



Carson Water Subconservancy District Board of Directors & Carson River Watershed Committee

NOTICE OF PUBLIC MEETING

*A healthy watershed
that meets the water
needs of all users*

DATE: July 19, 2023
TIME: 6:30 pm
LOCATION: Alpine County Board Chambers
Administration Building
99 Water St, Markleeville, CA 96150

The meeting will be preceded by a tour of the Leviathan Superfund Site. The Board will meet at the Alpine County Administration Building, 99 Water St, Markleeville, CA 96150 at 2:45pm for the tour, and then on to the Cutthroat Brewing Company for dinner at 5pm. Our Board meeting will be at 6:30pm in the Alpine County Board Chambers of the Administration Building. A quorum of the CWSD Directors may be present at the events preceding the board meeting, but no action will be taken.

CWSD encourages Board Members attendance to be in-person meetings, but virtual attendance is available via [Zoom](#). If you prefer to phone in, call (669)900 9128. Meeting ID:850 1886 3050; Passcode: 833489.

AGENDA

Please Note: The Carson Water Subconservancy District (CWSD) Board may: 1) take agenda items out of order; 2) combine two or more items for consideration; and/or 3) remove an item from the agenda or delay discussion related to an item at any time. All votes will be conducted by CWSD Board of Directors. Reasonable efforts will be made to assist and accommodate individuals with limited ability to speak, write, or understand English and/or to those with disabilities who wish to join the meeting. Please contact Catrina Schambra at (775)887-7450 or email: catrina@cwsd.org at least 3 business days in advance so that arrangements can be made.

1. Call to Order the CWSD Board of Directors/Carson River Watershed Committee
2. Roll Call
3. Pledge of Allegiance
4. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
5. For Possible Action: Approval of Agenda
6. For Possible Action: Approval of the Board Meeting Minutes of June 21, 2023

****CONSENT AGENDA****

Please Note: All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Directors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

To promote cooperative actions with communities to protect the Carson River Watershed.

7. For Possible Action: Approval of Treasurer's Report for June 2023
8. For Possible Action: Approval of Payment of Bills for June 2023
9. For Possible Action: Approval of the Agreement #2023-17 – J-U-B, Engineers, Inc: Fish Springs Flood Study in Douglas County, not to exceed \$137,000
10. For Possible Action: Approval of Agreement #2023-16 – Stantec: Clear Creek LOMR (FEMA Response), not to exceed \$5,945

****END OF CONSENT AGENDA****

11. For Discussion Only: Presentation by the EPA on the Leviathan Superfund Project
12. For Discussion Only: Presentation on the Buckeye Creek Study in Douglas County
13. For Discussion Only: Presentation by the Alpine Watershed Group regarding activities in Alpine County
14. For Discussion Only: Presentation by CWSD staff regarding the Get on the Bus Tour Evaluations
15. For Possible Action: Approval of Revision to the CWSD Travel Policy
16. For Discussion Only: Staff Reports
 - General Manager
 - Legal
 - Correspondence
 - Correspondence (1) Friends of Hope Valley Card
17. For Discussion Only: Directors Reports
18. For Discussion Only: Update on activities in Alpine County
19. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting.
20. For Possible Action: Adjournment

Supporting material for this meeting may be requested from Catrina Schambra at 775-887-7450 (catrina@cwsd.org) and is available on the CWSD website at <https://www.cwsd.org>

In accordance with NRS 241.020, this notice and agenda has been posted at the following locations:

Dayton Utilities Complex
34 Lakes Blvd
Dayton, NV

Storey County Clerk's Office
26 S. B Street
Virginia City, NV

Lyon County Administrative Building
27 S. Main St.
Yerington, NV

Churchill County Administrative Complex
155 N Taylor St.
Fallon, NV

Carson City Hall
201 N. Carson St.
Carson City, NV

Carson Water Subconservancy District Office
777 E. William St., Suite 209
Carson City, NV

Alpine County Government Center
99 Water St.
Markleeville, CA

Minden Inn
1594 Esmeralda Avenue
Minden, NV

CWSD Website: <https://www.cwsd.org>

State Public Meetings Website: <http://notice.nv.gov>

AFFIDAVIT OF POSTING

The undersigned affirms that on or before 10 am on July 12, 2023, he/she posted a copy of the *Notice of Public Meeting and Agenda* for the July 19, 2023, meeting of the Carson Water Subconservancy District Board of Directors, in accordance with NRS 241.020; said agenda was posted at the following location:

Posting Location

SIGNATURE

Name: _____

Title: _____

Date & Time of Posting: _____

AGENDA ITEM #6

**MINUTES OF LAST
BOARD MEETING**

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
June 21, 2023

Draft Minutes

Chairperson Workman called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:33pm in the Lyon County Utilities Conference Room, 34 Lakes Blvd., Suite 103, in Dayton. Roll call of the CWSD Board was taken and a quorum was determined to be present.

CWSD Directors present:

Mark Gardner
Tammy Hendrix
Jim Hindle
Cassi Koerner

Ernie Schank
Lisa Schuette
Fred Stodieck
Mike Workman

Roll call included CWSD Committee Member present – Charlie Dobson and David Griffith.

Directors Stacy Giomi, Sharla Hales, Dave Nelson & Bus Scharmann were absent.

CWSD Staff & Guests present:

Shane Fryer, CWSD
Brenda Hunt, CWSD
Edwin James, CWSD
Scott Keller, Lyon County (via Zoom)
Patrick King, CWSD Attorney
Tom Minor, Public

Debbie Neddenriep, CWSD
Kelly Nicholas, CWSD AmeriCorps
Max Robinson, CWSD
Catrina Schambra, CWSD
Carmen Schank, Public

Director Gardner led the pledge of allegiance.

Item #4 – Discussion Only: Public Comment –

Mr. Minor stated that with this high spring runoff, there could be a lot of damage to streambanks. The communities may need CWSD's financial help with these repairs. Mr. Minor also stated that a dam in Brunswick Canyon would have recreational value, flood control and provide future water needs. He suggests infrastructure money go towards this project.

Mr. James announced that this is the last Board meeting for Shane Fryer before he retires. While cake was served to celebrate his retirement, speakers Mr. James, Ms. Hunt, Ms. Schambra, Ms. Neddenriep gave heart felt tributes to their colleague. Chairman Workman also spoke saying Shane's drone work took us to a new level and his work totally kicked up the program. As the Chairman, he wanted to say thank you. Mr. Fryer also spoke of how much he has enjoyed his work with CWSD.

Item #5 – For Possible Action: Approval of Agenda

Mr. James announced Item #18 will be pulled from the Consent Agenda and moved to the July Board meeting.

Director Schank made a motion to approve the June 21, 2023, Agenda,

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less Item #18 as requested. The motion was seconded by Committee Member Griffith and unanimously approved by the Board.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of May 17, 2023

Committee Member Griffith made a motion to approve the Board Meeting Minutes of May 17, 2023, as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.

****CONSENT AGENDA****

Item #7 – For Possible Action: Approval of Treasurer’s Report for May 2023

Item #8 – For Possible Action: Approval of Payment of Bills for May 2023

Item #9 – For Possible Action: Approval of Agreement #2023-4 Carson Valley Conservation District – Carson Valley River Projects Maintenance & Repairs, not to exceed \$215,000

Item #10 – For Possible Action: Approval of Agreement #2023-5 Dayton Valley Conservation District – Pradere & Ricci Stabilization, Channel Maintenance & Riparian Bridge Protection, not to exceed \$100,000

Item #11 – For Possible Action: Approval of Agreement #2023-6 Lahontan Conservation District – Clearing & Snagging Carson River, not to exceed \$29,500

Item #12 – For Possible Action: Approval of Agreement #2023-7 River Wranglers – Conserve Carson River Workdays, not to exceed \$30,000

Item #13 – For Possible Action: Approval of Agreement #2023-8 Alpine Watershed Group – Upper Carson River Watershed Programs, not to exceed \$30,000

Item #14 – For Possible Action: Approval of Agreement #2023-9 Alpine Watershed Group – West Fork Carson River Prioritization Project, not to exceed \$83,350

Item #15 – For Possible Action: Approval of Agreement #2023-10 Truckee-Carson Irrigation District – Carson River Diversion Dam, not to exceed \$50,000

Item #16 – For Possible Action: Approval of Agreement #2023-11 Sierra Nevada Journeys – Family Watershed Nights, not to exceed \$3,279.40

Item #17 – For Possible Action: Approval of Agreement #2023-15 – HDR Engineering - Pinenut Creek LOMR (FEMA Response), not to exceed \$6,784

Item #18 – For Possible Action: Approval of Agreement #2023-16 - Stantec - Clear Creek LOMR (FEMA Response), not to exceed \$5,945 (PULLED – Moved to July Board Meeting)

Director Schank made a motion to approve the Consent Agenda Items #7-17 with a few noted typo corrections. The motion was seconded by Committee Member Griffith and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #19 - For Discussion Only: Presentation of New Weir Along the V-Line in Churchill County, High-Water River Float through Carson Valley, and flooding in the Fandango Parking lot in Carson City

Mr. Fryer and Ms. Hunt showed video presentations of the new weir in Churchill County, video taken during a Carson River float during high-water, and a video of the Fandango Casino mud slide in the parking lot as it was happening. [Click here to view Churchill County Weir video.](#)

[Click here to view high-water river float video.](#) [Click here to view Fandango mudslide video.](#)

No action taken.

Item #20 - For Possible Action: Approval of Agreement #2023-13 Shane Fryer – Post Employment Contract Work, not to exceed \$60,000

Mr. James announced that Mr. Fryer has agreed to accept a contract for post-employment work to help CWSD through the transition and to complete some on-going projects. The contract would be for a total of 1000 hours over the next twelve months. CWSD will not replace his position at this time due to funding uncertainty in the coming year.

Committee Member Griffith made a motion to approve Agreement #2023-13 for Shane Fryer for Post Employment Contract Work, not to exceed \$60,000 as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #21 - For Possible Action: General Manager Annual Review

Chairperson Workman stated that the Administrative Committee voted to recommend approval of the General Manager Review and merit increase. However, he was disappointed that only seven responses were received, which is only half of the Board. Committee Member Griffith suggests that future reviews be a priority for the Board. Chairperson Workman asked if there were late responses and if they were included in the final result. There were a few and they were not included due to the timeline needed to get the results to the Administrative Committee for review and recommendation. He concurs that this should be a priority for Board Members to participate in this process. Mr. James stated that feedback is very important to him. That's why he tries to meet with every Board Member personally every year. Director Schank stated that CWSD operates due to public money. He feels all directors should make an effort to participate in the annual review.

Kudos around the room on a job well done, as usual by Mr. James.

Director Schank made a motion to approve the General Manager Review and merit increase as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #22 - For Discussion Only: Overview of the Water Picture for the Carson River Watershed

Mr. James presented slides of the record-breaking water picture for the Carson River Watershed to date. Surprisingly, the total precipitation in 2017 (70 inches) is greater than the total precipitation in 2023 (60 inches). Ms. Neddenriep was the winner of the *actual* Peak Flow contest and Mr. Fryer won for the Peak Flow *day*. Both win bragging rights until next year.

[Click here to view the presentation slides.](#)

No action taken.

Item #23 - For Discussion Only: Staff Reports

Mr. James reported the following:

- Regarding the Churchill County Flood Maps: FEMA is requiring the diversion gates openings for the 10-, 50-, and 100-year events be modeled to match the actual diversions. This is very frustrating for consultants doing the work since TCID does not have actual gate measurements.
- **Legal** – None, but Mr. King wanted to say he is proud of Mr. Fryer and his plans for retirement and asks him to please keep in touch.

Correspondence – None

No action was taken.

Item #24 – For Discussion Only: Directors & Committee Members Reports –

- Director Gardner stated there is \$15.3 million in grants for Flood Mitigation and Detention Basins. Douglas County is waiting to hear how much they will get. Douglas County is constructing 4 detention basins in the Johnson Lane area.
- Director Hindle stated that Storey County will be hosting the field trip in August and wanted to ask the Board which they would like to see A) TRIC (Tahoe Reno Industrial Center); B) Six Mile; or C) Six Mile to Mark Twain Flood Issues. Mr. James suggested that a special trip to TRIC should be planned later to allow enough time. Director Schank said there has been a lot of weed treatment in Six Mile Canyon. Ernie suggested we meet at the bottom and go up.
- Director Schank reported Churchill County and TCID have been working together since 2017 during flood events. The new weir protects the Fallon community and reduces the floodway. This is a tribute to the people in Churchill County.
- Director Hendrix reported Lyon County still has extensive flooding in Yerington by Walker River. Perry & Sons donated the time, expense and equipment to build a 4-foot berm. They are working to protect the water and treatment plant from flooding. High flows are expected to last 4 more weeks.
- Committee Member Griffith stated he agrees that FEMA is being sticky in requiring historic maintenance records for road work in Alpine County.
- Director Schuette reported the speakers at the lunch break on the East Fork River Float were wonderful. There was a moment of clarity on how everything we do is connected.
- Director Koerner reported that Jack and Lee McCormick who have a 20-acre parcel on the west side of HWY 88 have talked to her about getting together a women's group of farmers to meet on a regular basis to discuss and share issues in the Carson Valley. She will keep the Board posted on new developments with this idea.
- Director Schank asked Mr. James if there would be an evaluation of flood damage after the high flows. Mr. James said he would be talking to the Conservation Districts for this information and to assist with damage assessment and plans to restore and repair.

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- Director Stodieck stated for the record that if the gravel bars were removed flooding would not happen.
- Director Schuette stated that Golden Eagle Lane is state land and Nevada takes an all or nothing approach which is a dilemma.

No action was taken.

Item #25 – For Discussion Only: Public Comment –

Mr. Fryer again thanked everyone. It has been a great 8 years!

He reported on the East Fork River Float: There were 9 boats with 32 people participating. The river moved about 9 miles an hour. It took about 1 ½ hours to get to the Hot Springs and then 1 ½ hours to get to the Ruhenstroth pull out. It was a great day of networking and everyone working together. BLM, EPA, NDEP, Tribal Reps and more attended.

Ms. Nicholas reported on the Get on the Bus Tour: 26 out of the 36 participants responded to the survey. The stops they liked best were visiting the ranches. Also, Lahontan and Hope Valley were appreciated stops. All want to do it again! Maybe flip seasons? She will have a full report at the next Board meeting.

Mr. Minor agrees with Mr. Fryer. It's important to get different groups together on the ground in the watershed, not meeting at an office!

Director Schuette suggests a month with 5 Thursdays would be a good idea for the next bus tour.

There being no further business to come before the Board, Chairperson Workman adjourned the meeting at 8:02pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board

AGENDA ITEM #7

TREASURER'S REPORT

Floodplain Management Fund
Balance Sheet
As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	376,462.69
Total Checking/Savings	376,462.69
Total Current Assets	376,462.69
TOTAL ASSETS	376,462.69
LIABILITIES & EQUITY	
Equity	
32000 · Retained Earnings	341,519.51
Net Income	34,943.18
Total Equity	376,462.69
TOTAL LIABILITIES & EQUITY	376,462.69

11:16 AM

07/03/23

Cash Basis

Floodplain Management Fund

Profit & Loss Budget vs. Actual

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-03 · Int. Inc.-LGIP-Floodplain	10,474.65	918.60	9,556.05	1,140.3%
Total Income	10,474.65	918.60	9,556.05	1,140.3%
Expense				
8009-01 · Reg. Flood Preliminary Planning	0.00	300,000.00	-300,000.00	0.0%
8009-07 · Web Hosting (MB)	7,200.00	7,200.00	0.00	100.0%
8009-08 · Emergency Flood Repairs Funding	20,131.47	0.00	20,131.47	100.0%
Total Expense	27,331.47	307,200.00	-279,868.53	8.9%
Net Ordinary Income	-16,856.82	-306,281.40	289,424.58	5.5%
Other Income/Expense				
Other Income				
8000-03 · Beginning Equity	0.00	306,200.00	-306,200.00	0.0%
8001-03 · Trans. In	51,800.00	51,800.00	0.00	100.0%
Total Other Income	51,800.00	358,000.00	-306,200.00	14.5%
Net Other Income	51,800.00	358,000.00	-306,200.00	14.5%
Net Income	34,943.18	51,718.60	-16,775.42	67.6%

11:16 AM
07/03/23
Cash Basis

Floodplain Management Fund
Profit & Loss YTD Comparison
June 2023

	Jun 23	Jul '22 - Jun 23
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	1,451.50	10,474.65
Total Income	1,451.50	10,474.65
Expense		
8009-07 · Web Hosting (MB)	0.00	7,200.00
8009-08 · Emergency Flood Repairs Funding	20,131.47	20,131.47
Total Expense	20,131.47	27,331.47
Net Ordinary Income	-18,679.97	-16,856.82
Other Income/Expense		
Other Income		
8001-03 · Trans. In	0.00	51,800.00
Total Other Income	0.00	51,800.00
Net Other Income	0.00	51,800.00
Net Income	-18,679.97	34,943.18

11:11 AM

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

07/03/23

Balance Sheet

Cash Basis

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Acqui/Cons	1,174,775.03
Total Checking/Savings	1,174,775.03
Total Current Assets	1,174,775.03
TOTAL ASSETS	1,174,775.03
LIABILITIES & EQUITY	
Equity	
4000-01 · Fund Balance - Capital Project	1,037,143.62
Net Income	137,631.41
Total Equity	1,174,775.03
TOTAL LIABILITIES & EQUITY	1,174,775.03

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CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

07/03/23

Profit & Loss Budget vs. Actual

Cash Basis

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5032-01 · Interest Income - LGIP Acqui/Co	31,457.41	2,971.37	28,486.04	1,058.7%
Total Income	31,457.41	2,971.37	28,486.04	1,058.7%
Expense				
8015-04 · Construction Projects		900,000.00	-900,000.00	
8015-05 · Lyon Cty Utility ROW Hwy 50 SS	28,826.00	100,000.00	-71,174.00	28.8%
Total Expense	28,826.00	1,000,000.00	-971,174.00	2.9%
Net Ordinary Income	2,631.41	-997,028.63	999,660.04	-0.3%
Other Income/Expense				
Other Income				
8000-01 · Beginning Equity		990,458.00	-990,458.00	
8001-01 · Transfer In from General Fund	135,000.00	135,000.00		100.0%
Total Other Income	135,000.00	1,125,458.00	-990,458.00	12.0%
Other Expense				
8002-01 · Transfer Out to General Fund		100,000.00	-100,000.00	
Total Other Expense		100,000.00	-100,000.00	
Net Other Income	135,000.00	1,025,458.00	-890,458.00	13.2%
Net Income	137,631.41	28,429.37	109,202.04	484.1%

11:13 AM

CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

07/03/23

Profit & Loss YTD Comparison

Cash Basis

June 2023

	Jun 23	Jul '22 - Jun 23
Ordinary Income/Expense		
Income		
5032-01 · Interest Income - LGIP Acqui/Co	4,384.53	31,457.41
Total Income	4,384.53	31,457.41
Expense		
8015-05 · Lyon Cty Utility ROW Hwy 50 SS	28,826.00	28,826.00
Total Expense	28,826.00	28,826.00
Net Ordinary Income	-24,441.47	2,631.41
Other Income/Expense		
Other Income		
8001-01 · Transfer In from General Fund		135,000.00
Total Other Income		135,000.00
Net Other Income		135,000.00
Net Income	-24,441.47	137,631.41

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Balance Sheet
As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1013-00 · Cash in Checking - U. S. Bank	133,084.29
1014-00 · Local Gov't Inv. Pool-Regular	759,913.03
1030-00 · Petty Cash	100.00
Total Checking/Savings	893,097.32
Other Current Assets	
1055-00 · Payroll Deposit - Carson City	500.00
Total Other Current Assets	500.00
Total Current Assets	893,597.32
TOTAL ASSETS	893,597.32
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
3360-00 · Accrued Vacation	24,979.38
3362-00 · Accrued sick leave	65,334.98
Total Other Current Liabilities	90,314.36
Total Current Liabilities	90,314.36
Total Liabilities	90,314.36
Equity	
4000-00 · Fund Balance	596,569.44
Net Income	206,713.52
Total Equity	803,282.96
TOTAL LIABILITIES & EQUITY	893,597.32

11:03 AM

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/03/23

Profit & Loss Budget vs. Actual

Cash Basis

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5007-00 · Storey County Contribution	16,775.92	16,775.92		100.0%
5008-00 · Alpine Co. Joint Powers contrib	12,276.07	12,276.07		100.0%
5009-00 · Churchill County Ad Valorem	218,723.03	244,771.60	-26,048.57	89.4%
5010-00 · Lyon County Ad Valorem	211,752.59	216,545.36	-4,792.77	97.8%
5011-00 · Douglas County Ad Valorem	705,951.13	701,475.82	4,475.31	100.6%
5012-00 · Carson City Ad Valorem	585,917.79	507,228.23	78,689.56	115.5%
5022-00 · Water Lease - Mud Lake	62,082.20	58,000.00	4,082.20	107.0%
5031-00 · Interest Income-LGIP Gen.Fund	22,888.54	2,110.04	20,778.50	1,084.7%
5050-00 · Watershed Coordinator Grant				
5050-14 · NDEP-WS COORD V 1/1-12/31/2022	88,730.13	64,677.65	24,052.48	137.2%
Total 5050-00 · Watershed Coordinator Grant	88,730.13	64,677.65	24,052.48	137.2%
5058-00 · 208 Water Quality Plan				
5058-06 · NDEP 208 Water Quality AG	14,650.30	18,924.00	-4,273.70	77.4%
Total 5058-00 · 208 Water Quality Plan	14,650.30	18,924.00	-4,273.70	77.4%
5060-00 · Misc. Income/Watershed Tour	7,000.00	6,000.00	1,000.00	116.7%
5082-00 · Alpine Co.-CASGEM Grant	1,182.76	800.00	382.76	147.8%
5083-00 · Al.Co.-Mesa GW Monitoring Grant	3,716.40	800.00	2,916.40	464.6%
5101-00 · State Parks Aquatic Trail Grant		60,000.00	-60,000.00	
6006-00 · FEMA-MAS #11	118,734.73	77,629.00	41,105.73	153.0%
6007-00 · FEMA-MAS #12	534,434.28	582,202.00	-47,767.72	91.8%
6008-00 · FEMA - COMS #1	197,066.48		197,066.48	100.0%
Total Income	2,801,882.35	2,570,215.69	231,666.66	109.0%
Expense				
7015-00 · Salaries & Wages	514,374.76	506,147.00	8,227.76	101.6%
7020-00 · Employee Benefits	191,772.38	193,600.00	-1,827.62	99.1%
7021-00 · Workers Comp Ins.	790.10	1,000.00	-209.90	79.0%
7101-00 · Director's Fees				
7101-01 · Director Benefits	144.06		144.06	100.0%
7101-02 · Director's Fees-Alpine Co.	1,840.00		1,840.00	100.0%
7101-00 · Director's Fees - Other	9,277.55	18,000.00	-8,722.45	51.5%
Total 7101-00 · Director's Fees	11,261.61	18,000.00	-6,738.39	62.6%
7102-00 · Insurance	5,067.21	5,400.00	-332.79	93.8%
7103-00 · Office Supplies	3,306.74	3,200.00	106.74	103.3%
7104-00 · Postage	1,383.40	1,500.00	-116.60	92.2%
7105-00 · Rent	39,286.20	39,300.00	-13.80	100.0%
7106-00 · Telephone/Internet	5,344.96	3,500.00	1,844.96	152.7%
7107-00 · Travel-transport/meals/lodging				
7107-01 · Car Allowance	6,250.00		6,250.00	100.0%
7107-00 · Travel-transport/meals/lodging - Other	6,628.72	16,000.00	-9,371.28	41.4%
Total 7107-00 · Travel-transport/meals/lodging	12,878.72	16,000.00	-3,121.28	80.5%
7108-00 · Dues & Publications	1,457.81	1,200.00	257.81	121.5%
7109-00 · Miscellaneous Expense	150.00	1,000.00	-850.00	15.0%
7110-00 · Conferences & Education	1,495.00	1,700.00	-205.00	87.9%
7111-00 · Office Equipment	7,058.48	6,000.00	1,058.48	117.6%
7112-00 · Bank Charges	25.00	50.00	-25.00	50.0%
7114-00 · Outside Professional Services	17,150.77	30,000.00	-12,849.23	57.2%
7115-00 · Accounting	16,940.00	16,800.00	140.00	100.8%
7116-00 · Legal	22,000.00	30,000.00	-8,000.00	73.3%
7117-00 · Lost Lakes Expenses	10,871.10	14,700.00	-3,828.90	74.0%
7118-00 · Mud Lake O & M	1,376.35	1,400.00	-23.65	98.3%
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour	681.76	7,000.00	-6,318.24	9.7%
7120-44 · NDEP WS Coord V -1/1-12/31/2023				
7120-49 · WS COORD-REIMBURSABLE				

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/03/23

Profit & Loss Budget vs. Actual

Cash Basis

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
7120-51 · WS COORD REIMB - Travel	431.28		431.28	100.0%
7120-52 · WS COORD REIMB- Operations	552.88		552.88	100.0%
7120-53 · WS COORD REIMB- NEON	21,400.00		21,400.00	100.0%
7120-54 · NCE-Web Access System CRASP	13,095.00		13,095.00	100.0%
Total 7120-49 · WS COORD-REIMBURSABLE	35,479.16		35,479.16	100.0%
7120-44 · NDEP WS Coord V -1/1-12/31/2023 - Other		14,373.65	-14,373.65	
Total 7120-44 · NDEP WS Coord V -1/1-12/31/2023	35,479.16	14,373.65	21,105.51	246.8%
7120-55 · NDEP WS COORD VI 2023	9,063.47		9,063.47	100.0%
7120-56 · NDEP WS COORD VI 2023 (MATCH)	385.38		385.38	100.0%
Total 7120-00 · Integrated Watershed Programs	45,859.77	21,373.65	24,486.12	214.6%
7126-01 · NDEM 30-Year Drought Plan	18,673.95		18,673.95	100.0%
7127-00 · State Parks Aquatic Trail	3.24	40,000.00	-39,996.76	0.0%
7216-00 · Emergency Flood Repairs-2023	20,131.47		20,131.47	100.0%
7218-00 · Douglas Cty LID Project	275.79		275.79	100.0%
7332-00 · RW-Carson River Work Days				
7332-08 · CR Work Days 2022-23	29,989.27	30,000.00	-10.73	100.0%
Total 7332-00 · RW-Carson River Work Days	29,989.27	30,000.00	-10.73	100.0%
7337-00 · Carson River Restoration				
7337-02 · Dayton Valley Conservation Dist				
7337-37 · DVCD - Projects Inventory EXT	31,292.86	45,000.00	-13,707.14	69.5%
7337-39 · DVCD Pardere Ricci Project EXT	15,720.13	118,000.00	-102,279.87	13.3%
Total 7337-02 · Dayton Valley Conservation Dist	47,012.99	163,000.00	-115,987.01	28.8%
7337-03 · The Nature Conservancy				
7337-50 · Riparian Reveg & Bank Stabilize	21,166.61	25,142.00	-3,975.39	84.2%
Total 7337-03 · The Nature Conservancy	21,166.61	25,142.00	-3,975.39	84.2%
Total 7337-00 · Carson River Restoration	68,179.60	188,142.00	-119,962.40	36.2%
7337-29 · CVCD Genoa River Restore 22-23	210,000.00	210,000.00		100.0%
7337-34 · DVCD Bank Stab/Dayton Br (EXT)		118,000.00	-118,000.00	
7337-45 · LCD Clearing & Sand Bars 22-23		27,000.00	-27,000.00	
7404-00 · Noxious Weeds Control-CR Wtrshd		85,000.00	-85,000.00	
7406-04 · NDEP 208 Water Qual AG 2022-23	1,343.38	2,200.00	-856.62	61.1%
7440-00 · FEMA - MAS #11				
7440-15 · Conference(Travel/Meals/Hotel)	68.75		68.75	100.0%
7440-31 · Smelter Creek LOMR -Kimley Horn	5,573.50		5,573.50	100.0%
7440-40 · 2022 Flood Awareness	8,550.52		8,550.52	100.0%
7440-51 · Clear Creek LOMR -Cardno	35,307.50		35,307.50	100.0%
7440-61 · CV Flood Forecast Model -HDR	24,279.35		24,279.35	100.0%
7440-71 · Web Access System-Michael Baker	18,769.07		18,769.07	100.0%
7440-00 · FEMA - MAS #11 - Other	104.52	43,206.00	-43,101.48	0.2%
Total 7440-00 · FEMA - MAS #11	92,653.21	43,206.00	49,447.21	214.4%
7440-72 · MB Web Access Match	7,200.00	7,200.00		100.0%
7441-00 · FEMA - MAS #12				
7441-01 · CC EAST ADMP-MB	132,592.74		132,592.74	100.0%
7441-02 · CC Southeast ADMP - KH	91,754.75		91,754.75	100.0%
7441-03 · VC 6-Mile Cyn ADMP-Lumos	155,314.40		155,314.40	100.0%
7441-04 · Buckeye Creek -JEF	104,931.90		104,931.90	100.0%
7441-05 · Ramsey Cyn Flood Study-HMC	248.99		248.99	100.0%
7441-07 · Trvl/Hotel/Meals/Conf/Mileage	1,247.38		1,247.38	100.0%
7441-08 · FAW -2023	2,841.02		2,841.02	100.0%
7441-09 · Mural Project-Jungle Designs	1,713.95		1,713.95	100.0%
7441-00 · FEMA - MAS #12 - Other	398.44	541,300.00	-540,901.56	0.1%
Total 7441-00 · FEMA - MAS #12	491,043.57	541,300.00	-50,256.43	90.7%
7442-00 · FEMA - COMS 1				

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/03/23

Profit & Loss Budget vs. Actual

Cash Basis

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
7442-01 · Stagecoach ADMP - JEF	99,172.05		99,172.05	100.0%
7442-02 · North Silver Springs ADMP - KH	40,400.00		40,400.00	100.0%
7442-03 · Walker River Flood Risk - MB	20,828.39		20,828.39	100.0%
7442-00 · FEMA - COMS 1 - Other	401.12		401.12	100.0%
Total 7442-00 · FEMA - COMS 1	160,801.56		160,801.56	100.0%
7500-00 · USGS Stream Gage Contract				
7500-04 · USGS Stream Flow Gauges 21-23	60,053.75	81,089.00	-21,035.25	74.1%
Total 7500-00 · USGS Stream Gage Contract	60,053.75	81,089.00	-21,035.25	74.1%
7508-00 · USGS Do.Co.WQ & GW Monitoring				
7508-04 · DoCo WQ/GW Mon. 2021-23	14,626.25	17,580.00	-2,953.75	83.2%
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring	14,626.25	17,580.00	-2,953.75	83.2%
7524-00 · USGS-GW Lvl & WQ in Ch.Co.				
7524-02 · USGS-GW Lvl & WQ-ChCo 2018-23	3,280.88	4,921.33	-1,640.45	66.7%
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.	3,280.88	4,921.33	-1,640.45	66.7%
7526-01 · USGS Middle Carson GW 2020-24	10,457.76	15,250.00	-4,792.24	68.6%
7529-00 · USGS Water Resources 2022-24	31,685.00	44,375.00	-12,690.00	71.4%
7600-00 · Alpine County Projects				
7600-09 · Al.Co.-CASGEM	1.30	5.00	-3.70	26.0%
7600-10 · Al.Co.-Mesa GW Monitoring	43.65	2.00	41.65	2,182.5%
7600-14 · AWG Programs 22-23	30,000.00	30,000.00		100.0%
Total 7600-00 · Alpine County Projects	30,044.95	30,007.00	37.95	100.1%
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	125,000.00	125,000.00		100.0%
Total 7610-00 · Douglas County Projects	125,000.00	125,000.00		100.0%
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service	125,000.00	125,000.00		100.0%
Total 7620-00 · Carson City Projects	125,000.00	125,000.00		100.0%
7630-00 · Lyon County Projects				
7630-12 · Lyon Cty HWY 50 Right-of-Way	28,826.00	100,000.00	-71,174.00	28.8%
Total 7630-00 · Lyon County Projects	28,826.00	100,000.00	-71,174.00	28.8%
7640-00 · Churchill County Projects				
7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24	7,953.00	14,500.00	-6,547.00	54.8%
7640-22 · Dixie Valley Wtr Lvl 2022-25	14,920.73	23,000.00	-8,079.27	64.9%
7640-30 · PMR Study Addendum #2020-01 HDR	2,532.58	44,342.00	-41,809.42	5.7%
Total 7640-00 · Churchill County Projects	25,406.31	81,842.00	-56,435.69	31.0%
Total Expense	2,464,526.30	2,828,982.98	-364,456.68	87.1%
Net Ordinary Income	337,356.05	-258,767.29	596,123.34	-130.4%
Other Income/Expense				
Other Income				
8005-00 · Beginning Equity		703,347.45	-703,347.45	
8009-00 · Trans. In-Floodplain Mgmt. Fd.	27,331.47	7,200.00	20,131.47	379.6%
8015-00 · Trans. In-Acq/Const. Fund	28,826.00	100,000.00	-71,174.00	28.8%
Total Other Income	56,157.47	810,547.45	-754,389.98	6.9%
Other Expense				
8002-00 · Transfer Out-Acq/Const Fund	135,000.00	135,000.00		100.0%
8008-00 · Preliminary Planning		400,000.00	-400,000.00	
8014-00 · Trans. Out-Floodplain Mgmt. Fd.	51,800.00	51,800.00		100.0%
Total Other Expense	186,800.00	586,800.00	-400,000.00	31.8%

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Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Profit & Loss Budget vs. Actual
July 2022 through June 2023

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Other Income	-130,642.53	223,747.45	-354,389.98	-58.4%
Net Income	<u>206,713.52</u>	<u>-35,019.84</u>	<u>241,733.36</u>	<u>-590.3%</u>

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Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Profit & Loss YTD Comparison

June 2023

	Jun 23	Jul '22 - Jun 23
Ordinary Income/Expense		
Income		
5007-00 · Storey County Contribution		16,775.92
5008-00 · Alpine Co. Joint Powers contrib		12,276.07
5009-00 · Churchill County Ad Valorem		218,723.03
5010-00 · Lyon County Ad Valorem		211,752.59
5011-00 · Douglas County Ad Valorem	2,727.15	705,951.13
5012-00 · Carson City Ad Valorem	4,516.51	585,917.79
5022-00 · Water Lease - Mud Lake		62,082.20
5031-00 · Interest Income-LGIP Gen.Fund	3,839.95	22,888.54
5050-00 · Watershed Coordinator Grant		
5050-14 · NDEP-WS COORD V 1/1-12/31/2022		88,730.13
Total 5050-00 · Watershed Coordinator Grant		88,730.13
5058-00 · 208 Water Quality Plan		
5058-06 · NDEP 208 Water Quality AG		14,650.30
Total 5058-00 · 208 Water Quality Plan		14,650.30
5060-00 · Misc. Income/Watershed Tour	4,900.00	7,000.00
5082-00 · Alpine Co.-CASGEM Grant		1,182.76
5083-00 · Al.Co.-Mesa GW Monitoring Grant		3,716.40
6005-00 · FEMA -MAS #10		
6006-00 · FEMA-MAS #11		118,734.73
6007-00 · FEMA-MAS #12	62,992.74	534,434.28
6008-00 · FEMA - COMS #1	44,301.02	197,066.48
Total Income	123,277.37	2,801,882.35
Expense		
7015-00 · Salaries & Wages	45,085.84	514,374.76
7020-00 · Employee Benefits	16,561.62	191,772.38
7021-00 · Workers Comp Ins.		790.10
7101-00 · Director's Fees		
7101-01 · Director Benefits		144.06
7101-02 · Director's Fees-Alpine Co.	240.00	1,840.00
7101-00 · Director's Fees - Other		9,277.55
Total 7101-00 · Director's Fees	240.00	11,261.61
7102-00 · Insurance		5,067.21
7103-00 · Office Supplies	379.11	3,306.74
7104-00 · Postage	38.60	1,383.40
7105-00 · Rent	3,307.70	39,286.20
7106-00 · Telephone/Internet	665.13	5,344.96
7107-00 · Travel-transport/meals/lodging		
7107-01 · Car Allowance	500.00	6,250.00
7107-00 · Travel-transport/meals/lodging - Other	1,788.47	6,628.72
Total 7107-00 · Travel-transport/meals/lodging	2,288.47	12,878.72
7108-00 · Dues & Publications	185.75	1,457.81
7109-00 · Miscellaneous Expense	150.00	150.00
7110-00 · Conferences & Education		1,495.00
7111-00 · Office Equipment	178.27	7,058.48
7112-00 · Bank Charges		25.00
7114-00 · Outside Professional Services	5,735.00	17,150.77
7115-00 · Accounting	16,100.00	16,940.00
7116-00 · Legal	2,000.00	22,000.00
7117-00 · Lost Lakes Expenses	180.00	10,871.10
7118-00 · Mud Lake O & M		1,376.35
7120-00 · Integrated Watershed Programs		
7120-07 · Watershed Tour	681.76	681.76
7120-18 · Clear Creek NPS Educ.Program		
7120-19 · Clear Creek donation(max.\$3k)	250.00	250.00
Total 7120-18 · Clear Creek NPS Educ.Program	250.00	250.00
7120-44 · NDEP WS Coord V -1/1-12/31/2023		
7120-49 · WS COORD-REIMBURSABLE		
7120-51 · WS COORD REIMB - Travel		431.28
7120-52 · WS COORD REIMB- Operations		552.88
7120-53 · WS COORD REIMB- NEON		21,400.00
7120-54 · NCE-Web Access System CRASP		13,095.00

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Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**Profit & Loss YTD Comparison**

June 2023

	Jun 23	Jul '22 - Jun 23
Total 7120-49 · WS COORD-REIMBURSABLE		35,479.16
Total 7120-44 · NDEP WS Coord V -1/1-12/31/2023		35,479.16
7120-55 · NDEP WS COORD VI 2023	2,050.16	9,063.47
7120-56 · NDEP WS COORD VI 2023 (MATCH)	385.38	385.38
Total 7120-00 · Integrated Watershed Programs	3,367.30	45,859.77
7126-01 · NDEM 30-Year Drought Plan	16,830.72	18,673.95
7127-00 · State Parks Aquatic Trail	0.36	3.24
7216-00 · Emergency Flood Repairs-2023	20,131.47	20,131.47
7218-00 · Douglas Cty LID Project	275.79	275.79
7332-00 · RW-Carson River Work Days		
7332-07 · CR Work Days 2021-22		
7332-08 · CR Work Days 2022-23	25,828.06	29,989.27
Total 7332-00 · RW-Carson River Work Days	25,828.06	29,989.27
7337-00 · Carson River Restoration		
7337-02 · Dayton Valley Conservation Dist		
7337-37 · DVCD - Projects Inventory EXT	31,292.86	31,292.86
7337-39 · DVCD Pardere Ricci Project EXT		15,720.13
Total 7337-02 · Dayton Valley Conservation Dist	31,292.86	47,012.99
7337-03 · The Nature Conservancy		
7337-50 · Riparian Reveg & Bank Stabilize		21,166.61
Total 7337-03 · The Nature Conservancy		21,166.61
Total 7337-00 · Carson River Restoration	31,292.86	68,179.60
7337-29 · CVCD Genoa River Restore 22-23	81,302.91	210,000.00
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-02 · Noxious Weed Control-Douglas Co		
7404-03 · Noxious Weed Control-CarsonCity		
7404-04 · Noxious Weed Control-Lyon Co.		
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		
7406-04 · NDEP 208 Water Qual AG 2022-23	144.91	1,343.38
7439-00 · FEMA MAS #10		
7439-05 · Ch Cty Flood Maps (HDR)		
Total 7439-00 · FEMA MAS #10		
7440-00 · FEMA - MAS #11		
7440-15 · Conference(Travel/Meals/Hotel)		68.75
7440-31 · Smelter Creek LOMR -Kimley Horn		5,573.50
7440-40 · 2022 Flood Awareness		8,550.52
7440-51 · Clear Creek LOMR -Cardno		35,307.50
7440-61 · CV Flood Forecast Model -HDR		24,279.35
7440-71 · Web Access System-Michael Baker		18,769.07
7440-00 · FEMA - MAS #11 - Other		104.52
Total 7440-00 · FEMA - MAS #11		92,653.21
7440-72 · MB Web Access Match		7,200.00
7441-00 · FEMA - MAS #12		
7441-01 · CC EAST ADMP-MB	4,452.36	132,592.74
7441-02 · CC Southeast ADMP - KH	7,782.50	91,754.75
7441-03 · VC 6-Mile Cyn ADMP-Lumos	24,607.50	155,314.40
7441-04 · Buckeye Creek -JEF	17,804.70	104,931.90
7441-05 · Ramsey Cyn Flood Study-HMC		248.99
7441-07 · Trvl/Hotel/Meals/Conf/Mileage	311.79	1,247.38
7441-08 · FAW -2023	64.19	2,841.02
7441-09 · Mural Project-Jungle Designs		1,713.95
7441-00 · FEMA - MAS #12 - Other	235.70	398.44
Total 7441-00 · FEMA - MAS #12	55,258.74	491,043.57
7442-00 · FEMA - COMS 1		
7442-01 · Stagecoach ADMP - JEF	7,322.00	99,172.05
7442-02 · North Silver Springs ADMP - KH	14,275.00	40,400.00
7442-03 · Walker River Flood Risk - MB	20,828.39	20,828.39
7442-00 · FEMA - COMS 1 - Other	161.57	401.12

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

07/03/23

Profit & Loss YTD Comparison

Cash Basis

June 2023

	Jun 23	Jul '22 - Jun 23
Total 7442-00 · FEMA - COMS 1	42,586.96	160,801.56
7500-00 · USGS Stream Gage Contract		
7500-04 · USGS Stream Flow Gauges 21-23		60,053.75
Total 7500-00 · USGS Stream Gage Contract		60,053.75
7508-00 · USGS Do.Co.WQ & GW Monitoring		
7508-04 · DoCo WQ/GW Mon. 2021-23		14,626.25
Total 7508-00 · USGS Do.Co.WQ & GW Monitoring		14,626.25
7524-00 · USGS-GW Lvl & WQ in Ch.Co.		
7524-02 · USGS-GW Lvl & WQ-ChCo 2018-23		3,280.88
Total 7524-00 · USGS-GW Lvl & WQ in Ch.Co.		3,280.88
7526-01 · USGS Middle Carson GW 2020-24		10,457.76
7529-00 · USGS Water Resources 2022-24		31,685.00
7600-00 · Alpine County Projects		
7600-09 · Al.Co.-CASGEM		1.30
7600-10 · Al.Co.-Mesa GW Monitoring		43.65
7600-14 · AWG Programs 22-23		30,000.00
Total 7600-00 · Alpine County Projects		30,044.95
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service		125,000.00
Total 7610-00 · Douglas County Projects		125,000.00
7620-00 · Carson City Projects		
7620-11 · CC Reg.Pipeline Debt Service	62,500.00	125,000.00
Total 7620-00 · Carson City Projects	62,500.00	125,000.00
7630-00 · Lyon County Projects		
7630-12 · Lyon Cty HWY 50 Right-of-Way	28,826.00	28,826.00
Total 7630-00 · Lyon County Projects	28,826.00	28,826.00
7640-00 · Churchill County Projects		
7640-18 · Dixie Vlt Wtr Lvl Meas 2019-22		
7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24		7,953.00
7640-22 · Dixie Valley Wtr Lvl 2022-25		14,920.73
7640-30 · PMR Study Addendum #2020-01 HDR		2,532.58
Total 7640-00 · Churchill County Projects		25,406.31
Total Expense	461,441.57	2,464,526.30
Net Ordinary Income	-338,164.20	337,356.05
Other Income/Expense		
Other Income		
8009-00 · Trans. In-Floodplain Mgmt. Fd.	20,131.47	27,331.47
8015-00 · Trans. In-Acq/Const. Fund	28,826.00	28,826.00
Total Other Income	48,957.47	56,157.47
Other Expense		
8002-00 · Transfer Out-Acq/Const Fund		135,000.00
8014-00 · Trans. Out-Floodplain Mgmt. Fd.		51,800.00
Total Other Expense		186,800.00
Net Other Income	48,957.47	-130,642.53
Net Income	-289,206.73	206,713.52

AGENDA ITEM #8

PAYMENT OF BILLS

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07/03/23
Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

Transaction Detail by Account
June 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
1013-00 - Cash in Checking - U. S. Bank						
Check	06/02/2023	10956	Carson Valley Conservation District	Inv#3	-89,303.04	-89,303.04
Check	06/02/2023	10957	JE Fuller Hydrology & Geomorpholog...	#P3832.01-12 & #P3987.01-5	-25,126.70	-114,429.74
Check	06/02/2023	10959	Dayton Valley Conservation District	#2021-3 Projects Inventory	-14,559.52	-128,989.26
Check	06/02/2023	10958	Euronev, Ltd.	#74334 June Rent	-3,307.70	-132,296.96
Check	06/05/2023	10960	King & Russo, Ltd.	Professional Services May 2023	-2,000.00	-134,296.96
Deposit	06/09/2023			Deposit	100,000.00	-34,296.96
Check	06/12/2023	10961	Deborah Neddenriep	GOTB Expenses	-281.76	-34,578.72
Deposit	06/15/2023			Deposit	5,083.59	-29,495.13
Check	06/15/2023	10963	cash	May/June 2023 Petty Cash Reimbursement	-97.45	-29,592.58
Check	06/15/2023	10964	River Wranglers	GOTB Refund	-75.00	-29,667.58
Check	06/15/2023	10965	Linda Kleiner	GOTB Tour Refund	-175.00	-29,842.58
Check	06/15/2023	10966	Edwin James	GOTB Reimbursement	-80.00	-29,922.58
Check	06/15/2023	10962	Regen Ag Lab	Acct #1297	-70.00	-29,992.58
Check	06/15/2023	10967	Carson City	CWSD Payroll #12	-32,343.81	-62,336.39
Check	06/15/2023	10968	Kimley-Horn & Associates, Inc.	25000359 & 25000361	-22,057.50	-84,393.89
Check	06/15/2023	10969	Michael Baker International, Inc.	Inv#1179654	-22,358.15	-106,752.04
Check	06/16/2023	10970	Lumos & Assoc., Inc.	Inv#118003 Proj#10679	-24,607.50	-131,359.54
Check	06/16/2023	10971	Nevada State Engineer	Lost Lakes Temporary Permit	-180.00	-131,539.54
Check	06/21/2023	10972	Catrina Schambra	Reimbursement	-25.99	-131,565.53
Check	06/21/2023	10973	Lumos & Assoc., Inc.	Inv#117921 Proj#10974	-16,830.00	-148,395.53
Check	06/21/2023	10974	Division of Water Resources	Renewal Fee WRS #1134	-20.00	-148,415.53
Check	06/21/2023	10975	Carson City Public Works	Inv#2009-22-27	-62,500.00	-210,915.53
Check	06/21/2023	10976	Comstock Foundation	Donation	-150.00	-211,065.53
Deposit	06/21/2023			Deposit	107,293.76	-103,771.77
Check	06/22/2023	10977	Edwin James	6/21/24 Bd Meal Reimbursement	-371.88	-104,143.65
Check	06/22/2023	10978	Carson City	CWSD Payroll #13	-29,803.65	-133,947.30
Deposit	06/22/2023			Deposit	2,727.15	-131,220.15
Check	06/23/2023	10979	River Wranglers	CCRWD Inv#2	-25,828.06	-157,048.21
Deposit	06/23/2023			Deposit	120,000.00	-37,048.21
Check	06/26/2023	10980	Pacific Office Automation	Acct#1055811531	-206.27	-37,254.48
Check	06/26/2023	10981	Carson Valley Conservation District	Emergency Funding Inv#1	-20,131.47	-57,385.95
Check	06/26/2023	ACH	Charter Communications	Acct#8354110011312511	-117.97	-57,503.92
Check	06/26/2023	10982	Pacific Office Automation	Customer#710047	-389.96	-57,893.88
Check	06/26/2023	10983	Casey Neilon, Inc.	FY 21-22 Audit & Single Audit	-16,100.00	-73,993.88
Check	06/26/2023	10984	Nevada Appeal	Acct# 2092; Ad#34462	-150.75	-74,144.63
Check	06/26/2023	10985	Employee-Management Relations Bo...	Inv#AA23-505	-15.00	-74,159.63
Check	06/26/2023	10986	Bank of America	Acct. #4024 4910 0003 3949	-2,950.93	-77,110.56
Check	06/26/2023	10987	Lyon County Utilities Dept.	HWY 50 ROW	-28,826.00	-105,936.56
Check	06/26/2023	10988	Charles Dobson	June Fee & Qtrly Mileage	-175.88	-106,112.44
Check	06/26/2023	10989	David Griffith	June Director Fees & 2nd Qtr Mileage	-215.94	-106,328.38
Check	06/26/2023	10990	Mark Gardner	2nd Qtr Mileage Reimbursement	-165.66	-106,494.04
Check	06/26/2023	10991	Stacey Giomi	2nd Qtr Mileage	-24.76	-106,518.80
Check	06/26/2023	10992	Sharla Hales	2nd Qtr Mileage Reimbursement	-28.34	-106,547.14
Check	06/26/2023	10993	Tammy Hendrix	2nd Qtr Mileage Reimbursement	-165.98	-106,713.12
Check	06/26/2023	10994	D. Jim Hindle	2nd Qtr Mileage Reimbursement	-77.60	-106,790.72
Check	06/26/2023	10995	David Nelson	2nd Qtr Mileage Reimbursement	-71.41	-106,862.13
Check	06/26/2023	10996	Ernest Schank	2nd Qtr Mileage Reimbursement	-188.90	-107,051.03
Check	06/26/2023	10997	H. Bus Scharmann	2nd Qtr Mileage Reimbursement	-180.95	-107,231.98
Check	06/26/2023	10998	Lisa Schuette	2nd Qtr Mileage Reimbursement	-57.59	-107,289.57
Check	06/26/2023	10999	Fred Stodieck	2nd Qtr Mileage Reimbursement	-56.16	-107,345.73
Check	06/26/2023	11000	Cassi Koerner	2nd Qtr Mileage Reimbursement	-73.74	-107,419.47
Check	06/26/2023	11001	Mike Workman	2nd Qtr Mileage Reimbursement	-84.23	-107,503.70
Check	06/26/2023	ACH	Intuit QuickBooks	Checks reorder #0024925968	-169.98	-107,673.68
General Jo...	06/27/2023			CVCD Emergency Funding (HWY 88)	20,131.47	-87,542.21
Check	06/27/2023	11002	Truckee Meadows Parks Foundation	Americorps Inv #401	-5,550.00	-93,092.21
General Jo...	06/28/2023			Lyon County HWY 50 ROW	28,826.00	-64,266.21
Deposit	06/28/2023			Deposit	100,000.00	35,733.79
Check	06/29/2023	11003	Michael Baker International, Inc.	Inv#1179654	-2,922.60	32,811.19
Check	06/29/2023	11004	Dangberg Home Ranch Historic Park	Donation	-100.00	32,711.19
Check	06/29/2023	11005	The Nature Conservancy	Donation	-100.00	32,611.19
Check	06/29/2023	11006	Lynn Zonge	Donation	-50.00	32,561.19
Check	06/29/2023	11007	Dayton Valley Conservation District	#2021-3 Projects Inventory	-16,733.34	15,827.85
Check	06/30/2023	11008	Deborah Neddenriep	2nd Qtr Mileage Reimbursement	-430.35	15,397.50
Check	06/30/2023	11009	Catrina Schambra	2nd Qtr Mileage Reimbursement	-89.05	15,308.45
Check	06/30/2023	11010	Brenda Hunt	2nd Qtr Mileage Reimbursement	-292.08	15,016.37
Check	06/30/2023	11011	Shane Fryer	2nd Qtr Mileage Reimbursement	-120.52	14,895.85
Check	06/30/2023	11012	Max Robinson	2nd Qtr Mileage Reimbursement	-311.79	14,584.06
Deposit	06/30/2023			Deposit	12,516.64	27,100.70
Check	06/30/2023	11013	Kelly Nicholas	2nd Qtr Mileage Reimbursement	-147.38	26,953.32
Total 1013-00 - Cash in Checking - U. S. Bank					26,953.32	26,953.32
1014-00 - Local Gov't Inv. Pool-Regular						
Deposit	06/01/2023			Interest	3,839.95	3,839.95
Deposit	06/09/2023	LGIP		Transfer to General Fund	-100,000.00	-96,160.05
Deposit	06/23/2023	LGIP		Transferred in from LGIP General Fund	-120,000.00	-216,160.05
Deposit	06/28/2023	LGIP		Transfer into CWSD Checking	-100,000.00	-316,160.05

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

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Transaction Detail by Account

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Type	Date	Num	Name	Memo	Paid Amount	Balance
Total 1014-00 · Local Gov't Inv. Pool-Regular					-316,160.05	-316,160.05
1030-00 · Petty Cash						
Check	06/15/2023	10963	cash	May/June 2023 Petty Cash Reimbursement	97.45	97.45
General Jo...	06/15/2023			MAY/JUN Petty Cash Replenishment/Balance	-97.45	
Total 1030-00 · Petty Cash						
3307-00 · CC Payroll Due						
General Jo...	06/15/2023			Payroll #12 (5/19/2023-6/1/2023)	-32,343.81	-32,343.81
Check	06/15/2023	10967	Carson City	Payroll #12 (5/19/2023-6/1/2023)	32,343.81	
General Jo...	06/22/2023			Payroll #13 (6/2/2023-6/15/2023)	-29,803.65	-29,803.65
Check	06/22/2023	10978	Carson City	Payroll #13 6/2/2023-6/15/2023)	29,803.65	
Total 3307-00 · CC Payroll Due						
5011-00 · Douglas County Ad Valorem						
Deposit	06/22/2023	739733	Douglas County	May Ad Valorem Taxes	-2,727.15	-2,727.15
Total 5011-00 · Douglas County Ad Valorem					-2,727.15	-2,727.15
5012-00 · Carson City Ad Valorem						
Deposit	06/30/2023	90310...	Carson City	May Ad Valorem Taxes	-4,516.51	-4,516.51
Total 5012-00 · Carson City Ad Valorem					-4,516.51	-4,516.51
5031-00 · Interest Income-LGIP Gen.Fund						
Deposit	06/01/2023			Interest	-3,839.95	-3,839.95
Total 5031-00 · Interest Income-LGIP Gen.Fund					-3,839.95	-3,839.95
5060-00 · Misc. Income/Watershed Tour						
Deposit	06/15/2023	17059	Vidler Water Company, Inc.	GOTB Sponsorship \$1200 - inc. Andrew Ailes & Ant...	-1,375.00	-1,375.00
Deposit	06/15/2023	1051	Martha Jenkins	GOTB Tour Registration - Martha Jenkins	-175.00	-1,550.00
Deposit	06/15/2023	1080	NOAA	GOTB Tour Registration - Heather Richards & Tim B...	-350.00	-1,900.00
Deposit	06/15/2023	2029	Alpine Watershed Group	GOTB Tour Registration - Kimra McAfee, Rachel Ke...	-525.00	-2,425.00
Deposit	06/15/2023	1507	Mark Gookin	GOTB Tour Registration- Mark Gookin	-175.00	-2,600.00
Deposit	06/15/2023	312998	JUB Engineers, Inc.	GOTB Sponsorship \$300 + \$350 - Ben Volk & Jeff ...	-650.00	-3,250.00
Deposit	06/15/2023	103543	Lumos & Assoc., Inc.	GOTB Sponsorship \$1200 - inc. Chelsea Cluff & Kel...	-1,200.00	-4,450.00
Deposit	06/15/2023	21683...	Kimley-Horn & Associates, Inc.	GOTB Tour Registration- Shaker Gorla (1 Day Only)	-100.00	-4,550.00
Deposit	06/15/2023	905	Barbara Kuehner	GOTB Tour Registration- Barbara Kuehner	-175.00	-4,725.00
Deposit	06/15/2023	70773	Resource Concepts, Inc	GOTB Tour Registration- Alison Cramer	-175.00	-4,900.00
Total 5060-00 · Misc. Income/Watershed Tour					-4,900.00	-4,900.00
6007-00 · FEMA-MAS #12						
Deposit	06/21/2023		FEMA	Draw 15	-62,992.74	-62,992.74
Total 6007-00 · FEMA-MAS #12					-62,992.74	-62,992.74
6008-00 · FEMA - COMS #1						
Deposit	06/21/2023		FEMA	Draw 6	-44,301.02	-44,301.02
Total 6008-00 · FEMA - COMS #1					-44,301.02	-44,301.02
7015-00 · Salaries & Wages						
General Jo...	06/15/2023			Salary Payroll #12 Fryer	3,179.93	3,179.93
General Jo...	06/15/2023			Salary Payroll #12 Hunt	4,015.64	7,195.57
General Jo...	06/15/2023			Salary Payroll #12 James	7,552.60	14,748.17
General Jo...	06/15/2023			Salary Payroll #12 Neddenriep	3,217.41	17,965.58
General Jo...	06/15/2023			Salary Payroll #12 Robinson	2,625.46	20,591.04
General Jo...	06/15/2023			Salary Payroll #12 Schambra	2,930.70	23,521.74
General Jo...	06/22/2023			Salary Payroll #13 Fryer	3,327.37	26,849.11
General Jo...	06/22/2023			Salary Payroll #13 Hunt	3,788.22	30,637.33
General Jo...	06/22/2023			Salary Payroll #13 James	6,552.60	37,189.93
General Jo...	06/22/2023			Salary Payroll #13 Neddenriep	2,538.12	39,728.05
General Jo...	06/22/2023			Salary Payroll #13 Robinson	2,427.08	42,155.13
General Jo...	06/22/2023			Salary Payroll #13 Schambra	2,930.71	45,085.84
Total 7015-00 · Salaries & Wages					45,085.84	45,085.84
7020-00 · Employee Benefits						
General Jo...	06/15/2023			Benies Payroll #12 Fryer	946.10	946.10
General Jo...	06/15/2023			Benies Payroll #12 Hunt	1,865.13	2,811.23
General Jo...	06/15/2023			Benies Payroll #12 James	2,992.96	5,804.19
General Jo...	06/15/2023			Benies Payroll #12 Neddenriep	1,426.96	7,231.15
General Jo...	06/15/2023			Benies Payroll #12 Robinson	421.03	7,652.18
General Jo...	06/15/2023			Benies Payroll #12 Schambra	919.89	8,572.07
General Jo...	06/22/2023			Benies Payroll #13 Fryer	992.10	9,564.17
General Jo...	06/22/2023			Benies Payroll #13 Hunt	1,794.18	11,358.35
General Jo...	06/22/2023			Benies Payroll #13 James	2,680.96	14,039.31
General Jo...	06/22/2023			Benies Payroll #13 Neddenriep	1,215.02	15,254.33

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
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Type	Date	Num	Name	Memo	Paid Amount	Balance
General Jo...	06/22/2023			Benies Payroll #13 Robinson	387.40	15,641.73
General Jo...	06/22/2023			Benies Payroll #13 Schambra	919.89	16,561.62
Total 7020-00 · Employee Benefits					16,561.62	16,561.62
7101-00 · Director's Fees						
7101-01 · Director Benefits						
General Jo...	06/15/2023			Director Benies Payroll #12 Gardner		
General Jo...	06/15/2023			Director Benies Payroll #12 Giomi		
General Jo...	06/15/2023			Director Benies Payroll #12 Hales		
General Jo...	06/15/2023			Director Benies Payroll #12 Hendrix		
General Jo...	06/15/2023			Director Benies Payroll #12 Hindle		
General Jo...	06/15/2023			Director Benies Payroll #12 Koerner		
General Jo...	06/15/2023			Director Benies Payroll #12 Nelson		
General Jo...	06/15/2023			Director Benies Payroll #12 Schank		
General Jo...	06/15/2023			Director Benies Payroll #12 Scharmann		
General Jo...	06/15/2023			Director Benies Payroll #12 Schuette		
General Jo...	06/15/2023			Director Benies Payroll #12 Stodieck		
General Jo...	06/15/2023			Director Benies Payroll #12 Workman		
General Jo...	06/22/2023			Director Benies Payroll #13 Gardner		
General Jo...	06/22/2023			Director Benies Payroll #13 Giomi		
General Jo...	06/22/2023			Director Benies Payroll #13 Hales		
General Jo...	06/22/2023			Director Benies Payroll #13 Hendrix		
General Jo...	06/22/2023			Director Benies Payroll #13 Hindle		
General Jo...	06/22/2023			Director Benies Payroll #13 Koerner		
General Jo...	06/22/2023			Director Benies Payroll #13 Nelson		
General Jo...	06/22/2023			Director Benies Payroll #13 Schank		
General Jo...	06/22/2023			Director Benies Payroll #13 Scharmann		
General Jo...	06/22/2023			Director Benies Payroll #13 Schuette		
General Jo...	06/22/2023			Director Benies Payroll #13 Stodieck		
General Jo...	06/22/2023			Director Benies Payroll #13 Workman		
Total 7101-01 · Director Benefits						
7101-02 · Director's Fees-Alpine Co.						
Check	06/26/2023	10988	Charles Dobson	June Alpine County Director Fee	80.00	80.00
Check	06/26/2023	10989	David Griffith	June Alpine County Director Fee	160.00	240.00
Total 7101-02 · Director's Fees-Alpine Co.					240.00	240.00
7101-00 · Director's Fees - Other						
General Jo...	06/15/2023			Director Fee Payroll #12 Gardner		
General Jo...	06/15/2023			Director Fee Payroll #12 Giomi		
General Jo...	06/15/2023			Director Fee Payroll #12 Hales		
General Jo...	06/15/2023			Director Fee Payroll #12 Hendrix		
General Jo...	06/15/2023			Director Fee Payroll #12 Hindle		
General Jo...	06/15/2023			Director Fee Payroll #12 Koerner		
General Jo...	06/15/2023			Director Fee Payroll #12 Nelson		
General Jo...	06/15/2023			Director Fee Payroll #12 Schank		
General Jo...	06/15/2023			Director Fee Payroll #12 Scharmann		
General Jo...	06/15/2023			Director Fee Payroll #12 Schuette		
General Jo...	06/15/2023			Director Fee Payroll #12 Stodieck		
General Jo...	06/15/2023			Director Fee Payroll #12 Workman		
General Jo...	06/22/2023			Director Fee Payroll #13 Gardner		
General Jo...	06/22/2023			Director Fee Payroll #13 Giomi		
General Jo...	06/22/2023			Director Fee Payroll #13 Hales		
General Jo...	06/22/2023			Director Fee Payroll #13 Hendrix		
General Jo...	06/22/2023			Director Fee Payroll #13 Hindle		
General Jo...	06/22/2023			Director Fee Payroll #13 Koerner		
General Jo...	06/22/2023			Director Fee Payroll #13 Nelson		
General Jo...	06/22/2023			Director Fee Payroll #13 Schank		
General Jo...	06/22/2023			Director Fee Payroll #13 Scharmann		
General Jo...	06/22/2023			Director Fee Payroll #13 Schuette		
General Jo...	06/22/2023			Director Fee Payroll #13 Stodieck		
General Jo...	06/22/2023			Director Fee Payroll #13 Workman		
Total 7101-00 · Director's Fees - Other						
Total 7101-00 · Director's Fees					240.00	240.00
7103-00 · Office Supplies						
Deposit	06/15/2023	1008	River Wranglers	May Copies	-183.59	-183.59
General Jo...	06/15/2023			Brenda Hunt - brfeakroom supplies	27.81	-155.78
General Jo...	06/15/2023			Debbie Neddennriep - dish soap	4.29	-151.49
Check	06/26/2023	10980	Pacific Office Automation	June - B/W Copies	28.00	-123.49
Check	06/26/2023	10982	Pacific Office Automation	2/14/23 -4/24/23 B/W Copies	63.66	-59.83
Check	06/26/2023	10982	Pacific Office Automation	2/14/23 -4/24/23 Color Copies	326.30	266.47
Check	06/26/2023	10986	Bank of America	Copy Paper & Notepads	72.36	338.83
Check	06/26/2023	ACH	Intuit QuickBooks	250 bank checks reorder	169.98	508.81

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
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Type	Date	Num	Name	Memo	Paid Amount	Balance
General Jo...	06/30/2023			June Copies	-129.70	379.11
Total 7103-00 · Office Supplies					379.11	379.11
7104-00 · Postage						
Check	06/26/2023	10986	Bank of America	6/2/23 Admin Comm Agenda Mailing	38.60	38.60
Total 7104-00 · Postage					38.60	38.60
7105-00 · Rent						
Check	06/02/2023	10958	Euronev, Ltd.	June Rent	3,307.70	3,307.70
Total 7105-00 · Rent					3,307.70	3,307.70
7106-00 · Telephone/Internet						
Check	06/26/2023	ACH	Charter Communications	JUNE Wi-Fi /Internet Svcs.	117.97	117.97
Check	06/26/2023	10986	Bank of America	June ZOOM	15.99	133.96
Check	06/26/2023	10986	Bank of America	Vonage Phone System - June	110.79	244.75
Check	06/26/2023	10986	Bank of America	GO DADDY Web Hosting 1YR & SSL Certificate cw...	299.88	544.63
Check	06/26/2023	10986	Bank of America	DocuSign (1 month service only)	12.00	556.63
Check	06/26/2023	10986	Bank of America	May - Microsoft 395	6.00	562.63
Check	06/26/2023	10986	Bank of America	May - Microsoft Internet	75.00	637.63
Check	06/26/2023	10986	Bank of America	June- Quick Books Online	27.50	665.13
Total 7106-00 · Telephone/Internet					665.13	665.13
7107-00 · Travel-transport/meals/lodging						
7107-01 · Car Allowance						
General Jo...	06/15/2023			Car Allowance Payroll #12 James	250.00	250.00
General Jo...	06/22/2023			Car Allowance Payroll #13 James	250.00	500.00
Total 7107-01 · Car Allowance					500.00	500.00
7107-00 · Travel-transport/meals/lodging - Other						
General Jo...	06/15/2023			Scott Keller - Board Mtg meal cost 5/17/23	-24.00	-24.00
Check	06/21/2023	10972	Catrina Schambra	Cake for 6/21/23 Board Meeting	25.99	1.99
Check	06/22/2023	10977	Edwin James	6/21/24 Bd Meal Reimbursement	371.88	373.87
Check	06/26/2023	10988	Charles Dobson	2nd Qtr Mileage Reimbursement	95.88	469.75
Check	06/26/2023	10989	David Griffith	2nd Qtr Mileage Reimbursement	55.94	525.69
Check	06/26/2023	10990	Mark Gardner	2nd Qtr Mileage Reimbursement	165.66	691.35
Check	06/26/2023	10991	Stacey Giomi	2nd Qtr Mileage Reimbursement	24.76	716.11
Check	06/26/2023	10992	Sharla Hales	2nd Qtr Mileage Reimbursement	28.34	744.45
Check	06/26/2023	10993	Tammy Hendrix	2nd Qtr Mileage Reimbursement	165.98	910.43
Check	06/26/2023	10994	D. Jim Hindle	2nd Qtr Mileage Reimbursement	77.60	988.03
Check	06/26/2023	10995	David Nelson	2nd Qtr Mileage Reimbursement	71.41	1,059.44
Check	06/26/2023	10996	Ernest Schank	2nd Qtr Mileage Reimbursement	188.90	1,248.34
Check	06/26/2023	10997	H. Bus Scharmann	2nd Qtr Mileage Reimbursement	180.95	1,429.29
Check	06/26/2023	10998	Lisa Schuette	2nd Qtr Mileage Reimbursement	57.59	1,486.88
Check	06/26/2023	10999	Fred Stodieck	2nd Qtr Mileage Reimbursement	56.16	1,543.04
Check	06/26/2023	11000	Cassi Koerner	2nd Qtr Mileage Reimbursement	73.74	1,616.78
Check	06/26/2023	11001	Mike Workman	2nd Qtr Mileage Reimbursement	84.23	1,701.01
Check	06/30/2023	11008	Deborah Neddenriep	2nd Qtr Mileage Reimbursement	11.14	1,712.15
Check	06/30/2023	11009	Catrina Schambra	2nd Qtr Mileage Reimbursement	60.60	1,772.75
Check	06/30/2023	11013	Kelly Nicholas	2nd Qtr Mileage Reimbursement	15.72	1,788.47
Total 7107-00 · Travel-transport/meals/lodging - Other					1,788.47	1,788.47
Total 7107-00 · Travel-transport/meals/lodging					2,288.47	2,288.47
7108-00 · Dues & Publications						
Check	06/21/2023	10974	Division of Water Resources	State Water Right Surveyor License #1134 Renewal...	20.00	20.00
Check	06/26/2023	10984	Nevada Appeal	FY 23/24 Budget Summary Published 6-24-23	150.75	170.75
Check	06/26/2023	10985	Employee-Management Relations Bo...	EMRB Annual Assessment (\$3 x 5 employees)	15.00	185.75
Total 7108-00 · Dues & Publications					185.75	185.75
7109-00 · Miscellaneous Expense						
Check	06/21/2023	10976	Comstock Foundation	Donation: Donovan Mill Restoration Fund	150.00	150.00
Total 7109-00 · Miscellaneous Expense					150.00	150.00
7111-00 · Office Equipment						
Check	06/26/2023	10980	Pacific Office Automation	June - Konica Minolta BizHub C450i Lease Payment	178.27	178.27
Total 7111-00 · Office Equipment					178.27	178.27
7114-00 · Outside Professional Services						
Check	06/26/2023	10986	Bank of America	Tech Services (Domain Change/Verification SSL Ce...	185.00	185.00
Check	06/27/2023	11002	Truckee Meadows Parks Foundation	Americorps- Qtr 3 & 4 (1 FT Member) INV #401	5,550.00	5,735.00
Total 7114-00 · Outside Professional Services					5,735.00	5,735.00

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Transaction Detail by Account
June 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
7115-00 · Accounting						
Check	06/26/2023	10983	Casey Neilon, Inc.	FY 21-22 Audit & Single Audit	16,100.00	16,100.00
Total 7115-00 · Accounting					16,100.00	16,100.00
7116-00 · Legal						
Check	06/05/2023	10960	King & Russo, Ltd.	Professional Services MAY 2023	2,000.00	2,000.00
Total 7116-00 · Legal					2,000.00	2,000.00
7117-00 · Lost Lakes Expenses						
Check	06/16/2023	10971	Nevada State Engineer	Lost Lakes Temporary Permit	180.00	180.00
Total 7117-00 · Lost Lakes Expenses					180.00	180.00
7120-00 · Integrated Watershed Programs						
7120-07 · Watershed Tour						
Check	06/12/2023	10961	Deborah Neddenriep	GOTB Expenses Reimbursement (CostCo Food)	281.76	281.76
Check	06/15/2023	10964	River Wranglers	GOTB Refund (1-Day only)	75.00	356.76
Check	06/15/2023	10965	Linda Kleiner	Full Refund - Cancelled due to illness	175.00	531.76
Check	06/15/2023	10966	Edwin James	GOTB Reimbursement -Tip for Bus Drivers	80.00	611.76
General Jo...	06/15/2023			Brenda Hunt - Reimbursement for GOTB Tour Drive...	15.00	626.76
General Jo...	06/15/2023			Catrina Schambra - Reimbursement for GOTB Tour ...	5.00	631.76
General Jo...	06/15/2023			Debbie Neddenriep - GOTB Coffee (both days)	50.00	681.76
Total 7120-07 · Watershed Tour					681.76	681.76
7120-18 · Clear Creek NPS Educ.Program						
7120-19 · Clear Creek donation(max.\$3k)						
Check	06/29/2023	11004	Dangberg Home Ranch Historic Park	Donation for Get on the Bus Tour	100.00	100.00
Check	06/29/2023	11005	The Nature Conservancy	Donation for Get on the Bus Tour	100.00	200.00
Check	06/29/2023	11006	Lynn Zonge	Donation to Co-Op for River Float	50.00	250.00
Total 7120-19 · Clear Creek donation(max.\$3k)					250.00	250.00
Total 7120-18 · Clear Creek NPS Educ.Program					250.00	250.00
7120-55 · NDEP WS COORD VI 2023						
Check	06/26/2023	10986	Bank of America	GOTB Tour Food (Wild Horse Cafe credit for taxes c...	-37.87	-37.87
Check	06/26/2023	10986	Bank of America	GOTB Tour SWAG (MATCH)	518.35	480.48
Check	06/26/2023	10986	Bank of America	GOTB Tour HATS (MATCH)	388.36	868.84
Check	06/26/2023	10986	Bank of America	GOTB Tour Supplies -DVDs, pens, folders (MATCH)	89.40	958.24
Check	06/26/2023	10986	Bank of America	GOTB Tour Food - Wild Horse Cafe (Day 2) (MATC...	350.00	1,308.24
Check	06/26/2023	10986	Bank of America	GOTB Tour Food & Drinks (MATCH)	88.47	1,396.71
Check	06/26/2023	10986	Bank of America	GOTB Tour Food - Minden Meat & Deli (Day 1) (MA...	538.50	1,935.21
General Jo...	06/30/2023			June Copies	114.95	2,050.16
Total 7120-55 · NDEP WS COORD VI 2023					2,050.16	2,050.16
7120-56 · NDEP WS COORD VI 2023 (MATCH)						
Check	06/30/2023	11008	Deborah Neddenriep	2nd Qtr Mileage Reimbursement	32.75	32.75
Check	06/30/2023	11009	Catrina Schambra	2nd Qtr Mileage Reimbursement	28.45	61.20
Check	06/30/2023	11010	Brenda Hunt	2nd Qtr Mileage Reimbursement	176.80	238.00
Check	06/30/2023	11011	Shane Fryer	2nd Qtr Mileage Reimbursement	79.91	317.91
Check	06/30/2023	11013	Kelly Nicholas	2nd Qtr Mileage Reimbursement	67.47	385.38
Total 7120-56 · NDEP WS COORD VI 2023 (MATCH)					385.38	385.38
Total 7120-00 · Integrated Watershed Programs					3,367.30	3,367.30
7126-01 · NDEM 30-Year Drought Plan						
Check	06/21/2023	10973	Lumos & Assoc., Inc.	30-Yr Drought Plan Services 4/15/23-5/12/23	16,830.00	16,830.00
General Jo...	06/30/2023			June Copies	0.72	16,830.72
Total 7126-01 · NDEM 30-Year Drought Plan					16,830.72	16,830.72
7127-00 · State Parks Aquatic Trail						
General Jo...	06/30/2023			June Copies	0.36	0.36
Total 7127-00 · State Parks Aquatic Trail					0.36	0.36
7216-00 · Emergency Flood Repairs-2023						
Check	06/26/2023	10981	Carson Valley Conservation District	Emergency Funding -HWY 88 Work (Flood Mgmt Fu...	20,131.47	20,131.47
Total 7216-00 · Emergency Flood Repairs-2023					20,131.47	20,131.47
7218-00 · Douglas Cty LID Project						
General Jo...	06/15/2023			Brenda Hunt - Supplies for Do Cty LID Community E...	12.05	12.05
General Jo...	06/15/2023			Kelly Nicholas - Supplies for Do Cty LID Community...	7.30	19.35
Check	06/26/2023	10986	Bank of America	Douglas County LID 6/1/23 event (to be reimbursed ...	53.97	73.32
Check	06/26/2023	10986	Bank of America	Douglas County LID 6/1/23 event (to be reimbursed ...	118.63	191.95
Check	06/30/2023	11010	Brenda Hunt	2nd Qtr Mileage Reimbursement (MATCH)	43.23	235.18

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CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
June 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
Check	06/30/2023	11011	Shane Fryer	2nd Qtr Mileage Reimbursement (MATCH)	40.61	275.79
Total 7218-00 · Douglas Cty LID Project					275.79	275.79
7332-00 · RW-Carson River Work Days						
7332-08 · CR Work Days 2022-23						
Check	06/23/2023	10979	River Wranglers	Inv#2 CCRWD (1/1/2023-6/30/2023) FINAL	25,828.06	25,828.06
Total 7332-08 · CR Work Days 2022-23					25,828.06	25,828.06
Total 7332-00 · RW-Carson River Work Days					25,828.06	25,828.06
7337-00 · Carson River Restoration						
7337-02 · Dayton Valley Conservation Dist						
7337-37 · DVCD - Projects Inventory EXT						
Check	06/02/2023	10959	Dayton Valley Conservation District	10/1/2022-12/31/22 Invoice #2	14,559.52	14,559.52
Check	06/29/2023	11007	Dayton Valley Conservation District	1/1/2023-3/31/2023 Invoice #3	16,733.34	31,292.86
Total 7337-37 · DVCD - Projects Inventory EXT					31,292.86	31,292.86
Total 7337-02 · Dayton Valley Conservation Dist					31,292.86	31,292.86
Total 7337-00 · Carson River Restoration					31,292.86	31,292.86
7337-29 · CVCD Genoa River Restore 22-23						
Check	06/02/2023	10956	Carson Valley Conservation District	12/1/22-4/30/23 Contract 22-7 Genoa River Restorat...	89,303.04	89,303.04
Deposit	06/30/2023	1161	CVCD	Refund of overbilled grant monies	-8,000.13	81,302.91
Total 7337-29 · CVCD Genoa River Restore 22-23					81,302.91	81,302.91
7406-04 · NDEP 208 Water Qual AG 2022-23						
Check	06/15/2023	10962	Regen Ag Lab	Soil Testing	70.00	70.00
General Jo...	06/30/2023			June Copies	2.86	72.86
Check	06/30/2023	11010	Brenda Hunt	2nd Qtr Mileage Reimbursement	72.05	144.91
Total 7406-04 · NDEP 208 Water Qual AG 2022-23					144.91	144.91
7441-00 · FEMA - MAS #12						
7441-01 · CC EAST ADMP-MB						
Check	06/15/2023	10969	Michael Baker International, Inc.	East Carson City ADMP - Service thru May 28, 2023	4,452.36	4,452.36
Total 7441-01 · CC EAST ADMP-MB					4,452.36	4,452.36
7441-02 · CC Southeast ADMP - KH						
Check	06/15/2023	10968	Kimley-Horn & Associates, Inc.	SECC ADMP -Svcs thru May 31, 2023	7,782.50	7,782.50
Total 7441-02 · CC Southeast ADMP - KH					7,782.50	7,782.50
7441-03 · VC 6-Mile Cyn ADMP-Lumos						
Check	06/16/2023	10970	Lumos & Assoc., Inc.	Professional Services 5/1/2023-5/31/2023	24,607.50	24,607.50
Total 7441-03 · VC 6-Mile Cyn ADMP-Lumos					24,607.50	24,607.50
7441-04 · Buckeye Creek -JEF						
Check	06/02/2023	10957	JE Fuller Hydrology & Geomorpholog...	Buckeye Creek - 5/1/2023-5/31/2023	17,804.70	17,804.70
Total 7441-04 · Buckeye Creek -JEF					17,804.70	17,804.70
7441-07 · Trvl/Hotel/Meals/Conf/Mileage						
Check	06/30/2023	11012	Max Robinson	2nd Qtr Mileage Reimbursement	311.79	311.79
Total 7441-07 · Trvl/Hotel/Meals/Conf/Mileage					311.79	311.79
7441-08 · FAW -2023						
Check	06/30/2023	11013	Kelly Nicholas	2nd Qtr Mileage Reimbursement	64.19	64.19
Total 7441-08 · FAW -2023					64.19	64.19
7441-00 · FEMA - MAS #12 - Other						
General Jo...	06/30/2023			June Copies	4.48	4.48
Check	06/30/2023	11008	Deborah Neddenriep	2nd Qtr Mileage Reimbursement	231.22	235.70
Total 7441-00 · FEMA - MAS #12 - Other					235.70	235.70
Total 7441-00 · FEMA - MAS #12					55,258.74	55,258.74
7442-00 · FEMA - COMS 1						
7442-01 · Stagecoach ADMP - JEF						
Check	06/02/2023	10957	JE Fuller Hydrology & Geomorpholog...	Stagecoach - 5/1/2023-5/31/2023	7,322.00	7,322.00
Total 7442-01 · Stagecoach ADMP - JEF					7,322.00	7,322.00
7442-02 · North Silver Springs ADMP - KH						

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07/03/23
Cash Basis

CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND
Transaction Detail by Account
June 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
Check	06/15/2023	10968	Kimley-Horn & Associates, Inc.	N. Silver Springs ADMP -Svcs thru May 31, 2023	14,275.00	14,275.00
Total 7442-02 · North Silver Springs ADMP - KH					14,275.00	14,275.00
7442-03 · Walker River Flood Risk - MB						
Check	06/15/2023	10969	Michael Baker International, Inc.	Walker River Flood Risk - Services thru May 28, 2023	17,905.79	17,905.79
Check	06/29/2023	11003	Michael Baker International, Inc.	Walker River Flood Risk - Services thru April 30, 2023	2,922.60	20,828.39
Total 7442-03 · Walker River Flood Risk - MB					20,828.39	20,828.39
7442-00 · FEMA - COMS 1 - Other						
General Jo...	06/30/2023			June Copies	6.33	6.33
Check	06/30/2023	11008	Deborah Neddenriep	2nd Qtr Mileage Reimbursement	155.24	161.57
Total 7442-00 · FEMA - COMS 1 - Other					161.57	161.57
Total 7442-00 · FEMA - COMS 1					42,586.96	42,586.96
7620-00 · Carson City Projects						
7620-11 · CC Reg.Pipeline Debt Service						
Check	06/21/2023	10975	Carson City Public Works	CC Regional Pipeline Debt Service	62,500.00	62,500.00
Total 7620-11 · CC Reg.Pipeline Debt Service					62,500.00	62,500.00
Total 7620-00 · Carson City Projects					62,500.00	62,500.00
7630-00 · Lyon County Projects						
7630-12 · Lyon Cty HWY 50 Right-of-Way						
Check	06/26/2023	10987	Lyon County Utilities Dept.	BLM Project #LLNVCO2000-7122 HWY 50 ROW C...	27,858.00	27,858.00
Check	06/26/2023	10987	Lyon County Utilities Dept.	McGinley & Assoc. Inv#29439	968.00	28,826.00
Total 7630-12 · Lyon Cty HWY 50 Right-of-Way					28,826.00	28,826.00
Total 7630-00 · Lyon County Projects					28,826.00	28,826.00
8009-00 · Trans. In-Floodplain Mgmt. Fd.						
General Jo...	06/27/2023			CVCD Emergency Funding (HWY 88)	-20,131.47	-20,131.47
Total 8009-00 · Trans. In-Floodplain Mgmt. Fd.					-20,131.47	-20,131.47
8015-00 · Trans. In-Acq/Const. Fund						
General Jo...	06/28/2023			Lyon County HWY 50 ROW	-28,826.00	-28,826.00
Total 8015-00 · Trans. In-Acq/Const. Fund					-28,826.00	-28,826.00
TOTAL						

**CWSD Petty Cash Transaction Record
May-June 2023**

<u>Date</u>	<u>G/L No.</u>	<u>Description</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>
		Starting Balance			\$100.00
5/8/23	7103	Brenda Hunt	\$27.81		\$72.19
	Office Supplies	Target & Lowes Breakroom supplies			
5/15/23	7103	Debbie Neddenriep	\$4.29		\$67.90
	Office Supplies	Smiths - Dish Soap			
5/17/23	7107	Scott Keller		\$24.00	\$91.90
	Meals	Board Meeting Meal			
6/1/23	7218	Brenda Hunt	\$12.05		\$79.85
	DoCty LID (Match)	Dollar Store -Plates,cutlery, tongs, foil for LID event			
6/1/23	7218	Kelly Nicholas	\$7.30		\$72.55
	DoCty LID (Match)	Office Depot - Gold Stars			
6/15/23	7120-07	Brenda Hunt	\$15.00		\$57.55
	GOTB	Cash towards Bus Driver Tip			
6/15/23	7120-07	Catrina Schambra	\$5.00		\$52.55
	GOTB	Cash towards Bus Driver Tip			
6/15/23	7120-07	Debbie Neddenriep	\$50.00		\$2.55
	GOTB	Starbucks - GOTB Coffee (both days)			
6/15/23		PC Reimbursement Check # 10963	\$97.45		
		PETTY CASH BALANCE			\$100.00

Date: 6/15/23 Prepared by: C Schambra

Approved by: Edwin James

:cat

AGENDA ITEM #9

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: July 19, 2023

SUBJECT: Agenda Item #9– For Possible Action: Approval of the Agreement #2023-17 – J-U-B, Engineers, Inc: Fish Springs Flood Study in Douglas County, not to exceed \$137,000

DISCUSSION: Attached is Agreement #2023-17 with J-U-B, Engineers, Inc. Funding for this project is coming from the 2022 CTP FEMA funding.

STAFF RECOMMENDATION: : Approve Agreement #2023-17 with J-U-B, Engineers, Inc for the Fish Springs Flood Study in Douglas County, not to exceed \$137,000.



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Agreement

Carson Water Subconservancy District (hereinafter "**CWSD**") and J-U-B Engineers, Inc. (hereinafter "**J-U-B**") hereby enter into an agreement whereby **J-U-B** will in accordance with and subject to the following terms and conditions:

1) **ASSIGNMENT**

J-U-B's assignment shall relate to the following product(s) or service(s):

The Fish Springs and Pinenut Creek Study, which is further identified and described in Exhibit A.
The compensation paid to J-U-B for the services shall not exceed **\$137,000**.

2) **INDEMNITIES**

- (a) To the fullest extent permitted by law **J-U-B** shall indemnify and hold harmless the CWSD from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, to the extent arising out of any negligent or wrongful acts or omissions of **J-U-B**, its officers, employees and agents.
- (b) CWSD will indemnify and hold **J-U-B** harmless with respect to any claims or actions instituted by third parties which result from the use by **J-U-B** of material furnished by CWSD or where material created by **J-U-B** is substantially changed by CWSD. Information or data obtained by **J-U-B** from CWSD to substantiate claims made in advertising shall be deemed to be "materials furnished by CWSD."
- (c) In the event of any proceeding against CWSD by any regulatory agency or in the event of any court action or self-regulatory action challenging any work prepared by **J-U-B**, **J-U-B** shall assist in the preparation of the defense of such action or proceeding and cooperate with CWSD and CWSD's attorneys. CWSD will reimburse **J-U-B** any out-of-pocket costs **J-U-B** may incur in connection with any such action or proceeding.
- (d) Neither party waives any right or defense to indemnification that may exist in law or equity.

3) **INSURANCE**

Unless otherwise required in this Agreement, the CWSD and **J-U-B** shall, during the performance of the services as provided herein, maintain insurance of the types and amounts specified, and with insurers satisfactory to the other party as follows:

- a) Comprehensive General Liability including \$1,000,000 per occurrence for bodily injury and property damage; \$1,000,000 Products/Completed Operations Aggregate; \$2,000,000 General Aggregate over all interests.
- b) Comprehensive Automobile Liability including coverage for owned, non-owned, and hired vehicles: \$1,000,000 Bodily Injury, \$1,000,000 Property Damage.
- c) **J-U-B** shall name CWSD as an additional insured and deliver a certificate to CWSD.

4) **TERM OF AGREEMENT**

- a) The term of this Agreement will commence on the date of the last signature executed hereon, and will continue in full force and effect until , unless extended by written agreement of the parties.
- b) J-U-B will submit monthly invoices with a description of activities preformed.
- c) In the event of termination of this Agreement, the rights, duties, and responsibilities of **J-U-B** shall continue in full force during the period of notice.



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- d) If circumstances arise that require a time extension to complete the project, the CWSD Board grants the General Manager authority to do so in a written notice to J-U-B.

5) **PERFORMANCE**

Should J-U-B fail to perform any of the services provided for in Exhibit "A", CWSD shall notify J-U-B of such non-performance and allow thirty (30) days for J-U-B to remedy the performance. If the performance has not been satisfied within thirty days, CWSD may withhold payment only for the services not performed in accordance with this Agreement.

6) **SUPPLEMENTS TO AGREEMENT**

The following Exhibits are an integral part of this Agreement:

Exhibit A: J-U-B Business Plan

7) **INDEPENDENT CONTRACTOR**

J-U-B acknowledges that it is furnishing the services contemplated by this Agreement hereto as an independent contractor, and not as an employee, or agent of CWSD or any of its affiliates.

8) **OWNERSHIP**

Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which are intended to be considered under this Agreement), or any other documents or drawings, prepared, or in the course of preparation, by J-U-B (or its subcontractors) in performance of its obligations under this Agreement shall be the exclusive property of CWSD and all such materials shall be delivered into CWSD's possession by J-U-B upon completion, termination, or cancellation of this Agreement. J-U-B shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of J-U-B's obligations under this Agreement without the prior written consent of CWSD.

9) **AGREEMENT TERMINATION**

- (a) Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Agreement may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.
- (b) Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Agreement may be terminated by either party upon written notice of default or breach to the other party as follows:
- (1) If **J-U-B** fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Agreement within the time requirements specified in this Agreement or within any granted extension of those time requirements; or
 - (2) If any State, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **J-U-B** to provide the goods or services required by this Agreement is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
 - (3) If **J-U-B** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
 - (4) If CWSD materially breaches any material duty under this Agreement and any such breach impairs **J-U-B's** ability to perform; or
- (c) Time to Correct. Termination upon declared default or breach may be exercised only after service of formal written notice and the subsequent failure of the defaulting party within thirty (30) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.



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(d) Winding Up Affairs Upon Termination. In the event of termination of this Agreement for any reason, the parties agree that the provisions of this Section survive termination:

- (1) The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Agreement. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
- (2) **J-U-B** shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the CWSD;
- (3) **J-U-B** shall execute any documents and take any actions necessary to effectuate an assignment of this Agreement if so requested by the CWSD;
- (4) **J-U-B** shall preserve, protect and promptly deliver into CWSD possession all information in accordance with Section 8, Ownership.

10) **RIGHTS UPON TERMINATION**

Upon termination of this Agreement, **J-U-B** shall transfer, assign and make available to CWSD or CWSD's representative, all property and materials in their possession or control belonging to and paid for by CWSD, subject, however, to any rights of third parties of which J-U-B has informed CWSD.

11) **BREACH REMEDIES.**

Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages. If the court awards reasonable attorney's fees to the prevailing party, in an amount to be determined by the Court.

The parties acknowledge or agree that the contract was written and agreed by both parties.

Prior to the initiation of any litigation the parties agree to mediate.

12) **PUBLIC RECORDS**

Pursuant to NRS 239.010, information or documents received from **J-U-B** may be open to public inspection and copying. CWSD has a legal obligation to disclose such information unless a particular record is made confidential by law. **J-U-B** may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that **J-U-B** thereby agrees to indemnify and defend CWSD for honoring such a designation. The failure to so label any document that is released by CWSD shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

13) **NOTICES**

Any notice pursuant to this Agreement will be addressed to the following parties:

Edwin James
Carson Watershed Subconservancy District
777 E William Street, Suite 209
Carson City, NV 89701

Shane Dyer
J-U-B Engineers, Inc.
5190 Neil Road #500
Reno, NV 89502

14) **FORCE MAJEURE**

Neither party shall be held responsible for any delay or failure in performance of any part of this Agreement to the extent such delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, or other similar causes beyond its control and without the fault or negligence of the delayed or non-performing party. The affected party will notify the other party in



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writing within ten (10) days after the beginning of any such cause that would affect its performance. Notwithstanding, if a party's performance is delayed for a period exceeding thirty (30) days from the date the other party receives notice under this paragraph, the non-affected party will have the right, without any liability to the other party, to terminate this agreement.

15) **HEADINGS**

Headings in this Agreement are for convenience only and are not intended to be used in interpreting or construing the terms, covenants, and conditions of this Agreement.

16) **ENTIRE AGREEMENT**

This Agreement constitutes the whole agreement between the parties with respect to the subject matter contained herein, and there are no terms other than those contained herein. No modification or amendment of this Agreement shall be valid unless in writing and signed by the parties hereto.

17) **SEVERABILITY**

Each provision of this Agreement shall be considered separable and if for any reason any provision or provisions herein are determined to be invalid, unenforceable, or illegal under any existing or future law, such invalidity, unenforceability or illegality shall not impair the operation of or affect those portions of this Letter that are valid, enforceable and legal.

18) **GOVERNING LAW**

This Agreement shall be interpreted in accordance with the laws of the State of Nevada pertaining to contracts made and performed entirely therein. If the above accords with the parties' understanding and agreement, kindly indicate consent hereto by signing in the place provided below.

Accepted and Agreed on behalf of:
Carson Water Subconservancy District

Accepted and Agreed on behalf of:
J-U-B Engineers, Inc.

Signature
Edwin D. James
General Manager

Date

Signature
Shane Dyer
Area Manager

Date

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Exhibit A

J-U-B ENGINEERS, Inc. AGREEMENT FOR PROFESSIONAL SERVICES

Exhibit A – Business Plan, Basis of Fee, and Schedule

PROJECT NAME: Fish Springs and Pinenut Creek Study

CLIENT: Carson Watershed Subconservancy District

J-U-B PROJECT NUMBER: 49-23-003

PART 1 - PROJECT UNDERSTANDING

J-U-B's understanding of this project's history and CLIENT's general intent of the project are described as follows:

Douglas County and the Carson Watershed Subconservancy District (CWSD) have identified flood hazards and potential flood hazard mitigation projects through previous studies of the Pinenut Creek Watershed, particularly in the Fish Springs Community. Douglas County desires to revise the hydrologic analysis performed during the 2020 Letter of Map Revision (LOMR) for Pine Nut Creek and Tributaries, NV to match the methodology used in adjacent watersheds (Green-Ampt precipitation loss methodology). Using hydrologic results from this revised model, Douglas County desires that J-U-B analyze the estimated flow rates at culverts and road crossings of Pinenut Creek and tributaries at four locations, and that J-U-B advance the 15% designs of detention basins evaluated in the 2023 Pine Nut Creek Basin Feasibility Study. Douglas County also desires that J-U-B calculate the Probable Maximum Flood for the proposed reservoir described in the 2023 Feasibility Study.

PART 2 - BUSINESS PLAN BY J-U-B

J-U-B's Services under this Agreement are limited to the following tasks. Any other items necessary to plan and implement the project are the responsibility of CLIENT.

A. Task 001: Project Management

1. Set up project into J-U-B's financial and record keeping systems for document retention and project controls.
2. Conduct project planning and risk assessment.
3. Coordinate quality assurance / quality control (QA/QC) processes.
4. Communicate and coordinate J-U-B team activities with kickoff and progress meetings as required.
5. Communicate and coordinate subconsultant activities under J-U-B, if necessary.
6. Regularly monitor project status, budget, and schedule.
7. Attend three client meetings to report project status.
8. During periods of project activity, provide a regular report to CLIENT on project status, budget and schedule.
9. Provide a monthly invoice including budget status.
10. Provide ongoing document handling and filing.

B. Task 002: Hydrologic Analysis

1. For the Hydrologic Model Update and Results Comparison, J-U-B will:
 - a. Update the HEC-HMS/HEC-RAS model developed in the 2020 Pinenut Creek LOMR, and used in the 2023 Feasibility Study by converting the precipitation loss methodology from SCS method to Green-Ampt. The HEC-RAS model will be updated from version 5.7 to version 6.4.
 - b. Calculate runoff hydrographs, peak flows, and runoff volumes at selected locations along Pinenut Creek and its tributaries.
 - c. Compare hydrologic model results with selected results shown in the 2023 Feasibility Study.
 - d. Assumptions:



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- i. Modeling and analysis will be limited to the following design storms:
 - (a) 10-year, 24-hour
 - (b) 25-year, 24-hour
 - (c) 100-year, 24-hour
 - ii. Flow reporting locations will be selected by J-U-B to inform design and analysis tasks in this business plan.
 - e. Deliverables:
 - i. Flow hydrographs for the design storms at selected locations.
 - ii. Updated hydrologic model.
2. For the Probable Maximum Flood (PMF) Estimation, J-U-B will:
 - a. Calculate the Probable Maximum Precipitation (PMP) using HMR-49, including the local and general storms.
 - b. Calculate the PMF for dam location 1 using the updated HEC-HMS and/or HEC-RAS models. Storms to be evaluated in the PMF include the general storm, and the local storm in two locations to be determined by J-U-B.
 - c. Assumptions:
 - i. HMR-49 methodology to be used for PMP calculations.
 - ii. PMF to be calculated only for Dam Site 1. Only the portion of the watershed upstream and contributing to the dam site will be considered.
 - iii. The local storm PMP will be modeled with spatially-varied precipitation in a two locations.
 - d. Deliverables:
 - i. Flow hydrograph, peak flow, and runoff volume for the PMF at dam location 1 in tabular format.
 - ii. Updated hydrologic model.

C. Task 003: Culvert Analysis

1. For this task, J-U-B will:
 - a. Identify culvert configurations to convey peak flow rates for selected design storms at selected crossings of Pinenut Creek and its tributaries.
 - i. Design storms will be based on results of the updated hydrology analysis and will include:
 - (a) 10-year, 24-hour
 - (b) 25-year, 24-hour
 - (c) 100-year, 24-hour
 - ii. Culvert locations include the following, site numbers refer to the survey data previously transmitted to J-U-B by Douglas County:
 - (a) Calle Pequeno (Site 8)
 - (b) Fish Springs Road East (Site 9)
 - (c) Creek Drive (Site 10)
 - (d) Jacobson East (Site 12)
 - iii. Parameters to identify include:
 - (a) Culvert size
 - (b) Culvert number
 - (c) Culvert material
 - (d) Culvert slope
 - b. Assumptions:



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- i. Detailed design and production of construction documents for culverts will be included in a separate business plan.
- ii. Other design storms and locations will be analyzed in a separate business plan.
- iii. Culvert evaluations will be conducted in HY-8 or HEC-RAS using hydraulic model results based on updated hydrologic results.
- c. Deliverables:
 - i. J-U-B will provide a table of recommended culvert parameters by location and design storm in PDF and .xlsx format.

D. Subtask 004: Mel Basin Design

- 1. For this task, J-U-B will:
 - a. Advance the preliminary design presented in the 2023 Feasibility Study to Issue for Permit level for the in-line basins at parcel 1221-05-001-054, located adjacent to Mel Drive. The design is expected to include the following features:
 - i. Basin inlet culverts under Myers Drive and Fish Springs Road
 - ii. Erosion protection at:
 - (a) Entrances to the east basin, including along Myers Drive
 - (b) Along the intermediate space between the east and west basins
 - (c) The west basin exit
 - iii. Access ways into and out of the basins, including re-alignment
 - b. J-U-B will produce Issue for Permit construction documents including Issue for Permit plans and engineer's opinion of probable construction cost.
 - c. Assumptions:
 - i. Douglas County will provide preliminary plans and cost estimates in electronic format. Drawings will be provided in .dwg format, including 2-D linework, Civil 3D surface, feature lines, etc. Cost estimates will be provided in .pdf and .xlsx formats.
 - ii. No provision for low-flow bypass or drainage will be provided. It is assumed that the primary function of these basins is to retain high-flow events to mitigate flood damage. It is assumed that retained flow will infiltrate and/or evaporate, and will not require low-flow pilot channels, siphons, or drains. Vector control considerations will be performed in a separate business plan.
 - iii. Geotechnical and soils evaluations to determine infiltration capacity will be performed in a separate business plan.
 - iv. The geometry and detention volume of the basins will not be changed substantially in this effort.
 - v. Specifications will conform to Orange Book. Douglas County will provide front-end contract documents.
 - d. Deliverables:
 - i. Issue for Permit plans in 22x34 PDF format.
 - ii. An engineer's opinion of probable construction cost in PDF format.

E. Task 005: Drainage Report

- 1. For this task, J-U-B will:
 - a. Research likely permit requirements for the construction of the basins at Mel Drive.
 - b. Write a Drainage Report that documents likely permit requirements for the Mel Basins, and the methodologies, assumptions, and results of:
 - i. The Hydrologic Analysis
 - ii. The Culvert Analysis
 - iii. The Mel Basins Design.
 - c. Assumptions:
 - d. Deliverables:

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- i. Drainage Report in PDF format.

F. Task 006: Presentations at Public Meetings

- 1. For this task, J-U-B will:
 - a. Prepare and lead one presentation to the public summarizing project information and results of the design and analyses completed.
 - b. Prepare and give one presentation to the CWSD Board. The content of this presentation is expected to largely match the content of the presentation to the public.
 - c. Prepare and give one presentation to the Douglas County Commissioners. The content of this presentation is expected to largely match the content of the presentation to the public.
 - d. Assumptions:
 - 1. Presentations will be given in Douglas County and Carson City, NV.
 - 2. Douglas County will coordinate scheduling, facility reservations, and set up virtual meeting elements.
 - e. Deliverables:
 - i. In-person presentations with visual aids.

G. Task 007: Mapping Information Platform (MIP) Upload

- 1. For this task, J-U-B will:
 - a. Coordinate with CWSD staff to upload project deliverables to the MIP.
 - b. Assumptions:
 - 1. The project is considered a 'General Task/Project' by FEMA, and will not be subject to the same level of scrutiny and the same requirements as regulatory mapping data.
 - c. Deliverables:
 - 1. Upload of project deliverables to MIP in coordination with CWSD staff.

Task Summary and Schedule

Task Number	Task Name	Fee Type	Amount	Anticipated Schedule
001	Project Management	Lump Sum	\$13,900	Concurrent with work progress
002	Hydrologic Analysis	Lump Sum	\$54,700	August 2023 – October 2023
003	Culvert Analysis	Lump Sum	\$6,600	September 2023 – October 2023
004	Issue for Permit Mel Basins Design	Lump Sum	\$35,700	October 2023 – February 2024
005	Drainage Report	Lump Sum	\$16,400	October 2023 – February 2024
006	Public Meetings and Presentations	Lump Sum	\$6,700	March 2024
007	MIP Upload	Lump Sum	\$3,000	March 2024
Total:			\$137,000	

AGENDA ITEM #10

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: July 19, 2023

SUBJECT: Agenda Item #10 – For Possible Action: Approval of Agreement #2023-16 – Stantec: Clear Creek LOMR (FEMA Response), not to exceed \$5,945

DISCUSSION: On March 17, 2021, CWSD hired Cardno (now Stantec) to remap the Clear Creek Floodplain. In 2022, Cardno completed the study and sent the data to FEMA for a Letter Of Map Revision (LOMR). In 2023, Stantec received several comments from FEMA regarding the LOMR (see attachment). Stantec responded to FEMA's comments. Some of the comments were based on new FEMA guidance and were not part of the original scope of work provided by Stantec (Cardno). Stantec kept track of their time to reply to FEMA's comments and is requesting \$5,945 to cover their costs to reply to FEMA's comments. Attached are two emails, one from Stantec explaining the additional work they did and the other email from FEMA requesting this work. Since this project has been closed out, staff are proposing the funding to cover this cost would come out of the Floodplain Account. There are funds in this account to cover this expense.

STAFF RECOMMENDATION: Approve Stantec Agreement #2023-16 – Clear Creek LOMR (FEMA Response), not to exceed \$5,945 as presented.



NATIONAL FLOOD INSURANCE PROGRAM

FEMA PRODUCTION AND TECHNICAL SERVICES CONTRACTOR

February 28, 2023

Andrea Jacobsma, P.E., CFM
Stantec Consulting Services Inc.
5390 Kietzke Lane, Suite 103
Reno, NV 89511

IN REPLY REFER TO:

Case No.: 23-09-0124P
Community: City of Carson City and
Douglas County, NV
Community No.: 320001 and 320008

316-AD

Dear Andrea Jacobsma:

This responds to your letter dated November 1, 2022, that the Department of Homeland Security's Federal Emergency Management Agency (FEMA) issue a revision to the Flood Insurance Rate Map (FIRM) for the above reference communities. Pertinent information about the request is listed below.

Identifier:	Carson City/Douglas County NV, Clear Creek LOMR, CWSD FY20
Flooding Source:	Carson River Watershed
FIRM Panels Affected:	3200010205E, 206E, 207F, 209F, 226F, and 228F, 32005, 055G, 060G, 080G

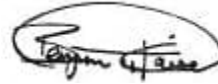
The data required to complete our review, which must be submitted within 90 days of the date of this letter, are listed on the attached summary.

If we do not receive the required data within 90 days, we will suspend our processing of your request. Any data submitted after 90 days will be treated as an original submittal and will be subject to all submittal/payment procedures, including the flat review and processing fee for requests of this type established by the current fee schedule. The fee schedule is available for your information on the FEMA website at <https://www.fema.gov/flood-maps/change-your-flood-zone/status/flood-map-related-fees>.

FEMA receives a very large volume of requests and cannot maintain inactive requests for an indefinite period of time. Therefore, we are unable to grant extensions for the submission of required data/fee for revision requests. If a requester is informed by letter that additional data are required to complete our review of a request, the data/fee **must** be submitted within 90 days of the date of the letter. Any fees already paid will be forfeited if the requested data are not received within 90 days.

If you have general questions about your request, FEMA policy, or the National Flood Insurance Program (NFIP), please contact the FEMA Mapping and Insurance eXchange (FMIX), toll free, at 1-877-FEMA MAP (1-877-336-2627). If you have specific questions concerning your request, please contact your case reviewer and Revisions Coordinator for your Request, Hernan Rodriguez, P.E., CFM by e-mail at Hernan.rodriguez@aecom.com or by telephone at (301) 944-2570.

Sincerely,

A handwritten signature in black ink, appearing to read "Benjamin Kaiser", enclosed within a hand-drawn oval.

Benjamin Kaiser, P.E., CFM
Revisions Manager
Compass PTS JV

Attachment:

Summary of Additional Data

cc:

Thomas A. Dallaire
Floodplain Administrator
Douglas County

Brianna Greenlaw, P.E., CFM
Floodplain Manager
Stormwater Manager
City of Carson City



NATIONAL FLOOD INSURANCE PROGRAM

FEMA PRODUCTION AND TECHNICAL SERVICES CONTRACTOR

Summary of Additional Data Required to Support a Letter of Map Revision (LOMR)

Case No.: 23-09-0124P

Requester: Andrea Jacobsma, P.E., CFM

Community: City of Carson City and Douglas County, NV Community No.: 320001 and 320008

The issues listed below must be addressed before we can continue the review of your request.

1. As this revision creates a detailed study for an unnamed stream (runs southwest along Bigelow Drive), please designate a name for this stream to be used in the updated Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) for the reach. Please provide documentation that the community is in agreement with the desired name.
2. Our review of the submitted drainage area map revealed that it was not certified. Please re-submit a copy of the drainage area map that has been certified (signed, sealed and dated) by a registered Professional Engineer (P.E.), show labeled contours and reference the vertical datum.
3. Our review of the submitted annotated FIRM revealed the intent of removing the effective Zone D within the City of Carson City and Douglas County. Please be aware that engineering analysis and concurrence documentation can be used to remove Zone D areas (i.e., areas where there are possible but undetermined flood hazards as no analysis of flood hazards has been conducted) from the effective map. If the engineering analysis shows there is still flood risk, but the depth is less than 1 foot, the special flood hazard area (SFHA) may be considered for change to a shaded Zone X; however, this also requires the impacted community and Federal Emergency Management Agency (FEMA) Project Monitor to concur about the change on the same correspondence (e.g., email, letter, etc.). Please see page 8 of Riverine Mapping and Floodplain Boundaries Guidance, Guidance Document No. 60, dated November 2022.
4. Our review revealed that Tributary C in the encroached and unencroached Hydrologic Engineering Center's River Analysis System (HEC-RAS) hydraulic model corresponds to Tributary G as shown in the effective FIRM Panel. Please submit an updated model so it matches the flooding source name shown in the effective FIRM.
5. Our review revealed that the unnamed stream west of Old Clear Creek Road was not modeled, however the topographic workmap shows the effective Zone A as removed. Please submit an updated hydraulic model that shows there is less than a 1-percent-annual-chance flood risk where the effective Zone A is located. If the engineering analysis shows there is still flood risk, but the depth is less than 1 foot, the SFHA may be considered for change to a shaded Zone X. Please see page 8 of Riverine Mapping and Floodplain Boundaries Guidance, Guidance Document No. 60, dated November 2022.
6. Our review revealed that Tributary G was not modeled to cover the entire effective Zone A. Please submit an updated hydraulic model and mapping that extends upstream to the limit of current effective study.

LOMC Clearinghouse, , 3601 Eisenhower Avenue, Suite 500, Alexandria, VA 22304-6426 / PH: 1-877-FEMA MAP

7. Our review revealed that there is a split flow at Bigelow Drive and the floodway surcharge averages were calculated combining both flow paths. In situations where the analyzed floodway contains one or more split flow paths, surcharge averages should be calculated independently for each segment of the evaluation line intersecting a separate split flow path. For example, if the floodway splits into two separate and distinct flow paths, two surcharge averages would be calculated, one for the segment intersecting the first split path and a second for the second intersecting the second split path. Please revise the surcharge average calculations and the floodway information. The floodway information needs to be reported in a format consistent with the regulatory FIS and FIRM products. Please provide all backup information for each evaluation line along the revised floodway. Please see page 25 of Guidance for Flood Risk Analysis and Mapping, Floodway Analysis and Mapping, November 2021.
8. Our review revealed that the floodway delineation at Highway 395 along Clear Creek is not smooth. Please review and revise the floodway model and floodway delineation appropriately so the floodway delineation is smooth through the Highway 395 structure.
9. Please provide an updated topographic work map, certified by a registered P.E., for the entire requested area of revision that reflects all applicable items listed on page 2, Section C, of Application/Certification Form 2, entitled "Riverine Hydrology & Hydraulics Form," including those items listed below. Please show this information on a map of suitable scale and topographic definition to provide reasonable accuracy. All items should be labeled for easy cross-referencing to the submitted existing conditions hydraulic model. Please ensure that the topographic maps reference the vertical datum such as NGVD29 or NAVD88.
 - a. Please show the boundary delineations of the revised conditions base (1-percent-annual-chance) floodplain, 0.2-percent-annual-chance floodplain, and regulatory floodway. The floodplain boundaries should generally follow the proposed contours and should be delineated to the elevations calculated in the conditions hydraulic model.
 - b. Please show the boundaries of the currently effective conditions base floodplain, 0.2-percent-annual-chance floodplain, and regulatory floodway as they are shown on the FIRM panels.
 - c. Please show and label the topographic contour information used for the boundary delineations of the base floodplain and 0.2-percent-annual-chance floodplain. Please ensure that enough contours are labeled so that the floodplain delineations can be verified.
 - d. Please show continuous base flood elevation (BFE) lines that extend throughout the entire floodplain.
 - e. Please show continuous floodway evaluation lines per FEMA guidance.
 - f. Please show the stream centerline. If the revised stream centerline is different from the effective stream centerline, please ensure that the revised stream centerline ties-in to the effective centerline at the upstream and downstream ends of the revised reach.
 - g. Please show the north arrow, scale and scale bar.
 - h. Please provide certification (signed, sealed and dated) by a registered Professional Engineer (P.E.).
 - i. Please reference the vertical datum.
10. To assist our review and to expedite processing of this request, please provide digital Computer-Aided Design (CAD) or Geographic Information System (GIS) data that reflect the revised topographic work map. Please ensure the digital data are spatially referenced and cite what projection (coordinate system, example: UTM/State Plane) was used, so that the data may be used for accurate mapping. The important data to show on the digital work map are the contour information, the stream centerline, the cross section

lines, the road crossings and hydraulic structures, the preliminary and proposed flood hazard delineations and the tie-in locations. Everything should be clearly labeled and all information should be contained within the drawing and not externally referenced.

The submitted digital data must be spatially referenced and include what projection (coordinate system, e.g., UTM/State Plane) was used. The submitted digital data do not contain a projection, and cannot be used for accurate mapping. Please resubmit CAD/GIS data that are correctly referenced and projected.

11. Please note that the submitted draft property owner notification will be reviewed once we are confident that there will be no further changes to the modeling and/or mapping. Please do not distribute the final notification until we have approved the draft notice. If you choose newspaper notification, please coordinate with the community's Floodplain Administrator to ensure that the notification can be done through newspaper notice because the community's preference may be to deliver the notifications via individual legal notices. Under the National Flood Insurance Program (NFIP) it is the community's responsibility to coordinate and inform their local constituents about the flood hazard changes so the delivery method should be the community's choice.

Please upload the required data using the Online LOMC website at <https://hazards.fema.gov/femaportal/onlinelomc/signin>.

For identification purposes, please include the case number referenced above on all correspondence.

Hi Ed,

Thank you for checking in about this. Attached is a draft invoice showing our efforts related to modeling and mapping the tributaries (extending the model grid to encompass the effective mapping, including a new tributary in the model that is in the effective mapping to show this tributary should be removed from the proposed mapping, renaming the tributaries, making updates in all models [Q10-Q500], and updating the associated mapping [spatial files, maps, and tables]. Thank you!

Andrea Jacobsma, PE, CFM

Senior Consultant

andrea.jacobsma@stantec.com

Stantec

295 Highway 50 Suite 1

Zephyr Cove NV 89449-7702



From: Rodriguez, Hernan <hernan.rodriquez@aecom.com>

Subject: Additional Data Required for LOMR Case Number (23-09-0124P) – City of Carson City and Douglas County, NV

Dear Andrea Jacobsma:

This responds to your submittal dated November 1, 2022, that the Department of Homeland Security's Federal Emergency Management Agency (FEMA) issue a revision to the Flood Insurance Rate Map (FIRM) for Douglas County, NV.

We have reviewed your request and determined that additional data are required to complete our review. The attached letter describes the data needed to continue reviewing your request. This e-mail replaces the paper copy of the letters previously issued by FEMA. We ask that you please respond directly to this e-mail to verify that it has been received.

If we do not receive all data items outlined in the attached letter within 90 days of the date of this e-mail, we will suspend our processing of your request. Any data submitted after 90 days will be treated as an original submittal [and will be subject to all submittal/payment procedures, including the flat review and processing fee for requests of this type established by the current fee schedule. A copy of the current fee schedule is available for your information on the FEMA web site at http://www.fema.gov/plan/prevent/fhm/frm_fees.shtm#1.

If you have general questions about your request, FEMA policy, or the National Flood Insurance Program, please call the FEMA Mapping and Insurance eXchange (FMIX), toll free, at 1-877-FEMA MAP (1-877-336-2627). If you have specific questions concerning your request, please contact the case reviewer using the information listed below, or the Revisions Coordinator for your request, Hernan Rodriguez, P.E., CFM, by e-mail at hernan.rodriquez@aecom.com or by telephone at (301) 944-2570.

Please be assured we will do our best to respond to all inquiries in a timely manner.

Hernan Rodriguez

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Agreement

Carson Water Subconservancy District (hereinafter "**CWSD**") and **Stantec** hereby enter into an agreement whereby Stantec will complete Clear Creek LOMR (FEMA Response) in accordance with and subject to the following terms and conditions:

1) **ASSIGNMENT**

Stantec's assignment shall relate to the following product(s) or service(s):

Complete the Clear Creek LOMR (FEMA Response) project as required by FEMA. The compensation paid to STANTEC will not exceed \$5,945.

2) **INDEMNITIES**

- To the fullest extent permitted by law STANTEC shall indemnify, hold harmless and defend, not excluding the CWSD's right to participate, the CWSD from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willfully wrongful acts or omissions of STANTEC, its officers, employees, and agents.
- CWSD will indemnify and hold STANTEC harmless with respect to any claims or actions instituted by third parties which result from the use by STANTEC of material furnished by CWSD or where material created by STANTEC is substantially changed by CWSD. Information or data obtained by STANTEC from CWSD to substantiate claims made in advertising shall be deemed to be "materials furnished by CWSD."
- In the event of any proceeding against CWSD by any regulatory agency or in the event of any court action or self-regulatory action challenging any advertising prepared by STANTEC, STANTEC shall assist in the preparation of the defense of such action or proceeding and cooperate with CWSD and CWSD's attorneys. CWSD will reimburse STANTEC any out-of-pocket costs STANTEC may incur in connection with any such action or proceeding.
- Neither party waives any right or defense to indemnification that may exist in law or equity.

3) **INSURANCE**

Unless otherwise required in this Agreement, the CWSD and STANTEC shall, during the performance of the services as provided herein, maintain insurance of the types and amounts specified, and with insurers satisfactory to the other party as follows:

- a) Comprehensive General Liability including \$1,000,000 per occurrence for bodily injury and property damage; \$1,000,000 Products/Completed Operations Aggregate; \$2,000,000 General Aggregate over all interests.
- b) Comprehensive Automobile Liability including coverage for owned, non-owned, and hired vehicles: \$1,000,000 Bodily Injury, \$1,000,000 Property Damage.
- c) STANTEC shall name CWSD as an additional insured and deliver a certificate to CWSD.

4) **TERM OF AGREEMENT**

- a) The term of this Agreement will commence on the date of the last signature executed hereon and will continue in full force and effect until **6/30/2024**, unless extended by written agreement of the parties.
- b) STANTEC will submit monthly invoices with a description of activities performed.
- c) In the event of termination of this Agreement, the rights, duties, and responsibilities of STANTEC shall continue in full force during the period of notice.
- d) If circumstances arise that require a time extension to complete the project, the CWSD Board grants the General Manager authority to do so in a written notice to STANTEC.



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5) **PERFORMANCE**

Should STANTEC fail to perform any of the services provided for in Exhibit A, CWSD shall notify STANTEC of such non-performance and allow thirty (30) days for STANTEC to remedy the performance. If the performance has not been satisfied within thirty days, CWSD may withhold payment only for the services not performed in accordance with this Agreement.

6) **SUPPLEMENTS TO AGREEMENT**

The following Exhibits are an integral part of this Agreement: None

7) **INDEPENDENT CONTRACTOR**

STANTEC acknowledges that it is furnishing the services contemplated by this Agreement hereto as an independent contractor, and not as an employee, or agent of CWSD or any of its affiliates.

8) **OWNERSHIP**

Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which are intended to be considered under this Agreement), or any other documents or drawings, prepared, or in the course of preparation, by STANTEC (or its subcontractors) in performance of its obligations under this Agreement shall be the exclusive property of CWSD and all such materials shall be delivered into CWSD's possession by STANTEC upon completion, termination, or cancellation of this Agreement. STANTEC shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of STANTEC's obligations under this Agreement without the prior written consent of CWSD.

9) **AGREEMENT TERMINATION**

- (a) Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Agreement may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.
- (b) Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Agreement may be terminated by either party upon written notice of default or breach to the other party as follows:
 - (1) If STANTEC fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Agreement within the time requirements specified in this Agreement or within any granted extension of those time requirements; or
 - (2) If any State, county, city, or federal license, authorization, waiver, permit, qualification, or certification required by statute, ordinance, law, or regulation to be held by STANTEC to provide the goods or services required by this Agreement is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
 - (3) If STANTEC becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
 - (4) If CWSD materially breaches any material duty under this Agreement and any such breach impairs STANTEC's ability to perform; or
- (c) Time to Correct. Termination upon declared default or breach may be exercised only after service of formal written notice and the subsequent failure of the defaulting party within thirty (30) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.
- (d) Winding Up Affairs Upon Termination. In the event of termination of this Agreement for any reason, the parties agree that the provisions of this Section survive termination:
 - (1) The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Agreement.



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Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;

- (2) STANTEC shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the CWSD;
- (3) STANTEC shall execute any documents and take any actions necessary to effectuate an assignment of this Agreement if so requested by the CWSD; and
- (4) STANTEC shall preserve, protect, and promptly deliver into CWSD possession all information in accordance with Section 8, Ownership.

10) **RIGHTS UPON TERMINATION**

Upon termination of this Agreement, STANTEC shall transfer, assign, and make available to CWSD or CWSD's representative, all property and materials in their possession or control belonging to and paid for by CWSD, subject, however, to any rights of third parties of which STANTEC has informed CWSD.

11) **BREACH REMEDIES.**

Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages. If the court awards reasonable attorney's fees to the prevailing party, in an amount to be determined by the Court.

The parties acknowledge or agree that the contract was written and agreed by both parties.

Prior to the initiation of any litigation the parties agree to mediate.

12) **PUBLIC RECORDS**

Pursuant to NRS 239.010, information or documents received from STANTEC may be open to public inspection and copying. CWSD has a legal obligation to disclose such information unless a particular record is made confidential by law. STANTEC may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that STANTEC thereby agrees to indemnify and defend CWSD for honoring such a designation. The failure to so label any document that is released by CWSD shall constitute a complete waiver of all claims for damages caused by any release of the records.

13) **NOTICES**

Any notice pursuant to this Agreement will be addressed to the following parties:

Attn: Edwin James
Carson Watershed Subconservancy District
777 E William Street, Suite 110 A
Carson City, NV 89701

Attn: Coleen Shade
STANTEC
2890 Gateway Oaks Drive Suite 200
Sacramento, California 95833

14) **FORCE MAJEURE**

Neither party shall be held responsible for any delay or failure in performance of any part of this Agreement to the extent such delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, pandemic, or other similar causes beyond its control and without the fault or negligence of the delayed or non-performing party. The affected party will notify the other party in writing within ten (10) days after the beginning of any such cause that would affect its performance. Notwithstanding, if a party's performance is delayed for a period exceeding thirty (30) days from the date the other party receives notice under this paragraph, the non-affected party will have the right, without any liability to the other party, to terminate this agreement.

15) **HEADINGS**

Headings in this Agreement are for convenience only and are not intended to be used in interpreting or construing the terms, covenants, and conditions of this Agreement.

This Agreement constitutes the whole agreement between the parties with respect to the subject matter contained herein, and there are no terms other than those contained herein. No modification or amendment of this Agreement shall be valid unless in writing and signed by the parties hereto.

Each provision of this Agreement shall be considered separable and if for any reason any provision or provisions herein are determined to be invalid, unenforceable, or illegal under any existing or future law, such invalidity, unenforceability, or illegality shall not impair the operation of or affect those portions of this Letter that are valid, enforceable, and legal.

This Agreement shall be interpreted in accordance with the laws of the State of Nevada pertaining to contracts made and performed entirely therein. If the above accords with the parties' understanding and agreement, kindly indicate consent hereto by signing in the place provided below.

Accepted and Agreed on behalf of:
STANTEC

Signature _____ Date _____
Coleen Shade
Senior Environmental Planner

AGENDA ITEM #11

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: July 19, 2023

SUBJECT: Agenda Item #11 – For Discussion Only: Presentation by the EPA on the Leviathan Superfund Project

DISCUSSION: Freyja Knapp, EPA Leviathan Superfund Project Manager will give a presentation regarding the Leviathan Superfund Project.

STAFF RECOMMENDATION: Receive and file.

AGENDA ITEM #12

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: July 19, 2023

SUBJECT: Agenda Item #12 – For Discussion Only: Presentation on the Buckeye Creek Study in Douglas County

DISCUSSION: JE Fuller will give a presentation on the Buckeye Creek Study in Douglas County. Attached is a copy of the July 18, 2023 public presentation by JE Fuller. The presentation given to the CWSD Board will be a condensed version due to time constraints.

STAFF RECOMMENDATION: Receive and file.

AGENDA ITEM #13

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: July 19, 2023

SUBJECT: Agenda Item #13 – For Discussion Only: Presentation by the Alpine Watershed Group regarding activities in Alpine County

DISCUSSION: Presentation by the Alpine Watershed Group regarding activities in Alpine County.

STAFF RECOMMENDATION: Receive and file.

AGENDA ITEM #%

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: July 19, 2023

SUBJECT: Agenda Item #14 – For Discussion Only: Presentation by CWSD staff
regarding the Get on the Bus Tour Evaluations

DISCUSSION: CWSD staff will give a presentation on Get on the Bus Tour Evaluations.

STAFF RECOMMENDATION: Receive and file.

AGENDA ITEM #15

CARSON WATER SUBCONSERVANCY DISTRICT

TO: Board of Directors

FROM: Edwin James

DATE: July 19, 2023

SUBJECT: Agenda Item #15 – For Possible Action: Approval of Revision to the CWSD Travel Policy

DISCUSSION: At the June 2, 2023, Administrative Committee meeting there was a discussion regarding the field trip board meetings in the summertime. Since the meetings do not start until 6:30 pm and can last until 9:00 pm or later, there is a concern that board members and staff may have a long drive back to their homes. Attached is a revision to the Travel Policy that will allow Board Members and staff who live further than 70-miles from the Board meeting location to obtain hotel accommodation for that night. CWSD will cover the cost of the hotel room up to the federal per diem rate. Any costs above this amount will be covered by the board members or staff. Attached are the June 2, 2023, Administrative Committee Minutes and proposed Travel Policy revision.

STAFF RECOMMENDATION: Approve revision to the CWSD Travel Policy as presented.

CARSON WATER SUBCONSERVANCY (CWSD) TRAVEL POLICY

Revised 7-19-2023

Policy

This policy recognizes that certain travel and related expenses incurred on behalf of CWSD by the Board of Directors and/or its employees are a benefit to CWSD and therefore the Board members and employees are eligible for reasonable and customary reimbursement expenses associated with such travel. This policy is to ensure that travel in the interest of CWSD is fairly and economically administered and that all expenses incurred by Board Members and employees are within established guidelines and provide a thorough audit trail. Travel expenditure must comply with budgetary guidelines.

General Procedures, Guidelines, and Responsibilities

This policy applies to all Board Members and employees who travel to participate in approved training sessions, workshops, conferences, and seminars.

Any personal travel and associated expenses incurred in conjunction with approved travel on CWSD business will be strictly separate and distinguishable from official, reimbursable CWSD travel expenses. CWSD will not pay for personal travel expenses.

All travel requests, except mileage reimbursement, must be approved by the Board. If a conference, seminar, or workshop occurs before Board approval can be obtained, the Chairperson can authorize attendance and the action will then be ratified at the next Board meeting.

Travel outside the continental United States of America is prohibited without prior approval from the Board.

Transportation Costs

Mode of transportation will be cost conscious, taking into consideration the value of time required away from the workplace. Transportation will be by the least expensive, practical mode available (i.e., the lesser of airfare or automobile expenses).

With the exception of employees receiving a car allowance, the allowance for travel by private conveyance is the amount per mile allowed by the IRS. The employee will not get reimbursed for mileage to and from the office and their residence. This is considered normal commuting miles. However, if an employee travels on CWSD business that is on their way to their residence, the employee will only get reimbursed the extra mileage greater than their normal commuting miles. The exception is if the travel occurs on a weekend or holiday outside the normal work schedule. In that case the employee would be reimbursed for all work miles driven.

All travel expenses (airfare, car rental, commuters, etc.) require the submission of original receipts and invoices. It is understood, however, that some public conveyances, such as taxis, buses, and mass transit systems, do not issue receipts. In these cases, reimbursement for expenses incurred will be itemized and certified by the Board Member or employee.

Revised 7-19-2023

CWSD TRAVEL POLICY

When combining personal and business travel, there must be a clear distinction between business and personal expenses. Board Members and employees will only be reimbursed for business travel. No spousal, dependent, or companion travel expense will be eligible for reimbursement.

Lodging

Choice of lodging will be cost conscious and located within proximity of the event or activities to curb transportation costs. Premium lodging is specifically disallowed, but lodging should be safe and sanitary, and CWSD expects to pay a reasonable cost to ensure the same. Receipts must be submitted for reimbursement.

Board Members and employees may be accompanied by their spouses, but any cost differential for the additional room occupancy will be the spouse's personal expense. If the Board Meeting is not held in Carson City and the distances between the meeting place and the person's residence is greater than 70 miles, that person can request lodging for that night. CWSD will not reimburse the lodging cost above the federal per diem in that given state.

Registration

Registration expenses to attend a conference, seminar, training, etc., will be paid in advance or reimbursed by the CWSD upon submission of the claim, registration form, and agenda.

Meals

Meal expenses incurred in conjunction with travel will be cost conscious and will be reimbursed for actual expenses. A receipt is required for reimbursement. If a receipt is not available, then reimbursement will be based on a cost of \$15.00 for breakfast, \$16.00 for lunch, and \$28.00 for dinner.

CWSD will only reimburse breakfast if travel begins prior to 6:00 a.m. and dinner if travel extends beyond 7:00 p.m. This excludes Board Meeting nights unless pre-approved by the Chairperson. Per IRS standards, any meal reimbursed in connection with an overnight stay will not be taxable. However, any meal reimbursed without an overnight stay may be reported as compensation.

CWSD will reimburse meal expenses of Board Members and General Manager not taken in conjunction with travel but incurred at any time while conducting CWSD business. Reimbursement will be made after submission of original receipts and at the actual cost.

No spousal or unrelated business guest's meal expense will be eligible for reimbursement by CWSD.

In no case will alcoholic beverage purchase or charitable donations be reimbursed.

Other

All other requests for reimbursement for travel expenses must be explained in detail and accompanied by the original receipt.

STAFF REPORTS

CARSON WATER SUBCONSERVANCY DISTRICT

TO: BOARD OF DIRECTORS

FROM: EDWIN D. JAMES

DATE: July 19, 2023

SUBJECT: Agenda Item #16 - For Information Only: Staff Report

DISCUSSION: The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on June 21, 2023:

- 6/22/23 - Ed, Debbie, Max & Catrina hosted Carson River Regional 30-Year Water Plan meeting
- 6/22/23 - Kelly attended Pollinator Steward Professional Development Training in Reno
- 6/22/23 - Ed, Debbie & Max met w/Carson City staff re: High-Water Mark project at Morgan Mill Aquatic Trail Head in Carson City
- 6/26/23 - Brenda, Shane, Max, Kelly & Catrina hosted CRC Ag Producers Working Group meeting
- 6/27/23 - Ed attended FEMA GO Quarterly Status Briefing
- 6/27/23 - Brenda, Shane & Kelly met re: Watershed Program
- 6/28/23 - Staff Meeting (All)
- 6/29/23 - Ed attended Stantec Clear Creek LOMR Project meeting w/Carson City & Douglas County reps
- 6/29/23 - Debbie & Max met w/USACE rep re: Douglas County High-Water Mark Signage
- 6/29/23 - Ed attended NDWR Drought Working Group meeting
- 6/29/23 - Catrina attended OFA Resource Training re: Nevada Grant Manual
- 6/29/23 - Debbie attended National Policy Briefing meeting
- 6/29/23 - Ed, Debbie & Max attended Michael Baker Walker River Flood Risk Assessment meeting
- 6/29/23 - Ed & Debbie attended Kimley-Horn North Silver Springs ADMP Progress meeting
- 6/29/23 - Shane retired!
- 6/30/23 - Max attended NDWR Fall Symposium Planning Meeting
- 7/5/23 - Ed met with Stantec re: FEMA Additional Date requirement for the Clear Creek LOMR project
- 7/5/23 - Brenda, Shane & Kelly met w/Neon re: Kickoff of TV Ad Media Campaign
- 7/6/23 - Ed & Max met with State Parks re: Trails Grant
- 7/6/23 - Ed, Brenda, Shane & Kelly met w/Iris Jehle-Reppard of One Truckee River
- 7/6/23 - Shane's Retirement Party!

- 7/7/23 - Ed attended CNRWA Meeting in Churchill County
- 7/7/23 - Debbie & Max attended Douglas County FEMA Public Meeting re: Carson Valley Physical Map Revision
- 7/11/23 - Ed, Debbie & Max attended High-Water Mark Outreach meeting
- 7/11/23 - Team Building Workshop (All)
- 7/12/ 23 - Debbie & Max discussed Virginia City Area Drainage Master Plan with Storey County and Contractor
- 7/12/23 - Debbie & Max met w/ River Wranglers re: FEMA outreach
- 7/12/23 - Debbie & Max presented Walker River project to the Board of Topaz Ranch Estates General Improvement District
- 7/13/23 - Debbie & Max attended Division of Water Resources (NDWR) Floodplain Managers' meeting
- 7/13/23 - Debbie & Max met w/High-Water Mark project management team
- 7/18/23 - Debbie, Max & Kelly met w/Cale Pete & Emily Navarro to finalize Watashe Amu River Day for Washoe Youth
- 7/18/23 - Ed, Debbie & Max attended Douglas County Buckeye Creek Public Meeting

STAFF RECOMMENDATION: Receive and file.

CORRESPONDENCE

And please again thank
all the guides

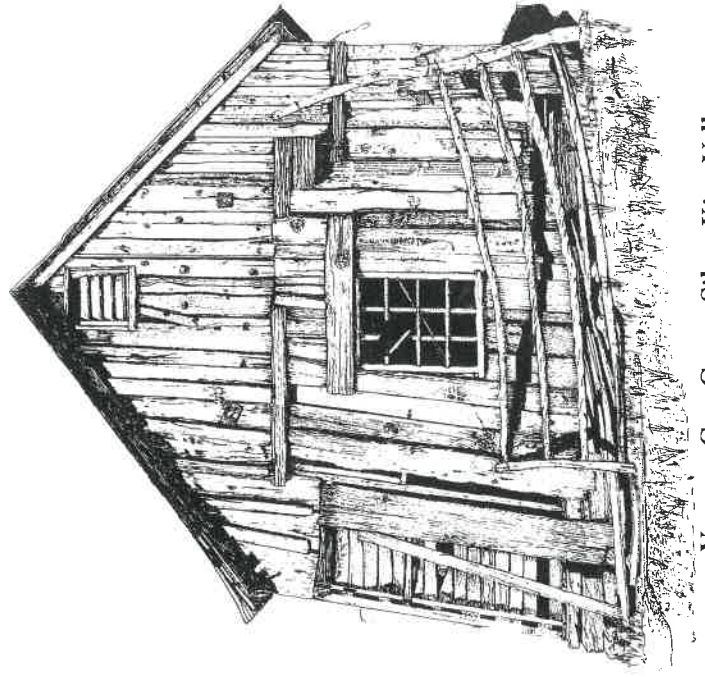
Loved staff,

I can't thank you enough for the
great day to the river. There was
a lot of hard work and organization
involved, you are a great team. There
was lots of good conservation about
the Hot Springs. Seems like we
are forward on the issue.

Wanda

Debbi

Friends of Hope Valley



Vaquero Cow Camp, Silver King Valley

And thank you for the
'get on the bus' knife/trade.
It's great



The Friends of Hope
Valley is a non profit
organization dedicated
to the preservation
of the scenic and
recreational use of
Hope Valley and
Alpine County's
eastern Sierra slope.
www.FriendsOfHopeValley.org