

**CARSON WATER SUBCONSERVANCY DISTRICT  
Board of Directors, Administrative Committee,  
& Carson River Watershed Committee Meeting**

**October 15, 2025**

***Draft* Minutes**

Chairperson Ernie Schank called the Carson Water Subconservancy District (CWSD) Board of Directors Meeting to order at 6:35 pm in VIP Rubber & Plastic Manufacturing Conference Room at 2393 Heybourne Road, Minden, NV 89423. A roll call of the CWSD Board of Directors was taken and a quorum was determined to be present.

**CWSD Directors present:**

Stacey Giomi  
Sharla Hales  
Tammy Hendrix (*Zoom*)  
Jim Hindle (*Zoom*)  
Doug Johnson  
Cassi Koerner

Ernie Schank  
Lisa Schuette  
Lee Sterrett  
Fred Stodieck  
Nathan Tolbert  
Mike Workman

Director Getto was absent. The roll call included CWSD Committee Member present, David Griffith. Charlie Dobson was absent.

**CWSD Staff & Guests present:**

Tom Dallaire, Douglas County  
Brenda Hunt, CWSD  
Ed James, CWSD  
Steve King, CWSD Attorney

Lindsay Marsh, CWSD  
Debbie Neddenriep, CWSD  
Courtney Walker, Douglas County

Director Schuette led the Pledge of Allegiance.

**Item #4 – Discussion Only: Public Comment – None**

**Item #5 – For Possible Action: Approval of Agenda**

*Director Giomi motioned to approve the Agenda for Oct. 15, 2025, as presented. Director Sterrett seconded the motion and the Board unanimously approved.*

**Item #6 – For Possible Action: Approval of Board Meeting Minutes of September 17, 2025**

*Committee Member Griffith motioned to approve the Board Meeting Minutes of September 17, 2025, was presented. Director Stodieck seconded the motion and the Board unanimously approved.*

**RECESS TO CONVENE AS THE ADMINISTRATIVE COMMITTEE**

A roll call of the CWSD Administrative Committee was taken and all were present.

**Item #8 – For Discussion Only: Public Comment – None**

**Item #9– For Possible Action: Approval of the Administrative Committee Meeting Minutes of September 26, 2025**

It was noted that Director Schank and Director Giomi attended via Zoom, and Mr. King was present.

*Director Giomi motioned to approve the Administrative Committee Meeting Minutes of September 26, 2025, with noted edits to attendance. Committee Member Griffith seconded the motion and the Committee unanimously approved.*

**Item #10 – For Discussion Only: Public Comment – None**

**ADJOURN TO RECONVENE AS THE  
BOARD OF DIRECTORS & CARSON RIVER WATERSHED COMMITTEE**

**\*\*CONSENT AGENDA\*\***

**Item #11 – For Possible Action: Approval of Treasurer’s Report for September 2025**

**Item #12 – For Possible Action: Approval of Payment of Bills for September 2025**

**Item #13 – For Possible Action: Approval to pursue the Nevada Division of Environmental Protection 319 Grant**

*Director Stodieck made a motion to approve the Consent Agenda as presented. The motion was seconded by Committee Member Griffith and was unanimously approved by the Board.*

**\*\*END CONSENT AGENDA\*\***

**Item #14 For Discussion Only: Presentation by Courtney Walker, Douglas County Storm Water Program Manager regarding stormwater issues in Douglas County**

Douglas County Director Hales commented before the presentation: “As you know, we do have a big problem with storm water, and you will know more later, but we are in a position now to really take great strides solving it, and that is almost single handedly, because of Courtney Walker. She has built a solid department that has made a real difference on a shoestring budget and gained some credibility that is giving us traction as a county to have the bigger conversation that you will see that we are having right now. And I just wanted to take the opportunity to publicly appreciate her really dedicated, hard, really excellent work, as well as Tom Dallaire and others who are on our team, but largely Courtney.”

Douglas County’s Courtney Walker, Stormwater Program Manager and Tom Dallaire, Director of Community Development provided an overview of the Carson River Watershed, focusing on the impact of flood events and the importance of open space and critical lands. The presentation included historical flood events, starting from 1872, and the establishment of a flood control district in 1994. Ms. Walker discussed the progress made since 2018, including the adoption of a Storm Water Master Plan and the acquisition of equipment. She highlighted the need for additional funding to implement flood infrastructure and manage critical lands. Details of the challenges faced in managing flood events, including the impact of alluvial fan flooding and the need for conservation easements were discussed. Specific examples of flood events, such as the recent devastating flood in the Ruhenstroth community were discussed. The benefits of acquiring critical lands and the challenges of working with BLM for land transfers was explained. The presentation concluded with a discussion by Mr. Dallaire on the need for additional funding and the potential solutions, including a storm water utility fee and a quarter-cent sales tax increase.

**[View presentation slides here.](#)**

*No action taken.*

**Item #15 For Possible Action: Approve General Manager Job Description**

The Board was presented with the recommended edits to the General Manager job description from the Administrative Committee meeting on September 26, 2025. It was decided that it would be edited and approved in sections due to the length of the document. After review and editing of each area of the document, it was approved as follows.

*Director Giomi made a motion to approve the job description from the heading through the Essential Functions section with Board edits and allowing staff the ability to make non substantive numerical corrections and changes. Director Hales seconded the motion and it was unanimously approved by the Board.*

*Director Hales made a motion to approve moving the Qualifications section before the Essential Functions sections with Board edits and allowing staff the ability to make non substantive numerical corrections and changes. Director Giomi seconded the motion and it was unanimously approved by the Board.*

*Director Koerner made a motion to approve the Required Knowledge & Skills section with Board edits and allowing staff the ability to make non substantive numerical corrections and changes. Director Giomi seconded the motion and it was unanimously approved by the Board.*

*Director Giomi made a motion to approve the Supervision Received & Exercised, Physical Demands & Working Environment, and Conditions of Employments sections with Board edits and allowing staff the ability to make non substantive numerical corrections and changes. Director Koerner seconded the motion and it was unanimously approved by the Board.*

**Item #16 For Possible Action: Approval of Essay Questions and Hiring Timeline for the General Manager Position**

The Administrative Committee proposed including three essay questions in the application process for the General Manager position and presented their proposed essay questions. The Board discussed the need for a rubric to evaluate the essay answers objectively. Director Tolbert emphasizes the importance of having a scoring system to ensure consistency in grading. The Board agrees to limit each essay question to two pages and to review the answers with filter to ensure they were not written by AI.

*Director Giomi made a motion to approve the three essay questions to be included as a requirement of the General Manager application process and the hiring timeline as presented. Director Johnson seconded the motion and it was unanimously approved by the Board.*

**Item #17 For Possible Action: Approve the Job Announcement for the General Manager Position**

Consensus was to move forward with posting announcement as scheduled.

*No action taken.*

**Item #18 For Discussion Only: Staff Reports**

Mr. James reported on the following:

- Mr. James reported on the status of the State of Nevada bond authorizations and the

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potential impact on projects. He also discussed the challenges faced due to the shutdown of the USGS and the need for updated data.

- He reported the potential loss of FEMA funding for two studies due to the lack of a NOFO.

**Legal** – None

**Correspondence** –None

## **Item #19 For Discussion Only: Directors & Committee Members Reports**

- Director Koerner announced there will be no Ag in the Classroom this Fall, but the aim is to have two in the Spring.
- Director Johnson reported that the recent Douglas County flash flood was in his area. He said that Douglas County is getting a lot of abuse online and it is not fair. He thanked Ms. Walker and Mr. Dallaire for their presentation and everything they are doing.
- Director Hendrix reported that she really enjoyed the presentation tonight and thanked the Board for their good work on the job description and everything else tonight.

## **Item #20 For Discussion Only: Public Comment** – None

There being no further business before the Board, Chairperson Schank adjourned the meeting at 8:37 pm.

Respectfully submitted,

*Catrina Schambra*

Secretary to the Board