

DATED: \_\_\_\_\_

DATED: \_\_\_\_\_

SIERRA NEVADA JOURNEYS

CARSON WATER  
SUBCONSERVANCY DISTRICT

\_\_\_\_\_  
Eaton Dunkelberger, CEO

\_\_\_\_\_  
Karen Abowd, Chairman

ATTEST:

ATTEST:

\_\_\_\_\_  
Gail Aldrich, Secretary

\_\_\_\_\_  
Toni M. Leffler, Secretary to the Board

## **EXHIBIT "A"**

### **Sierra Nevada Journeys "Family Watershed Nights" for Carson River Watershed Communities**

The program will serve over 400 children and their parents in communities within the Carson River Watershed with four community-building and educational events called "Family Watershed Nights." Family Watershed Nights invite K-6 students, their parents, and siblings to attend a fun, family-friendly evening which provides watershed education at the family level and reinforces STEM concepts learned in the classroom. Through hands-on activities, participants will gain a sense of ownership and stewardship for the health of their community watershed.

DRAFT

**AGENDA ITEM #15**

**CARSON RIVER WATERSHED COMMITTEE**

**ROLL CALL**

**AGENDA ITEM #16**

**CARSON RIVER WATERSHED COMMITTEE**

**PUBLIC COMMENT**

## **AGENDA ITEM #17**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #17 - For Information Only: Alpine Watershed Group will give a presentation on projects they have accomplished in fiscal year 2017-18 and on their current activities.

DISCUSSION: CWSD has provided annual grants to the Alpine Watershed Group (AWG) for several years now. A representative from AWG will give a presentation on what the group has accomplished during FY 2017-18.

STAFF RECOMMENDATION: Receive and file.

## **AGENDA ITEM #18**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #18 - For Information Only: Update on the "I Am 65% Carson River" Watershed Literacy campaign.

DISCUSSION: After receiving approval on creative direction during the March 21<sup>st</sup> board meeting, Neon Agency, in coordination with Laxalt & McIver design and CWSD staff, have produced a draft logo for the "I Am 65% Carson River" campaign (see attachment). The intent of the logo is to increase the awareness of our residents' connectivity to the Carson Watershed. We want to establish a strong sense of place around the river and the watershed, hoping people from Alpine County to Churchill County will put this logo on their vehicles, bikes, and water bottles. We also hope to see the logo used on social media through filers and geostickers. By using this logo on decals and in other media we hope our communities will come to recognize themselves as living in the Carson River Watershed.

STAFF RECOMMENDATION: Receive and file.





**I AM**

**65%**

**CARSON  
RIVER**

**IAM65CR.ORG**

## **AGENDA ITEM #19**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #19 - For Information Only: CRC 20<sup>th</sup> Anniversary Celebration Update.

DISCUSSION: On June 22, 2018, over 100 of our Carson River Coalition (CRC) partners gathered at The Nature Conservancy's (TNC) River Fork Ranch (RFR) in Genoa, NV, to celebrate the CRC's 20th Anniversary! The event's location at the confluence of the East and West Forks of the Carson River is symbolic of the CRC process and of our partners coming together from all corners of the watershed to celebrate 20 years of successful collaboration. The CRC is a watershed-wide stakeholder group created in 1998 in response to the 1997 floods. The Coalition guides the integrated watershed planning process and seeks respectful watershed scale solutions. During the event several speakers discussed the history and creation of the CRC, its accomplishments, and what the future holds.

Two of the CRC's founding members, Tom Baker, formerly with Senator Bryant's office, and John Cobourn, University of Nevada Cooperative Extension, spoke at the celebration about the strategic and cooperative efforts taken to create the CRC. Ed James, CWSD's General Manager, described how the Carson Water Subconservancy District (CWSD) was asked to coordinate the fledgling group. Senator Masto sent her staffer Kurt Englehart to award the CRC a Certificate of Commendation. Many others from NDEP to TNC spoke about the importance of the CRC partnership and process.

AmeriCorps volunteers from Carson City and Reno helped serve food catered by J.T. Basque Bar & Dining Room (Gardnerville). All natural, grass-fed beef burgers in the shape of Nevada from the adjacent Ranch One (1909), were the stars of the show. The event was capped off by an evening of festivities, including juggling by Caleb Kondor, music and contra dancing with the Sierra Sweethearts, and celebratory cupcakes.

STAFF RECOMMENDATION: Receive and file.

## **AGENDA ITEM #20**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #20 - For Possible Recommendation: Approval of a request to pursue NDEP 319 grants for Watershed Coordinator and Watershed Literacy 4.

DISCUSSION: Nevada Division of Environmental Protection – Water Quality Planning Bureau released the request for Non-Point Source Pollution/Clean Water Act Section 319(h) grant proposals on July 9, 2018. Grant applications are due on August 24, 2018, and the match requirement is 50%. CWSD is interested in applying during this round to further implement both our Watershed Coordinator Program and Watershed-Literacy Program.

Two separate grants proposals will be submitted. Implementation of the Watershed Coordinator Program over two years will cost approximately \$400,000 in total. A 50% match is required for 319(h) funding; therefore, CWSD seeks \$200,000 from NDEP's 319(h) program, and the \$200,000 match would be met by staff salaries, consultant fees using CWSD's Outside Professional Services funds, volunteers; time, and in-kind and/or cash from other watershed programs.

Implementation of the Watershed-Literacy Implementation Program over one year will cost approximately \$30,000 in total. A 50% match is required for 319(h) funding; therefore, CWSD seeks \$15,000.00 from NDEP's 319(h) program, and the \$15,000 match would be met by staff salaries, consultant fees using CWSD's Outside Professional Services funds, volunteers' time, and in-kind and/or cash from other watershed programs.

STAFF RECOMMENDATION: Authorize staff to pursue Clean Water Act Section 319(h) grant funding for the Watershed Coordinator and Watershed-Literacy Implementation Program as outlined.

## **AGENDA ITEM #21**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #21 - For Possible Recommendation: Approval of new Carson Water Subconservancy District logo.

DISCUSSION: Neon Agency offered to redesign the Carson Water Subconservancy District's logo gratis. CWSD's original logo has not aged well and the original long-rectangular format can be difficult to use, especially with print media. Staff and Neon Agency have worked closely together to develop the new logo which is appended for your review (see attachments).

STAFF RECOMMENDATION: Approve the new Carson Water Subconservancy District logo.







## **AGENDA ITEM #22**

**CARSON WATER SUBCONSERVANCY DISTRICT  
CARSON RIVER WATERSHED COMMITTEE**

TO: COMMITTEE MEMBERS

FROM: EDWIN JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #22 - For Possible Recommendation: Approval of the General Manager's annual review.

DISCUSSION: The General Manager provided the Board members with a Self-Assessment (see attached assessment) and a simple evaluation form to fill out. Ten evaluations were returned and summarized (see attached summary).

The Administrative Committee met on July 9, 2018 and discussed the result of the Board members' evaluations of the General Manager (see attached draft minutes). Considering that the average evaluation was 17.4 out of a possible 18 points, the Administrative Committee recommended that the General Manager receive a satisfactory review for FY 2017-18 with accompanying salary increase.

STAFF RECOMMENDATION: Approve the General Manager's FY 2017-18 annual review.

**CARSON WATER SUBCONSERVANCY DISTRICT**  
**GENERAL MANAGER**  
**Self-Assessment Form**  
**For 2017-18**

A. The following is a list of accomplishments that occurred during FY 2017-18:

1. Presented an update on water supply and flooding issues to the various counties and community groups in the watershed.
2. Coordinated water releases from Mud Lake with the State Engineer and Federal Water Master to keep water in the West Fork for instream flow and fish protection and provided water to Carson City.
3. Worked with the conservation districts, State Lands, Director of Conservation & Natural Resources, USACE, and ranchers regarding river maintenance.
4. Finalized FEMA MAS #6 which includes floodplain inundation maps for Carson City, restudy and remapping of the Goni Drainage and Ramsey Canyon, and development of various videos informing people the importance of the floodplain.
5. Worked on FEMA MAS #7 which includes the restudy of the floodplains for Voltaire Canyon, Johnson Lane Area Drainage Master Plan, updating the Discovery Report and the Regional Floodplain Management Plan, and the 2017 flood awareness program.
6. Submitted and received funding for FEMA for MAS #8. This grant request includes: Dayton Valley Area Drainage Master Plan for part of Lyon County and Storey County, finalizing Floodplain Ordinances for counties upstream of Lahontan Reservoir, and participating in the 2018 flood awareness program.
7. Gave presentations at various conferences, workshops, and group meetings on watershed issues.
8. Provided oversight for the various grants CWSD administers from federal, state, and local agencies.
9. Participated in the DRI and UNR regarding the *Water for the Seasons* study.
10. Developed and provided oversight for CWSD's budget.
11. Participated in the USACE Silver Jacket programs.
12. Served on the Board of Directors of the Nevada Water Resources Association.
13. Served on the Board of Directors of the Carson Truckee Water Conservancy District.
14. Participated in the 2018 Nevada Legislation Public Lands Committee meeting. Testified on various activities occurring in the Carson River Watershed.
15. Coordinated the 2018 Water Summit which included various speakers discussing water supply issues for the Carson River Watershed.
16. Participated in the 2018 Carson River Coalition Watershed Forum.

B. What obstacles or setbacks did you encounter?

One major obstacle this year was trying to deal with the mistrust between the regulatory agencies and conservation districts. This mistrust and misunderstanding has delayed the accomplishment of several needed river projects. Another major setback for CWSD has to do with several weed grants that CWSD received. Although the intent of the grants was to give out funds to the weed districts to treat noxious weeds throughout the watershed, the

grant requirements are far more extensive than originally anticipated, thus causing more staff time to be spent on these grants.

C. What do you see as your major goals for the next assessment period?

- Meet with all the water purveyors and discuss long term water supply issues, especially in the Stagecoach and Silver Springs areas.
- Complete FEMA MAS #7 and MAS #8 grant projects.
- Continue to work with DRI/UNR on their *Water for the Seasons* Study.
- Continue to work with state and federal agencies on surface water quality issues.
- Continue to review and provide input on the various USGS studies.
- Continue to inform and work with elected officials on watershed issues.
- Provide outreach programs to organizations throughout the watershed.
- Continue to promote the regional water systems.
- Continue to work with the various counties to address flooding hazards in the Carson River Watershed. Provide input regarding alluvial fan flooding.
- Pursue additional funding from FEMA for additional flood studies in the watershed.
- Provide technical support to the counties and water purveyors on water supply and quality.
- Continue to work with conservation districts, State Lands, Director of the Natural Resources and Conservation, USACE, and ranchers regarding river maintenance.
- Pursue grant funding from USBOR to evaluate potential water storage sites and develop a water marketing program.

D. What suggestions do you have for improving the effectiveness between you and the Board?

Many of the projects that CWSD is involved with are based on requests from water purveyors, counties, CRC, and goals set at the strategic planning meeting in 2017. Good communication is extremely important to ensure CWSD is meeting its objectives. I always appreciate when board members contact me with their questions.

E. What activities do I want to pursue that will help the efficiency of CWSD?

CWSD staff is balancing many different programs. Some of the programs are taking longer to finalize than originally anticipated. Staff may benefit in taking some Time Management classes. I am planning on including all CWSD staff in a meeting with Pool Pact to review the various training classes Pool Pact offers and support staff to take advantage of these training classes.

**2018 GENERAL MANAGER EVALUATION**  
**SUMMARY**

**SCORES:**

18  
15  
16  
18  
18  
18  
17  
18  
18  
18

174 divided by 10 evaluations = **17.4 average rating**

**REDUCED RATINGS IN CATEGORIES LISTED BELOW:**

- ORGANIZATIONAL SKILLS - Decision quality (1 rating)
- ORGANIZATION SKILLS - Presentation skills (no ratings)
- OPERATING STYLE - Communication (1 rating)
- OPERATING STYLE - Delegation of work to be done (3 ratings)
- PERSONAL/INTERPERSONAL SKILLS - Being open and receptive (1 rating)
- PERSONAL/INTERPERSONAL SKILLS - Demonstrates flexibility to work with varying groups (no ratings)

**GENERAL COMMENTS:**

- I am not a fan of using a point system for evaluations, as they are subject to each rater's criteria. I think Ed does an exceptional job and does it while trying to appease a multitude of bosses with conflicting agendas.
- Ed is very accessible and always listens to new ideas to resolve very complex local and regional issues. Ed very much understands the global picture of what is happening in the entire Carson River Watershed area, and he never appears centric to any particular area of group in the watershed area. Ed's expertise, professionalism, and openness are much appreciated and are a great value to the district.
- Mr. James is the hardest working, most fair minded, devoted public servant I rate as a Board Member of public organizations. Thank you Mr. James!
- Ed showed a willing and capable ability to work through some challenging issues in this past year.
- Thanks Ed!

**CARSON WATER SUBCONSERVANCY DISTRICT  
ADMINISTRATIVE COMMITTEE  
July 9, 2018, 9:00 A.M.**

**DRAFT Meeting Minutes**

**Committee Members Present:**

Karen Abowd, Carson City  
Ken Gray, Lyon County  
David Griffith, Alpine County  
Steve Thaler, Douglas County

**Staff Present:**

Ed James, General Manager  
Toni Leffler, Administrative Assistant

**Others Present:** none

Ms. Abowd called the meeting of the Administrative Committee to order at 9:01 a.m. in the Conference Room of Carson Water Subconservancy, 777 East William Street, Suite 110, Carson City, Nevada. A quorum of the Administrative Committee was present.

**Item #3 – Discussion Only: Public Comment** - None

**Item #4 - For Possible Action: Approval of the Administrative Committee minutes from January 24, 2018.** Since Committee Member Abowd is the only committee member who was on this committee at the January 24, 2018 meeting, the committee agreed to hold the minutes over to the next meeting to give time for Mr. James to research how to proceed with the approval.

**Item #5 - For Possible Action: Review of the General Manager's FY 2017-18 annual review.** Mr. James explained that he met with all Board members except for Directors Stodieck and Frensdorff. During his meeting, Director Bonkowski wanted Mr. James to set up a meeting with Carson City and Lyon County to discuss water issues. Supervisor Griffith and Mr. James talked about forest health and Mr. Griffith suggested meeting with Senator Amodei from Nevada and Senator McClintoch from California to find funding opportunities in both states.

No public comment. *Committee Member Thaler made the motion that the Administrative Committee recommend CWSD Board award of a satisfactory FY 2017-18 annual review for the General Manager. Committee Member Gray seconded the motion which was unanimously approved by the Administrative Committee.*

**Item #6 - For Possible Action: Review of the General Manager's job description.** Mr. James explained that Committee Member Griffith suggested a review of the General Manager's job description. Mr. Griffith explained he has reviewed the description and feels that it is a good summary of the General Manager's duties, not just fitting the incumbent. Mr. James noted that in 2014 the General Manager's job description was revised.

Mr. Gray asked about succession planning, and Mr. James noted that he plans retire in about six years. There are people who can fill the position, but there will be a transition period. Mr. Griffith suggested an overlap period for at least three months ahead of time. Mr. Gray noted that having the big picture about relationships, the water history of the area, etc., is perhaps more important to running of the organization than having the skills to do the mundane. Mr. Griffith noted that the Board's interview process will sort some of that out.

No public comment. The committee agreed that no change to the General Manager's job description is necessary at this time.

**Item #7 – Discussion Only: Public Comment** - None

**Item #8 – Adjournment** - *There being no further business to come before the Administrative Committee, Committee Member Griffith made the motion to adjourn and the meeting adjourned at 9:18 a.m.*

Respectfully submitted,

Toni Leffler  
Secretary



**AGENDA ITEM #23**

**PUBLIC COMMENT**

## **AGENDA ITEM #24**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #24 – For Possible Action: Approval of a request to pursue NDEP 319 grants for Watershed Coordinator and Watershed Literacy 4.

DISCUSSION: This topic was discussed under Agenda Item #20.

STAFF RECOMMENDATION: Follow the recommendation of the Carson River Watershed Committee.

## **AGENDA ITEM #25**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #25 – For Possible Action: Approval of the new Carson Water Subconservancy District logo.

DISCUSSION: This topic was discussed under Agenda Item #21.

STAFF RECOMMENDATION: Follow the recommendation of the Carson River Watershed Committee.

## **AGENDA ITEM #26**

**CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS**

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #26 – For Possible Action: Approval of the General Manager's annual review.

DISCUSSION: This topic was discussed under Agenda Item #22.

STAFF RECOMMENDATION: Follow the recommendation of the Carson River Watershed Committee.

## **STAFF REPORTS**



## CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: JULY 18, 2018

SUBJECT: Agenda Item #27 - For Information Only: Staff report

DISCUSSION: The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on June 20, 2018:

- 6/21/18 – Ed met with Tom Haag, a Lyon County property owner.
- 6/22/18 – Staff participated in the CRC 20<sup>th</sup> Anniversary Celebration at River Fork Ranch.
- 6/25/18 – Shane participated in a meeting with Alpine Watershed Group (AWG) in Markleeville about the Hope Valley Management Plan.
- 6/25/18 – Ed, Brenda, and Debbie met to discuss the Floodplain Management Plan.
- 6/26/18 – Debbie participated in a 2018 Flood Awareness Week planning meeting.
- 6/26/18 – Ed met with Nick Lawrence regarding the Water for the Seasons study.
- 6/26/18 – Ed had a lunch meeting with J.B. Lekumberry about the Waters for the Seasons study.
- 6/27/18 – Staff met to begin planning for the 2018 Carson River Watershed “Get on the Bus” Tour on Sept. 25-26, 2018.
- 6/27/18 – Ed and Debbie attended the Farewell Mixer for Sarah Green as she left Alpine Watershed Group.
- 6/29/18 – Debbie participated in a FMA conference call.
- 7/2/18 – Shane participated in the video filming for the Watershed Literacy Campaign.
- 7/9/18 – Ed and Toni participated in the Administrative Committee meeting.
- 7/9/18 – Ed attended the Douglas County Farm Bureau meeting regarding a letter of support for the BOR WaterSMART grant.
- 7/10/18 – Ed participated in the Carson Truckee Water Conservancy District Board meeting in Reno.
- 7/11/18 – Brenda participated in the CRC Education Working Group meeting.
- 7/11/18 – Debbie participated in a digital data tour of the Johnson Lane Area Drainage Master Plan (ADMP) with Mike Kellogg.
- 7/12/18 – Ed met with Jim Bybee, the new Churchill County Manager, for an introduction to CWSFD and river issues in Fallon.

Meetings/events scheduled during the balance of July:

- 7/25/18 – Ed, Brenda, and Shane will meet with Kurt Englehart of Catherine Cortez-Masto staff regarding supporting CWSD.
- 7/26/18 – Debbie, Shane, and Justin will participate in Carson City’s Safety Day event at Mills Park.
- 7/31/18 – Debbie will participate in a FMA panelist preparation conference call.

STAFF RECOMMENDATION: Receive and file.

**NO CORRESPONDENCE**