

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS AND  
CARSON RIVER WATERSHED COMMITTEE MEETING  
November 16, 2022

**Minutes**

Director Gray called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30pm in the CWSD Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board was taken and a quorum was determined to be present.

**CWSD Directors present:**

Mark Gardner ( <i>via Zoom</i> )	Lisa Schuette
Ken Gray	Fred Stodieck
Dave Nelson ( <i>via Zoom</i> )	Cassi Uhart
Pete Olsen	Mike Workman

**Directors Absent:** John Engels, Stacey Giomi, Jim Hindle, and Ernie Schank.

Roll call included CWSD Committee Member present - January Riddle (*via Zoom*) and David Griffith was absent.

**CWSD Staff & Guests present:**

Kathy Canfield, Storey County	Kelly Nicolas, CWSD/AmeriCorps
Brenda Hunt, CWSD	Nicola Neilson, Casey Neilon ( <i>via Zoom</i> )
Edwin James, CWSD	Max Robinson, CWSD
Patrick King, CWSD Attorney	Catrina Schambra, CWSD ( <i>via Zoom</i> )
Debbie Neddenriep, CWSD	

*The Pledge of Allegiance was led by Director Stodieck.*

**Item #4 – Discussion Only: Public Comment –**

Ms. Hunt introduced Kelly Nicolas who started today as the new AmeriCorps intern with CWSD. Ms. Nicolas gave a brief description of her background and interest in learning more about water resources and conservation efforts in the watershed. She is an avid hiker and cyclist and active in Muscle Powered which is how she learned of this opportunity. She is very excited to get started! Director Schuette gave her kudos for her volunteer work with the Muscle Powered “Trash Mob” and appreciates her service to the community.

**Item #5 – For Possible Action: Approval of Agenda**

*Director Stodieck made a motion to approve the Agenda as presented.  
The motion was seconded by Director Olsen and unanimously approved  
by the Board.*

**Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Oct. 19, 2022**

*Director Schuette made a motion to approve the Board Meeting Minutes  
of October 19, 2022, as presented. The motion was seconded by Director  
Stodieck and unanimously approved by the Board.*

**\*\*CONSENT AGENDA\*\***

**Item #7 - For Possible Action: Approval of Treasurer's Report for October 2022**

**Item #8 - For Possible Action: Approval of Payment of Bills for October 2022**

**Item #9 - For Discussion Only: Discussion of how counties plan to use Web Access System**

*Director Gardner made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Workman and unanimously approved by the Board.*

**\*\*END OF CONSENT AGENDA\*\***

**Item #10 - For Possible Action: Approval of the Fiscal Year 2021-22 Annual Audit**

Nicola Neilon presented the FY 2021-22 Financial Statement Report to the Board. She pointed out key areas of the financial documents and reported there were no findings. She commended CWSD staff on their diligence and great work. Her team is still completing the Single Audit Report for FY 22 which has a later due date for reporting and will have that completed for presentation to the Board by December meeting. The Financial Statement will be filed with the Department of Taxation by December 1, 2022.

*Director Stodieck made a motion to approve the FY 22 Audit/Financial Statement as presented. The motion was seconded by Director Uhart and unanimously approved by the Board.*

**Item #11 - For Possible Action: Authorize CWSD staff to pursue FEMA Capability and Capacity Building (C&CB) grant on behalf of Storey and Lyon Counties for North Dayton Valley Drainage program**

Mr. James explained that FEMA implementation funding grants require that a Benefit-Cost Analysis (BCA) be done first. Mr. Robinson has started working on a FEMA Capability and Capacity Building (C&CB) grant application on behalf of Storey and Lyon Counties for the North Dayton Valley Drainage program. The due date is December 2, 2022. If awarded the C&CB, CWSD will use these funds to assist in conducting a Benefit-Cost Analysis (BCA) for potential detention basin locations specified in the North Dayton Valley Area Drainage Master Plan (ADMP). CWSD matching funds would come from the Flood Account. A BCA of 1 or better is required in FEMA grant applications that would fund construction of detention basins or other flood control structures. Once a successful BCA is completed, CWSD could pursue a Building Resilient Infrastructure and Communities (BRIC) grant, to fund detention basins in the North Dayton Valley ADMP. CWSD has a good chance at receiving these funding awards, but much do the required preliminary work first. Ms. Canfield noted that this project will benefit both Lyon and Storey counties and Storey County appreciated CWSD's work in this effort because Storey simply does not have the staff to accomplish this task.

*Director Gray made a motion to authorize CWSD staff to pursue FEMA Capability and Capacity Building (C&CB) grant on behalf of Storey and Lyon Counties for North Dayton Valley Drainage program as presented. The motion was seconded by Director Uhart and unanimously approved*

*by the Board.*

**Item #12 - For Discussion Only: Watershed Moment**

Ms. Hunt showed the Watershed Moment: "[Engage In Your Watershed](#)" video, which was launched today. Next up is "Curb Your Chemical Use," which is more complicated and doesn't lend itself as easily to our video format we've been using because there are so many different topics to highlight. Her idea is to promote this theme via several "reels" for social media instead. This would be accomplished in 4-5 "reels" focused on a specific topic of chemical use such as Storage of Chemicals, Purchasing Safer Chemicals; Disposing & Recycling; Different Chemical Types; Using Less, etc. and then combining them all onto a splash page to link to at the end. She is meeting with Chuck Schembre (NDEP) tomorrow for his approval of this plan and then we will be wrapping up this phase of the campaign in December.

CWSD has applied for another round of grant funding from NDEP to continue the next phase of the campaign. Hopefully we will hear by the end of November if we receive funding.

Director Schuette suggested that partnering with Public Works in the various counties would be great and Ms. Hunt agreed. Director Gardner suggested contacting Public Information Officers from each county for them to put links on the count websites. This is something we already do and Ms. Hunt explained the launch process.

*No action was taken.*

**Item #13 - For Discussion Only: Annual Report on the progress of implementation elements of the Storey County Hazard Mitigation Plan**

Ms. Neddenriep reported the reasoning behind becoming a jurisdiction to Storey County is it opens a whole other stream of funding CWSD is now eligible for. The FEMA Drought project funding is due to this. There is Congressional directed funding to each state. The Drought Management grant funding through NDEM was also assisted by the jurisdiction status. We should be receiving that award soon.

Mr. James states CWSD can assist other counties with this once the process is in place.

*No action was taken.*

**Item #14 - For Discussion Only: Review the current water related Bill Draft Requests (BDRs) for the 2023 Nevada Legislative Session**

Mr. James reported the State Engineer is not introducing any bills this round, he is waiting to see what will be put forth from Legislative Committee. He has heard that there is bipartisan support to address water issues.

*No action was taken.*

**Item #15 - For Discussion Only: Staff Reports**

Mr. James reported the following:

- There will be a meeting this Friday, November 18 with Churchill County and TCID to discuss the original flows provided to HDR. It looks like the flow rates were not correct. It is possible that the flood model and flood maps will have to be redone. He will report back to the Board after meeting.

- The State Water Plan is being updated for the first time in 20 years and he has been asked to be on the committee.
- There will be an Administrative Committee meeting to select the winner of the Andy Aldax Award and other administrative items. Recommendations will be brought to the December Board meeting.

Ms. Hunt reported the following:

- The CRC Education Working Group meeting is November 30. The Invasive Species Weed Group has a Workshop December 12. We are currently working on the Winter Newsletter. The 1997 Flood was 25 years ago and we will highlight that historical flood.

Ms. Neddenriep reported the following:

- This is Flood Awareness Week. There are activities all year, but November always has a week designated for public education and outreach events. The events have been publicized in newspapers and in radio spots. These events are a great opportunity to speak directly to the community and start a conversation on living in a watershed and inform them about flood events. Carson City signed a Flood Awareness Week Proclamation.

**Legal – None.**

**Correspondence –**

- 1) Pitch-In Watershed Moment Published in Carson Now October 24
- 2) Do Cty Student Water Quality Project Published in Record Courier October 22

*No action was taken.*

**Item #16 – For Discussion Only: Directors Reports –**

- Director Schuette reported she attended the Trails & Transportation Summit last week and it was great! She highly recommends everyone go next year.
- Director Gardner announced Douglas County would be signing a Flood Awareness Week Proclamation tomorrow. Also, at that meeting there will be a presentation on limiting septic tanks to less than 2 acres. There are mixed feelings on the Board. He will be reporting back on this issue. He reminded Douglas County Agricultural Reps that applications to be reappointed to CWSD are due Dec. 9 at 5pm.

*No action was taken.*

**Item #17– For Discussion Only: Update on activities in Alpine County –**

- Committee Member Riddle reported Committee Member Griffith is at the State Association of Counties Conference tonight.

- Measure D passed which prohibits Biomass Plants in east portion of the county.
- Thinning of the forest is on hold due to soggy soil.

*No action was taken.*

**Item #18– For Discussion Only: Update on activities in Storey County –**

Ms. Canfield reported the following:

- Storey County signed a Flood Awareness Week Proclamation also. There were school activities with NDWR for flood awareness.
- The EPA Mercury Study is ongoing and continues to cause issues in the county.

*No action was taken.*

**Item #19 – For Discussion Only: Public Comment –**

- Director Gardner stated good news – 20% chance of rain next Tuesday. Hope for cold to retain the snowpack!
- Mr. James stated the Truckee Canal has been cut off until September 2023 so Churchill County and Lahontan Reservoir will be 100% dependent on Carson River during this time.

There being no further business to come before the Board, Director Schank adjourned the meeting at 7:49pm.

Respectfully submitted,

*Catrina Schambra*

Secretary to the Board