

CARSON WATER SUBCONSERVANCY DISTRICT  
BOARD OF DIRECTORS AND  
CARSON RIVER WATERSHED COMMITTEE MEETING  
March 20, 2024

**Draft Minutes**

Chairperson Workman called the meeting of the Carson Water Subconservancy District (CWSD) to order at 6:30pm in CWSD’s Conference Room, 777 E. William Street, Suite 209, Carson City, NV 89701. Roll call of the CWSD Board of Directors was taken and a quorum was determined to be present.

**CWSD Directors present:**

Jim Hindle (via Zoom)  
Stacey Giomi  
Sharla Hales (via Zoom)  
Tammy Hendrix  
Cassi Koerner (via Zoom)  
Dave Nelson

Ernie Schank  
Lisa Schuette  
Lee Sterrett  
Fred Stodieck (via Zoom)  
Mike Workman

**Absent Directors:** Mark Gardner & Bus Scharmann

The roll call included CWSD Committee Members present: Charlie Dobson & David Griffith.

**CWSD Staff & Guests present:**

David Burketta, Lyon County (via Zoom)  
Brenda Hunt, CWSD  
Edwin James, CWSD  
Scott Keller, Public (via Zoom)  
Patrick King, CWSD Attorney  
Lindsay Marsh, CWSD

Debbie Neddenriep, CWSD  
Kelly Nicholas, CWSD AmeriCorps  
Robin Orloff, Public  
Denny French, Public  
Nikki Demas-Butz, Public

Chairperson Workman led the pledge of allegiance.

**Item #4 – Discussion Only: Public Comment –**

Denny French introduced himself.

**Item #5 – For Possible Action: Approval of Agenda**

*Director Schank made a motion to approve the March 20, 2024, Agenda as presented. The motion was seconded by Director Giomi and unanimously approved by the Board.*

**Item #6 – For Possible Action: Approval of the Board Meeting Minutes of Feb.20, 2024**

*Director Schuette made a motion to approve the Board Meeting Minutes of February 20, 2024, as presented. The motion was seconded by Director Nelson and unanimously approved by the Board.*

**\*\*CONSENT AGENDA\*\***

**Item #7 – For Discussion Only: Approval of Treasurer’s Report for February 2024**

**Item #8 – For Possible Action: Approval of Payment of Bills for February 2024**

**Item #9 – For Possible Action: Approval of the 2024 Water and Sewer Rate Report for the**

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## Carson River Watershed

**Item #10 - For Possible Action: Approval of Addendum to Agreement #2023-20 EcoSoil Solutions, LLC for additional funding not to exceed \$1200**

**Item #11 - For Possible Action: Approval of Agreement #2024-1 Alpine County 3-Year Ground Water Monitoring for CASGEM Program not to exceed \$5,000**

*Director Schank made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Giomi and was unanimously approved by the Board.*

**\*\*END OF CONSENT AGENDA\*\***

**Item #12 For Discussion Only: Presentation on the Southeast Carson City Area Drainage Master Plan**

Geoff Brownell of Kimley-Horn presented the results and recommendations of the SE Carson City Area Drainage Master Plan to address flood hazards in a small area bounded by highways 50 and 580. Kimley-Horn developed comprehensive hydrology and hydraulic modeling for Carson City to identify flood mitigation projects and increase community resiliency. A public meeting was held in August 2022 to gather input on flooding issues in the Stewart area, with a focus on erosion and OHV impacts. Six projects were formulated based on public input, staff knowledge, and previous work by Rob Fellows, with one project dropped due to environmental and technical constraints. Mr. Brownell explains a new storm drain system in Carson City, connecting to the recently constructed Clear Creek Avenue drain and modeling hydraulic performance. He presented a conceptual plan to address flooding in Carson City, including raising an intersection and extending a culvert. The plan includes cost estimates and a cost-benefit ratio analysis for each project. Mr. Brownell discussed potential locations for a flood mitigation project in Carson City. Neighborhood flooding concerns were raised during the public meeting, but the timing of winter storms hindered project development. Mr. Brownell addresses sediment concerns, mentions potential for a second phase of the project. Engineers and city staff can use the model to assess the impacts of development projects.

[Click here to view presentation slides.](#)

Public Comments: Ms. Orloff expressed her disappointment that the basin near her home was removed. Ms. Demas-Butz mentioned she was a resident of Carson City on Damon Road. She noted Brianna Greenlaw had met with her and mentioned the city was pursuing a grant to further consider drainage solutions. Ms. Greenlaw has left the city and there has been no word about that grant.

*No action taken.*

**Item #13 For Discussion Only: Report on CRC Watershed Forum**

Ms. Nicholas described the forum and reviewed the survey results. Attendees generally felt that they got value for their \$20 lunch fee and appreciated the effort made to accommodate dietary restrictions. Director Schutte said the forum was great and that she learned a lot. She also really enjoyed the panel of Emergency Managers from Carson City, Douglas County, Lyon County and Storey County. Ms. Nicholas noted the Alpine County Emergency Manager was invited to participate, but felt she was too new in the job to participate. Ms. Neddenriep noted that Churchill County is in the process of hiring an Emergency Manager.

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*No action taken.*

**Item #14 For Possible Action: Discussion related to a proposal for the Carson Truckee Water Conservancy District (CTWCD) to enter into an Interlocal Agreement with CWSD to provide a portion of CTWCD annual revenue to CWSD to be used to fund projects in the Carson River Watershed**

Mr. James explains that there is discussion that CTWCD would enter into an agreement with CWSD to provide funding for river projects on the Carson River. He highlighted Carson Valley Conservation District (CVCD) receiving funding from two different boards (CTWCD & CWSD) as an example of the complexity of the current process. Streamlining the process for Conservation Districts to apply for funding from CWSD would reduce redundancies and making it smoother for everyone involved.

After lengthy discussion, consensus was to have Mr. James and Mr. King work on a draft agreement with CTWCD staff to have ready pending CTWCD Board approval to start this pooling of tax revenues to fund Carson River Watershed projects.

*Director Nelson made a motion to direct staff to work with Carson Truckee Water Conservancy District Board & staff to create a draft agreement pending their Board's action. The motion was seconded by Director Giomi and unanimously approved by the Board.*

**Item #15 For Possible Action: Approval of CWSD FY 2024-25 Tentative Budgets**

Mr. James discussed budget reductions and funding requests for various entities. He expects a significant decrease in grant funding for the next fiscal year. Mr. James noted that the date for the May Board meeting for final approval would be set after Mr. James and Chairman Workman can discuss when to move meeting date, since the public hearing on the budget must be heard between May 20 to May 31.

*Director Giomi made a motion to approve the CWSD FY 2024-25 Tentative Budgets as presented. The motion was seconded by Director Schank and unanimously approved by the Board.*

**Item #16 For Discussion Only: Staff Reports**

Mr. James reported the following:

- Mr. James reported he attended a state engineer meeting regarding Humboldt watershed. The state engineer will be creating a stakeholder group to address water rights in the Humboldt. Since this stakeholder group will be a template for the rest of the state, Mr. James suggested that this group include one non-voting member from the Truckee River Watershed, Carson River Watershed, and the Walker River Watershed. Mr. Schank noted the state engineer is supposed to be impartial and asked if they have special engineers to review models. Mr. James responded that the USGS and DRI have four models that informs the state engineer.

Ms. Hunt reported the following:

- Ms. Hunt informs the Board that a \$10,000 grant to be used towards PSAs including Make Your Yard a Sponge has been pulled back.

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- Ms. Hunt announces the *GET ON THE BUS!* watershed tour is set for June 11 & 12.

**Legal –**

- Mr. King noted that after speaking with Nevada Legislative Council Bureau the best course of action is to continue working with Alpine County as we are. Official change of Nevada statute would require a change to the Nevada Constitution.

**Correspondence –**

Correspondence (1)  
 Nevada Appeal: Women of Distinction encourage next generation to rise

**Item #17 For Discussion Only: Directors & Committee Members Reports**

- Director Hales noted the Storm Drainage Master Plan would be presented to Douglas County Board of Commissioners meeting March 21, 2024.

**Item #18 For Discussion Only: Public Comment - None**

There being no further business to come before the Board, Chairperson Workman adjourned the meeting at 8:32pm. Please note Ms. Neddenriep took minutes of this meeting in Ms. Schambra’s absence.

Respectfully submitted,  
*Catrina Schambra*  
 Secretary to the Board

