

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
June 17, 2020

Draft Minutes

The CWSD June 17, 2020 Board of Directors meeting was held via Zoom Videoconference and teleconference due to Governor Sisolak's statewide Emergency Directive in response to the COVID-19 Pandemic.

Chairman Erquiaga called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:31 pm. Roll call of the CWSD Board was taken and a quorum was determined to be present.

CWSD Directors present:

Brad Bonkowski, Treasurer
Carl Erquiaga, Chairman
Stacey Giomi, Director
Jack Jacobs, Director
Barry Penzel, Director
Ernie Schank, Director
Steve Thaler, Vice Chairman
Larry Walsh, Director

Absent Directors: Ken Gray, Fred Stodieck, and Mike Workman.

Roll call of the Caron River Watershed Committee was taken which included CWSD Directors and Committee Members Kathy Canfield, David Griffith, and Don Jardine.

CWSD Staff present:

Brenda Hunt, Watershed Program Manager
Edwin James, General Manager
Debbie Neddenriep, Water Resource Specialist II
Catrina Schambra, Administrative Assistant/Secretary to the Board

Others present:

Melissa James, Public
Elise Jarret, ACE
Patrick King, CWSD Attorney
John Sheridan, Gardnerville Ranchos GID

The Pledge of Allegiance was led by Chairman Erquiaga.

Item #4 – Discussion Only: Public Comment – None

Item #5 – For Possible Action: Approval of Agenda

Director Schank made a motion to approve the agenda as presented. The motion was seconded by Director Thaler and unanimously approved by the Board.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of May 20, 2020

Director Bonkowski made a motion to approve the Board Meeting Minutes of May 20, 2020 as presented. The motion was seconded by Director Giomi and unanimously approved by the Board.

****CONSENT AGENDA****

Item #7 - For Possible Action: Approval of Treasurer’s Report for May 2020

Item #8 - For Possible Action: Approval of Payment of Bills for May 2020

Item #9 - For Possible Action: Approval of Non-Profit Agreement #2020-2 Sierra NV Journeys – Family Watershed Nights in amount not to exceed \$3,280

Item #10 - For Possible Action: Approval of Non-Profit Agreement #2020-3 River Wranglers – Carson River Workdays in an amount not to exceed \$26,000

Item #11 - For Possible Action: Approval of Non-Profit Agreement #2020-4 Alpine Watershed Group – Carson River Upper Watershed Programs in an amount not to exceed \$25,000

Item #12 - For Possible Action: Approval of State Contract #2020-5 Carson Valley Conservation District – Carson River Bioengineering, Maintenance & Debris Removal Project in an amount not to exceed \$65,000

Item #13 - For Possible Action: Approval of State Contract #2020-6 Carson Valley Conservation District - Westwood Channel Clearing, Snagging, Maintenance & Bioengineering Project in an amount not to exceed \$100,000

Item #14 - For Possible Action: Approval of State Contract #2020-7 Lahontan Conservation District - Lower Carson River Clearing & Snagging Project in an amount not to exceed \$20,000

Item #15 - For Possible Action: Approval of State Contract #2020-8 Dayton Valley Conservation District - Fort Churchill Historic State Park Project in an amount not to exceed \$75,000

Item #16 - For Possible Action: Approval of Interlocal Contract #2020-9 Truckee-Carson Irrigation District – Carson River Diversion Dam Gates Project in an amount not to exceed \$50,000

Item #17 - For Possible Action: Approval of Interlocal Contract #2020-10 Lyon County – Hwy 50 Utility Right-of-Way Project in the amount not to exceed \$125,000

Item #18 - For Possible Action: Approval of Contractor Agreement #2020-11 NEON Agency – Watershed Moments Project in an amount not to exceed \$53,500

Item #19 - For Possible Action: Addendum to Agreement #2019-04 CVCD - Genoa Bank Stabilization (ext. only)

Item #20 - For Possible Action: Addendum to Agreement #2019-12 DVCD - Dayton

Bridge Bank Stabilization (ext.)

Item #21 - For Possible Action: Ratify approval for the Watershed Specialist II to attend the Association of State Floodplain Managers Virtual Conference, June 9 -11, 2020

There was a clarification to Section 2b of contract language for Items# 9-17 as follows:

2. LIMITED LIABILITY AND INDEMNIFICATION:

- b. ~~The indemnification obligation under this paragraph is conditioned upon the receipt of written notice of claim within thirty (30) days by the indemnified party. The indemnification obligation under this paragraph is~~ conditioned upon the receipt of written notice of claim by the indemnified party to the indemnifying party within thirty (30) days. The hold harmless and indemnification provision shall not apply to attorneys' fees and costs for the indemnified party's chosen right to participate with legal counsel.

This language change as well as a few typos were corrected. Committee Member Griffith commented regarding Item #18 (NEON): He would like the *Scope of Work* to recognize the importance of forest health in the upper watershed to downstream water quality. Ms. Hunt agrees and assures that this will be part of the project.

Director Schank made a motion to approve Consent Agenda items with noted corrections. The motion was seconded by Director Walsh and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #22 - For Discussion Only: Presentation on Alluvial Fan Mapping Project in Carson City and Douglas County

Elise Jarrett, Water Resources Planner, USACE gave a presentation on this recently completed study. Data includes the mapping and classifying of 297 alluvial fans within the Carson River Watershed. Geological and hydrological analyses were completed to identify alluvial fan risk. The report has been viewed at [USACE Alluvial Fan Study](#).

No action taken.

Item #23 - For Discussion Only: Staff Update on Low Impact Development (LID)

Brenda Hunt updated the Board on the NDEP/208 Plan on Low Impact Development (LID) and green infrastructure. CWSD is looking at how to implement LID and incorporate this into the various county's ordinances. Ms. Hunt and the consultant hired to help with this process have met with Douglas County, Carson City, Churchill County and Lyon County staff to review the draft ordinance language.

The main question with all the counties is should the LID be mandatory or incentivized. Not all counties want to make it mandatory. Carson City does, plus it meets the permit requirements to raise their CRS score. Director Bonkowski suggests CWSD move forward with Carson City Ordinance before the end of the year, as he would like it addressed while he is still a member of the Board of Commissioners.

No action taken.

Item #24 - For Discussion Only: Presentation on the Water Supply picture in the Carson River Watershed

Mr. James first wanted to thank Loren Secor (AmeriCorps) for his help gathering the groundwater level data throughout the watershed. Mr. James reviewed the groundwater data. He mentioned that most groundwater levels are staying the same or increasing. There are a few places where the water levels are declining such as the Johnson Lane area.

Regarding the groundwater production, Mr. James thanked Melissa James for her help going through all the groundwater pumping reports prepared by the Department of Water Resources. They found a lot of discrepancy in the data. Ms. James helped create a spreadsheet of every municipal well in the Carson Valley, Eagle Valley, Dayton Valley, and Churchill Valley basins. They then met with the State Engineer's staff to go over the corrections. The State Engineer's staff was very appreciative of the work performed. Mr. James and Ms. James will be meeting with the Federal Water Master on Friday, June 19 to go over the surface diversion records. The presentation can be viewed at [Water Supply Report](#).

Director Giomi asked what would make USGS abandon a monitoring well. The answer is simply the cost. They need a partner.

Director Penzel discussed the Douglas County 3-year study for arsenic and nitrate and its importance. He states this is good information and is glad Mr. James is pursuing this. He would like the finding presented to the Commissioners Boards before the Water Purveyors.

Director Walsh offered his private well for use in the monitoring study.

No action taken.

Item #25 - For Possible Action: Approval of the General Manager FY 2019-20 Evaluation

Mr. James presented his goals for the coming year with including moving forward with moving the Lost Lakes water right, although this could be a multi-year long project. He hopes to meet with Senator James Settelmeyer and Congresswoman Dina Titus soon to discuss legislation having Storey and Alpine Counties become official CWSD members.

Mr. James also reported that the drone work is going extremely well and CWSD is getting great feedback. He stressed to the Board that the sole reason CWSD has this technology is due to Shane Fryer's interest and enthusiasm in learning it. CWSD is quite lucky to have him on the team.

In his closing remarks, Mr. James noted that he had met with Chairman Erquiaga, Vice Chairman Thaler, and Treasurer Bonkowski to discuss his car allowance. Due to COVID-19 restrictions he has not been driving and doing the usual field work. He would like to waive his car allowance payment for the rest of the year (from July through December). There was a general agreement and it was proposed to be added to the July 15, 2020 CWSD Board Meeting agenda for action.

Mr. James' annual review summary showed a total 17.46 out of a possible 18 points and kudos from the majority of Board Members responding. Since he has topped out in the salary range there is no adjustment to the salary except for the cost of living adjustment given to all employees.

Director Bonkowski made a motion to approve the General Manager's Annual Review as presented. The motion was seconded by Director Schank and unanimously approved by the Board.

Item #26 – For Discussion Only: Staff Reports –

Mr. James reported on the following:

- Debbie Neddenriep attended the FEMA conference. Mr. James and Ms. Neddenriep also attended on-line FEMA training.
- Gardnerville GID and the Gardnerville Water Company have asked for an intertie and CWSD is working on that.
- He shared slides of the Lost Lakes measuring fieldtrip he and Loren went on last week.
- He also shared slides and reported on a meeting he and Shane Fryer had with a landowner last week. The owner had asked for CWSD's help in providing ideas on how to resolve the illegal concrete dump on his riverbank. The owner was losing a tremendous amount of streambank and he wanted to save his Cottonwoods from dropping into the river. Mr. Fryer flew the area with the drone. Mr. James is contracting the various agencies in the area to see if anyone of them can help.

Ms. Hunt reported the following:

- She recently attended a Leadership Training that she was very excited about sharing to the whole CWSD team. It will be part of our team building activities in the future.

Ms. Neddenriep reported the following:

She is currently putting together the Accomplishments report for the year. Also, FEMA has a new program, Building Resilience in Infrastructure for Communities (BRIC) that she is looking into to possibly be a funding source for Carson City projects.

Legal – No report, but thanks to Catrina for her help with the contract editing.

Correspondence – None

No action was taken.

Item #27 – For Discussion Only: Directors Reports – None

Item #28 – For Discussion Only: Update on activities in Alpine County –

Committee Member Jardine reported the following:

- At their June 10 meeting the Lahontan Water Quality Control Board had an interesting report from the CA State Engineer regarding Recharge. It is available online.

No action was taken.

Item #29 – For Discussion Only: Update on activities in Storey County – None

No action was taken.

Item #30 – For Discussion Only: Public Comment – None

There being no further business to come before the Board, Chairman Erquiaga adjourned the meeting at 8:06 pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board