



# Carson Water Subconservancy District Board of Directors & Carson River Watershed Committee

## NOTICE OF PUBLIC MEETING

*A healthy watershed  
that meets the water  
needs of all users*

**DATE:** December 20, 2023  
**TIME:** 6:30 pm  
**LOCATION:** CWSD Conference Room  
777 E. William Street, Ste. 209, Carson City, NV 89701

CWSD encourages Board Members attendance to be in-person meetings, but virtual attendance is available via [Zoom](#). If you prefer to phone in, call (669) 900-9128. Meeting ID: 896 0421 6988; Passcode: 995282.

## AGENDA

1. Call to Order the CWSD Board of Directors/Carson River Watershed Committee
2. Roll Call
3. Pledge of Allegiance
4. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting. Public comment during meetings is limited to three minutes for each speaker.
5. For Possible Action: Approval of Agenda
6. For Possible Action: Approval of the Board Meeting Minutes of Nov. 15, 2023

### **\*\*CONSENT AGENDA\*\***

**Please Note:** All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Directors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

7. For Possible Action: Approval of Treasurer's Report for November 2023
8. For Possible Action: Approval of Payment of Bills for November 2023
9. For Possible Action: Approval of Office Manager Job Description and Change of Job Title for Catrina Schambra
10. For Possible Action: Approval of Addendum to Agreement #2023-19 with RCI to Secure Permits for the Mexican Dam Portage in amount not to exceed \$16,000
11. For Possible Action: Approval to Donate Surplus Computers

### **\*\*END OF CONSENT AGENDA\*\***

12. For Discussion Only: Update regarding the Integrated Water Resource Planning for the Carson River Watershed

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*To promote cooperative actions with communities to protect the Carson River Watershed.*

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13. For Discussion Only: Update on 2023 Floodplain Management Activities including update to Carson River Watershed Floodplain Management Plan
14. For Possible Action: Review Nominations and Select 2024 Andy Aldax Award Winner
15. For Discussion Only: Staff Reports
  - General Manager
  - Legal
  - Correspondence
    - Correspondence (1) High Water Mark Sign Unveiling – Carson Now
    - Correspondence (2) East Fork Levee Repair – The Record Courier
    - Correspondence (3) CWSD letter of support - AWG 319 Grant
16. For Discussion Only: Directors & Committee Members Reports
17. For Discussion Only: Public Comment - Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later meeting. Public comment during meetings is limited to three minutes for each speaker.
18. For Possible Action: Adjournment

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*Supporting material for this meeting may be requested from Catrina Schambra at 775-887-7450 ([catrina@cwsd.org](mailto:catrina@cwsd.org)) and is available on the CWSD website at <https://www.cwsd.org>*

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**In accordance with NRS 241.020, this notice and agenda has been posted at the following locations:**

Dayton Utilities Complex  
34 Lakes Blvd  
Dayton, NV

Storey County Clerk's Office  
26 S. B Street  
Virginia City, NV

Lyon County Administrative Building  
27 S. Main St.  
Yerington, NV

Churchill County Administrative Complex  
155 N Taylor St.  
Fallon, NV

Carson City Hall  
201 N. Carson St.  
Carson City, NV

Carson Water Subconservancy District Office  
777 E. William St., Suite 209  
Carson City, NV

Alpine County Government Center  
99 Water St.  
Markleeville, CA

Minden Inn  
1594 Esmeralda Avenue  
Minden, NV

CWSD Website: <https://www.cwsd.org>

State Public Meetings Website: <http://notice.nv.gov>

**AFFIDAVIT OF POSTING**

The undersigned affirms that on or before 10 am on December 13, 2023, he/she posted a copy of the *Notice of Public Meeting and Agenda* for the December 20, 2023, meeting of the Carson Water Subconservancy District Board of Directors, in accordance with NRS 241.020; said agenda was posted at the following location:

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**Posting Location**

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**SIGNATURE**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date & Time of Posting:** \_\_\_\_\_

**AGENDA ITEM #6**

**MINUTES OF LAST  
BOARD MEETING**

**DRAFT**

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS AND  
CARSON RIVER WATERSHED COMMITTEE MEETING  
November 15, 2023

**Draft Minutes**

Chairperson Workman called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30pm in the CWSD Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board of Directors was taken and a quorum was determined to be present.

**CWSD Directors present:**

Mark Gardner (*via Zoom*)  
Stacey Giomi  
Tammy Hendrix  
Jim Hindle (*via Zoom*)  
Cassi Koerner (*via Zoom*)  
Dave Nelson (*via Zoom*)

Bus Scharmann  
Ernie Schank  
Lisa Schuette  
Fred Stodieck  
Mike Workman

Director Sharla Hales was absent.

The roll call included CWSD Committee Member Charlie Dobson (*via Zoom*). Committee Member David Griffith was absent.

**CWSD Staff & Guests present:**

Ollis Brown, Casey Neilon (*via Zoom*)  
Deni French, Public  
Brenda Hunt, CWSD  
Edwin James, CWSD  
Scott Keller, Public (*via Zoom*)  
Patrick King, CWSD Attorney

Debbie Neddenriep, CWSD  
Robyn Orloff, Public  
Max Robinson, CWSD  
Catrina Schambra, CWSD  
Barbara Smallwood, Public (*via Zoom*)  
Rich Wilkinson, CVCD (*via Zoom*)

Director Scharmann led the pledge of allegiance.

**Item #4 – Discussion Only: Public Comment –**

Director Hindle announced that Virginia City still has antique internet and bandwidth, so if he gets kicked off the Zoom link, he apologizes in advance. Mr. French introduced himself and stated he was here for Item 10. Robyn Orloff introduced herself and stated the Item 10 Southeast Carson City Area Drainage Master Plan is an exciting project. The Off Highway Vehicle (OHV) areas and non-OHV areas are very important assets. She hopes the study will be used to look at OHV erosion.

**Item #5 – For Possible Action: Approval of Agenda**

Mr. James announced that Kimley-Horn requested Item 10 be pulled from the agenda and brought back at a later date.

*Director Schank made a motion to approve the November 15, 2023  
Agenda, with Item 10 pulled for a later date. The motion was seconded by  
Director Giomi and unanimously approved by the Board.*

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## **Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Oct. 18, 2023**

*Director Schuette made a motion to approve the Board Meeting Minutes of October 18, 2023, with a minor typo corrected. The motion was seconded by Director Stodieck and unanimously approved by the Board.*

### **\*\*CONSENT AGENDA\*\***

## **Item #7 – For Possible Action: Approval of Treasurer's Report for October 2023**

## **Item #8 – For Possible Action: Approval of Payment of Bills for October 2023**

*Director Giomi made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.*

### **\*\*END OF CONSENT AGENDA\*\***

## **Item #9 – For Possible Action: Approval of Fiscal Year 2022-23 Annual Audit**

Casey Neilon Representative, Ollis Brown thanked Mr. James, Ms. Schambra and CWSD staff for their assistance during the FY 22-23 Audit. He then presented the Financial Statements to the Board, reporting amounts in all categories. He was happy to report that the audit resulted in the highest level of assurances that CWSD financials are in order and the district is in a strong position to meet their goals in the coming year. Casey Neilon will start the Single Audit in mid-December.

Mr. King commented that a clean audit with no findings is very rare. This is the third in as many years! Congratulations to Catrina for doing such a good job!

*Director Schank made a motion to approve the CWSD Fiscal Year 2022-23 Audit as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.*

## **Item #10 - For Discussion Only: Presentation by Kimley-Horn on the Southeast Carson City Area Drainage Master Plan**

Pulled from agenda at Kimley-Horn request as they work out some details regarding the final report with Carson City.

*No action taken.*

## **Item #11 - For Discussion Only: Annual Report on the progress of implementation elements of the Storey County Hazard Mitigation Plan**

Ms. Neddenriep reported that CWSD is a partner to the Storey County Hazard Mitigation Plan, and this is the annual progress report on the goals of that plan. Some activities CWSD partnered with Storey County were:

- The Virginia City/Six Mile Canyon Area Drainage Master Plan (ADMP)
- Several outreach events including Sheriff's Night Out in Virginia City and the Hugh Gallager Elementary School event.

*No action taken.*

## **Item #12 - For Discussion Only: Review of the 30-Second Public Awareness Program**

Ms. Hunt updated the Board that from the Watershed Moments campaign last year, six 30-

## DRAFT

second PSA spots have been completed and are being shared on our website, Facebook, and Instagram. These 30-second spots were specifically created for TV and radio use to continue to spread the campaign to as many community members as possible. One Truckee River (OTR) has been a partner with CWSD to leverage their extra funding with this project. The OTR Executive Director has expressed interest in continuing this partnership with a new grant. The re-survey of the community, which was originally planned for fall 2024, has been pushed back to 2025 due to the 2024 election. The plan is to focus on one per month starting in November through April 2024. Radio ads have already been paid for via grant funds and staff are working on getting free TV spots. Channel 8 has already put it into their rotation! Social media is also being used with our partners. Ms. Hunt presented a compilation of the 30-second PSAs. There was a round of applause from the Board.

Director Giomi suggested contacting Charter Media for TV spots as they were great to work with for the fire department. Chairman Workman asked if there would be analytics and was assured that reports would be given to the Board during the 6-month campaign.

*No action taken.*

### **Item #13 - For Discussion Only: Lost Lakes Operations for Water Year 2023**

Mr. James reported that he hasn't ever seen so much water in Lost Lakes! There was still snow up there at the end of July. CWSD staff have made several maintenance trips, and it is getting harder to gain access due to road conditions. An ATV may be needed to get up there in the future.

There was discussion of possibly renting a backhoe next year to clear out debris and help renovate the roadway. Director Schank suggested CWSD investigate a rental (or loan) of equipment and get a crew to clean up Lost Lakes. Director Giomi suggests CWSD go through Carson City to get a project scheduled for next Fall.

*No action taken.*

### **Item #14 - For Possible Action: Funding Request for Emergency Levee Repair in Carson Valley Along the East Fork of the Carson River**

Mr. James presented pictures of the damage to the levee and discussed the funding request for repairs. Five feet of the width of the bank was lost this year due to the high flows. He also showed pictures of the changes to the East Fork over the last few years. Director Stodieck commented on the 1955 dredging in the same area.

Director Gardner stated if the levee breaks, water will go through the residential area, the restaurant, breach Riverview Drive and inundate the golf course. This is the main entrance to the Ranchos and the most traveled road in Gardnerville. This is an emergency that needs to be addressed asap. Douglas County Commissioners have it on their December agenda. The estimated cost is \$260,000. Douglas County is proposing the cost be covered by 4 entities: CTWCD; CWSD; Douglas County; and Golf Course owner. Originally planned to ask \$65,000 each. CWCD would only fund \$37,000. If CWSD would fund \$93,000 it would cover the CTWCD shortfall. Mr. James noted that emergency funds allocated for last year were not used and CWSD could possibly direct those funds to this project. This is not a Federal declared disaster, so no FEMA funds are available. CVCD has approached the golf course owner regarding providing funds towards this emergency repair.

Director Koerner asked if this is the best option since the work may be washed out again next

# DRAFT

year. Mr. James assured her that the only option was to reinforce the levee to avert disaster.

Mr. Wilkinson (CVCD) will take the lead with permitting which must be started immediately to complete repairs before winter weather hits.

*Director Giomi made a motion to approve \$65,000 in funding towards the Emergency Levee Repair in Carson Valley Along the East Fork of the Carson River and authorizing the General Manager provide extra funding if needed up to a total of \$93,000 from the Flood Management Fund. The motion was seconded by Director Schank and unanimously approved by the Board.*

## **Item #15 - For Discussion Only: Staff Reports**

Mr. James reported the following:

- CWSD has hired Lindsay Marsh to fill the Water Resource Specialist I position. The first interviews were conducted by Max Robinson, Catrina Schambra, and Lyndsey Boyer (CCPROS). Second interviews were conducted by Ed James, Brenda Hunt, and Debbie Neddenriep. Lindsay will start on November 27 and will be at the December Board meeting.

Ms. Neddenriep reported the following:

- There was a Flood Awareness outreach event on November 8 in Douglas County presenting the Preliminary Flood Maps which was very well attended. It was a great event! On November 15 the unveiling of the High-Water Mark Sign at River Fork Ranch took place, and a FEMA representative was in attendance. KTVN News was also there covering the event and interviewed both Courtney Walker and Lori Leonard. We are getting great media coverage.

Ms. Hunt reported the following:

- CWSD has done soil sampling at both River Fork Ranch and Break a Heart Ranch in Lyon County as part of 208 grant. There is a Regenerative Ag Soil Health Workshop on Nov. 30 at Gardnerville UNR Extension. It is an all day event. It should be a great informative event with lots of speakers. The agenda will be out soon.

Ms. Schambra reported the following:

- Director bios and pics are needed for the website and to be highlighted in the winter newsletter. Please send them in asap. The Administrative Committee will meet on Friday, December 1 at 2pm to review nominations and recommend the Andy Aldax Award winner!

**Legal – None**

**Correspondence –**

Correspondence (1) Andy Aldax Award Article, The Record Courier

Correspondence (2) Andy Aldax Award Article, Carson Now

*No action was taken.*

## **Item #16 – For Discussion Only: Director & Committee Member Reports –**

## DRAFT

- Director Gardner reported he attended the Nov. 8 event at the Douglas County Community Center. He was glad to see so many residents in attendance. Director Hales attended the unveiling event at River Fork Ranch. The Douglas County Board of Commissioners will be issuing a FAW Proclamation this week.
- Director Nelson reported he has lived on the East Fork for 20 years and this is the best flow he has ever seen.
- Committee Member Dobson reported the recent AWG event resulted in 700 trees planted.
- Director Hindle announced Storey County passed a FAW Proclamation on Nov. 7. Virginia City is finishing repairs to B Street and getting ready for winter.
- Director Giomi reported Carson City held a FAW event last week. Planning has approved changes for the Quill Plant remodel which will start in about three months. This is a very big deal for Carson City! Also, Carson City has applied for a \$1 Million grant for Mills Park and Ash Canyon Creek Master Plan.
- Director Schank reported irrigation season is coming to an end. Fernley Truckee Canal will stay on until Dec. 1. The water was turned on October 31 and so far, there have been no leaks!
- Director Scharmann reported there are some concerns with residents regarding how much water is currently in Lahontan Reservoir. The Navy Base Captain is concerned as well. A meeting has been scheduled with the TCID manager and the Navy Captain to address concerns.
- Director Schuette stated she really appreciated hearing from the State Engineer at the October Board meeting. She also went on a bike ride to the Mexican Dam and there is an amazing amount of water in the river!

*No action was taken.*

### **Item #17 – For Discussion Only: Public Comment –**

Mr. French stated he has questions regarding the Ash Canyon Creek flowing through Mills Park. He thinks contractors are encroaching more than they should. He has concerns with the Mexican Dam too, since there are no guardrails, and these should be considered for improvement for public safety. He thanked the Board for allowing him to attend the meeting.

There being no further business to come before the Board, Chairperson Workman adjourned the meeting at 8 pm.

Respectfully submitted,

*Catrina Schambra*

Secretary to the Board

## **AGENDA ITEM #7**

### **TREASURER'S REPORT**

11:22 AM

12/12/23

Cash Basis

**Floodplain Management Fund**  
**Balance Sheet**  
**As of November 30, 2023**

	Nov 30, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1013-03 · LGIP - Floodplain	460,154.40
Total Checking/Savings	460,154.40
Total Current Assets	460,154.40
<b>TOTAL ASSETS</b>	<b>460,154.40</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
32000 · Retained Earnings	376,462.69
Net Income	83,691.71
Total Equity	460,154.40
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>460,154.40</b>

11:23 AM  
12/12/23  
Cash Basis

# Floodplain Management Fund Profit & Loss Budget vs. Actual July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5032-03 · Int. Inc.-LGIP-Floodplain	7,539.69	6,526.50	1,013.19	115.5%
<b>Total Income</b>	7,539.69	6,526.50	1,013.19	115.5%
<b>Expense</b>				
8009-01 · Reg. Flood Preliminary Planning	0.00	105,658.00	-105,658.00	0.0%
8009-07 · Web Hosting (MB)	0.00	7,200.00	-7,200.00	0.0%
8009-09 · TCID Diversion Dam 23-24	0.00	50,000.00	-50,000.00	0.0%
8009-10 · AWG Geomorpholoical Study 23-25	0.00	83,350.00	-83,350.00	0.0%
8009-11 · ChCty PMR EXT 12/31/23 HDR	2,532.58	44,342.00	-41,809.42	5.7%
8009-12 · Clear Creek LOMR (FEMA Rsp)SCSI	5,945.00	0.00	5,945.00	100.0%
8009-13 · Pinenut Creek LOMR-ADM HDR	5,370.40	0.00	5,370.40	100.0%
<b>Total Expense</b>	13,847.98	290,550.00	-276,702.02	4.8%
<b>Net Ordinary Income</b>	-6,308.29	-284,023.50	277,715.21	2.2%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8000-03 · Beginning Equity	0.00	217,550.00	-217,550.00	0.0%
8001-03 · Trans. In	90,000.00	90,000.00	0.00	100.0%
<b>Total Other Income</b>	90,000.00	307,550.00	-217,550.00	29.3%
<b>Net Other Income</b>	90,000.00	307,550.00	-217,550.00	29.3%
<b>Net Income</b>	<b>83,691.71</b>	<b>23,526.50</b>	<b>60,165.21</b>	<b>355.7%</b>

11:23 AM  
12/12/23  
Cash Basis

**Floodplain Management Fund**  
**Profit & Loss YTD Comparison**  
**November 2023**

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	Nov 23	Jul - Nov 23
Ordinary Income/Expense		
Income		
5032-03 · Int. Inc.-LGIP-Floodplain	1,586.06	7,539.69
Total Income	1,586.06	7,539.69
Expense		
8009-11 · ChCty PMR EXT 12/31/23 HDR	0.00	2,532.58
8009-12 · Clear Creek LOMR (FEMA Rsp)SCSI	0.00	5,945.00
8009-13 · Pinenut Creek LOMR-ADM HDR	4,070.40	5,370.40
Total Expense	4,070.40	13,847.98
Net Ordinary Income	-2,484.34	-6,308.29
Other Income/Expense		
Other Income		
8001-03 · Trans. In	90,000.00	90,000.00
Total Other Income	90,000.00	90,000.00
Net Other Income	90,000.00	90,000.00
Net Income	<b>87,515.66</b>	<b>83,691.71</b>

12:54 PM

## CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION

12/05/23

## Balance Sheet

Cash Basis

As of November 30, 2023

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Acqui/Cons	1,271,769.29
Total Checking/Savings	1,271,769.29
Other Current Assets	
1101-00 · Due from Other Funds	105,000.00
Total Other Current Assets	105,000.00
Total Current Assets	1,376,769.29
<b>TOTAL ASSETS</b>	<b>1,376,769.29</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
4000-01 · Fund Balance - Capital Project	1,279,775.03
Net Income	96,994.26
Total Equity	1,376,769.29
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,376,769.29</b>

11:58 AM

12/05/23

Cash Basis

**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**

**Profit & Loss YTD Comparison**

**November 2023**

	<u>Nov 23</u>	<u>Jul - Nov 23</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5032-01 · Interest Income - LGIP Acqui/Co	5,072.52	23,687.26
<b>Total Income</b>	5,072.52	23,687.26
<b>Expense</b>		
8015-05 · Lyon Cty Utility ROW Hwy 50 SS		1,693.00
<b>Total Expense</b>		1,693.00
<b>Net Ordinary Income</b>	5,072.52	21,994.26
<b>Other Income/Expense</b>		
<b>Other Income</b>		
8001-01 · Transfer In from General Fund	75,000.00	75,000.00
<b>Total Other Income</b>	75,000.00	75,000.00
<b>Net Other Income</b>	75,000.00	75,000.00
<b>Net Income</b>	<u>80,072.52</u>	<u>96,994.26</u>

10:55 AM  
12/05/23  
Cash Basis

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Balance Sheet**  
**As of November 30, 2023**

	Nov 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1013-00 · Cash in Checking - U. S. Bank	150,361.30
1014-00 · Local Gov't Inv. Pool-Regular	909,624.92
1030-00 · Petty Cash	100.00
<b>Total Checking/Savings</b>	<b>1,060,086.22</b>
<b>Other Current Assets</b>	
1055-00 · Payroll Deposit - Carson City	500.00
<b>Total Other Current Assets</b>	<b>500.00</b>
<b>Total Current Assets</b>	<b>1,060,586.22</b>
<b>TOTAL ASSETS</b>	<b>1,060,586.22</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
3360-00 · Accrued Vacation	24,979.38
3362-00 · Accrued sick leave	65,334.98
<b>Total Other Current Liabilities</b>	<b>90,314.36</b>
<b>Total Current Liabilities</b>	<b>90,314.36</b>
<b>Total Liabilities</b>	<b>90,314.36</b>
<b>Equity</b>	
4000-00 · Fund Balance	584,456.61
Net Income	385,815.25
<b>Total Equity</b>	<b>970,271.86</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,060,586.22</b>

10:55 AM

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

12/05/23

**Profit & Loss Budget vs. Actual**

Cash Basis

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5007-00 · Storey County Contribution	19,637.00	17,665.04	1,971.96	111.2%
5008-00 · Alpine Co. Joint Powers contrib	13,088.75	13,088.75		100.0%
5009-00 · Churchill County Ad Valorem	82,617.75	257,925.40	-175,307.65	32.0%
5010-00 · Lyon County Ad Valorem	96,696.93	239,718.66	-143,021.73	40.3%
5011-00 · Douglas County Ad Valorem	444,601.63	747,737.96	-303,136.33	59.5%
5012-00 · Carson City Ad Valorem	298,345.89	535,257.11	-236,911.22	55.7%
5022-00 · Water Lease - Mud Lake		58,000.00	-58,000.00	
5023-00 · Water Lease-Lost Lakes	780.00	880.00	-100.00	88.6%
5031-00 · Interest Income-LGIP Gen.Fund	14,711.89	16,587.80	-1,875.91	88.7%
5050-00 · Watershed Coordinator Grant				
5050-15 · NDEP WS COORD VI 2023	26,268.42	126,600.00	-100,331.58	20.7%
<b>Total 5050-00 · Watershed Coordinator Grant</b>	<b>26,268.42</b>	<b>126,600.00</b>	<b>-100,331.58</b>	<b>20.7%</b>
5058-00 · 208 Water Quality Plan				
5058-06 · NDEP 208 Water Quality AG	2,704.66	20,171.00	-17,466.34	13.4%
<b>Total 5058-00 · 208 Water Quality Plan</b>	<b>2,704.66</b>	<b>20,171.00</b>	<b>-17,466.34</b>	<b>13.4%</b>
5060-00 · Misc. Income/Watershed Tour		6,000.00	-6,000.00	
5082-00 · Alpine Co.-CASGEM Grant		1,250.00	-1,250.00	
5101-00 · State Parks Aquatic Trail Grant	4,787.87	25,030.00	-20,242.13	19.1%
5406-00 · NDEM 30-Yr Drought Plan		119,400.00	-119,400.00	
6007-00 · FEMA-MAS #12	93,209.44	124,000.00	-30,790.56	75.2%
6008-00 · FEMA - COMS #1	131,081.40	491,400.00	-360,318.60	26.7%
<b>Total Income</b>	<b>1,228,531.63</b>	<b>2,800,711.72</b>	<b>-1,572,180.09</b>	<b>43.9%</b>
<b>Expense</b>				
7015-00 · Salaries & Wages	196,280.62	529,400.00	-333,119.38	37.1%
7020-00 · Employee Benefits	77,276.74	212,800.00	-135,523.26	36.3%
7021-00 · Workers Comp Ins.	24.42	1,000.00	-975.58	2.4%
7101-00 · Director's Fees				
7101-01 · Director Benefits	64.02		64.02	100.0%
7101-02 · Director's Fees-Alpine Co.	560.00		560.00	100.0%
7101-00 · Director's Fees - Other	3,683.44	18,000.00	-14,316.56	20.5%
<b>Total 7101-00 · Director's Fees</b>	<b>4,307.46</b>	<b>18,000.00</b>	<b>-13,692.54</b>	<b>23.9%</b>
7102-00 · Insurance	6,001.04	5,400.00	601.04	111.1%
7103-00 · Office Supplies	331.40	4,800.00	-4,468.60	6.9%
7104-00 · Postage	572.01	1,600.00	-1,027.99	35.8%
7105-00 · Rent	17,072.00	40,972.80	-23,900.80	41.7%
7106-00 · Telephone/Internet	1,841.74	5,300.00	-3,458.26	34.7%
7107-00 · Travel-transport/meals/lodging				
7107-01 · Car Allowance	2,500.00		2,500.00	100.0%
7107-00 · Travel-transport/meals/lodging - Other	2,890.24	19,000.00	-16,109.76	15.2%
<b>Total 7107-00 · Travel-transport/meals/lodging</b>	<b>5,390.24</b>	<b>19,000.00</b>	<b>-13,609.76</b>	<b>28.4%</b>
7108-00 · Dues & Publications	5.00	1,600.00	-1,595.00	0.3%
7109-00 · Miscellaneous Expense		1,000.00	-1,000.00	
7110-00 · Conferences & Education		3,500.00	-3,500.00	
7111-00 · Office Equipment	953.98	6,600.00	-5,646.02	14.5%
7112-00 · Bank Charges	35.00	50.00	-15.00	70.0%
7114-00 · Outside Professional Services	5,956.31	50,000.00	-44,043.69	11.9%
7115-00 · Accounting	512.75	16,800.00	-16,287.25	3.1%
7116-00 · Legal	8,000.00	30,000.00	-22,000.00	26.7%
7117-00 · Lost Lakes Expenses	1,606.80	15,000.00	-13,393.20	10.7%
7118-00 · Mud Lake O & M		1,500.00	-1,500.00	
7120-00 · Integrated Watershed Programs				
7120-07 · Watershed Tour		1,000.00	-1,000.00	
7120-55 · NDEP WS COORD VI 2023	7,983.85	55,900.00	-47,916.15	14.3%

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**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

12/05/23

**Profit & Loss Budget vs. Actual**

Cash Basis

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
7120-56 · NDEP WS COORD VI 2023 (MATCH)	239.03	18,550.00	-18,310.97	1.3%
Total 7120-00 · Integrated Watershed Programs	8,222.88	75,450.00	-67,227.12	10.9%
7126-01 · NDEM 30-Year Drought Plan	38,450.70	90,000.00	-51,549.30	42.7%
7127-00 · State Parks Aquatic Trail	10,461.02	19,770.00	-9,308.98	52.9%
7215-03 · Sierra NV Journeys 23-24		3,279.00	-3,279.00	
7332-00 · RW-Carson River Work Days	459.24		459.24	100.0%
7332-09 · RW CCR Work Days 23-24		30,000.00	-30,000.00	
7337-00 · Carson River Restoration				
7337-02 · Dayton Valley Conservation Dist				
7337-39 · DVCD Pardere Ricci EXT6/30/24	1,128.64		1,128.64	100.0%
7337-40 · DVCD Bank Stab & Bridge 23-24	21,282.45	100,000.00	-78,717.55	21.3%
Total 7337-02 · Dayton Valley Conservation Dist	22,411.09	100,000.00	-77,588.91	22.4%
7337-03 · The Nature Conservancy				
7337-50 · Reveg & Bank Stab EXT 12/23	476.02		476.02	100.0%
Total 7337-03 · The Nature Conservancy	476.02		476.02	100.0%
Total 7337-00 · Carson River Restoration	22,887.11	100,000.00	-77,112.89	22.9%
7337-01 · Carson Valley Conserv District				
7337-30 · CVCD Carson River Repairs 23-24		215,000.00	-215,000.00	
Total 7337-01 · Carson Valley Conserv District		215,000.00	-215,000.00	
7337-04 · Lahontan Conserv.Dist				
7337-46 · LCD Clearing & Sand Bars 23-24	225.40	29,500.00	-29,274.60	0.8%
Total 7337-04 · Lahontan Conserv.Dist	225.40	29,500.00	-29,274.60	0.8%
7404-00 · Noxious Weeds Control-CR Wtrshd		90,000.00	-90,000.00	
7406-00 · 208 Water Quality Mgmt. Plan		3,340.00	-3,340.00	
7406-04 · NDEP 208 Water Qual AG 2022-23	1,182.73		1,182.73	100.0%
7440-72 · MB Web Access Match-Hosting Fee		7,200.00	-7,200.00	
7441-00 · FEMA - MAS #12				
7441-02 · CC Southeast ADMP - KH	25,858.50	25,858.00	0.50	100.0%
7441-03 · VC 6-Mile Cyn ADMP-Lumos	28,361.90	29,110.00	-748.10	97.4%
7441-04 · Buckeye Creek -JEF	4,938.00	4,940.00	-2.00	100.0%
7441-07 · Trvl/Hotel/Meals/Conf/Mileage	1,261.25	2,025.00	-763.75	62.3%
7441-08 · FAW/HWM-Ads/Materials/Supplies	6,464.89	31,475.00	-25,010.11	20.5%
7441-00 · FEMA - MAS #12 - Other	299.53		299.53	100.0%
Total 7441-00 · FEMA - MAS #12	67,184.07	93,408.00	-26,223.93	71.9%
7442-00 · FEMA - COMS 1				
7442-01 · Stagecoach ADMP - JEF	41,007.50	193,505.00	-152,497.50	21.2%
7442-02 · North Silver Springs ADMP - KH	24,570.00	63,520.00	-38,950.00	38.7%
7442-03 · Walker River Flood Risk - MB	4,082.24	44,221.00	-40,138.76	9.2%
7442-04 · Fish Springs - J-U-B	44,201.00	134,089.00	-89,888.00	33.0%
7442-05 · FAW/HWM-Ads/Materials/Supplies		15,000.00	-15,000.00	
7442-06 · Trvl/Hotel/Meals/Conf/Mileage	72.05	2,365.00	-2,292.95	3.0%
7442-07 · CR Floodplain Mgmt Plan -MB		10,000.00	-10,000.00	
7442-00 · FEMA - COMS 1 - Other	119.01		119.01	100.0%
Total 7442-00 · FEMA - COMS 1	114,051.80	462,700.00	-348,648.20	24.6%
7500-00 · USGS Monitoring Contracts				
7500-05 · USGS Stream Flow Gages 23-24		89,603.00	-89,603.00	
7510-01 · USGS GW & WQ 23-24		44,200.00	-44,200.00	
7526-01 · USGS Middle Carson GW 2020-24	60.00		60.00	100.0%
7529-00 · USGS Water Resources 2022-24	12,582.50		12,582.50	100.0%
Total 7500-00 · USGS Monitoring Contracts	12,642.50	133,803.00	-121,160.50	9.4%
7600-00 · Alpine County Projects				

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**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**

12/05/23

**Profit & Loss Budget vs. Actual**

Cash Basis

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
7600-09 · Al.Co.-CASGEM		5.00	-5.00	
7600-15 · AWG Programs 23-24	7,500.00	30,000.00	-22,500.00	25.0%
<b>Total 7600-00 · Alpine County Projects</b>	<b>7,500.00</b>	<b>30,005.00</b>	<b>-22,505.00</b>	<b>25.0%</b>
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
<b>Total 7610-00 · Douglas County Projects</b>	<b>62,500.00</b>	<b>125,000.00</b>	<b>-62,500.00</b>	<b>50.0%</b>
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service		125,000.00	-125,000.00	
<b>Total 7620-00 · Carson City Projects</b>		<b>125,000.00</b>	<b>-125,000.00</b>	
7640-00 · Churchill County Projects				
7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24	4,071.00	15,000.00	-10,929.00	27.1%
7640-22 · Dixie Valley Wtr Lvl 2022-25	5,031.00	23,000.00	-17,969.00	21.9%
<b>Total 7640-00 · Churchill County Projects</b>	<b>9,102.00</b>	<b>38,000.00</b>	<b>-28,898.00</b>	<b>24.0%</b>
7700-00 · PROJECTS PAID BY LGIP FUNDS				
7610-19 · Pinenut Ck LOMR-FEMA Resp-HDR	5,370.40		5,370.40	100.0%
7620-18 · Clear Creek LOMR (FEMA Rsp)SCSI	5,945.00		5,945.00	100.0%
7630-12 · Lyon Cty HWY 50 ROW ext 6/30/25	905.00	90,000.00	-89,095.00	1.0%
<b>Total 7700-00 · PROJECTS PAID BY LGIP FUNDS</b>	<b>12,220.40</b>	<b>90,000.00</b>	<b>-77,779.60</b>	<b>13.6%</b>
<b>Total Expense</b>	<b>693,257.36</b>	<b>2,725,777.80</b>	<b>-2,032,520.44</b>	<b>25.4%</b>
<b>Net Ordinary Income</b>	<b>535,274.27</b>	<b>74,933.92</b>	<b>460,340.35</b>	<b>714.3%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8005-00 · Beginning Equity		552,926.50	-552,926.50	
8009-00 · Trans. In-Floodplain Mgmt. Fd.	13,847.98	7,200.00	6,647.98	192.3%
8015-00 · Trans. In-Acq/Const. Fund	1,693.00	90,000.00	-88,307.00	1.9%
<b>Total Other Income</b>	<b>15,540.98</b>	<b>650,126.50</b>	<b>-634,585.52</b>	<b>2.4%</b>
<b>Other Expense</b>				
8002-00 · Transfer Out-Acq/Const Fund	75,000.00	75,000.00		100.0%
8008-00 · Preliminary Planning		400,000.00	-400,000.00	
8014-00 · Trans. Out-Floodplain Mgmt. Fd.	90,000.00	90,000.00		100.0%
<b>Total Other Expense</b>	<b>165,000.00</b>	<b>565,000.00</b>	<b>-400,000.00</b>	<b>29.2%</b>
<b>Net Other Income</b>	<b>-149,459.02</b>	<b>85,126.50</b>	<b>-234,585.52</b>	<b>-175.6%</b>
<b>Net Income</b>	<b>385,815.25</b>	<b>160,060.42</b>	<b>225,754.83</b>	<b>241.0%</b>

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/05/23

## Profit &amp; Loss YTD Comparison

Cash Basis

November 2023

	Nov 23	Jul - Nov 23
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5007-00 · Storey County Contribution		19,637.00
5008-00 · Alpine Co. Joint Powers contrib		13,088.75
5009-00 · Churchill County Ad Valorem	82,617.75	82,617.75
5010-00 · Lyon County Ad Valorem		96,696.93
5011-00 · Douglas County Ad Valorem	107,748.48	444,601.63
5012-00 · Carson City Ad Valorem	69,035.71	298,345.89
5023-00 · Water Lease-Lost Lakes		780.00
5031-00 · Interest Income-LGIP Gen.Fund	3,623.64	14,711.89
5050-00 · Watershed Coordinator Grant		
5050-15 · NDEP WS COORD VI 2023	26,268.42	26,268.42
<b>Total 5050-00 · Watershed Coordinator Grant</b>	26,268.42	26,268.42
5058-00 · 208 Water Quality Plan		
5058-06 · NDEP 208 Water Quality AG	2,704.66	2,704.66
<b>Total 5058-00 · 208 Water Quality Plan</b>	2,704.66	2,704.66
5060-00 · Misc. Income/Watershed Tour		
5101-00 · State Parks Aquatic Trail Grant	4,787.99	4,787.87
6007-00 · FEMA-MAS #12	23,996.51	93,209.44
6008-00 · FEMA - COMS #1	65,494.13	131,081.40
<b>Total Income</b>	386,277.29	1,228,531.63
<b>Expense</b>		
7015-00 · Salaries & Wages	38,574.68	196,280.62
7020-00 · Employee Benefits	15,966.81	77,276.74
7021-00 · Workers Comp Ins.		24.42
7101-00 · Director's Fees		
7101-01 · Director Benefits	24.70	64.02
7101-02 · Director's Fees-Alpine Co.	80.00	560.00
7101-00 · Director's Fees - Other	1,600.00	3,683.44
<b>Total 7101-00 · Director's Fees</b>	1,704.70	4,307.46
7102-00 · Insurance		6,001.04
7103-00 · Office Supplies	103.84	331.40
7104-00 · Postage	94.67	572.01
7105-00 · Rent	3,414.40	17,072.00
7106-00 · Telephone/Internet	385.61	1,841.74
7107-00 · Travel-transport/meals/lodging		
7107-01 · Car Allowance	500.00	2,500.00
7107-00 · Travel-transport/meals/lodging - Other	55.50	2,890.24
<b>Total 7107-00 · Travel-transport/meals/lodging</b>	555.50	5,390.24
7108-00 · Dues & Publications		5.00
7111-00 · Office Equipment	178.27	953.98
7112-00 · Bank Charges		35.00
7114-00 · Outside Professional Services	5,390.00	5,956.31
7115-00 · Accounting		512.75
7116-00 · Legal	2,000.00	8,000.00
7117-00 · Lost Lakes Expenses	621.69	1,606.80
7120-00 · Integrated Watershed Programs		
7120-55 · NDEP WS COORD VI 2023	26.92	7,983.85
7120-56 · NDEP WS COORD VI 2023 (MATCH)		239.03
<b>Total 7120-00 · Integrated Watershed Programs</b>	26.92	8,222.88
7126-01 · NDEM 30-Year Drought Plan	1.38	38,450.70
7127-00 · State Parks Aquatic Trail		10,461.02
7332-00 · RW-Carson River Work Days		459.24
7337-00 · Carson River Restoration		

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12/05/23  
Cash Basis

# CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Profit & Loss YTD Comparison

### November 2023

	Nov 23	Jul - Nov 23
7337-02 · Dayton Valley Conservation Dist		
7337-37 · DVCD Projects Inv. EXT 6/30/23		
7337-39 · DVCD Pardere Ricci EXT6/30/24	564.32	1,128.64
7337-40 · DVCD Bank Stab & Bridge 23-24	8,757.88	21,282.45
Total 7337-02 · Dayton Valley Conservation Dist	9,322.20	22,411.09
7337-03 · The Nature Conservancy		
7337-50 · Reveg & Bank Stab EXT 12/23		476.02
Total 7337-03 · The Nature Conservancy		476.02
Total 7337-00 · Carson River Restoration	9,322.20	22,887.11
7337-04 · Lahontan Conserv.Dist		
7337-44 · LCD- Lower Carson 21-22(EXT)		
7337-45 · LCD Clearing & Sand Bars 22-23		
7337-46 · LCD Clearing & Sand Bars 23-24		225.40
Total 7337-04 · Lahontan Conserv.Dist		225.40
7404-00 · Noxious Weeds Control-CR Wtrshd		
7404-01 · Noxious Weed Control-Alpine Co.		
7404-02 · Noxious Weed Control-Douglas Co		
7404-03 · Noxious Weed Control-CarsonCity		
7404-04 · Noxious Weed Control-Lyon Co.		
7404-05 · Noxious Weed Control-Churchill		
Total 7404-00 · Noxious Weeds Control-CR Wtrshd		
7406-04 · NDEP 208 Water Qual AG 2022-23	1,059.24	1,182.73
7441-00 · FEMA - MAS #12		
7441-02 · CC Southeast ADMP - KH	4,038.25	25,858.50
7441-03 · VC 6-Mile Cyn ADMP-Lumos	8,411.95	28,361.90
7441-04 · Buckeye Creek -JEF		4,938.00
7441-07 · Trvl/Hotel/Meals/Conf/Mileage	9.50	1,261.25
7441-08 · FAW/HWM-Ads/Materials/Supplies	4,900.12	6,464.89
7441-00 · FEMA - MAS #12 - Other	261.19	299.53
Total 7441-00 · FEMA - MAS #12	17,621.01	67,184.07
7442-00 · FEMA - COMS 1		
7442-01 · Stagecoach ADMP - JEF	17,831.50	41,007.50
7442-02 · North Silver Springs ADMP - KH	12,075.00	24,570.00
7442-03 · Walker River Flood Risk - MB		4,082.24
7442-04 · Fish Springs - J-U-B	32,075.00	44,201.00
7442-06 · Trvl/Hotel/Meals/Conf/Mileage		72.05
7442-00 · FEMA - COMS 1 - Other	29.34	119.01
Total 7442-00 · FEMA - COMS 1	62,010.84	114,051.80
7500-00 · USGS Monitoring Contracts		
7500-04 · USGS Stream Flow Gauges 21-23		
7508-04 · DoCo WQ/GW Mon. 2021-23		
7524-02 · USGS-GW Lvl & WQ-ChCo 2018-23		
7526-01 · USGS Middle Carson GW 2020-24	60.00	60.00
7529-00 · USGS Water Resources 2022-24		12,582.50
Total 7500-00 · USGS Monitoring Contracts	60.00	12,642.50
7600-00 · Alpine County Projects		
7600-15 · AWG Programs 23-24		7,500.00
Total 7600-00 · Alpine County Projects		7,500.00
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service		62,500.00
Total 7610-00 · Douglas County Projects		62,500.00
7640-00 · Churchill County Projects		

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12/05/23  
Cash Basis

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Profit & Loss YTD Comparison**  
**November 2023**

	Nov 23	Jul - Nov 23
7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24	4,071.00	4,071.00
7640-22 · Dixie Valley Wtr Lvl 2022-25	5,031.00	5,031.00
Total 7640-00 · Churchill County Projects	9,102.00	9,102.00
7700-00 · PROJECTS PAID BY LGIP FUNDS		
7610-19 · Pinenut Ck LOMR-FEMA Resp-HDR	4,070.40	5,370.40
7620-18 · Clear Creek LOMR (FEMA Rsp)SCSI		5,945.00
7630-12 · Lyon Cty HWY 50 ROW ext 6/30/25		905.00
Total 7700-00 · PROJECTS PAID BY LGIP FUNDS	4,070.40	12,220.40
Total Expense	172,264.16	693,257.36
Net Ordinary Income	214,013.13	535,274.27
Other Income/Expense		
Other Income		
8009-00 · Trans. In-Floodplain Mgmt. Fd.	4,070.40	13,847.98
8015-00 · Trans. In-Acq/Const. Fund		1,693.00
Total Other Income	4,070.40	15,540.98
Other Expense		
8002-00 · Transfer Out-Acq/Const Fund	75,000.00	75,000.00
8014-00 · Trans. Out-Floodplain Mgmt. Fd.	90,000.00	90,000.00
Total Other Expense	165,000.00	165,000.00
Net Other Income	-160,929.60	-149,459.02
Net Income	53,083.53	385,815.25

## **AGENDA ITEM #8**

### **PAYMENT OF BILLS**

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/05/23

## Transaction Detail by Account

Cash Basis

November 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>1013-00 · Cash in Checking - U. S. Bank</b>						
Deposit	11/01/2023			Deposit	4,787.99	4,787.99
Deposit	11/02/2023			Deposit	82,617.75	87,405.74
Check	11/02/2023	11130	Max Robinson	October Mileage Reimbursement	-34.72	87,371.02
Check	11/03/2023	11131	Charles Schembre	October Services	-1,053.71	86,317.31
Check	11/03/2023	11132	Truckee Meadows Parks Foundation	Americorps Inv #423	-4,650.00	81,667.31
Check	11/03/2023	11133	Entravision Communications		-1,000.00	80,667.31
Check	11/03/2023	11134	Euronev, Ltd.	#74334 November Rent	-3,414.40	77,252.91
Check	11/03/2023	11135	JE Fuller Hydrology & Geomorpholog...	#P3987.01- 9	-17,831.50	59,421.41
Check	11/03/2023	11136	Pacific Office Automation	Customer #710047	-64.70	59,356.71
Check	11/03/2023	11137	Churchill County	Lahontan Vly. & Dixie Vly. Wtr. Lvl. Meas.	-9,102.00	50,254.71
Check	11/03/2023	11138	Local Government Investment Pool	For deposit/CWSD General	-40,000.00	10,254.71
Deposit	11/07/2023			Deposit	26,268.42	36,523.13
Check	11/09/2023	11139	Carson City	CWSD Payroll #23	-30,192.52	6,330.61
Deposit	11/09/2023			Deposit	2,704.66	9,035.27
Deposit	11/13/2023			Deposit	107,866.06	116,901.33
Check	11/13/2023	11140	King & Russo, Ltd.	Professional Services October 2023	-2,000.00	114,901.33
Check	11/13/2023	11141	Kimley-Horn & Associates, Inc.	26413119 & 26112113	-16,113.25	98,788.08
Check	11/13/2023	11142	J-U-B Engineers, Inc.	167629	-32,075.00	66,713.08
Check	11/13/2023	11143	Lumos & Assoc., Inc.	VC/6Mile ADMP INV# 120197	-8,411.95	58,301.13
Check	11/13/2023	11144	Pacific Office Automation	Acct#1055811531	-206.27	58,094.86
Check	11/15/2023	11145	HDR Engineering, Inc.	Inv#1200535486	-4,070.40	54,024.46
Check	11/15/2023	ACH	U.S. Geological Survey	#20ZJJFA00128	-60.00	53,964.46
General Jo...	11/15/2023			Pinenut Creek LOMR (FEMA Response) HDR (Paid...	4,070.40	58,034.86
Check	11/17/2023	11146	Carson City Public Works	Inv#P301223002-01	-3,900.00	54,134.86
Deposit	11/21/2023			Deposit	69,035.71	123,170.57
Check	11/21/2023	11147	Local Government Investment Pool	For deposit/CWSD General	-40,000.00	83,170.57
Deposit	11/21/2023			Deposit	89,490.64	172,661.21
Check	11/27/2023	11148	Carson City	CWSD Payroll #24	-26,473.67	146,187.54
Check	11/27/2023	11149	CA Dept.of Tax & Fee Administration	Water Rights FY 23/24	-621.69	145,565.85
Check	11/27/2023	11150	Charles Dobson	Nov Director Fee	-80.00	145,485.85
Check	11/27/2023	11151	Bank of America	Acct. #4024 4910 0003 3949	-1,703.76	143,782.09
Check	11/30/2023	11152	Dayton Valley Conservation District	1st Qtr Payments FY 23/24	-9,322.20	134,459.89
Total 1013-00 · Cash in Checking - U. S. Bank					134,459.89	134,459.89
<b>1014-00 · Local Gov't Inv. Pool-Regular</b>						
Deposit	11/01/2023			Interest	3,623.64	3,623.64
Check	11/03/2023	11138	Local Government Investment Pool	CWSD investment in General Fund LGIP	40,000.00	43,623.64
Check	11/21/2023	11147	Local Government Investment Pool	CWSD investment in General Fund LGIP	40,000.00	83,623.64
General Jo...	11/28/2023			Transfer per Board Direction FY23-24 Budget	-90,000.00	-6,376.36
General Jo...	11/28/2023			Transfer per Board Direction FY23-24 Budget	-75,000.00	-81,376.36
Total 1014-00 · Local Gov't Inv. Pool-Regular					-81,376.36	-81,376.36
<b>3307-00 · CC Payroll Due</b>						
General Jo...	11/09/2023			Payroll #23 (10/20/2023-11/02/2023)	-30,348.49	-30,348.49
General Jo...	11/09/2023			October Meals (10/18/23 Bd Mtg Meal)	155.97	-30,192.52
Check	11/09/2023	11139	Carson City	Payroll #23 (10/20/2023-11/2/2023)	30,192.52	
General Jo...	11/27/2023			Payroll #24 (11/3/2023-11/16/2023)	-26,473.67	-26,473.67
Check	11/27/2023	11148	Carson City	Payroll #24 (11/3/2023-11/16/2023)	26,473.67	
Total 3307-00 · CC Payroll Due						
<b>5009-00 · Churchill County Ad Valorem</b>						
Deposit	11/02/2023	139024	Churchill County	1st Quarter Ad Valorem Taxes	-82,617.75	-82,617.75
Total 5009-00 · Churchill County Ad Valorem					-82,617.75	-82,617.75
<b>5011-00 · Douglas County Ad Valorem</b>						
Deposit	11/13/2023	744698	Douglas County Treasurer	October Ad Valorem Taxes	-107,748.48	-107,748.48
Total 5011-00 · Douglas County Ad Valorem					-107,748.48	-107,748.48
<b>5012-00 · Carson City Ad Valorem</b>						
Deposit	11/21/2023	90310...	Carson City	October Ad Valorem Taxes	-69,035.71	-69,035.71
Total 5012-00 · Carson City Ad Valorem					-69,035.71	-69,035.71
<b>5031-00 · Interest Income-LGIP Gen.Fund</b>						
Deposit	11/01/2023			Interest	-3,623.64	-3,623.64
Total 5031-00 · Interest Income-LGIP Gen.Fund					-3,623.64	-3,623.64
<b>5050-00 · Watershed Coordinator Grant</b>						
<b>5050-15 · NDEP WS COORD VI 2023</b>						
Deposit	11/07/2023	93096...	Nevada State Treasurer	Inv#2 7/1/23-9/30/23	-26,268.42	-26,268.42
Total 5050-15 · NDEP WS COORD VI 2023					-26,268.42	-26,268.42
Total 5050-00 · Watershed Coordinator Grant					-26,268.42	-26,268.42

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Cash Basis

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

November 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>5058-00 · 208 Water Quality Plan</b>						
<b>5058-06 · NDEP 208 Water Quality AG</b>						
Deposit	11/09/2023		Nevada State Treasurer	Inv#6 7/1/23-9/30/23	-2,704.66	-2,704.66
Total 5058-06 · NDEP 208 Water Quality AG					-2,704.66	-2,704.66
Total 5058-00 · 208 Water Quality Plan					-2,704.66	-2,704.66
<b>5101-00 · State Parks Aquatic Trail Grant</b>						
Deposit	11/01/2023	93082...	Nevada State Treasurer	Invoice #2 7/1/23-9/30/23	-4,787.99	-4,787.99
Total 5101-00 · State Parks Aquatic Trail Grant					-4,787.99	-4,787.99
<b>6007-00 · FEMA-MAS #12</b>						
Deposit	11/21/2023	FEMA		Draw 20	-23,996.51	-23,996.51
Total 6007-00 · FEMA-MAS #12					-23,996.51	-23,996.51
<b>6008-00 · FEMA - COMS #1</b>						
Deposit	11/21/2023	FEMA		Draw 11	-65,494.13	-65,494.13
Total 6008-00 · FEMA - COMS #1					-65,494.13	-65,494.13
<b>7015-00 · Salaries &amp; Wages</b>						
General Jo...	11/09/2023			Salary Payroll #23 Hunt	3,793.90	3,793.90
General Jo...	11/09/2023			Salary Payroll #23 James	7,259.43	11,053.33
General Jo...	11/09/2023			Salary Payroll #23 Neddenriep	3,085.46	14,138.79
General Jo...	11/09/2023			Salary Payroll #23 Robinson	3,605.60	17,744.39
General Jo...	11/09/2023			Salary Payroll #23 Schambra	3,301.00	21,045.39
General Jo...	11/09/2023			October Meals (10/18/23 Bd Mtg Meal)	-51.99	20,993.40
General Jo...	11/27/2023			Salary Payroll #24 Hunt	3,970.05	24,963.45
General Jo...	11/27/2023			Salary Payroll #24 James	7,242.10	32,205.55
General Jo...	11/27/2023			Salary Payroll #24 Neddenriep	3,068.13	35,273.68
General Jo...	11/27/2023			Salary Payroll #24 Schambra	3,301.00	38,574.68
Total 7015-00 · Salaries & Wages					38,574.68	38,574.68
<b>7020-00 · Employee Benefits</b>						
General Jo...	11/09/2023			Benies Payroll #23 Hunt	1,949.48	1,949.48
General Jo...	11/09/2023			Benies Payroll #23 James	3,179.45	5,128.93
General Jo...	11/09/2023			Benies Payroll #23 Neddenriep	1,503.33	6,632.26
General Jo...	11/09/2023			Benies Payroll #23 Robinson	528.61	7,160.87
General Jo...	11/09/2023			Benies Payroll #23 Schambra	1,056.31	8,217.18
General Jo...	11/27/2023			Benies Payroll #24 Hunt	2,011.04	10,228.22
General Jo...	11/27/2023			Benies Payroll #24 James	3,179.20	13,407.42
General Jo...	11/27/2023			Benies Payroll #24 Neddenriep	1,503.08	14,910.50
General Jo...	11/27/2023			Benies Payroll #24 Schambra	1,056.31	15,966.81
Total 7020-00 · Employee Benefits					15,966.81	15,966.81
<b>7101-00 · Director's Fees</b>						
<b>7101-01 · Director Benefits</b>						
General Jo...	11/09/2023			Director Benies Payroll #23 Gardner (No mtgs PP#22)	1.16	1.16
General Jo...	11/09/2023			Director Benies Payroll #23 Gioni (No mtgs PP#23)		1.16
General Jo...	11/09/2023			Director Benies Payroll #23 Hales (10/18/23 Bd Mtg)	1.41	2.57
General Jo...	11/09/2023			Director Benies Payroll #23 Hendrix (10/18/23 Bd Mtg)	1.41	3.98
General Jo...	11/09/2023			Director Benies Payroll #23 Hindle (10/18/23 Bd Mtg)	1.41	5.39
General Jo...	11/09/2023			Director Benies Payroll #23 Koerner (10/18/23 Bd Mtg)	1.16	6.55
General Jo...	11/09/2023			Director Benies Payroll #23 Nelson (No mtgs PP#23)		6.55
General Jo...	11/09/2023			Director Benies Payroll #23 Schank (No mtgs PP#23)		6.55
General Jo...	11/09/2023			Director Benies Payroll #23 Scharmann (10/18/23 B...	1.16	7.71
General Jo...	11/09/2023			Director Benies Payroll #23 Schuette (10/18/23 Bd ...	1.41	9.12
General Jo...	11/09/2023			Director Benies Payroll #23 Stodieck (10/18/23 Bd M...	1.41	10.53
General Jo...	11/09/2023			Director Benies Payroll #23 Workman (10/18/23 Bd ...	1.41	11.94
General Jo...	11/27/2023			Director Benies Payroll #24 Gardner (11/15/23 Bd M...	1.16	13.10
General Jo...	11/27/2023			Director Benies Payroll #24 Gioni (11/15/23 Bd Mtg)	1.16	14.26
General Jo...	11/27/2023			Director Benies Payroll #24 Hales (ABSENT 11/15/2...		14.26
General Jo...	11/27/2023			Director Benies Payroll #24 Hendrix (11/15/23 Bd Mtg)	1.16	15.42
General Jo...	11/27/2023			Director Benies Payroll #24 Hindle (11/15/23 Bd Mtg)	1.16	16.58
General Jo...	11/27/2023			Director Benies Payroll #24 Koerner (11/15/23 Bd Mtg)	1.16	17.74
General Jo...	11/27/2023			Director Benies Payroll #24 Nelson (11/15/23 Bd Mtg)	1.16	18.90
General Jo...	11/27/2023			Director Benies Payroll #24 Schank (11/15/23 Bd Mtg)	1.16	20.06
General Jo...	11/27/2023			Director Benies Payroll #24 Scharmann (11/15/23 B...	1.16	21.22
General Jo...	11/27/2023			Director Benies Payroll #24 Schuette (11/15/23 Bd ...	1.16	22.38
General Jo...	11/27/2023			Director Benies Payroll #24 Stodieck (11/15/23 Bd M...	1.16	23.54
General Jo...	11/27/2023			Director Benies Payroll #24 Workman (11/15/23 Bd ...	1.16	24.70
Total 7101-01 · Director Benefits					24.70	24.70
<b>7101-02 · Director's Fees-Alpine Co.</b>						

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

12/05/23

## Transaction Detail by Account

Cash Basis

November 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
Check	11/27/2023	11150	Charles Dobson	November Alpine County Director Fee	80.00	80.00
Total 7101-02 - Director's Fees-Alpine Co.					80.00	80.00
<b>7101-00 - Director's Fees - Other</b>						
General Jo...	11/09/2023			Director Fee Payroll #23 Gardner (10/18/23 Bd Mtg)	80.00	80.00
General Jo...	11/09/2023			Director Fee Payroll #23 Giomi (No mtgs PP#23)		80.00
General Jo...	11/09/2023			Director Fee Payroll #23 Hales (10/18/23 Bd Mtg)	97.33	177.33
General Jo...	11/09/2023			Director Fee Payroll #23 Hendrix (10/18/23 Bd Mtg)	97.33	274.66
General Jo...	11/09/2023			Director Fee Payroll #23 Hindle (10/18/23 Bd Mtg)	97.33	371.99
General Jo...	11/09/2023			Director Fee Payroll #23 Koerner (10/18/23 Bd Mtg)	80.00	451.99
General Jo...	11/09/2023			Director Fee Payroll #23 Nelson (No mtgs PP#23)		451.99
General Jo...	11/09/2023			Director Fee Payroll #23 Schank (No mtgs PP#23)		451.99
General Jo...	11/09/2023			Director Fee Payroll #23 Scharmann (10/18/23 Bd M...	80.00	531.99
General Jo...	11/09/2023			Director Fee Payroll #23 Schuette (10/18/23 Bd Mtg)	97.33	629.32
General Jo...	11/09/2023			Director Fee Payroll #23 Stodieck (10/18/23 Bd Mtg)	97.33	726.65
General Jo...	11/09/2023			Director Fee Payroll #23 Workman (10/18/23 Bd Mtg)	97.33	823.98
General Jo...	11/09/2023			October Meals (10/18/23 Bd Mtg Meal)	-103.98	720.00
General Jo...	11/27/2023			Director Fee Payroll #24 Gardner (11/15/23 Bd Mtg)	80.00	800.00
General Jo...	11/27/2023			Director Fee Payroll #24 Giomi (11/15/23 Bd Mtg)	80.00	880.00
General Jo...	11/27/2023			Director Fee Payroll #24 Hales (ABSENT 11/15/23 B...		880.00
General Jo...	11/27/2023			Director Fee Payroll #24 Hendrix (11/15/23 Bd Mtg)	80.00	960.00
General Jo...	11/27/2023			Director Fee Payroll #24 Hindle (11/15/23 Bd Mtg)	80.00	1,040.00
General Jo...	11/27/2023			Director Fee Payroll #24 Koerner (11/15/23 Bd Mtg)	80.00	1,120.00
General Jo...	11/27/2023			Director Fee Payroll #24 Nelson (11/15/23 Bd Mtg)	80.00	1,200.00
General Jo...	11/27/2023			Director Fee Payroll #24 Schank (11/15/23 Bd Mtg)	80.00	1,280.00
General Jo...	11/27/2023			Director Fee Payroll #24 Scharmann (11/15/23 Bd M...	80.00	1,360.00
General Jo...	11/27/2023			Director Fee Payroll #24 Schuette (11/15/23 Bd Mtg)	80.00	1,440.00
General Jo...	11/27/2023			Director Fee Payroll #24 Stodieck (11/15/23 Bd Mtg)	80.00	1,520.00
General Jo...	11/27/2023			Director Fee Payroll #24 Workman (11/15/23 Bd Mtg)	80.00	1,600.00
Total 7101-00 - Director's Fees - Other					1,600.00	1,600.00
Total 7101-00 - Director's Fees					1,704.70	1,704.70
<b>7103-00 - Office Supplies</b>						
Check	11/03/2023	11136	Pacific Office Automation	October Color Copies	64.70	64.70
Deposit	11/13/2023	1018	River Wranglers	October Copies	-117.58	-52.88
Check	11/13/2023	11144	Pacific Office Automation	November - B/W Copies	28.00	-24.88
Check	11/27/2023	11151	Bank of America	copier paper	62.73	37.85
Check	11/27/2023	11151	Bank of America	Service Award Pens	105.25	143.10
General Jo...	11/30/2023			November Copies	-39.26	103.84
Total 7103-00 - Office Supplies					103.84	103.84
<b>7104-00 - Postage</b>						
Check	11/27/2023	11151	Bank of America	Credit from 11/9/23 More Rewards Day 2% Bonus	-1.93	-1.93
Check	11/27/2023	11151	Bank of America	11/15/23 Board Meeting Agenda Mailing	96.60	94.67
Total 7104-00 - Postage					94.67	94.67
<b>7105-00 - Rent</b>						
Check	11/03/2023	11134	Euronev, Ltd.	November Rent	3,414.40	3,414.40
Total 7105-00 - Rent					3,414.40	3,414.40
<b>7106-00 - Telephone/Internet</b>						
Check	11/27/2023	11151	Bank of America	NOV ZOOM	15.99	15.99
Check	11/27/2023	11151	Bank of America	Vonage Phone System - NOV	143.15	159.14
Check	11/27/2023	11151	Bank of America	Spectrum Internet - NOV	117.97	277.11
Check	11/27/2023	11151	Bank of America	NOV - Microsoft Internet	75.00	352.11
Check	11/27/2023	11151	Bank of America	NOV - Microsoft 395	6.00	358.11
Check	11/27/2023	11151	Bank of America	NOV - Quick Books Online	27.50	385.61
Total 7106-00 - Telephone/Internet					385.61	385.61
<b>7107-00 - Travel-transport/meals/lodging</b>						
<b>7107-01 - Car Allowance</b>						
General Jo...	11/09/2023			Car Allowance Payroll #23 James	250.00	250.00
General Jo...	11/27/2023			Car Allowance Payroll #24 James	250.00	500.00
Total 7107-01 - Car Allowance					500.00	500.00
<b>7107-00 - Travel-transport/meals/lodging - Other</b>						
Check	11/27/2023	11151	Bank of America	Lunch for Interview Team (Max/Catrina/Lyndsey)	55.50	55.50
Total 7107-00 - Travel-transport/meals/lodging - Other					55.50	55.50
Total 7107-00 - Travel-transport/meals/lodging					555.50	555.50
<b>7111-00 - Office Equipment</b>						

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

November 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
Check	11/13/2023	11144	Pacific Office Automation	November - Konica Minolta BizHub C450i Lease Pa...	178.27	178.27
Total 7111-00 · Office Equipment					178.27	178.27
<b>7114-00 · Outside Professional Services</b>						
Check	11/03/2023	11132	Truckee Meadows Parks Foundation	Americorps- Qtr 1 INV #423	4,650.00	4,650.00
Check	11/27/2023	11151	Bank of America	RDM - Tech Services (Website Issues)	740.00	5,390.00
Total 7114-00 · Outside Professional Services					5,390.00	5,390.00
<b>7116-00 · Legal</b>						
Check	11/13/2023	11140	King & Russo, Ltd.	Professional Services October 2023	2,000.00	2,000.00
Total 7116-00 · Legal					2,000.00	2,000.00
<b>7117-00 · Lost Lakes Expenses</b>						
Check	11/27/2023	11149	CA Dept.of Tax & Fee Administration	Water Rights #094-018862	304.12	304.12
Check	11/27/2023	11149	CA Dept.of Tax & Fee Administration	Water Rights #094-000939	317.57	621.69
Total 7117-00 · Lost Lakes Expenses					621.69	621.69
<b>7120-00 · Integrated Watershed Programs</b>						
<b>7120-55 · NDEP WS COORD VI 2023</b>						
Check	11/02/2023	11130	Max Robinson	October Mileage Reimbursement	25.22	25.22
General Jo...	11/30/2023			November Copies	1.70	26.92
Total 7120-55 · NDEP WS COORD VI 2023					26.92	26.92
Total 7120-00 · Integrated Watershed Programs					26.92	26.92
<b>7126-01 · NDEM 30-Year Drought Plan</b>						
General Jo...	11/30/2023			November Copies	1.38	1.38
Total 7126-01 · NDEM 30-Year Drought Plan					1.38	1.38
<b>7337-00 · Carson River Restoration</b>						
<b>7337-02 · Dayton Valley Conservation Dist</b>						
<b>7337-39 · DVCD Pardere Ricci EXT6/30/24</b>						
Check	11/30/2023	11152	Dayton Valley Conservation District	7/1/2023-9/30/2023 Invoice #1	564.32	564.32
Total 7337-39 · DVCD Pardere Ricci EXT6/30/24					564.32	564.32
<b>7337-40 · DVCD Bank Stab &amp; Bridge 23-24</b>						
Check	11/30/2023	11152	Dayton Valley Conservation District	7/1/2023-9/30/2023 Invoice #1	8,757.88	8,757.88
Total 7337-40 · DVCD Bank Stab & Bridge 23-24					8,757.88	8,757.88
Total 7337-02 · Dayton Valley Conservation Dist					9,322.20	9,322.20
Total 7337-00 · Carson River Restoration					9,322.20	9,322.20
<b>7406-04 · NDEP 208 Water Qual AG 2022-23</b>						
Check	11/03/2023	11131	Charles Schembre	EcoSoil Services October	1,053.71	1,053.71
General Jo...	11/30/2023			November Copies	5.53	1,059.24
Total 7406-04 · NDEP 208 Water Qual AG 2022-23					1,059.24	1,059.24
<b>7441-00 · FEMA - MAS #12</b>						
<b>7441-02 · CC Southeast ADMP - KH</b>						
Check	11/13/2023	11141	Kimley-Horn & Associates, Inc.	SECC ADMP -Svcs thru October 31, 2023 (FINAL I...	4,038.25	4,038.25
Total 7441-02 · CC Southeast ADMP - KH					4,038.25	4,038.25
<b>7441-03 · VC 6-Mile Cyn ADMP-Lumos</b>						
Check	11/13/2023	11143	Lumos & Assoc., Inc.	VC/6Mile ADMP Services 10/1/23-10/31/23 (FINAL I...	8,411.95	8,411.95
Total 7441-03 · VC 6-Mile Cyn ADMP-Lumos					8,411.95	8,411.95
<b>7441-07 · Trvl/Hotel/Meals/Conf/Mileage</b>						
Check	11/02/2023	11130	Max Robinson	October Mileage Reimbursement	9.50	9.50
Total 7441-07 · Trvl/Hotel/Meals/Conf/Mileage					9.50	9.50
<b>7441-08 · FAW/HWM-Ads/Materials/Supplies</b>						
Check	11/03/2023	11133	Entravision Communications	PSA NV Floods 11/12-11/19/2023 (50 Ads) Spanish ...	1,000.00	1,000.00
Check	11/17/2023	11146	Carson City Public Works	CC Morgan Mill High Watermark Sign	3,900.00	4,900.00
General Jo...	11/30/2023			November Copies	0.12	4,900.12
Total 7441-08 · FAW/HWM-Ads/Materials/Supplies					4,900.12	4,900.12
<b>7441-00 · FEMA - MAS #12 - Other</b>						
Check	11/27/2023	11151	Bank of America	Debbie Neddenriep - Annual ASFPD Membership R...	180.00	180.00
Check	11/27/2023	11151	Bank of America	Debbie Neddenriep - Annual ASFPD Certified Flood...	80.00	260.00

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Cash Basis

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

## Transaction Detail by Account

November 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
General Jo...	11/30/2023			November Copies	1.19	261.19
			Total 7441-00 · FEMA - MAS #12 - Other		261.19	261.19
			Total 7441-00 · FEMA - MAS #12		17,621.01	17,621.01
			<b>7442-00 · FEMA - COMS 1</b>			
			<b>7442-01 · Stagecoach ADMP - JEF</b>			
Check	11/03/2023	11135	JE Fuller Hydrology & Geomorpholog...	Stagecoach ADMP- 10/1/23-10/31/23	17,831.50	17,831.50
			Total 7442-01 · Stagecoach ADMP - JEF		17,831.50	17,831.50
			<b>7442-02 · North Silver Springs ADMP - KH</b>			
Check	11/13/2023	11141	Kimley-Horn & Associates, Inc.	N Silvers Springs -Svcs thru October 31, 2023	12,075.00	12,075.00
			Total 7442-02 · North Silver Springs ADMP - KH		12,075.00	12,075.00
			<b>7442-04 · Fish Springs - J-U-B</b>			
Check	11/13/2023	11142	J-U-B Engineers, Inc.	Services thru October 31, 2023	32,075.00	32,075.00
			Total 7442-04 · Fish Springs - J-U-B		32,075.00	32,075.00
			<b>7442-00 · FEMA - COMS 1 - Other</b>			
General Jo...	11/30/2023			November Copies	29.34	29.34
			Total 7442-00 · FEMA - COMS 1 - Other		29.34	29.34
			Total 7442-00 · FEMA - COMS 1		62,010.84	62,010.84
			<b>7500-00 · USGS Monitoring Contracts</b>			
			<b>7526-01 · USGS Middle Carson GW 2020-24</b>			
Check	11/15/2023	ACH	U.S. Geological Survey	Qtrly Pymt JFA#20ZJFA00128 Middle Carson GW	60.00	60.00
			Total 7526-01 · USGS Middle Carson GW 2020-24		60.00	60.00
			Total 7500-00 · USGS Monitoring Contracts		60.00	60.00
			<b>7640-00 · Churchill County Projects</b>			
			<b>7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24</b>			
Check	11/03/2023	11137	Churchill County	Jul-Sep 2023, Lahontan Vly. Wtr. Lvl. Meas.	4,071.00	4,071.00
			Total 7640-20 · Lahontan Vly.Wtr.Lvl. 2021-24		4,071.00	4,071.00
			<b>7640-22 · Dixie Valley Wtr Lvl 2022-25</b>			
Check	11/03/2023	11137	Churchill County	Jul-Sep 2023, Dixie Valley Wtr. Lvl. Meas.	5,031.00	5,031.00
			Total 7640-22 · Dixie Valley Wtr Lvl 2022-25		5,031.00	5,031.00
			Total 7640-00 · Churchill County Projects		9,102.00	9,102.00
			<b>7700-00 · PROJECTS PAID BY LGIP FUNDS</b>			
			<b>7610-19 · Pinenut Ck LOMR-FEMA Resp-HDR</b>			
Check	11/15/2023	11145	HDR Engineering, Inc.	FEMA Response 6/23/23-6/30/23	4,070.40	4,070.40
			Total 7610-19 · Pinenut Ck LOMR-FEMA Resp-HDR		4,070.40	4,070.40
			Total 7700-00 · PROJECTS PAID BY LGIP FUNDS		4,070.40	4,070.40
			<b>8009-00 · Trans. In-Floodplain Mgmt. Fd.</b>			
General Jo...	11/15/2023			Pinenut Creek LOMR (FEMA Response) HDR (Paid ...	-4,070.40	-4,070.40
			Total 8009-00 · Trans. In-Floodplain Mgmt. Fd.		-4,070.40	-4,070.40
			<b>8002-00 · Transfer Out-Acq/Const Fund</b>			
General Jo...	11/28/2023			Transfer per Board Direction FY23-24 Budget	75,000.00	75,000.00
			Total 8002-00 · Transfer Out-Acq/Const Fund		75,000.00	75,000.00
			<b>8014-00 · Trans. Out-Floodplain Mgmt. Fd.</b>			
General Jo...	11/28/2023			Transfer per Board Direction FY23-24 Budget	90,000.00	90,000.00
			Total 8014-00 · Trans. Out-Floodplain Mgmt. Fd.		90,000.00	90,000.00
<b>TOTAL</b>						

## **AGENDA ITEM #9**

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** December 20, 2023

**SUBJECT:** Agenda Item #9 – For Possible Action: Approval of Office Manager Job Description and Change of Job Title for Catrina Schambra

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**DISCUSSION:** During the annual review for Catrina Schambra, she requested that her job title be changed to reflect her job duties more clearly. Staff agreed the job description did not match her duties and approved the change to her job title. There is no change to compensation.

Attached is the CWSD Administrative Assistant job description and the proposed Office Manager job description. The Administrative Committee met on December 1, 2023, and unanimously recommended approval of this request. See attached draft meeting minutes.

**STAFF RECOMMENDATION:** Approve the Office Manager job description and change the job title for Catrina Schambra to Office Manager as presented.

## **Administrative Assistant – Carson Water Subconservancy District**

This is a non-exempt position with the Carson Water Subconservancy District (CWSD), working an average of 35 hours per week.

**DEFINITION:** Under general direction of the General Manager, performs a wide variety of confidential and complex clerical, accounting, and administrative duties in the support of Carson Water Subconservancy District (CWSD) policies, procedures, and practices.

### **Example of Duties**

**ESSENTIAL FUNCTIONS:** Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions.

1. Receives and sorts incoming mail in order to route to the appropriate individual.
2. Maintains a variety of files and records.
3. Assists in the implementation of goals and objectives for special programs and projects; establishes schedules for program operations; implements policies and procedures.
4. Maintains records inventory; maintains financial records; maintains petty cash account; pays bills; and prepares various financial reports for CWSD, State and other governmental agencies.
5. Orders/purchases supplies.
6. Conducts surveys, studies, and special projects; collects information on operational and administrative problems; assists in preparing reports for various grants administered by CWSD.
7. Creates and proofreads a variety of documents including general correspondence, notes, and verbal instruction.
8. Participates in the preparation and processing of board and committee agenda packets; types staff reports, notices, and other documents; duplicates, binds, and distributes agenda packets.
9. Performs safety audits and maintains the safety manual.
10. Assists auditors with annual fiscal year end audits.
11. Assists with field work and data collection.
12. Demonstrates professional attitude with appropriate tact and discretion in all interactions with all internal and external customers, to include but not limited to CWSD personnel, CWSD Board, governmental agencies, civic groups, service organizations, vendors, consultants, other agencies doing business with CWSD, and general public.

### **Qualifications**

***Experience and Training:*** Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

- Possession of a high school diploma or equivalent and five years of progressively responsible experience working in an office setting preparing correspondence and/or reports, compiling data, and financial documents.

### ***Required Certifications and Licenses:***

- Possession of a valid driver's license or alternate means of travel.

### ***Knowledge and Skills/Abilities:***

#### **Knowledge of:**

- English usage, spelling, grammar, and punctuation.
- Business letter writing and report preparation.
- Principles and procedures of record keeping.

- Modern office methods, practices, procedures, and computer equipment.
- Basic word processing methods, techniques, and programs.
- Telephone and general reception procedures.
- Accounting principles and practices.

### **Skills/Ability to:**

- Effectively use word processing and database programs.
- Perform some administrative research duties.
- Communicate well, both in writing and verbally.
- Comply with pertinent Federal, State and local policies, procedures, laws and regulations related to assigned work programs and projects.
- Effectively administer a variety of special programs, special events, and project activities.
- Implement and evaluate improvements in operations, procedures, policies, or methods.
- Meet deadlines.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Work outside in various weather conditions.

### **Supplemental Information**

***Physical, Intellectual, and Mental Requirements:*** *The physical, intellectual, and mental requirements described here are fundamental for an employee to successfully perform the essential functions of the job.*

Strength, dexterity, coordination, and vision to use a keyboard and video display terminal. Strength and stamina to bend, stoop, sit, stand, and walk for extended periods of time. Dexterity and coordination to handle files and single pieces of paper; periodic lifting of files, stacks of paper or reports, references, and other materials. Some bending, reaching, squatting, and stooping to access files and records is necessary. The manual dexterity and cognitive ability to operate a personal computer using word processing and databases. The ability to communicate via telephone and in person. Mental stamina to deal with emotionally difficult situations. Light lifting (up to 25 pounds) may be periodically required. Must be able to work outside with ability to maneuver on uneven ground.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodation with the employer.

***Working Conditions:*** *Work is performed under the following conditions.*

Generally clean work environment with limited exposure to conditions such as dust, fumes, odors, or noise; periodic contact with angry and upset individuals; frequent interruptions of planned work activities by telephone calls, office visitors, and response to unplanned events. Occasional outdoor collection of data along stream banks on uneven ground and through brush and weeds.

## **Office Manager – Carson Water Subconservancy District**

This is a non-exempt, full-time position with the Carson Water Subconservancy District (CWSD), working 40 hours per week.

### **Description**

Under direction of the General Manager, performs a wide variety of confidential and complex coordination, research, compliance, accounting, and administrative duties in the support of Carson Water Subconservancy District (CWSD) policies, procedures, and practices. Performs varied projects and administrative support work in all areas of CWSD activities.

### **Example of Duties**

ESSENTIAL FUNCTIONS: Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions.

- Answers phones and directs callers to the appropriate individual, waits on the general public, and provides information related to CWSD.
- Takes minutes and meeting notes for Board, Committees, and other CWSD/CRC meetings and posts, distributes and records per NRS requirements.
- Plans, organizes, manages and reviews diverse office and general administrative support activities.
- Coordinates activities and events to meet the needs, goals and objectives of CWSD; assists in setting such goals and objectives.
- Assists in the implementation of goals and objectives for special programs and projects; establishes schedules for program operations; implements policies and procedures.
- Maintains records inventory; maintains financial records; maintains petty cash account; pays bills; and prepares various financial reports for CWSD, State and other governmental agencies.
- Orders or purchases office supplies, equipment, and services as needed.
- Conducts surveys, studies, and special projects; collects information on operational and administrative problems; assists in preparing reports for various grants administered by CWSD.
- Participates in the preparation and processing of board and committee agenda packets; staff reports, notices, and other documents; duplicates, binds, and distributes agenda packets.
- Performs safety audits and maintains the safety manual.
- Assists with field work and data collection.
- Demonstrates professional attitude with appropriate tact and discretion in all interactions with all internal and external customers, to include but not limited to CWSD personnel, CWSD Board, governmental agencies, civic groups, service organizations, vendors, consultants, other agencies doing business with CWSD, and general public.
- Develops and implements procedures for administrative activities such as, coordinated records management and storage, word processing, clerical processing and related activities.
- Research of operational, budgetary and administrative problems, evaluates alternatives, recommends solutions, and implements adopted changes.
- Performs significant administrative support with all grants to assure regulatory compliance with all local, State and Federal requirements.
- Answers inquiries and provides information to the public and staff which often requires the use of judgment and the interpretation of policies, rules and procedures.
- Responsible for bookkeeping, accounting and financial records including quarterly reporting as required for workers compensation, DETR and tax department.
- Prepares for and assists in CWSD annual financial audits.
- Compiles operational, budget and other statistical data and information, maintains various records, and prepares special and periodic reports.
- Contributes to the overall quality of CWSD operations by recommending and implementing improved policies and procedures.
- Demonstrates courteous and cooperative behavior when interacting with the public and staff; acts in a manner that promotes a harmonious and effective workplace environment.

**Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**Education and Experience:**

Any combination of training, education, and experience would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is:

- Possession of a high school diploma or equivalent and five years of progressively responsible experience working in an office setting preparing correspondence and/or reports, compiling data, and financial documents.

**Required Certificates and Licensees:**

- Possession of a valid driver's license or alternate means of travel.

**Required Knowledge and Skills/Abilities:****Knowledge of:**

- Office management practices and procedures, including records management and the operation of standard office equipment.
- Accounting principles and practices.
- Use of specified computer applications involving the design and management of databases or spreadsheet files and the development of special report formats.
- Correct business English, including spelling, grammar and punctuation.
- Business letter writing and report preparation.
- Telephone and general reception procedures.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone, often where relations may be confrontational or strained.

**Skills/Ability to:**

- Daily use of QuickBooks, Adobe Acrobat Pro; Microsoft Suite, and various remote meeting platforms.
- Developing and implementing goals, objectives, policies, procedures and work standards.
- Effectively working to meet goals and objectives and provide services in the most cost effective and efficient manner.
- Understanding and applying office and administrative processes and procedures.
- Preparing clear and concise reports, correspondence and other written materials.
- Analyzing and resolving varied office administrative problems.
- Using initiative and independent judgment within established procedural guidelines.
- Organizing, prioritizing and coordinating work activities, coordinating multiple activities and meeting critical deadlines.
- Contributing effectively to the accomplishment of team goals, objectives and activities.
- Dealing successfully with the public, in person and over the telephone, often where relations may be confrontational or strained.
- Effectively use word processing and database programs.
- Perform research as needed.
- Event organizing, planning and implementation.
- Website and Social Media maintenance and updates.
- Communicate well, both in writing and verbally.

- Comply with pertinent Federal, State and local policies, procedures, laws and regulations related to assigned work programs and projects.
- Effectively administer a variety of special programs, special events, and project activities.
- Implement and evaluate improvements in operations, procedures, policies, or methods.
- Meet deadlines.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Work outside in various weather conditions.

### **Supplemental Information**

**Physical, Intellectual, and Mental Requirements:** The physical, intellectual, and mental requirements described here are fundamental for an employee to successfully perform the essential functions of the job.

Strength, dexterity, coordination, and vision to use a keyboard and video display terminal. Strength and stamina to bend, stoop, sit, stand, and walk for extended periods of time. Dexterity and coordination to handle files and single pieces of paper, periodic lifting of files, stacks of paper or reports, references, and other materials. Some bending, reaching, squatting, and stooping to access files and records is necessary. The manual dexterity and cognitive ability to operate a personal computer using word processing and databases. The ability to communicate via telephone and in person. Mental stamina to deal with emotionally difficult situations. Light lifting (up to 25 pounds) may be periodically required. Must be able to work outside with ability to maneuver on uneven ground.

In compliance with applicable disability laws, reasonable accommodation may be provided for qualified individuals with a disability who require and request such accommodation. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodation with the employer.

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CARSON WATER SUBCONSERVANCY DISTRICT  
**Administrative Committee**  
**DRAFT** December 1, 2023, 2pm

**Minutes**

**NOTE: The CWSD Administrative Committee meeting was held via Zoom and in-person in the CWSD Conference room at 777 E. William Street, Suite 209, Carson City, NV.**

**Committee Members Present:**

David Griffith  
Dave Nelson (via Zoom)  
Sharla Hales (sub/Scharmann)  
Stacey Giomi (via Zoom)  
Cassi Koerner (via Zoom)  
Mike Workman

**CWSD Staff/Guests Present:**

Ed James  
Catrina Schambra  
Patrick King

Director Workman called the meeting of the CWSD Administrative Committee to order at 2pm. Roll call determined a quorum of the committee was present.

**Item #3 – Discussion Only: Public Comment - None**

**Item #4 - For Possible Action: Approval of Agenda**

*Committee Member Griffith made a motion to approve the Agenda as presented. Director Nelson seconded the motion and the Agenda was approved unanimously.*

**Item #5 - For Possible Action: Approval of the Administrative Committee Minutes of June 2, 2023**

*Committee Member Griffith made a motion to approve the Administrative Committee Minutes from June 2, 2023, as presented. The motion was seconded by Director Koerner and was unanimously approved by the Administrative Committee.*

**Item #6 - For Possible Action: Review Nominations and Recommend Andy Aldax Award Winner**

Mr. James reviewed the award criteria with the committee. He announced the three nominees for the Andy Aldax Award this year: Dan Greytak, as an individual nominee and Truckee-Carson Irrigation District and Kingsbury General Improvement District as organizations.

The committee consensus was an organization that nominates itself should not be qualified as is the case with Kingsbury GID. Mr. James led the discussion on the nominees left and answered questions regarding Dan Greytak since he has known him the longest and his history

in the watershed. Director Giomi stated Kingsbury GID is not part of the Carson River Watershed, but TCID is qualified and deserving of this award.

*Director Giomi made a motion to recommend approval of Dan Greytak as the 2024 Andy Aldax Award individual recipient and recommend Truckee-Carson Irrigation District as the 2024 Andy Aldax Award organization recipient. The motion was seconded by Committee Member Griffith and was unanimously approved by the Administrative Committee.*

**Item #7 - For Possible Action: Approval of Office Manager Job Description and Change of Job Title for Catrina Schambra**

Mr. James explained that the Administrative Assistant job description does not fully encompass the work that Catrina Schambra is doing or reflect her responsibilities. The purpose for the change in job description and title to clarify what she actually does for CWSD. There will be no change of compensation.

*Director Koerner made a motion to recommend approval of the Office Manager Job Description and change of job title to Office Manager for Catrina Schambra as presented. The motion was seconded by Director Nelson and unanimously approved by the Administrative Committee.*

**Item # 8 – For Possible Action: Approval of Standard Operating Procedures for Lost Lakes**

Mr. James reported that he was asked by the Forest Service to supply this document. The attached draft is still in progress and is based on a sample provided by the Forest Service. However, he has questions that have not been answered by them yet. He was hoping that he would have more information in time for the meeting today.

Director Workman suggests adding something about maintenance of the road to get to Lost Lakes. It is a county road that they should maintain. Director Giomi suggested language that allows CWSD to make road improvements to allow access, but that CWSD is not required to maintain the road. For example, if CWSD were to rent equipment to clear the road to enable access to Lost Lakes, we should be allowed to do that. There should also be language that states the Forest Service shall not incur costs for CWSD.

The consensus of the committee is to direct staff to bring the final draft to the full Board for approval if there are no major changes. If there are significant changes are made, staff should bring them back to the Administrative Committee first for review.

*No action taken.*

**Item # 9 – For Possible Action: Approval of amended agreement with RCI to help prepare the permits for the Mexican Dam portage in amount not to exceed \$16,000**

Mr. James explained that CWSD staff was going to do the permitting on the portage to learn the process. This was first going to be done by Shane Fryer, and then Max Robinson, both who have left CWSD since the project started. Because CWSD staff would need time to learn this task and find time to do it, it was determined that it would be best to have RCI do this work as well. This addendum will shift the grant funds from paying staff to paying RCI with funds already approved for this project. Also, RCI is familiar with permitting and will complete the process sooner than if CWSD staff was to do the permitting.

*Director Hales made a motion to recommend approval of amended agreement with RCI to help prepare the permits for the Mexican Dam portage in an amount not to exceed \$16,000 as presented. The motion was seconded by Committee Member Griffith and unanimously approved by the Administrative Committee.*

**Item # 10 – For Discussion Only: Public Comment** – None

There being no further business to come before the Administrative Committee, Director Workman adjourned the meeting at 2:30pm.

Respectfully submitted,

*Catrina Schambra*

Secretary to the Board

DRAFT

## **AGENDA ITEM #10**

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** December 20, 2023

**SUBJECT:** Agenda Item #10 – For Possible Action: Approval of Addendum to Agreement #2023-19 with RCI to Secure Permits for the Mexican Dam Portage in amount not to exceed \$16,000

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**DISCUSSION:** With Shane and Max leaving CWSD, staff does not have the time to train personnel to prepare the permits needed for the Mexican Dam portage project. Staff is proposing that CWSD move funding in the Aquatic Trails grant from CWSD personnel category to the Consultant category for RCI. RCI has staff that is familiar with the various permits needed to do work on the river. Attached is the scope of work proposed by RCI and the proposed Addendum to Agreement #2023-19. All the costs by RCI will be covered by the State Parks Aquatic Trails grant.

The Administrative Committee met on December 1, 2023, and unanimously recommended approval. See draft meeting minutes attached to Item #9.

**STAFF RECOMMENDATION:** Approve Addendum to Agreement #2023-19 with RCI to Secure Permits for the Mexican Dam Portage in amount not to exceed \$16,000 as presented.



November 14, 2023

Mr. Edwin James  
Carson Water Subconservancy District  
777 E. William St., Suite 209  
Carson City, NV 89701

**Subject: *Scope and Cost Proposal for Permitting  
Non-Motorized River Access to Safely Portage the Mexican Dam for the Carson River Trail System***

Dear Mr. James:

Thank you for selecting Resource Concepts, Inc. (RCI) to assist you with preparation of environmental permits to authorize construction activities and placement of structures within water of the US/State. The following scope and cost proposal are based on the Project.

**Scope of Services:**

**TASK 1 – ENVIRONMENTAL PERMITTING**

**ESTIMATED FEE \$ 9,000.00**

Construction of an armored take out that allows for portage around the Mexican Dam requires placement of fill material below the ordinary high-water mark of Carson River and has potential to affect the navigable capacity of the regulated water. Authorization of the project will require permits from the United States Army Corp of Engineers (USACE), Nevada Department of Environmental Protection (NDEP) Water Quality Planning, and NDEP Bureau of Water Pollution Control. Specifically, following three (3) environmental permits are required:

- 1. USACE – Clean Water Act (CWA) Section 10 and Section 404 permits under the Clean Water Act.**  
A Section 404 permit is required when fill material is placed into any regulated Water of the US (WOUS), such as the Carson River. A Section 10 permit is required when any activities within, adjacent to, or over a Traditional Navigable Water have potential to affect navigability of the water.
- 2. NDEP Water Quality Planning – Section 401 Water Quality Certification under the Clean Water Act.** All Section 404 permits require that a Section 401 Water Quality Certification be obtained from the NDEP Water Quality Planning. Issuance of a Water Quality Certification (WQC) is based on a finding that the proposed discharge of fill material into a WOUS will comply with state water quality standards.
- 3. NDEP Bureau of Water Pollution Control – Temporary Working in Waterways Permit.** The temporary working in waterways permit (TWWP) is required when using mechanical equipment within a water of the State. This permit evaluates the use of appropriate best management practices (BMPs) to protect water quality.

**CARSON CITY**  
340 North Minnesota St.  
Carson City, NV 89703-4152  
(775) 883-1600 • fax: (775) 883-1656

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**LAKE TAHOE**  
276 Kingsbury Grade, Ste. 206  
Stateline, NV 89449  
(775) 588-7500 • fax: (775) 589-6333

RCI proposes the following permitting assistance:

- RCI will prepare a formal Pre-construction Notification (PCN) packet for submittal to the USACE for review and verification of compliance with permit conditions. RCI will consult with the USACE on the appropriate Nationwide Permit for use prior to submittal.
  - The PCN submittal package will include an aquatic resource delineation, site plan, detailed project description, estimates of impacts to WOUS, discussion of BMPs, impact minimization measures, and pre-construction photos.
  - The PCN will also include a demonstration of compliance with the Nationwide General and Regional Permit Conditions and assess the potential for federally listed Threatened and Endangered Species to occur within the project area.
  - Verification from the USACE for compliance with the NWP takes approximately 60 days from submittal of a complete PCN packet, assuming no additional cultural resource or sensitive species surveys are required. There are no fees associated with submittal of the PCN.
- RCI will prepare the application submittals for a Section 401 Water Quality Certification to be submitted to NDEP.
  - A complete application will include an aquatic resource delineation, detailed project description, an alternatives analysis, and estimates of impacts to all aquatic resources.
  - A WQC takes approximately 90 days to receive once a complete application is submitted. The application fee for a WQC submittal is \$250 (not included in this cost estimate).
- RCI will prepare an on-line application submittal for submittal to the NDEP. A TWWP typically requires pre-construction, during, and post-construction photo documentation of implemented BMPs for erosion and sediment control. This cost estimate assumes three (3) site visits to meet monitoring requirements. If additional site visits are required, they will be invoiced on a time and materials basis.
  - Review and authorization of a TWWP application typically takes 30 days and is valid for up to six (6) months. There is a \$250 application fee required by the NDEP (not included in this cost estimate).

## **TASK 2 – NEVADA DIVISION OF STATE LANDS PERMITTING**

**ESTIMATED FEE: \$7,000**

Along the Carson River, the Nevada Division of State Lands claims land below the high-water mark as sovereign land, and use of this land requires authorization from the State Land Office. RCI will coordinate with NV State Lands Office to obtain an Authorization to Use State-Owned Submerged Lands. RCI will prepare a complete application submittal, which includes:

- A detailed project description and statement of purpose for recreational use.
- A Record of Survey locating the parcel boundary and delineating the high-water mark.
  - Preparation of legal description stamped and signed by a licensed surveyor.
  - Record survey will be recorded with the Carson City Recorder.

There is a \$250 filing fee, which is not included in the cost estimate. The permit is valid for 10 years with options for renewal.

Mr. Edwin James  
November 14, 2023  
Page 3

**Fee Application:**

RCI will invoice for services rendered monthly, billed in accordance with the scope of work defined in this proposal letter, RCI's Fee Schedule (attached), and the terms and conditions outlined in the Contract. In keeping with the nature of the tasks, services may be moved between tasks with the prior concurrence of CWSD.

We thank you for considering RCI for your professional engineering needs and please contact me if you have any questions.

Respectfully,



JoAnne Michael, CPESC, QSD  
Environmental Project Manager

JM/ca

Enclosure: Fee Schedule



## 2022 FEE SCHEDULE

		Billing Rate (\$)
ENGINEERING SERVICES	Principal Engineer .....	210.00
	Engineering Project Manager .....	190.00
	Senior Civil Engineer II .....	175.00
	Senior Civil Engineer I .....	165.00
	Project Engineer II .....	155.00
	Project Engineer I .....	145.00
	Staff Engineer .....	135.00
	Engineering Intern II .....	120.00
	Engineering Intern I .....	110.00
	Engineering Technician II <sup>1/ 2/</sup> .....	90.00
	Engineering Technician I <sup>1/ 2/</sup> .....	80.00
	Field Inspector <sup>1/ 2/</sup> .....	75.00
	Senior Designer .....	125.00
	Designer .....	115.00
SURVEYING SERVICES	Principal Surveyor .....	210.00
	Survey Director .....	190.00
	Senior Land Surveyor .....	170.00
	Licensed Land Surveyor .....	140.00
	Senior Survey Tech (LSIT) <sup>1/ 2/</sup> .....	130.00
	Survey Technician II <sup>1/ 2/</sup> .....	110.00
	Survey Technician I <sup>1/ 2/</sup> .....	90.00
	One-Man Survey Crew <sup>1/ 2/</sup> .....	145.00
	Two-Man Survey Crew II <sup>1/ 2/</sup> .....	195.00
	Two-Man Survey Crew I <sup>1/ 2/</sup> .....	170.00
	Three-Man Survey Crew <sup>1/ 2/</sup> .....	255.00
	Survey Drone (per day) .....	150.00
<sup>1/</sup> Overtime & Saturdays .....		1.5x regular hourly rate
<sup>2/</sup> Sunday & Holidays .....		2x regular hourly rate
<sup>2/</sup> These rates will be adjusted for services subject to certified payroll reporting & Prevailing wages under the Davis-Bacon Act.		
PLANNING SERVICES	Certified Planner .....	120.00
	Staff Planner .....	105.00
WATER RIGHTS SERVICES	Principal Water Rights Specialist .....	210.00
	Water Rights Project Manager .....	190.00
	Senior Water Rights Surveyor .....	175.00
	Water Rights Surveyor .....	165.00
	Senior Water Rights Specialist .....	155.00
	Water Rights Specialist II .....	130.00
	Water Rights Specialist I .....	120.00
	Water Rights Technician II .....	105.00
	Water Rights Technician I .....	95.00

**Terms of Payment:** Invoices are due upon presentation and are past due thirty (30) days from invoice date. Past due accounts are subject to one and one-half percent (1½ %) service charge per month, or the maximum allowed by law. Payment on delinquent invoices will first be applied to accrued interest and then to the principal amount. Time and expenses incurred (including any attorney's fees and collection costs) will be added to the total amount due. RCI accepts credit card payments, subject to a 4% processing fee added to the total by the credit card processor.

This confidential information is intended only for the use of Carson Water Subconservancy District and is valid for the attached proposal for professional services dated November 14, 2023. This information should not be distributed without the written authorization of RCI.

CARSON CITY  
340 North Minnesota St.  
Carson City, NV 89703-4152  
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## 2022 FEE SCHEDULE

		Billing Rate (\$)
MAPPING SERVICES (CAD & GIS)	Mapping Specialist II .....	105.00
	Mapping Specialist I .....	100.00
	Mapping Analyst.....	90.00
	Mapping Technician II.....	80.00
	Mapping Technician I .....	70.00
ENVIRONMENTAL SERVICES	Principal Environmental Specialist .....	200.00
	Principal Environmental Specialist—Advisory .....	175.00
	Environmental Project Manager .....	175.00
	Certified Environmental Manager.....	170.00
	Senior Environmental Specialist II .....	150.00
	Senior Environmental Specialist I .....	140.00
	Environmental Specialist II.....	120.00
	Environmental Specialist I.....	110.00
	Environmental Technician II <sup>1/</sup> .....	100.00
	Environmental Technician I <sup>1/</sup> .....	90.00
NATURAL RESOURCE SERVICES*	Environmental Intern <sup>1/</sup> .....	75.00
	Principal Resource Specialist .....	195.00
	Resource Project Manager .....	170.00
	Senior Resource Specialist II .....	145.00
	Senior Resource Specialist I .....	135.00
	Resource Specialist II.....	115.00
	Resource Specialist I.....	100.00
	Resource Technician II <sup>1/</sup> .....	95.00
	Resource Technician I <sup>1/</sup> .....	85.00
RANGE SERVICES	Resource Intern <sup>1/</sup> .....	70.00
	<i>*Manager &amp; Resource Specialist disciplines include: Biologist, Botanist, Fluvial Geomorphologist, Geologist, NEPA Specialist, Policy Specialist and Facilitator, Wildlife Biologist and Wetland Specialist</i>	
	Principal Range Specialist .....	175.00
	Principal Range Specialist—Advisory .....	140.00
	Range Project Manager .....	140.00
	Senior Range Specialist II .....	125.00
	Senior Range Specialist I .....	115.00
	Range Conservationist II .....	100.00
	Range Conservationist I .....	90.00
	Range Technician II <sup>1/</sup> .....	80.00
	Range Technician I <sup>1/</sup> .....	70.00
	Range Intern I <sup>1/</sup> .....	65.00
	<sup>1/</sup> Overtime & Saturdays .....	1.5x regular hourly rate
	Sunday & Holidays.....	2x regular hourly rate

**Terms of Payment:** Invoices are due upon presentation and are past due thirty (30) days from invoice date. Past due accounts are subject to one and one-half percent (1½ %) service charge per month, or the maximum allowed by law. Payment on delinquent invoices will first be applied to accrued interest and then to the principal amount. Time and expenses incurred (including any attorney's fees and collection costs) will be added to the total amount due. RCI accepts credit card payments, subject to a 4% processing fee added to the total by the credit card processor.

This confidential information is intended only for the use of **Carson Water Subconservancy District** and is valid for the attached proposal for professional services dated November 14, 2023. This information should not be distributed without the written authorization of RCI.

CARSON CITY  
340 North Minnesota St.  
Carson City, NV 89703-4152  
(775) 883-1600 • fax: (775) 883-1656

Engineering • Surveying • Water Rights  
Resources & Environmental Services  
[www.rci-nv.com](http://www.rci-nv.com)

LAKE TAHOE  
276 Kingsbury Grade, Ste. 206  
Stateline, NV 89449  
(775) 588-7500 • fax: (775) 589-6333



## 2022 FEE SCHEDULE

		Billing Rate (\$)
<b>ADMINISTRATIVE SERVICES</b>	Accounting/Business Manager .....	100.00
	Computer Technician .....	100.00
	Accounting Staff .....	80.00
	Desktop Publisher .....	85.00
	Word Processor .....	75.00
	Secretary .....	65.00
	Technical Aide .....	50.00
<b>Expenses</b>	<b>Travel</b>	
	Mileage .....	75¢ mile
	ATV Use .....	150.00 day
	UTV Use .....	200.00 day
	<u>Per Diem:</u> Per State (GSA) Rates for Meals & Incidentals .....	Varies by Location
	Lodging .....	Cost Plus 15%
	<b>Copies, Prints &amp; Plots</b>	
	8½" x 11" to 11" x 17" black/white prints & copies.....	15¢ each
	8½" x 11" to 11" x 17" color prints & copies.....	50¢ each
	(b/w & color)	
	24" x 36" & up black/white plots.....	3.00 each
	24" x 36" & up color plots.....	8.00 each
	24" x 36" Mylar .....	20.00 each
	<b>GIS Prints &amp; Plots*</b>	
	8½" x 11" to 11" x 17" GIS color prints .....	3.00 each
	24" x 36" GIS color plot .....	15.00 each
	(color) Up to 36" x 72" GIS custom color plot.....	20.00 each
	* When using an aerial, photo or quad background	
	<b>Third-Party Administrator Fees</b> .....	Cost Plus 15%
	<b>Other Reimbursable Expenses</b> .....	Cost Plus 15%
	<b>Consultants/Contractors</b> .....	Cost Plus 15%
	<b>Legal Services</b>	
	Depositions and Preparation .....	1.5x regular hourly rate
	Expert Witness Testimony and Preparation .....	2x regular hourly rate

**Terms of Payment:** Invoices are due upon presentation and are past due thirty (30) days from invoice date. Past due accounts are subject to one and one-half percent (1½ %) service charge per month, or the maximum allowed by law. Payment on delinquent invoices will first be applied to accrued interest and then to the principal amount. Time and expenses incurred (including any attorney's fees and collection costs) will be added to the total amount due. RCI accepts credit card payments, subject to a 4% processing fee added to the total by the credit card processor.

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# **Addendum to Agreement #2023-19 between Carson Water Subconservancy District and Resource Concepts, Inc.**

**WHEREAS** on August 16, 2023, the CARSON WATER SUBCONSERVANCY DISTRICT (hereinafter referred to "CWSD") and Resource Concepts, Inc. (hereinafter referred to "RCI") entered into an Agreement (hereinafter "Agreement #2023-19") addressing funding from CWSD to RCI to complete a 90% Design of the Mexican Dam Portage: a Non-Motorized River Access to Safely Portage the Mexican Dam for the Carson River Trail System (hereafter "Project"); and

**WHEREAS** CWSD has identified an additional task of required permitting to be added to Project; and

**WHEREAS** RCI has agreed to this additional task; and

**WHEREAS** RCI will need additional funds to complete this task; and

**WHEREAS** CWSD has revised the budget for this project to provide RCI with additional funding for this task.

**NOW, THEREFORE, IT IS AGREED:**

- 1. An additional amount not to exceed \$16,000 will be provided to Agreement #2023-19 with RCI to acquire required permitting for Project.**
- 2. All other terms of Agreement #2023-19 shall remain in full force and effect.**

**IN WITNESS WHEREOF**, the parties have executed this Addendum B on the day and year written below.

**RESOURCE CONCEPTS, INC.**

**CARSON WATER SUBCONSERVANCY DISTRICT**

\_\_\_\_\_  
**Jill Sullivan, Senior Engineer**

\_\_\_\_\_  
**Edwin James, General Manager**

**DATE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## **AGENDA ITEM #11**

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** December 20, 2023

**SUBJECT:** Agenda Item #11 – For Possible Action: Approval to Donate Surplus Computers

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**DISCUSSION:** Staff requests permission to donate 4 surplus computers that were bought in 2017 and have since been replaced. The hard drives have been removed.

00198	Dell - Inspiron 3650 Desktop (Brenda's)	8ZC8ZD2	2/9/17	Best Buy	\$519.99
00199	Dell - Inspiron 3650 Desktop (Debbie's)	3XJP2C2	2/9/17	Best Buy	\$519.99
00200	Dell - Inspiron 3650 Desktop (Toni's)	3SNNZD2	2/9/17	Best Buy	\$519.99
00201	HP Pavilion PC (Shane's)	CNV7120BTF	8/9/17	Best Buy	\$469.99

**STAFF RECOMMENDATION:** Approve donating 4 surplus computers as described above.

## **AGENDA ITEM #12**

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** December 20, 2023

**SUBJECT:** Agenda Item #12– For Discussion Only: Update regarding the Integrated Water Resource Planning for the Carson River Watershed

---

**DISCUSSION:** CWSD staff will give an overview of the Integrated Water Resource Planning for the Carson River Watershed. The overview will include the Eleven Guiding Principles (see attachment) and the Carson River Watershed Adaptive Stewardship Plan.

**STAFF RECOMMENDATION:** Receive and file.

## **Carson River Coalition Guiding Principles**

1. Manage the water's resources for economic sustainability, quality of life, and protection of private and public property rights.
2. Acknowledge and respect the watershed's natural processes in land use decisions.
3. Maintain or improve the quality of the water to support a variety of beneficial uses.
4. Protect the headwaters region as the system's principal water source.
5. Recognize and respect the interests of all stakeholders upstream and downstream by fostering collaborative and mutual respectful relationships.
6. Maintain the riverine and alluvial fan floodplains of the Carson River Watershed to accommodate flood events.
7. Protect and manage uplands, mountain ranges, wetlands, and riparian areas to enhance the quality of surface flow, groundwater recharge, and wildlife habitat.
8. Promote conservation of water from all sectors of the community's water users for the benefit of municipal, industrial, agricultural, domestic, recreational, and natural resources.
9. Encourage management of growth that considers water quality and quantity, open space preservation, and maintenance of agriculture in floodplains.
10. Protect and support opportunities for public recreational access to natural areas throughout the watershed – including the river corridor – where appropriate.
11. Promote understanding and awareness of watershed resources and issues through cooperative education efforts throughout the watershed.

## **AGENDA ITEM #13**

# CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** December 20, 2023

**SUBJECT:** Agenda Item #13 – For Discussion Only: Update on 2023 Floodplain Management Activities including update to Carson River Watershed Floodplain Management Plan

---

**DISCUSSION:** The Carson River Coalition's Floodplain Management Working group is the steering committee for floodplain management activities throughout the watershed. This group includes staff from each county such as planners, floodplain managers, public works, etc. CWSD staff will update the Board on floodplain management activities conducted throughout the watershed in 2023. The process and progress to update the Carson River Watershed Floodplain Management Plan in conjunction with county staff will be presented. Staff will also describe elements of this plan that has been adopted by all 6 watershed counties and how this plan is beneficial to counties. Once updated, this regional plan will be presented to CWSD and county boards to be adopted for the fourth time.

For your reference, see links and notes below.

- [Carson River Watershed Floodplain Management Plan](#)
- [Plan Appendices \(especially Appendix C Discovery\)](#)
- Suggested Actions (Attached)
- CRC Main Message: *Protect the floodplain from future development. Once the floodplain and especially the river's meander belt corridor are impacted by development, the river loses the ability to reestablish its natural functions. Agricultural fields near the channel are critical for floodwater attenuation, ground water recharge, non-point source pollution buffering and providing habitat for wildlife.* This message was crafted in 2003 and reaffirmed in 2013.
- The *Living River Approach* recognizes the importance of balancing the river's natural floodplain form and function with various land uses.

**STAFF RECOMMENDATION:** Receive and file.

Table 11. Summary of strategies and suggested actions (SA) for watershed flood risk reduction

SA #	CRS	SUGGESTED ACTION		Responsible Party	Existing or Potential Funding Partner
PROTECT FLOODPLAIN NATURAL FUNCTION AND VALUE (1-8)	1	320 420 510	Maintain Living River approach to retain river system in a more natural state that allows the river to access its floodplain. Recognize that not all areas of the river system can be allowed to migrate freely due to special designation (i.e., Superfund area) and/or existing infrastructure.	All entities	N/A
	2	350 410	Develop, support and implement a good neighbor floodplain management policy that recognizes cumulative impacts and actions by one property owner can impact upstream, adjacent and downstream property owners.	All entities	N/A
	3	420	Investigate, identify, and implement areas where stream zone buffers would provide multi-objective benefits for river system and downstream communities. (Previously SA # 4)	Local and tribal governments	NDWR Clearing and Snagging Fund; FEMA; State Lands; NDEP
	4	310 410 530	Manage development in special flood hazard areas and other flood hazard areas (those known flood hazard areas not included on most current FIRMs) to provide public safety and protect the natural functions and benefits of floodplain lands. (Previously SA # 6)	Local and tribal governments; CWSD	Local Governments
	5	320 450	Promote and utilize best management practices as a means of protecting riparian habitat. (Previously SA #10)	All entities	NDEP, FEMA, USBR, Local Governments
	ECOSYSTEM SERVICES IMPORTANT to MAINTAINING LIVING RIVER APPROACH				
	6	350 420	Consider Floodplain and flood hazards ecosystem service objectives which preserve open floodplain lands when selecting acquisition targets and establishing management strategies for open spaces. (Previously SA #3)	Local and tribal governments, NGOs, CWSD	FEMA, Local Governments, NDEP
	7	520	Identify and promote options for landowner incentive programs, such as floodplain leasing program and conservation easements that provide compensation to landowners providing ecosystem services and seek funding mechanisms. (Previously SA# 9)	Local & tribal governments, NGOs, CWSD, CRC, landowners	Federal, State and local sources, , Question 1, SNPLMA
	8	420 520	Retain lands that preserve floodplain storage which maintain and/or restore connection of river with floodplain through land acquisition, conservation easements, local open space programs, TDR and PDR Programs, and other protection methods. Pursue protection of additional acreage in flood prone areas (See UNCE 2015, Floodplain Protection Inventory for the Carson River). (Previously SA #7)	Local and tribal governments, NGOs, landowners	Question 1; SNPLMA; NGOs; local governments

SA #		CRS	SUGGESTED ACTION	Responsible Party	Existing or Potential Funding Partner
HIGHER REGULATORY STANDARDS (9-11)					
HIGHER REGULATORY STANDARDS (9-11)	9	430	Periodically review county ordinances that include floodplain protection as a purpose, account for the loss of floodplain storage volume, and mitigate losses through a variety of methods. (Previously SA # 11)	Local governments	FEMA, Local Governments
	10	430	Investigate, promote, and implement of additional flood protection measures that go beyond minimum FEMA requirements, such as improving community rating system. (Previously SA # 12)	Local governments	Local Governments
	11	430	Development and adoption of consistent floodplain management ordinance language and consistent use of hydraulic model of Carson River system. (Previously SA # 13)	CWSD, CRC, local governments	FEMA, CWSD, Local Governments
FLOOD DATA INFORMATION AND MAINTENANCE (12-21)					
FLOOD DATA INFORMATION AND MAINTENANCE (12-21)	12	410 440	Establish and adopt funding source, and protocol / procedures to consistently update watershed-wide unsteady state modeling to identify flood water storage requirements and to look at the cumulative effects of watershed development. (Previously SA #14)	Local & state governments, CWSD	FEMA, CWSD, NDEP, other local & state entities
	13	440	Support FEMA's Map Modernization Program and encourage FEMA to update FIRMs with current and future conditions. Significant verification of topography and other variables should be conducted prior to release of draft FIRMs. (Previously # SA 15)	Local governments, FEMA, CWSD	FEMA, CWSD, Local Governments
	14		Participate in FEMA's Cooperating Technical Partner Program. (Previously SA#16)	CWSD, FEMA	CWSD
	15	410 440	Collect and Maintain up-to-date and consistent data collection which includes updating flood studies as needed and conducting new studies for significant water courses and alluvial fan areas. This data should be used to update FEMA maps and/or fill local data gaps. Complete delineation of the floodway throughout river system and incorporate into FIRMs. (Previously SA #17)	Local governments, CWSD, FEMA	All Federal, state and local funding sources
	16	410 440	Update flood studies and maps after significant flooding events. (Previously SA #18)	Local governments	FEMA, CWSD, Local Governments
	17	410 440	Update and Maintain Elevation Reference Marks (ERM) as- permanent monuments using NAVD88 Datum which matches base flood elevations on FEMA FIRMs. (Previously SA #19& 20)	Local governments	All Federal, state and local funding sources
	18	410 440	Develop and maintain master list of ERMs provide-to interested parties. (Previously SA #21)	Local governments, CWSD	All Federal, state and local funding sources

SA #		CRS	SUGGESTED ACTION	Responsible Party	Existing or Potential Funding Partner
FLOOD DATA INFORMATION AND MAINTENANCE (12-21)					
FLOOD DATA INFORMATION AND MAINTENANCE (19-21)	19	350 410 440	Develop and coordinate photo-monitoring program (on-the-ground and aerial) on a watershed level to consistently document flooding and flood hazards. (Previously SA #22)	CWSD	All Federal, state and local funding sources
	20	350 410 440	Establish and maintain rain gage data network in each local jurisdiction.	Federal, State and Local governments, CWSD	All Federal, state and local funding sources
	21		Evaluate potential impacts due to climate variability which could include changing storm patterns, rainfall amounts, and snow levels, adding uncertainty to future conditions.	Federal, State and Local governments, CWSD	All Federal, state and local funding sources
CHANNEL MIGRATION AND BANK EROSION MONITORING (22-29)					
CHANNEL MIGRATION AND BANK EROSION MONITORING (22-29)	22	410	Document/map and update known and projected hazard areas including channel migration hazards and incorporated into planning processes. (Previously SA #23)	Conservation Districts, CWSD, NDEP, FEMA, local & tribal governments	FEMA, CWSD, NDEP, NDWR, BIA, Conservation Districts, local & tribal governments
	23	440	Conduct LiDAR and/or aerial photography (on a watershed level) on a 5-year basis, or as needed, to provide updated information on channel movement and floodplain condition. (Previously SA #24)	CWSD, NDEP, CVCD, DVCD, NGOs, BOR, local governments	All Federal, state and local funding sources
	24	430	Conduct research and establish appropriate building set-backs in flood hazard areas to reduce severe hazards from channel migration. (Previously SA #25)	Local and state entities, CWSD	All Federal, state and local funding sources
	25	410 440	Conduct and document channel cross-sectional surveys to track long term changes in river channel. (Previously SA #26)	CWSD, conservation districts	All Federal, state and local funding sources
	26	410 440	Identify unstable stream banks and areas with high potential for erosion. (Previously SA #27)	Conservation districts, NDEP, CWSD	All Federal, state and local funding sources
	27	510	Promote the use of non-structural, bio-engineering (soft-engineering utilizing natural materials) techniques in river restoration projects in combination with other proven methods. (Previously SA #28)	All entities	FEMA, NDEP, CWSD
	28	440 510	Update the 1996 Fluvial Geomorphic Assessment and create a sediment transport model of the Carson River. (Previously SA #29)	CWSD, NDEP, conservation districts	FEMA Pre-Disaster Mitigation grants; USACE: UNR Graduate Grants; DRI; NSF
	29	440 510	Create a baseline study that informs management and project decisions regarding flood risks, damages, and ecosystem impacts.	CWSD, NDEP, conservation districts	FEMA Pre-Disaster Mitigation grants; USACE: UNR Graduate Grants; DRI; NSF

SA #		CRS	SUGGESTED ACTION	Responsible Party	Existing or Potential Funding Partner
FLOODPLAIN AND FLOOD HAZARD OUTREACH AND EDUCATION (30-34)					
FLOODPLAIN AND FLOOD HAZARD OUTREACH AND EDUCATION (30-34)	30	330	Continued implementation of watershed-wide outreach and education program about floodplain importance and flooding hazards.	FAW Working group which includes CWSD, Federal, State and Local Jurisdictions	FEMA; NDWR, and Federal, state and local partners
	31	330	Promote and participate in Annual Flood Awareness Week (FAW) and events throughout the year with the objective of providing information about protection of floodplains, flooding and flood hazards to the general public.	FAW Working group which includes CWSD, Federal, State and Local Jurisdictions	All Federal, state and local funding sources
	32	330	Develop and update media in conjunction with FAW working group (social media, videos, brochures, web content, press releases etc.) for distribution throughout watershed with consistent messages and information for the general public.	FAW Working group which includes CWSD, Federal, State and Local Jurisdictions	CWSD, NDWR, USACE
	33	330	Promote FAW partner websites (e.g., NevadaFloods.org, National Weather Service, CWSD, and county websites) which provide information on the Regional Floodplain Management Plan, floodplain protection, flood risk, emergency preparedness, and emergency contact information. Link to one another's websites and social media sites to amplify message.	In conjunction with Flood Awareness Campaign led by NDWR, CWSD, NOAA -NWS Reno specifically address flood risk and local jurisdictions have websites as well which also link to these websites.	CWSD, NDWR, NOAA -NWS Reno
	34	330	Utilize special Events, River Work Days, and other outreach opportunities in conjunction with FAW working group to raise awareness of flooding hazards and importance of floodplains.	FAW Working group which includes CWSD, Federal, State and Local Jurisdictions	All Federal, state and local funding sources
REDUCE INFRASTRUCTURE IMPACTS (35-39)					
REDUCE INFRASTRUCTURE IMPACTS (35-39)	35	510 540	Investigate opportunities and implement actions when feasible to remove existing restrictions, such as berms or uncertified levees, to allow flood waters to access floodplain.	Local & tribal government organizations, landowners	All Federal, state and local funding sources
	36	510	Limit the use of future management measures such as dams, levees, and floodwalls.	Local & tribal government organizations, landowners	All Federal, state and local funding sources
	37	540	Design future bridges and roads to protect floodplain and accommodate rather than restrict river course changes, and minimize back up of flood water.	NDOT, local governments	All Federal, state and local funding sources
	38		Investigate opportunities to enhance grade control structures.	Local governments, CWSD	FEMA, NDEP, CWSD, and local governments
	39		Inventory, categorize, and house data regarding public and private drainage and flood control infrastructure in the Carson River Watershed.	Local governments, CWSD	FEMA, NDEP, CWSD, and local governments

SA #	CRS	SUGGESTED ACTION	Responsible Party	Existing or Potential Funding Partner
<b>ALLUVIAL FAN HAZARD REDUCTION (40-43)</b>				
<b>ALLUVIAL FAN HAZARD REDUCTION (40-43)</b>	40	440 Investigate extent of potential alluvial fan flood damage and include on maps.	Local governments, CWSD	FEMA, USACE, CWSD, and all other Federal, state, and local funding sources
	41	440 Conduct Area Drainage Master Plans for alluvial fans which examines infrastructure, land use, sediment transport & identify alternative to mitigate and/or reduce risk.	Local governments, CWSD	FEMA, CWSD, and all other Federal, state, and local funding sources
	42	440 Implement studies to inform and motivate land use planning & development which protects high risk areas, and/or allows flood waters and debris flows to safely move through fan flood zones;	CWSD, Local governments	FEMA, CWSD, and all other Federal, state, and local funding sources
	43	530 Define and implement means to protect existing open alluvial fans, implement recommendations associated with SA#'s 38-40 to limit further development and/or alleviate hazards in high risk areas.	CWSD, Local governments	FEMA, CWSD, and all other Federal, state, and local funding sources
<b>MINIMIZE STORMWATER IMPACTS (44-48)</b>				
<b>MINIMIZE STORMWATER IMPACTS (44-48)</b>	44	450 Promote stormwater infiltration rather than direct outflow to urban infrastructure, ditches, creeks, rivers to capture groundwater, improve water quality, and reduce flood risk.	State, CWSD, Local Governments	FEMA, CWSD, and all other Federal, state, and local funding sources
	45	450 Plan for and mitigate cumulative effects of watershed urbanization, including stormwater runoff, to reduce flood hazards. (Previously SA #5)	All entities	FEMA, Local Governments, NDEP
	46	450 Encourage and incorporate low impact development (LIDs) principles into all development proposals to decrease stormwater run-off, improve water quality, and promote groundwater recharge. (Edited from Former SA #8)	Local governments	Incentives to Development (fee waivers, credits?;
	47	450 Encourage adoption of model LID ordinances created for Watershed.	CWSD/Local governments	Local Governments/CWSD
	48	320 Promote and utilize best management practices to reduce urban runoff (Refer to SA #5)	All entities	NDEP, FEMA, USBR, Local Governments

**AGENDA ITEM #%**

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** December 1, 2023

**SUBJECT:** Agenda Item #14 – For Possible Action: Review Nominations and Select 2024 Andy Aldax Award Winner

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**DISCUSSION:** The Andy Aldax Carson River Watershed Award was created in 2007 to honor Andy Aldax, a CWSD Director from CWSD's inception in 1959 until 2012. The award recognizes individuals and organizations for significant contributions in promoting and achieving the Carson River Watershed Vision Statement.

The criteria for consideration of this award is that the nominee:

1. has demonstrated a commitment to Carson River Watershed conservation activities for 10 years or more; and,
2. has produced accomplishments toward the goals outlined in the Carson River Watershed Vision Statement; and
3. can be an organization, landowner, community member, or employee of a federal, state or local entity.

Nominees for the 2024 Andy Aldax Award are:

- Dan Greytak
- Kingsbury General Improvement District
- Truckee Carson Irrigation District

Nomination letters are attached in alphabetical order.

The Administrative Committee met on December 1, 2023, and unanimously agreed to recommend awarding the 2024 Andy Aldax Award to Dan Greytak and Truckee Carson Irrigation District. See draft meeting minutes attached to Item #9.

**STAFF RECOMMENDATION:** Select 2024 Andy Aldax Award to Dan Greytak and Truckee Carson Irrigation District.

Dear Carson Water Subconservancy District,

I am writing to nominate Dan Greytak for the Andy Aldax Award. He deserves this recognition, and it would be a wonderful way of thanking him for his decades of service. His wife, Jude, is in very poor health and not likely to improve. Awarding it to him in 2024 would allow him to enjoy this honor with his much-cherished companion.

Dan has demonstrated an unwavering commitment to the conservation and protection of the Carson River Watershed and has made significant contributions towards achieving the Carson River Watershed Vision.

Dan has been actively involved in Carson River Watershed conservation activities for over forty years and has produced a remarkable list of accomplishments towards the goals outlined in the Carson River Watershed Vision Statement.

Dan initially started working in the Carson Watershed under the auspices of the Washoe Environmental Department. For fourteen years he directed many restorations and stabilizations within the tribe's reach of the Carson River, including multiple watershed protection projects in all three of the tribal colonies. His undertakings also included Clear Creek water quality improvement projects and storm water management projects. Dan initiated many of the tribes monitoring programs and continues to support bird and fish monitoring on tribal land to this day.

Prior to his work with the Washoe Environmental Department, Dan administered the Nevada State Tree Nursery Program. For twenty-five years he expanded the Nursery facilities into both Northern and Southern Nevada providing many of the native plants for restorations and conservation projects within the Carson River Watershed and all over Nevada. During this time, he also built the Nevada State Seed Bank.

For nine years from 2001-2009 Dan sat on the Carson River Advisory Committee which focused on the river corridor. This group was rolled into Carson City's Open Space Advisory Committee. Dan helped lay the groundwork for much of the parks, open space, recreation, and river conservation we enjoy today. He has also been an early and integral member of the Carson River Coalition. Regularly participating in volunteer projects along the Carson, including bank stabilizations, wrapping trees to protect them from beaver, and supporting many of CWSDs rafting, canoe, and kayaking tours. On a personal note, Dan has also been there with quick and solid advice for CWSD's Weed Abatement Program and other projects involving vegetation.

He has been a true inspiration to the community and has worked tirelessly to improve the environment and natural resources of the Carson River Basin.

Dan is an ideal candidate for the Andy Aldax Award, and I strongly recommend him for this prestigious recognition.

Sincerely,

Shane Fryer

**District submission for the Andy Aldax Award for Exemplary Service in Conservation and Protection of the Carson River Watershed 2024:**

The Kingsbury General Improvement District has been quietly protecting the upper watershed and Daggett Creek and tributaries for many years and considers the protection of the Carson River Watershed to be on par with the protections afforded to Lake Tahoe.

Kingsbury GID is a public agency straddling the Tahoe Rim over Daggett Pass along SR 207 from the Lake to the upper watershed of the Carson River. In this capacity, the district has assumed the duties of protecting the headwaters of Daggett Creek. To this end, since the early 1990's the district has applied the same standards and BMPs for the roads and development which are used inside the Tahoe Basin to the Carson River Watershed protecting seeps, springs, and drainage into the tributaries. The district has installed and maintains nearly 2,800 linear feet of erosion control facilities and 2.5 miles of roadway with stormwater collection, catch basins, swales and discharges. All these facilities are cleaned and maintained at regular intervals on par with facilities inside the Tahoe Basin.

Over many years, the district has exercised good stewardship practices, but in 2023 these efforts rose to new levels aimed to improve and protect the upper watershed of the Carson Valley.

During 2023, the district efforts included.

- Modeling the development impacts to Daggett Creek from near the summit to the concourse with the Carson River.
- Designed the replacement of 1,200 linear feet of erosion control facilities to be installed during the summer of 2024.
- Purchased and deployed regenerative air road sweeper to keep roadways clean, recover salts/abrasives applied to roads and prevent dust and airborne contamination resulting from the roadway sweeping from entering the watershed.
- Led a Roadside/Creekside cleanup effort for trash and litter from SR 207 which was along the creek near the pass.
- Implemented enhanced inspection and management controls to prevent sanitary sewerage overflows which could enter Daggett Creek.
- Provided training to increase awareness and reduce the use of road salt improving the effectiveness of snow removal and reducing over-throw and runoff particularly along Tramway Dr. and highest elevations.

In addition, the district owns and operates its corporate yard which straddles Daggett Creek in the Carson River watershed. Over time, this area accumulated litter and other material which had the potential to negatively impact the runoff. In 2023 the district removed approximately 100 yards of wooden debris, plastics, roadside waste (tires, barrels, mattresses, and appliances) and commercial waste, fifteen tons of discarded asphalt and placed membrane/linear under the road sweeping collections pile to protect seepage of petroleum and soluble contamination from entering the creek or the shallow subsurface drainage. Recontoured the yard to infiltrate or redirect stormwater flows appropriately, placed over 100 yards of cobble to control erosion and remove soil from tires helping to protect water quality in the creek.

The district's leadership by example prompted the adjacent property owner to tidy up their maintenance yard and remove paint, lubricants, scrap metal, lift chair parts and cable and generally store or eliminate likely sources of contamination from entering the creek from their runoff.

**Kingsbury General Improvement District 2024 Aldax Award Nomination Letter**

Inside the Tahoe Basin, the district works collaboratively with TRPA and other agencies and as a matter of law and regulation intending to protect the national treasure of Lake Tahoe and its drinking water supply. The district, by choice, has provided the same diligence to the watershed of the Carson River actively contributing to its protection as a treasure too.

Sincerely,

Mitch Dion  
General Manager  
Kingsbury General Improvement District

Dear CWSD Administrative Committee and Board of Directors,

I would like to nominate the Truckee-Carson Irrigation District to receive the Andy Aldax Award for Exemplary Service in Conservation and Protection of the Carson River Watershed.

The Truckee-Carson Irrigation District, (TCID) and (Irrigation District), was formed in 1918 so that bonding through a newly enacted state statute could be used to secure funds to complete the drainage system in the Newlands Reclamation Project. Its formation also gave TCID the opportunity to represent the water owners in negotiations with the United States for operations and maintenance of the Project to be turned over to the water users as prescribed in the 1902 Newlands Reclamation Act, Pub. L. 57–161.

The Carson Sink Desert was the terminus of the Carson River. In 1903 the 3 branches of the Carson River; South Fork, New River, and Old River channels were used to deliver water to about 20,000 acres of land with a water season from March to July. As the Project was being built the South Fork and New River forks of the Carson River were replaced by irrigation canals. The original channels became the major arteries for the drainage system. As is the case in all western arid irrigation projects, a drainage system carries salts away making the once saline soils ideal for crop production. The Old River channel of the Carson River, which before 1903 only saw water in the very wet years became the main delivery channel for the 350 miles of laterals delivering water to thirsty crop lands. It also became the flood channel protecting the inhabited lands in the Carson Sink Desert from flooding.

The ability for TCID to bond, allowed the Carson River of 1903 to deliver water and to drain water creating productive farms and making a pleasant environment for a community to grow and thrive. The Irrigation Project and storage also allowed for the irrigation season to be extended from March through November. It allowed the river system to maintain up to 72,000 acres of productive lands.

The Old River channel of the Carson River continued to be the conduit for water delivery and flood protection after 1903 and after Lahontan Dam and Reservoir were built in 1915. Growth and encroachments by homes and development caused concern as high water years in the 1980's and 1990's showed that the Carson River below Diversion Dam was not going to be able to protect the community as it had in the previous 80 years. Experience from the high-water years in the early 80's showed that the V-Line Canal could be breached to let water flow to Carson Lake, the natural terminus of the original South Fork channel. Some work was given to developing a secondary flood channel to boost emergency water releases below Lahontan. In 2017, TCID and the community faced a water year not seen since the early 1950's. In the emergency of 2017, it was a given that the Old River channel would not be able to

manage the emergency releases from Lahontan without significant damage and perhaps flooding of the City of Fallon. In addition to damage to private property, the Irrigation Project infrastructure was in danger. Loss of infrastructure could potentially destroy the agricultural industry in Churchill County. TCID, U.S. Bureau of Reclamation, Churchill County, and the City of Fallon came together to overhaul a hundred-year-old system to meet modern emergency demands. This emergency work took place within a 5-month period from February to June. TCID began by clearing and cleaning the Old River Channel from Diversion Dam to Saguspi Dam, about 17 miles. With the BOR's engineering and all the local governmental agencies working together a weir was built to take water from the V-Line Canal to the Carson Lake. With the water that would need to be diverted a 17-mile channel or drain ditch was dug from the Carson Lake to Stillwater Wildlife Refuge. The end result was the community of Fallon and areas of Churchill County along the Old River channel of the Carson River were protected from damaging flooding and from the erosion that is a biproduct of flooding. The Irrigation District infrastructure was also protected and throughout the entire ordeal the agricultural industry received water deliveries.

In 2023 the entire Carson River experienced a larger snowpack than in 2017. Because the 2017 infrastructure were still in place, some improvements including a larger weir in the V-Line canal again protected the community of Fallon and areas of Churchill County along the lower Carson River from an environmental disaster. The lower Carson River, with some additional work by TCID and the Lahontan Conservation District did its job without significant damage to personal property and to the Irrigation District infrastructure.

The TCID has for some 105 years been a force for protecting and maintaining the lower Carson River to; 1) deliver water to Newlands Reclamation farms and wildlife areas, 2) protect the environment and ecosystem of the lower Carson River from Lahontan Dam to the Carson Sink, 3) to provide recreation of all types along the riparian areas of the Carson River, 4) to provide drainage, and 5) to provide recharge of ground water for a domestic water system.

In summary, the lower Carson River functions as a carrier of the water supply needed to irrigate crops. It serves as a flood control channel. It functions as a drainage system to keep valuable farmlands free of salt. It provides recharge to domestic wells and water supplies for homes and businesses. It provides for recreation; hunting, fishing, bird watching, and hiking. And it provides water for an especially important wildlife area on the Pacific Flyway.

The lower Carson River system has been watched over, maintained, and protected by the TCID for 105 years. The Upper Carson, Middle Carson, and Lower Carson River makes the "Carson River."

The Truckee-Carson Irrigation District, although a local quasi-governmental agency, is really all the water rights holders of Carson and Truckee River water in the Lahontan Valley. If a generation is 20 years (+ or-) then 5 generations of water rights owners who make up the TCID, have watched over and protected the Lower Carson River. Therefore, I believe that the Truckee Carson Irrigation District should be awarded the 2024 Andy Aldax Award for its 105 years of Carson River stewardship.

**Submitted by Ernest C. Schank on this day of November 12, 2023.**

## **STAFF REPORTS**

# CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors  
**FROM:** Edwin James  
**DATE:** December 20, 2023  
**SUBJECT:** Agenda Item #15 - For Information Only: Staff Report

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**DISCUSSION:** The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting on November 15, 2023:

- 11/16/23 –Brenda hosted CRC Invasive Species Weed Working Group meeting
- 11/16/23 - Staff Meeting (All)
- 11/17/23 Ed attended 30-Year Regional Drought Water Plan meeting w/Lumos & USGS
- 11/17/23 - Ed attended Emergency Flood Damage Repair Meeting in Douglas County
- 11/20/23 - Kelly participated in Washoe Tribe Willow Thinning in Gardnerville
- 11/21/23 - Brenda met with Hope Sullivan (Carson City Planning) to give her an overview of CWSD and what we do in the Carson River watershed
- 11/21/23 - Ed attended NWRA Conference Planning meeting
- 11/27/23 - Lindsay's 1<sup>st</sup> day!
- 11/27/23 - Ed, Debbie & Lindsay attended Morgan Mill High-Water Mark Sign meeting at CCPW
- 11/28/23 - Ed & Brenda attended Carson River Master Plan meeting w/Carson City staff
- 11/28/23 - Brenda attended Carson River Hot Springs Recreation Area Planning meeting w/
- 11/29/23 - Brenda, Debbie, Ed, Kelly & Catrina hosted CRC Education Working Group meeting
- 11/30/23 - Brenda & Kelly attended Regenerative Ag & Soil Health Workshop at UNR Extension in Gardnerville
- 11/30/23 - Ed, Debbie & Lindsay attended Floodplain Management Plan Interviews in Churchill County
- 12/1/23 - Ed & Catrina hosted Administrative Committee meeting
- 12/4/23 - Ed attended meeting with various state agencies regarding permit requirements and timing for river projects
- 12/5/23 - Debbie attended FEMA GO Webinar
- 12/5/23 - Ed, Debbie & Lindsay met with Kimley-Horn and Lyon County Staff regarding North Silver Springs ADMP
- 12/11/23 - Debbie & Lindsay interviewed Alpine County Staff for Floodplain Management Plan
- 12/12/23 - Ed attended Improving NV Drought Communication Small Group Brainstorm Meeting hosted by National Oceanic and Atmospheric Administration (NOAA)
- 12/12/23 - Ed attended CTWCD Board meeting in Reno

- 12/12/23 - Brenda attended Carson River Master Plan meeting w/Carson City staff
- 12/13/23 - Debbie interviewed Storey County Staff for Floodplain Management Plan
- 12/13/23 - Brenda attended Weed meeting – Shared Stewardship NDF/NDA
- 12/13/23 - Ed, Brenda, Lindsay & Kelly attended NDEP 319 Informational Meeting
- 12/15/23 - Ed, Debbie, Lindsay & Douglas County Staff were interviewed by Alan Lulloff from the Association of State Floodplain Managers (ASFPM) about the challenges of the floodways in 2-dimensional hydraulic models

**STAFF RECOMMENDATION:** Receive and file.

# **CORRESPONDENCE**

## **Carson Now**

# **High water mark sign unveiling Wednesday at Nature Conservancy's River Fork Ranch Preserve**

Submitted by Carson Now Reader on Mon, 11/13/2023 - 4:47pm

### **Event Date:**

November 15, 2023 - 11:00am

By The Nature Conservancy

Douglas County, in partnership with The Nature Conservancy and the Army Corps of Engineers recently designed and installed a new high water mark sign at the River Fork Ranch in Genoa.

The sign content shows a recent flood event that occurred in 2023 and highlights the wide inundation area that the flood waters reach. TNC's River Fork Ranch permanently protects more than 800 acres of floodplain at the confluence of the East and West Forks of the Carson River. Undeveloped floodplains reduce flood risk to communities downstream by giving rivers room to swell beyond their banks in times of high flow while also allowing groundwater aquifers to recharge and natural water purification processes to function.

Join us for the unveiling event on Wednesday, November 15th at 11am! TNC's River Fork Ranch Preserve is located at 381 Genoa Lane, Minden, NV 89423. Representatives from multiple organizations will share information on flood preparedness, floodplain protection, FEMA mapping updates, & more. Information on this and other High Water

Mark signs in Nevada can be found at: [Nevada High Water Mark Interactive Map](#);

WHAT: High Water Mark sign unveiling at TNC's River Fork Ranch Preserve

WHEN: Wednesday, November 15, 2023, 11am-12pm

WHERE: The Nature Conservancy's River Fork Ranch Preserve (381 Genoa Lane, Minden, NV 89423)

WHO: The Nature Conservancy, DouglasCountyNV.gov, FEMA National Flood Insurance Program, Silver Jackets, & Carson Water Subconservancy District

For more information on flooding in Nevada and other events taking place during Nevada Flood Awareness Week is November 12-18, 2023, please visit <http://nevadafloods.org/>.

Contact: Lori Leonard, River Fork Ranch Preserve Manager at The Nature Conservancy in Nevada, at [lori.leonard@tnc.org](mailto:lori.leonard@tnc.org) or (702) 533-3255.

### **About The Nature Conservancy**

The Nature Conservancy is a global environmental nonprofit dedicated to conserving the lands and waters on which all life depends. Guided by science, we create innovative, on-the-ground solutions to our world's toughest challenges so that nature and people can thrive together. We are tackling climate change, conserving lands, waters and oceans at an unprecedented scale, providing food and water sustainably and helping make cities more sustainable. Working in 76 countries and territories: 37 by direct conservation impact and 39 through partners, we use a collaborative approach that engages local communities, governments, the private sector, and other partners. We've been working in Nevada for 39 years and have conserved more than 3 million acres in the Silver State, including in iconic places such as Ash Meadows National Wildlife Refuge, Red Rock Canyon National Conservation Area, and the Truckee River. To learn more, please visit [nature.org/nevada](http://nature.org/nevada).

# East Fork levee repair to cost \$260,000

By [Kurt Hildebrand](#)



Logs and debris are lifted away from a logjam at the Virginia-Rocky Slough diversion on the East Fork of the Carson River by Connelly Crane. Tod Carlini/East Fork Fire Protection District

High water on the Carson River's East Fork took a big bite out of the levee that keeps the river from flooding the almost 100 homes next to Carson Valley Golf Course.

Douglas County commissioners are being asked to approve contributing \$102,000 to rebuild the levee, with another \$30,000 in contingency.

Commissioners meet 10 a.m. Thursday in the Douglas County Courthouse in Minden.

The total project is estimated to cost \$260,000 with the Nevada Division of Water Resources contributing \$65,000, the Carson Water Subconservancy coming up with \$93,000, the Carson-Truckee Water Conservancy District making up the other \$37,000.

Last spring's flooding ate away a dozen feet of the levee, leaving 2-3 feet to keep the river in its channel. If the East Fork experiences even a fraction of last year's high water, the levee could fail, according to the Carson Valley Conservation District.

Because the river is at its lowest point, officials say now is the best time to repair the levee, which is upstream from a diversion dam that saw blasting in May to remove debris.

Partnerships like those involved in the levee repair are critical to reducing potential damage in Carson Valley, Flood Control Manager Courtney Walker said at the dedication of a marker during Nevada Flood Awareness Week.

Douglas County, in partnership with The Nature Conservancy and the Army Corps of Engineers recently designed and installed the sign at the River Fork Ranch in Genoa.

The 800-acre ranch at the confluence of the east and west forks of the Carson River is critical to reducing potential damage downstream, according to Preserve Manager Lori Leonard.

Walker said she has been meeting with ranchers to learn more about the irrigation ditches that crisscross Carson Valley.

"We are working on a stormwater masterplan where we are prioritizing capital improvement projects, but we are also working with the agricultural community where we can partner with them for maintenance on irrigation ditches," Walker said. "We learned a lot this past winter on how that whole system interacts as flood control and what we can do to really protect the community."

Flood maps for the Carson River were released by the Federal Emergency Management Administration earlier this month.

Over the course of the more than seven years Walker has been in charge of the county's flood management, she hasn't seen it budge from Class 6.

The rating provides a 20-percent discount for homes in the Special Flood Hazard Area and a 10-percent discount for homes outside.

She said the score of 2,102 points is on the low end of the class, though the county has been active in working on flood plans.

A bump up to Class 5 would provide residents in the hazard area a 25 percent discount but wouldn't do anything for everyone else.

At the present rate, residents save a combined \$200,000 a year on their insurance.

The county just completed its five-year flood audit under the agency's community rating system.

In her presentation on the audit, she showed county commissioners the sea of paperwork required as part of the audit. The county has to go through the audit every five years so residents in hazardous areas can buy flood insurance.

Having the flood plain mapped is a minimum requirement, Walker told the county, with 18 different activities that can earn the county points.

Those range from public outreach like Flood Awareness Week and the high-water mark at the River Fork Ranch. But they also include flood damage reduction and preparedness.

"It's a pretty robust program and there is always a lot more you can go through," she said.

The county also has maps and flood zone viewers where residents can look up their lot and find out if they're in the flood plain.

"Many of the calls we get are people just calling and asking," she said.

She said the county can get credit for remapping existing flood plains, that can occasionally result in removing residents from the hazard area.

Homeowners with a federally insured mortgage are required to buy flood insurance. Those outside of the flood plain may buy flood insurance, which contributes to the county's score. Flood insurance only deals with structural damage to homes, not landscaping.

"If the county acquires a building and removes it from the flood plain, it gets a lot of points," she said. "But that's a very expensive option."

There is a big difference between the flooding on paper and that which actually occurs.

Walker said mapping mostly focuses on the areas near the Valley's waterways, as opposed to the alluvial fans at the base of the mountains.

"There is more alluvial fan flooding, and those maps are not as robust, and those channels tend to move," she said.

Examples of alluvial fan flooding include the Johnson Lane floods during the summers of 2014 and 2015, and the flood in Horse Thief Canyon in August 2022 that partially buried a home.

"Storm water management is a critical issue for our community," County Manager Jenifer Davidson said. "I'm pleased with the work by Ms. Walker and her team."

Davidson said that the \$1 million the county budgets annually for the department hasn't changed in five years.



**CARSON WATER SUBCONSERVANCY DISTRICT**  
**777 E. William Street, #209, Carson City, NV 89701**  
**775/887-7450, FAX 775/887-7457**  
**cwsd.org**

*A healthy watershed  
that meets the water  
needs of all users*

November 30, 2023

Mo Loden, Lahontan Region Grant Coordinator  
Lahontan Regional Water Quality Control Board  
2501 Lake Tahoe Blvd.  
South Lake Tahoe, CA 96150

**Re: Letter of Support for Alpine Watershed Group 319(h) Grant Application**

Dear Ms. Loden,

Carson Water Subconservancy District (CWSD) offers our enthusiastic support for the Alpine Watershed Group (AWG) application for funding from the 2024 Nonpoint Source Grant Program. We understand that the funding for this grant program is a grant to the State Water Resources Control Board from the United States Environmental Protection Agency under the Clean Water Act Section 319(h).

CWSD has long held that a geomorphological assessment and sediment transport model is a critically needed tool for the entire Carson River watershed. A prioritized list of projects based on this science would allow CWSD and our Carson River Coalition (CRC) partners like AWG to prioritize projects so that limited funding can be targeted and leveraged in an efficient and effective manner. Alpine County holds the headwaters of the system, and addressing water quality issues there will have positive effects downstream.

CWSD submitted a pre-application to the 2023-2025 Conserve Nevada grant program for this geomorphological assessment and sediment transport model for the Carson River watershed in Nevada. In August 2022 we received a Pre-Application Eligibility Determination, and we anticipate that our full application to this grant program will be submitted in fall of 2025. CWSD is also evaluating other funding source to complete the geomorphological assessment of the West Fork Carson River from the Nevada/California state line to the confluence at River Fork Ranch. The initial success of AWG securing funding for the West Fork Carson watershed in California through the 2023 Nonpoint Source Grant Program, paired with the potential funding

for the Upper East Fork Carson watershed in California through this upcoming grant cycle, would strengthen our application, and our grant could serve as a match for AWG's 319 grant, if awarded. We are committed to working closely with AWG for any cost savings that could be accomplished by synchronizing our projects.

Having worked closely with AWG for over two decades, we believe AWG is the ideal entity to oversee this much needed study and planning effort in the Upper Carson River watershed.

On behalf of CWSD, I urge the State Water Board to fund AWG's proposed project.

Sincerely,

A handwritten signature in cursive script that reads "Edwin James".

Edwin James  
General Manager  
Carson Water Subconservancy District