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CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
August 16, 2023

Draft Minutes

Chairperson Workman called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30pm in the Storey County Courthouse Slammer & County Museum, 26 South B Street, Virginia City, NV 89440. Roll call of the CWSD Board was taken and a quorum was determined to be present.

CWSD Directors present:

Stacy Giomi	Ernie Schank
Sharla Hales	Bus Scharmann
Tammy Hendrix	Lisa Schuette
Jim Hindle	Mike Workman
Cassi Koerner	

Directors Mark Gardner, Dave Nelson & Fred Stodieck were absent.

The roll call included present CWSD Committee Member, David Griffith. Charlie Dobson was absent.

CWSD Staff & Guests present:

Kathy Canfield, Storey County	Patrick King, CWSD Attorney (Zoom)
Michelle Gamble, Lumos & Assoc.	Debbie Neddenriep, CWSD
Brenda Hunt, CWSD	Austin Osborn, Storey County Manager
Edwin James, CWSD	Max Robinson, CWSD
Scott Keller, Lyon County (Zoom)	Catrina Schambra, CWSD

Chairperson Workman led the pledge of allegiance.

Item #4 – Discussion Only: Public Comment – None

Item #5 – For Possible Action: Approval of Agenda

Mr. James announced changes to the agenda: Item #24 has been pushed to the September 20 Board meeting and Item 27 will be significantly shorter than planned since he forgot to bring the pictures with him. A more detailed presentation on Lost Lake will be given after the water has been released.

Director Schank made a motion to approve the August 16, 2023, Agenda, with announced changes. The motion was seconded by Director Hindle and unanimously approved by the Board.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of July 19, 2023

Director Koerner made a motion to approve the Board Meeting Minutes of July 19, 2023, as presented. The motion was seconded by Director Giomi and unanimously approved by the Board.

****CONSENT AGENDA****

Item #7 – For Possible Action: Approval of Treasurer’s Report for July 2023

Item #8 – For Possible Action: Approval of Payment of Bills for July 2023

Item #9 – For Possible Action: Approval of Addendum to Agreement #2022-13 - The Nature Conservancy to extend to December 31, 2023

Item #10 – For Possible Action: Approval of Agreement #2023-19 - Resource Concepts, Inc. to complete 90% Design of the Mexican Dam Portage, not to exceed \$27,600 and authorize the General manager to execute change orders up to 10% of the contract amount

Item #11 – For Possible Action: Approval of Addendum to Agreement #2022-1 - Michael Baker, Carson City Southeast ADMP to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #12 – For Possible Action: Approval of Addendum to Agreement #2022-2 – Kimley-Horn, Carson City East ADMP to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #13 – For Possible Action: Approval of Addendum to Agreement #2022-3 – Lumos & Associates, Inc., Virginia City/6 Mile ADMP to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #14 – For Possible Action: Approval of Addendum to Agreement #2022-4 – JE Fuller, Buckeye Creek Flood Mitigation Design to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #15 – For Possible Action: Approval of Addendum to Agreement #2022-24 - JE Fuller-Stagecoach ADMP to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #16 – For Possible Action: Approval of Addendum to Agreement #2022-25 – Kimley-Horn, North Silver Springs ADMP to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #17 – For Possible Action: Approval of Addendum A to Agreement #2023-1 – Michael Baker, Walker River Flood Risk Study to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #18 – For Possible Action: Approval of Addendum B to Agreement #2023-1 – Michael Baker, Walker River Flood Risk Study to assist with the update of the Carson River Floodplain Management Plan in an amount not to exceed \$10,000 and extend term to December 31, 2024

Item #19 – For Possible Action: Approval of Addendum to Agreement #2023-2 – Lumos & Associates, 30-Year Regional Drought & Water Sustainability Study to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2

Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #20 – For Possible Action: Approval of Addendum to Agreement #2022-6 – Nichols Consulting Engineers (NCE), GIS Web Access System to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #21 – For Possible Action: Approval of Addendum to Agreement #2023-12 – Neon Agency, I Am Carson River Watershed – Watershed Moments TV & Radio Campaign to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #22 – For Possible Action: Approval of Addendum to Agreement #2023-17 – J-U-B Engineers, Inc., Fish Springs & Pinenut Creek Study to update Section 7 to current Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Item #23 – For Possible Action: Approval of Revision to CWSD Purchasing & Procedure Policy to update to current language of Code of Federal Regulations (CFR) Appendix II to Part 200, Title 2 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Director Schank made a motion to approve the Consent Agenda (in memory of Director Livermore, who loved a long consent agenda) as presented. The motion was seconded by Director Giomi and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #24 - For Discussion Only: Presentation by John Cobourn regarding the 25-Year Anniversary of the Carson River Coalition

This item was pushed to the September 20 meeting.

No action taken.

Item #25 - For Discussion Only: Presentation on the Virginia City/6 Mile Canyon Area Drainage Master Plan

Michelle Gamble, PE, Lumos & Associates, gave a presentation on the Virginia City/6 Mile Canyon ADMP project which was the focus of the tour preceding the Board meeting.

[Click here to review presentation slides.](#)

No action taken.

Item #26 - For Discussion Only: An Update on the 30-Year Regional Drought and Water Supply Study for the Carson River Watershed

Mr. James gave a presentation on the 30-Year Regional Drought and Water Supply Study to evaluate the effects of growth and climate change on the stream flows and groundwater in the watershed. There was a brief discussion of the study effects on Water Purveyor plans and the effective use of reclaimed water. Mr. James stated 100% of the reclaimed water is already being used. This study is separate from any current Water Purveyor's water master plans. The goal is to provide additional information that the Water Purveyors may not have included in their master plans. Mr. James stressed the importance of having current data and models in

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place to avoid the problems that have occurred in the Humboldt River watershed due to lack of plan for water needs.

[Click here to view presentation slides.](#)

No action taken.

Item #27 - For Discussion Only: Update on Lost Lakes

Mr. James did not have pictures available to share, but reported he had inspected Lost Lakes and there is still lots of snow up there and he has never seen it so full at this time of year. CWSD will release some water in the Fall but plans to keep it full for the next year.

No action taken.

Item #28 - For Discussion Only: Staff Reports

Mr. James reported the following:

- He is planning a field trip on August 31 for state agencies, funding entities, etc. to view high flow streambank damages. Streambank restoration funding requests will be coming in. Director Giomi suggested asking Federal reps to attend the trip.
- There will be a Single Audit again this year which will be starting in September for FY 22/23.
- CWSD is still working with the Churchill County community regarding updating the floodplain mapping. TCID and USBR have been meeting to discuss the liability issues regarding the future operation of the V-Line. This project is on hold for now.
- He and Mr. King are arranging a meeting with the Legislative Counsel Bureau (LCB) to discuss possible legislation to recognize Alpine County as part of CWSD.
- For the work needed on Marlette Lake dam, the contractor is proposing to lower the water level by 24 feet. Mr. James is concerned about the impact of lowering the water this much. Michelle Gamble stated Lumos has also been working on this project and this is the minimum amount to lower the reservoir to make the needed repairs. She agreed to present the project to the Board at the September meeting.
- **Legal** – None
- **Correspondence** – None

No action was taken.

Item #29 – For Discussion Only: Director & Committee Member Reports –

- Director Koerner reported she met with Seeliger Elementary School staff regarding Ag in the Classroom in mid-October.
- Director Giomi reported Carson City Public Works has applied for State funding for waterline replacement and extension. There is a rapid turnaround for this funding from NDWR.

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- Director Scharmann reported Churchill County Commissioners main focus is housing and economic development. A project for a 250,000 SF Warehouse and a Port of Call for the Railroad Station are set for the next year. These are operations that do not use a lot of water.
- Committee Member Griffith reported the Lahontan Water Quality Control Board has released the Draft West Fork Carson River Vision Plan and the comment period is open. Ms. Hunt stated that CWSD will be submitting a comment letter. It is due before the next Board meeting, but a review of the comments will be presented at the September Board meeting.
- Director Hindle thanked Ms. Canfield and Ms. Schambra for arranging the tour, dinner and meeting this evening. Ms. Canfield reported that Storey County's Water Resource Plan is being finalized and also they are starting a Housing Needs Report, all going to be part of the Storey County Master Plan. They are catching up now due to the availability of more funds from new developments. Mr. Osborne reported the estimated cost to replace the waterline will be \$1.9 million.
- Director Schank reported work on the Truckee Canal will be done by the end of October. He suggests the October field trip in Churchill County can be viewing the Truckee Canal. He also requests a presentation to the Board in the next 3 months on Water Rights explaining how they work, including paper water rights, and senior water rights that have never been used. Can CWSD look at legislation to retire unused water rights that are over appropriated? Mr. James stated that there are senior water rights in the books that have never been used because the property was not developed, and meanwhile junior water rights are being actively used. Water rights must be used every 5 years to remain active, but that is only after the initial use. Mr. James will arrange for the State Engineer to come and present on this topic to educate the Board on Nevada Water Rights.

No action was taken.

Item #30 – For Discussion Only: Public Comment –

- Ms. Hunt stated that that CWSD response to the Lahontan Regional Water Quality Control Board Draft West Fork Carson River Vision Plan is due by August 23 and she is writing it now. She will report back to the Board at the September meeting.
- Ms. Neddenriep announced August 12 was Ed James 25th anniversary at CWSD!

There being no further business to come before the Board, Chairperson Workman adjourned the meeting at 8:24pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board