

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS AND  
CARSON RIVER WATERSHED COMMITTEE MEETING  
April 19, 2023

**Minutes**

Chairperson Workman called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30pm in the CWSD Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board was taken and a quorum was determined to be present.

**CWSD Directors present:**

Mark Gardner	Dave Nelson ( <i>via Zoom</i> )
Stacey Giomi	Ernie Schank ( <i>via Zoom</i> )
Sharla Hales	Bus Scharmann
Tammy Hendrix	Lisa Schuette
Jim Hindle	Mike Workman
Cassi Koerner	

**Directors Absent:** Fred Stodieck

Roll call included CWSD Committee Member present – Charlie Dobson (*via Zoom*). David Griffith was absent.

**CWSD Staff & Guests present:**

Kathy Canfield, Storey County	Patrick King, CWSD Attorney
Shane Fryer, CWSD	Debbie Neddenriep, CWSD
Rob Holley, DVCD	Max Robinson, CWSD
Brenda Hunt, CWSD	Catrina Schambra, CWSD
Edwin James, CWSD	

Chairperson Workman led the pledge of allegiance.

**Item #4 – Discussion Only: Public Comment** – None

**Item #5 – For Possible Action: Approval of Agenda**

*Director Gardner made a motion to approve the April 19, 2023, Agenda, as presented. The motion was seconded by Director Koerner and unanimously approved by the Board.*

**Item #6 – For Possible Action: Approval of the Board Meeting Minutes of March 15, 2023**

*Director Giomi made a motion to approve the Board Meeting Minutes of March 15, 2023, as presented. The motion was seconded by Director Schuette and unanimously approved by the Board.*

**\*\*CONSENT AGENDA\*\***

**Item #7 – For Possible Action: Approval of Treasurer’s Report for March 2023**

**Item #8 – For Possible Action: Approval of Payment of Bills for March 2023**

**Item #9 – For Possible Action: Approval of #2023-12 Contract with Neon for Watershed Moments PSA campaign not to exceed \$15,000**

*Director Schank made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Giomi and unanimously approved by the Board.*

**\*\*END OF CONSENT AGENDA\*\***

**Item #10 - For Discussion Only: County Updates for Floodplain Management & Projects**

Ms. Neddenriep gave a presentation on County Updates for Floodplain Management & Projects, or more aptly renamed: *What keeps me up at night? Floods, FEMA projects and other work.* [Click here to view the presentation slides.](#)

*No action taken.*

**Item #11 - For Discussion Only: Mesa Vista Groundwater Monitoring Program Presentation**

Mr. Robinson gave a presentation on the Mesa Vista Groundwater monitoring Program.

[Click here to view the presentation slides.](#)

*No action taken.*

**Item #12 - For Discussion Only: Presentation on the V-Line Weir Water Release & Flood Damage of Upper Allerman Canal**

Mr. Fryer showed video footage shot via drone for his presentation on the V-Line Weir Water Release & Flood Damage of Upper Allerman Canal.

[Click here to view the V-Line Weir video.](#) [Click here to view the Allerman Canal Damage video.](#)

*No action taken.*

**Item #13 - For Possible Action: Revision to DVCD Contract #2021-3 Exhibit A**

Mr. James explained the need to revise the language in DVCD Contract #2021-3 to include grant fund use to cover general operating/administrative costs as has been routinely allowed but not been specifically addressed in contract language, and to include this language in future contracts for conservation districts.

*Director Koerner made a motion to approve the Revision to Contract #2021-3, Exhibit A and add this language to future Conservation District contracts as presented. The motion was seconded by Director Scharmann and unanimously approved by the Board.*

**Item #14 - For Possible Action: Approval of Compensatory Time Off In-Lieu of Overtime & Emergency Closing or Early Release Policies**

Mr. James reported on the questions that arose among staff due to the recent Carson City Snow Day. It was determined that the CWSD should have this addressed in the Personnel Policy Manual to avoid confusion in the future. Also, earning comp time off in lieu of overtime pay has been our practice, but not addressed in the manual. Staff is requesting that this be added as well.

After a brief discussion, consensus was to add to proposed Section 4.11:

*“Employees must sign an Election of Compensatory Time in Lieu of Overtime Pay form which will be kept in their personnel file. By electing compensatory time off in lieu of cash payment, compensatory time off must be used within 30 days of the date earned.”*

*Director Hales made a motion to approve the Compensatory Time Off In-Lieu of Overtime & Emergency Closing or Early Release Policies with added language to Section 4.11 as shown above. The motion was seconded by Director Gardner and approved by the Board 11-1-0.*

**Item #15 - For Possible Action: Approval of Funding Assistance for Emergency Flood Damage Policy**

Mr. James explained the need to make emergency funds available to help fund urgent repairs to the Carson River. During this record-breaking year of precipitation and snowpack, the ensuing damage to riverbanks is an emergency event that requires immediate action to mitigate further damages. The purpose of the Flood Management Fund was for this scenario.

After discussion it was agreed that the proposed policy be amended to add *“that must be”* approved by the CWSD Finance Committee.

*Director Hales made a motion to approve the Funding Assistance for Emergency Flood Damage Policy as amended. The motion was seconded by Director Giomi and unanimously approved by the Board.*

**Item #16 - For Possible Action: Approval of Carson Valley Conservation District Emergency Funding Requests for 4 projects totaling \$208,805**

Mr. James reported Carson Valley Conservation District (CVCD) has documented streambanks along the Carson River that are experiencing damage due to high runoff. Carson City and CVCD are requesting emergency funds to make repairs before the high spring runoff causes more severe damage. These areas needing emergency repair to erosion of riverbeds threaten loss of land, trees and trails which will lead to further flooding and damage if not addressed immediately. CWSD has received a total of \$208,805 in emergency funding requests for the following areas:

- 1) Buzzy’s Ranch \$80,060
- 2) Charney River Restoration Site #4 \$50,000
- 3) Highway 88 Bridge \$64,560
- 4) Riverview Bridge \$14,185

Lindsey Boyer reported on the damage at Buzzy’s ranch and the urgent need to save the banks and a trail near the site. This is the biggest problem identified in Carson City due to the record rain/snow levels. Carson City is working with CVCD to get these repairs done immediately. Mr. James discussed the potential of all these riverbank damages to exacerbate if not repaired asap.

*Director Scharmann made a motion to approve all the funding requests as submitted, adding a 10% contingency if increased costs warrant. The motion was seconded by Director Gardner and unanimously approved by the Board.*

**Item #17 - For Discussion Only: Overview of the Water Picture for the Carson River Watershed**

Mr. James presented slides of the record-breaking water picture for the Carson River watershed to date. [Click here to view the presentation slides](#). A record 1.1 million AF is predicted to come down the river, which is more than 3 times the amount the Lahontan can hold! We are currently at 291% of average precipitation and 320% of average snowpack. We continue to break records, including low temperatures and low-level snow.

*No action taken.*

**Item #18 - For Discussion Only: Staff Reports**

Mr. James reported the following:

- He is scheduling his annual meetings with Board members.
- The May meeting will be in Douglas County touring Mud Lake & the Allerman Canal.
- The Forum was a great event! Kudos to the staff for their great work in putting it together!

Mrs. Hunt reported the following:

- Float trips are being planned for June. Please let us know if you would like to join in.

Mr. Fryer reported on the following:

- The Get on the Bus Tour will be June 13 & 14 and all Board members are welcome aboard at no cost.

**Legal** – Mr. King had a good meeting with Alpine County counsel and will have an update soon on the collaboration agreement.

**Correspondence** – Carson Now Article re: Watershed Forum

*No action was taken.*

**Item #19 – For Discussion Only: Directors & Committee Members Reports –**

- Director Giomi suggested a Prison Farm Tour for Carson City field trip. He also reported the High-Water Mark Mural at Morgan Hill is on the agenda for approval tomorrow.

*No action was taken.*

**Item #20 – For Discussion Only: Public Comment – None**

There being no further business to come before the Board, Chairperson Workman adjourned the meeting at 8:45 pm.

Respectfully submitted,

*Catrina Schambra*

Secretary to the Board