

**CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS
AND CARSON RIVER WATERSHED COMMITTEE**

NOTICE OF PUBLIC MEETING

DATE: December 18, 2019
TIME: 6:30 pm
LOCATION: NAI Alliance Conference Room
1000 N. Division St., Ste. 202
Carson City, NV 89701

The CWSD Board meeting will be preceded by a Christmas dinner at 5 pm at the meeting place referenced above. Although a quorum of the CWSD Board of Directors may be present at the events preceding the Board meeting, no action will be taken.

AGENDA

Please Note: The Carson Water Subconservancy District (CWSD) Board may: 1) take agenda items out of order; 2) combine two or more items for consideration; and/or 3) remove an item from the agenda or delay discussion related to an item at any time. All votes will be conducted by CWSD Board of Directors. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please contact Catrina Schambra at (775)887-7450 (catrina@cwsd.org), at least two business days in advance so that arrangements can be made.

1. Call to Order the CWSD Board of Directors/Carson River Watershed Committee.
2. Roll Call
3. Pledge of Allegiance
4. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
5. For Possible Action: Approval of Agenda
6. For Possible Action: Approval of the Board Meeting Minutes of November 20, 2019

CONSENT AGENDA

Please Note: All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Directors with one action and without an extensive hearing. Any member of the board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting.

7. For Possible Action: Approval of Treasurer's Report for November 2019
8. For Possible Action: Approval of Payment of Bills for November 2019
9. For Possible Action: Authorize the General Manager to attend the NWRA Annual Conference in Las Vegas, February 11-13, 2020
10. For Possible Action: Authorize donation of two surplus equipment items to Computer Corps: (1) IBM Wheel Writer 5 Typewriter, Item#00006 (still works - bought used in 1998 for \$100); and (2) HP 12" Monitor, Item #00124 (doesn't work with current computer – bought new in 2007 for \$259)
11. For Possible Action: NEON Agency Agreement #2017-18 extended to June 30, 2020

****END OF CONSENT AGENDA****

12. For Possible Action: Andy Aldax Award Nominations
13. For Discussion Only: Proposed CWSD Motto
14. For Discussion Only: Staff Reports - General Manager
 - Legal
 - Correspondence
15. For Discussion Only: Directors Reports
16. For Discussion Only: Update on activities in Alpine County
17. For Discussion Only: Update on activities in Storey County
18. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
19. For Possible Action: Adjournment

Supporting material for this meeting may be requested from Catrina Schambra at 775-887-7450 (catrina@cwsd.org) and is available at the CWSD offices at 777 E. William St., #110A, Carson City, NV 89701 and on the CWSD website at www.cwsd.org.

In accordance with NRS 241.020, this notice and agenda has been posted at the following locations:

-Dayton Utilities Complex 34 Lakes Blvd Dayton, NV	-Minden Inn Office Complex 1594 Esmeralda Avenue Minden, NV
-Lyon County Administrative Building 27 S. Main St. Yerington, NV	-Churchill County Administrative Complex 155 N Taylor St. Fallon, NV
-Carson City Hall 201 N. Carson St. Carson City, NV	-Carson Water Subconservancy District Office 777 E. William St., #110A Carson City, NV
-Alpine County Administrative Building 99 Water St. Markleeville, CA	-CWSD website: http://www.cwsd.org -State public meetings website: http://notice.nv.gov

AFFIDAVIT OF POSTING

The undersigned affirms that on or before 9:00 A.M. on December 10, 2019, he/she posted a copy of the *Notice of Public Meeting and Agenda* for the June 19, 2019, regular meeting of the Carson Water Subconservancy District and the Carson River Watershed Committee, in accordance with NRS 241.020; said agenda was posted at the following location:

SIGNATURE

Name: _____ **Title:** _____ **Date & Time of Posting:** _____

AGENDA ITEM #6

**MINUTES OF LAST
BOARD MEETING**

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
November 20, 2019, 6:30 pm

Minutes

Chairman Erquiaga called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30 pm in the NAI Alliance Conference Room, 1000 N. Division St., Ste. 202, Carson City. Roll call of the CWSD Board was taken and a quorum was determined to be present.

CWSD Directors present:

Brad Bonkowski, Treasurer
Carl Erquiaga, Chairman
Stacey Giomi, Director
Ken Gray, Directors
Barry Penzel, Director
Ernie Schank, Director
Fred Stodieck, Director
Steve Thaler, Vice Chairman
Mike Workman, Director

Absent CWSD Directors: Jack Jacobs and Larry Walsh.

Roll call of the Caron River Watershed Committee was taken which included CWSD Directors and Committee Member present: David Griffith.

Absent CWSD Committee Members: Don Jardine and Austin Osborne.

Others present:

Michael Beers, Auditor, Eide Bailly
Shane Fryer, CWSD Watershed Program Specialist
Rob Holley, Dayton Valley Conservation District (DVCD)
Brenda Hunt, CWSD Watershed Program Manager
Edwin James, CWSD General Manager
Patrick King, CWSD Attorney
Debbie Neddenriep, CWSD Water Resource Specialist II
Catrina Schambra, CWSD Administrative Assistant/Secretary to the Board
Cyndie Walck, Public
Lynn Zonge, Resource Concepts, Inc. (RCI)

The Pledge of Allegiance was led by Chairman Erquiaga.

Item #4 – Discussion Only: Public Comment – None

Item #5 – For Possible Action: Approval of Agenda

Committee Member Griffith made the motion to approve the agenda, moving Item #14 to in-between Items #11 and #12 as requested by presenter. The motion was seconded by Director Gray and unanimously approved by the Board.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of October 16, 2019

Director Bonkowski made the motion to approve the Board Meeting Minutes of October 16, 2019 as presented. The motion was seconded by Director Penzel and unanimously approved by the Board.

****CONSENT AGENDA******Item # 7 - For Possible Action: Approval of Treasurer's Report for October 2019****Item # 8 - For Possible Action: Approval of Payment of Bills for October 2019**

Director Giomi made a motion to approve Consent Agenda items as presented. The motion was seconded by Director Gray and unanimously approved by the Board.

****END OF CONSENT AGENDA******Item #9 – For Possible Action: Approval of the 2018-19 Annual Audit**

Michael Beers, Eide Bailly Auditor, presented the CWSD FY 2019-29 Audit results as included in the Board package. He directed Board members to specific "Notes to Financial Statements" sections that he felt needed specific explanation. Directors asked questions for clarification of various areas and highlighted 3 specific corrections that included a typo, a formatting change and a formula issue. Mr. James pointed out that the reason the actual salary amount is greater than the budget amount is due to changes in accounting procedures: half of the PERS amount is added to salary.

There was discussion regarding the finding of "Financial Reporting Material Weakness." This is the only negative finding in the audit and resulted because of a requirement by Eide Bailly that their auditors are prohibited from assisting CWSD personnel in preparation of any financial documents deemed necessary for audit. Note this is a bookkeeping weakness and not a financial error in our books. Mr. James also noted to Board Members that this is a new requirement this year and staff was not notified about this change to avoid a material weakness in this area. It is unclear if the required bookkeeping necessary to prepare financial statements for audit must be done by an outside accounting firm, separate and at cost, or if staff can be trained to provide the needed reporting. The current contract is a 3-year agreement signed with Kohn & Company before the merger with Eide Bailly last year. Staff will be looking into the contract to see if there are options for openers to renegotiate the final year of the contract due to the changes in the reporting requirements.

Three areas of concern were raised by Board members and Mr. Beers requested time to correct those items immediately. The issues included a typo and two formatting errors. This agenda item was tabled and agreed to revisit before end of meeting.

Item #10 – For Discussion Only: Geomorphology presentation by Resource Concepts, Inc (RCI)

Lynn Zonge made her Geomorphology presentation to the Board and asked for their input and thoughts on the final project for use in public outreach.

Director Stodieck commented on how it's unfair the state won't allow streambank barb protections. The state owns the bed and the bank. If a contractor is not allowed to install these bank protections, it gets eroded and the private land then goes to the state.

Mr. James asks the Board's opinion on sharing the presentation to educate Districts, Boards and the Public.

Director Thaler says to make sure there are lots of people in the audience. Director Giomi suggests the looping is too fast; there should be more controls to slow or stop when needed. He suggests the time be cut

by two-thirds. A 20-minute presentation for staff and a 10-minute presentation for Boards would be adequate. Committee Member Griffith says it would depend on your audience type.

Director Stodieck thinks both this presentation, and the IAMCARSONRIVER video would be great for the “AG in the Classroom” project.

Director Penzel suggests more structure for the presentation; telling what the purpose of the presentation is right from the beginning.

Committee Member Griffith liked the map of the old meanders. He found it very interesting.

Cyndie Walck, Public, said it is important that it be explained what the impacts are when the river is straightened.

Director Thaler suggests changing the name of the presentation to “Living Between the 100-Year Flood.”

No action was taken.

****Item #9 – For Possible Action: Approval of the 2018-19 Annual Audit**

The Board returned to Item #9 after Mr. Beers corrected the editing errors in question. Mr. Beers showed the Board members the corrected report.

Director Bonkowski made a motion to approve the corrected 2018-19 Annual Audit. The motion was seconded by Director Gray and unanimously approved by the Board.

Item #11 – For Discussion Only: Presentation by Rob Holley, Dayton Valley Conservation District on the Fort Churchill Streambank Project

Mr. Holley gave a presentation on this project which was originally approved for funding in 2015. The Buckland Ditch project was to install stream barbs to develop the streambank, catch sediment, revegetate, and move the thalweg away from the streambank. The project has had numerous delays. It was set to start in summer 2018, but the contractor backed out. It went out to re-bid in summer 2019, but the costs have increased dramatically in that time. The original budget was \$300,000, but now the lowest bid came in over \$500,000. DVCD has been looking at ways to get the project started, even considering doing without the stream barb component, but the engineer did not recommend doing the project without the stream barbs.

Mr. Holley explained the problems DVCD has encountered with funding and the history of the project. A main funding source, Carson/Truckee Conservation District was cut off. DVCD is now looking for a dedicated source of funding to fill this gap. DVCD is currently looking at a “Parcel Fee” tax to get funding from landowners. This measure is set to be addressed at the December Board meeting so they can get started with this project.

Mr. Holley also discussed Dayton Bridge concerns and the Minor land projects. For instance, the bridge is currently a vegetation trap. He is hoping the measure will pass and he can move forward.

The situation is dire. He is looking at not being able to exist without a fixed source of income.

Director Thaler asks how much money will be generated by the parcel tax. Mr. Holley explains that it is estimated approximately \$500,000, but this includes Fernley, so some of the funding will need to be dedicated to Fernley. All parcels in Dayton Valley Conservation District are included and would pay towards this fee with tax on parcels. Director Stodieck asks if this is available to all conservation districts. Mr. Holley answers yes.

Director Penzel inquires about what dollar amount has gone to projects and what amount has gone to other areas such as salaries and operations expenses. Mr. Holley did not have that information.

Director Bonkowski thinks that we need to look at this now and consider ending the ongoing extensions of contracts, and in this case, start with a fresh grant. Mr. James agrees and explains that permits, weather, contractors, floods, etc. all impacted this project. There are lots of reasons why this project has been pushed

back so far. He suggests we terminate this contract and start fresh with a new contract.

Director Bonkowski says that until DVCD can match funding with the project scope, we need to hold off on this project. All money needs to be accounted for.

Mr. Holley thinks we need to get closer to a realistic bid of \$500,000 - \$750,000 for this project.

Committee Member Griffith wonders with the obvious problems this project has had, how do we know it will be any different moving forward. Do we keep throwing money at it? Director Bonkowski says no, that's why we must make sure DVCD has other funding in place before we enter into another agreement.

Director Stodieck asked Mr. Holley about the negative changes to the site during flood years and Mr. Holley reported that yes, there has been about 4 feet of bank lost since 2017.

No action was taken.

Item #14 – For Discussion Only: Presentation of the 2019 Water Year

Mr. James gave a presentation comparing flows between water year 2017 and 2019.

No action was taken.

Item #12 – For Discussion Only: Update on the various funding agreements that were carried over from the fiscal year 2018-19

Mr. James explained why there are differences between the actual costs and the budgeted amount for several projects.

No action was taken.

Item #13 – For Possible Action: Authorize Staff to submit an application for the Environmental Education Region 9 EPA Grant

Mr. James reviewed a proposed EPA grant that staff would like to pursue. This particular grant requires a 25% match and that 25% of the grant goes to the third parties. He explained that this is to help smaller entities get funding and to help them with their outreach programs.

Director Bonkowski made a motion to authorize CWSD to submit an application for the Environmental Education Region 9 Grant not to exceed \$100,000. The motion was seconded by Director Gray and unanimously approved by the Board.

Item #15 – For Discussion Only: Update on Lost Lakes

Mr. James gave a beautiful video presentation on Lost Lakes and explained the history of our water rights.

No action was taken.

Item #16 – For Discussion Only: Update on State Land Permitting

Mr. King and Mr. James have attended meetings aimed at streamlining the permit process. It was primarily looking at conservation district projects and maintaining finished projects. The idea is to make new permits as simple as possible for conservation districts to do routine maintenance.

Director Stodieck asked about older projects, specifically his diversion structure. Is there any resolution on this issue? Mr. James explained that this focus is on the river restoration projects. This could be used as the framework for diversion structures. Mr. James will keep the Board advised on progress.

Item #17 – For Discussion Only: Staff Reports –

- Mr. James reported the CVCD has completed the Cradlebaugh Bridge project. CVCD needed CWSD to advance \$40,000 to pay the contractor. This amount will be repaid in February or when they get

reimbursed by NDEP.

- Mr. Fryer reported the Watershed Literacy video project is now out on all media and has received a very positive response! The IAMCARSONRIVER.ORG video has had over 20,000 views to date. Last week Ed, Shane and Brenda were interviewed on public access television! It's in the newspapers, on the radio, on websites and all social media. There will be over 39,000 I AM CARSON RIVER stickers handed out throughout the watershed by the end of January!

Legal – None

Correspondence – None

No action was taken.

Item #18– For Discussion Only: Directors Reports – None

No action was taken.

Item #19 – For Discussion Only: Update on activities in Alpine County –

Committee Member Griffith reported the following:

- Douglas County will be receiving a letter from Alpine County asking that all vape products no longer be sold in Douglas County. He voted against it.

The *No action was taken.*

Item #20 – For Discussion Only: Update on activities in Storey County – None

Item #21 – For Discussion Only: Public Comment – None

There being no further business to come before the Board, Chairman Erquiaga adjourned the meeting at 9:15 pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board

AGENDA ITEM #7

TREASURER'S REPORT

Floodplain Management Fund
Balance Sheet
As of November 30, 2019

	Nov 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	401,185.43
Total Checking/Savings	401,185.43
Total Current Assets	401,185.43
TOTAL ASSETS	401,185.43
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	398,041.33
Net Income	3,144.10
Total Equity	401,185.43
TOTAL LIABILITIES & EQUITY	401,185.43

3:24 PM

12/02/19

Cash Basis

Floodplain Management Fund

Profit & Loss Budget vs. Actual

July through November 2019

	Jul - Nov 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-03 · Int. Inc.-LGIP-Floodplain	3,144.10	9,699.30	-6,555.20	32.4%
Total Income	3,144.10	9,699.30	-6,555.20	32.4%
Expense				
8009-01 · Reg. Flood Preliminary Planning	0.00	300,000.00	-300,000.00	0.0%
8009-02 · Flood Project Along SR88-Minden	0.00	40,000.00	-40,000.00	0.0%
8009-03 · CVCD-2017 Flood Permit/Repairs	0.00	0.00	0.00	0.0%
8009-04 · DVCD-2017 Flood Permit/Repairs	0.00	0.00	0.00	0.0%
8009-05 · ChCo Floodplain Evaluation	0.00	35,000.00	-35,000.00	0.0%
Total Expense	0.00	375,000.00	-375,000.00	0.0%
Net Ordinary Income	3,144.10	-365,300.70	368,444.80	-0.9%
Other Income/Expense				
Other Income				
8000-03 · Beginning Equity	0.00	387,972.00	-387,972.00	0.0%
Total Other Income	0.00	387,972.00	-387,972.00	0.0%
Other Expense				
8002-03 · Trans.Out-General Fund	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	387,972.00	-387,972.00	0.0%
Net Income	3,144.10	22,671.30	-19,527.20	13.9%

Floodplain Management Fund
Profit & Loss YTD Comparison
November 2019

	Nov 19	Jul - Nov 19
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	689.29	3,144.10
Total Income	689.29	3,144.10
Net Ordinary Income	689.29	3,144.10
Net Income	<u>689.29</u>	<u>3,144.10</u>

Balance Sheet

As of November 30, 2019

	<u>Nov 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Reserve	<u>773,879.57</u>
Total Checking/Savings	<u>773,879.57</u>
Total Current Assets	<u>773,879.57</u>
TOTAL ASSETS	<u>773,879.57</u>
LIABILITIES & EQUITY	
Equity	
4000-01 · Fund Balance - Capital Project	<u>767,849.64</u>
Net Income	<u>6,029.93</u>
Total Equity	<u>773,879.57</u>
TOTAL LIABILITIES & EQUITY	<u>773,879.57</u>

Profit & Loss Budget vs. Actual

July through November 2019

	Jul - Nov 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Res.	6,029.93	19,106.33	-13,076.40	31.6%
Total Income	6,029.93	19,106.33	-13,076.40	31.6%
Expense				
8015-02 · Upsize LyCo/Stagecoach Pipeline		250,000.00	-250,000.00	
8015-03 · Upstream Storage Evaluation		22,000.00	-22,000.00	
8015-04 · Construction Projects		475,000.00	-475,000.00	
Total Expense		747,000.00	-747,000.00	
Net Ordinary Income	6,029.93	-727,893.67	733,923.60	-0.8%
Net Income	6,029.93	-727,893.67	733,923.60	-0.8%

3:23 PM

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

12/02/19

Profit & Loss YTD Comparison

Cash Basis

November 2019

	Nov 19	Jul - Nov 19
Ordinary Income/Expense		
Income		
5032-01 - Interest Income - LGIP Res.	1,329.62	6,029.93
Total Income	1,329.62	6,029.93
Net Ordinary Income	1,329.62	6,029.93
Net Income	1,329.62	6,029.93

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/02/19

Balance Sheet

Cash Basis

As of November 30, 2019

	Nov 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1013-00 · Cash in Checking - U. S. Bank	72,511.27
1014-00 · Local Gov't Inv. Pool-Regular	763,967.21
1030-00 · Petty Cash	100.00
Total Checking/Savings	836,578.48
Accounts Receivable	
1250-00 · Accounts Receivable	40,000.00
Total Accounts Receivable	40,000.00
Other Current Assets	
1055-00 · Payroll Deposit - Carson City	500.00
Total Other Current Assets	500.00
Total Current Assets	877,078.48
TOTAL ASSETS	877,078.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
3360-00 · Accrued Vacation	25,758.30
3362-00 · Accrued sick leave	58,171.36
Total Other Current Liabilities	83,929.66
Total Current Liabilities	83,929.66
Total Liabilities	83,929.66
Equity	
4000-00 · Fund Balance	597,225.34
Net Income	195,923.48
Total Equity	793,148.82
TOTAL LIABILITIES & EQUITY	877,078.48

11:34 AM

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/05/19

Profit & Loss Budget vs. Actual

Cash Basis

July through November 2019

	Jul - Nov 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5008-00 · Alpine Co. Joint Powers contrib		10,400.00	-10,400.00	
5009-00 · Churchill County Ad Valorem	68,134.98	213,817.00	-145,682.02	31.9%
5010-00 · Lyon County Ad Valorem	71,634.23	176,286.00	-104,651.77	40.6%
5011-00 · Douglas County Ad Valorem	327,174.06	588,466.00	-261,291.94	55.6%
5012-00 · Carson City Ad Valorem	242,026.49	434,373.00	-192,346.51	55.7%
5022-00 · Water Lease - Mud Lake		51,000.00	-51,000.00	
5023-00 · Water Lease-Lost Lakes	804.00		804.00	100.0%
5031-00 · Interest Income-LGIP Reg.	4,886.92	14,984.70	-10,097.78	32.6%
5045-00 · Interest Income-B of A Savings	0.01		0.01	100.0%
5050-00 · Watershed Coordinator Grant				
5050-12 · NDEP-WS Coord III 2018-2020	31,117.84	48,037.00	-16,919.16	64.8%
5050-13 · NDEP-WS Coord IV 2019-2022		50,000.00	-50,000.00	
Total 5050-00 · Watershed Coordinator Grant	31,117.84	98,037.00	-66,919.16	31.7%
5058-00 · 208 Water Quality Plan				
5058-04 · NDEP-LID Implementation 2018-20	1,844.87	24,478.00	-22,633.13	7.5%
Total 5058-00 · 208 Water Quality Plan	1,844.87	24,478.00	-22,633.13	7.5%
5060-00 · Misc. Income				
5060-02 · Watershed Tour		6,000.00	-6,000.00	
5060-00 · Misc. Income - Other	341.02		341.02	100.0%
Total 5060-00 · Misc. Income	341.02	6,000.00	-5,658.98	5.7%
5082-00 · Alpine Co.-CASGEM Grant		1,000.00	-1,000.00	
5096-00 · NFWF-Weed Mgmt.		19,963.00	-19,963.00	
5099-00 · NDEP-WS Lit.Implement.-Phase 3	9,589.93	23,310.00	-13,720.07	41.1%
6000-00 · FEMA-MAS #8	64,826.42	34,101.00	30,725.42	190.1%
6003-00 · FEMA-MAS #9	93,035.24	393,170.00	-300,134.76	23.7%
6004-00 · BOR WaterSMART Grant	4,832.00	50,000.00	-45,168.00	9.7%
6005-00 · FEMA - MAS # 10				
6005-01 · Carson Valley Flood Model - HDR	3,932.44		3,932.44	100.0%
Total 6005-00 · FEMA - MAS # 10	3,932.44		3,932.44	100.0%
Total Income	924,180.45	2,139,385.70	-1,215,205.25	43.2%
Expense				
7015-00 · Salaries & Wages	158,752.30	396,400.00	-237,647.70	40.0%
7020-00 · Employee Benefits	61,266.39	159,000.00	-97,733.61	38.5%
7021-00 · Workers Comp Ins.	537.91	1,400.00	-862.09	38.4%
7101-00 · Director's Fees				
7101-01 · Director Benefits	49.38		49.38	100.0%
7101-00 · Director's Fees - Other	3,342.55	16,000.00	-12,657.45	20.9%
Total 7101-00 · Director's Fees	3,951.93	16,000.00	-12,048.07	24.7%
7102-00 · Insurance	4,985.12	5,100.00	-114.88	97.7%
7103-00 · Office Supplies	117.67	1,910.00	-1,792.33	6.2%
7104-00 · Postage	312.25	850.00	-537.75	36.7%
7105-00 · Rent	15,270.00	36,648.00	-21,378.00	41.7%
7106-00 · Telephone/Internet	1,953.18	4,000.00	-2,046.82	48.8%
7107-00 · Travel-transport/meals/lodging				
7107-01 · Car Allowance	3,115.31		3,115.31	100.0%
7107-00 · Travel-transport/meals/lodging - Other	2,528.28	19,301.00	-16,772.72	13.1%
Total 7107-00 · Travel-transport/meals/lodging	5,654.26	19,301.00	-13,646.74	29.3%
7108-00 · Dues & Publications	372.00	1,100.00	-728.00	33.8%
7109-00 · Miscellaneous Expense	423.50	1,000.00	-576.50	42.4%
7110-00 · Seminars & Education	125.00	3,000.00	-2,875.00	4.2%
7111-00 · Office Equipment	1,499.99	3,000.00	-1,500.01	50.0%
7112-00 · Bank Charges	50.00	50.00		100.0%

11:34 AM
12/05/19
Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Profit & Loss Budget vs. Actual

July through November 2019

	Jul - Nov 19	Budget	\$ Over Budget	% of Budget
7114-00 · Outside Professional Services	234.89	10,000.00	-9,765.11	2.3%
7115-00 · Accounting		16,000.00	-16,000.00	
7116-00 · Legal	8,000.00	36,000.00	-28,000.00	22.2%
7117-00 · Lost Lakes Expenses	1,420.91	12,700.00	-11,279.09	11.2%
7118-00 · Mud Lake O & M		1,000.00	-1,000.00	
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour		6,000.00	-6,000.00	
7120-31 · Watershed Coord Grant III 17-19	404.38	2,100.00	-1,695.62	19.3%
7120-33 · Watershed Coord IV 2019-21				
7120-34 · WS Coord Grant MATCH 2019-21				
7120-35 · WS COORD MATCH - Travel	158.34	100.00	58.34	158.3%
7120-36 · WS COORD MATCH - Operations	56.29	500.00	-443.71	11.3%
7120-37 · WS COORD MATCH - Sub-Contractor		3,900.00	-3,900.00	
Total 7120-34 · WS Coord Grant MATCH 2019-21	364.63	4,500.00	-4,135.37	8.1%
7120-38 · WS COORD-REIMBURSABLE				
7120-43 · WS COORD REIMB- Sub-Contractor		5,000.00	-5,000.00	
Total 7120-38 · WS COORD-REIMBURSABLE		5,000.00	-5,000.00	
Total 7120-33 · Watershed Coord IV 2019-21	364.63	9,500.00	-9,135.37	3.8%
Total 7120-00 · Integrated Watershed Programs	769.01	17,600.00	-16,830.99	4.4%
7215-00 · Sierra NV Journeys-Family Night		4,477.00	-4,477.00	
7332-00 · Carson River Work Days				
7332-05 · CR Work Days 2019-20	1,154.34	26,000.00	-24,845.66	4.4%
Total 7332-00 · Carson River Work Days	1,154.34	26,000.00	-24,845.66	4.4%
7337-00 · Carson River Restoration				
7337-01 · Carson Valley Conserv District				
7337-19 · CVCD-Bioengineering, 2018-20	43,511.22		43,511.22	100.0%
7337-20 · CVCD Genoa Bank Stabilize 19-20		87,000.00	-87,000.00	
7337-24 · CVCD Bio, Maint & Debris 19-20		60,000.00	-60,000.00	
7337-91 · CVCD-Cradlebaugh #1 2018-20 EXT	84,111.09	10,000.00	74,111.09	841.1%
Total 7337-01 · Carson Valley Conserv District	127,622.31	157,000.00	-29,377.69	81.3%
7337-03 · Dayton Valley Conserv				
7337-33 · DVCD--Restoration 2017-20 EXT		66,600.00	-66,600.00	
7337-34 · DVCD Bank Stabilization 2019-20		90,000.00	-90,000.00	
Total 7337-03 · Dayton Valley Conserv		156,600.00	-156,600.00	
7337-04 · Lahontan Conserv.Dist				
7337-42 · LCD Channel Clearing 2019-20		25,000.00	-25,000.00	
Total 7337-04 · Lahontan Conserv.Dist		25,000.00	-25,000.00	
Total 7337-00 · Carson River Restoration	127,622.31	338,600.00	-210,977.69	37.7%
7404-00 · Noxious Weeds Control-CR Wtrshd				
7404-01 · Noxious Weed Control-Alpine Co.		15,000.00	-15,000.00	
7404-02 · Noxious Weed Control-Douglas Co		15,000.00	-15,000.00	
7404-03 · Noxious Weed Control-CarsonCity		15,000.00	-15,000.00	
7404-04 · Noxious Weed Control-Lyon Co.		15,000.00	-15,000.00	
7404-05 · Noxious Weed Control-Churchill		15,000.00	-15,000.00	
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		75,000.00	-75,000.00	
7406-00 · 208 Water Quality Mgmt. Plan				
7406-03 · LID Implementation 2018-6/30/20	1,532.41		1,532.41	100.0%
7406-00 · 208 Water Quality Mgmt. Plan - Other		18,367.00	-18,367.00	
Total 7406-00 · 208 Water Quality Mgmt. Plan	1,532.41	18,367.00	-16,834.59	8.3%
7430-00 · NFWF - Weed Mgmt.	3.84	17,452.00	-17,448.16	0.0%

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Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Profit & Loss Budget vs. Actual
July through November 2019

	Jul - Nov 19	Budget	\$ Over Budget	% of Budget
7433-00 · NDEP-WS Lit.Impl.-Phase 3				
7433-01 · NDEP -WS LIT 3-MATCH 2019-20				
7433-02 · WS LIT 3 MATCH-CWSD WS Video	9,850.00	10,000.00	-150.00	98.5%
7433-03 · WS LIT 3 MATCH -Operations	251.39	1,090.00	-838.61	23.1%
7433-04 · WS LIT 3 MATCH - Travel	73.79	1,099.00	-1,025.21	6.7%
Total 7433-01 · NDEP -WS LIT 3-MATCH 2019-20	10,175.18	12,189.00	-2,013.82	83.5%
7433-00 · NDEP-WS Lit.Impl.-Phase 3 - Other	40,541.14	23,310.00	17,231.14	173.9%
Total 7433-00 · NDEP-WS Lit.Impl.-Phase 3	50,716.32	35,499.00	15,217.32	142.9%
7434-00 · FEMA MAS #8				
7434-01 · Dayton ADMP(JE Fuller)	47,970.70		47,970.70	100.0%
7434-02 · Update Floodplain Ord.-Loveberg	5,450.00		5,450.00	100.0%
7434-00 · FEMA MAS #8 - Other	40.37	22,993.00	-22,952.63	0.2%
Total 7434-00 · FEMA MAS #8	53,461.07	22,993.00	30,468.07	232.5%
7437-00 · FEMA MAS #9				
7437-01 · South Dayton Valley ADMP(JEF)	44,111.30		44,111.30	100.0%
7437-02 · North CC ADMP (MB)	1,691.22		1,691.22	100.0%
7437-03 · Pinenut Cr. Restudy-Remap.(HDR)	59,184.91		59,184.91	100.0%
7437-04 · Flood Awareness 2019				
7437-41 · River Wranglers-FAW	525.43		525.43	100.0%
7437-04 · Flood Awareness 2019 - Other	7,016.45		7,016.45	100.0%
Total 7437-04 · Flood Awareness 2019	7,541.88		7,541.88	100.0%
7437-00 · FEMA MAS #9 - Other	150.91	359,553.00	-359,402.09	0.0%
Total 7437-00 · FEMA MAS #9	112,680.22	359,553.00	-246,872.78	31.3%
7438-00 · BOR WaterSMART Market Program				
7438-01 · Water Mktg Study-LUMOS 2019-21	12,612.50		12,612.50	100.0%
7438-00 · BOR WaterSMART Market Program - Other		50,000.00	-50,000.00	
Total 7438-00 · BOR WaterSMART Market Program	12,612.50	50,000.00	-37,387.50	25.2%
7439-00 · FEMA MAS #10				
7439-04 · Ch Cty Flood Maps (Precision)	185.00		185.00	100.0%
7439-00 · FEMA MAS #10 - Other	371.29		371.29	100.0%
Total 7439-00 · FEMA MAS #10	556.29		556.29	100.0%
7500-00 · USGS Stream Gage Contract				
7500-03 · USGS Stream Flow Gauges 2019-21	19,601.00	78,405.00	-58,804.00	25.0%
Total 7500-00 · USGS Stream Gage Contract	19,601.00	78,405.00	-58,804.00	25.0%
7508-00 · USGS Do.Co.WQ & GW Monitoring				
7508-03 · DoCo WQ/GW Mon. 2019-21	4,222.00	16,890.00	-12,668.00	25.0%
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring	4,222.00	16,890.00	-12,668.00	25.0%
7524-00 · USGS-GW Lvl & WQ in Ch.Co.				
7524-02 · USGS-GW Lvl & WQ-ChCo 2018-22	1,450.00	5,800.00	-4,350.00	25.0%
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.	1,450.00	5,800.00	-4,350.00	25.0%
7526-00 · USGS-Eagle/Dayt/Ch.Vly. 2016-20	6,447.00	3,225.00	3,222.00	199.9%
7600-00 · Alpine County Projects				
7600-09 · Al.Co.-CASGEM	1.76	10.00	-8.24	17.6%
7600-10 · Al.Co.-Mesa GW Monitoring	2.10		2.10	100.0%
7600-11 · AWG CR Upper WS Prog 2019-20		25,000.00	-25,000.00	
Total 7600-00 · Alpine County Projects	3.86	25,010.00	-25,006.14	0.0%
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/05/19

Profit & Loss Budget vs. Actual

Cash Basis

July through November 2019

	Jul - Nov 19	Budget	\$ Over Budget	% of Budget
Total 7610-00 · Douglas County Projects	62,500.00	125,000.00	-62,500.00	50.0%
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service		125,000.00	-125,000.00	
7620-16 · CC Reuse Master Plan 2019-20		50,000.00	-50,000.00	
7620-17 · Mexican Dam Portage 2019-20		25,000.00	-25,000.00	
Total 7620-00 · Carson City Projects		200,000.00	-200,000.00	
7640-00 · Churchill County Projects				
7640-09 · Lahontan Vly.Wtr.Lvl. 2018-21	4,051.50	18,000.00	-13,948.50	22.5%
7640-17 · TCID Carson Diversion Dam 19-20		50,000.00	-50,000.00	
7640-18 · Dixie Vlt Wtr Lvl Meas 2019-22	3,946.00	28,000.00	-24,054.00	14.1%
Total 7640-00 · Churchill County Projects	7,997.50	96,000.00	-88,002.50	8.3%
Total Expense	728,256.97	2,240,330.00	-1,512,073.03	32.5%
Net Ordinary Income	195,923.48	-100,944.30	296,867.78	-194.1%
Other Income/Expense				
Other Income				
8005-00 · Beginning Equity		599,388.00	-599,388.00	
Total Other Income		599,388.00	-599,388.00	
Other Expense				
8008-00 · Preliminary Planning		392,000.00	-392,000.00	
Total Other Expense		392,000.00	-392,000.00	
Net Other Income		207,388.00	-207,388.00	
Net Income	195,923.48	106,443.70	89,479.78	184.1%

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/02/19

Profit & Loss YTD Comparison

Cash Basis

November 2019

	Nov 19	Jul - Nov 19
Ordinary Income/Expense		
Income		
5009-00 · Churchill County Ad Valorem		68,134.98
5010-00 · Lyon County Ad Valorem		71,634.23
5011-00 · Douglas County Ad Valorem	88,440.54	327,174.06
5012-00 · Carson City Ad Valorem	88,523.12	242,026.49
5022-00 · Water Lease - Mud Lake		
5023-00 · Water Lease-Lost Lakes		804.00
5031-00 · Interest Income-LGIP Reg.	1,387.41	4,886.92
5045-00 · Interest Income-B of A Savings		0.01
5050-00 · Watershed Coordinator Grant		
5050-12 · NDEP-WS Coord III 2018-2020		31,117.84
Total 5050-00 · Watershed Coordinator Grant		31,117.84
5058-00 · 208 Water Quality Plan		
5058-04 · NDEP-LID Implementation 2018-20		1,844.87
Total 5058-00 · 208 Water Quality Plan		1,844.87
5060-00 · Misc. Income		349.02
5082-00 · Alpine Co.-CASGEM Grant		
5083-00 · Al.Co.-Mesa GW Monitoring Grant		
5096-00 · NFWF-Weed Mgmt.		
5098-00 · FEMA -MAS #7		
5099-00 · NDEP-WS Lit.Implement.-Phase 3	9,589.93	9,589.93
6000-00 · FEMA-MAS #8		64,826.42
6003-00 · FEMA-MAS #9		93,035.24
6004-00 · BOR WaterSMART Grant		4,832.00
6005-00 · FEMA - MAS # 10		
6005-01 · Carson Valley Flood Model - HDR		3,932.44
Total 6005-00 · FEMA - MAS # 10		3,932.44
Total Income	187,941.00	924,188.45
Expense		
7015-00 · Salaries & Wages	30,369.14	158,752.30
7020-00 · Employee Benefits	10,046.96	61,266.39
7021-00 · Workers Comp Ins.		537.91
7101-00 · Director's Fees		
7101-01 · Director Benefits	10.44	49.38
7101-02 · Director's Fees-Alpine Co.	80.00	560.00
7101-00 · Director's Fees - Other	720.00	3,342.55
Total 7101-00 · Director's Fees	810.44	3,951.93
7102-00 · Insurance		4,985.12
7103-00 · Office Supplies	66.12	117.67
7104-00 · Postage	66.15	312.25
7105-00 · Rent	3,054.00	15,270.00
7106-00 · Telephone/Internet	453.42	1,953.18
7107-00 · Travel-transport/meals/lodging		
7107-02 Staff Indirect Mileage		10.67
7107-01 · Car Allowance	566.42	3,115.31
7107-00 · Travel-transport/meals/lodging - Other	260.59	2,528.28
Total 7107-00 · Travel-transport/meals/lodging	827.01	5,654.26
7108-00 · Dues & Publications	165.00	372.00
7109-00 · Miscellaneous Expense		423.50
7110-00 · Seminars & Education		125.00
7111-00 · Office Equipment	1,499.99	1,499.99
7112-00 · Bank Charges	50.00	58.00
7114-00 · Outside Professional Services		234.89
7116-00 · Legal	2,000.00	8,000.00
7117-00 · Lost Lakes Expenses	616.91	1,420.91
7120-00 · Integrated Watershed Programs		
7120-31 · Watershed Coord Grant III 17-19	29.48	404.38
7120-33 · Watershed Coord IV 2019-21		
7120-34 · WS Coord Grant MATCH 2019-21		
7120-35 · WS COORD MATCH - Travel		158.34
7120-36 · WS COORD MATCH - Operations		56.29
7120-34 · WS Coord Grant MATCH 2019-21 - Other		150.00

For internal & discussion purposes only.

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/02/19

Profit & Loss YTD Comparison

Cash Basis

November 2019

	Nov 19	Jul - Nov 19
Total 7120-34 · WS Coord Grant MATCH 2019-21		364.63
Total 7120-33 · Watershed Coord IV 2019-21		364.63
Total 7120-00 · Integrated Watershed Programs	29.48	769.01
7215-00 · Sierra NV Journeys-Family Night		
7332-00 · Carson River Work Days		
7332-04 · CR Work Days 2018-19		
7332-05 · CR Work Days 2019-20	1,154.34	1,154.34
Total 7332-00 · Carson River Work Days	1,154.34	1,154.34
7337-00 · Carson River Restoration		
7337-01 · Carson Valley Conserv District		
7337-19 · CVCD-Bioengineering, 2018-20	35,237.26	43,511.22
7337-91 · CVCD-Cradlebaugh #1 2018-20 EXT	80,980.15	84,111.09
Total 7337-01 · Carson Valley Conserv District	116,217.41	127,622.31
7337-03 · Dayton Valley Conserv		
7337-33 · DVCD--Restoration 2017-20 EXT		
7337-35 · DVCD Post Flood Repairs #18-11A		
Total 7337-03 · Dayton Valley Conserv		
Total 7337-00 · Carson River Restoration	116,217.41	127,622.31
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-02 · Noxious Weed Control-Douglas Co		
7404-03 · Noxious Weed Control-CarsonCity		
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		
7406-00 · 208 Water Quality Mgmt. Plan		
7406-03 · LID Implementation 2018-6/30/20		1,532.41
Total 7406-00 · 208 Water Quality Mgmt. Plan		1,532.41
7430-00 · NFWF - Weed Mgmt.		3.84
7433-00 · NDEP-WS Lit.Impl.-Phase 3		
7433-01 · NDEP -WS LIT 3-MATCH 2019-20		
7433-03 · WS LIT 3 MATCH -Operations	156.40	156.40
7433-01 · NDEP -WS LIT 3-MATCH 2019-20 - Other		10,018.78
Total 7433-01 · NDEP -WS LIT 3-MATCH 2019-20	156.40	10,175.18
7433-00 · NDEP-WS Lit.Impl.-Phase 3 - Other	32,655.03	40,541.14
Total 7433-00 · NDEP-WS Lit.Impl.-Phase 3	32,811.43	50,716.32
7434-00 · FEMA MAS #8		
7434-01 · Dayton ADMP(JE Fuller)		47,970.70
7434-02 · Update Floodplain Ord.-Loveberg		5,450.00
7434-00 · FEMA MAS #8 - Other		40.37
Total 7434-00 · FEMA MAS #8		53,461.07
7437-00 · FEMA MAS #9		
7437-01 · South Dayton Valley ADMP(JEF)	11,188.10	44,111.30
7437-02 · North CC ADMP (MB)		1,691.22
7437-03 · Pinenut Cr. Restudy-Remap.(HDR)	6,232.67	59,184.91
7437-04 · Flood Awareness 2019		
7437-41 · River Wranglers-FAW		525.43
7437-04 · Flood Awareness 2019 - Other	10.00	7,016.45
Total 7437-04 · Flood Awareness 2019	10.00	7,541.88
7437-00 · FEMA MAS #9 - Other	14.12	150.91
Total 7437-00 · FEMA MAS #9	17,444.89	112,680.22
7438-00 · BOR WaterSMART Market Program		
7438-01 · Water Mktg Study-LUMOS 2019-21	2,276.00	12,612.50
Total 7438-00 · BOR WaterSMART Market Program	2,276.00	12,612.50
7439-00 · FEMA MAS #10		
7439-04 · Ch Cty Flood Maps (Precision)	185.00	185.00
7439-00 · FEMA MAS #10 - Other	1.30	371.29

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/02/19

Profit & Loss YTD Comparison

Cash Basis

November 2019

	Nov 19	Jul - Nov 19
Total 7439-00 · FEMA MAS #10	186.30	556.29
7500-00 · USGS Stream Gage Contract		
7500-02 · Stream Gages 2017-19		
7500-03 · USGS Stream Flow Gauges 2019-21		19,601.00
Total 7500-00 · USGS Stream Gage Contract		19,601.00
7508-00 · USGS Do.Co.WQ & GW Monitoring		
7508-02 · DoCo WQ/GW Mon. 2017-19		
7508-03 · DoCo WQ/GW Mon. 2019-21		4,222.00
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring		4,222.00
7524-00 · USGS-GW Lvl & WQ in Ch.Co.		
7524-02 · USGS-GW Lvl & WQ-ChCo 2018-22		1,450.00
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.		1,450.00
7526-00 · USGS-Eagle/Dayt/Ch.Vly. 2016-20		6,447.00
7527-00 · USGS-Arsenic Data Collection-CV		
7527-01 · USGS-CV Arsenic Study 2018-19		
Total 7527-00 · USGS-Arsenic Data Collection-CV		
7528-00 · USGS-Mercury/Arsenic/Lead Mon.		
7600-00 · Alpine County Projects		
7600-09 · Al.Co.-CASGEM	1.76	1.76
7600-10 · Al.Co.-Mesa GW Monitoring	2.10	2.10
Total 7600-00 · Alpine County Projects	3.86	3.86
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	62,500.00
Total 7610-00 · Douglas County Projects	62,500.00	62,500.00
7640-00 · Churchill County Projects		
7640-09 · Lahontan Vly.Wtr.Lvl. 2018-21		4,051.50
7640-16 · Dixie Vly.Wtr.Lvl.Meas 2016-19		
7640-18 · Dixie Vlt Wtr Lvl Meas 2019-22		3,946.00
Total 7640-00 · Churchill County Projects		7,997.50
Total Expense	282,648.85	728,264.97
Net Ordinary Income	-94,707.85	195,923.48
Other Income/Expense		
Other Income		
8009-00 · Trans. In-Floodplain Mgmt. Fd.	-912.46	
Total Other Income	-912.46	
Net Other Income	-912.46	
Net Income	-95,620.31	195,923.48

AGENDA ITEM #8

PAYMENT OF BILLS

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12/03/19
Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
November 2019

Type	Date	Num	Name	Memo	Paid Amount	Balance
1013-00 · Cash in Checking - U. S. Bank						
Check	11/01/2019	9765	Euronev, Ltd.	November 2019 Rent	-3,054.00	-3,054.00
Check	11/04/2019	9766	Dayton Valley Conservation District	INV# DVCD-3; 4/1/19-6/30/19 Flood Damage Repairs	-912.46	-3,966.46
Check	11/04/2019	9767	River Wranglers	7/1/19-10/31/19 CCR Workdays	-1,154.34	-5,120.80
Check	11/06/2019	9768	Konica Minolta Business Solutions U...	Acct#3091 9/1/19-9/30/19	-160.62	-5,281.42
Check	11/06/2019	9769	Precision Water Resources Engineeri...	Inv#1835 Ch Cty Flood Map Project	-185.00	-5,466.42
Deposit	11/08/2019			Deposit	100,000.00	94,533.58
Check	11/12/2019	9770	Carson Valley Conservation District	Inv#14; 10/1/19-10/25/19 Bioengineering	-35,237.26	59,296.32
Check	11/12/2019	9771	Carson Valley Conservation District	Inv#15; 10/19/19-10/31/19 Cradlebaugh	-80,980.15	-21,683.83
Check	11/12/2019	9772	King & Russo, Ltd.	Professional Services October 2019	-2,000.00	-23,683.83
Check	11/12/2019	9773	CDTFA	Lost Lakes Water Rights 7/1/19-6/30/20	-616.91	-24,300.74
Deposit	11/12/2019			Deposit	88,578.38	64,277.64
Deposit	11/13/2019			Deposit	9,589.93	73,867.57
Check	11/14/2019	9774	Carson City	CWSD Payroll #23 (10/25/19-11/07/19)	-21,145.24	52,722.33
Check	11/15/2019	9775	Carson Valley Conservation District	Advance: Sub-grant DEP-S 18-028	-40,000.00	12,722.33
Check	11/15/2019		U. S. Bank	Banks Fees / Audit Confirmations (Error)	-50.00	12,672.33
Check	11/20/2019	9776	Douglas County Treasurer	INV# 2020-1-CWSD Semi-Annual Douglas County ...	-62,000.00	-49,327.67
Deposit	11/21/2019			Deposit	21,061.11	-28,266.56
Check	11/21/2019	9777	Douglas County Treasurer	INV# 2020-1-CWSD Semi-Annual Douglas County ...	-500.00	-28,766.56
Check	11/21/2019	9778	HDR Engineering, Inc.	Inv. #1200229869 Pinenut Creek LOMR - 9/29/19-1...	-6,232.67	-34,999.23
Check	11/21/2019	9779	JE Fuller Hydrology & Geomorpholog...	Inv.#P3121.01-10 SDVADMP Project P3121.01 Pro...	-11,188.10	-46,187.33
Check	11/21/2019	9780	Douglas County Public Works	Fold & Insert "IAMCARSONRIVER" Campaign	-156.40	-46,343.73
Check	11/22/2019	9781	David Griffith	November Director Fee & Mileage	-106.56	-46,450.29
Check	11/22/2019	9782	Carl Erquiaga	November Mileage	-71.80	-46,522.09
Check	11/22/2019	9783	Stacey Giomi	November Mileage	-2.16	-46,524.25
Check	11/22/2019	9784	Ken Gray	November Mileage	-20.53	-46,544.78
Check	11/22/2019	9785	Barry Penzel	November Mileage	-13.80	-46,558.58
Check	11/22/2019	9786	Ernest Schank	November Mileage	-73.43	-46,632.01
Check	11/22/2019	9787	Fred Stodieck	November Mileage	-20.53	-46,652.54
Check	11/22/2019	9788	Steve Thaler	November Mileage	-17.40	-46,669.94
Check	11/22/2019	9789	Mike Workman	November Mileage	-14.38	-46,684.32
Check	11/22/2019	9790	Resource Concepts, Inc	Inv#19-1839 Project 19-134	-3,196.84	-49,881.16
Check	11/22/2019	9791	Charter Communications	Acct#8354110010917880	-309.94	-50,191.10
Check	11/22/2019	9792	Office Depot Business Credit	Acct #6011 5685 11775 7761	-896.73	-51,087.83
Check	11/22/2019	9793	Lumos & Assoc., Inc.	Inv# 102750 Project #9834	-2,276.00	-53,363.83
Check	11/25/2019	9794	NEON Agency	Inv #1405, #1406, #1407	-28,541.82	-81,905.65
Deposit	11/25/2019			Deposit	50,000.00	-31,905.65
Deposit	11/25/2019			Deposit	67,462.01	35,556.36
Check	11/27/2019	9795	Bank of America	NOV 2019, Acct. #4024 4910 0003 3949	-1,996.36	33,560.00
Check	11/27/2019	9797	Carson City	CWSD Payroll #24 (11/8/19-11/21/19)	-20,567.72	12,992.28
Total 1013-00 · Cash in Checking - U. S. Bank					12,992.28	12,992.28
1014-00 · Local Gov't Inv. Pool-Regular						
Deposit	11/01/2019			Interest	1,387.41	1,387.41
Deposit	11/08/2019		Local Govt Investment Pool	Transfer to General Fund Checking	-100,000.00	-98,612.59
Deposit	11/25/2019		Local Govt Investment Pool	Transfer to General Fund Checking	-50,000.00	-148,612.59
Total 1014-00 · Local Gov't Inv. Pool-Regular					-148,612.59	-148,612.59
1250-00 · Accounts Receivable						
Check	11/15/2019	9775	NV Div. of Environmental Protection	Advance: Sub-grant DEP-S 18-028	40,000.00	40,000.00
Total 1250-00 · Accounts Receivable					40,000.00	40,000.00
3307-00 · CC Payroll Due						
General Jo...	11/14/2019			Salary Payroll #23 Fryer	-21,145.24	-21,145.24
Check	11/14/2019	9774	Carson City	Payroll #23 (10/25/19-11/07/19)	21,145.24	
General Jo...	11/27/2019			Payroll #24 (11/8/19-11/21/19)	-20,567.72	-20,567.72
Check	11/27/2019	9797	Carson City	Payroll #24 (11/8/19-11/21/19)	20,567.72	
Total 3307-00 · CC Payroll Due						
5011-00 · Douglas County Ad Valorem						
Deposit	11/12/2019	698062	Douglas County Treasurer	Oct Ad Valorem Taxes	-88,440.54	-88,440.54
Total 5011-00 · Douglas County Ad Valorem					-88,440.54	-88,440.54
5012-00 · Carson City Ad Valorem						
Deposit	11/21/2019	90307...	Carson City	Sept Ad Valorem Taxes	-21,061.11	-21,061.11
Deposit	11/25/2019	90307...	Carson City	Oct Ad Valorem Taxes	-67,462.01	-88,523.12
Total 5012-00 · Carson City Ad Valorem					-88,523.12	-88,523.12
5031-00 · Interest Income-LGIP Reg.						
Deposit	11/01/2019			Interest	-1,387.41	-1,387.41
Total 5031-00 · Interest Income-LGIP Reg.					-1,387.41	-1,387.41
5099-00 · NDEP-WS Lit.Implement.-Phase 3						

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
November 2019

Type	Date	Num	Name	Memo	Paid Amount	Balance
Deposit	11/13/2019	95650...	NV Div. of Environmental Protection	Inv #10 7/1/19-9/30/19	-9,589.93	-9,589.93
Total 5099-00 · NDEP-WS Lit.Implement.-Phase 3					-9,589.93	-9,589.93
7015-00 · Salaries & Wages						
General Jo...	11/14/2019			Salary Payroll #23 Fryer	2,760.75	2,760.75
General Jo...	11/14/2019			Salary Payroll #23 Hunt	2,357.93	5,118.68
General Jo...	11/14/2019			Salary Payroll #23 James	5,533.00	10,651.68
General Jo...	11/14/2019			Salary Payroll #23 Neddenriep	1,906.89	12,558.57
General Jo...	11/14/2019			Salary Payroll #23 Schambra	2,304.40	14,862.97
General Jo...	11/27/2019			Salary Payroll #24 Fryer	2,814.25	17,677.22
General Jo...	11/27/2019			Salary Payroll #24 Hunt	2,744.47	20,421.69
General Jo...	11/27/2019			Salary Payroll #24 James	5,533.00	25,954.69
General Jo...	11/27/2019			Salary Payroll #24 Neddenriep	2,110.07	28,064.76
General Jo...	11/27/2019			Salary Payroll #24 Schambra	2,304.38	30,369.14
Total 7015-00 · Salaries & Wages					30,369.14	30,369.14
7020-00 · Employee Benefits						
General Jo...	11/14/2019			Benies Payroll #23 Fryer	438.74	438.74
General Jo...	11/14/2019			Benies Payroll #23 Hunt	1,271.81	1,710.55
General Jo...	11/14/2019			Benies Payroll #23 James	2,267.86	3,978.41
General Jo...	11/14/2019			Benies Payroll #23 Neddenriep	992.16	4,970.57
General Jo...	11/14/2019			Benies Payroll #23 Schambra	1,028.49	5,999.06
General Jo...	11/27/2019			Benies Payroll #24 Fryer	469.98	6,469.04
General Jo...	11/27/2019			Benies Payroll #24 Hunt	842.55	7,311.59
General Jo...	11/27/2019			Benies Payroll #24 James	1,702.74	9,014.33
General Jo...	11/27/2019			Benies Payroll #24 Neddenriep	647.80	9,662.13
General Jo...	11/27/2019			Benies Payroll #24 Schambra	384.83	10,046.96
Total 7020-00 · Employee Benefits					10,046.96	10,046.96
7101-00 · Director's Fees						
7101-01 · Director Benefits						
General Jo...	11/27/2019			Director Benies Payroll #24 Bonkowski	1.16	1.16
General Jo...	11/27/2019			Director Benies Payroll #24 Erquiaga	1.16	2.32
General Jo...	11/27/2019			Director Benies Payroll #24 Giomi	1.16	3.48
General Jo...	11/27/2019			Director Benies Payroll #24 Gray	1.16	4.64
General Jo...	11/27/2019			Director Benies Payroll #24 Penzel	1.16	5.80
General Jo...	11/27/2019			Director Benies Payroll #24 Schank	1.16	6.96
General Jo...	11/27/2019			Director Benies Payroll #24 Stodieck	1.16	8.12
General Jo...	11/27/2019			Director Benies Payroll #24 Thaler	1.16	9.28
General Jo...	11/27/2019			Director Benies Payroll #24 Workman	1.16	10.44
Total 7101-01 · Director Benefits					10.44	10.44
7101-02 · Director's Fees-Alpine Co.						
Check	11/22/2019	9781	David Griffith	November Alpine County Director Fee	80.00	80.00
Total 7101-02 · Director's Fees-Alpine Co.					80.00	80.00
7101-00 · Director's Fees - Other						
General Jo...	11/27/2019			Director Fee Payroll #24 Bonkowski	80.00	80.00
General Jo...	11/27/2019			Director Fee Payroll #24 Erquiaga	80.00	160.00
General Jo...	11/27/2019			Director Fee Payroll #24 Giomi	80.00	240.00
General Jo...	11/27/2019			Director Fee Payroll #24 Gray	80.00	320.00
General Jo...	11/27/2019			Director Fee Payroll #24 Penzel	80.00	400.00
General Jo...	11/27/2019			Director Fee Payroll #24 Schank	80.00	480.00
General Jo...	11/27/2019			Director Fee Payroll #24 Stodieck	80.00	560.00
General Jo...	11/27/2019			Director Fee Payroll #24 Thaler	80.00	640.00
General Jo...	11/27/2019			Director Fee Payroll #24 Workman	80.00	720.00
Total 7101-00 · Director's Fees - Other					720.00	720.00
Total 7101-00 · Director's Fees					810.44	810.44
7103-00 · Office Supplies						
Check	11/06/2019	9768	Konica Minolta Business Solutions U...	Oct Copies	160.62	160.62
Deposit	11/12/2019	1294	River Wranglers	Oct Copies	-137.84	22.78
Check	11/22/2019	9792	Office Depot Business Credit	Office Supplies	271.73	294.51
General Jo...	11/27/2019			Nov copies	-350.13	-55.62
Check	11/27/2019	9795	Bank of America	Case for new Laptop	44.99	-10.63
Check	11/27/2019	9795	Bank of America	Rolling Briefcase -Bd Mtg Supplies	63.75	53.12
Check	11/27/2019	9795	Bank of America	2020 Calendar	13.00	66.12
Total 7103-00 · Office Supplies					66.12	66.12
7104-00 · Postage						
Check	11/27/2019	9795	Bank of America	Bd Pkg Mailing	66.15	66.15
Total 7104-00 · Postage					66.15	66.15

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
November 2019

Type	Date	Num	Name	Memo	Paid Amount	Balance
7105-00 · Rent						
Check	11/01/2019	9765	Euronev, Ltd.	November Rent	3,054.00	3,054.00
Total 7105-00 · Rent					3,054.00	3,054.00
7106-00 · Telephone/Internet						
Check	11/22/2019	9791	Charter Communications	Nov. Phone/Internet Svcs.	309.94	309.94
Check	11/27/2019	9795	Bank of America	Oct - Microsoft Internet	5.00	314.94
Check	11/27/2019	9795	Bank of America	Oct- Microsoft 365	62.50	377.44
Check	11/27/2019	9795	Bank of America	Website Domain Renewal 1-Year	75.98	453.42
Total 7106-00 · Telephone/Internet					453.42	453.42
7107-00 · Travel-transport/meals/lodging						
7107-01 · Car Allowance						
General Jo...	11/14/2019			Car Allowance Payroll #23 James	283.21	283.21
General Jo...	11/27/2019			Car Allowance Payroll #24 James	283.21	566.42
Total 7107-01 · Car Allowance					566.42	566.42
7107-00 · Travel-transport/meals/lodging - Other						
Check	11/22/2019	9781	David Griffith	November Mileage	26.56	26.56
Check	11/22/2019	9782	Carl Erquiaga	November Mileage	71.80	98.36
Check	11/22/2019	9783	Stacey Giomi	November Mileage	2.16	100.52
Check	11/22/2019	9784	Ken Gray	November Mileage	20.53	121.05
Check	11/22/2019	9785	Barry Penzel	November Mileage	13.80	134.85
Check	11/22/2019	9786	Ernest Schank	November Mileage	73.43	208.28
Check	11/22/2019	9787	Fred Stodieck	November Mileage	20.53	228.81
Check	11/22/2019	9788	Steve Thaler	November Mileage	17.40	246.21
Check	11/22/2019	9789	Mike Workman	November Mileage	14.38	260.59
Total 7107-00 · Travel-transport/meals/lodging - Other					260.59	260.59
Total 7107-00 · Travel-transport/meals/lodging					827.01	827.01
7108-00 · Dues & Publications						
Check	11/27/2019	9795	Bank of America	ASFPD Annual Dues	165.00	165.00
Total 7108-00 · Dues & Publications					165.00	165.00
7111-00 · Office Equipment						
Check	11/27/2019	9795	Bank of America	Dell Laptop Computer	1,499.99	1,499.99
Total 7111-00 · Office Equipment					1,499.99	1,499.99
7112-00 · Bank Charges						
Check	11/15/2019		U. S. Bank	Bank Fees / ERROR - Refunded on Dec. Stmt	50.00	50.00
Total 7112-00 · Bank Charges					50.00	50.00
7116-00 · Legal						
Check	11/12/2019	9772	King & Russo, Ltd.	Professional Services October 2019	2,000.00	2,000.00
Total 7116-00 · Legal					2,000.00	2,000.00
7117-00 · Lost Lakes Expenses						
Check	11/12/2019	9773	CDTFA	WR STF 094-000939; Notice#0002 8529 876	313.70	313.70
Check	11/12/2019	9773	CDTFA	WR STF 094-018862; Notice#0002 8554 672	303.21	616.91
Total 7117-00 · Lost Lakes Expenses					616.91	616.91
7120-00 · Integrated Watershed Programs						
7120-31 · Watershed Coord Grant III 17-19						
General Jo...	11/27/2019			Nov copies	29.48	29.48
Total 7120-31 · Watershed Coord Grant III 17-19					29.48	29.48
Total 7120-00 · Integrated Watershed Programs					29.48	29.48
7332-00 · Carson River Work Days						
7332-05 · CR Work Days 2019-20						
Check	11/04/2019	9767	River Wranglers	7/1/19-10/31/19 CCR Workdays	1,154.34	1,154.34
Total 7332-05 · CR Work Days 2019-20					1,154.34	1,154.34
Total 7332-00 · Carson River Work Days					1,154.34	1,154.34
7337-00 · Carson River Restoration						
7337-01 · Carson Valley Conserv District						
7337-19 · CVCD-Bioengineering, 2018-20						
Check	11/12/2019	9770	Carson Valley Conservation District	Inv#14- 10/1/19-10/25/19 Bioengineering	35,237.26	35,237.26
Total 7337-19 · CVCD-Bioengineering, 2018-20					35,237.26	35,237.26

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/03/19

Transaction Detail by Account

Cash Basis

November 2019

Type	Date	Num	Name	Memo	Paid Amount	Balance
7337-91 · CVCD-Cradlebaugh #1 2018-20 EXT						
Check	11/12/2019	9771	Carson Valley Conservation District	Inv#15; 10/19/19-10/31/19 Cradlebaugh	80,980.15	80,980.15
Total 7337-91 · CVCD-Cradlebaugh #1 2018-20 EXT					80,980.15	80,980.15
Total 7337-01 · Carson Valley Conserv District					116,217.41	116,217.41
Total 7337-00 · Carson River Restoration					116,217.41	116,217.41
7433-00 · NDEP-WS Lit.Impl.-Phase 3						
7433-01 · NDEP -WS LIT 3-MATCH 2019-20						
7433-03 · WS LIT 3 MATCH -Operations						
Check	11/21/2019	9780	Douglas County Public Works	Do Cty Fold & Insert IAMCARSONRIVER Campaign	156.40	156.40
Total 7433-03 · WS LIT 3 MATCH -Operations					156.40	156.40
Total 7433-01 · NDEP -WS LIT 3-MATCH 2019-20					156.40	156.40
7433-00 · NDEP-WS Lit.Impl.-Phase 3 - Other						
Check	11/22/2019	9790	Resource Concepts, Inc	Professional Services thru October 31, 2019	3,196.84	3,196.84
Check	11/22/2019	9792	Office Depot Business Credit	IAMCARSONRIVER Campaign -Insert Copies	625.00	3,821.84
Check	11/25/2019	9794	NEON Agency	Inv.#1405 IAMCARSONRIVER Spanish Version Video	3,800.00	7,621.84
Check	11/25/2019	9794	NEON Agency	Inv.#1406 IAMCARSONRIVER Stickers	5,241.82	12,863.66
Check	11/25/2019	9794	NEON Agency	Inv.#1407 IAMCARSONRIVER Logo, Filming, Editin...	19,500.00	32,363.66
General Jo...	11/27/2019			Nov copies	291.37	32,655.03
Total 7433-00 · NDEP-WS Lit.Impl.-Phase 3 - Other					32,655.03	32,655.03
Total 7433-00 · NDEP-WS Lit.Impl.-Phase 3					32,811.43	32,811.43
7437-00 · FEMA MAS #9						
7437-01 · South Dayton Valley ADMP(JEF)						
Check	11/21/2019	9779	JE Fuller Hydrology & Geomorpholog...	SDVADMP Project P3121.01-10 Professional Svcs...	11,188.10	11,188.10
Total 7437-01 · South Dayton Valley ADMP(JEF)					11,188.10	11,188.10
7437-03 · Pinenut Cr. Restudy-Remap.(HDR)						
Check	11/21/2019	9778	HDR Engineering, Inc.	Pinenut Creek LOMR - 9/29/19-10/26/19	6,232.67	6,232.67
Total 7437-03 · Pinenut Cr. Restudy-Remap.(HDR)					6,232.67	6,232.67
7437-04 · Flood Awareness 2019						
General Jo...	11/27/2019			Nov copies	10.00	10.00
Total 7437-04 · Flood Awareness 2019					10.00	10.00
7437-00 · FEMA MAS #9 - Other						
General Jo...	11/27/2019			Nov copies	14.12	14.12
Total 7437-00 · FEMA MAS #9 - Other					14.12	14.12
Total 7437-00 · FEMA MAS #9					17,444.89	17,444.89
7438-00 · BOR WaterSMART Market Program						
7438-01 · Water Mktg Study-LUMOS 2019-21						
Check	11/22/2019	9793	Lumos & Assoc., Inc.	Professional Services 10/5/19-11/1/19	2,276.00	2,276.00
Total 7438-01 · Water Mktg Study-LUMOS 2019-21					2,276.00	2,276.00
Total 7438-00 · BOR WaterSMART Market Program					2,276.00	2,276.00
7439-00 · FEMA MAS #10						
7439-04 · Ch Cty Flood Maps (Precision)						
Check	11/06/2019	9769	Precision Water Resources Engineeri...	Inv#1835 Ch Cty Flood Map Project	185.00	185.00
Total 7439-04 · Ch Cty Flood Maps (Precision)					185.00	185.00
7439-00 · FEMA MAS #10 - Other						
General Jo...	11/27/2019			Nov copies	1.30	1.30
Total 7439-00 · FEMA MAS #10 - Other					1.30	1.30
Total 7439-00 · FEMA MAS #10					186.30	186.30
7600-00 · Alpine County Projects						
7600-09 · Al.Co.-CASGEM						
General Jo...	11/27/2019			Nov copies	1.76	1.76
Total 7600-09 · Al.Co.-CASGEM					1.76	1.76
7600-10 · Al.Co.-Mesa GW Monitoring						
General Jo...	11/27/2019			Nov copies	2.10	2.10

For internal & discussion purposes only.

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
November 2019

Type	Date	Num	Name	Memo	Paid Amount	Balance
Total 7600-10 · Al.Co.-Mesa GW Monitoring					2.10	2.10
Total 7600-00 · Alpine County Projects					3.86	3.86
7610-00 · Douglas County Projects						
7610-10 · Do.Co.Reg.Pipeline Debt Service						
Check	11/20/2019	9776	Douglas County Treasurer	Semi-Annual Douglas County Pipeline Debt Service	62,000.00	62,000.00
Check	11/21/2019	9777	Douglas County Treasurer	Semi-Annual Douglas County Pipeline Debt Service ...	500.00	62,500.00
Total 7610-10 · Do.Co.Reg.Pipeline Debt Service					62,500.00	62,500.00
Total 7610-00 · Douglas County Projects					62,500.00	62,500.00
8009-00 · Trans. In-Floodplain Mgmt. Fd.						
Check	11/04/2019	9766	Dayton Valley Conservation District	INV# DVCD-3; 4/1/19-6/30/19 Flood Damage Repair...	912.46	912.46
Total 8009-00 · Trans. In-Floodplain Mgmt. Fd.					912.46	912.46
TOTAL						

No Petty Cash Transactions NOV 2019

AGENDA ITEM #9

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: December 18, 2019

SUBJECT: Agenda Item #9 – For Possible Action: Authorize General Manager to attend the NWRA Annual Conference in Las Vegas, February 11-13, 2020

DISCUSSION: The General Manager (GM) requests authorization to attend the NWRA Annual Conference in Las Vegas, February 11-13, 2020. The General Manager will be a moderator, so the cost to attend the conference will be \$330. Additional cost will be hotel accommodations and meals. There will be no transportation cost since the GM will be driving his own vehicle.

STAFF RECOMMENDATION: Authorize GM attendance at the February 2020 NWRA Conference.

Nevada Water Resources Association

Nevada
Water
Resources
Association

"...expanding awareness of Nevada's water issues
through education and community involvement."

Invoice

Reference Number 46309324

Issued By Please remit payment to:
Nevada Water Resources Association
P.O. Box 8064
Reno, Nevada 89507
775-473-5473

Date Registered December 9, 2019

Statement Date December 9, 2019

Event 2020 NWRA Annual Conference Week

Event Details Tuscany Suites & Casino
255 East Flamingo Road
Las Vegas Nevada 89169-4708
United States

Event Date February 10 - February 13, 2020

Selection

18} ANNUAL CONFERENCE - Poster Presenters, Speakers, Moderators: Edwin James
Poster/Speaker/Moderator Registration for Full 2020 Annual Conference

Cost

\$330.00

\$330.00

Sub Total:

Total

\$330.00

Billed To

Billing Company Carson Water Subconservancy District

Name Edwin James

Address Line 1 777 E. Williams St. Ste 110A

City Carson City

US State NV

Billing Zip/Postal Code 89701

Country United States

Email Address edjames@cwdsd.org

Date

December 9, 2019

Transaction Type

Transaction Amount

\$330.00

Balance

\$330.00

Terms and Conditions

Please note: When paying with a credit card, purchases are subject to an 8% convenience fee. The 8% convenience fee will be added at the end of your transaction and will be based on the total purchase amount. This convenience fee is non-refundable. You may avoid this fee by completing this transaction, choosing the check payment option and mailing your check payment to NWRA, P.O. Box 8064, Reno, NV 89507.

Cancellation Policy

Cancellation Policy: All cancellations must be received in writing and sent to NWRA via fax to 775-473-5473, mailed to P.O. Box 8064, Reno, NV 89507, or e-mailed to nevadawaterresources@gmail.com. Cancellations received within 7 days of the start of the event will not be refunded, however substitutions are welcome. All other cancellation requests will receive a refund minus a 25% administrative fee. If you have purchased the registration with a credit card, the convenience fee is non-refundable.

Receipt

Please remit payment to:
Nevada Water Resources Association
P.O. Box 8064
Reno, Nevada 89507
775-473-5473

For further assistance, please contact the NWRA office staff at 775-473-5473 or email us at nevadawaterresources@gmail.com.

AGENDA ITEM #10

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: December 18, 2019

SUBJECT: Agenda Item #10– For Possible Action: Authorize donation of surplus equipment to Computer Corps.

DISCUSSION: Staff has identified surplus equipment to be donated to Computer Corps for reuse and/or recycling:

1. IBM Wheel Writer 5 Typewriter, Item#00006 (still works - bought used in 1998 for \$100)
2. HP 12" Monitor, Item #00124 Monitor (doesn't work with current computer – bought new in 2007 for \$259)

Staff will continue to evaluate inventory in order to eliminate unused and/or obsolete equipment. Items of value on the inventory list will be brought to the Board for approval before disposal.

STAFF RECOMMENDATION: Authorize requested donation of unused equipment.

AGENDA ITEM #11

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: December 18, 2019

SUBJECT: Agenda Item #11 – For Possible Action: Addendum to Agency Agreement #2017-18; Time Extension Only

DISCUSSION: Staff is requesting an extension to Watershed Literacy Agency Agreement #2017-18 with Neon Agency from termination date December 31, 2019 to June 30, 2020 for time needed to complete the video project. This is a time extension only request.

STAFF RECOMMENDATION: Please authorize and sign the attached agreement.

SECOND ADDENDUM TO REVISED AGENCY AGREEMENT #2017-18
Addressing Funding from Subconservancy District
to Neon Agency to Develop the "Carson River Healthy
Watershed Campaign"

WHEREAS, on August 24, 2017, the CARSON WATER SUBCONSERVANCY DISTRICT (hereinafter referred to "CWSD") and NEON AGENCY (hereinafter referred to as "NEON") entered into an Agency Agreement (hereinafter "Agency Agreement #2017-18") addressing funding from CWSD to NEON (Carson River Healthy Watershed Campaign"); and

WHEREAS, on August 21, 2019 Agency Agreement #2017-18 was amended to add additional funds; and

WHEREAS, it has been determined that Agency Agreement #2017-18 needs to be amended to extend the agreement termination date from December 31, 2019 to June 30, 2020 to allow NEON the necessary time to complete this project.

NOW, THEREFORE IT IS AGREED:

1. Agency Agreement #2017-18 is hereby amended to terminate on June 30, 2020.

2. All other terms of Agency Agreement #2017-18 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Addendum on the day and year written below.

DATE: _____

NEON Agency

Randy Pease, Managing Director

DATE: _____

CARSON WATER
SUBCONSERVANCY DISTRICT

Carl Erquiaga, Chairman

AGENDA ITEM #12

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: December 18, 2019

SUBJECT: Agenda Item #12 – For Possible Action: Annual Andy Aldax Award Nominations

DISCUSSION: The Administrative Committee has reviewed the nominations for the annual Andy Aldax Award and will make their recommendation for the 2020 winner. Attached are the two nominations received by CWSD.

STAFF RECOMMENDATION: Select the 2020 Andy Aldax Award recipient.

**Carson Valley
Conservation District**



1702 County Rd. Suite A
Minden, NV 89423

November 25, 2019

Dear Evaluation Committee,

It is with great pleasure that I would like to nominate Mr. Richard Wilkinson for consideration for the Andy Aldax Award. In addition to performing his job at an exemplary level, Richard demonstrates an extraordinary commitment to the Carson River Watershed, as well as the Carson Valley as a whole.

Richard is a specialist in environmental resource sciences. Through his positions at the Carson Valley Conservation District and Dayton Valley Conservation District spanning the last twelve years, he has worked on numerous projects in the Carson River Watershed. Richard takes it upon himself to provide exceptional support and service to land owners, the general public, and everyone he meets. He discerns quickly their individual needs and moves efficiently to provide key information to projects and natural resource issues.

Richard was raised in the Carson River Basin and remains within the community today. After receiving his degree in Environmental Resource Sciences from UNR, he went to work doing what he loves. While his adventures took him to the east side of the state, it wasn't long before he was back home in the Carson River Basin. His work stands out in and around Dayton along the river banks, through his work with the Dayton Valley Conservation District. Now, he finds himself at the Carson Valley Conservation District working tirelessly to restore our valley's greatest commodity; the Carson River. Richard believes that creating a river that can change freely without doing irreparable damage is a diverse and healthy river. His philosophy doesn't end there; Richard is known for getting projects completed in a timely manner with minimal negative effects. His river restoration projects are so successful that many would never know that the area was once in need of severe ecological restoration.

Fondly known as the "go-to" for most things within the Carson Valley Conservation District, Richard receives countless calls daily from government entities and private landowners calling upon his experience and knowledge for conservation information and advice. He is devoted to protecting the agricultural infrastructure and natural resources of the unique watershed that he calls "home".

Sincerely,



Mike Hayes

December 5, 2019

Dear Selection Committee for the Andy Aldax Award,

There are many unsung heroes in the Carson River watershed, people making a difference and educating others about the health of our river without fanfare or expectations of recognition. Phyllis Lipka Atkinson is our watershed hero.

Phyllis began teaching 7th grade science in Silver Springs, Nevada, near the Big Bend of the Carson River, in 1995. River Wranglers (RW) worked with her and because of her enthusiasm and interest, students began science exploration on the banks of the Carson River at Ft. Churchill State Historic Park. When she left Lyon County, she took a teaching position at Carson Middle School where she maintained her relationship with River Wranglers and enjoyed many years teaching 6th through 8th grade science classes. She was awarded a water quality monitoring trunk from the Nevada Division of Water Quality Planning and she arranged field trips to Ambrose Park with 8th grade students. I remember her gathering her students around her along the trail leading down to the river and helping them visually understand the concept of a watershed as she pointed out the surrounding mountains, all draining snowmelt to the Carson River. It was an "aha moment" when you realized that they understood how the watershed was related to the river. The water monitoring trunk outfitted her students with chemical test kits, goggles and gloves to perform tests to check pH, temperature, dissolved oxygen, and turbidity. They also had boots, kick nets, and scopes to assess the biological diversity in the river. These are our future scientists, artists, beauticians, teachers, factory workers, writers, parents, mechanics, politicians and voters learning the science and value of healthy rivers.

While Phyllis is being paid to teach, her creativity and ingenuity make it possible to develop lesson plans using the Carson River as her platform. She is very inclusive and when not able to link the subject matter directly to Carson River education, she encourages other teachers to work with us. One year, with help from Phyllis, RW presented the Carson River History trunk to all 7th grade students studying Nevada history at Carson Middle School. She believes in the value of watershed-based education and encourages others to also value place-based education.

Phyllis Atkinson served on the board of directors for River Wranglers as well as the Silver Saddle Ranch. She was one of the key organizers of the High Sierra Camp which provided backcountry experiences for Nevada youth. She was selected as the Science Department Chairperson for the 6th and 8th grades at Carson Middle School. In 2001 she was recognized for her leadership by the Carson River Advisory Committee. Phyllis was selected as the Rotary Club Teacher of the Month, received the Golden Apple Award from the Carson City School District and was Teacher of the Year at Carson Middle School and Pioneer High School.

Phyllis Atkinson, in her 25th year of education, is in her second year at Pioneer High School. She works diligently to give students real life science opportunities along the Carson River. Her Leadership class is involved in a year-long Carson River Watershed mentoring program with Seeliger Elementary 4th graders.

It is easy, just and fitting that RW sing the praises of an advocate like Phyllis Atkinson. She makes a difference daily to the students in her classroom and those students carry forth the message that the Carson River is our Lifeline in the Desert.

Sincerely,

Linda Conlin

Linda Conlin, RW Board Member

December 5, 2019

Nominating Committee, Andy Aldax Award

Dear Nominating Committee:

I am writing to nominate Phyllis Atkinson for the Andy Aldax Award. Phyllis came to Pioneer HS from Carson Middle School as their science department chair. For some veteran teachers, an easy teaching schedule is on the radar, but not Phyllis. She transferred to us offering to teach chemistry and ended up teaching biology. She also signed up to help save our only CTE program, the one that PHS started for the district and the State of Nevada.

Phyllis ended up teaching four new classes at the high school level and she did it with grace, professionalism, and a positive “go-get-em” attitude. She took the path less traveled, and it has meant the all the difference for a small alternative high school and its students. Under Phyllis’s expertise, our HOSA/CTE students competed along with medical magnet schools around the state and other comprehensive high schools, and one of her students scored the highest in the completion exams Carson City.

Phyllis is the type of veteran teacher who eagerly takes additional professional development when she doesn’t have to. She attended Tech Café sessions after school, participated in optional school CTAC sessions, took her students to the Carson River to study Science “hands-on” in the outdoors, and she attended CTE meetings at Carson High. Along with Phyllis’ professionalism, leadership, success as science and CTE teacher, and department lead at Pioneer, she always has a pleasant and helpful attitude. She mentored a new science teacher this year and represented PHS at CTE meetings to help keep our program supported in spite of our small size. We are very grateful for her leadership on campus and her willingness to take on such a Herculean task at teaching new classes greatly needed for our students.

Thank you for your time in reading this letter.

Sincerely,

Jason Zona

Jason Zona, Principal, Pioneer High School

AGENDA ITEM #13

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: December 18, 2019

SUBJECT: Agenda Item #13 – For Discussion Only: CWSD Proposed Motto

DISCUSSION: It has been suggested that CWSD consider adding a Motto to appropriate documents along with our logo. The idea is to develop a short and concise motto that conveys the CWSD mission and/or philosophy.

STAFF RECOMMENDATION: Please provide direction to the staff in developing a motto.

STAFF REPORTS

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: DECEMBER 18, 2019

SUBJECT: Agenda Item #14 - For Information Only: Staff Report

DISCUSSION: The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on November 20, 2019:

- 11/21/19 – Debbie & Brenda presented Flood Model: Bryan Bldg. FAW event
- 11/21/19 – Brenda, Shane & Brenda attended mandatory payroll training
- 11/21/19 – Shane & Loren participated in SNJ Steam Night at Seeliger Elementary School in Carson City
- 11/21/19 – Ed, Debbie, Brenda, Shane, Catrina & Loren held Staff meeting
- 11/21/19 – Ed & Debbie had conf. call with JE Fuller re: SDVADMP
- 11/22/19 – Ed & Debbie met w/Douglas County re: Water Supply
- 11/22/19 – Ed met w/Lyon County re: Water Supply
- 11/25/19 – Debbie & Loren well measuring in Alpine County
- 11/26/19 – Debbie & Loren demonstrate Flood Model at Pau Wa Lu Elementary School Douglas County FAW event
- 12/4/19 – Catrina & Loren w/RW at Silver Stage Middle School in Silver Springs
- 12/4/19 – Ed, Debbie, Brenda, Shane, Loren & Catrina edit CWSD Video
- 12/5/19 – Brenda & Debbie participated in “Soak Up the Rain” Webinar
- 12/6/19 – Ed & Catrina met with Patrick King re: Standardized Contracts
- 12/9/19 – Brenda & Shane had Conf. call w/SNJ re: Watershed Map project
- 12/9/19-12/12/19 – Ed & Debbie attend FEMA Training Conference in Oakland
- 12/12/19 – Brenda, Shane, Loren & Catrina: CRC Education Working Group Mtg
- 12/16/19 – Ed & Debbie had conf. call w/FEMA, Churchill County, State Floodplain Manager
- 12/17/19 – Ed, Brenda, Debbie had Conf. call re: Alluvial Fans
- 12/17/19 – Ed & Debbie met with Orangetree to review CWSD Video

Meetings/activities anticipated through the end of December:

- 12/19/19 – Ed, Brenda, Shane, Debbie, Loren & Catrina: CRC Floodplain Management Working Group meeting
- 12/20/19 – Staff Christmas Luncheon

STAFF RECOMMENDATION: Receive and file.

NO CORRESPONDENCE