

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
December 21, 2022

Minutes

Director Giomi called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:33pm in the CWSD Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board was taken and a quorum was determined to be present.

CWSD Directors present:

Mark Gardner	Ernie Schank
Stacey Giomi	Lisa Schuette
Ken Gray	Fred Stodieck
Jim Hindle	Cassi Uhart
Dave Nelson	Mike Workman
Pete Olsen	

Directors Absent: John Engels

Roll call included CWSD Committee Member present - January Riddle (*via Zoom*) and David Griffith.

CWSD Staff & Guests present:

Shane Fryer, CWSD	Austin Osborne, Storey County
Laura Gardner, Public	Max Robinson, CWSD
Brenda Hunt, CWSD	Carmen Schank, Public
Edwin James, CWSD	Catrina Schambra, CWSD
Patrick King, CWSD Attorney	Julie Workman, Public
Debbie Neddenriep, CWSD	

The Pledge of Allegiance was led by Director Gray.

Item #4 – Discussion Only: Public Comment –

Austin Osborne thanked the Board for allowing him to join their holiday dinner. He is a former Board member and said it was a great 10 years! He still has his 2nd pen for years of service.

Item #5 – For Possible Action: Approval of Agenda

Being no objection, Chairman Giomi accepts the agenda as presented.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Nov. 16, 2022

Director Gray made a motion to approve the Board Meeting Minutes of November 16, 2022, as presented. The motion was seconded by Director Uhart and unanimously approved by the Board.

****CONSENT AGENDA****

Item #7 - For Possible Action: Approval of Treasurer's Report for November 2022

Item #8 - For Possible Action: Approval of Payment of Bills for November 2022

Item #9 - For Discussion Only: Update the CWSD Personnel Policy Manual – Section 5.1 Holidays to include Juneteenth – June 19

Item #10 - For Discussion Only: Approval of Update to the Nondiscrimination Program & Policy

Item #11 - For Discussion Only: Approval of the Grant Management Policy

Item #12 - For Discussion Only: Approval of Social Media Use Policy

Item #13 - For Discussion Only: Approval to revisions to General Manager Annual Review Form

Director Schank made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Gray and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #14 - For Possible Action: Approval of Winner of 2023 Andy Aldax Award

Mr. James stated the honor for Robb Fellows is well deserved! He will be retiring from Carson City in January and he will be missed.

Director Gray made a motion to approve Robb Fellows as the 2023 Andy Aldax Award winner. The motion was seconded by Director Schuette and unanimously approved by the Board.

Item #15 - For Possible Action: Approval of Contract 2022-24 with JE Fuller for the Stagecoach Area Drainage Master Plan in the amount of \$338,581.00 and authorize the General Manager to execute change orders up to 10% of the contract amount

Mr. James noted that there was a correction to the contract language to Section 3a: Insurance - General Aggregate has increased to \$2,000,000. The corrected page was distributed to Board for their review. There was brief discussion of the need to add professional. Mr. King stated he thought the need for professional liability was not necessary. Regarding the 10% discretion to the General Manager, Mr. James explained that this would only be utilized if there were available funds remaining in the FEMA grant funding the project.

Director Hindle made a motion to approve CWSD Contract #2022-24 with JE Fuller for the Stagecoach Area Drainage Master Plan in the Amount of \$338,581 with correction of \$2,000,000 in Professional Liability Insurance and authorizing the General Manager to approve a change order of up to 10% if funds are available in the FEMA funding grant. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #16 - For Possible Action: Approval of Contract 2022-25 with Kimley-Horn for the North Silver Springs Area Drainage Master Plan in the amount not to exceed \$118,000 and authorize the General Manager to execute change orders up to 10% of the contract amount

Mr. James stated the same correction to Item #15 in the contract language to Section 3a: Insurance - General Aggregate has increased to \$2,000,000. The corrected page was distributed to Board for their review. It was noted that the exhibits needed to be corrected. The same 10% discretion to the General would only be utilized if there were available funds remaining in the FEMA grant funding the project.

Director Gardner made a motion to approve CWSD Contract #2022-25 with Kimley-Horn for the North Silver Springs Area Drainage Master Plan in the Amount of \$118,000 with correction of \$2,000,000 in Professional Liability Insurance, correction to exhibits, and authorizing the General Manager to approve a change order of up to 10% if funds are available in the FEMA funding grant. The motion was seconded by Director Nelson and unanimously approved by the Board.

Item #17 - For Possible Action: Approve Addendum to HDR Contract #2020-01 in the amount of \$44,342 to complete the Churchill County Floodplain Mapping Project

Mr. James explained that this work is necessary to complete the project based on FEMA comments and new data provided by TCID. To cover the cost, Churchill County has agreed to pay half (\$22,171) if CWSD will pay half. Staff recommends using the Floodplain Fund account to pay the full amount (\$44,342) and invoice Churchill County for their half as they proposed. The project end date would be extended to December 31, 2023.

Director Schank made a motion to approve the Addendum to HDR Contract #2020-01 in the amount of \$44,342 to complete the Churchill County Floodplain Mapping Project, as presented with CWSD invoicing Churchill County for their payment of half (\$22,171) and CWSD's funding would come out of the Floodplain Management Fund. The motion was seconded by Director Gray and unanimously approved by the Board.

Item #18 - For Discussion Only: Watershed Moment

Ms. Hunt showed the Board the final in the series of Watershed Moments: *Curb Your Chemical Use*. This topic was done as a series of reels posted to social media spotlighting each action the community can take as an individual in each reel. Director Schuette gave kudos for a phenomenal job with this project! Board members concurred. Committee Member Riddle said it was a great series, but for the reels she suggested we use the full name first instead of CWSD. Ms. Hunt said the next step with the series is to try to trim them to 30 second spots to hopefully get free TV exposure! Director Gray suggested CWSD getting a TikTok account that has a younger audience, we should be using as many platforms as possible. Director Hindle said he would like to see the statistics for the outreach and thinks that the series should be repeated as continual education of the community. Ms. Hunt explained the plan will be to use these assets in the next year for education and to survey the community to see the level of watershed literacy effect of the campaign compared to original survey prior to campaign. CWSD will know results of next funding round from NDEP by mid-January hopefully.

No action was taken.

Item #19 - For Discussion Only: Overview of the Water Picture for the Carson River Watershed

Mr. James shared a slideshow of flow reports. The snowpack is great, but we are at 75% of average stream flow. Last year was better at this point. Director Schank suggested that we add temperature to report in the future when comparing year to year.

No action was taken.

Item #20 - For Possible Action: Approval of the 2022 CWSD Activities and Accomplishments Report

Chairperson Giomi stated the annual report was impressive, and the board concurred.

Director Schank made a motion to approve 2022 CWSD Activities & Accomplishments Reports to be distributed to counties as presented. The motion was seconded by Director Uhart and unanimously approved by the Board.

Item #21 - For Discussion Only: Staff Reports

Mr. James reported the following:

- He met with Churchill County, Lyon County, the State Engineer and USGS for a discussion regarding water concerns. It was a great meeting. The State Engineer stated Carson River was doing better than both Humboldt and Walker and suggests all watersheds in Nevada need their own CWSD to avoid the issues they are having. Director Schank stated he believes that what CWSD is doing in the Carson River Watershed will be a model for the state!
- He also attended a meeting in the Walker River basin. They are experiencing a 5–6-foot drop in groundwater levels per year. The farming community is trying to cut back on ground water pumping as they face major issues. Mr. James said there is no problem today on the Carson River except in the Pinenuts. More water is being used and pumped from Carson River than 20 years ago. Climate change will impact farmers' supply. Conservation by municipalities is helping the Carson River watershed. Chairperson Giomi states Carson City is using significantly less water than 10 years ago due to conservation efforts. Chairperson Giomi stated LID programs should be pursued in the watershed. CWSD should investigate this and possibly work on a model ordinance. Director Gardner stated metered growth will help this issue also restricting landscaping and a growth management ordinance. Committee Member Griffith agrees, conservation is the cheapest way to get more water.

Mr. Fryer reported the following:

- On this same topic, he is writing an article for the winter newsletter, "Time to Kill Your Lawn."

Ms. Hunt reported the following:

- The inaugural Ag working group meeting was well attended. National NRCS wants to take the Soil Health Workshop national. This is exciting! UNCE has

applied for grant to hold workshops all around the state. The Web Access Viewer has 157 projects and is moving forward. The newsletter will be out by the end of the year. The Invasive Species Working group was well attended and had great presentations from coalition partners.

Ms. Neddenriep reported the following:

- Recharging ground water is always part of Floodplain Management conversations. LID language available to update ordinances. Open space is an important component. She thinks that the Watershed Moments campaign should be submitted for national recognition and would be great towards NDEP funding.

Mr. Robinson reported the following:

- He is currently working on the Alpine County Mesa Ground Water Measuring Report.

Legal – None.

Correspondence – None

No action was taken.

Item #16 – For Discussion Only: Directors Reports –

- Director Gardner states that Ed and Debbie should get busy on LID ordinance language. He looks forward to Director Stodieck and Director Uhart being reappointed as Douglas County Ag reps. Sharla Hale is expected to be the new CWSD Director. Douglas County heard of a proposed project on the Walker River in Lyon County that could impact Douglas County. A new copper mine would draw water from the Walker River which could use a significant amount of water. Painted Rock gravel pit is still an issue that needs State Engineer attention.
- Director Gray reported the Alpine County BDR was submitted to LCB but was bounced back. He hopes to introduce the BDR in February. He bids a fond farewell to the Board. He will really miss serving on this great Board! He likes that politics are never an issue at CWSD.

No action was taken.

Item #17– For Discussion Only: Update on activities in Alpine County –

- Committee Member Riddle announces it is her last meeting also. She suggests CWSD investigate county funding to encourage homeowners to replace lawns with rock scape.
- Committee Member Griffith reports a new Alpine County Counsel will start in January and he will share the updated JPA for his review.

No action was taken.

Item #18– For Discussion Only: Update on activities in Storey County –

Mr. Hindle reported the following:

- He is now the County Clerk but would still like to stay on the CWSD Board.

No action was taken.

Item #19 – For Discussion Only: Public Comment – None

There being no further business to come before the Board, Chairman Giomi adjourned the meeting at 8:15pm.

Respectfully submitted,

Catrina Schambra
Secretary to the Board