

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
January 18, 2023

Minutes

Chairperson Giomi called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:35pm in the Bonanza Room at Carson City Community Center, 851 E. William Street, Carson City, NV 89701. Roll call of the CWSD Board was taken and a quorum was determined to be present.

CWSD Directors present:

Mark Gardner (<i>via Zoom</i>).	Bus Scharmann
Stacey Giomi	Lisa Schuette
Ken Gray (<i>via Zoom</i>)	Fred Stodieck (<i>via Zoom</i>).
Jim Hindle (<i>via Zoom</i>).	Cassi Koerner
Dave Nelson (<i>via Zoom</i>).	Mike Workman

Directors Absent: John Engels and Ernie Schank

Roll call included CWSD Committee Member present – Charlie Dobson (*via Zoom*).
David Griffith was absent.

CWSD Staff & Guests present:

Brian Doyal, CC PW	Kyle LaRue, Casey Neilon
Carla Fellows, Public	Debbie Neddenriep, CWSD
Robb Fellows, Public	Kelly Nicholas, CWSD AmeriCorps
Sharla Hales, Douglas BOCC	Rich Perry, Public
Brenda Hunt, CWSD	Max Robinson, CWSD
Edwin James, CWSD	Catrina Schambra, CWSD
Patrick King, CWSD Attorney	

Item #4 – Discussion Only: Public Comment –

Director Gardner announced that John Engels indicted his intent to resign from the Board and Douglas County will then appoint someone to fill the last two years of his term. He believes Sharla Hales, a newly elected Commissioner will be appointed to that seat.

Item #5 – For Possible Action: Approval of Agenda

Mr. James requested that Item 7 and Item 8 be moved to after Item 12, to move up the Andy Aldax award presentation. There is a crowd here to support the winner.

Director Schuette made a motion to move Item 7 and Item 8 to after Item 12 as requested. The motion was seconded by Director Workman and unanimously approved by the Board.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Dec. 21, 2022

Director Workman made a motion to approve the Board Meeting Minutes

of December 21, 2022, as presented. The motion was seconded by Director Gray and unanimously approved by the Board.

Item #9 - For Discussion Only: Presentation of the 2023 Andy Aldax Award to Robb Fellows

Robb Fellows was awarded the 2023 Andy Aldax Carson River Watershed Award for Exemplary Service in Conservation and Protection of the Carson River Watershed. There was a full gallery of friends, colleagues and family members in attendance for the ceremony. Speakers lauding his 21 years as Carson City Senior Stormwater Program Manager and enthusiastic supporter and partner to CWSD included Ed James, Stacey Giomi, Lisa Schuette, Mike Workman, Brenda Hunt, Debbie Neddenriep, and Randy Rice. Sentiment shared included his career achievements and all agreed he has been an outstanding colleague and a pleasure to work with.

No action taken.

****CONSENT AGENDA****

Item #10 - For Possible Action: Approval of Treasurer's Report for December 2022

Item #11 - For Possible Action: Approval of Payment of Bills for December 2022

Director Workman made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Koerner and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #12 - For Possible Action: Approval of the FY 2021-22 Single Audit

Kyle LaRue, Senior Accountant at Casey Neilon, presented the FY 2021-22 Single Audit Financial Statement to the Board. He stated that there were no findings and no suggested changes to CWSD financial protocols. He also stated that prior findings in previous Single Audit (FY 2019-20) were reviewed and confirmed to be remedied as directed. Mr. LaRue congratulated CWSD on a great job. It is rare to have no findings and no suggested changes! Chairman Giomi gave kudos to staff for their great work.

Director Hindle made a motion to approve the FY 2021-22 Single Audit as presented. The motion was seconded by Director Nelson and unanimously approved by the Board.

Item #7 - For Discussion Only: Introduction of Board Members and CWSD Staff

Chairman Giomi started a round robin of all in attendance introducing themselves and role in CWSD.

No action taken.

Item #8 - For Possible Action: Selection of CWSD Officers for 2023 & 2024

After a brief discussion of the rotation policy and requirements for each position consensus determined to name the following officers for 2023-2024:

- Director Workman, Chairperson
- Director Schank, Vice Chairperson

- Director Nelson, Treasurer
- Catrina Schambra, Secretary to the Board

Chairperson Giomi made a motion to approve Mike Workman as Chairperson, Ernie Schank as Vice Chairperson, Dave Nelson as Treasurer and Catrina Schambra as Secretary to the Board for the 2023-2024 term. The motion was seconded by Director Gardner and unanimously approved by the Board.

Chairperson Workman was presented the gavel and took over chairing the meeting.

Item #13 - For Possible Action: Approval of Contract 2023-1 with Michael Baker for the Walker River Flood Risk Assessment in the amount of \$60,000 and authorize the General Manager to execute change orders up to 10% of the contract amount

Mr. James reported that Michael Baker was selected to conduct the Walker River Flood Risk Assessment. Funding for this study will be paid for through a grant from FEMA. The selection committee included representatives from CWSD, Lyon County, and Douglas County who reviewed the various proposals and recommend hiring Michael Baker for this project. Mr. James is requesting that he be authorized to sign a change order up to 10 percent of the original award if funding is available in the grant from FEMA.

Chairperson Giomi made a motion to approve Contract #2023-1 with Michael Baker for the Walker River Flood Risk Assessment in the amount of \$60,000 and to authorize General Manager to execute change orders up to 10% of contract amount if funding is available in the FEMA grant. The motion was seconded by Director Koerner and unanimously approved by the Board.

Item #14 - For Possible Action: Selection of CWSD Committee Members for 2023 & 2024

Mr. James gave a brief introduction of the focus of each committee and asked new Directors what committee they would be interested in joining. Director Nelson stated he would like to be removed from the Legislative committee due to being appointed Treasurer and will chair the Finance Committee. Director Scharmann chose to serve on the Administrative Committee and the Regional Water System & Flood Committee. Committee Member Dobson chose to serve on the Regional Water System & Flood Committee. Mr. James reminded all that if they are ever not available to attend a committee meeting, a substitute from their county could fill in for them. Director Giomi suggested that because the committees essentially serve at the pleasure of the Chairman, there was not need for Board approval of appointments. The Board consensus agreed to the following 2023-2024 CWSD Committees:

- **Administrative Committee**
Directors Giomi, Gray, Nelson, Scharmann, Koerner & Committee Member Griffith
- **Finance Committee**
Directors Hindle, Nelson, Schank, Schuette, Workman & Committee Member Griffith
- **Legislative Committee**
Directors Gardner, Giomi, Gray & Schank

- **Regional Water System & Flood Committee**

Directors Hindle, Scharmann, Schuette, Stodieck, Workman & Committee Member Dobson

No action taken.

Item #15 - For Discussion Only: Presentation of Web Access Viewer for Carson River Adaptive Stewardship Plan

A pre-recorded presentation by Shane Fryer on the Web Access Viewer for the Carson River Adaptive Stewardship Plan was shown to the Board. Ms. Hunt explained that this tool was developed to centralize and make accessible the Watershed Stewardship Plan tracking. The project is to be completed in 3 phases: (1) Create Web Assess Viewer; (2) Create an Access Portal for users to update their projects; and (3) complete the project by making the database queryable for users to easily access the information they need. Phase 1 is complete and has the data of 188 projects uploaded so far. Ms. Hunt shared the input form that would be used by partners to upload their project data.

Director Koerner asked how the project is funded. Ms. Hunt explained the project has been grant funded by NDEP with the proposal of a 3-phase project and the initial funding covered phase 1. However, there have been changes at NDEP and the funding to finish this project may be affected. It is possible that funding may be cut from what CWSD has received in the past. NDEP has not announced funding awards for this round, which is usually done in January. It may be February before we know if our request was granted and how much funding is available. Director Koerner thinks this is a great project and asked what the Board could do to help push for funding. Director Hindle stated that this will be a great marketing tool and asks when it will be made public. Ms. Hunt stated that it won't be made public until all phases are completed, including the quality assurance review process of user input. CWSD is seeking other funding opportunities in the event NDEP funding is not available or sufficient to finish the project. Chairman Workman stated it would seem the EPA/Mercury Superfund would find this an amazing tool for their purposes!

No action taken.

Item #16 - For Discussion Only: Overview of the Water Picture for the Carson River Watershed

Mr. James presented a slides of the water picture for the Carson River watershed to date. It looks to be a record year with the Snow Water Equivalent at 291% of the median for Carson Watershed for this time of year and 158% of the median peak. This will be a good year for snow melt and a great year to get out on the river!

No action taken.

Item #17 - For Discussion Only: Staff Reports

Ms. Hunt reported the following:

- Kudos to Kelly Nicholas, CWSD AmeriCorps for her great work on the newsletter and social media!

Mr. James reported the following:

- Chairman Workman asked for the status on the EPA/CR Mercury Superfund site. Mr. James and Ms. Hunt did attend a meeting that was very disappointing. He will keep the Board advised of any updates. Director Giomi stated there may be opportunities for mitigation efforts given history of our work.
- Vidler Water and Lyon County have set a meeting with BLM staff regarding the Highway 50 Dayton-Silver Springs project. It has been almost 2-years and BLM staff has not started the permit review.

Ms. Schambra reported the following:

- On a personal note, as of January 6, 2023, she is cancer-free and finished with fixing the collateral damage! 2023 will be a great year!

Legal – Mr. King stated he wanted to give kudos to staff for the Single Audit results. It is amazing to have a perfect audit, especially with such a huge budget! Well done!

Correspondence – None

No action was taken.

Item #18 – For Discussion Only: Directors Reports –

- Director Giomi reports Carson City had crazy power outages during the storm.
- Director Koerner stated she has never seen so much water and snow in Douglas County!
- Director Schuette hopes the focus on developments and updating the Master Plan will include conservation.

No action was taken.

Item #19– For Discussion Only: Update on activities in Alpine County –

- Committee Member Dobson stated he has lots of snow to share in the Spring!

No action was taken.

Item #20– For Discussion Only: Update on activities in Storey County –

- Director reported Storey County is running out of places to put the snow and more is coming tonight. He is waiting to see if improvements installed in the county will handle the snow melt. So far, all projects are working.

No action was taken.

Item #21 – For Discussion Only: Public Comment – None

There being no further business to come before the Board, Chairman Workman adjourned the meeting at 8:24pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board