

CARSON WATER SUBCONSERVANCY DISTRICT
FINANCE COMMITTEE MEETING

May 2, 2023, 2pm

DRAFT Meeting Minutes

Committee Members Present:

Dave Nelson, Douglas County (via Zoom)
Ernie Schank, Churchill County (via Zoom)
Lisa Schuette, Carson City
Mike Workman, Lyon County

Absent Committee Members:

David Griffith, Alpine County
Jim Hindle, Storey County

Staff Present:

Edwin James, General Manager
Catrina Schambra, Secretary to the Board

The meeting was called to order at 2pm by Committee Member Nelson. The meeting was held in the Conference Room of the Carson Water Subconservancy District, 777 E. William St., #209, Carson City, Nevada with a Zoom option available. Roll call determined a quorum of the committee present.

Item #3 – For Possible Action: Approval of Finance Committee Meeting Minutes of February 27, 2023

Committee Member Schank made the motion to approve the February 27, 2023, minutes of the Finance Committee meeting. The motion was seconded by Committee Member Schuette and unanimously approved by the Finance Committee.

Item #4 - Public comment: None

Item #5 - For Possible Action: Discussion of \$97,524 Ad Valorem Funds from Carson City

Mr. James explained a Carson City accounting error in CWSD Ad Valorem Taxes had recently been caught and corrected. The error spanned several years and resulted in CWSD receiving a check of \$97,524. He seeks direction from the committee on where we should put these funds. Director Workman supports putting the funds in the Flood Management account. Director Schuette concurs. There was a short discussion of the need to build this fund since the recent emergency repairs funding was approved.

No action was taken.

Item #6 - For Possible Action – Approval of Final FY23-24 Budgets

Mr. James reviewed the final changes to the budget. He also reported a possible request for more funds on FEMA projects because FEMA is asking for more work on projects than what was in the project scopes.

Committee Member Schank made a motion that the Finance Committee recommend that the Final budgets for the FY 23-24 General Fund, Flood Management Fund and the Acquisition/Construction Fund be approved as presented with an additional \$100,000 to the Flood Management Account. Committee Member Workman seconded the motion which was unanimously approved by the Finance Committee.

Item #7 - For Possible Action – Discussion of General/Administration Costs charged by Conservation Districts to CWSD Funding Contracts

Ed reported how the Conservation Districts (CDs) differ in how they bill for hours and operations costs. All are different in how they allocate their funding to make their budgets

work. Committee Member Griffith asked if CWSD should limit or make consistent the allowed costs for these expenses. Perhaps a uniform policy for them all? Mr. James said CWSD has never asked this of the CDs in the past. Committee Member Schank said he personally thinks we do not need more oversight of their accounting. Workman agrees, as long as projects are getting done this should not be an issue. Committee Member Schuette stated it is their responsibility to meet their budgets and get projects done. As long as we have documentation, this doesn't seem like an added burden we need to put on the CDs. They depend on our funding to be able to exist. Consensus to continue as we have always done.

No action was taken.

Item #8 - Public comment: None

The meeting was adjourned at 2:37pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board

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