

CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
November 15, 2023

Minutes

Chairperson Workman called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30pm in the CWSD Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board of Directors was taken and a quorum was determined to be present.

CWSD Directors present:

Mark Gardner <i>(via Zoom)</i>	Bus Scharmann
Stacey Giomi	Ernie Schank
Tammy Hendrix	Lisa Schuette
Jim Hindle <i>(via Zoom)</i>	Fred Stodieck
Cassi Koerner <i>(via Zoom)</i>	Mike Workman
Dave Nelson <i>(via Zoom)</i>	

Director Sharla Hales was absent.

The roll call included CWSD Committee Member Charlie Dobson *(via Zoom)*. Committee Member David Griffith was absent.

CWSD Staff & Guests present:

Ollis Brown, Casey Neilon <i>(via Zoom)</i>	Debbie Neddenriep, CWSD
Deni French, Public	Robyn Orloff, Public
Brenda Hunt, CWSD	Max Robinson, CWSD
Edwin James, CWSD	Catrina Schambra, CWSD
Scott Keller, Public <i>(via Zoom)</i>	Barbara Smallwood, Public <i>(via Zoom)</i>
Patrick King, CWSD Attorney	Rich Wilkinson, CVCD <i>(via Zoom)</i>

Director Scharmann led the pledge of allegiance.

Item #4 – Discussion Only: Public Comment –

Director Hindle announced that Virginia City still has antique internet and bandwidth, so if he gets kicked off the Zoom link, he apologizes in advance. Mr. French introduced himself and stated he was here for Item 10. Robyn Orloff introduced herself and stated the Item 10 Southeast Carson City Area Drainage Master Plan is an exciting project. The Off Highway Vehicle (OHV) areas and non-OHV areas are very important assets. She hopes the study will be used to look at OHV erosion.

Item #5 – For Possible Action: Approval of Agenda

Mr. James announced that Kimley-Horn requested Item 10 be pulled from the agenda and brought back at a later date.

Director Schank made a motion to approve the November 15, 2023 Agenda, with Item 10 pulled for a later date. The motion was seconded by Director Giomi and unanimously approved by the Board.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Oct. 18, 2023

Director Schuette made a motion to approve the Board Meeting Minutes of October 18, 2023, with a minor typo corrected. The motion was seconded by Director Stodieck and unanimously approved by the Board.

****CONSENT AGENDA****

Item #7 – For Possible Action: Approval of Treasurer’s Report for October 2023

Item #8 – For Possible Action: Approval of Payment of Bills for October 2023

Director Giomi made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #9 – For Possible Action: Approval of Fiscal Year 2022-23 Annual Audit

Casey Neilon Representative, Ollis Brown thanked Mr. James, Ms. Schambra and CWSD staff for their assistance during the FY 22-23 Audit. He then presented the Financial Statements to the Board, reporting amounts in all categories. He was happy to report that the audit resulted in the highest level of assurances that CWSD financials are in order and the district is in a strong position to meet their goals in the coming year. Casey Neilon will start the Single Audit in mid-December.

Mr. King commented that a clean audit with no findings is very rare. This is the third in as many years! Congratulations to Catrina for doing such a good job!

Director Schank made a motion to approve the CWSD Fiscal Year 2022-23 Audit as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #10 - For Discussion Only: Presentation by Kimley-Horn on the Southeast Carson City Area Drainage Master Plan

Pulled from agenda at Kimley-Horn request as they work out some details regarding the final report with Carson City.

No action taken.

Item #11 - For Discussion Only: Annual Report on the progress of implementation elements of the Storey County Hazard Mitigation Plan

Ms. Neddenriep reported that CWSD is a partner to the Storey County Hazard Mitigation Plan, and this is the annual progress report on the goals of that plan. Some activities CWSD partnered with Storey County were:

- The Virginia City/Six Mile Canyon Area Drainage Master Plan (ADMP)
- Several outreach events including Sheriff’s Night Out in Virginia City and the Hugh Gallagher Elementary School event.

No action taken.

Item #12 - For Discussion Only: Review of the 30-Second Public Awareness Program

Ms. Hunt updated the Board that from the Watershed Moments campaign last year, six 30-

second PSA spots have been completed and are being shared on our website, Facebook, and Instagram. These 30-second spots were specifically created for TV and radio use to continue to spread the campaign to as many community members as possible. One Truckee River (OTR) has been a partner with CWSD to leverage their extra funding with this project. The OTR Executive Director has expressed interest in continuing this partnership with a new grant. The re-survey of the community, which was originally planned for fall 2024, has been pushed back to 2025 due to the 2024 election. The plan is to focus on one per month starting in November through April 2024. Radio ads have already been paid for via grant funds and staff are working on getting free TV spots. Channel 8 has already put it into their rotation! Social media is also being used with our partners. Ms. Hunt presented a compilation of the 30-second PSAs. There was a round of applause from the Board.

Director Giomi suggested contacting Charter Media for TV spots as they were great to work with for the fire department. Chairman Workman asked if there would be analytics and was assured that reports would be given to the Board during the 6-month campaign.

No action taken.

Item #13 - For Discussion Only: Lost Lakes Operations for Water Year 2023

Mr. James reported that he hasn't ever seen so much water in Lost Lakes! There was still snow up there at the end of July. CWSD staff have made several maintenance trips, and it is getting harder to gain access due to road conditions. An ATV may be needed to get up there in the future.

There was discussion of possibly renting a backhoe next year to clear out debris and help renovate the roadway. Director Schank suggested CWSD investigate a rental (or loan) of equipment and get a crew to clean up Lost Lakes. Director Giomi suggests CWSD go through Carson City to get a project scheduled for next Fall.

No action taken.

Item #14 - For Possible Action: Funding Request for Emergency Levee Repair in Carson Valley Along the East Fork of the Carson River

Mr. James presented pictures of the damage to the levee and discussed the funding request for repairs. Five feet of the width of the bank was lost this year due to the high flows. He also showed pictures of the changes to the East Fork over the last few years. Director Stodieck commented on the 1955 dredging in the same area.

Director Gardner stated if the levee breaks, water will go through the residential area, the restaurant, breach Riverview Drive and inundate the golf course. This is the main entrance to the Ranchos and the most traveled road in Gardnerville. This is an emergency that needs to be addressed asap. Douglas County Commissioners have it on their December agenda. The estimated cost is \$260,000. Douglas County is proposing the cost be covered by 4 entities: CTWCD; CWSD; NDWR, and Douglas County. Originally it was planned to ask \$65,000 each. CWCD would only fund \$37,000. If CWSD would fund \$93,000 it would cover the CTWCD shortfall. Mr. James noted that emergency funds allocated for last year were not used and CWSD could possibly direct those funds to this project. This is not a Federal declared disaster, so no FEMA funds are available. CVCD has also approached the golf course owner regarding providing funds towards this emergency repair.

Director Koerner asked if this is the best option since the work may be washed out again next

year. Mr. James assured her that the only option was to reinforce the levee to avert disaster. Mr. Wilkinson (CVCD) will take the lead with permitting which must be started immediately to complete repairs before winter weather hits.

Director Giomi made a motion to approve \$65,000 in funding towards the Emergency Levee Repair in Carson Valley Along the East Fork of the Carson River and authorizing the General Manager provide extra funding if needed up to a total of \$93,000 from the Flood Management Fund. The motion was seconded by Director Schank and unanimously approved by the Board.

Item #15 - For Discussion Only: Staff Reports

Mr. James reported the following:

- CWSD has hired Lindsay Marsh to fill the Water Resource Specialist I position. The first interviews were conducted by Max Robinson, Catrina Schambra, and Lyndsey Boyer (CCPROS). Second interviews were conducted by Ed James, Brenda Hunt, and Debbie Neddenriep. Lindsay will start on November 27 and will be at the December Board meeting.

Ms. Neddenriep reported the following:

- There was a Flood Awareness outreach event on November 8 in Douglas County presenting the Preliminary Flood Maps which was very well attended. It was a great event! On November 15 the unveiling of the High-Water Mark Sign at River Fork Ranch took place, and a FEMA representative was in attendance. KTVN News was also there covering the event and interviewed both Courtney Walker and Lori Leonard. We are getting great media coverage.

Ms. Hunt reported the following:

- CWSD has done soil sampling at both River Fork Ranch and Break a Heart Ranch in Lyon County as part of 208 grant. There is a Regenerative Ag Soil Health Workshop on Nov. 30 at Gardnerville UNR Extension. It is an all day event. It should be a great informative event with lots of speakers. The agenda will be out soon.

Ms. Schambra reported the following:

- Director bios and pics are needed for the website and to be highlighted in the winter newsletter. Please send them in asap. The Administrative Committee will meet on Friday, December 1 at 2pm to review nominations and recommend the Andy Aldax Award winner!

Legal – None

Correspondence –

Correspondence (1) Andy Aldax Award Article, The Record Courier

Correspondence (2) Andy Aldax Award Article, Carson Now

No action was taken.

Item #16 – For Discussion Only: Director & Committee Member Reports –

- Director Gardner reported he attended the Nov. 8 event at the Douglas County Community Center. He was glad to see so many residents in attendance. Director Hales attended the unveiling event at River Fork Ranch. The Douglas County Board of Commissioners will be issuing a FAW Proclamation this week.
- Director Nelson reported he has lived on the East Fork for 20 years and this is the best flow he has ever seen.
- Committee Member Dobson reported the recent AWG event resulted in 700 trees planted.
- Director Hindle announced Storey County passed a FAW Proclamation on Nov. 7. Virginia City is finishing repairs to B Street and getting ready for winter.
- Director Giomi reported Carson City held a FAW event last week. Planning has approved changes for the Quill Plant remodel which will start in about three months. This is a very big deal for Carson City! Also, Carson City has applied for a \$1 Million grant for Mills Park and Ash Canyon Creek Master Plan.
- Director Schank reported irrigation season is coming to an end. Fernley Truckee Canal will stay on until Dec. 1. The water was turned on October 31 and so far, there have been no leaks!
- Director Scharmann reported there are some concerns with residents regarding how much water is currently in Lahontan Reservoir. The Navy Base Captain is concerned as well. A meeting has been scheduled with the TCID manager and the Navy Captain to address concerns.
- Director Schuette stated she really appreciated hearing from the State Engineer at the October Board meeting. She also went on a bike ride to the Mexican Dam and there is an amazing amount of water in the river!

No action was taken.

Item #17 – For Discussion Only: Public Comment –

Mr. French stated he has questions regarding the Ash Canyon Creek flowing through Mills Park. He thinks contractors are encroaching more than they should. He has concerns with the Mexican Dam too, since there are no guardrails, and these should be considered for improvement for public safety. He thanked the Board for allowing him to attend the meeting.

There being no further business to come before the Board, Chairperson Workman adjourned the meeting at 8 pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board