



Carson Water Subconservancy District Board of Directors & Carson River Watershed Committee

NOTICE OF PUBLIC MEETING

*A healthy watershed
that meets the water
needs of all users*

DATE: January 18, 2023
TIME: 6:30 pm
LOCATION: Carson City Community Center, Bonanza Room
851 E. William Street, Carson City, NV 89701

CWSD encourages Board Members attendance to be in-person meetings, but virtual attendance is available via [Zoom](#). If you prefer to phone in, call (669)900 9128. Meeting ID: 876 3559 5695; Passcode: 729280.

AGENDA

Please Note: The Carson Water Subconservancy District (CWSD) Board may: 1) take agenda items out of order; 2) combine two or more items for consideration; and/or 3) remove an item from the agenda or delay discussion related to an item at any time. All votes will be conducted by CWSD Board of Directors. Reasonable efforts will be made to assist and accommodate individuals with limited ability to speak, write, or understand English and/or to those with disabilities who wish to join the meeting. Please contact Catrina Schambra at (775)887-7450 or email: catrina@cwsd.org at least 3 business days in advance so that arrangements can be made.

1. Call to Order the CWSD Board of Directors/Carson River Watershed Committee
2. Roll Call
3. Pledge of Allegiance
4. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
5. For Possible Action: Approval of Agenda
6. For Possible Action: Approval of the Board Meeting Minutes of Dec. 21, 2022
7. For Discussion Only: Introduction of Board Members and CWSD Staff
8. For Possible Action: Selection of CWSD Officers for 2023 & 2024
9. For Discussion Only: Presentation of the 2023 Andy Aldax Award to Robb Fellows

****CONSENT AGENDA****

Please Note: All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Directors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

10. For Possible Action: Approval of Treasurer's Report for December 2022
11. For Possible Action: Approval of Payment of Bills for December 2022

****END OF CONSENT AGENDA****

To promote cooperative actions with communities to protect the Carson River Watershed.

12. For Possible Action: Approval of the FY 2021-22 Single Audit
13. For Possible Action: Approval of Contract 2023-1 with Michael Baker for the Walker River Flood Risk Assessment in the amount of \$60,000 and authorize the General Manager to execute change orders up to 10% of the contract amount
14. For Possible Action: Selection of CWSD Committee Members for 2023 & 2024
15. For Discussion Only: Presentation of Web Access Viewer for Carson River Adaptive Stewardship Plan
16. For Discussion Only: Overview of the Water Picture for the Carson River Watershed
17. For Discussion Only: Staff Reports
 - General Manager
 - Legal
 - Correspondence
18. For Discussion Only: Directors Reports
19. For Discussion Only: Update on activities in Alpine County
20. For Discussion Only: Update on activities in Storey County
21. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
22. For Possible Action: Adjournment

Supporting material for this meeting may be requested from Catrina Schambra at 775-887-7450 (catrina@cwsd.org) and is available on the CWSD website at <https://www.cwsd.org>

AGENDA ITEM #6

**MINUTES OF LAST
BOARD MEETING**

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
December 21, 2022

Draft Minutes

Director Gray called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:33pm in the CWSD Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board was taken and a quorum was determined to be present.

CWSD Directors present:

Mark Gardner	Ernie Schank
Stacey Giomi	Lisa Schuette
Ken Gray	Fred Stodieck
Jim Hindle	Cassi Uhart
Dave Nelson	Mike Workman
Pete Olsen	

Directors Absent: John Engels

Roll call included CWSD Committee Member present - January Riddle (*via Zoom*) and David Griffith.

CWSD Staff & Guests present:

Shane Fryer, CWSD	Austin Osborne, Storey County
Laura Gardner, Public	Max Robinson, CWSD
Brenda Hunt, CWSD	Carmen Schank, Public
Edwin James, CWSD	Catrina Schambra, CWSD
Patrick King, CWSD Attorney	Julie Workman, Public
Debbie Neddenriep, CWSD	

The Pledge of Allegiance was led by Director Gray.

Item #4 – Discussion Only: Public Comment –

Austin Osborne thanked the Board for allowing him to join their holiday dinner. He is a former Board member and said it was a great 10 years! He still has his 2nd pen for years of service.

Item #5 – For Possible Action: Approval of Agenda

Being no objection, Chairman Giomi accepts the agenda as presented.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Nov. 16, 2022

Director Gray made a motion to approve the Board Meeting Minutes of November 16, 2022, as presented. The motion was seconded by Director Uhart and unanimously approved by the Board.

****CONSENT AGENDA****

Item #7 - For Possible Action: Approval of Treasurer's Report for November 2022

Item #8 - For Possible Action: Approval of Payment of Bills for November 2022

Item #9 - For Discussion Only: Update the CWSD Personnel Policy Manual – Section 5.1 Holidays to include Juneteenth – June 19

Item #10 - For Discussion Only: Approval of Update to the Nondiscrimination Program & Policy

Item #11 - For Discussion Only: Approval of the Grant Management Policy

Item #12 - For Discussion Only: Approval of Social Media Use Policy

Item #13 - For Discussion Only: Approval to revisions to General Manager Annual Review Form

Director Schank made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Gray and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #14 - For Possible Action: Approval of Winner of 2023 Andy Aldax Award

Mr. James stated the honor for Robb Fellows is well deserved! He will be retiring from Carson City in January and he will be missed.

Director Gray made a motion to approve Robb Fellows as the 2023 Andy Aldax Award winner. The motion was seconded by Director Schuette and unanimously approved by the Board.

Item #15 - For Possible Action: Approval of Contract 2022-24 with JE Fuller for the Stagecoach Area Drainage Master Plan in the amount of \$338,581.00 and authorize the General Manager to execute change orders up to 10% of the contract amount

Mr. James noted that there was a correction to the contract language to Section 3a: Insurance - General Aggregate has increased to \$2,000,000. The corrected page was distributed to Board for their review. There was brief discussion of the need to add professional. Mr. King stated he thought the need for professional liability was not necessary. Regarding the 10% discretion to the General Manager, Mr. James explained that this would only be utilized if there were available funds remaining in the FEMA grant funding the project.

Director Hindle made a motion to approve CWSD Contract #2022-24 with JE Fuller for the Stagecoach Area Drainage Master Plan in the Amount of \$338,581 with correction of \$2,000,000 in Professional Liability Insurance and authorizing the General Manager to approve a change order of up to 10% if funds are available in the FEMA funding grant. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #16 - For Possible Action: Approval of Contract 2022-25 with Kimley-Horn for the North Silver Springs Area Drainage Master Plan in the amount not to exceed \$118,000 and authorize the General Manager to execute change orders up to 10% of the contract amount

Mr. James stated the same correction to Item #15 in the contract language to Section 3a: Insurance - General Aggregate has increased to \$2,000,000. The corrected page was distributed to Board for their review. It was noted that the exhibits needed to be corrected. The same 10% discretion to the General would only be utilized if there were available funds remaining in the FEMA grant funding the project.

Director Gardner made a motion to approve CWSD Contract #2022-25 with Kimley-Horn for the North Silver Springs Area Drainage Master Plan in the Amount of \$118,000 with correction of \$2,000,000 in Professional Liability Insurance, correction to exhibits, and authorizing the General Manager to approve a change order of up to 10% if funds are available in the FEMA funding grant. The motion was seconded by Director Nelson and unanimously approved by the Board.

Item #17 - For Possible Action: Approve Addendum to HDR Contract #2020-01 in the amount of \$44,342 to complete the Churchill County Floodplain Mapping Project

Mr. James explained that this work is necessary to complete the project based on FEMA comments and new data provided by TCID. To cover the cost, Churchill County has agreed to pay half (\$22,171) if CWSD will pay half. Staff recommends using the Floodplain Fund account to pay the full amount (\$44,342) and invoice Churchill County for their half as they proposed. The project end date would be extended to December 31, 2023.

Director Schank made a motion to approve the Addendum to HDR Contract #2020-01 in the amount of \$44,342 to complete the Churchill County Floodplain Mapping Project, as presented with CWSD invoicing Churchill County for their payment of half (\$22,171) and CWSD's funding would come out of the Floodplain Management Fund. The motion was seconded by Director Gray and unanimously approved by the Board.

Item #18 - For Discussion Only: Watershed Moment

Ms. Hunt showed the Board the final in the series of Watershed Moments: *Curb Your Chemical Use*. This topic was done as a series of reels posted to social media spotlighting each action the community can take as an individual in each reel. Director Schuette gave kudos for a phenomenal job with this project! Board members concurred. Committee Member Riddle said it was a great series, but for the reels she suggested we use the full name first instead of CWSD. Ms. Hunt said the next step with the series is to try to trim them to 30 second spots to hopefully get free TV exposure! Director Gray suggested CWSD getting a TikTok account that has a younger audience, we should be using as many platforms as possible. Director Hindle said he would like to see the statistics for the outreach and thinks that the series should be repeated as continual education of the community. Ms. Hunt explained the plan will be to use these assets in the next year for education and to survey the community to see the level of watershed literacy effect of the campaign compared to original survey prior to campaign. CWSD will know results of next funding round from NDEP by mid-January hopefully.

No action was taken.

Item #19 - For Discussion Only: Overview of the Water Picture for the Carson River Watershed

Mr. James shared a slideshow of flow reports. The snowpack is great, but we are at 75% of average stream flow. Last year was better at this point. Director Schank suggested that we add temperature to report in the future when comparing year to year.

No action was taken.

Item #20 - For Possible Action: Approval of the 2022 CWSD Activities and Accomplishments Report

Chairperson Giomi stated the annual report was impressive, and the board concurred.

Director Schank made a motion to approve 2022 CWSD Activities & Accomplishments Reports to be distributed to counties as presented. The motion was seconded by Director Uhart and unanimously approved by the Board.

Item #21 - For Discussion Only: Staff Reports

Mr. James reported the following:

- He met with Churchill County, Lyon County, the State Engineer and USGS for a discussion regarding water concerns. It was a great meeting. The State Engineer stated Carson River was doing better than both Humboldt and Walker and suggests all watersheds in Nevada need their own CWSD to avoid the issues they are having. Director Schank stated he believes that what CWSD is doing in the Carson River Watershed will be a model for the state!
- He also attended a meeting in the Walker River basin. They are experiencing a 5–6-foot drop in groundwater levels per year. The farming community is trying to cut back on ground water pumping as they face major issues. Mr. James said there is no problem today on the Carson River except in the Pinenuts. More water is being used and pumped from Carson River than 20 years ago. Climate change will impact farmers' supply. Conservation by municipalities is helping the Carson River watershed. Chairperson Giomi states Carson City is using significantly less water than 10 years ago due to conservation efforts. Chairperson Giomi stated LID programs should be pursued in the watershed. CWSD should investigate this and possibly work on a model ordinance. Director Gardner stated metered growth will help this issue also restricting landscaping and a growth management ordinance. Committee Member Griffith agrees, conservation is the cheapest way to get more water.

Mr. Fryer reported the following:

- On this same topic, he is writing an article for the winter newsletter, "Time to Kill Your Lawn."

Ms. Hunt reported the following:

- The inaugural Ag working group meeting was well attended. National NRCS wants to take the Soil Health Workshop national. This is exciting! UNCE has

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applied for grant to hold workshops all around the state. The Web Access Viewer has 157 projects and is moving forward. The newsletter will be out by the end of the year. The Invasive Species Working group was well attended and had great presentations from coalition partners.

Ms. Neddenriep reported the following:

- Recharging ground water is always part of Floodplain Management conversations. LID language available to update ordinances. Open space is an important component. She thinks that the Watershed Moments campaign should be submitted for national recognition and would be great towards NDEP funding.

Mr. Robinson reported the following:

- He is currently working on the Alpine County Mesa Ground Water Measuring Report.

Legal – None.

Correspondence – None

No action was taken.

Item #16 – For Discussion Only: Directors Reports –

- Director Gardner states that Ed and Debbie should get busy on LID ordinance language. He looks forward to Director Stodieck and Director Uhart being reappointed as Douglas County Ag reps. Sharla Hale is expected to be the new CWSD Director. Douglas County heard of a proposed project on the Walker River in Lyon County that could impact Douglas County. A new copper mine would draw water from the Walker River which could use a significant amount of water. Painted Rock gravel pit is still an issue that needs State Engineer attention.
- Director Gray reported the Alpine County BDR was submitted to LCB but was bounced back. He hopes to introduce the BDR in February. He bids a fond farewell to the Board. He will really miss serving on this great Board! He likes that politics are never an issue at CWSD.

No action was taken.

Item #17– For Discussion Only: Update on activities in Alpine County –

- Committee Member Riddle announces it is her last meeting also. She suggests CWSD investigate county funding to encourage homeowners to replace lawns with rock scape.
- Committee Member Griffith reports a new Alpine County Counsel will start in January and he will share the updated JPA for his review.

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No action was taken.

Item #18– For Discussion Only: Update on activities in Storey County –

Mr. Hindle reported the following:

- He is now the County Clerk but would still like to stay on the CWSD Board.

No action was taken.

Item #19 – For Discussion Only: Public Comment – None

There being no further business to come before the Board, Chairman Giomi adjourned the meeting at 8:15pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board

AGENDA ITEM #8

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: January 18, 2023

SUBJECT: Agenda Item #8 – For Possible Action: Selection of CWSD Officers for 2023 & 2024

DISCUSSION: Attached is the criteria for selecting Board Officers. This year moves the selection to Election Cycle #4 with Lyon County as Chairperson, Storey County as Vice Chairperson and Churchill County as Treasurer. Mike Workman has indicated that he would be willing to serve as Chairperson and meets the qualifications. Jim Hindle has not served the required 2 years on the Board to be eligible so a representative from Churchill County would move into the Vice Chair position. The Treasurer position would go to a Douglas County representative. Currently, Directors Gardner, Nelson, and Stodieck are eligible to be Treasurer. We should have more information regarding county appointments by January 18 Board meeting.

The three chosen must meet the requirements to serve as officers for CWSD. Staff is recommending that Catrina Schambra stay on as Secretary to the Board.

STAFF RECOMMENDATION: Approve the 2023 & 2024 Officers.

CARSON WATER SUBCONSERVANCY DISTRICT CRITERIA FOR SELECTING BOARD OFFICERS

(Revised September 2021)

Policy:

This policy is designed to create criteria for the various components as to who, when, and how the officer rotation would occur for election of officers of the Carson Water Subconservancy District (CWSD) Board of Directors.

Purpose and Objective:

The purpose of the policy is to establish a rotation of the officers of CWSD among the various counties in the Carson River Watershed. The officers considered under this policy are Chair, Vice Chair, Treasurer, and Secretary.

General Procedures, Guidelines, and Responsibilities:

The criteria to serve as a Board officer are:

- No county will hold more than one officer position at a time.
- Elections will be held every odd year and officers will serve for a two-year period.
- The Chair, Vice Chair, and Treasurer will rotate every two years with the recommendation that the officers will not serve in the same position for more than one consecutive term.
- The Chair, Vice Chair, and Treasurer positions will be rotated through Nevada counties, in the order of Churchill County, Douglas County, Carson City, Lyon County, and Storey County. The Vice Chair will take over the Chairmanship, if voted in.
- The Treasurer will serve on the Finance Committee.
- The Chair, Vice Chair, and Treasurer must be voting Board members.
- The Chair, Vice Chair, and Treasurer must be members of the CWSD Board for two or more years.
- The Secretary could be either a Board member or staff, and the position is not currently considered in the rotation schedule.

Before the January Board meeting the Administrative Committee will review the slate of current and/or eligible officers for the coming calendar year. If there is a proposed change to the officer slate, the Administrative Committee will make a recommendation to the Board at the January Board meeting. At the January Board Meeting, the Board will vote for the proposed officers. If a proposed officer does not receive a majority vote, the position will then be offered to the other member(s) in the same county. If the other member(s) do not wish to serve or do not meet the criteria set above, then the position will be offered to the next county in the rotation.

If an officer cannot fulfill his/her term, another Board member in that county will assume the position if he/she meets the criteria. If no one in the given county can meet the criteria, the position will then be filled by the next county in the rotation.

CWSD staff will update and maintain the rotation list as follows (assuming a qualified candidate is available in each of the counties involved):

Election cycle #1:

- Chair - Churchill County
- Vice Chair - Douglas County
- Treasurer - Carson City

Election cycle #2:

- Chair - Douglas County
- Vice Chair - Carson City
- Treasurer - Lyon County

Election cycle #3:

- Chair - Carson City
- Vice Chair - Lyon County
- Treasurer - Storey County

Election cycle #4:

- Chair - Lyon County
- Vice Chair – Storey County
- Treasurer – Churchill County

Election cycle #5:

- Chair -Storey County
- Vice Chair – Churchill County
- Treasurer – Douglas County

Repeat election cycles #1-5.

Douglas County follows Churchill County
Carson City follows Douglas County
Lyon County follows Carson City
Storey County follows Lyon County
Churchill County follows Storey County

AGENDA ITEM #9

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: January 18, 2023

SUBJECT: Agenda Item # 9 – For Discussion Only: Presentation of 2023 Andy Aldax Award to Robb Fellows

DISCUSSION: CWSD will present the 2023 Andy Aldax to Robb Fellows for his many years of service in the Carson River Watershed. Attached is brief overview of Mr. Fellows activities and accomplishments.

STAFF RECOMMENDATION: Receive and file.

Andy Aldax Award Nomination - Robert (Robb) Fellows, PE, Carson City Chief Stormwater Engineer, CRS, Floodplain & NPDES Manager

Nominated by: Mark Gookin, PE, CFM; Randy Rice, MSc, PE; Dan Stucky, PE; Brianna Greenlaw, PE, CFM

Robert Fellows has spent nearly his entire 30+year career living in, recreating, and protecting the Carson River watershed. As a young engineer, Mr. Fellows worked with Vasey Engineering, in Minden, Nevada with a focus on efforts which enhanced the Carson River watershed. Robb's work included the design of erosion-resistant trail systems including the Faye-Luther trail network as well as flood protection efforts and Federal Emergency Management Agency (FEMA) Letter of Map Revision (LOMRs) to more accurately depict flood hazards on the Carson River tributaries in the area.

In 2001, Robb joined Carson City Public Works as part of the Development Engineering team. His responsibilities steadily advanced and changed to include managing floodplain and mapping efforts as well as stormwater quality aspects for Carson City. As Chief Stormwater Engineer, CRS, Floodplain & NPDES Manager, Robb oversees the management of the 18 watersheds affecting the community and has been a consistent supporter of efforts to manage the Carson River Watershed Floodplain Management Plan (Plan). Through Robb's guidance and participation in the Carson River Coalition, Carson City has been a key player in the implementation of the regional Plan. Robb's commitment to the Plan's "living river" concept is exemplified by his actions as Floodplain Manager, enabling 71% of the Special Flood Hazard Area in Carson City to reside in open space. In addition to his role in stormwater and floodplain management, Robb is a strong advocator for trail and multi-use path connections throughout the City, supporting opportunities to increase the quality of life of the community.

Working with CWSD as a Cooperating Technical Partner, Robb has managed nearly \$1.5M in flood insurance rate map (FIRM) updates which more accurately inform the public of flood hazards in the area. Significant watershed remapping efforts have included Eagle Valley, Goni Wash, Voltaire Canyon, and Clear Creek.

In addition to more accurate FEMA mapping, Robb has overseen the preparation of Area Drainage Master Plans for the City which identify improvements to more effectively protect the community from flooding while incorporating stormwater quality features to help preserve the beneficial uses of the Carson River. Included within plans for North, West, East (in-progress), and Southeast (in-progress) areas of the City are both conveyance features, as well as detention basins serving to capture excess sediment, provide biofiltration and nutrient uptake, and infiltrate stormwater runoff affected by contributions from disturbed and urban areas. Consistent with Robb's efforts to interweave water quality with stormwater infrastructure and flood protection improvements, Robb oversaw the development of the City's Low Impact Development (LID) manual adopted in 2021.

Robb has also been instrumental in managing stormwater infrastructure projects throughout the City. He spearheaded a \$4.5M investment to incorporate storm water improvements along South Carson Street to help alleviate flooding along the corridor during significant storm events. Another important mitigation effort led by Robb was the necessary expansion of the Carson City Vicee Basin following the Waterfall Fire.

Mr. Fellow's efforts have also included active community education and outreach efforts including overseeing the High-Water Mark mural project as part of the FEMA High Water Mark Initiative. As the technical lead, Robb concluded the project with an unveiling festival to promote how floodplains and open space work together - providing animal habitats, flood protection, groundwater recharge, and water quality benefits for the community.

Robb's consistent work in the Carson River watershed has served to advance the guiding principles of the Carson River Watershed Vision Statement including escalating the quality of life, protecting private and public properties, enhancing water quality, preserving open space, managing growth, collaborating with stakeholders, and promoting watershed education.

AGENDA ITEM #10

TREASURER'S REPORT

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Balance Sheet

As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1013-00 · Cash in Checking - U. S. Bank	24,094.52
1014-00 · Local Gov't Inv. Pool-Regular	920,460.68
1030-00 · Petty Cash	166.36
Total Checking/Savings	944,721.56
Other Current Assets	
1055-00 · Payroll Deposit - Carson City	500.00
Total Other Current Assets	500.00
Total Current Assets	945,221.56
TOTAL ASSETS	945,221.56
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	669.75
Total Accounts Payable	669.75
Other Current Liabilities	
3360-00 · Accrued Vacation	24,979.38
3362-00 · Accrued sick leave	65,334.98
Total Other Current Liabilities	90,314.36
Total Current Liabilities	90,984.11
Total Liabilities	90,984.11
Equity	
4000-00 · Fund Balance	591,364.44
Net Income	262,873.01
Total Equity	854,237.45
TOTAL LIABILITIES & EQUITY	945,221.56

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/06/23

Profit & Loss Budget vs. Actual

Cash Basis

July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5007-00 · Storey County Contribution	16,775.92	16,775.92		100.0%
5008-00 · Alpine Co. Joint Powers contrib	12,276.07	12,276.07		100.0%
5009-00 · Churchill County Ad Valorem	76,954.62	244,771.60	-167,816.98	31.4%
5010-00 · Lyon County Ad Valorem	88,690.46	216,545.36	-127,854.90	41.0%
5011-00 · Douglas County Ad Valorem	422,420.65	701,475.82	-279,055.17	60.2%
5012-00 · Carson City Ad Valorem	282,244.35	507,228.23	-224,983.88	55.6%
5022-00 · Water Lease - Mud Lake		58,000.00	-58,000.00	
5031-00 · Interest Income-LGIP Reg.	6,636.19	2,110.04	4,526.15	314.5%
5050-00 · Watershed Coordinator Grant				
5050-14 · NDEP-WS COORD V 1/1-12/31/2022	52,903.34	64,677.65	-11,774.31	81.8%
Total 5050-00 · Watershed Coordinator Grant	52,903.34	64,677.65	-11,774.31	81.8%
5058-00 · 208 Water Quality Plan				
5058-06 · NDEP 208 Water Quality AG	9,143.26	18,924.00	-9,780.74	48.3%
Total 5058-00 · 208 Water Quality Plan	9,143.26	18,924.00	-9,780.74	48.3%
5060-00 · Misc. Income/Watershed Tour		6,000.00	-6,000.00	
5082-00 · Alpine Co.-CASGEM Grant		800.00	-800.00	
5083-00 · Al.Co.-Mesa GW Monitoring Grant		800.00	-800.00	
5101-00 · State Parks Aquatic Trail Grant		60,000.00	-60,000.00	
6006-00 · FEMA-MAS #11	107,258.96	77,629.00	29,629.96	138.2%
6007-00 · FEMA-MAS #12	246,636.71	582,202.00	-335,565.29	42.4%
Total Income	1,321,940.53	2,570,215.69	-1,248,275.16	51.4%
Expense				
7015-00 · Salaries & Wages	240,960.98	506,147.00	-265,186.02	47.6%
7020-00 · Employee Benefits	91,998.14	193,600.00	-101,601.86	47.5%
7021-00 · Workers Comp Ins.	56.06	1,000.00	-943.94	5.6%
7101-00 · Director's Fees				
7101-01 · Director Benefits	43.25		43.25	100.0%
7101-02 · Director's Fees-Alpine Co.	800.00		800.00	100.0%
7101-00 · Director's Fees - Other	2,797.55	18,000.00	-15,202.45	15.5%
Total 7101-00 · Director's Fees	3,640.80	18,000.00	-14,359.20	20.2%
7102-00 · Insurance	5,067.21	5,400.00	-332.79	93.8%
7103-00 · Office Supplies	2,253.50	3,200.00	-946.50	70.4%
7104-00 · Postage	705.65	1,500.00	-794.35	47.0%
7105-00 · Rent	19,440.00	39,300.00	-19,860.00	49.5%
7106-00 · Telephone/Internet	2,787.89	3,500.00	-712.11	79.7%
7107-00 · Travel-transport/meals/lodging				
7107-01 · Car Allowance	3,000.00		3,000.00	100.0%
7107-00 · Travel-transport/meals/lodging - Other	2,619.00	16,000.00	-13,381.00	16.4%
Total 7107-00 · Travel-transport/meals/lodging	5,619.00	16,000.00	-10,381.00	35.1%
7108-00 · Dues & Publications	721.06	1,200.00	-478.94	60.1%
7109-00 · Miscellaneous Expense		1,000.00	-1,000.00	
7110-00 · Conferences & Education	1,345.00	1,700.00	-355.00	79.1%
7111-00 · Office Equipment	6,171.94	6,000.00	171.94	102.9%
7112-00 · Bank Charges	25.00	50.00	-25.00	50.0%
7114-00 · Outside Professional Services	329.52	30,000.00	-29,670.48	1.1%
7115-00 · Accounting	840.00	16,800.00	-15,960.00	5.0%
7116-00 · Legal	10,000.00	30,000.00	-20,000.00	33.3%
7117-00 · Lost Lakes Expenses		14,700.00	-14,700.00	
7118-00 · Mud Lake O & M		1,400.00	-1,400.00	
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour		7,000.00	-7,000.00	
7120-44 · NDEP WS Coord V -1/1-12/31/2023				
7120-49 · WS COORD-REIMBURSABLE				
7120-51 · WS COORD REIMB - Travel	431.28		431.28	100.0%

9:44 AM
01/06/23
Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Profit & Loss Budget vs. Actual

July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
7120-52 · WS COORD REIMB- Operations	552.88		552.88	100.0%
7120-53 · WS COORD REIMB- NEON	12,650.00		12,650.00	100.0%
7120-54 · NCE-Web Access System CRASP	9,390.00		9,390.00	100.0%
Total 7120-49 · WS COORD-REIMBURSABLE	23,024.16		23,024.16	100.0%
7120-44 · NDEP WS Coord V -1/1-12/31/2023 - Other		14,373.65	-14,373.65	
Total 7120-44 · NDEP WS Coord V -1/1-12/31/2023	23,024.16	14,373.65	8,650.51	160.2%
Total 7120-00 · Integrated Watershed Programs	23,024.16	21,373.65	1,650.51	107.7%
7126-01 · NDEM Grant 2023	1.48		1.48	100.0%
7127-00 · State Parks Aquatic Trail		40,000.00	-40,000.00	
7332-00 · Carson River Work Days		30,000.00	-30,000.00	
7332-08 · CR Work Days 2022-23				
Total 7332-00 · Carson River Work Days		30,000.00	-30,000.00	
7337-00 · Carson River Restoration				
7337-01 · Carson Valley Conserv District				
7337-28 · CVCD - West Fork Bank 2021-22		210,000.00	-210,000.00	
7337-29 · Genoa River Restoration 2022-23	128,697.09		128,697.09	100.0%
Total 7337-01 · Carson Valley Conserv District	128,697.09	210,000.00	-81,302.91	61.3%
7337-02 · Dayton Valley Conservation Dist				
7337-37 · DVCD - Projects Inventory (EXT)		45,000.00	-45,000.00	
7337-38 · DVCD Bank Stab & Dayton Bridge				
7337-34 · DVCD Bank Stab/Dayton Br (EXT)		118,000.00	-118,000.00	
Total 7337-38 · DVCD Bank Stab & Dayton Bridge		118,000.00	-118,000.00	
7337-39 · DVCD Pardere Ricci Project		118,000.00	-118,000.00	
Total 7337-02 · Dayton Valley Conservation Dist		281,000.00	-281,000.00	
7337-03 · The Nature Conservancy				
7337-50 · Riparian Reveg & Bank Stabilize	20,563.92	25,142.00	-4,578.08	81.8%
Total 7337-03 · The Nature Conservancy	20,563.92	25,142.00	-4,578.08	81.8%
7337-04 · Lahontan Conserv.Dist				
7337-45 · LCD Clearing & Sand Bar Removal		27,000.00	-27,000.00	
Total 7337-04 · Lahontan Conserv.Dist		27,000.00	-27,000.00	
Total 7337-00 · Carson River Restoration	149,261.01	543,142.00	-393,880.99	27.5%
7404-00 · Noxious Weeds Control-CR Wtrshd		85,000.00	-85,000.00	
7406-00 · 208 Water Quality Mgmt. Plan				
7406-04 · NDEP 208 Water Qual AG 2022-23	557.01	2,200.00	-1,642.99	25.3%
Total 7406-00 · 208 Water Quality Mgmt. Plan	557.01	2,200.00	-1,642.99	25.3%
7440-00 · FEMA - MAS #11				
7440-15 · Conference(Travel/Meals/Hotel)	68.75		68.75	100.0%
7440-31 · Smelter Creek LOMR -Kimley Horn	5,573.50		5,573.50	100.0%
7440-40 · 2022 Flood Awareness	5,995.76		5,995.76	100.0%
7440-51 · Clear Creek LOMR -Cardno	35,307.50		35,307.50	100.0%
7440-61 · CV Flood Forecast Model -HDR	22,564.35		22,564.35	100.0%
7440-71 · Web Access System-Michael Baker	18,084.65		18,084.65	100.0%
7440-00 · FEMA - MAS #11 - Other	90.41	43,206.00	-43,115.59	0.2%
Total 7440-00 · FEMA - MAS #11	87,684.92	43,206.00	44,478.92	202.9%
7440-72 · MB Web Access Match		7,200.00	-7,200.00	
7441-00 · FEMA - MAS #12				
7441-01 · CC EAST ADMP-MB	55,642.84		55,642.84	100.0%
7441-02 · CC Southeast ADMP - KH	60,659.50		60,659.50	100.0%
7441-03 · VC 6-Mile Cyn ADMP-Lumos	64,379.60		64,379.60	100.0%

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/06/23

Profit & Loss Budget vs. Actual

Cash Basis

July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
7441-04 · Buckeye Creek -JEF	45,596.30		45,596.30	100.0%
7441-05 · Ramsey Cyn Flood Study-HMC	248.99		248.99	100.0%
7441-07 · Trvl/Hotel/Meals/Conf/Mileage	11.12		11.12	100.0%
7441-09 · Mural Project-Jungle Designs	1,713.95		1,713.95	100.0%
7441-00 · FEMA - MAS #12 - Other	30.30	541,300.00	-541,269.70	0.0%
Total 7441-00 · FEMA - MAS #12	228,282.60	541,300.00	-313,017.40	42.2%
7442-00 · FEMA - COMS 1	122.48		122.48	100.0%
7500-00 · USGS Stream Gage Contract				
7500-04 · USGS Stream Flow Gauges 21-23	19,509.75	81,089.00	-61,579.25	24.1%
Total 7500-00 · USGS Stream Gage Contract	19,509.75	81,089.00	-61,579.25	24.1%
7508-00 · USGS Do.Co.WQ & GW Monitoring				
7508-04 · DoCo WQ/GW Mon. 2021-23	3,296.25	17,580.00	-14,283.75	18.8%
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring	3,296.25	17,580.00	-14,283.75	18.8%
7524-00 · USGS-GW Lvl & WQ in Ch.Co.				
7524-02 · USGS-GW Lvl & WQ-ChCo 2018-22		4,921.33	-4,921.33	
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.		4,921.33	-4,921.33	
7526-01 · USGS Middle Carson GW 2020-22		15,250.00	-15,250.00	
7529-00 · USGS Water Resources 2022-24	6,520.00	44,375.00	-37,855.00	14.7%
7600-00 · Alpine County Projects				
7600-09 · Al.Co.-CASGEM	0.96	5.00	-4.04	19.2%
7600-10 · Al.Co.-Mesa GW Monitoring	43.65	2.00	41.65	2,182.5%
7600-14 · AWG Programs 22-23	15,000.00	30,000.00	-15,000.00	50.0%
Total 7600-00 · Alpine County Projects	15,044.61	30,007.00	-14,962.39	50.1%
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
Total 7610-00 · Douglas County Projects	62,500.00	125,000.00	-62,500.00	50.0%
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
Total 7620-00 · Carson City Projects	62,500.00	125,000.00	-62,500.00	50.0%
7630-00 · Lyon County Projects				
7630-12 · HWY 50 Right-of-Way Project Exp		100,000.00	-100,000.00	
Total 7630-00 · Lyon County Projects		100,000.00	-100,000.00	
7640-00 · Churchill County Projects				
7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24	4,050.00	14,500.00	-10,450.00	27.9%
7640-22 · Dixie Valley Wtr Lvl 2022-25	4,751.50	23,000.00	-18,248.50	20.7%
Total 7640-00 · Churchill County Projects	8,801.50	37,500.00	-28,698.50	23.5%
Total Expense	1,059,067.52	2,784,640.98	-1,725,573.46	38.0%
Net Ordinary Income	262,873.01	-214,425.29	477,298.30	-122.6%
Other Income/Expense				
Other Income				
8005-00 · Beginning Equity		703,347.45	-703,347.45	
8009-00 · Trans. In-Floodplain Mgmt. Fd.		7,200.00	-7,200.00	
8015-00 · Trans. In-Acq/Const. Fund		100,000.00	-100,000.00	
Total Other Income		810,547.45	-810,547.45	
Other Expense				
8002-00 · Transfer Out-Acq/Const Fund		135,000.00	-135,000.00	
8008-00 · Preliminary Planning		400,000.00	-400,000.00	
8014-00 · Trans. Out-Floodplain Mgmt. Fd.		51,800.00	-51,800.00	

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01/06/23

Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Profit & Loss Budget vs. Actual

July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Total Other Expense		586,800.00	-586,800.00	
Net Other Income		223,747.45	-223,747.45	
Net Income	262,873.01	9,322.16	253,550.85	2,819.9%

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/06/23

Profit & Loss YTD Comparison

Cash Basis

December 2022

	Dec 22	Jul - Dec 22
Ordinary Income/Expense		
Income		
5007-00 · Storey County Contribution		16,775.92
5008-00 · Alpine Co. Joint Powers contrib		12,276.07
5009-00 · Churchill County Ad Valorem		76,954.62
5010-00 · Lyon County Ad Valorem		88,690.46
5011-00 · Douglas County Ad Valorem	16,407.27	422,420.65
5012-00 · Carson City Ad Valorem		282,244.35
5031-00 · Interest Income-LGIP Reg.	2,292.76	6,636.19
5050-00 · Watershed Coordinator Grant		
5050-14 · NDEP-WS COORD V 1/1-12/31/2022		52,903.34
Total 5050-00 · Watershed Coordinator Grant		52,903.34
5058-00 · 208 Water Quality Plan		
5058-06 · NDEP 208 Water Quality AG		9,143.26
Total 5058-00 · 208 Water Quality Plan		9,143.26
6005-00 · FEMA -MAS #10		
6006-00 · FEMA-MAS #11	8,793.86	107,258.96
6007-00 · FEMA-MAS #12	42,467.85	246,636.71
Total Income	69,961.74	1,321,940.53
Expense		
7015-00 · Salaries & Wages	43,203.20	240,960.98
7020-00 · Employee Benefits	16,300.71	91,998.14
7021-00 · Workers Comp Ins.		56.06
7101-00 · Director's Fees		
7101-01 · Director Benefits		43.25
7101-02 · Director's Fees-Alpine Co.	240.00	800.00
7101-00 · Director's Fees - Other		2,797.55
Total 7101-00 · Director's Fees	240.00	3,640.80
7102-00 · Insurance		5,067.21
7103-00 · Office Supplies	778.02	2,253.50
7104-00 · Postage	230.40	705.65
7105-00 · Rent	3,240.00	19,440.00
7106-00 · Telephone/Internet	824.22	2,787.89
7107-00 · Travel-transport/meals/lodging		
7107-01 · Car Allowance	500.00	3,000.00
7107-00 · Travel-transport/meals/lodging - Other	890.39	2,619.00
Total 7107-00 · Travel-transport/meals/lodging	1,390.39	5,619.00
7108-00 · Dues & Publications	64.06	721.06
7110-00 · Conferences & Education	50.00	1,345.00
7111-00 · Office Equipment		6,171.94
7112-00 · Bank Charges		25.00
7114-00 · Outside Professional Services		329.52
7115-00 · Accounting		840.00
7116-00 · Legal	2,000.00	10,000.00
7117-00 · Lost Lakes Expenses		
7120-00 · Integrated Watershed Programs		
7120-44 · NDEP WS Coord V -1/1-12/31/2023		
7120-49 · WS COORD-REIMBURSABLE		
7120-51 · WS COORD REIMB - Travel	156.27	431.28
7120-52 · WS COORD REIMB- Operations	163.97	552.88
7120-53 · WS COORD REIMB- NEON		12,650.00
7120-54 · NCE-Web Access System CRASP	1,195.00	9,390.00
Total 7120-49 · WS COORD-REIMBURSABLE	1,515.24	23,024.16
Total 7120-44 · NDEP WS Coord V -1/1-12/31/2023	1,515.24	23,024.16
Total 7120-00 · Integrated Watershed Programs	1,515.24	23,024.16
7126-01 · NDEM Grant 2023	1.48	1.48
7332-00 · Carson River Work Days		
7332-07 · CR Work Days 2021-22		
Total 7332-00 · Carson River Work Days		
7337-00 · Carson River Restoration		
7337-01 · Carson Valley Conserv District		

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Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Profit & Loss YTD Comparison

December 2022

	Dec 22	Jul - Dec 22
7337-29 · Genoa River Restoration 2022-23	124,952.71	128,697.09
Total 7337-01 · Carson Valley Conserv District	124,952.71	128,697.09
7337-02 · Dayton Valley Conservation Dist		
7337-37 · DVCD - Projects Inventory (EXT)		
Total 7337-02 · Dayton Valley Conservation Dist		
7337-03 · The Nature Conservancy		
7337-50 · Riparian Reveg & Bank Stabilize	20,563.92	20,563.92
Total 7337-03 · The Nature Conservancy	20,563.92	20,563.92
Total 7337-00 · Carson River Restoration	145,516.63	149,261.01
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-02 · Noxious Weed Control-Douglas Co		
7404-03 · Noxious Weed Control-CarsonCity		
7404-04 · Noxious Weed Control-Lyon Co.		
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		
7406-00 · 208 Water Quality Mgmt. Plan		
7406-04 · NDEP 208 Water Qual AG 2022-23	30.13	557.01
Total 7406-00 · 208 Water Quality Mgmt. Plan	30.13	557.01
7439-00 · FEMA MAS #10		
7439-05 · Ch Cty Flood Maps (HDR)		
Total 7439-00 · FEMA MAS #10		
7440-00 · FEMA - MAS #11		
7440-15 · Conference(Travel/Meals/Hotel)		68.75
7440-31 · Smelter Creek LOMR -Kimley Horn	4,000.00	5,573.50
7440-40 · 2022 Flood Awareness	2,807.20	5,995.76
7440-51 · Clear Creek LOMR -Cardno		35,307.50
7440-61 · CV Flood Forecast Model -HDR	420.55	22,564.35
7440-71 · Web Access System-Michael Baker	1,750.00	18,084.65
7440-00 · FEMA - MAS #11 - Other	70.28	90.41
Total 7440-00 · FEMA - MAS #11	9,048.03	87,684.92
7441-00 · FEMA - MAS #12		
7441-01 · CC EAST ADMP-MB	17,637.13	55,642.84
7441-02 · CC Southeast ADMP - KH	10,627.80	60,659.50
7441-03 · VC 6-Mile Cyn ADMP-Lumos	9,228.30	64,379.60
7441-04 · Buckeye Creek -JEF	4,492.10	45,596.30
7441-05 · Ramsey Cyn Flood Study-HMC		248.99
7441-07 · Trvl/Hotel/Meals/Conf/Mileage		11.12
7441-09 · Mural Project-Jungle Designs		1,713.95
7441-00 · FEMA - MAS #12 - Other	4.09	30.30
Total 7441-00 · FEMA - MAS #12	41,989.42	228,282.60
7442-00 · FEMA - COMS 1	17.69	122.48
7500-00 · USGS Stream Gage Contract		
7500-04 · USGS Stream Flow Gauges 21-23		19,509.75
Total 7500-00 · USGS Stream Gage Contract		19,509.75
7508-00 · USGS Do.Co.WQ & GW Monitoring		
7508-04 · DoCo WQ/GW Mon. 2021-23		3,296.25
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring		3,296.25
7529-00 · USGS Water Resources 2022-24		6,520.00
7600-00 · Alpine County Projects		
7600-09 · Al.Co.-CASGEM	0.96	0.96
7600-10 · Al.Co.-Mesa GW Monitoring	43.65	43.65
7600-14 · AWG Programs 22-23		15,000.00
Total 7600-00 · Alpine County Projects	44.61	15,044.61
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service		62,500.00
Total 7610-00 · Douglas County Projects		62,500.00

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01/06/23

Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Profit & Loss YTD Comparison

December 2022

	Dec 22	Jul - Dec 22
7620-00 · Carson City Projects		
7620-11 · CC Reg.Pipeline Debt Service	62,500.00	62,500.00
Total 7620-00 · Carson City Projects	62,500.00	62,500.00
7640-00 · Churchill County Projects		
7640-18 · Dixie Vlt Wtr Lvl Meas 2019-22		4,050.00
7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24		4,751.50
7640-22 · Dixie Valley Wtr Lvl 2022-25		
Total 7640-00 · Churchill County Projects		8,801.50
Total Expense	328,984.23	1,059,067.52
Net Ordinary Income	-259,022.49	262,873.01
Other Income/Expense		
Other Expense		
8002-00 · Transfer Out-Acq/Const Fund		
Total Other Expense		
Net Other Income		
Net Income	-259,022.49	262,873.01

Balance Sheet

As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Reserve	1,047,112.42
Total Checking/Savings	1,047,112.42
Other Current Assets	
1101-00 · Due from Other Funds	105,000.00
Total Other Current Assets	105,000.00
Total Current Assets	1,152,112.42
TOTAL ASSETS	1,152,112.42
LIABILITIES & EQUITY	
Equity	
4000-01 · Fund Balance - Capital Project	1,037,143.62
Net Income	114,968.80
Total Equity	1,152,112.42
TOTAL LIABILITIES & EQUITY	1,152,112.42

Profit & Loss Budget vs. Actual

July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Res.	9,968.80	2,971.37	6,997.43	335.5%
Total Income	9,968.80	2,971.37	6,997.43	335.5%
Expense				
8015-04 · Construction Projects		900,000.00	-900,000.00	
8015-05 · Right-A-Way Lyon Cty Utility SS		100,000.00	-100,000.00	
Total Expense		1,000,000.00	-1,000,000.00	
Net Ordinary Income	9,968.80	-997,028.63	1,006,997.43	-1.0%
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity		990,458.00	-990,458.00	
8001-01 · Transfer In-General Fund	-105,000.00	135,000.00	-240,000.00	-77.8%
Total Other Income	-105,000.00	1,125,458.00	-1,230,458.00	-9.3%
Other Expense				
8002-01 · Transfer Out-GF	-210,000.00	100,000.00	-310,000.00	-210.0%
Total Other Expense	-210,000.00	100,000.00	-310,000.00	-210.0%
Net Other Income	105,000.00	1,025,458.00	-920,458.00	10.2%
Net Income	114,968.80	28,429.37	86,539.43	404.4%

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CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

12/30/22

Profit & Loss YTD Comparison

Cash Basis

December 2022

	Dec 22	Jul - Dec 22
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Res.	2,502.22	9,968.80
Total Income	2,502.22	9,968.80
Net Ordinary Income	2,502.22	9,968.80
Other Income/Expense		
Other Income		
8001-01 · Transfer In-General Fund		-105,000.00
Total Other Income		-105,000.00
Other Expense		
8002-01 · Transfer Out-GF		-210,000.00
Total Other Expense		-210,000.00
Net Other Income		105,000.00
Net Income	2,502.22	114,968.80

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12/30/22

Cash Basis

Floodplain Management Fund
Balance Sheet
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	344,837.74
Total Checking/Savings	344,837.74
Total Current Assets	344,837.74
TOTAL ASSETS	344,837.74
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	341,519.51
Net Income	3,318.23
Total Equity	344,837.74
TOTAL LIABILITIES & EQUITY	344,837.74

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12/30/22

Cash Basis

Floodplain Management Fund

Profit & Loss Budget vs. Actual

July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-03 · Int. Inc.-LGIP-Floodplain	3,318.23	918.60	2,399.63	361.2%
Total Income	3,318.23	918.60	2,399.63	361.2%
Expense				
8009-01 · Reg. Flood Preliminary Planning	0.00	300,000.00	-300,000.00	0.0%
8009-07 · Web Hosting (MB)	0.00	7,200.00	-7,200.00	0.0%
Total Expense	0.00	307,200.00	-307,200.00	0.0%
Net Ordinary Income	3,318.23	-306,281.40	309,599.63	-1.1%
Other Income/Expense				
Other Income				
8000-03 · Beginning Equity	0.00	306,200.00	-306,200.00	0.0%
8001-03 · Trans. In- General Fund	0.00	51,800.00	-51,800.00	0.0%
Total Other Income	0.00	358,000.00	-358,000.00	0.0%
Net Other Income	0.00	358,000.00	-358,000.00	0.0%
Net Income	3,318.23	51,718.60	-48,400.37	6.4%

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12/30/22

Cash Basis

Floodplain Management Fund
Profit & Loss YTD Comparison
December 2022

	Dec 22	Jul - Dec 22
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	824.04	3,318.23
Total Income	824.04	3,318.23
Net Ordinary Income	824.04	3,318.23
Net Income	<u>824.04</u>	<u>3,318.23</u>

AGENDA ITEM #11

PAYMENT OF BILLS

2:33 PM
12/30/22
Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2022

Type	Date	Num	Name	Memo	Paid Amount	Balance
1013-00 · Cash in Checking - U. S. Bank						
Check	12/01/2022	10799	Deborah Neddenriep	Reimbursement	-135.00	-135.00
Check	12/01/2022	10800	Nevada News Group	Cust#2093	-820.00	-955.00
Check	12/01/2022	10801	Michael Baker International, Inc.	Inv#1164820	-1,750.00	-2,705.00
Check	12/05/2022	10802	Euronev, Ltd.	#00074334 December Rent	-3,240.00	-5,945.00
Check	12/05/2022	10803	Carson Valley Conservation District	Inv#2	-124,952.71	-130,897.71
Check	12/05/2022	10804	Nevada Appeal	Acct# 2092; Ad#29438	-64.06	-130,961.77
Check	12/08/2022	10805	Carson City	CWSD Payroll #25	-30,929.80	-161,891.57
Check	12/08/2022	10806	NCE	INV#1041022507	-1,195.00	-163,086.57
Check	12/08/2022	10807	Michael Baker International, Inc.	Inv#1165205	-17,637.13	-180,723.70
Check	12/08/2022	10808	King & Russo, Ltd.	Professional Services November 2022	-2,000.00	-182,723.70
Check	12/08/2022	10809	JE Fuller Hydrology & Geomorpholog...	Inv.#P3832.01-6	-4,492.10	-187,215.80
Check	12/09/2022	10810	Kimley-Horn & Associates, Inc.	Inv#23340235 & 291417001-1122	-14,627.80	-201,843.60
Check	12/13/2022	10811	Pacific Office Automation	Acct#710047	-95.40	-201,939.00
Check	12/13/2022	10812	HDR Engineering, Inc.	Inv#1200483243	-420.55	-202,359.55
Check	12/14/2022	10813	Lumos & Assoc., Inc.	Inv#115674 Proj#10679	-9,228.30	-211,587.85
Deposit	12/19/2022			Deposit	51,261.71	-160,326.14
Check	12/20/2022	10814	Evans Broadcast Company, Inc.		-1,987.20	-162,313.34
Deposit	12/20/2022			Deposit	16,521.04	-145,792.30
Check	12/20/2022	10815	Carson City Public Works	Inv#2009-22-26	-62,500.00	-208,292.30
Check	12/20/2022	10816	The Nature Conservancy	Inv#25240	-20,563.92	-228,856.22
Check	12/22/2022	10817	David Griffith		-280.70	-229,136.92
Check	12/22/2022	10818	January Riddle	December Director Fee	-80.00	-229,216.92
Check	12/22/2022	10819	Mark Gardner		-102.11	-229,319.03
Check	12/22/2022	10820	Ken Gray	4th Qtr Mileage 2022	-54.40	-229,373.43
Check	12/22/2022	10821	D. Jim Hindle	4th Qtr Mileage Reimbursement	-19.25	-229,392.68
Check	12/22/2022	10822	David Nelson	4th Qtr Mileage Reimbursement	-58.26	-229,450.94
Check	12/22/2022	10824	Ernest Schank	4th Qtr Mileage Reimbursement	-148.14	-229,599.08
Check	12/22/2022	10823	Pete Olsen	4th Qtr Mileage Reimbursement	-80.96	-229,680.04
Check	12/22/2022	10825	Lisa Schuette	4th Qtr Mileage Reimbursement		-229,680.04
Check	12/22/2022	10826	Fred Stodieck	4th Qtr Mileage Reimbursement	-100.64	-229,780.68
Check	12/22/2022	10827	Cassi Uhart	4th Qtr Mileage Reimbursement	-103.46	-229,884.14
Check	12/22/2022	10828	Mike Workman	4th Qtr Mileage Reimbursement	-31.64	-229,915.78
Check	12/22/2022	10829	Carson City	CWSD Payroll #26	-29,074.11	-258,989.89
Deposit	12/29/2022			Deposit	75,000.00	-183,989.89
Check	12/29/2022	ACH	Charter Communications	Acct#8354110011312511	-117.97	-184,107.86
Check	12/30/2022	10830	Bank of America	Acct. #4024 4910 0003 3949	-1,435.71	-185,543.57
Check	12/30/2022	10831	E-Zee Mini Storage	2/1/2023-1/31/2024 Rent; Storage Unit #22	-433.35	-185,976.92
Check	12/30/2022	10832	Lisa Schuette	4th Qtr Mileage Reimbursement	-43.58	-186,020.50
Check	12/30/2022	10833	Deborah Neddenriep	4th Qtr Mileage	-97.51	-186,118.01
Check	12/30/2022	10834	Catrina Schambra	4th Quarter Mileage	-46.63	-186,164.64
Check	12/30/2022	10835	Brenda Hunt	4th Quarter Mileage	-98.14	-186,262.78
Check	12/30/2022	10836	Shane Fryer	4th Quarter Mileage	-78.76	-186,341.54
Check	12/30/2022	10837	Max Robinson	4th Quarter Mileage	-21.88	-186,363.42
Total 1013-00 · Cash in Checking - U. S. Bank					-186,363.42	-186,363.42
1014-00 · Local Gov't Inv. Pool-Regular						
Deposit	12/01/2022			Interest	2,292.76	2,292.76
Deposit	12/29/2022	LGIP		Transfer to General Fund Checking	-75,000.00	-72,707.24
Total 1014-00 · Local Gov't Inv. Pool-Regular					-72,707.24	-72,707.24
1030-00 · Petty Cash						
General Jo...	12/29/2022			Nov/Dec Petty Cash Replenishment/Balance	48.17	48.17
Total 1030-00 · Petty Cash					48.17	48.17
3307-00 · CC Payroll Due						
General Jo...	12/08/2022			Payroll #25 (11/18/2022-12/1/2022)	-30,929.80	-30,929.80
Check	12/08/2022	10805	Carson City	Payroll #25 (11/18/2022-12/1/2022)	30,929.80	
Check	12/22/2022	10829	Carson City	Payroll #26 (12/2/2022-12/15/2022)	29,074.11	29,074.11
General Jo...	12/22/2022			Payroll #26 (12/2/2022-12/15/2022)	-29,074.11	
General Jo...	12/29/2022			December Meals	328.16	328.16
Total 3307-00 · CC Payroll Due					328.16	328.16
5011-00 · Douglas County Ad Valorem						
Deposit	12/20/2022	735185	Douglas County Treasurer	November Ad Valorem Taxes	-16,407.27	-16,407.27
Total 5011-00 · Douglas County Ad Valorem					-16,407.27	-16,407.27
5031-00 · Interest Income-LGIP Reg.						
Deposit	12/01/2022			Interest	-2,292.76	-2,292.76
Total 5031-00 · Interest Income-LGIP Reg.					-2,292.76	-2,292.76
6006-00 · FEMA-MAS #11						
Deposit	12/19/2022	FEMA		Draw 22	-8,793.86	-8,793.86

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2022

Type	Date	Num	Name	Memo	Paid Amount	Balance
Total 6006-00 · FEMA-MAS #11					-8,793.86	-8,793.86
6007-00 · FEMA-MAS #12						
Deposit	12/19/2022	FEMA		Draw 9	-42,467.85	-42,467.85
Total 6007-00 · FEMA-MAS #12					-42,467.85	-42,467.85
7015-00 · Salaries & Wages						
General Jo...	12/08/2022			Salary Payroll #25 Fryer	2,673.86	2,673.86
General Jo...	12/08/2022			Salary Payroll #25 Hunt	3,341.34	6,015.20
General Jo...	12/08/2022			Salary Payroll #25 James	7,552.60	13,567.80
General Jo...	12/08/2022			Salary Payroll #25 Neddenriep	3,088.08	16,655.88
General Jo...	12/08/2022			Salary Payroll #25 Robinson	2,724.65	19,380.53
General Jo...	12/08/2022			Salary Payroll #25 Schambra	2,930.71	22,311.24
General Jo...	12/22/2022			Salary Payroll #26 Fryer	2,633.35	24,944.59
General Jo...	12/22/2022			Salary Payroll #26 Hunt	3,567.54	28,512.13
General Jo...	12/22/2022			Salary Payroll #26 James	6,552.60	35,064.73
General Jo...	12/22/2022			Salary Payroll #26 Neddenriep	2,528.17	37,592.90
General Jo...	12/22/2022			Salary Payroll #26 Robinson	2,679.56	40,272.46
General Jo...	12/22/2022			Salary Payroll #26 Schambra	2,930.74	43,203.20
General Jo...	12/29/2022			December Meals	-123.06	43,080.14
Total 7015-00 · Salaries & Wages					43,080.14	43,080.14
7020-00 · Employee Benefits						
General Jo...	12/08/2022			Benies Payroll #25 Fryer	788.20	788.20
General Jo...	12/08/2022			Benies Payroll #25 Hunt	1,654.75	2,442.95
General Jo...	12/08/2022			Benies Payroll #25 James	2,992.96	5,435.91
General Jo...	12/08/2022			Benies Payroll #25 Neddenriep	1,386.61	6,822.52
General Jo...	12/08/2022			Benies Payroll #25 Robinson	437.84	7,260.36
General Jo...	12/08/2022			Benies Payroll #25 Schambra	1,108.20	8,368.56
General Jo...	12/22/2022			Benies Payroll #26 Fryer	775.56	9,144.12
General Jo...	12/22/2022			Benies Payroll #26 Hunt	1,725.32	10,869.44
General Jo...	12/22/2022			Benies Payroll #26 James	2,680.96	13,550.40
General Jo...	12/22/2022			Benies Payroll #26 Neddenriep	1,211.92	14,762.32
General Jo...	12/22/2022			Benies Payroll #26 Robinson	430.19	15,192.51
General Jo...	12/22/2022			Benies Payroll #26 Schambra	1,108.20	16,300.71
Total 7020-00 · Employee Benefits					16,300.71	16,300.71
7101-00 · Director's Fees						
7101-01 · Director Benefits						
General Jo...	12/08/2022			Director Benies Payroll #25 Gardner		
General Jo...	12/08/2022			Director Benies Payroll #25 Giomi		
General Jo...	12/08/2022			Director Benies Payroll #25 Gray		
General Jo...	12/08/2022			Director Benies Payroll #25 Hindle		
General Jo...	12/08/2022			Director Benies Payroll #25 Nelson		
General Jo...	12/08/2022			Director Benies Payroll #25 Olsen		
General Jo...	12/08/2022			Director Benies Payroll #25 Schank		
General Jo...	12/08/2022			Director Benies Payroll #25 Schuette		
General Jo...	12/08/2022			Director Benies Payroll #25 Stodieck		
General Jo...	12/08/2022			Director Benies Payroll #25 Uhart		
General Jo...	12/08/2022			Director Benies Payroll #25 Workman		
General Jo...	12/22/2022			Director Benies Payroll #26 Gardner		
General Jo...	12/22/2022			Director Benies Payroll #26 Giomi		
General Jo...	12/22/2022			Director Benies Payroll #26 Gray		
General Jo...	12/22/2022			Director Benies Payroll #26 Hindle		
General Jo...	12/22/2022			Director Benies Payroll #26 Nelson		
General Jo...	12/22/2022			Director Benies Payroll #26 Olsen		
General Jo...	12/22/2022			Director Benies Payroll #26 Schank		
General Jo...	12/22/2022			Director Benies Payroll #26 Schuette		
General Jo...	12/22/2022			Director Benies Payroll #26 Stodieck		
General Jo...	12/22/2022			Director Benies Payroll #26 Uhart		
General Jo...	12/22/2022			Director Benies Payroll #26 Workman		
Total 7101-01 · Director Benefits						
7101-02 · Director's Fees-Alpine Co.						
Check	12/22/2022	10817	David Griffith	December Alpine County Director Fee	160.00	160.00
Check	12/22/2022	10818	January Riddle	December Alpine County Director Fee	80.00	240.00
Total 7101-02 · Director's Fees-Alpine Co.					240.00	240.00
7101-00 · Director's Fees - Other						
General Jo...	12/08/2022			Director Fee Payroll #25 Gardner		
General Jo...	12/08/2022			Director Fee Payroll #25 Giomi		
General Jo...	12/08/2022			Director Fee Payroll #25 Gray		
General Jo...	12/08/2022			Director Fee Payroll #25 Hindle		
General Jo...	12/08/2022			Director Fee Payroll #25 Nelson		
General Jo...	12/08/2022			Director Fee Payroll #25 Olsen		
General Jo...	12/08/2022			Director Fee Payroll #25 Schank		

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account

December 2022

Type	Date	Num	Name	Memo	Paid Amount	Balance
General Jo...	12/08/2022			Director Fee Payroll #25 Schuette		
General Jo...	12/08/2022			Director Fee Payroll #25 Stodieck		
General Jo...	12/08/2022			Director Fee Payroll #25 Uhart		
General Jo...	12/08/2022			Director Fee Payroll #25 Workman		
General Jo...	12/22/2022			Director Fee Payroll #26 Gardner		
General Jo...	12/22/2022			Director Fee Payroll #26 Giomi		
General Jo...	12/22/2022			Director Fee Payroll #26 Gray		
General Jo...	12/22/2022			Director Fee Payroll #26 Hindle		
General Jo...	12/22/2022			Director Fee Payroll #26 Nelson		
General Jo...	12/22/2022			Director Fee Payroll #26 Olsen		
General Jo...	12/22/2022			Director Fee Payroll #26 Schank		
General Jo...	12/22/2022			Director Fee Payroll #26 Schuette		
General Jo...	12/22/2022			Director Fee Payroll #26 Stodieck		
General Jo...	12/22/2022			Director Fee Payroll #26 Uhart		
General Jo...	12/22/2022			Director Fee Payroll #26 Workman		
General Jo...	12/29/2022			December Meals	-205.10	-205.10
Total 7101-00 · Director's Fees - Other					-205.10	-205.10
Total 7101-00 · Director's Fees					34.90	34.90
7103-00 · Office Supplies						
Check	12/01/2022	10799	Deborah Neddenriep	Computer adapters; wireless mice & keyboard for C...	135.00	135.00
Check	12/13/2022	10811	Pacific Office Automation	NOV Color Copies	67.40	202.40
Check	12/13/2022	10811	Pacific Office Automation	NOV B&W Copies	28.00	230.40
Deposit	12/20/2022	34421...	Cltibank	Office Depot Refund of taxes charged in error	-10.29	220.11
Deposit	12/20/2022	1454	River Wranglers	OCT Copies	-85.10	135.01
Deposit	12/20/2022	1457	River Wranglers	NOV Copies	-18.38	116.63
General Jo...	12/29/2022			150 Color Copies - Debbie	-18.00	98.63
General Jo...	12/29/2022			Glass Cleaner - Debbie	3.54	102.17
General Jo...	12/29/2022			110 Color Copies - Debbie	-13.20	88.97
Check	12/30/2022	10830	Bank of America	2023 Planners (4)	152.96	241.93
Check	12/30/2022	10830	Bank of America	Service Pens	55.40	297.33
Check	12/30/2022	10830	Bank of America	Foxit Software (Ed)	79.00	376.33
Check	12/30/2022	10830	Bank of America	Foxit Software (Max)	79.00	455.33
Check	12/30/2022	10830	Bank of America	Display Port to HDMI Cables (3)	55.81	511.14
Check	12/30/2022	10830	Bank of America	Display Port to DVI Cable (1)	26.89	538.03
Check	12/30/2022	10831	E-Zee Mini Storage	2/1/2023-1/31/2024 Rent; Storage Unit #22	433.35	971.38
Total 7103-00 · Office Supplies					971.38	971.38
7104-00 · Postage						
Check	12/30/2022	10830	Bank of America	Board Package Mailing	59.40	59.40
Check	12/30/2022	10830	Bank of America	Board Package Mailing	108.90	168.30
Check	12/30/2022	10830	Bank of America	Postage Stamps	62.10	230.40
Total 7104-00 · Postage					230.40	230.40
7105-00 · Rent						
Check	12/05/2022	10802	Euronev, Ltd.	December 2022 Rent	3,240.00	3,240.00
Total 7105-00 · Rent					3,240.00	3,240.00
7106-00 · Telephone/Internet						
Check	12/29/2022	ACH	Charter Communications	December Wi-Fi /Internet Svcs.	117.97	117.97
Check	12/30/2022	10830	Bank of America	December Zoom	14.99	132.96
Check	12/30/2022	10830	Bank of America	Vonage Phone System - December	110.76	243.72
Check	12/30/2022	10830	Bank of America	December - Microsoft Internet	75.00	318.72
Check	12/30/2022	10830	Bank of America	December - Microsoft 395	6.00	324.72
Check	12/30/2022	10830	Bank of America	NAS Backup Service IDrive subscription expires 12/...	499.50	824.22
Total 7106-00 · Telephone/Internet					824.22	824.22
7107-00 · Travel-transport/meals/lodging						
7107-01 · Car Allowance						
General Jo...	12/08/2022			Car Allowance Payroll #25 James	250.00	250.00
General Jo...	12/22/2022			Car Allowance Payroll #26 James	250.00	500.00
Total 7107-01 · Car Allowance					500.00	500.00
7107-00 · Travel-transport/meals/lodging - Other						
Check	12/22/2022	10817	David Griffith	4th Quarter Mileage Reimbursement	120.70	120.70
Check	12/22/2022	10819	Mark Gardner	2nd Qtr Mileage Reimbursement (Replaces Lost CK...	48.88	169.58
Check	12/22/2022	10819	Mark Gardner	4th Qtr Mileage Reimbursement	53.23	222.81
Check	12/22/2022	10820	Ken Gray	4th Qtr Mileage Reimbursement	54.40	277.21
Check	12/22/2022	10821	D. Jim Hindle	4th Qtr Mileage Reimbursement	19.25	296.46
Check	12/22/2022	10822	David Nelson	4th Qtr Mileage Reimbursement	58.26	354.72
Check	12/22/2022	10824	Ernest Schank	4th Qtr Mileage Reimbursement	148.14	502.86
Check	12/22/2022	10823	Pete Olsen	4th Qtr Mileage Reimbursement	80.96	583.82
Check	12/22/2022	10825	Lisa Schuette	4th Qtr Mileage Reimbursement (Destroyed by Post ...		583.82
Check	12/22/2022	10826	Fred Stodieck	4th Qtr Mileage Reimbursement	100.64	684.46

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account
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Type	Date	Num	Name	Memo	Paid Amount	Balance
Check	12/22/2022	10827	Cassi Uhart	4th Qtr Mileage Reimbursement	103.46	787.92
Check	12/22/2022	10828	Mike Workman	4th Qtr Mileage Reimbursement	31.64	819.56
General Jo...	12/29/2022			Christmas Dinner - Debbie	-20.51	799.05
Check	12/30/2022	10832	Lisa Schuette	4th Qtr Mileage Reimbursement (replaces destroyed...	43.58	842.63
Check	12/30/2022	10833	Deborah Neddenriep	4th Qtr Mileage	4.38	847.01
Check	12/30/2022	10834	Catrina Schambra	4th Quarter Mileage	43.38	890.39
Total 7107-00 · Travel-transport/meals/lodging - Other					890.39	890.39
Total 7107-00 · Travel-transport/meals/lodging					1,390.39	1,390.39
7108-00 · Dues & Publications						
Check	12/05/2022	10804	Nevada Appeal	RFQ NDEM Grant 30-Year Study -published 12/3/22	64.06	64.06
Total 7108-00 · Dues & Publications					64.06	64.06
7110-00 · Conferences & Education						
Check	12/30/2022	10830	Bank of America	NNDA Annual State of Counties (Ed)	50.00	50.00
Total 7110-00 · Conferences & Education					50.00	50.00
7116-00 · Legal						
Check	12/08/2022	10808	King & Russo, Ltd.	Professional Services NOVEMBER 2022	2,000.00	2,000.00
Total 7116-00 · Legal					2,000.00	2,000.00
7120-00 · Integrated Watershed Programs						
7120-33 · Watershed Coord IV 2019-22						
7120-38 · WS COORD-REIMBURSABLE						
7120-39 · WS COORD REIMB - Travel						
Check	12/30/2022	10833	Deborah Neddenriep	4th Qtr Mileage	6.25	6.25
Check	12/30/2022	10835	Brenda Hunt	4th Quarter Mileage	71.26	77.51
Total 7120-39 · WS COORD REIMB - Travel					77.51	77.51
Total 7120-38 · WS COORD-REIMBURSABLE					77.51	77.51
Total 7120-33 · Watershed Coord IV 2019-22					77.51	77.51
7120-44 · NDEP WS Coord V -1/1-12/31/2023						
7120-49 · WS COORD-REIMBURSABLE						
7120-54 · NCE-Web Access System CRASP						
Check	12/08/2022	10806	NCE	Services thru 11/18/2022	1,195.00	1,195.00
Total 7120-54 · NCE-Web Access System CRASP					1,195.00	1,195.00
Total 7120-49 · WS COORD-REIMBURSABLE					1,195.00	1,195.00
Total 7120-44 · NDEP WS Coord V -1/1-12/31/2023					1,195.00	1,195.00
Total 7120-00 · Integrated Watershed Programs					1,272.51	1,272.51
7337-00 · Carson River Restoration						
7337-01 · Carson Valley Conserv District						
7337-29 · Genoa River Restoration 2022-23						
Check	12/05/2022	10803	Carson Valley Conservation District	7/1/22-9/30/22 COntract 22-7 Genoa River Restorati...	124,952.71	124,952.71
Total 7337-29 · Genoa River Restoration 2022-23					124,952.71	124,952.71
Total 7337-01 · Carson Valley Conserv District					124,952.71	124,952.71
7337-03 · The Nature Conservancy						
7337-50 · Riparian Reveg & Bank Stabilize						
Check	12/20/2022	10816	The Nature Conservancy	CWSD#2022-13 (7/1/2022-12/31/2022)	20,563.92	20,563.92
Total 7337-50 · Riparian Reveg & Bank Stabilize					20,563.92	20,563.92
Total 7337-03 · The Nature Conservancy					20,563.92	20,563.92
Total 7337-00 · Carson River Restoration					145,516.63	145,516.63
7406-00 · 208 Water Quality Mgmt. Plan						
7406-04 · NDEP 208 Water Qual AG 2022-23						
Check	12/30/2022	10834	Catrina Schambra	4th Quarter Mileage	3.25	3.25
Check	12/30/2022	10835	Brenda Hunt	4th Quarter Mileage	26.88	30.13
Check	12/30/2022	10836	Shane Fryer	4th Quarter Mileage	78.76	108.89
Total 7406-04 · NDEP 208 Water Qual AG 2022-23					108.89	108.89
Total 7406-00 · 208 Water Quality Mgmt. Plan					108.89	108.89
7440-00 · FEMA - MAS #11						
7440-31 · Smelter Creek LOMR -Kimley Horn						

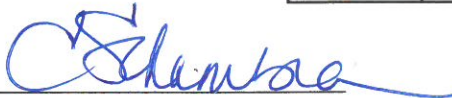
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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
December 2022

Type	Date	Num	Name	Memo	Paid Amount	Balance
Check	12/09/2022	10810	Kimley-Horn & Associates, Inc.	Smelter Creek -Svcs thru November 30, 2022	4,000.00	4,000.00
Total 7440-31 · Smelter Creek LOMR -Kimley Horn					4,000.00	4,000.00
7440-40 · 2022 Flood Awareness						
Check	12/01/2022	10800	Nevada News Group	FAW Outreach Ad #28702 Record Courier 1/2 Page...	134.00	134.00
Check	12/01/2022	10800	Nevada News Group	FAW Outreach Ad #28703 Lahontan Valley News 1/...	104.00	238.00
Check	12/01/2022	10800	Nevada News Group	FAW Outreach Ad #28704 Nevada Appeal 1/2 Pag...	582.00	820.00
Check	12/20/2022	10814	Evans Broadcast Company, Inc.	Inv#22110318- 99.1 FM 11/9/22-11/18/22 (96 x30 se...	1,440.00	2,260.00
Check	12/20/2022	10814	Evans Broadcast Company, Inc.	Inv#22110319-102.5 FM 11/9/22-11/18/22 (96 x30 s...	547.20	2,807.20
Total 7440-40 · 2022 Flood Awareness					2,807.20	2,807.20
7440-61 · CV Flood Forecast Model -HDR						
Check	12/13/2022	10812	HDR Engineering, Inc.	CV Flood Forecast Model 10/23/22-11/26/22 FINAL I...	420.55	420.55
Total 7440-61 · CV Flood Forecast Model -HDR					420.55	420.55
7440-71 · Web Access System-Michael Baker						
Check	12/01/2022	10801	Michael Baker International, Inc.	Services thru 11/27/22	1,750.00	1,750.00
Total 7440-71 · Web Access System-Michael Baker					1,750.00	1,750.00
7440-00 · FEMA - MAS #11 - Other						
Check	12/30/2022	10833	Deborah Neddenriep	4th Qtr Mileage	45.63	45.63
Check	12/30/2022	10837	Max Robinson	4th Quarter Mileage	21.88	67.51
Total 7440-00 · FEMA - MAS #11 - Other					67.51	67.51
Total 7440-00 · FEMA - MAS #11					9,045.26	9,045.26
7441-00 · FEMA - MAS #12						
7441-01 · CC EAST ADMP-MB						
Check	12/08/2022	10807	Michael Baker International, Inc.	Services thru 11/27/22	17,637.13	17,637.13
Total 7441-01 · CC EAST ADMP-MB					17,637.13	17,637.13
7441-02 · CC Southeast ADMP - KH						
Check	12/09/2022	10810	Kimley-Horn & Associates, Inc.	SECC ADMP -Svcs thru November 30, 2022	10,627.80	10,627.80
Total 7441-02 · CC Southeast ADMP - KH					10,627.80	10,627.80
7441-03 · VC 6-Mile Cyn ADMP-Lumos						
Check	12/14/2022	10813	Lumos & Assoc., Inc.	Professional Services 11/1/22-11/30/22	9,228.30	9,228.30
Total 7441-03 · VC 6-Mile Cyn ADMP-Lumos					9,228.30	9,228.30
7441-04 · Buckeye Creek -JEF						
Check	12/08/2022	10809	JE Fuller Hydrology & Geomorpholog...	Buckeye Creek - 11/1/22-11/30/22	4,492.10	4,492.10
Total 7441-04 · Buckeye Creek -JEF					4,492.10	4,492.10
Total 7441-00 · FEMA - MAS #12					41,985.33	41,985.33
7600-00 · Alpine County Projects						
7600-10 · Al.Co.-Mesa GW Monitoring						
Check	12/30/2022	10833	Deborah Neddenriep	4th Qtr Mileage	41.25	41.25
Total 7600-10 · Al.Co.-Mesa GW Monitoring					41.25	41.25
Total 7600-00 · Alpine County Projects					41.25	41.25
7620-00 · Carson City Projects						
7620-11 · CC Reg.Pipeline Debt Service						
Check	12/20/2022	10815	Carson City Public Works	CC Regional Pipeline Debt Service	62,500.00	62,500.00
Total 7620-11 · CC Reg.Pipeline Debt Service					62,500.00	62,500.00
Total 7620-00 · Carson City Projects					62,500.00	62,500.00
TOTAL						

**CWSD Petty Cash Transaction Record
November-December 2022**

<u>Date</u>	<u>G/L No.</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
		Starting Balance			\$118.19
12/15/22	7103-00	Debbie Neddenriep		\$18.00	\$136.19
	Office Supplies	150 Color Copies @ .12 each			
12/16/22	7103-00	Debbie Neddenriep	\$3.54		\$132.65
	Office Supplies	Glass Cleaner			
12/27/22	7103-00	Debbie Neddenriep		\$13.20	\$145.85
	Office Supplies	110 Color Copies @ .12 each			
12/27/22	7107-00	Debbie Neddenriep		\$20.51	\$166.36
	Meals	Christmas Dinner			
		PETTY CASH BALANCE			\$166.36

Date: 12/29/22 Prepared by: 

Approved by: 

:cat

AGENDA ITEM #12

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: January 18, 2023

SUBJECT: Agenda Item #12 – For Possible Action: Approval of the Fiscal Year 2021-22 Single Audit

DISCUSSION: Attached are the Financial Statements of the FY 2021-22 Single Audit. The Single Audit is required when an entity receives more than \$750,000 in federal funds in a given fiscal year. A representative from Casey Neilon will give a presentation of the Single Audit report.

STAFF RECOMMENDATION: Approve the Single Audit as presented.

Single Audit

June 30, 2022

Carson Water Subconservancy District

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Draft

Casey Neilson, Inc.
Accountants and Advisors

Independent Auditor's Report

To the Board of Directors
Carson Water Subconservancy District
Carson City, Nevada

Report on the Audit of the Schedule of Expenditures of Federal Awards

Opinion

We have audited the schedule of expenditures of federal awards of Carson Water Subconservancy District for the year ended June 30, 2022, and the related notes (the schedule).

In our opinion, the accompanying schedule of expenditures of federal awards presents fairly, in all material respects, the expenditures of federal awards of Carson Water Subconservancy District for the year ended June 30, 2022, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of the Schedule section of our report.

We are required to be independent of Carson Water Subconservancy District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Schedule

Management is responsible for the preparation and fair presentation of the schedule in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the schedule that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Schedule

Our objectives are to obtain reasonable assurance about whether the schedule as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards,

Government Auditing Standards, and the Uniform Guidance will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the schedule.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the schedule, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the schedule.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Carson Water Subconservancy District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the schedule.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Casey Nalon

Reno, Nevada
January 5, 2023

Schedule of Federal Awards
June 30, 2022
Carson Water Subconservancy District

Draft

Carson Water Subconservancy District
Schedule of Expenditures of Federal Awards
June 30, 2022

Federal Grantor/ Pass-Through Grantor Program Title	Pass-Through Entity Identifying Number	CFDA Number	Federal Expenditures
United States (U.S.) Environmental Protection Agency			
Passed through Nevada Department of Environmental Protection			
Nonpoint Source Implementation Grants	DEPs 20-058	66.460	\$ 81,431
Nonpoint Source Implementation Grants	DEPs 22-040	66.460	48,965
			<u>130,396</u>
Water Quality Management Planning	DEPs 22-041	66.454	1,115
Total U.S. Environmental Protection Agency			<u>131,511</u>
U.S. Department of Homeland Security			
Cooperating Technical Partners	EMF-2019-CA-00018	97.045	141,326
Cooperating Technical Partners	EMF-2020-CA-00002	97.045	419,814
Cooperating Technical Partners	EMF-2021-CA-00008	97.045	178,027
			<u>739,167</u>
Total U.S. Department of Homeland Security			<u>739,167</u>
Total Expenditures of Federal Awards			<u>\$ 870,678</u>

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal award activity of Carson Water Subconservancy District under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Carson Water Subconservancy District, it is not intended to and does not present the financial position, changes in net assets of Carson Water Subconservancy District.

Summary of Significant Accounting Policies

Expenditures reported in the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

No federal financial assistance has been provided to a subrecipient.

Note 1 - Indirect Cost Rate

Carson Water Subconservancy District has elected not to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

Compliance Section

June 30, 2022

Carson Water Subconservancy District

Casey Neilson, Inc.
Accountants and Advisors

**Independent Auditor's Report on Compliance for the Major Federal Program and on
Internal Control Over Compliance Required by the Uniform Guidance**

Report on Compliance for the Major Federal Program

Opinion on Each Major Federal Program

We have audited Carson Water Subconservancy District's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on Carson Water Subconservancy District's major federal program for the year ended June 30, 2022. Carson Water Subconservancy District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Carson Water Subconservancy District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Carson Water Subconservancy District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of Carson Water Subconservancy District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Carson Water Subconservancy District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Carson Water Subconservancy District's compliance based on our audit. Reasonable assurance

is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Carson Water Subconservancy District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Carson Water Subconservancy District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Carson Water Subconservancy District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Carson Water Subconservancy District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant

deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Reno, Nevada
January 5, 2023

Draft

Carson Water Subconservancy District
Schedule of Findings and Questioned Costs
Year Ended June 30, 2022

Section I – Summary of Auditors’ Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major program:	
Material weaknesses identified	No
Significant deficiency identified not considered to be material weaknesses	No
Type of auditor's report issued on compliance for major programs	Unqualified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516	No

Identification of major programs:

<u>Name of Federal Program</u>	<u>CFDA Number</u>
Cooperating Technical Partners	97.045
Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low-risk auditee?	No

Section II - Financial Statement Findings

None noted.

Section III – Federal Award Findings and Questioned Costs

None noted.

Draft

Carson Water Subconservancy District
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2022

Finding 2020-001: Financial Reporting Material Weakness

Condition: The auditors assisted in the preparation of the full disclosure financial statements. District personnel does not possess the experience to prepare the District's full disclosure financial statements in accordance with generally accepted accounting principles without assistance.

Recommendation: It was recommended that the District continue to provide staff or management with the appropriate skills, knowledge and experience to oversee the services in connection with the preparation of governmental financial statements in accordance with generally accepted accounting principles.

Current Status The District continues to provide for additional opportunities for staff to improve their knowledge, skills and expertise; however, due to the size of the District, management has determined that this is an acceptable position to request the auditors assist in the preparation of full disclosure financial statements. Management diligently reviews the financial statements and exercises appropriate oversight over these services.

**2020-002: U.S. Department of Homeland Security
Cooperating Technical Partners, CFDA 97.045**

**Allowable Costs/Cost Principles
Significant Deficiency in Internal Control over Compliance**

Condition: Carson Water Subconservancy District charged a lower rate than actual on one employee.

Recommendation: It was recommended that Carson Water Subconservancy District enhance internal controls for review and approval of draw requests which include the underlying support and calculations utilized.

Views of Responsible Officials: Carson Water Subconservancy District agrees with this finding.

Current Status Management has two people review the invoice format and when errors are found the amount is corrected and documented. In the current year audit an error was identified by management, promptly corrected and documented.

**2020-003: U.S. Department of Homeland Security
Cooperating Technical Partners, CFDA 97.045**

**Procurement, Suspension, and Debarment
Material Weakness in Internal Control over Compliance and Material Noncompliance**

Condition: Certain applicable provisions described in Appendix II to Part 200 were not included in contracts as required. Procurement procedures were not always performed prior to entering into any covered contract transaction. Additionally, Carson Water Subconservancy District's procurement policy does not address various items required by 2 CFR 200.318.

Recommendation: It was recommended that Carson Water Subconservancy District enhance internal controls to ensure all contracts under federal awards contain the applicable provisions, ensure all applicable procurement procedures are performed prior to entering into all covered transactions, and ensure its procurement policy addresses all items required by Uniform Guidance.

Current Status On November 18, 2020 CWSD Board of directors adopted revised Procurement policy which includes Federal Regulation Part 200 code language. Management has also increased review over contracts under federal awards to ensure that all appropriate provisions are included and procurement policies address terms required by the Uniform Guidance. Procurement transactions were reviewed in the current year and no similar findings were noted in the current year audit.

AGENDA ITEM #13

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: January 18, 2023

SUBJECT: Agenda Item #13 – For Possible Action: Approval of Contract 2023-1 with Michael Baker for the Walker River Flood Risk Assessment in the amount of \$60,000. and authorize the General Manager to execute change orders up to 10% of the contract amount

DISCUSSION: Attached is the proposed draft agreement with Michael Baker to conduct to Walker River Flood Risk Assessment. Funding for this study will be paid for through a grant from FEMA. The select committee made up of representatives from CWSD, Lyon County, and Douglas County reviewed the various proposals and recommend hiring Michael Baker for this project.

Staff is requesting that the General Manager be authorized to sign a change order up to 10 percent of the original award if funding is available in the grant from FEMA.

STAFF RECOMMENDATION: Approve Contract #2023-1 with Michael Baker for the Walker River Flood Risk Assessment in the amount of \$60,000 and authorize the General Manager to execute change orders up to 10% of the contract amount if funding is available in the grant from FEMA as presented.

**DRAFT**

Agreement

Carson Water Subconservancy District (hereinafter "CWSD") and Michael Baker International (hereinafter "MB") hereby enter into an agreement whereby MB will complete the Walker River Flood Risk Assessment (hereinafter "Project") in accordance with and subject to the following terms and conditions:

1) **ASSIGNMENT**

MB's assignment shall relate to the following product(s) or service(s):

Complete the Walker River Flood Risk Assessment which is further identified and described in Exhibit "A," and the compensation paid to MB for the Walker River Flood Risk Assessment shall not exceed \$60,000.

2) **INDEMNITIES**

- (a) To the fullest extent permitted by law MB shall indemnify and hold harmless the CWSD from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, to the extent arising out of any alleged negligent or willful acts or omissions of MB, its officers, employees and agents.
- (b) CWSD will indemnify and hold MB harmless with respect to any claims or actions instituted by third parties which result from the use by MB of material furnished by CWSD or where material created by MB is substantially changed by CWSD. Information or data obtained by MB from CWSD to substantiate claims made in advertising shall be deemed to be "materials furnished by CWSD."
- (c) In the event of any proceeding against CWSD by any regulatory agency or in the event of any court action or self-regulatory action challenging any advertising prepared by MB, MB shall assist in the preparation of the defense of such action or proceeding and cooperate with CWSD and CWSD's attorneys. CWSD will reimburse MB any out-of-pocket costs MB may incur in connection with any such action or proceeding.
- (d) Neither party waives any right or defense to indemnification that may exist in law or equity.

3) **INSURANCE**

Unless otherwise required in this Agreement, the CWSD and MB shall, during the performance of the services as provided herein, maintain insurance of the types and amounts specified, and with insurers satisfactory to the other party as follows:

- a) Comprehensive General Liability including \$1,000,000 per occurrence for bodily injury and property damage; \$1,000,000 Products/Completed Operations Aggregate; \$2,000,000 General Aggregate over all interests.
- b) Comprehensive Automobile Liability including coverage for owned, non-owned, and hired vehicles: \$1,000,000 Bodily Injury, \$1,000,000 Property Damage.
- c) MB shall name CWSD as an additional insured and deliver a certificate to CWSD.

4) **TERM OF AGREEMENT**

- a) The term of this Agreement will commence on the date of the last signature executed hereon and will continue in full force and effect until 6/30/2024, unless extended by written agreement of the parties.
- b) MB will submit monthly invoices with a description of activities performed. MB shall have the right to suspend performance of its services upon notice to CWSD in the event that any of its invoices are past due.
- c) In the event of termination of this Agreement, the rights, duties, and responsibilities of MB shall continue in full force during the period of notice.
- d) If circumstances arise that require a time extension to complete the project, the CWSD Board grants the General Manager authority to do so in a written notice to MB.

**DRAFT****5) PERFORMANCE**

Should MB fail to perform any of the services provided for in Exhibit "A," CWSD shall notify MB of such non-performance and allow thirty (30) days for MB to remedy the performance. If the performance has not been satisfied within thirty days, CWSD may withhold payment only for the services not performed in accordance with this Agreement.

6) SUPPLEMENTS TO AGREEMENT

The following Exhibits are an integral part of this Agreement:

- (a) Exhibit A - MB business plan, project schedule and budget.

7) INDEPENDENT CONTRACTOR

MB acknowledges that it is furnishing the services contemplated by this Agreement hereto as an independent contractor, and not as an employee, or agent of CWSD or any of its affiliates.

8) OWNERSHIP

Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blueprints, plans, maps, data, system designs, computer code (which are intended to be considered under this Agreement), or any other documents or drawings, prepared, or in the course of preparation, by MB (or its subcontractors) in performance of its obligations under this Agreement shall become the property of CWSD upon completion of the services and payment in full of all monies due to MB. Any modifications made by CWSD to any of MB's documents, or any use, partial use or reuse of the documents without written authorization or adaption by MB will be at CWSD's sole risk and without liability to MB, and CWSD shall indemnify, defend and hold MB harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. MB shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of MB's obligations under this Agreement without the prior written consent of CWSD.

9) AGREEMENT TERMINATION

- (a) Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Agreement may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.
- (b) Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Agreement may be terminated by either party upon seven days' written notice of default or breach to the other party as follows:
 - (1) If MB fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Agreement within the time requirements specified in this Agreement or within any granted extension of those time requirements; or
 - (2) If any State, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by MB to provide the goods or services required by this Agreement is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
 - (3) If MB becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
 - (4) MB shall have the right to terminate this Agreement upon seven days' written notice to CWSD upon breach by CWSD of any of its obligations under this Agreement. In the event of such termination, MB shall be paid for all services performed up to the effective date of the termination and all damages, if any, resulting from CWSD's breach of this Agreement.
- (c) Time to Correct. Termination upon declared default or breach may be exercised only after service of formal written notice and the subsequent failure of the defaulting party within thirty (30) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.

**DRAFT**

- (d) Winding Up Affairs Upon Termination. In the event of termination of this Agreement for any reason, the parties agree that the provisions of this Section survive termination:
- (1) The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Agreement.
 - (2) MB shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the CWSD.
 - (3) MB shall execute documents and take actions necessary to effectuate an assignment of this Agreement if so requested by the CWSD; and
 - (4) MB shall preserve, protect, and deliver into CWSD possession all information, upon payment in full of all monies due to MB, in accordance with Section 8, Ownership.

10) **RIGHTS UPON TERMINATION**

Upon termination of this Agreement, MB shall, upon payment in full of all monies due to MB, transfer, assign and make available to CWSD or CWSD's representative, all property and materials in their possession or control belonging to and paid for by CWSD, subject, however, to any rights of third parties of which MB has informed CWSD.

11) **BREACH REMEDIES.**

Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages. If the court awards reasonable attorney's fees to the prevailing party, in an amount to be determined by the Court.

The parties acknowledge or agree that the contract was written and agreed by both parties.

Prior to the initiation of any litigation the parties agree to mediate.

12) **PUBLIC RECORDS**

Pursuant to NRS 239.010, information or documents received from MB may be open to public inspection and copying. CWSD has a legal obligation to disclose such information unless a particular record is made confidential by law. MB may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that MB thereby agrees to indemnify CWSD for honoring such a designation. The failure to so label any document that is released by CWSD shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

13) **NOTICES**

Any notice pursuant to this Agreement will be addressed to the following parties:

Attn.: Edwin James
Carson Watershed Subconservancy District
777 E William Street, Suite 209
Carson City, NV 89701

Attn.: Polly Boardman
Michael Baker International
5470 Kietzke Lane, Suite 300 PMB#205
Reno, NV 89511

14) **FORCE MAJEURE**

Neither party shall be held responsible for any delay or failure in performance of any part of this Agreement to the extent such delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, pandemic, or other similar causes beyond its control and without the fault or negligence of the delayed or non-performing party. The affected party will notify the other party in writing within ten (10) days after the beginning of any such cause that would affect its performance. Notwithstanding, if a party's performance is delayed for a period exceeding thirty (30) days from the date the other party receives notice under this paragraph, the non-affected party will have the right, without any liability to the other party, to terminate this agreement. This Agreement is made in anticipation of conditions permitting continuous and orderly progress through completion of the



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services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control. Notwithstanding any other provision of this Agreement, MB shall not have liability for or be deemed in breach because of delays caused by any factor outside of its reasonable control, including but not limited to natural disasters, adverse weather, or acts of CWSD, third parties, or governmental agencies.

15) **HEADINGS**

Headings in this Agreement are for convenience only and are not intended to be used in interpreting or construing the terms, covenants, and conditions of this Agreement.

16) **ENTIRE AGREEMENT**

This Agreement constitutes the whole agreement between the parties with respect to the subject matter contained herein, and there are no terms other than those contained herein. No modification or amendment of this Agreement shall be valid unless in writing and signed by the parties hereto.

17) **SEVERABILITY**

Each provision of this Agreement shall be considered separable and if for any reason any provision or provisions herein are determined to be invalid, unenforceable, or illegal under any existing or future law, such invalidity, unenforceability or illegality shall not impair the operation of or affect those portions of this Letter that are valid, enforceable and legal.

18) **GOVERNING LAW**

This Agreement shall be interpreted in accordance with the laws of the State of Nevada pertaining to contracts made and performed entirely therein. If the above accords with the parties' understanding and agreement, kindly indicate consent hereto by signing in the place provided below.

Accepted and Agreed on behalf of:
Carson Water Subconservancy District

Accepted and Agreed on behalf of:
Michael Baker International

Signature *Date*
Edwin D. James
General Manager

Signature *Date*
Polly Boardman, PMP, MBA
Vice President, CTS PMO Director

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EXHIBIT A

Walker River Flood Risk Analysis Business Plan

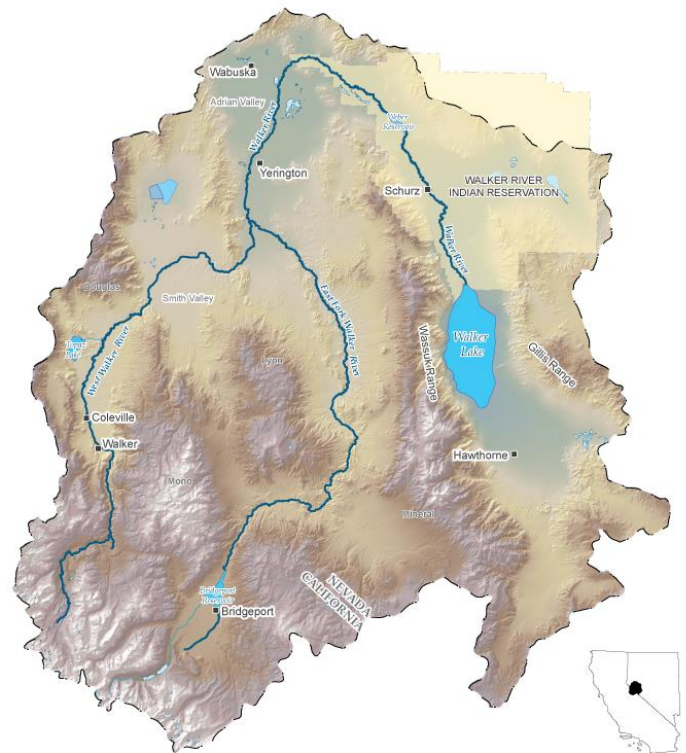
Project Purpose and Need

The primary purpose of the Walker River Watershed Flood Risk Analysis is to identify possible flood risk hazards in the Walker River Watershed. The Walker River begins in the Sierra Nevada as the East Walker River and the West Walker River. In Mason Valley, just south of Yerington, Nevada, the rivers converge to create the Walker River. The Walker River terminates in Walker Lake.

The project seeks to engage the communities and stakeholders to develop a regional approach to identify potential flood risks throughout the Walker River Watershed. The analysis will assess flood risks along the Walker River, alluvial fans in both Lyon County and Douglas County, and other flood risk data that is available throughout the Walker River Watershed. The project will also evaluate regulatory mapping, risk assessment, mitigation planning, technical assistance, and outreach and communications assistance.

The Flood Risk Analysis will include five main activities:

1. Project Management
2. Watershed Stakeholder Engagement
3. Strategic Plan Development
4. Presentations
5. Mapping Information Platform (MIP)

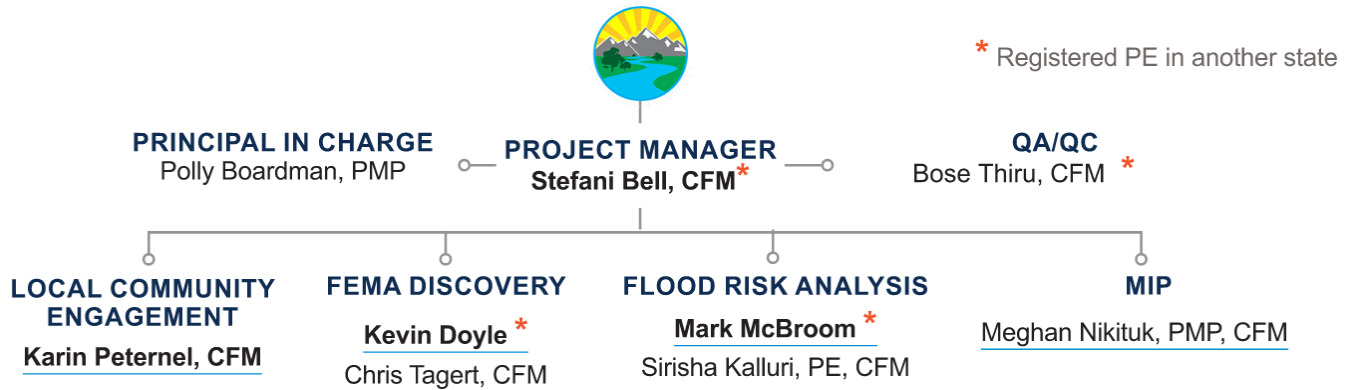


Project Services and Tasks

Task 1.0: Project Management and Coordination

Michael Baker has identified Stefani Bell, PE (NV #030791) as the Project Manager. She will be supported by Polly Boardman, PMP, MBA, as the Project Principal from the Reno, Nevada office at 5470 Kietzke Ln., Suite 300 PMB#205, Reno, NV 89511. As Principal-in-Charge in the Reno office and an Officer of Michael Baker, Polly will also be responsible and accountable for all contract issues and negotiations, as well as legally binding the company for contract agreements. Stefani and Polly will be supported by the following team to complete the tasks outlined in this plan:

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The Project Manager shall schedule monthly project coordination meetings with the client team to keep the team informed and to ensure communication and collaboration throughout the duration of the project. The Project Manager shall invoice the CWSD monthly with a percent complete estimate for each task. The invoice will be processed by Michael Baker on the first Tuesday of the following month and will be emailed or mailed to CWSD's point of contact prior to the 10th of each month, to be identified in the contracting process. The invoice each month will include a brief progress report per task.

Deliverables:

- Recurring monthly meeting invite
- Monthly invoice & progress report

Task 2.0: Watershed Stakeholder Coordination and Flood Risk Meetings

Michael Baker will work with CWSD and the local jurisdictions (Douglas and Lyon counties) to identify community representatives, stakeholders, and project proponents to participate in coordination meetings and flood risk workshops. CWSD will prepare a list of attendees and contact and set up meetings. Michael Baker will support the meetings and prepare meeting content and materials as requested. Prior to meetings, Michael Baker will review the existing data, prepare draft meeting request letters, and work with CWSD to develop a draft questionnaire for attendees to complete. Following the meetings, Michael Baker will prepare notes and complete any follow up items discussed during the meetings. The following tasks will be completed for the meetings:

A. Data Collection and Review

- a. Collect data from stakeholders that will demonstrate holistic picture of flooding issues, flood risk, and flood mitigation needs and capabilities within the watershed.
- b. Collect dam failure inundation mapping available digitally for Topaz Lake and portions of Lyon and Douglas counties (data may be available from Walker River Irrigation District).
- c. Collect data from stakeholders identifying stormwater flooding areas.
- d. Review the alluvial fans – provide recommendations on mapping and mitigation as needed
- e. Collect data from stakeholders about major river structures and/or diversions that impact flooding
- f. Review existing floodplain mapping for Yerington area
- g. Identify any additional flood risk areas that might be of interested to the stakeholders
- h. Identify when flood ordinances were created and subsequent updates or revisions



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B. Project Stakeholder Engagement and Coordination

- a. Prepare list of Stakeholders:
 - i. Local – Walker River Irrigation District, Walker River Water Master, City of Yerington staff, Lyon County and Douglas County emergency staff, Smith Valley Advisory Board, GIDs, Mason Valley, Conservation Districts, , Topaz and Topaz Ranch Estates, Walker River Paiute Tribe,
 - ii. State and Federal – Federal Water Master, USACE, BLM, NRCS, NOAA, NDOT, NDWR, NDWR Dam Safety, and USFS.
- b. CWSD will prepare agenda and meeting content.
- c. Prepare questionnaire and supplemental meeting content

C. Flood Risk Meetings

- a. Support CWSD with six to eight workshops throughout the watershed to assess communities' flood risk concerns and priorities.
- b. Provide consultation and support CWSD meeting facilitation. At least one Michael Baker representative will be present at each meeting, in-person (preferred).
- c. Summarize meeting notes and data collection to prepare a Summary of Findings Memo

Deliverables:

- Project Stakeholders List
- Meeting notes with attendees
- Stakeholder Meeting Content
- Summary of Findings Memorandum

Task 3.0: Strategic Plan

Michael Baker will use the data collected in Task 2 to prepare a Strategic Plan (Draft and Final Report) for flood risk assessment and mitigation for the Walker River Watershed communities. This will include flood risks for riverine and alluvial fan flooding. The plan will be written such that the local governmental, irrigation, and NGO boards are the target audience. The plan will identify various flood risk locations and technical assistance needed to reduce watershed flood hazards through mapping, assessment, planning products such as area drainage management plans, new flood risks maps, and infrastructure enhancements. Michael Baker will also review the earlier floodplain mapping for the Yerington area and make possible suggestions on how to mitigate flooding in this area. The following tasks will be completed for the Strategic Plan:

D. Flood Risk Analysis

- a. Incorporate data from stakeholder meetings and formulate potential mitigation strategies
- b. Assess flood risk for alluvial fans, riverine flooding, and irrigation ditches and levees, based on flood risk reports and data provided to Michael Baker.
- c. Review the earlier floodplain mapping for the Yerington area and make possible suggestions on how to mitigate flooding in this area.

E. Strategic Plan Draft and Final Report

- a. Summarize analysis and stakeholder feedback into a report with mitigation strategies addressing flood risk
- b. Incorporate comments from County and Stakeholder reviews



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- c. Prepare draft and final Strategic Plan in MS Office Suite.

Deliverables:

- Draft Strategic Plan for review by counties and stakeholders
- Coordinate comments/inputs from stakeholders
- Revise Strategic Plan with review and comments

Task 4.0: Presentations to Communities

Michael Baker will present strategic plan at board meetings of Carson Water Subconservancy District Board, Douglas County Commissioners, and Lyon County Commissioners. CWSD will schedule the meetings and Michael Baker will prepare the meeting materials and co-present with CWSD.

Deliverables:

- Draft presentation for review by CWSD
- Final presentation for review by CWSD
- Three presentations (CWSD Board, Douglas County Commissioners, Lyon County Commissioners)
- Follow-up communication with CWSD and/or Board Members

Task 5.0: FEMA MIP

Upon completion of the project the consultant will upload data to the FEMA Mapping Information Platform (MIP) format.

This study will not result in a regulatory product so this project will be a general task in the MIP. Any partial data acquired in this project may be uploaded in format required by current FEMA Data Capture Technical Reference but will not be required to pass metadata.

Deliverables:

- Data supporting Strategic Plan will be uploaded

Project Fee

Task	Description	Allotted Budget
1.0	Project Management	\$6,000
2.0	Watershed Stakeholder Coordination	\$20,000
3.0	Strategic Plan	\$20,000
4.0	Presentations	\$9,000
5.0	MIP	\$2,000
	Reimbursable/ODC	\$3,000
	Total	\$60,000



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Project Schedule

Below is a schedule proposed by Michael Baker:

Task	Description	Start	End
1.0	Project Management	2/1/2023	5/31/2024
2.0	Stakeholder Coordination and Engagement	2/1/2023	5/31/2023
2.0	Flood Risk Meetings	6/1/2023	8/31/2023
3.0	Identify Flood Risk Areas and Propose Mitigation	9/1/2023	11/30/2023
3.0	Prepare Draft Strategic Plan	12/1/2023	2/28/2024
3.0	Prepare Final Strategic Plan	3/1/2024	4/30/2024
4.0	Presentations to Communities	5/1/2024	5/31/2024
5.0	MIP	2/1/2024	5/31/2024

AGENDA ITEM #%

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: January 18, 2023

SUBJECT: Agenda Item #14 – For Possible Action: Selection of CWSD Committee Members for 2023 & 2024

DISCUSSION: CWSD has four committees that meet periodically to deal with various issues. The committees are:

1. **Administrative Committee** - This committee deals with personnel issues, contracts, policies, and other administrative issues.
2. **Finance Committee** – This committee reviews proposed budget and budget augmentations, funding requests, and requests for potential water rights purchases.
3. **Legislative Committee** – This committee would review proposed legislation. (NOTE: This committee does not have an Alpine County representative because it is primarily dealing with Nevada legislation. However, Alpine County representatives are encouraged to bring any California or federal issues to the attention of the General Manager/Board.)
4. **Regional Water System & Flood Committee** - This committee focuses on the regional programs, recharge projects, future construction, water quality, and flood issues.

CWSD tries to have a representative from each county serve on each committee. By law CWSD cannot have seven or more representatives on a committee from Douglas, Carson City, Lyon, Storey, and Churchill Counties. When a committee meets, CWSD staff tries to set up the meeting with the committee members; however, if a committee member is not available then CWSD will contact another person from that county as a substitute.

For reference, the list below is of committee members for 2021-2022.

1. Administration Committee - Directors Giomi, Olsen, Nelson, Gray, Uhart, and Griffith.
2. Finance Committee - Directors Schuette, Griffith, Workman, Nelson, Hindle, and Schank
3. Legislative Committee - Directors Giomi, Gardner, Gray, Schank, and Nelson.
4. Regional Water System & Flood Committee - Directors Schuette, Olsen, Workman, Riddle, Hindle, and Stodieck.

STAFF RECOMMENDATION: Approve committee members.

AGENDA ITEM #15

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: January 18, 2023

SUBJECT: Agenda Item #15 – For Discussion Only: Presentation of Web Access Viewer

DISCUSSION: CWSD staff will give a presentation on the Web Access Viewer for Carson River Adaptive Stewardship Plan.

STAFF RECOMMENDATION: Receive and file.

AGENDA ITEM #%

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: January 18, 2023

SUBJECT: Agenda Item #16 – For Discussion Only: Overview of the Water Picture for the Carson River Watershed

DISCUSSION: Staff will give an update on the water year.

STAFF RECOMMENDATION: Receive and file.

STAFF REPORTS

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: January 18, 2023

SUBJECT: Agenda Item #17 - For Information Only: Staff Report

DISCUSSION: The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on December 21, 2022:

- 12/28/22 - Ed, Brenda & Shane met with NDEP re: Web Access Viewer project
- 1/5/23 - Brenda, Shane & Kelly met with CC re: PSAs & helping them to possibly do their own
- 1/5/23 - Ed & Max met with USGS re: Carson River Basin project
- 1/6/23 - Ed met with new Alpine County Committee Member Charlie Dobson
- 1/6/23 - Ed & Brenda were interviewed by EPS's Outreach contractor on Mercury Superfund site
- 1/10/23 - Debbie attended FEMA High Water Mark Communication Outreach meeting
- 1/10-12/23 - Debbie & Max attended FEMA IX Multi-Hazard Inventory Workshop
- 1/17/23 - Ed, Debbie & Max attended Fish Springs project meeting
- 1/18/23 - Ed attended NDWR State Water Plan Stakeholder Advisory Group Meeting

STAFF RECOMMENDATION: Receive and file.

NO CORRESPONDENCE