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CARSON WATER SUBCONSERVANCY DISTRICT
BOARD OF DIRECTORS AND
CARSON RIVER WATERSHED COMMITTEE MEETING
December 20, 2023

Draft Minutes

Chairperson Workman called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30pm in the CWSD Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board of Directors was taken and a quorum was determined to be present.

CWSD Directors present:

Mark Gardner	Bus Scharmann
Stacey Giomi	Ernie Schank
Sharla Hales	Lisa Schuette
Tammy Hendrix	Lee Sterrett
Jim Hindle	Fred Stodieck
Cassi Koerner	Mike Workman
Dave Nelson	

The roll call included CWSD Committee Members present: Charlie Dobson & David Griffith.

CWSD Staff & Guests present:

Edwin James, CWSD	Debbie Neddenriep, CWSD
Scott Keller, Public (<i>via Zoom</i>)	Catrina Schambra, CWSD
Patrick King, CWSD Attorney	
Lindsay Marsh, CWSD	

Director Schank led the pledge of allegiance.

Item #4 – Discussion Only: Public Comment – None

Item #5 – For Possible Action: Approval of Agenda

Director Stodieck made a motion to approve the Agenda of Dec. 20, 2023, as presented. The motion was seconded by Committee Member Griffith and unanimously approved by the Board.

Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Nov. 15, 2023

Committee Member Griffith made a motion to approve the Board Meeting Minutes of November 15, 2023, as presented. The motion was seconded by Director Nelson and unanimously approved by the Board.

****CONSENT AGENDA****

Item #7 – For Possible Action: Approval of Treasurer’s Report for November 2023

Item #8 – For Possible Action: Approval of Payment of Bills for November 2023

Item #9 - For Possible Action: Approval of Office Manager Job Description and Change of Job Title for Catrina Schambra

Item #10 - For Possible Action: Approval of Addendum to Agreement #2023-19 with RCI to Secure Permits for the Mexican Dam Portage in amount not to exceed \$16,000

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Item #11 - For Possible Action: Approval to Donate Surplus Computers

Director Schank made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Giomi and unanimously approved by the Board.

****END OF CONSENT AGENDA****

Item #12 – For Discussion Only: Update regarding the Integrated Water Resource Planning for the Carson River Watershed

Mr. James reported that Ms. Hunt was absent due to illness, but he did want to talk about the Carson River Coalition (CRC) Guiding Principles. The rest of her planned presentation will be pushed to a later meeting.

The **CRC Guiding Principles** is an important document that came out of the earliest meetings of the CRC in 1998. [Click here](#) to review document. Mr. James read the list of the 11 Guiding Principles to the Board which was adopted by every county in the Carson River Watershed. CWSD staff intends to meet with all the counties to ask them to reaffirm their commitment to the Guiding Principles in the coming year. In 2007, the **Carson River Watershed Adaptive Stewardship Plan** was developed by the CRC based on these principles. Ms. Hunt will discuss this at a future meeting.

There was a discussion of possible CWSD liability concerns based on the language used in the CRC Guiding Principles document including “land management” and “property rights.” Mr. King, CWSD attorney, assured the Board that there is no liability as these are aspirational goals, not specific rules. Mr. James described the purpose of the document as to provide the CRC (which is not a formal group) with a vision and guide to interpret the goals of the CRC from the beginning to keep them in line with their original purpose.

Director Giomi stated he appreciates the effort to establish this guide to keep the group focused on the goals of their original vision.

Chairperson Workman introduced new Storey County Director, Lee Sterrett and new CWSD employee Lindsay Marsh (Water Resource Specialist I) who were both attending their first Board meeting. He apologized for failing to do so earlier. Director Sterrett and Ms. Marsh gave brief introductions to the Board.

No action taken.

Item #13 - For Discussion Only: Update on 2023 Floodplain Management Activities including update to Carson River Watershed Floodplain Management Plan

Ms. Neddenriep reported Floodplain Management activities during 2023, why this effort is so important and how funding is dependent on these actions. The 2018 Carson River Watershed Floodplain Management Plan (CRWFMP) is currently being updated and will subsequently be presented to CWSD and county boards to be adopted. This will be the fourth update since the initial 2007 CRWFMP was adopted by all counties in the Carson River Watershed.

[Click here to view presentation.](#)

No action taken.

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Item #14 - For Possible Action: Review Nominations and Select 2024 Andy Aldax Award Winner

Mr. James reported the CWSD Administrative Committee met on December 1, 2023, and voted to recommend Dan Greytak and the Carson-Truckee Irrigation District (TCID) as the recipients for the 2024 Andy Aldax Award.

Director Giomi made a motion to approve the 2024 Andy Aldax Award winners as Dan Greytak as the individual winner and Carson-Truckee Irrigation District as the entity winner as presented. The motion was seconded by Director Stodieck and unanimously approved by the Board.

Item #15 - For Discussion Only: Staff Reports

Mr. James reported the following:

- The CWSD Finance Committee will be meeting in mid-February to decide on available funding for next year. He is working on the FY 24-25 budget now. The Call for Funding Requests has gone out and the deadline for applications is January 26, 2024. Chairperson Workman asked about the possibility for tighter performance monitoring on grantees and if there past performance is taken into consideration when considering awards. Mr. James stated that those discussions are held within the committee when making funding decisions. Director Schank commented that this is the hardest working committee at CWSD because of the hard decisions they make.

Legal – None

Correspondence –

- Correspondence (1) High Water Mark Sign Unveiling – Carson Now
- Correspondence (2) East Fork Levee Repair – The Record Courier
- Correspondence (3) CWSD letter of support - AWG 319 Grant

No action was taken.

Item #16 – For Discussion Only: Director & Committee Member Reports –

- Committee Member Griffith wanted to mention that he voted against the support letter for AWG 319 Grant at Alpine County. He also reported the new Sawmill is up and running and it is a great thing for Alpine County. There is a market for the lumber it produces!
- Director Scharmann reported Churchill County is working closely with the Navy and BLM regarding land use. There will be a meeting with TCID soon for plans regarding the reservoir.
- Director Hindle reported the 2023 Water Resources Plan was approved by Storey County Commissioners and the Virginia City/Six Mile Canyon ADMP has been adopted.
- Committee Member Dobson reported that they are in the preliminary stages regarding planning for the Hot Springs. There is an upcoming meeting with the Forest Service and they are open to all ideas.

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- Director Schuette reported the Carson City is working on their Master Plan. She stated she is grateful to have been part of this Board for the last 3 years and for all the knowledge she has gained!
- Director Gardner reported Douglas County Board of Commissioners has approved the East Fork emergency levee repairs cost of \$102,000, which includes an additional \$30,000 contingency. Contract bids are due this Friday, December 22, 2023 and they hope to get the work started asap to beat the winter weather. He appreciates the joint effort from CWSD.
- Director Koerner reported that the AG in the Classroom event went very well and there are plans to do another in the Spring. It has been only local elementary schools, but it is possible they may be adding the high school soon.
- Director Giomi reported that the Greenhouse Project started out as a small group effort to feed the needy and has grown into a big program that includes local high school students. It is a great program that Carson City is very proud of. Carson City has updated their CRS and renewed their wastewater participation.

The Directors wished all a Merry Christmas and a Happy New Year.

No action was taken.

Item #17 – For Discussion Only: Public Comment – None

There being no further business to come before the Board, Chairperson Workman adjourned the meeting at 7:54pm.

Respectfully submitted,
Catrina Schambra
Secretary to the Board