



# Carson Water Subconservancy District Board of Directors & Carson River Watershed Committee

*A healthy watershed  
that meets the water  
needs of all users*

## NOTICE OF PUBLIC MEETING

**DATE:** January 21, 2026  
**TIME:** 6:30 pm  
**LOCATION:** Carson City Community Center, Bonanza Room  
851 E. William Street, Suite 209, Carson City, NV 89701

CWSD encourages Board members to attend in person, but virtual attendance is available via [Zoom](#). Call (669)900-9128 if you prefer to phone in. Meeting ID: 811 1225 0364 ; Passcode: 066289

## AGENDA

**Please Note:** The Carson Water Subconservancy District (CWSD) Board may: 1) take agenda items out of order; 2) combine two or more items for consideration; and/or 3) remove an item from the agenda or delay discussion related to an item at any time. All votes will be conducted by the CWSD Board of Directors. Reasonable efforts will be made to assist and accommodate individuals with limited ability to speak, write, or understand English or those with disabilities who wish to join the meeting. Please contact Catrina Schambra at (775)887-7450 or email: [catrina@cwsd.org](mailto:catrina@cwsd.org) at least 3 business days in advance so that arrangements can be made.

1. Call to Order the CWSD Board of Directors/Carson River Watershed Committee
2. Roll Call
3. Pledge of Allegiance
4. **For Discussion Only:** Public Comment (*Public Comment will be taken at the beginning and end of the meeting and may be taken at the discretion of the Chair on agenda items listed for possible action. Action may not be taken on any matter brought up under public comment until scheduled for action at a later meeting. Public comment during meetings is limited to three minutes for each speaker.*)
5. **For Possible Action:** Approval of Agenda
6. **For Possible Action:** Approval of the Board Meeting Minutes of Dec. 17, 2025 & Special Board Meeting of Jan. 5, 2026
7. **For Discussion Only:** Presentation of the 2026 Andy Aldax Awards

## \*\*CONSENT AGENDA\*\*

**Please Note:** All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Directors with one action and without extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

8. **For Possible Action:** Approval of the Treasurer's Report for December 2025
9. **For Possible Action:** Approval of Payment of Bills for December 2025
10. **For Possible Action:** Approval of Contract #2026-1 with Kimley-Horn for Regen Ag Engineering, not to exceed \$50,000
11. **For Possible Action:** Approval of the 2025 Activities & Accomplishments Annual Report

*To promote cooperative actions with communities to protect the Carson River Watershed.*

## \*\*END CONSENT AGENDA\*\*

12. For Possible Action: Friends of Hope Valley Recognition
13. For Discussion Only: Presentation on the South Silver Springs ADMP
14. For Possible Action: Approval of New General Manager Contract
15. For Discussion Only: Staff Reports
  - General Manager
  - Legal
  - Correspondence
16. For Discussion Only: Directors & Committee Members Reports
17. For Discussion Only: Public Comment *(Public Comment will be taken at the beginning and end of the meeting and may be taken at the discretion of the Chair on agenda items listed for possible action. Action may not be taken on any matter brought up under public comment until scheduled for action at a later meeting. Public comment during meetings is limited to three minutes for each speaker.)*
18. Adjournment

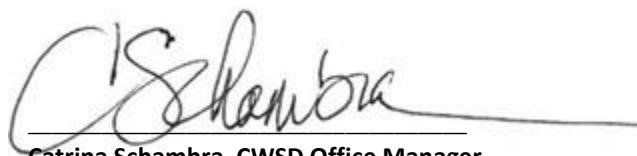
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*Supporting material for this meeting may be requested from Catrina Schambra at 775-887-7450 ([catrina@cwsd.org](mailto:catrina@cwsd.org)) and is available on the CWSD website at <https://www.cwsd.org>*

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### **AFFIDAVIT OF POSTING**

The undersigned affirms that on or before 9 am on January 15, 2026, a copy of the *Notice of Public Meeting and Agenda* for the January 21, 2026, meeting of the Carson Water Subconservancy District Board of Directors, per NRS 241.020 was posted at the following locations: Carson Water Subconservancy District, 777 E. William St, Ste 209, Carson City, NV 89701; CWSD Website: <https://www.cwsd.org>; and Nevada Public Notice Website: <https://notice.nv.gov/>



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Catrina Schambra, CWSD Office Manager

January 14, 2026, 5 pm

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Date & Time of Posting

## AGENDA ITEM #6

### MINUTES OF LAST BOARD MEETING

# **DRAFT**

## **CARSON WATER SUBCONSERVANCY DISTRICT Board of Directors & Carson River Watershed Committee Meeting**

December 17, 2025

### ***Draft Minutes***

Chairperson Ernie Schank called the Carson Water Subconservancy District (CWSD) Board of Directors Meeting to order at 6:33 pm in the CWSD Conference Room at 777 E. William Street, Suite 209, Carson City, NV 89701. A roll call of the CWSD Board of Directors determined a quorum was present.

#### **CWSD Directors present:**

Stacey Giomi  
Sharla Hales  
Tammy Hendrix  
Doug Johnson  
Cassi Koerner  
Ernie Schank

Lisa Schuette  
Lee Sterrett  
Fred Stodieck  
Nathan Tolbert  
Mike Workman

Directors Getto & Hindle were absent. The roll call included CWSD Committee Members present, David Griffith & Charlie Dobson.

#### **CWSD Staff & Guests present:**

Brenda Hunt, CWSD  
Ed James, CWSD  
Steve King, CWSD Attorney  
Lindsay Marsh, CWSD

Debbie Neddenriep, CWSD  
Kelly Nicholas, CWSD  
Catrina Schambra, CWSD

Committee Member Griffith led the Pledge of Allegiance.

#### **Item #4 – Discussion Only: Public Comment –**

Chairperson Schank thanked Mr. James and CWSD Staff for putting together the annual Christmas Dinner.

#### **Item #5 – For Possible Action: Approval of Agenda**

*Committee Member Griffith motioned to approve the Agenda for December 17, 2025, as presented. Director Koerner seconded the motion and the Board unanimously approved.*

#### **Item #6 – For Possible Action: Approval of Board Meeting Minutes of November 19, 2025**

*Director Schuette motioned to approve the Board Meeting Minutes of November 19, 2025, as presented. Committee Member Griffith seconded the motion and the Board unanimously approved.*

#### **RECESSED TO CONVENE AS THE ADMINISTRATIVE COMMITTEE**

#### **Item #7 – Roll Call of Administrative Committee Members:**

Giomi, Griffith, Koerner, Sterrett & Workman present. Getto absent.

#### **Item #8 – Discussion Only: Public Comment – None**

# DRAFT

## Item #9 – For Possible Action: Approval of the Administrative Committee Meeting Minutes of December 8, 2025

*Director Giomi motioned to approve the Administrative Committee Meeting Minutes of December 8, 2025, as presented. Committee Member Griffith seconded the motion and the Board unanimously approved.*

## Item 10 – Discussion Only: Public Comment – None

### ADJOURNED TO RECONVENE AS THE BOARD OF DIRECTORS & CARSON RIVER WATERSHED COMMITTEE

#### **\*\*CONSENT AGENDA\*\***

## Item #11 – For Possible Action: Approval of Treasurer’s Report for November 2025

## Item #12 - For Possible Action: Approval of Payment of Bills for November 2025

## Item #13 - For Possible Action: Authorize CWSD staff to pursue Allen Family Philanthropies Accelerating Natural Climate Solutions (NCS) Grant

## Item #14 - For Possible Action: Authorize CWSD staff to pursue the Nevada Department of Transportation (NDOT) “Better Utilizing Investments to Leverage Development (BUILD) Grant

*Director Giomi made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Tolbert and unanimously approved by the Board.*

#### **\*\*END CONSENT AGENDA\*\***

## Item #15 - For Possible Action: Select the 2026 Andy Aldax Award Recipient(s)

Mr. James presented the Administrative Committee’s recommendations for recipients of the 2026 Andy Aldax Award, Fred Stodieck and Terry Katzer, highlighting their extraordinary contributions to the watershed. The Board discussed the importance of recognizing long-term contributions to the watershed and the impact of these individuals on the community.

*Director Schuette made a motion to award the 2026 Andy Aldax Awards to Terry Katzer and Fred Stodieck. The motion was seconded by Director Hales and unanimously approved by the Board.*

## Item #16 - For Possible Action: Approval of the 30-Year Regional Drought & Water Sustainability Plan

Mr. James presented the 30-Year Regional Drought And Water Sustainability Plan, focusing on the impact of groundwater pumping and changes in river flows. The presentation included data on historic river flows, groundwater pumping, and the impact of agriculture on water usage. Mr. James discussed the importance of planning for future water demands and the need for conjunctive management to balance surface and groundwater resources. The board discusses the implications of the plan for future water management and the need for continued monitoring and adaptation.

[View presentation slides here.](#)

# DRAFT

*Director Giomi made a motion to approve the 30-Year Regional Drought & Water Stability Plan as presented. The motion was seconded by Director Johnson and it was unanimously approved by the Board.*

## **Item #17 - For Possible Action: Approval of Board Members to attend the Nevada Water Resources Association (NWRA) Annual Conference, February 2-5, 2026, in Las Vegas**

Mr. James reported the fiscal year 2025-26 budget includes funding for two Board members to attend the conference. Chairperson Schank stated that if it has been already approved in the budget there is no need to approve it again. Any Board member wishing to attend should contact Ms. Schambra by December 30 to complete their registration.

*No action taken.*

## **Item #18 - For Possible Action: Approval of the date and hiring process for the General Manager position**

Mr. James announced that four candidates have been selected by the Administrative Committee to participate in interviews for the General Manager position: Bunny Bishop, Nick Charles, Reed Cozens, and Stephanie McAfee. The Board agreed the best date to schedule the interviews would be January 5, 2026. The process for the interview was discussed and agreed upon.

*Committee Member Griffith made a motion to approve the date and hiring process for the General Manager position as presented. The motion was seconded by Director Hales and it was unanimously approved by the Board.*

## **Item #19 For Discussion Only: Staff Reports**

Ms. Hunt reported on the following:

- Brenda Hunt provided updates on various projects, including the dissolution of the Friends of Hope Valley and the Watershed Survey. She suggested CWSD recognize Friends of Hope Valley at the January Board meeting with a Proclamation. The Watershed Survey results should be available by the February meeting.

**Legal – None**

**Correspondence – None**

## **Item #20 - For Discussion Only: Directors & Committee Members Reports**

- Director Hales reported that the Douglas County Storm Water Utility is moving forward with construction starting in July 2026.

## **Item #21 - For Discussion Only: Public Comment –**

Chairperson Schank, on behalf of the officers of CWSD wished everyone a Merry Christmas and a Happy New Year.

There being no further business before the Board, Chairperson Schank adjourned the meeting at 8:13 pm.

Respectfully submitted,

*Catrina Schambra*

Secretary to the Board

**DRAFT**

**CARSON WATER SUBCONSERVANCY DISTRICT  
Board of Directors  
& Carson River Watershed Committee Meeting**

**January 5, 2026**

**SPECIAL MEETING**

***Draft Minutes***

Chairperson Ernie Schank called the Carson Water Subconservancy District (CWSD) Board of Directors Meeting to order at 8:11 am in the Carson City Community Center, Sierra Room at 851 E. William Street, Suite 209, Carson City, NV 89701. A roll call of the CWSD Board of Directors determined a quorum was present.

**CWSD Directors present:**

Stacey Giomi	Lisa Schuette
Sharla Hales	Lee Sterrett
Jim Hindle	Fred Stodieck ( <i>Conference Call</i> )
Doug Johnson	Nathan Tolbert
Cassi Koerner	Mike Workman
Ernie Schank	

Directors Getto & Hendrix were absent. The roll call included CWSD Committee Members present, David Griffith & Charlie Dobson.

**CWSD Staff & Guests present:**

Bunny Bishop, Applicant	Steve King, CWSD Attorney
Nick Charles, Applicant	Stephanie McAfee, Applicant
Reed Cozens, Applicant	Debbie Neddenriep, CWSD
Brenda Hunt, CWSD	Catrina Schambra, CWSD
Ed James, CWSD	Matthew Winterhawk, Public ( <i>Zoom</i> )

Director Giomi led the Pledge of Allegiance.

**Item #4 – Discussion Only: Public Comment –**

Chairperson Schank introduced himself to the four applicants and stated the roll call would be done via Directors and Staff introducing themselves as well.

Via Zoom, Matthew Winterhawk, Nevada Republican Gubernatorial Candidate introduced himself and stated he appreciated the CWSD open and transparent interview process. He stated he had reviewed the candidate applications in the agenda package and would highly recommend Bunny Bishop for the General Manager position.

**Item #5 – For Possible Action: Approval of Agenda**

*Committee Member Griffith motioned to approve the Agenda for January 5, 2026, as presented. Director Giomi seconded the motion and the Board unanimously approved.*

**Item #6 – For Possible Action: Applicant Interviews & Selection of General Manager**

Director Hales stated in full disclosure for the record that she has a casual friendship with applicant Nick Charles.

# DRAFT

Chairperson Schank explained the process of the interview. The applicants picked numbers for the order of questioning resulting in the following order:

- 1) Bunny Bishop
- 2) Nick Charles
- 3) Reed Cozens
- 4) Stephanie McAfee

Each applicant was asked eleven predetermined questions by Chair Schank and Vice Chair Koerner. After each question was answered by all four applicants the next question started with the next applicant and so on, to allow them all to be first and last throughout the questioning period. Afterwards, each Board member was allowed to ask one follow-up question which each applicant answered, followed by closing statements.

The Board conducted a poll to determine the top 2 choices of each Board member for the General Manager position. Director Stodieck did not vote. The results are below:

	Dobson	Giomi	Griffith	Hales	Hindle	Johnson	Schank	Schuette	Sterrett	Tolbert	Koerner	Workman
Bishop	2		2	2	2			2	2	1	2	
Charles	1	2		1	1	2	2			2		1
Cozens		1	1			1	1	1	1		1	2
McAfee												

The poll resulted in Reed Cozens as the top choice. A meeting to negotiate an employment contract will be scheduled with Mr. Cozens this week. Chairperson Schank thanked the other applicants and congratulated Mr. Cozens.

*Director Giomi made a motion to authorize the Chair, the Vice Chair, and Mr. King to enter into contract negotiations with Mr. Reed, and if for any reason there was not an agreement on a contract, the position would then be offered to Mr. Charles, and to have the contract for the New General Manager ready for approval by the Board at the January 21, 2026, meeting. The motion was seconded by Director Johnson and unanimously approved by the Board.*

## **Item #21 - For Discussion Only: Public Comment – None**

There being no further business before the Board, Chairperson Schank adjourned the meeting at 11:45 am.

Respectfully submitted,

*Catrina Schambra*

Secretary to the Board

## AGENDA ITEM #7

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** January 21, 2026

**SUBJECT:** Agenda Item #7 – For Discussion Only: Presentation of the 2026 Andy Aldax Awards

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**DISCUSSION:** CWSD will present the 2026 Andy Aldax Award to Terry Katzer and Fred Stodieck for their years of service in the Carson River Watershed. Attached are the nomination letters that highlight the activities and accomplishments that resulted in this honor.

**STAFF RECOMMENDATION:** Receive and file.

**Nominated by Lisa Schuette, CWS Board of Directors**

**Terry Katzer** has dedicated a large portion of his life to the Carson River and its watershed, significantly contributing to the scientific understanding of this vital resource. With a B.S. in Geology from the Mackay School of Mines at the University of Nevada, Reno, and further graduate studies in hydrogeology, Katzer's work has been instrumental in various water resource projects. His career at the U.S. Geological Survey included ground-water hydraulics and water-resource evaluations of select valleys in Nevada. From 1981-1985 he served as State Office Chief.

Katzer's role as the Assistant Federal Watermaster for the Truckee-Carson River System (1964-1966) and Secretary-Manager for the Carson Water Sub-Conservancy District (1962-1964) showcased his dedication.

His numerous publications, including detailed studies and maps of the Carson River underscore his significant contributions to the scientific understanding of the Carson River and its watershed. Katzer's lifelong commitment to the Carson River has left an enduring impact on the region's water resource management and scientific knowledge.

Publications related to the Carson River:

Katzer, T. L., 1980, **General ground-water map of the Carson City Quadrangle, Nevada:** Nevada Bureau of Mines and Geology, Environmental Series 7 1/2° Quadrangle Map 1AF.

Katzer, Terry, 1986, **Ground-water hydrology, Carson City Quadrangle, Nevada:** Nevada Bureau of Mines and Geology Open-File Report 86-7 (supplements NBMG map 1AF), 7 p.

Glancy, P. A., and Katzer, T. L., 1975, **Probable effects of the Leviathan Creek Basin landslide, Alpine County, California:** U.S. Geological Survey Open-File Report 75-75, 3 p.

Katzer, Terry, and Bennett, J. P., 1983, **Sediment transport model for the East Fork of the Carson River, Carson Valley, Nevada:** University of Kentucky, Lexington, Kentucky, International Symposium; Urban Hydrology, Hydraulics and Sediment Control, Proceedings of Symposium, p. 421.

Katzer, Terry, and Schroer, C. V., 1986, **Flood and related debris flow hazards along principal drainages, Carson City Quadrangle, Nevada:** Nevada Bureau of Mines and Geology Open File Report 86-8, 13 p. (Supplements NBMG Map 1A1)

Glancy, P. A., and Katzer, T. L., 1975, **Water-resources appraisal of the Carson River Basin, western Nevada:** Nevada Division of Water Resources Reconnaissance Report 59, 126 p.

Katzer, T. L., 1971, **Reconnaissance bathymetric map and general hydrology of Lahontan Reservoir, Nevada:** Nevada Division of Water Resources Information Report 9.

October 23, 2025

To Whom It May Concern:

It is our pleasure to nominate Fred Stodieck to be the recipient of the 2026 CWSD Andy Aldax Award for Exemplary Service in Conservation and Protection of the Carson River Watershed.

Fred Stodieck has served 31 Years as an agricultural representative on the CWSD Board of Directors, appointed by Douglas County. He has served 17 years on the Douglas County Water Conveyance Advisory Committee and is a past President of the Nevada Farm Bureau. Fred is also a proud Veteran who served Army National Guard.

Fred is a lifelong farmer from Carson Valley who operates Stodieck Farm on the East Fork of the Carson River with the help of his wife, daughters, and grandsons. Stodieck Farm has been in his family since his great-grandfather bought it in 1868 for \$2,600 in gold coins. Mentored by his father, Cecil (who was also Federal Water Master for the Carson River), and uncles, Elven and William, Fred learned animal husbandry, equipment management, ditch maintenance, water law, and many other ranching skills. Fred has also worked as a road surveyor and in construction, and all these practical skills have helped him remain successful in growing alfalfa and the difficult task of cattle ranching.

Fred's lifetime of experience in the Carson Valley and his knowledge of all areas of concern in the Carson River Watershed has been a historical treasure to the Carson Water Subconservancy District Board of Directors. He exemplifies the spirit of Andy Aldax and is richly deserving of this honor.

Ernest C. Schank  
Doug Johnson  
Stacey Giomi

AGENDA ITEM #8

## **TREASURER'S REPORT**

12:45 PM

**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**  
**Balance Sheet**  
**As of December 31, 2025**

01/06/26  
Cash Basis

	<b>Dec 31, 25</b>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1013-01 · Local Gov't Inv.Pool-Acqui/Cons	1,543,842.26
Total Checking/Savings	1,543,842.26
Total Current Assets	1,543,842.26
<b>TOTAL ASSETS</b>	<b>1,543,842.26</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
4000-01 · Fund Balance - Capital Project	1,492,334.09
Net Income	51,508.17
Total Equity	1,543,842.26
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,543,842.26</b>

12:45 PM

**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**  
**Profit & Loss Budget vs. Actual**  
**July through December 2025**

01/06/26  
Cash Basis

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5032-01 · Interest Income - LGIP Acqui/Co</b>	<b>32,318.08</b>	<b>44,526.48</b>	<b>-12,208.40</b>	<b>72.6%</b>
<b>Total Income</b>	<b>32,318.08</b>	<b>44,526.48</b>	<b>-12,208.40</b>	<b>72.6%</b>
<b>Expense</b>				
<b>8015-04 · Acqui/Construction Projects</b>	<b>-19,190.09</b>	<b>1,300,000.00</b>	<b>-1,319,190.09</b>	<b>-1.5%</b>
<b>Total Expense</b>	<b>-19,190.09</b>	<b>1,300,000.00</b>	<b>-1,319,190.09</b>	<b>-1.5%</b>
<b>Net Ordinary Income</b>	<b>51,508.17</b>	<b>-1,255,473.52</b>	<b>1,306,981.69</b>	<b>-4.1%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>8000-01 · Beginning Equity</b>		<b>1,484,216.00</b>	<b>-1,484,216.00</b>	
<b>Total Other Income</b>		<b>1,484,216.00</b>	<b>-1,484,216.00</b>	
<b>Net Other Income</b>		<b>1,484,216.00</b>	<b>-1,484,216.00</b>	
<b>Net Income</b>	<b><u>51,508.17</u></b>	<b><u>228,742.48</u></b>	<b><u>-177,234.31</u></b>	<b><u>22.5%</u></b>

12:45 PM

**CARSON WTR SUBCONSERVANCY DIST - ACQUISITION/CONSTRUCTION**  
**Profit & Loss YTD Comparison**  
**December 2025**

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01/06/26  
Cash Basis

	<b>Dec 25</b>	<b>Jul - Dec 25</b>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5032-01 · Interest Income - LGIP Acqui/Co	5,163.22	32,318.08
<b>Total Income</b>	5,163.22	32,318.08
<b>Expense</b>		
8015-04 · Acqui/Construction Projects		-19,190.09
<b>Total Expense</b>		-19,190.09
<b>Net Ordinary Income</b>	5,163.22	51,508.17
<b>Net Income</b>	<b>5,163.22</b>	<b>51,508.17</b>

12:41 PM

01/06/26

Cash Basis

**Floodplain Management Fund**  
**Balance Sheet**  
**As of December 31, 2025**

	<b>Dec 31, 25</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1013-03 · LGIP - Floodplain</b>	<b>303,266.46</b>
<b>Total Checking/Savings</b>	<b>303,266.46</b>
<b>Total Current Assets</b>	<b>303,266.46</b>
<b>TOTAL ASSETS</b>	<b>303,266.46</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
<b>32000 · Retained Earnings</b>	<b>418,985.55</b>
<b>Net Income</b>	<b>-115,719.09</b>
<b>Total Equity</b>	<b>303,266.46</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>303,266.46</b>

12:41 PM

01/06/26

Cash Basis

**Floodplain Management Fund**  
**Profit & Loss Budget vs. Actual**  
**July through December 2025**

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5032-03 · Int. Inc.-LGIP-Floodplain</b>	8,452.65	9,347.82	-895.17	90.4%
<b>Total Income</b>	<b>8,452.65</b>	<b>9,347.82</b>	<b>-895.17</b>	<b>90.4%</b>
<b>Net Ordinary Income</b>	<b>8,452.65</b>	<b>9,347.82</b>	<b>-895.17</b>	<b>90.4%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>8000-03 · Beginning Equity</b>	0.00	311,594.00	-311,594.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>311,594.00</b>	<b>-311,594.00</b>	<b>0.0%</b>
<b>Other Expense</b>				
<b>8002-03 · Trans.Out</b>	124,171.74	265,304.00	-141,132.26	46.8%
<b>Total Other Expense</b>	<b>124,171.74</b>	<b>265,304.00</b>	<b>-141,132.26</b>	<b>46.8%</b>
<b>Net Other Income</b>	<b>-124,171.74</b>	<b>46,290.00</b>	<b>-170,461.74</b>	<b>-268.2%</b>
<b>Net Income</b>	<b>-115,719.09</b>	<b>55,637.82</b>	<b>-171,356.91</b>	<b>-208.0%</b>

12:42 PM

01/06/26

Cash Basis

**Floodplain Management Fund**  
**Profit & Loss YTD Comparison**  
**December 2025**

	Dec 25	Jul - Dec 25
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5032-03 · Int. Inc.-LGIP-Floodplain	1,071.74	8,452.65
<b>Total Income</b>	<u>1,071.74</u>	<u>8,452.65</u>
<b>Net Ordinary Income</b>	<u>1,071.74</u>	<u>8,452.65</u>
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
8002-03 · Trans.Out	10,911.96	124,171.74
<b>Total Other Expense</b>	<u>10,911.96</u>	<u>124,171.74</u>
<b>Net Other Income</b>	<u>-10,911.96</u>	<u>-124,171.74</u>
<b>Net Income</b>	<b><u>-9,840.22</u></b>	<b><u>-115,719.09</u></b>

9:23 AM

01/07/26  
Cash Basis

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Balance Sheet**  
**As of December 31, 2025**

	<b>Dec 31, 25</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1013-00 · Cash in Checking - U. S. Bank	88,570.20
1014-00 · Local Gov't Inv. Pool-Regular	1,034,064.79
1030-00 · Petty Cash	100.00
	<hr/>
<b>Total Checking/Savings</b>	<b>1,122,734.99</b>
<b>Other Current Assets</b>	
1055-00 · Payroll Deposit - Carson City	500.00
	<hr/>
<b>Total Other Current Assets</b>	<b>500.00</b>
<b>Total Current Assets</b>	<b>1,123,234.99</b>
<b>TOTAL ASSETS</b>	<b>1,123,234.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
3360-00 · Accrued Vacation	15,519.28
3362-00 · Accrued sick leave	86,217.03
	<hr/>
<b>Total Other Current Liabilities</b>	<b>101,736.31</b>
<b>Total Current Liabilities</b>	<b>101,736.31</b>
<b>Total Liabilities</b>	<b>101,736.31</b>
<b>Equity</b>	
4000-00 · Fund Balance	845,585.97
Net Income	175,912.71
	<hr/>
<b>Total Equity</b>	<b>1,021,498.68</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,123,234.99</b>

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**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Profit & Loss Budget vs. Actual**  
**Cash Basis** July through December 2025

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5007-00 · Storey County Contribution	21,887.00	21,887.00		100.0%
5008-00 · Alpine Co. Joint Powers contrib	15,338.00	15,338.00		
5009-00 · Churchill County Ad Valorem	91,299.95	289,103.00	-197,803.05	31.6%
5010-00 · Lyon County Ad Valorem	117,877.61	292,465.00	-174,587.39	40.3%
5011-00 · Douglas County Ad Valorem	519,348.21	873,487.00	-354,138.79	59.5%
5012-00 · Carson City Ad Valorem	348,296.52	629,658.00	-281,361.48	55.3%
5022-00 · Water Lease - Mud Lake	60,000.00	60,000.00		
5023-00 · Water Lease-Lost Lakes	880.00	880.00		
5031-00 · Interest Income-LGIP Gen.Fund	21,907.83	26,476.00	-4,568.17	82.7%
5060-00 · Misc. Income/Watershed Tour	5,000.00	5,000.00		
5082-00 · Alpine Co.-CASGEM Grant	1,328.00	500.00	828.00	265.6%
5100-01 · NDEP QAPP Grant	3,881.62	21,927.00	-18,045.38	17.7%
5100-02 · NDEP ReGen Ag Grant	6,699.59	6,699.59		100.0%
5101-01 · State Parks Aquatic Trail 25-26	2,943.89	142,244.00	-139,300.11	2.1%
5406-00 · NDEM 30-Yr Regional Water Plan		51,104.00	-51,104.00	
5407-00 · NDEM North Dayton BCA Study		62,538.00	-62,538.00	
6009-00 · FEMA - COMS #2	289,767.50	357,430.00	-67,662.50	81.1%
<b>Total Income</b>	<b>1,425,237.72</b>	<b>2,850,037.00</b>	<b>-1,424,799.28</b>	<b>50.0%</b>
<b>Gross Profit</b>	<b>1,425,237.72</b>	<b>2,850,037.00</b>	<b>-1,424,799.28</b>	<b>50.0%</b>
<b>Expense</b>				
7015-00 · Salaries & Wages	282,664.11	630,100.00	-347,435.89	44.9%
7020-00 · Employee Benefits	132,784.68	300,400.00	-167,615.32	44.2%
7021-00 · Workers Comp Ins.	63.42	1,500.00	-1,436.58	4.2%
<b>7101-00 · Director's Fees</b>				
7101-01 · Director Benefits	84.08		84.08	100.0%
7101-02 · Director's Fees-Alpine Co.	800.00		800.00	100.0%
7101-00 · Director's Fees - Other	4,960.00	21,000.00	-16,040.00	23.6%
<b>Total 7101-00 · Director's Fees</b>	<b>5,844.08</b>	<b>21,000.00</b>	<b>-15,155.92</b>	<b>27.8%</b>
7102-00 · Insurance	6,202.56	6,203.00	-0.44	100.0%
7103-00 · Office Supplies	918.06	4,600.00	-3,681.94	20.0%
7104-00 · Postage	846.35	1,700.00	-853.65	49.8%
7105-00 · Rent	21,766.80	43,521.00	-21,754.20	50.0%
7106-00 · Telephone/Internet	3,036.47	6,400.00	-3,363.53	47.4%
<b>7107-00 · Travel-transport/meals/lodging</b>				
7107-02 Staff Indirect Mileage	212.10		212.10	100.0%
7107-01 · Car Allowance	3,000.00		3,000.00	100.0%
7107-00 · Travel-transport/meals/lodging - Other	6,743.62	30,500.00	-23,756.38	22.1%
<b>Total 7107-00 · Travel-transport/meals/lodging</b>	<b>9,955.72</b>	<b>30,500.00</b>	<b>-20,544.28</b>	<b>32.6%</b>
7108-00 · Dues & Publications	695.00	1,800.00	-1,105.00	38.6%
7109-00 · Miscellaneous Expense		500.00	-500.00	
7110-00 · Conferences & Education	2,643.18	4,600.00	-1,956.82	57.5%
7111-00 · Office Equipment	1,949.61	7,000.00	-5,050.39	27.9%
7112-00 · Bank Charges	131.85	60.00	71.85	219.8%
7114-00 · Outside Professional Services	717.26	23,500.00	-22,782.74	3.1%
7115-00 · Accounting	18,625.00	25,000.00	-6,375.00	74.5%
7116-00 · Legal	12,500.00	30,000.00	-17,500.00	41.7%
7117-00 · Lost Lakes Expenses	1,513.08	18,000.00	-16,486.92	8.4%
7118-00 · Mud Lake O & M		1,900.00	-1,900.00	
7120-00 · Integrated Watershed Programs		7,500.00	-7,500.00	
7120-07 · Watershed Tour		7,500.00	-7,500.00	
<b>Total 7120-00 · Integrated Watershed Programs</b>		<b>7,500.00</b>	<b>-7,500.00</b>	
7121-03 · CR Watershed Web System 25-28	3,650.00	16,560.00	-12,910.00	22.0%
7121-04 · CRC Iamcarsonriver SURVEY 25-26		45,000.00	-45,000.00	
7121-05 · NDEP 319 QAPP (reimb) 25-26	14.60	19,250.00	-19,235.40	0.1%
7121-06 · NDEP Regen Ag	356.22		356.22	100.0%

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Cash Basis

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Profit & Loss Budget vs. Actual**  
**July through December 2025**

	Jul - Dec 25	Budget	\$ Over Budget	% of Budget
7126-01 · NDEM 30-Year Drought Plan	23,078.26	25,442.00	-2,363.74	90.7%
7126-02 · NDEM-North Dayton BAC Study		11,489.00	-11,489.00	
7126-03 · NDEM-N Dayton BAC -MATCH	56,463.18	40,839.00	15,624.18	138.3%
7126-02 · NDEM-North Dayton BAC Study - Other				
<b>Total 7126-02 · NDEM-North Dayton BAC Study</b>	<b>56,463.18</b>	<b>52,328.00</b>	<b>4,135.18</b>	<b>107.9%</b>
7127-00 · State Parks Aquatic Trail		9,738.81		9,738.81
7127-01 · State Parks Mexican Dam				100.0%
7127-02 · State Parks Mex Dam - MATCH	146,285.00	43,915.00	-43,915.00	
7127-01 · State Parks Mexican Dam - Other		136,194.00	10,091.00	107.4%
<b>Total 7127-01 · State Parks Mexican Dam</b>	<b>146,285.00</b>	<b>180,109.00</b>	<b>-33,824.00</b>	<b>81.2%</b>
7332-10 · RW CCR Work Days 24-25		5,000.00	-5,000.00	
7332-11 · RW CCR Workdays 25-26	5,846.55	30,000.00	-24,153.45	19.5%
7337-48 · LCD Clearing & Snagging 25-26		32,700.00	-32,700.00	
7337-51 · TNC - River Fork Ranch 24-26	2,721.08	32,089.00	-29,367.92	8.5%
7337-60 · DVCD - Administration 24-26	8,500.59	50,000.00	-41,499.41	17.0%
7337-61 · DVCD - Weed Crew 24-26	3,196.19	30,000.00	-26,803.81	10.7%
7337-62 · DVCD Hazard Removal 25-26	1,101.87	157,000.00	-155,898.13	0.7%
7337-63 · DVCD Pradere/Ricci 25-26	90,235.44	116,800.00	-26,564.56	77.3%
7337-70 · CVCD-Carson River Repairs 24-26	96,710.54	112,500.00	-15,789.46	86.0%
7337-71 · CVCD Flood Damages 25-26		165,000.00	-165,000.00	
7337-72 · CVCD Administration 25-26	8,110.80	60,000.00	-51,889.20	13.5%
7404-00 · Noxious Weeds Control-CR Wtrshd				
7404-04 · Noxious Weed Control-Lyon Co.	5,974.01	5,974.01		100.0%
7404-00 · Noxious Weeds Control-CR Wtrshd - Other		90,000.00	-90,000.00	
<b>Total 7404-00 · Noxious Weeds Control-CR Wtrshd</b>	<b>5,974.01</b>	<b>90,000.00</b>	<b>-84,025.99</b>	<b>6.6%</b>
7443-00 · FEMA - COMS 2				
7443-01 · Gold Cyn ADMP-JEF	57,669.10	57,669.10		100.0%
7443-02 · South SS ADMP- Wood Rodgers	147,372.21	147,372.21		100.0%
7443-03 · FAW - RW	2,245.88	2,245.88		100.0%
7443-04 · Sawmill & Pinenut Study - KH	64,975.00	64,975.00		100.0%
7443-00 · FEMA - COMS 2 - Other	1,765.91	327,566.00	-325,800.09	0.5%
<b>Total 7443-00 · FEMA - COMS 2</b>	<b>274,028.10</b>	<b>327,566.00</b>	<b>-53,537.90</b>	<b>83.7%</b>
7500-00 · USGS Monitoring Contracts				
7500-6 · USGS Stream Flow Gages 25-28	24,463.00	95,629.00	-71,166.00	25.6%
7510-01 · USGS CR Basin GW & WQ EXT 26		82,450.00	-82,450.00	
7529-00 · USGS Water Resources 2021-26**	3,581.25	3,581.25		100.0%
<b>Total 7500-00 · USGS Monitoring Contracts</b>	<b>28,044.25</b>	<b>178,079.00</b>	<b>-150,034.75</b>	<b>15.7%</b>
7600-00 · Alpine County Projects				
7600-09 · Al.Co.-CASGEM	7,500.00	5.00	-5.00	
7600-18 · AWG Programs 25-26		30,000.00	-22,500.00	25.0%
<b>Total 7600-00 · Alpine County Projects</b>	<b>7,500.00</b>	<b>30,005.00</b>	<b>-22,505.00</b>	<b>25.0%</b>
7610-00 · Douglas County Projects				
7610-10 · Do.Co.Reg.Pipeline Debt Service	62,500.00	125,000.00	-62,500.00	50.0%
<b>Total 7610-00 · Douglas County Projects</b>	<b>62,500.00</b>	<b>125,000.00</b>	<b>-62,500.00</b>	<b>50.0%</b>
7620-00 · Carson City Projects				
7620-11 · CC Reg.Pipeline Debt Service		125,000.00	-125,000.00	
7620-19 · CC Empire Ranch Trail 25-26		15,000.00	-15,000.00	
<b>Total 7620-00 · Carson City Projects</b>		140,000.00	-140,000.00	
7640-00 · Churchill County Projects				
7640-23 · Lahontan Vly.Wtr.Lvl. 2024-27	5,673.00	16,000.00	-10,327.00	35.5%
7640-24 · Dixie Valley Wtr Lvl 25-28	4,503.00	26,000.00	-21,497.00	17.3%
<b>Total 7640-00 · Churchill County Projects</b>	<b>10,176.00</b>	<b>42,000.00</b>	<b>-31,824.00</b>	<b>24.2%</b>
7700-00 · PROJECTS PAID BY LGIP FUNDS				

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Cash Basis

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Profit & Loss Budget vs. Actual**  
July through December 2025

	<b>Jul - Dec 25</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
7600-16 · AWG WF Priority (FD LGIP) 23-26	3,327.14	43,350.00	-40,022.86	7.7%
7630-12 · Lyon Cty HWY 50 ROW ext 6/30/25	-19,190.09		-19,190.09	100.0%
7630-13 · TCID Diversion Dam Repair 25-26		50,000.00	-50,000.00	
7630-14 · Flood Hazard Web Viewer 25-28	79,594.89	70,084.00	9,510.89	113.6%
7630-15 · Flood Viewer ADMP Uploads 25-26		1,870.00	-1,870.00	
7700-01 · Acqui/Const Projects		1,300,000.00	-1,300,000.00	
7700-02 · Floodplain Mgmt Projects	39,375.00	100,000.00	-60,625.00	39.4%
<b>Total 7700-00 · PROJECTS PAID BY LGIP FUNDS</b>	<b>103,106.94</b>	<b>1,565,304.00</b>	<b>-1,462,197.06</b>	<b>6.6%</b>
8008-00 · Contingency Fund		400,000.00	-400,000.00	
<b>Total Expense</b>	<b>1,450,195.66</b>	<b>5,193,516.00</b>	<b>-3,743,320.34</b>	<b>27.9%</b>
<b>Net Ordinary Income</b>	<b>-24,957.94</b>	<b>-2,343,479.00</b>	<b>2,318,521.06</b>	<b>1.1%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8005-00 · Beginning Equity		882,522.00	-882,522.00	
8009-00 · Trans. In-Floodplain Mgmt. Fd.	124,171.74	265,304.00	-141,132.26	46.8%
8015-00 · Trans. In-Acq/Const. Fund		1,300,000.00	-1,300,000.00	
8017-00 · CTWCD Income	95,889.00	95,889.00		100.0%
<b>Total Other Income</b>	<b>220,060.74</b>	<b>2,543,715.00</b>	<b>-2,323,654.26</b>	<b>8.7%</b>
<b>Other Expense</b>				
8002-00 · Transfer Out-Acq/Const Fund	19,190.09		19,190.09	100.0%
<b>Total Other Expense</b>	<b>19,190.09</b>		<b>19,190.09</b>	<b>100.0%</b>
<b>Net Other Income</b>	<b>200,870.65</b>	<b>2,543,715.00</b>	<b>-2,342,844.35</b>	<b>7.9%</b>
<b>Net Income</b>	<b>175,912.71</b>	<b>200,236.00</b>	<b>-24,323.29</b>	<b>87.9%</b>

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Accrual Basis

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Profit & Loss YTD Comparison**  
**December 2025**

	Dec 25	Jul - Dec 25
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
5007-00 · Storey County Contribution		21,887.00
5009-00 · Churchill County Ad Valorem		91,299.95
5010-00 · Lyon County Ad Valorem		117,877.61
5011-00 · Douglas County Ad Valorem	16,015.18	519,348.21
5012-00 · Carson City Ad Valorem	3,189.70	348,296.52
5031-00 · Interest Income-LGIP Gen.Fund	3,742.59	21,907.83
5060-00 · Misc. Income/Watershed Tour		
5082-00 · Alpine Co.-CASGEM Grant		1,328.00
5100-01 · NDEP QAPP Grant		3,881.62
5100-02 · NDEP ReGen Ag Grant		6,699.59
5101-00 · State Parks Aquatic Trail 24-25		
5101-01 · State Parks Aquatic Trail 25-26		2,943.89
5406-00 · NDEM 30-Yr Regional Water Plan		
5407-00 · NDEM North Dayton BCA Study		
6009-00 · FEMA - COMS #2	206,443.15	289,767.50
<b>Total Income</b>	229,390.62	1,425,237.72
<b>Gross Profit</b>	229,390.62	1,425,237.72
<b>Expense</b>		
7015-00 · Salaries & Wages	50,277.29	282,664.11
7020-00 · Employee Benefits	24,849.53	132,784.68
7021-00 · Workers Comp Ins.		63.42
7101-00 · Director's Fees		
7101-01 · Director Benefits	12.76	84.08
7101-02 · Director's Fees-Alpine Co.	400.00	800.00
7101-00 · Director's Fees - Other	880.00	4,960.00
<b>Total 7101-00 · Director's Fees</b>	1,292.76	5,844.08
7102-00 · Insurance		6,202.56
7103-00 · Office Supplies	468.26	918.06
7104-00 · Postage	126.00	846.35
7105-00 · Rent	3,627.80	21,766.80
7106-00 · Telephone/Internet	810.82	3,036.47
7107-00 · Travel-transport/meals/lodging		
7107-02 Staff Indirect Mileage	212.10	212.10
7107-01 · Car Allowance	500.00	3,000.00
7107-00 · Travel-transport/meals/lodging - Other	1,884.30	6,743.62
<b>Total 7107-00 · Travel-transport/meals/lodging</b>	2,596.40	9,955.72
7108-00 · Dues & Publications	300.00	695.00
7110-00 · Conferences & Education	1,545.00	2,643.18
7111-00 · Office Equipment	178.27	1,949.61
7112-00 · Bank Charges	43.95	131.85
7114-00 · Outside Professional Services	70.00	717.26
7115-00 · Accounting	18,500.00	18,625.00
7116-00 · Legal	2,500.00	12,500.00
7117-00 · Lost Lakes Expenses		1,513.08
7120-00 · Integrated Watershed Programs		
7120-18 · Clear Creek NPS Educ.Program		
<b>Total 7120-00 · Integrated Watershed Programs</b>		
7121-02 · CRC Outreach Funding 24-25		
7121-03 · CR Watershed Web System 25-28	3,150.00	3,650.00
7121-05 · NDEP 319 QAPP (reimb) 25-26	7.64	14.60
7121-06 · NDEP Regen Ag	197.06	356.22
7126-01 · NDEM 30-Year Drought Plan	10,104.00	23,078.26
7126-02 · NDEM-North Dayton BAC Study	6,555.25	56,463.18
7127-00 · State Parks Aquatic Trail	8,663.81	9,738.81

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**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Profit & Loss YTD Comparison**  
**December 2025**

	Dec 25	Jul - Dec 25
7127-01 · State Parks Mexican Dam	146,285.00	146,285.00
7332-10 · RW CCR Work Days 24-25		5,846.55
7332-11 · RW CCR Workdays 25-26		2,721.08
7337-47 · LCD Clearing and Snagging 24-25		8,500.59
7337-51 · TNC - River Fork Ranch 24-26		3,196.19
7337-60 · DVCD - Administration 24-26		1,101.87
7337-61 · DVCD - Weed Crew 24-26		90,235.44
7337-62 · DVCD Hazard Removal 25-26		96,710.54
7337-63 · DVCD Pradere/Ricci 25-26		8,110.80
7337-70 · CVCD-Carson River Repairs 24-26		
7337-72 · CVCD Administration 25-26		
7404-00 · Noxious Weeds Control-CR Wtrshd		5,974.01
7404-01 · Noxious Weed Control-Alpine Co.		
7404-02 · Noxious Weed Control-Douglas Co		
7404-03 · Noxious Weed Control-CarsonCity		
7404-04 · Noxious Weed Control-Lyon Co.		
7404-05 · Noxious Weed Control-Churchill		
<b>Total 7404-00 · Noxious Weeds Control-CR Wtrshd</b>		<b>5,974.01</b>
7443-00 · FEMA - COMS 2		
7443-01 · Gold Cyn ADMP-JEF	33,643.40	57,669.10
7443-02 · South SS ADMP- Wood Rodgers	32,246.71	147,372.21
7443-03 · FAW - RW	89.15	2,245.88
7443-04 · Sawmill & Pinenut Study - KH		64,975.00
7443-00 · FEMA - COMS 2 - Other	163.11	1,765.91
<b>Total 7443-00 · FEMA - COMS 2</b>	<b>66,142.37</b>	<b>274,028.10</b>
7500-00 · USGS Monitoring Contracts		
7500-05 · USGS Stream Flow Gages 23-25		24,463.00
7500-6 · USGS Stream Flow Gages 25-28		3,581.25
7510-01 · USGS CR Basin GW & WQ EXT 26		
7529-00 · USGS Water Resources 2021-26**		
<b>Total 7500-00 · USGS Monitoring Contracts</b>		<b>28,044.25</b>
7600-00 · Alpine County Projects		
7600-17 · AWG Programs 24-25		7,500.00
7600-18 · AWG Programs 25-26		
<b>Total 7600-00 · Alpine County Projects</b>		<b>7,500.00</b>
7610-00 · Douglas County Projects		
7610-10 · Do.Co.Reg.Pipeline Debt Service		62,500.00
<b>Total 7610-00 · Douglas County Projects</b>		<b>62,500.00</b>
7640-00 · Churchill County Projects		
7640-22 · Dixie Valley Wtr Lvl 2022-25		5,673.00
7640-23 · Lahontan Vly.Wtr.Lvl. 2024-27		4,503.00
7640-24 · Dixie Valley Wtr Lvl 25-28		
<b>Total 7640-00 · Churchill County Projects</b>		<b>10,176.00</b>
7700-00 · PROJECTS PAID BY LGIP FUNDS		
7600-16 · AWG WF Priority (FD LGIP) 23-26		3,327.14
7630-12 · Lyon Cty HWY 50 ROW ext 6/30/25		-19,190.09
7630-14 · Flood Hazard Web Viewer 25-28		79,594.89
7700-02 · Floodplain Mgmt Projects		39,375.00
<b>Total 7700-00 · PROJECTS PAID BY LGIP FUNDS</b>	<b>10,911.96</b>	<b>103,106.94</b>
<b>Total Expense</b>	<b>359,203.17</b>	<b>1,450,195.66</b>
<b>Net Ordinary Income</b>	<b>-129,812.55</b>	<b>-24,957.94</b>
<b>Other Income/Expense</b>		
<b>Other Income</b>		

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Accrual Basis

**CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND**  
**Profit & Loss YTD Comparison**  
**December 2025**

	Dec 25	Jul - Dec 25
8009-00 · Trans. In-Floodplain Mgmt. Fd.	10,911.96	124,171.74
8017-00 · CTWCD Income	95,889.00	95,889.00
<b>Total Other Income</b>	<b>106,800.96</b>	<b>220,060.74</b>
Other Expense		
8002-00 · Transfer Out-Acq/Const Fund		19,190.09
<b>Total Other Expense</b>		<b>19,190.09</b>
<b>Net Other Income</b>	<b>106,800.96</b>	<b>200,870.65</b>
<b>Net Income</b>	<b>-23,011.59</b>	<b>175,912.71</b>

AGENDA ITEM #9

PAYMENT OF BILLS

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

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## Transaction Detail by Account

Cash Basis

December 2025

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>1013-00 · Cash in Checking - U. S. Bank</b>						
Check	12/01/2025	11639	Euronev, Ltd.	#74334 December Rent	-3,627.80	-3,627.80
Check	12/01/2025	11640	NCE	INV#1041042502/3	-3,150.00	-6,777.80
Deposit	12/01/2025			Deposit	110,032.50	103,254.70
Check	12/01/2025	11641	JE Fuller Hydrology & Geomorpholog...	#P5088.01-8	-8,761.30	94,493.40
Check	12/02/2025	11642	Casey Neilon, Inc.	FY 24-25 Audit Invoice #635641	-18,500.00	75,993.40
Check	12/02/2025	11643	Braulio Fernandez	Invoice #16	-70.00	75,923.40
Check	12/08/2025	11644	Nevada Water Resources Assn.	2026 Conference Registrations	-1,100.00	74,823.40
Check	12/08/2025	11645	Steven D. King	Legal - November	-2,500.00	72,323.40
Check	12/08/2025	11646	Lumos & Assoc., Inc.	Invoice #130302	-6,555.25	65,768.15
Check	12/09/2025	11647	Carson City	CWSD Payroll #25	-39,526.14	26,242.01
Check	12/09/2025	11648	JE Fuller Hydrology & Geomorpholog...	#P5088.01-7	-24,882.10	1,359.91
Deposit	12/17/2025			Deposit	51,733.59	53,093.50
Check	12/17/2025	11649	VOID	VOID		53,093.50
Deposit	12/17/2025			Deposit	95,889.00	148,982.50
Check	12/17/2025	11651	Michael Baker International, Inc.	Inv#1270614	-10,911.96	138,070.54
Check	12/17/2025	11652	Lumos & Assoc., Inc.	Invoice #130424	-4,210.00	133,860.54
Check	12/17/2025	11653	Pacific Office Automation, INC	Acct#1055811531	-231.76	133,628.78
Check	12/17/2025	11654	Wood Rodgers	Invoice #199147	-32,246.71	101,382.07
Check	12/17/2025	11655	Resource Concepts, Inc	Inv#25-1615 Project 23-207	-8,663.81	92,718.26
Check	12/17/2025	11657	Carson City Parks, Rec. & Open Spac...	Invoice #2025-13	-146,285.00	-53,566.74
Check	12/18/2025	11658	Lumos & Assoc., Inc.	Invoice #129602	-5,894.00	-59,460.74
Check	12/18/2025	11659	Deborah Neddenriep	FAW Model Supplies	-89.15	-59,549.89
Check	12/18/2025	11660	Carson City	CWSD Payroll #26	-36,993.44	-96,543.33
Deposit	12/22/2025			Deposit	19,235.76	-77,307.57
Check	12/22/2025	11661	Charlie Dobson	4th Qtr Fees & Mileage Reimbursement	-135.85	-77,443.42
Check	12/22/2025	11662	David Griffith	4th Qtr. Alpine County Director Fee/mileage	-474.15	-77,917.57
Check	12/22/2025	11663	Myles Getto	4th Qtr Mileage Reimbursement	-89.36	-78,006.93
Check	12/22/2025	11664	Stacey Giomi	4th Qtr Mileage Reimbursement	-24.51	-78,031.44
Check	12/22/2025	11665	Shari Hales	4th Qtr Mileage Reimbursement	-43.30	-78,074.74
Check	12/22/2025	11666	Tammy Hendrix	4th Qtr Mileage Reimbursement	-102.38	-78,177.12
Check	12/22/2025	11667	D. Jim Hindle	4th Qtr Mileage Reimbursement	-20.44	-78,197.56
Check	12/22/2025	11668	Doug Johnson	4th Qtr Mileage Reimbursement	-71.32	-78,268.88
Check	12/22/2025	11669	Cassi Koerner	4th Qtr Mileage Reimbursement	-89.30	-78,358.18
Check	12/22/2025	11670	Ernest Schank	4th Qtr Mileage Reimbursement	-295.81	-78,653.99
Check	12/22/2025	11671	Lisa Schuette	4th Qtr Mileage Reimbursement	-34.06	-78,688.05
Check	12/22/2025	11672	Lee Sterrett	4th Qtr Mileage Reimbursement	-104.00	-78,792.05
Check	12/22/2025	11673	Fred Stodleck	4th Qtr Mileage Reimbursement	-47.21	-78,839.26
Check	12/22/2025	11674	Nathan Tolbert	4th Qtr Mileage Reimbursement	-64.70	-78,903.96
Check	12/22/2025	11675	Mike Workman	4th Qtr Mileage Reimbursement	-90.86	-78,994.82
Check	12/23/2025	11676	Deborah Neddenriep	4th Qtr Mileage Reimbursement	-154.00	-79,148.82
Check	12/23/2025	11677	Catrina Schambra	4th Qtr Mileage Reimbursement	-26.60	-79,175.42
Check	12/23/2025	11678	Brenda Hunt	4th Qtr Mileage Reimbursement	-245.70	-79,421.12
Check	12/23/2025	11679	Lindsay Marsh	4th Qtr Mileage Reimbursement	-160.65	-79,581.77
Check	12/23/2025	11680	Kelly Nicholas	4th Qtr Mileage Reimbursement	-183.05	-79,764.82
Check	12/29/2025	11681	Bank of America	Acct. #4024 4910 0003 3949	-1,719.36	-81,484.18
Check	12/30/2025	11682	Nevada Water Resources Assn.	2026 Conference Registration/Membership	-745.00	-82,229.18
Check	12/30/2025	11683	Pacific Office Automation	Acct #710047	-70.07	-82,299.25
General Jo...	12/31/2025			Paid via Flood LGIP Funds (Flood Hazard Web View...)	10,911.96	-71,387.29
Deposit	12/31/2025			Deposit	44,677.06	-26,710.23
Check	12/31/2025		BANK FEES		-43.95	-26,754.18
Total 1013-00 · Cash in Checking - U. S. Bank					-26,754.18	-26,754.18
<b>1014-00 · Local Gov't Inv. Pool-Regular</b>						
Deposit	12/01/2025			Interest	3,742.59	3,742.59
Total 1014-00 · Local Gov't Inv. Pool-Regular					3,742.59	3,742.59
<b>3307-00 · CC Payroll Due</b>						
Check	12/09/2025	11647	Carson City	Payroll #25 (11/14/2025-11/27/2025)	39,526.14	39,526.14
General Jo...	12/09/2025			Payroll #25 (11/14/2025-11/27/2025)	-39,526.14	
Check	12/18/2025	11660	Carson City	Payroll #26 (11/28/2025-12/11/2025)	36,993.44	36,993.44
General Jo...	12/22/2025			Payroll #26 (11/28/2025-12/11/2025)	-36,993.44	
Total 3307-00 · CC Payroll Due						
<b>5011-00 · Douglas County Ad Valorem</b>						
Deposit	12/22/2025	763587	Douglas County Treasurer	November Ad Valorem Taxes	-16,015.18	-16,015.18
Total 5011-00 · Douglas County Ad Valorem					-16,015.18	-16,015.18
<b>5012-00 · Carson City Ad Valorem</b>						
Deposit	12/22/2025	91111...	Carson City	November Ad Valorem Taxes	-3,189.70	-3,189.70
Total 5012-00 · Carson City Ad Valorem					-3,189.70	-3,189.70
<b>5031-00 · Interest Income-LGIP Gen.Fund</b>						
Deposit	12/01/2025			Interest	-3,742.59	-3,742.59

For internal &amp; discussion purposes only.

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/07/26

Cash Basis

## Transaction Detail by Account

December 2025

Type	Date	Num	Name	Memo	Paid Amount	Balance
Total	5031-00	Interest Income-LGIP Gen.Fund			-3,742.59	-3,742.59
<b>6009-00 · FEMA - COMS #2</b>						
Deposit	12/01/2025	FEMA		Draw 10	-110,032.50	-110,032.50
Deposit	12/17/2025	FEMA		Draw 9	-51,733.59	-161,766.09
Deposit	12/31/2025	FEMA		Draw 11	-44,677.06	-206,443.15
Total	6009-00	FEMA - COMS #2			-206,443.15	-206,443.15
<b>7015-00 · Salaries &amp; Wages</b>						
General Jo...	12/09/2025			Salary Payroll #25 Hunt	5,035.40	5,035.40
General Jo...	12/09/2025			Salary Payroll #25 James	8,747.10	13,782.50
General Jo...	12/09/2025			Salary Payroll #25 Marsh	3,179.91	16,962.41
General Jo...	12/09/2025			Salary Payroll #25 Neddienriep	3,906.23	20,868.64
General Jo...	12/09/2025			Salary Payroll #25 Nicholas	2,242.62	23,111.26
General Jo...	12/09/2025			Salary Payroll #25 Schambra	3,266.70	26,377.96
General Jo...	12/22/2025			Salary Payroll #26 Hunt	4,319.44	30,697.40
General Jo...	12/22/2025			Salary Payroll #26 James	7,697.10	38,394.50
General Jo...	12/22/2025			Salary Payroll #26 Marsh	3,179.92	41,574.42
General Jo...	12/22/2025			Salary Payroll #26 Neddienriep	3,293.55	44,867.97
General Jo...	12/22/2025			Salary Payroll #26 Nicholas	2,242.61	47,110.58
General Jo...	12/22/2025			Salary Payroll #26 Schambra	3,166.71	50,277.29
Total	7015-00	Salaries & Wages			50,277.29	50,277.29
<b>7020-00 · Employee Benefits</b>						
General Jo...	12/09/2025			Benies Payroll #25 Hunt	2,586.39	2,586.39
General Jo...	12/09/2025			Benies Payroll #25 James	4,163.06	6,749.45
General Jo...	12/09/2025			Benies Payroll #25 Marsh	1,568.05	8,317.50
General Jo...	12/09/2025			Benies Payroll #25 Neddienriep	1,950.96	10,268.46
General Jo...	12/09/2025			Benies Payroll #25 Nicholas	923.00	11,191.46
General Jo...	12/09/2025			Benies Payroll #25 Schambra	1,706.72	12,898.18
General Jo...	12/22/2025			Benies Payroll #26 Hunt	2,312.89	15,211.07
General Jo...	12/22/2025			Benies Payroll #26 James	3,761.96	18,973.03
General Jo...	12/22/2025			Benies Payroll #26 Marsh	1,568.05	20,541.08
General Jo...	12/22/2025			Benies Payroll #26 Neddienriep	1,716.92	22,258.00
General Jo...	12/22/2025			Benies Payroll #26 Nicholas	923.00	23,181.00
General Jo...	12/22/2025			Benies Payroll #26 Schambra	1,668.53	24,849.53
Total	7020-00	Employee Benefits			24,849.53	24,849.53
<b>7101-00 · Director's Fees</b>						
<b>7101-01 · Director Benefits</b>						
General Jo...	12/09/2025			Director Benies Payroll #25 Getto (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Giomi (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Hales (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Hendrix (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Hindle (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Johnson (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Koerner (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Schank (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Schuette (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Sterrett (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Stodieck (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Tolbert (No Mtg.)		
General Jo...	12/09/2025			Director Benies Payroll #25 Workman (No Mtg.)		
General Jo...	12/22/2025			Director Benies Payroll #26 Getto (No Mtg.)		
General Jo...	12/22/2025			Director Benies Payroll #26 Giomi (11/19/25 Bd. Mtg.)	1.16	1.16
General Jo...	12/22/2025			Director Benies Payroll #26 Hales (11/19/25 Bd. Mtg.)	1.16	2.32
General Jo...	12/22/2025			Director Benies Payroll #26 Hendrix (11/19/25 Bd. M...	1.16	3.48
General Jo...	12/22/2025			Director Benies Payroll #26 Hindle (11/19/25 Bd. Mt...	1.16	4.64
General Jo...	12/22/2025			Director Benies Payroll #26 Johnson (11/19/25 Bd. M...	1.16	5.80
General Jo...	12/22/2025			Director Benies Payroll #26 Koerner (11/19/25 Bd. M...	1.16	6.96
General Jo...	12/22/2025			Director Benies Payroll #26 Schank (11/19/25 Bd. Mt...	1.16	8.12
General Jo...	12/22/2025			Director Benies Payroll #26 Schuette (11/19/25 Bd. M...	1.16	9.28
General Jo...	12/22/2025			Director Benies Payroll #26 Sterrett (11/19/25 Bd. M...	1.16	10.44
General Jo...	12/22/2025			Director Benies Payroll #26 Stodieck (11/19/25 Bd. M...	1.16	11.60
General Jo...	12/22/2025			Director Benies Payroll #26 Tolbert (No Mtg.)		11.60
General Jo...	12/22/2025			Director Benies Payroll #26 Workman (11/19/25 Bd. ...	1.16	12.76
Total	7101-01	Director Benefits			12.76	12.76
<b>7101-02 · Director's Fees-Alpine Co.</b>						
Check	12/22/2025	11661	Charlie Dobson	4th Qtr Alpine Directors Fee	80.00	80.00
Check	12/22/2025	11662	David Griffith	4th Qtr. Alpine County Director Fee	320.00	400.00
Total	7101-02	Director's Fees-Alpine Co.			400.00	400.00
<b>7101-00 · Director's Fees - Other</b>						
General Jo...	12/09/2025			Director Fee Payroll #25 Getto (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Giomi (No Mtg.)		

For internal &amp; discussion purposes only.

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/07/26

## Transaction Detail by Account

December 2025

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount	Balance
General Jo...	12/09/2025			Director Fee Payroll #25 Hales (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Hendrix (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Hindle (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Johnson (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Koerner (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Schank (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Schuette (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Sterrett (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Stodieck (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Tolbert (No Mtg.)		
General Jo...	12/09/2025			Director Fee Payroll #25 Workman (No Mtg.)		
General Jo...	12/22/2025			Director Fee Payroll #26 Getto (No Mtg.)		
General Jo...	12/22/2025			Director Fee Payroll #26 Giomi (11/19/25 Bd. Mtg.)	80.00	80.00
General Jo...	12/22/2025			Director Fee Payroll #26 Hales (11/19/25 Bd. Mtg.)	80.00	160.00
General Jo...	12/22/2025			Director Fee Payroll #26 Hendrix (11/19/25 Bd. Mtg.)	80.00	240.00
General Jo...	12/22/2025			Director Fee Payroll #26 Hindle (11/19/25 Bd. Mtg.)	80.00	320.00
General Jo...	12/22/2025			Director Fee Payroll #26 Johnson (11/19/25 Bd. Mtg.)	80.00	400.00
General Jo...	12/22/2025			Director Fee Payroll #26 Koerner (11/19/25 Bd. Mtg.)	80.00	480.00
General Jo...	12/22/2025			Director Fee Payroll #26 Schank (11/19/25 Bd. Mtg.)	80.00	560.00
General Jo...	12/22/2025			Director Fee Payroll #26 Schuette (11/19/25 Bd. Mtg.)	80.00	640.00
General Jo...	12/22/2025			Director Fee Payroll #26 Sterrett (11/19/25 Bd. Mtg.)	80.00	720.00
General Jo...	12/22/2025			Director Fee Payroll #26 Stodieck (11/19/25 Bd. Mtg.)	80.00	800.00
General Jo...	12/22/2025			Director Fee Payroll #26 Tolbert (No Mtg.)	80.00	800.00
General Jo...	12/22/2025			Director Fee Payroll #26 Workman (11/19/25 Bd. Mtg.)	80.00	880.00
Total 7101-00 · Director's Fees - Other					880.00	880.00
Total 7101-00 · Director's Fees					1,292.76	1,292.76
<b>7103-00 · Office Supplies</b>						
Check	12/17/2025	11653	Pacific Office Automation, INC	December - B/W Copies	53.49	53.49
Check	12/29/2025	11681	Bank of America	Color copy paper (1 ream)	12.90	66.39
Check	12/29/2025	11681	Bank of America	Color copy paper (2 reams)	21.72	88.11
Check	12/29/2025	11681	Bank of America	2026 Desk Calendar (Lindsay)	15.98	104.09
Check	12/29/2025	11681	Bank of America	Annual FOXIT PDF Editor Subscription (Ed)	219.98	324.07
Check	12/29/2025	11681	Bank of America	HDMI Adaptor for Conference Room Dell Laptop	64.09	388.16
Check	12/29/2025	11681	Bank of America	Binding Combs & Gel Pens	29.59	417.75
Check	12/30/2025	11683	Pacific Office Automation	December - Color Copies	46.46	464.21
Check	12/30/2025	11683	Pacific Office Automation	December - Excess B/W Copies	23.61	487.82
General Jo...	12/31/2025			December Copies	-19.56	468.26
Total 7103-00 · Office Supplies					468.26	468.26
<b>7104-00 · Postage</b>						
Check	12/29/2025	11681	Bank of America	12/17/25 Bd Pkg Postage	126.00	126.00
Total 7104-00 · Postage					126.00	126.00
<b>7105-00 · Rent</b>						
Check	12/01/2025	11639	Euronev, Ltd.	December Rent	3,627.80	3,627.80
Total 7105-00 · Rent					3,627.80	3,627.80
<b>7106-00 · Telephone/Internet</b>						
Check	12/29/2025	11681	Bank of America	DEC - ZOOM	16.99	16.99
Check	12/29/2025	11681	Bank of America	DEC - Vonage	144.34	161.33
Check	12/29/2025	11681	Bank of America	AT&T Internet - DEC	74.99	236.32
Check	12/29/2025	11681	Bank of America	DEC - Microsoft 395	75.00	311.32
Check	12/29/2025	11681	Bank of America	Annual iDrive Subscription for NAS (online Backup ...	499.50	810.82
Total 7106-00 · Telephone/Internet					810.82	810.82
<b>7107-00 · Travel-transport/meals/lodging</b>						
<b>7107-02 Staff Indirect Mileage</b>						
Check	12/23/2025	11676	Deborah Neddenriep	4th Qtr Mileage Reimbursement	23.80	23.80
Check	12/23/2025	11677	Catrina Schambra	4th Qtr Mileage Reimbursement	26.60	50.40
Check	12/23/2025	11678	Brenda Hunt	4th Qtr Mileage Reimbursement	6.65	57.05
Check	12/23/2025	11679	Lindsay Marsh	4th Qtr Mileage Reimbursement	50.05	107.10
Check	12/23/2025	11680	Kelly Nicholas	4th Qtr Mileage Reimbursement	105.00	212.10
Total 7107-02 Staff Indirect Mileage					212.10	212.10
<b>7107-01 · Car Allowance</b>						
General Jo...	12/09/2025			Car Allowance Payroll #25 James	250.00	250.00
General Jo...	12/22/2025			Car Allowance Payroll #26 James	250.00	500.00
Total 7107-01 · Car Allowance					500.00	500.00
<b>7107-00 · Travel-transport/meals/lodging - Other</b>						
Deposit	12/22/2025	1453	Sharla Hales	Christmas Dinner Guest Meal - Sharla Hales	-30.88	-30.88
Check	12/22/2025	11661	Charlie Dobson	4th Qtr Mileage Reimbursement	55.85	24.97

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## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/07/26

## Transaction Detail by Account

Cash Basis

December 2025

Type	Date	Num	Name	Memo	Paid Amount	Balance
Check	12/22/2025	11662	David Griffith	4th Quarter Mileage Reimbursement	154.15	179.12
Check	12/22/2025	11663	Myles Getto	4th Qtr Mileage Reimbursement	89.36	268.48
Check	12/22/2025	11664	Stacey Giomi	4th Qtr Mileage Reimbursement	24.51	292.99
Check	12/22/2025	11665	Sharla Hales	4th Qtr Mileage Reimbursement	43.30	336.29
Check	12/22/2025	11666	Tammy Hendrix	4th Qtr Mileage Reimbursement	102.38	438.67
Check	12/22/2025	11667	D. Jim Hindle	4th Qtr Mileage Reimbursement	20.44	459.11
Check	12/22/2025	11668	Doug Johnson	4th Qtr Mileage Reimbursement	71.32	530.43
Check	12/22/2025	11669	Cassi Koerner	4th Qtr Mileage Reimbursement	89.30	619.73
Check	12/22/2025	11670	Ernest Schank	4th Qtr Mileage Reimbursement	295.81	915.54
Check	12/22/2025	11671	Lisa Schuette	4th Qtr Mileage Reimbursement	34.06	949.60
Check	12/22/2025	11672	Lee Sterrett	4th Qtr Mileage Reimbursement	104.00	1,053.60
Check	12/22/2025	11673	Fred Stodieck	4th Qtr Mileage Reimbursement	47.21	1,100.81
Check	12/22/2025	11674	Nathan Tolbert	4th Qtr Mileage Reimbursement	64.70	1,165.51
Check	12/22/2025	11675	Mike Workman	4th Qtr Mileage Reimbursement	90.86	1,256.37
Check	12/23/2025	11676	Deborah Neddenriep	4th Qtr Mileage Reimbursement	86.80	1,343.17
Check	12/23/2025	11678	Brenda Hunt	4th Qtr Mileage Reimbursement	122.85	1,466.02
Check	12/29/2025	11681	Bank of America	Airfare - NWRA Conference, 2/2-2/6/26, Las Vegas ...	317.37	1,783.39
Check	12/29/2025	11681	Bank of America	Hotel Deposit-NWRA Conference, 2/2-2/6/26, Las V...	100.91	1,884.30
Total 7107-00 · Travel-transport/meals/lodging - Other					1,884.30	1,884.30
Total 7107-00 · Travel-transport/meals/lodging					2,596.40	2,596.40
<b>7108-00 · Dues &amp; Publications</b>						
Check	12/08/2025	11644	Nevada Water Resources Assn.	2026 NWRA Membership Dues - Lindsay Marsh	150.00	150.00
Check	12/30/2025	11682	Nevada Water Resources Assn.	2026 NWRA Membership Dues - Lee Sterrett	150.00	300.00
Total 7108-00 · Dues & Publications					300.00	300.00
<b>7110-00 · Conferences &amp; Education</b>						
Check	12/08/2025	11644	Nevada Water Resources Assn.	2026 NWRA Annual Conference Registrations- Ed ...	950.00	950.00
Check	12/30/2025	11682	Nevada Water Resources Assn.	2026 NWRA Annual Conference Registrations- Lee...	595.00	1,545.00
Total 7110-00 · Conferences & Education					1,545.00	1,545.00
<b>7111-00 · Office Equipment</b>						
Check	12/17/2025	11653	Pacific Office Automation, INC	December - Konica Minolta BizHub C450i Lease Pa...	178.27	178.27
Total 7111-00 · Office Equipment					178.27	178.27
<b>7112-00 · Bank Charges</b>						
Check	12/31/2025		BANK FEES	December Bank Fees	43.95	43.95
Total 7112-00 · Bank Charges					43.95	43.95
<b>7114-00 · Outside Professional Services</b>						
Check	12/02/2025	11643	Braulio Fernandez	Website Maintenance & Backup Services - November	70.00	70.00
Total 7114-00 · Outside Professional Services					70.00	70.00
<b>7115-00 · Accounting</b>						
Check	12/02/2025	11642	Casey Neilon, Inc.	FY 24-25 Annual Audit	18,500.00	18,500.00
Total 7115-00 · Accounting					18,500.00	18,500.00
<b>7116-00 · Legal</b>						
Check	12/08/2025	11645	Steven D. King	Professional Services November 2025	2,500.00	2,500.00
Total 7116-00 · Legal					2,500.00	2,500.00
<b>7121-03 · CR Watershed Web System 25-28</b>						
Check	12/01/2025	11640	NCE	Services thru 9/30/2025	530.00	530.00
Check	12/01/2025	11640	NCE	Services thru 10/31/2025	2,620.00	3,150.00
Total 7121-03 · CR Watershed Web System 25-28					3,150.00	3,150.00
<b>7121-05 · NDEP 319 QAPP (reimb) 25-26</b>						
Check	12/23/2025	11678	Brenda Hunt	4th Qtr Mileage Reimbursement	1.40	1.40
General Jo...	12/31/2025			December Copies	6.24	7.64
Total 7121-05 · NDEP 319 QAPP (reimb) 25-26					7.64	7.64
<b>7121-06 · NDEP Regen Ag</b>						
Check	12/23/2025	11678	Brenda Hunt	4th Qtr Mileage Reimbursement	114.80	114.80
Check	12/23/2025	11680	Kelly Nicholas	4th Qtr Mileage Reimbursement	75.60	190.40
General Jo...	12/31/2025			December Copies	6.66	197.06
Total 7121-06 · NDEP Regen Ag					197.06	197.06
<b>7126-01 · NDEM 30-Year Drought Plan</b>						
Check	12/17/2025	11652	Lumos & Assoc., Inc.	30-Year Regional Water Plan (11/1/25-11/30/25) Fl...	4,210.00	4,210.00
Check	12/18/2025	11658	Lumos & Assoc., Inc.	30-Year Regional Water Plan (9/1/25-9/30/25)	5,894.00	10,104.00

For internal &amp; discussion purposes only.

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9:24 AM

## CARSON WATER SUBCONSERVANCY DISTRICT - GENERAL FUND

01/07/26

## Transaction Detail by Account

December 2025

Type	Date	Num	Name	Memo	Paid Amount	Balance
			Total 7126-01 · NDEM 30-Year Drought Plan		10,104.00	10,104.00
			<b>7126-02 · NDEM-North Dayton BAC Study</b>			
Check	12/08/2025	11646	Lumos & Assoc., Inc.	N. Dayton Valley Storm & Basin (11/1/25-11/30/25)	6,555.25	6,555.25
			Total 7126-02 · NDEM-North Dayton BAC Study		6,555.25	6,555.25
			<b>7127-00 · State Parks Aquatic Trail</b>			
Check	12/17/2025	11655	Resource Concepts, Inc	Mexican Dam Portage Services thru 11/30/2025	8,663.81	8,663.81
			Total 7127-00 · State Parks Aquatic Trail		8,663.81	8,663.81
			<b>7127-01 · State Parks Mexican Dam</b>			
Check	12/17/2025	11657	Carson City Parks, Rec. & Open Spac...	Contract #2025-17 Mexican Dam Portage Constructi...	146,285.00	146,285.00
			Total 7127-01 · State Parks Mexican Dam		146,285.00	146,285.00
			<b>7443-00 · FEMA - COMS 2</b>			
			<b>7443-01 · Gold Cyn ADMP-JEF</b>			
Check	12/01/2025	11641	JE Fuller Hydrology & Geomorpholog...	Gold Canyon ADMP- Professional Services thru 11/...	8,761.30	8,761.30
Check	12/09/2025	11648	JE Fuller Hydrology & Geomorpholog...	Gold Canyon ADMP- Professional Services thru 10/...	24,882.10	33,643.40
			Total 7443-01 · Gold Cyn ADMP-JEF		33,643.40	33,643.40
			<b>7443-02 · South SS ADMP- Wood Rodgers</b>			
Check	12/17/2025	11654	Wood Rodgers	Professional Services thru 11/30/2025	32,246.71	32,246.71
			Total 7443-02 · South SS ADMP- Wood Rodgers		32,246.71	32,246.71
			<b>7443-03 · FAW - RW</b>			
Check	12/18/2025	11659	Deborah Neddenriep	FAW: Flood Model Supplies Reimbursement (repla...	89.15	89.15
			Total 7443-03 · FAW - RW		89.15	89.15
			<b>7443-00 · FEMA - COMS 2 - Other</b>			
Check	12/23/2025	11676	Deborah Neddenriep	4th Qtr Mileage Reimbursement	43.40	43.40
Check	12/23/2025	11679	Lindsay Marsh	4th Qtr Mileage Reimbursement	110.60	154.00
Check	12/23/2025	11680	Kelly Nicholas	4th Qtr Mileage Reimbursement	2.45	156.45
General Jo...	12/31/2025			December Copies	6.66	163.11
			Total 7443-00 · FEMA - COMS 2 - Other		163.11	163.11
			Total 7443-00 · FEMA - COMS 2		66,142.37	66,142.37
			<b>7700-00 · PROJECTS PAID BY LGIP FUNDS</b>			
			<b>7630-14 · Flood Hazard Web Viewer 25-28</b>			
Check	12/17/2025	11651	Michael Baker International, Inc.	Flood Hazard Web Viewer Services thru November ...	10,911.96	10,911.96
			Total 7630-14 · Flood Hazard Web Viewer 25-28		10,911.96	10,911.96
			Total 7700-00 · PROJECTS PAID BY LGIP FUNDS		10,911.96	10,911.96
			<b>8009-00 · Trans. In-Floodplain Mgmt. Fd.</b>			
General Jo...	12/31/2025			Paid via Flood LGIP Funds (Flood Hazard Web View...	-10,911.96	-10,911.96
			Total 8009-00 · Trans. In-Floodplain Mgmt. Fd.		-10,911.96	-10,911.96
			<b>8017-00 · CTWCD Income</b>			
Deposit	12/17/2025	3409	Carson Truckee Water Conservancy ...	FY 25-26 Grant Funding	-95,889.00	-95,889.00
			Total 8017-00 · CTWCD Income		-95,889.00	-95,889.00
			<b>TOTAL</b>			

**CWSD Petty Cash Transaction Record**  
**December 2025**

<b>Date</b>	<b>G/L No.</b>	<b>Description</b>	<b>Debits</b>	<b>Credits</b>	<b>Balance</b>
		<b>Starting Balance</b>			<b>\$100.00</b>
11/22/25	7104-00	Ed James	\$9.85		<b>\$90.15</b>
	Postage	GM Apps to Myle Getto (Admin Comm)			
12/6/25	7103-00	Debbie Neddenriep		\$3.04	<b>\$93.19</b>
	Office Supplies	20 x .11 +=2.20 + 14 x .06= .84 = \$3.04 Copies			
12/8/25	7107-00	Ed James	\$15.35		<b>\$77.84</b>
	Meals	Admin Comm Meeting refreshments 12/8/25			
12/22/25	7107-00	Ed James		\$30.88	<b>\$108.72</b>
	Meals	Christmas Dinner Guest Meal			
12/23/25	7107-00	Brenda Hunt		\$30.88	<b>\$139.60</b>
	Meals	Christmas Dinner Guest Meal			
12/23/25	7103-00	Brenda Hunt		\$4.95	<b>\$144.55</b>
	Office Supplies	45 x .11 = \$ 4.95 Color Copies			
12/23/25	7102-00	Lindsay Marsh	\$5.90		<b>\$138.65</b>
	Office Supplies	Paper Towels & Tissues			
12/23/25		<b>Petty Cash Replenishment /Balance</b>			<b>\$138.65</b>

Date: 12/23/25

Prepared by: CS James

Approved by: Edwin D. James

## **AGENDA ITEM #10**

# CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** January 21, 2026

**SUBJECT:** Agenda Item #10 – For Possible Action: Approval of Contract #2026-1 with Kimley-Horn for Regen Ag Engineering, not to exceed \$50,000

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## **DISCUSSION:**

Task 1 associated with the Rambling River Ranches, Inc. Carson River Watershed Water Quality, Soil Health and Regenerative Agricultural Best Management Practices Project requires an engineering contractor to plan, design and permit improvements on two irrigation return outfalls. Kimley-Horn was selected as the contractor for this project. Contract #2026-1 with Kimley-Horn for Regen Ag Engineering, not to exceed \$50,000 is attached.

The cost will be fully reimbursed to CWSD as part of the Clean Water Act Section 319(h) grant from Nevada Division of Environmental Protection contract for the above project.

**STAFF RECOMMENDATION:** Approve Contract #2026-1 with Kimley-Horn for Regen Ag Engineering, not to exceed \$50,000 as presented.

**DRAFT**

# Agreement

Carson Water Subconservancy District (hereinafter "CWSD") and Kimley-Horn (hereinafter "KH") hereby enter into an agreement whereby KH will complete the Regen Ag Engineering #2025-16 (hereinafter "Project") in accordance with and subject to the following terms and conditions:

## 1) ASSIGNMENT

KH's assignment shall relate to the following product(s) or service(s):

Complete Project, which is further identified and described in Exhibit A. The compensation paid to KH for the Project shall not exceed \$50,000.

## 2) INDEMNITIES

- (a) To the fullest extent permitted by law KH shall indemnify, hold harmless and defend, not excluding the CWSD's right to participate, the CWSD from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of KH, its officers, employees and agents.
- (b) CWSD will indemnify and hold KH harmless with respect to any claims or actions instituted by third parties which result from the use by KH of material furnished by CWSD or where material created by KH is substantially changed by CWSD. Information or data obtained by KH from CWSD to substantiate claims made in advertising shall be deemed to be "materials furnished by CWSD."
- (c) In the event of any proceeding against CWSD by any regulatory agency or in the event of any court action or self-regulatory action challenging any advertising prepared by KH, KH shall assist in the preparation of the defense of such action or proceeding and cooperate with CWSD and CWSD's attorneys. CWSD will reimburse KH any out-of-pocket costs KH may incur in connection with any such action or proceeding.
- (d) Neither party waives any right or defense to indemnification that may exist in law or equity.
- (e) Indemnity for losses related to professional liability. The KH agrees, to the fullest extent permitted by law, to indemnify and hold harmless CWSD, its officers, directors, and employees against all damages, liabilities, or cost, including reasonable attorneys' fees and fees and defense costs, to the extent caused by the KH's negligent performance of professional services under this Agreement and that of its subcontractors or anyone whom the KH is legally liable.

## 3) INSURANCE

Unless otherwise required in this Agreement, KH shall, during the performance of the services as provided herein, maintain insurance of the types and amounts specified, and with insurers satisfactory to the other party as follows:

- a) Comprehensive General Liability including \$1,000,000 per occurrence for bodily injury and property damage; \$1,000,000 Products/Completed Operations Aggregate; \$2,000,000 General Aggregate over all interests.
- b) Comprehensive Automobile Liability including coverage for owned, non-owned, and hired vehicles: \$1,000,000 Bodily Injury, \$1,000,000 Property Damage.



c) KH shall name CWSK as an additional insured and deliver a certificate to CWSK.

4) **TERM OF AGREEMENT**

- a) The term of this Agreement will commence on the date of the last signature executed hereon and unless earlier terminated as provided below, will continue in full force and effect until February 28, 2027, unless extended by written agreement of the parties.
- b) KH will submit monthly invoices with a description of activities performed.
- c) In the event of termination of this Agreement, the rights, duties, and responsibilities of KH shall continue in full force during the period of notice.
- d) If circumstances arise that require a time extension to complete the project, the CWSK Board grants the General Manager authority to do so in a written notice to KH.

5) **PERFORMANCE**

Should KH fail to perform any of the services provided for in Exhibit A, CWSK shall notify KH of such non-performance and allow thirty (30) days for KH to remedy the performance. If the performance has not been satisfied within thirty days, CWSK may withhold payment only for the services not performed in accordance with this Agreement.

6) **SUPPLEMENTS TO AGREEMENT**

The following Exhibits are an integral part of this Agreement:

- (a) Exhibit A - KH Business Technical Plan

7) **INDEPENDENT CONTRACTOR**

KH acknowledges that it is furnishing the services contemplated by this Agreement hereto as an independent contractor, and not as an employee, or agent of CWSK or any of its affiliates.

As an Independent Contractor under Federal Award funding see CFR Part 200 Appendix II below:

**Code of Federal Regulations (CFR) [Appendix II to Part 200, Title 2 \(January 14, 2026\)](#) —**

**Contract Provisions for Non-Federal Entity Contracts Under Federal Awards**

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non- Federal entity under the Federal award must contain provisions covering the following, as applicable.

- (A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- (B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non- Federal entity including the manner by which it will be effected and the basis for settlement.
- (C) Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of "federally assisted construction contract" in [41 CFR Part 60-1.3](#) must include the equal opportunity clause provided under [41 CFR 60-1.4\(b\)](#), in accordance with Executive Order 11246, "Equal Employment Opportunity" ([30 FR 12319](#),



[12935, 3 CFR Part, 1964](#)–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at [41 CFR part 60](#), “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

- (D) Davis-Bacon Act, as amended ([40 U.S.C. 3141–3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act ([40 U.S.C. 3141–3144](#), and [3146–3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”](#)). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”](#)). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- (E) Contract Work Hours and Safety Standards Act ([40 U.S.C. 3701–3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- (F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under [37 CFR § 401.2 \(a\)](#) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of [37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and](#)



Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#))—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) Procurement of recovered materials - A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 CFR part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any



system. As described in [Public Law 115–232](#), section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

- (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
- (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under [Public Law 115–232](#), section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See [Public Law 115–232](#), section 889 for additional information.

(d) See also [§ 200.471](#).

(L) Domestic preferences for procurements –

- (a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.
- (b) For purposes of this section:
  - (1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
  - (2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

8) **OWNERSHIP**



Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which are intended to be considered under this Agreement), or any other documents or drawings, prepared, or in the course of preparation, by KH (or its subcontractors) in performance of its obligations under this Agreement shall be the exclusive property of CWSK and all such materials shall be delivered into CWSK's possession by KH upon completion, termination, or cancellation of this Agreement. KH shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of KH's obligations under this Agreement without the prior written consent of CWSK. CWSK shall defend, indemnify, and hold harmless KH for any reuse of work documents on other projects without written permission of KH.

## 9) **AGREEMENT TERMINATION**

- (a) **Termination Without Cause.** This Agreement may be terminated upon written notice by mutual consent of both parties and unilaterally by either party without cause. The parties acknowledge and agree that in the event Federal funding to CWSK for this agreement is eliminated or suspended or otherwise delayed, then in said event, this agreement shall automatically be terminated.
- (b) **Cause Termination for Default or Breach.** A default or breach may be declared with or without termination. This Agreement may be terminated by either party upon written notice of default or breach to the other party as follows:
  - (1) If KH fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Agreement within the time requirements specified in this Agreement or within any granted extension of those time requirements; or
  - (2) If any State, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by KH to provide the goods or services required by this Agreement is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
  - (3) If KH becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
  - (4) If CWSK materially breaches any material duty under this Agreement and any such breach impairs KH's ability to perform.
- (c) **Time to Correct.** Termination upon declared default or breach may be exercised only after service of formal written notice and the subsequent failure of the defaulting party within thirty (30) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.
- (d) **Winding Up Affairs Upon Termination.** In the event of termination of this Agreement for any reason, the parties agree that the provisions of this Section survive termination:
  - (1) The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Agreement. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
  - (2) KH shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the CWSK;



- (3) KH shall execute any documents and take any actions necessary to effectuate an assignment of this Agreement if so requested by the CWSD; and
- (4) KH shall preserve, protect, and promptly deliver into CWSD possession all information in accordance with Section 8, Ownership.

**10) RIGHTS UPON TERMINATION**

Upon termination of this Agreement, KH shall transfer, assign and make available to CWSD or CWSD's representative, all property and materials in their possession or control belonging to and paid for by CWSD, subject, however, to any rights of third parties of which KH has informed CWSD.

**11) BREACH REMEDIES.**

Failure of either party to perform any obligation of this Agreement shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages.

The parties acknowledge or agree that the contract was written and agreed to by both parties.

Prior to the initiation of any litigation the parties agree to mediate.

**12) PUBLIC RECORDS**

Pursuant to NRS 239.010, information or documents received from KH may be open to public inspection and copying. CWSD has a legal obligation to disclose such information unless a particular record is made confidential by law. KH may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that KH thereby agrees to indemnify and defend CWSD for honoring such a designation. The failure to so label any document that is released by CWSD shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

**13) NOTICES**

Any notice pursuant to this Agreement will be addressed to the following parties:

**Edwin James  
Carson Watershed Subconservancy District  
777 E William Street, Suite 209  
Carson City, NV 89701**

**Shaker Gorla  
Kimley-Horn  
7900 Rancharraah Pkwy, Suite 100  
Reno, NV 89511**

**14) FORCE MAJEURE**

Neither party shall be held responsible for any delay or failure in performance of any part of this Agreement to the extent such delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, pandemic, or other similar causes beyond its control and without the fault or negligence of the delayed or non-performing party. The affected party will notify the other party in writing within ten (10) days after the beginning of any such cause that would affect its performance. Notwithstanding, if a party's performance is delayed for a period exceeding thirty (30) days from the date the other party receives notice under this paragraph, the non-affected party will have the right, without any liability to the other party, to terminate this agreement.

**15) HEADINGS**

Headings in this Agreement are for convenience only and are not intended to be used in interpreting or construing the terms, covenants, and conditions of this Agreement.

**16) ENTIRE AGREEMENT**

This Agreement constitutes the whole agreement between the parties with respect to the subject matter contained herein, and there are no terms other than those contained herein. No modification or amendment of this Agreement shall be valid unless in writing and signed by the parties hereto.

**17) SEVERABILITY**

Each provision of this Agreement shall be considered separable and if for any reason any provision or provisions herein are determined to be invalid, unenforceable, or illegal under any existing or future law, such invalidity, unenforceability or illegality shall not impair the operation of or affect those portions of this Letter that are valid, enforceable and legal.

**18) GOVERNING LAW**

This Agreement shall be interpreted in accordance with the laws of the State of Nevada pertaining to contracts made and performed entirely therein and jurisdiction for any dispute between the parties shall be held in Nevada court of competent jurisdiction.

If the above accords with the parties' understanding and agreement, kindly indicate consent hereto by signing in the place provided below.

Accepted and Agreed on behalf of:  
**Carson Water Subconservancy District**

Accepted and Agreed on behalf of:  
**Kimley-Horn**

---

*Signature*  
Edwin D. James  
General Manager

*Date*

---

*Signature*  
Heath Hildebrandt  
Associate

*Date*

»» SW 01

**CARSON WATER SUBCONSERVANCY DISTRICT**  
**DESIGN, ENGINEERING, PLANNING, PLANS & PERMITS**  
**FOR WATER QUALITY IMPROVEMENTS TO IRRIGATION OUTFALLS**  
**ON CARSON RIVER IN CHURCHILL COUNTY**

Business/Technical Plan of Work

**Project Understanding**

The Carson Water Subconservancy District (CWSD) has grant funds available to improve at least two failed and deteriorated irrigation outfalls on a private ranch along the Carson River in Fallon, Nevada. The intent of the CWSD is to replace the failed outfalls with new, creative, environmentally considerate, engineered irrigation outfalls to prevent excess erosion and scouring at the outlets and to withstand potential high water during seasonal runoff, with the goal of improving irrigation return water quality. The CSWD is engaging Kimley-Horn and Associates, Inc. (Kimley-Horn) to provide comprehensive planning, design, permitting, and construction coordination services for improvements to irrigation outfalls that discharge to the Carson River.

The scope of work for the study/plan would incorporate the following tasks:

**Task 1. Project Management**

- ◆ Project management includes active participation in six Technical Advisory Committee (TAC) meetings, which include one office meeting and up to five onsite meetings, during which conceptual, 60% (pre-permit), and 100% design plans are presented. The TAC is expected to include CWSD, the Nevada Division of Environmental Protection (NDEP), the ranch owners, and other stakeholders.
- ◆ The project management task also includes efforts for preparing monthly project progress reports, invoicing, contract management, conducting internal staff meetings, and conducting Quality Control/Quality Assurance reviews by senior staff.

**Task 2. Site Assessment, and Concept Development**

- ◆ Evaluate existing irrigation outfalls with significant vertical drops and active erosion.
- ◆ Identify and prioritize two (2) outfalls for design and construction, based on field conditions and Technical Advisory Committee (TAC) guidance.
- ◆ Develop conceptual alternatives that incorporate environmentally sensitive, durable, and hydraulically appropriate solutions.

- ◆ Ensure all concepts align with the United States Environmental Protection Agency (USEPA) and the Natural Resources Conservation Service (NRCS) Best Management Practices (BMPs).

## Task 3. Permitting and Regulatory Compliance

- ◆ Prepare required permit applications and supporting documentation for the project.
- ◆ Coordinate with CWSRD and ranch representatives for review of permit materials prior to submittal.
- ◆ Address various agency comments (CWSRD, NDEP and the permitting agencies) and submit complete application package for permit approvals before construction begins.

## Task 4. Final Design and Construction Specifications

- ◆ Develop 60% and 100% design plans, using the design guidelines from the USEPA and the NRCS Best Management Practices (BMPs), including:
  - Grading, stabilization, and structural details.
  - Hydrologic and hydraulic considerations.
  - Material specifications and construction sequencing.
- ◆ Prepare construction specifications that account for the use of ranch-owned equipment and labor.
- ◆ Review constructability and implementation feasibility with the TAC to ensure clarity and alignment with available resources.
- ◆ Obtain the approvals from CWSRD and NDEP on the 60% and 100% design plans.

## Task 5. Construction Coordination and Post-Construction Verification

- ◆ Provide technical support during construction, including clarifications and field adjustments as needed to address reasonable incongruence of existing conditions.
- ◆ Conduct post-construction inspection with the TAC to verify that improvements match the approved final design.
- ◆ Document any field changes, including photographs and written descriptions.
- ◆ Submit final as-built documentation to CWSRD and NDEP.

## KIMLEY-HORN ALLOWANCES

- Expenses anticipated for this project include telecommunications, in-house production, printing, travel expenses, mileage, postage, supplies and project related computer time. These expenses are lumped into the tasks' budget.

## OTHER EXCLUSIONS

- Geotechnical and Environmental services
- Topographic & Aerial mapping services

Kimley-Horn will perform the services in Tasks 1 - 5 for the total lump sum labor fee below.

Task 1	Project Management	\$13,650
Task 2	Site Assessment, and Concept Development	\$7,900
Task 3	Permitting and Regulatory Compliance	\$10,500
Task 4	Final Design and Construction Specifications	\$12,710
Task 5	Construction Coordination and Post-Construction Verification	\$5,240
<b>Total Lump Sum Fee</b>		<b>\$50,000</b>

RRR-WQ-OUTFALLS - PROJECT SCHEDULE											
2026											
January	February	March	April	May	June	July	August	September	October	November	December
Notice to Proceed (NTP)	1/22										
Task 1. Project Management											
Task 2. Site Assessment, and Concept Development											
Task 3. Permitting and Regulatory Compliance*				3/30							
Task 4. Final Design and Construction Specifications											
Task 5. Construction Coordination and Post-Construction Verification					5/30						
											2/28

NOTES:

Permitting timeline with the USACE and other regulatory agencies is unpredictable. For scheduling purposes Kimley-Horn assumes 6 months and it could vary resulting in extension of project completion time

## **AGENDA ITEM #11**

# CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** January 21, 2026

**SUBJECT:** Agenda Item #11 – For Possible Action: Approval of the 2025 Activities & Accomplishments Annual Report

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**DISCUSSION:** Attached is a draft of the 2025 Activities & Accomplishments Annual Report. Once the Board has reviewed and approved it for publication, it will be distributed to counties.

**STAFF RECOMMENDATION:** Approve the 2025 Activities & Accomplishments Annual Report for distribution to counties.

# Carson Water Subconservancy District

## 2025 Activities & Accomplishments



### Our Vision

A healthy watershed  
that meets the water needs of all users.

### Our Mission

To promote cooperative action with communities to  
protect the Carson River Watershed.

Carson Water Subconservancy District (CWS) strives to balance the municipal, agricultural, and environmental water needs of our watershed. We work with our watershed partners using an integrated watershed planning process to reach our goals of a sustainable, healthy watershed. To achieve this balance, CWS integrates planning, coordinating, and management activities to support projects associated with floodplain management, river projects, water quality, water supply, invasive species, outreach and education, and recreation.



### 2025 Activities & Accomplishments are summarized as follows:

Grant Administration.....	2
Carson River Coalition Watershed Coordination Program.....	3
Water Supply.....	3
Water Quality.....	4
Floodplain Management.....	4-5
Invasive Species.....	5
River Rehabilitation & Stabilization.....	6
Outreach & Education.....	6-7
Recreation.....	7
Looking ahead to 2026.....	7-8

# Grant Administration

**CWSD leveraged Local funding 4:1 with Federal dollars. In FY 2025 staff administered grant implementation of the following regional projects totaling \$997,412.**

2025 Federal Grants Projects

CWSD Funds  
\$182,485

Grant Funds  
\$814,927

Local Contribution  
Federal Grant Funds

Project Spending:  
\$997,412

Grantor	CWSD Match Contribution	Federal Grant Funds	Total Grant Funds	Task
Nevada Division of Environmental Protection (NDEP)	\$20,516	\$25,138	\$45,654	Quality Assurance Planning - Nonpoint Source (NPS) 319(h)
Nevada Division of Environmental Protection (NDEP)	\$92,065	\$150,016	\$242,081	Regen Ag WQ - Nonpoint Source (NPS) 319(h)
Nevada Department of Conservation & Natural Resources (DCNR) Division of State Parks	\$43,915	\$136,194	\$180,109	Growing the Carson River Aquatic Trail Improvements Grant (Mexican Dam)
Nevada Division of Emergency Management (NDEM)	\$11,489	\$40,839	\$52,328	North Dayton BAC Study
Nevada Division of Emergency Management (NDEM)	\$9,500	\$51,104	\$60,604	30-Year Regional Drought Plan
Federal Emergency Management Agency (FEMA)	\$5,000	\$411,636	\$416,636	Community Outreach & Mitigation Strategy (COMS), Round 2
<b>TOTALS:</b>	<b>\$182,485</b>	<b>\$814,927</b>	<b>\$997,412</b>	

# Carson River Coalition Watershed Coordination Program

The Watershed Program coordinates the CRC efforts relating to river rehabilitation, water quality, floodplain management, invasive species, recreation, and environmental education and outreach outlined throughout this document. Some 2025 Accomplishments:

- Managed grants for Clean Water Act Section 319, and the Nevada State Parks Recreational Trails Program (RTP).
- Organized quarterly CRC Working Group meetings for Outreach & Education, Floodplain Management, and Agricultural Producers.
- Brenda Hunt, Watershed Program Manager attended ***Integrating Natural Hazard Mitigation and Clean Water Act Planning and Project Implementation Workshop*** hosted by the ASFM, NAWM, and USEPA in Denver, Colorado. Staff continues to work with partners to implement nature-based solutions throughout the Carson River Watershed.
- Continued to use our ***I Am Carson River Watershed*** campaign assets (PSAs) throughout the year focusing on TV and radio using a combination of purchased and free airtime.
- Worked with Responsive Management to revise and conduct a follow-up survey of watershed residents to compare against our 2015 baseline survey. Results will be analyzed and available in Winter 2026.

## Water Supply

### Activities conducted by CWSD in 2025 to facilitate a reliable water supply include:

- Funded 10 United States Geological Survey (USGS) Streamflow Gages on the Carson River.
- Funded USGS Water Level Data Collection throughout the watershed.
- Funded Churchill County Water Data Collection in Dixie Valley and Carson Desert GW Basin.
- Staff created an advisory report of water and sewer rates of the 13 major water purveyors in the Carson River Watershed.
- Staff reviewed and corrected State Engineers Groundwater Pumping Reports and Federal Water Diversion Records. (Ongoing)
- Created and presented the 30-year Regional Drought and Water Sustainability Plan for the Carson River Watershed. This plan was approved by the CWSD Board and will be presented to the water purveyors and stakeholders in 2026. Preliminary data from the USGS Upper and Middle Carson Models are utilized in this report. CWSD staff helped refine and address modeling errors to address in the official publishing of the USGS findings. These are estimated to be published at the end of 2026.
- Reported on and maintained Lost Lake operations.
- Ed James and Lindsay Budija participated in the NWRA Annual Conference and other NWRA events throughout 2025.
- Lindsay Budija was reelected to the NWRA Board of Trustees and Co-chaired the Northern Nevada Fall Symposium in Reno, Nevada. The Fall Symposium highlighted many of the projects happening in the Carson River Watershed. One of her main duties has been to plan and coordinate speakers for the January 2026 Conference.



# Water Quality

## Activities conducted by CWSD in 2025 to facilitate effective water quality management :

- CWSD was awarded two USEPA/Nevada Division of Environmental Protection Clean Water Act Section 319(h) grants:
  - **Water Quality Planning Grant** to complete a Quality Assurance Project Plan to allow WQ sampling and monitoring at specific sites along the Carson River with the hopes of identifying sources of water quality impairments to help with future planning and mitigation efforts.
  - **Agricultural Soil Health and Water Quality Best Management Practices Grant** to implement return irrigation flow improvements, cover cropping, invasive species, virtual fencing and grazing management practices that improve water quality and soil health in the Silver Springs and Fallon areas.
- Worked with Alpine Watershed Group (AWG) and other partners on the geomorphology and sediment transport study and prioritization projects for the West and East Forks of the Carson River in Alpine County funded through Lahontan Regional Water Quality Control Board, US EPA Clean Water Act Section 319(h) grants.
- Staff continues to be involved with partners working on planning and management of the two superfund sites in the Carson River Watershed.
- Staff continues to assist Carson City on the update of the Carson River Master Plan.
- Worked with US Forest Service, Alpine Watershed Group and multiple other partners to finalize Carson Hot Springs Management Planning on the East Fork Carson.

# Floodplain Management

## Activities conducted by CWSD in 2025 to facilitate effective floodplain management:

- Debbie Neddenriep represented CWSD on the Board of the Floodplain Management Association (FMA) and as Co-Chair of Arid Regions for the Association of State Floodplain Managers (ASFPM). She initiated quarterly luncheons in Northern Nevada to reconnect floodplain management community post-Covid. Luncheon participants average about 25 attendees.
- Staff facilitated CRC Floodplain Management Working Group meetings.
- The [Flood Hazard Viewer](#) was updated in 2025 to include area drainage master plans completed by September 2025. This allows county staff and residents to view flood hazard maps that are not in regulatory flood maps.
- FEMA COMS1 funded floodplain and hazard mitigation projects concluded in late 2025. The projects included the Stagecoach Area Drainage Master Plan; Silver Springs Area Drainage Master Plan; Outreach and High-Water Mark Installation; Fish Springs/Pinenut Creek Culvert Study; and Flood Risk Analysis for Walker River. The period of performance included project outreach to community residents, and demonstrations of the floodplain model at community events and schools. Through this effort, 411 adults and 3,017 school children learned about flood risk and safety preparedness. The [2025 Carson River Watershed Floodplain Management Plan](#) (CRFPM) was also updated as part of COMS1. Staff presented the plan to most watershed planning commissions and to each county board for adoption. All six county boards in the watershed adopted the CRFMP. CWSD also used these CRFMP presentations to support

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Douglas County Stormwater Master Plan and its efforts to permanently fund this department.

- Staff participated in Douglas County and Carson City Hazard Mitigation Plan updates.
- Staff participated in update of the Carson River Master Plan in Carson City.
- FEMA COMS2 projects studying flood hazards are ongoing and will conclude in early 2026. Risk Communication and Safety Preparedness will continue until late 2026. Projects in this grant include Gold Canyon Area Drainage Master Plan; South Silver Springs Area Drainage Master Plan; Pine Nut Wash/Sawmill Wash, and Risk Communication and Safety Preparedness.
- Staff participated in the annual Nevada Flood Awareness (FAW) Week, Nov. 9-15, 2025. Through FEMA COMS 2, funded Spanish radio and television ads on Univision / Entravision for the FAW and NevadaFloods.org campaign.
- Staff demonstrated floodplain model and discussed floodplain management plan update and the Douglas County Stormwater Master Plan at their Flood Awareness outreach event in November.
- Staff reported CWSD's efforts to reduce flood risk to Storey County, Carson City, and Douglas County in a report for the National Flood Insurance Program (NFIP) Community Rating System.
- Staff administered and assisted calculations for a North Dayton Valley (NDV) Benefit Cost Analysis project. This project reviewed the feasibility of flood reduction structures recommended by the NDV Area Drainage Master Plan. This project and corresponding report findings are complete as of December 2025.
- Staff participated with Nevada's Floodplain Manager on the flood awareness communication team. This team met throughout the year to coordinate outreach to teach residents and students about flood risk and safety preparedness. This work culminated in the annual Nevada Flood Awareness (FAW) Week, November 9-15, 2025. Through FEMA COMS2, funded Spanish radio and television ads on Univision / Entravision for the FAW and NevadaFloods.org campaign. Staff demonstrated floodplain model and discussed floodplain management plan update and Emergency Preparedness at the Flood Awareness outreach event.
- Debbie Neddenriep was recognized by FMA with the 2025 Andy Lee Award for Extraordinary Public Service for State Activities.
- Edwin James was honored at the Nevada Water Resources Association Annual Conference in Reno with the 2025 Lifetime Achievement Award in recognition of his dedication and service to Nevada's water resources, his remarkable commitment and visionary leadership. See picture of Reed Cozens, President of NWRA present award to Ed above.



## Invasive Species

### Activities conducted by CWSD in 2025 to facilitate effective invasive species management:

- Distributed \$90,000 to CWMAs (Cooperative Weed Management Areas), Conservation Districts and Counties.
- Staff attended field trip to agricultural producer properties as part of the 2025 North American Invasive Species Management Association Conference.
- Coordinated with Cooperative Weed Management Areas to support invasive species management throughout the watershed.



# River Rehabilitation & Stabilization

## Activities funded by CWSD in 2025 to facilitate river restoration & stabilization included:

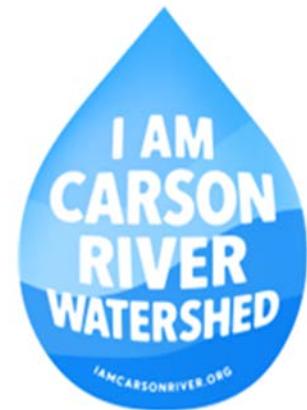
- Provided funding for the Carson Valley Stream Bank Restoration Projects.
- Provided funding for River Restoration Projects in Dayton Valley.
- Provided funding for Lahontan Conservation District for channel clearance projects in Churchill County.
- Staff continues to work closely with the Alpine Watershed Group on projects and programs in the upper watershed including updating the Carson River Adaptive Stewardship Plan, providing input and funding for the West Fork geomorphology and sediment transport model and prioritization plan, and input for a similar project on the East Fork.



# Education & Outreach

## Activities conducted by CWSD in 2025 to provide outreach and education included:

- Staff planned, coordinated and hosted the annual [CRC Watershed Forum](#) March 3-4 at the Governor's Mansion. The event highlighted a variety of integrated watershed management projects and programs. The program included 25 speakers, with more than 50 people attending each day. The Forum provided an opportunity for a Carson River Master Plan stakeholder session on day two.
- Weekly e-blasts containing watershed-relevant information to 1100+ subscribers.
- Staff published the summer [Watershed Connections](#) digital newsletter, directly e-mailed to more than 1,000 subscribers and available online.
- Staff continued to use messages and videos from the "I Am Carson River Watershed" campaign in social media, with students, and for public presentations.
- Staff obtained CWSD funding for a watershed-literacy survey of Carson River Watershed residents as a follow-up to the original 2015 survey. The update, written and conducted by the 2015 team at [Responsive Management](#), included questions about the "I Am Carson River Watershed" campaign. Results are expected in early 2026.
- Increased CWSD digital and social media presence on [Instagram](#), [Facebook](#), [YouTube](#), [cwsd.org](#), and [iamcarsonriver.org](#).
- Staff demonstrated different flood scenarios with the flood models at outreach and education events throughout the year. Over 500 adults and over 3,000 children learned about watersheds, floodplains, flood risk, flood preparedness, and flood



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safety at community and school events such as River Wranglers Conserve Carson River Workdays, Trout in the Classroom, Snapshot Day, Ag in the Classroom, and Fallon Paiute Shoshone Tribe Earth Day, Nights Out in Storey County and Carson City, Snapshot Day, and Carson City's Boonanza. Many of these events also included the Enviroscope, which illustrates the effects of non-point source pollution.

#### Activities conducted to support AWG Environmental Education Program in 2025 included:

- CWSD provided \$30,000 in funding assistance to Alpine Watershed Group (AWG) to support their programs.

#### Activities conducted to support RW Environmental Education Program in 2025 included:

- CWSD provided \$30,000 in funding to River Wranglers (RW) to conduct Conserve Carson River Workdays and \$10,000 to conduct flood risk communication in watershed schools. The RW Executive Director maintained partnerships with local schools and offered opportunities for students to increase their knowledge and understanding of water quality, environmental, and flooding issues in the watershed.
- Staff supports River Wranglers at many events demonstrating the effects of polluted runoff using the Enviroscope model at several watershed education and outreach events including Snapshot Day, Ag in the Classroom, and Tribal Earth Day events.



Mexican Dam Portage



- CWSD, in conjunction with Carson City and our contractor, completed the Mexican Dam portage project (see picture above) in December 2025. This project is partially funded by a grant from Nevada State Parks Regional Trails Program (RTP) (non-motorized) and includes signage, maps, and access to the Carson River Aquatic Trail which will continue to be implemented in 2026.



CWSD will continue to work with federal, state, tribal, and local entities to leverage time and money through cooperative projects and programs. CWSD will continue to pursue federal and state grants to assist counties and local districts. As a regional district, our integrated watershed approach will continue to assist entities to maximize project benefits, mitigate challenges, and avoid duplication of efforts for the benefit of the Carson River Watershed.

CWSD will continue to coordinate the Carson River Coalition (CRC), a large stakeholder group

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# Looking Ahead to 2026

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comprised of staff members of federal, tribal, state, local government organizations, and the general public, that acts as a steering committee for the Integrated Watershed Planning Process. This stakeholder model continues to be successful as it provides the unique opportunity to work across multiple jurisdictions and share perspectives, as issues within the watershed often do not end at jurisdictional boundaries.

CWSD will continue to work with the CRC to update and implement regional plans to ensure ongoing federal and state funding is funneled to regional programs and projects. We look forward to continuing these efforts to complete the tasks ahead and promote cooperative action for the health of the Carson River Watershed. Less available funding in 2026 may impact our ability to complete the following anticipated work:

## Watershed Coordination

- Continue to work with the CRC to track, implement and plan updates to the Carson River Adaptive Stewardship Plan (CRASP) and web viewer/partner portal (funding dependent).
- Coordinate the Carson River Coalition and facilitate working groups.
- Host a CRC Carson River Watershed Management Forum and Get on the Bus Tour.
- Implement grant deliverables for Expansion of Carson River Aquatic Trail project.
- Utilize Watershed-Literacy Survey results to update Watershed-Literacy Action Plan and the *"I Am Carson River Watershed"* outreach efforts.
- Continue to train partners on CRASP web viewer and partner portal project uploading.

## Water Quality

- Implement scheduled tasks in both Clean Water Act Section 319(h) grants outlined in the Water Quality section.
- Conduct and implement a Clean Water Act Section 208 planning study focused on water quality improvements as recommended in the 208 plan.

## River Rehabilitation, Stabilization & Invasive Species

- Continue to fund Stream Bank Rehabilitation Projects throughout the watershed.
- Pursue funding for geomorphology, sediment transport study, and project prioritization plan for the Nevada portion of the watershed.
- Provide funding and support Counties, Conservation Districts and Cooperative Weed Management Areas efforts to combat invasive species.

## Floodplain Management

- Track floodplain management activities to maximize points for

community rating system (CRS).

- Manage FEMA Community Outreach and Mitigation Strategies (COMS 2) grant. Continue to monitor future CTP grant opportunities.
- Monitor and adapt to federal changes in FEMA.
- Participate ASFPM, FMA, and Nevada Flood Awareness Communications Team and Nevada Emergency Preparedness Association.
- Expand partnerships with local and regional planners.
- Attend meetings focused on flood mitigation and risk reduction, such as events held by NEPA and Silver Jackets.
- Work with CRC to implement suggested actions outlined in the Regional Floodplain Management Plan as adopted by each County.
- Continue to work on establishing an inventory of river structures and projects. Identify repository to hold information in a way that is searchable.

## Water Supply

- Continue to present findings of the 30-Year Regional Drought and Water Sustainability Plan to water purveyors and stakeholders.
- Continue to work with Alpine County to maintain CASGEM (California Statewide Groundwater Elevation Monitoring).
- Prepare the 2026 Water and Sewer Rate Report.
- Continue fund, report on, and coordinate maintenance of Lost Lakes.

**We look forward to another wonderful year of working toward a healthy Carson River Watershed!**

*Ed James, Catrina Schambra, Brenda Hunt,  
Debbie Nedenriep, Lindsay Budija & Kelly Nicholas*

## **AGENDA ITEM #12**

# CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** January 21, 2026

**SUBJECT:** Agenda Item #12 – For Possible Action: Friends of Hope Valley Recognition

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**DISCUSSION:** In their Winter 2026 newsletter (see attached), the Friends of Hope Valley (FOHV) discussed their organization's success over the past 41 years in preserving the scenic, recreational and historic uses of the valley. They stated how it is time for the organization to dissolve and let others carry the torch forward. This organization fought the good fight to protect and preserve Hope Valley from various development proposals, and we owe them a debt of gratitude for these now-public lands.

The CWSD Board will present a Certificate of Achievement to the Friends of Hope Valley to recognize their exemplary service and shine a light on this amazing organization.

**STAFF RECOMMENDATION:** Receive and file.



# FRIENDS OF HOPE VALLEY

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## NEWSLETTER



### WINTER 2026

A non-profit, grass roots organization dedicated to the preservation of the scenic, recreational and historic use of Hope Valley and other pristine places of Alpine County's eastern Sierra slope. Members share a deep affection for the unspoiled beauty of the Sierra eastern slope of Alpine County.

FOHV was formed in 1985 in response to a proposal to run a transmission line through Hope Valley. The group has been successful in their ongoing protection efforts, including preserving over 25,000 acres of open space in Hope Valley and eastern Alpine County.

#### BOARD OF DIRECTORS

Debbi Waldear  
President

Jim Donald  
Peter Lathrop  
Jim McLain  
Patricia Cooper-Smith

Advisors  
Judy Warren-Wickwire  
Dan Kaffer

[friendsofhopewalley.org](http://friendsofhopewalley.org)



Hope Valley Friends

*Friends of Hope Valley was created 41 years ago to preserve the scenic, recreational and historic use of the valley. Although there will always be another issue or fight it's time for our organization to dissolve. Through our efforts most all of the valley is now public lands. It's now up to the Forest Service and California Department of Fish and Wildlife to maintain natural environment of the area.*

Hope Valley is one of the most scenic valleys in the Sierra. The Washoe people lived there peacefully for 10,000's of years.

Life changed in the meadows and surrounding Sierra Nevada mountains as the folks heading west prosperity in the valley and settled in the area. Mining and ranching lead to a land grab within the valley. Ranches spend summers in the valley grazing their cattle and sheep. They named the valleys Hope, Faith and Charity.

In the 1980's change began to take place. People started to realize that these beautiful valleys needed to be protected from development. A group of inspired young people formed a group to protect the lands from development, lead by John and Patty Brissenden owners of the Sorensen's Resort, Friends of Hope Valley. In 1986 Friends of Hope Valley was formally established.

This dedicated group of people had already defeated a proposal to construct a transmission line through Hope Valley heading to the west. Again in 1987 AT&T proposed a fiber-optic line through the valley. At the same time the ranchers no longer had interest in grazing the valleys. It quickly became the FOHV goal to create public lands in the Valley's.

With a lot of effort and push from FOHV the lands in the valley became public lands. In 1988 proposition 70 funded money to purchase land from Picketts junction to Blue Lakes Road. In 1989 California Fish and Wildlife (CDFW) purchased 2,500 acres of land in the valley. That same year Congress appropriated four million dollars to purchase land in both Hope and Faith Valleys.

In 1999 FOHV fended off a Cal Trans proposal to install an electric changeable message sign on Highway 88 at Picketts Junction. Again in 2023 the group defeated the proposal.

In 2000 CDFW began plans to create an "All Access" Trail and Fishing piers at Picketts Junction. FOHV worked closely with CDFW on this project.

In 2004 conflicts began on various roads in the valley. Forestdale Creek and Blue Lakes roads were at issue. It wasn't until 2010 that Forest Service came out with a Winter Travel Plan for the area, which involved closing most all roads in the valley to snowmobiles, leaving Blue Lake and Forestdale roads open. (Forestdale road is only open early season). It was a hard battle to fight. FOHV prevailed in the end.

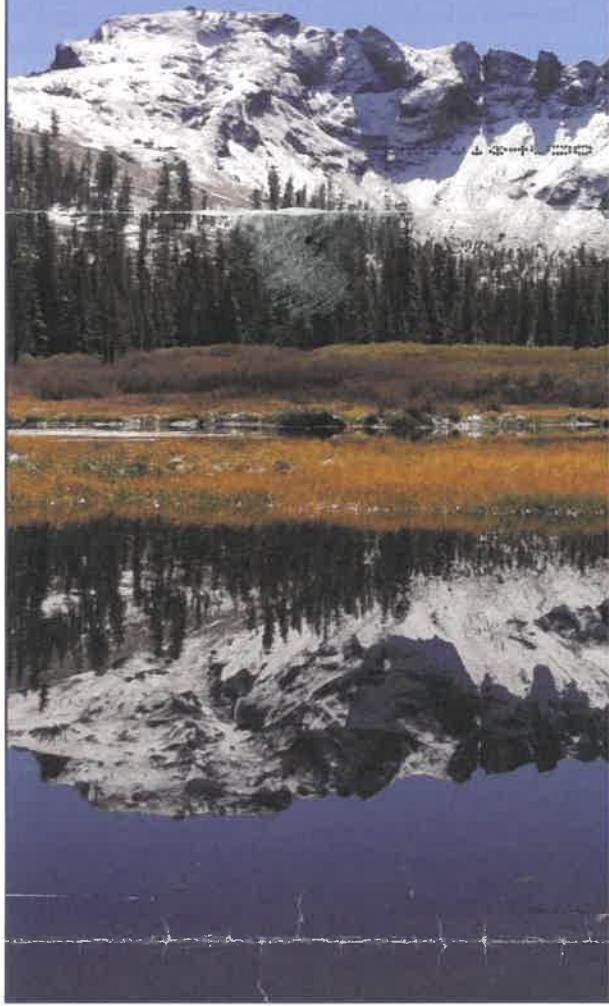
Years of cattle grazing caused environmental damage to the land. The banks of the West Fork of the Carson River were incised. Planting willows along the banks to protect erosion began as an annual "workday project" for FOHV members. For over 20 years FOHV has been working on this project. Willows thrived, many of the banks became stable. A few of the larger areas needed more than just willows. More extensive projects began and continue to this day.

Other projects included fencing to protect the fragile meadows. FOHV has also sponsored a survey of beaver dams and activities as a way to collect data on their populations along the West Carson and all of its tributaries above 7000'. This study demonstrated a major decrease in the beaver population in the last few years.

We appreciate your support of FOHV. For over 30 years we have been at the forefront of efforts to preserve and protect the scenic beauty, natural ecosystems and recreation values of Hope Valley. The work is not complete, there's always another battle to fight. It's time for FOHV to step aside and let others continue with our efforts. There are several organizations that are already doing good work in the valley: Alpine Watershed Group, Sierra Nevada Alliance and American Rivers are just a few.

Thank you

for many years  
of support!



RENO NV 894

5 DEC 2025 PM 6 L



CWSD, Brenda Hunt  
177 E. William St - suite 209  
Carson City, NV 89701



## **AGENDA ITEM #13**

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

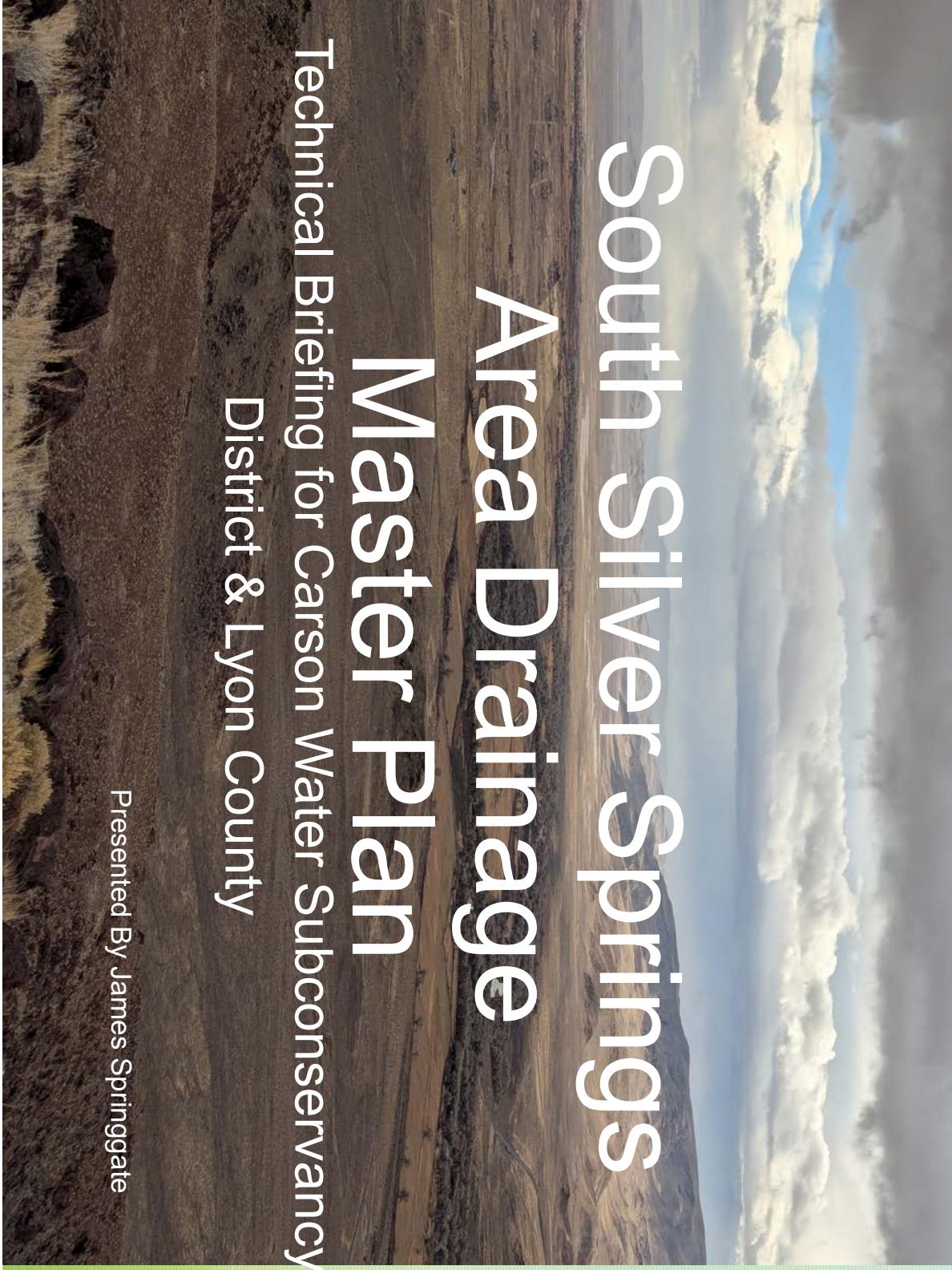
**DATE:** January 21, 2026

**SUBJECT:** Agenda Item #13 –For Discussion Only: Presentation on the South Silver Springs Area Drainage Master Plan (ADMP)

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**DISCUSSION:** A representative from Wood Rodgers will give a presentation on the South Silver Springs Area Drainage Master Plan (ADMP). Presentation slides are attached.

**STAFF RECOMMENDATION:** Receive and file.

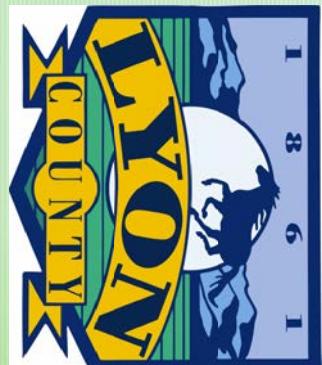
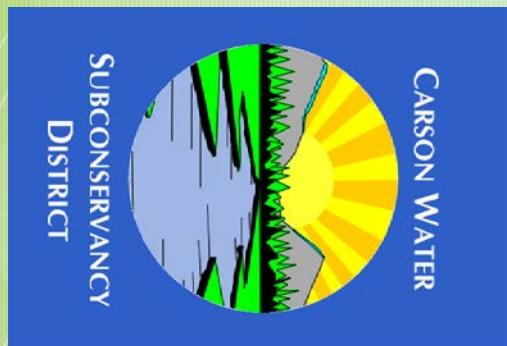


# South Silver Springs Area Drainage Master Plan

## Technical Briefing for Carson Water Subconservancy District & Lyon County

Presented By James Springgate

WOOD ROGERS



# Meeting Agenda

- Purpose of Study
- Existing and Future Conditions
- Methods of Study
- Recommendations and Results
- Q&A

# Purpose of Study



PICTURE FROM 2020 FLASH FLOOD EVENT

ANALYZE EXISTING FLOODING CONDITIONS IN SILVER SPRINGS.



MODEL FUTURE FLOODING EVENTS.

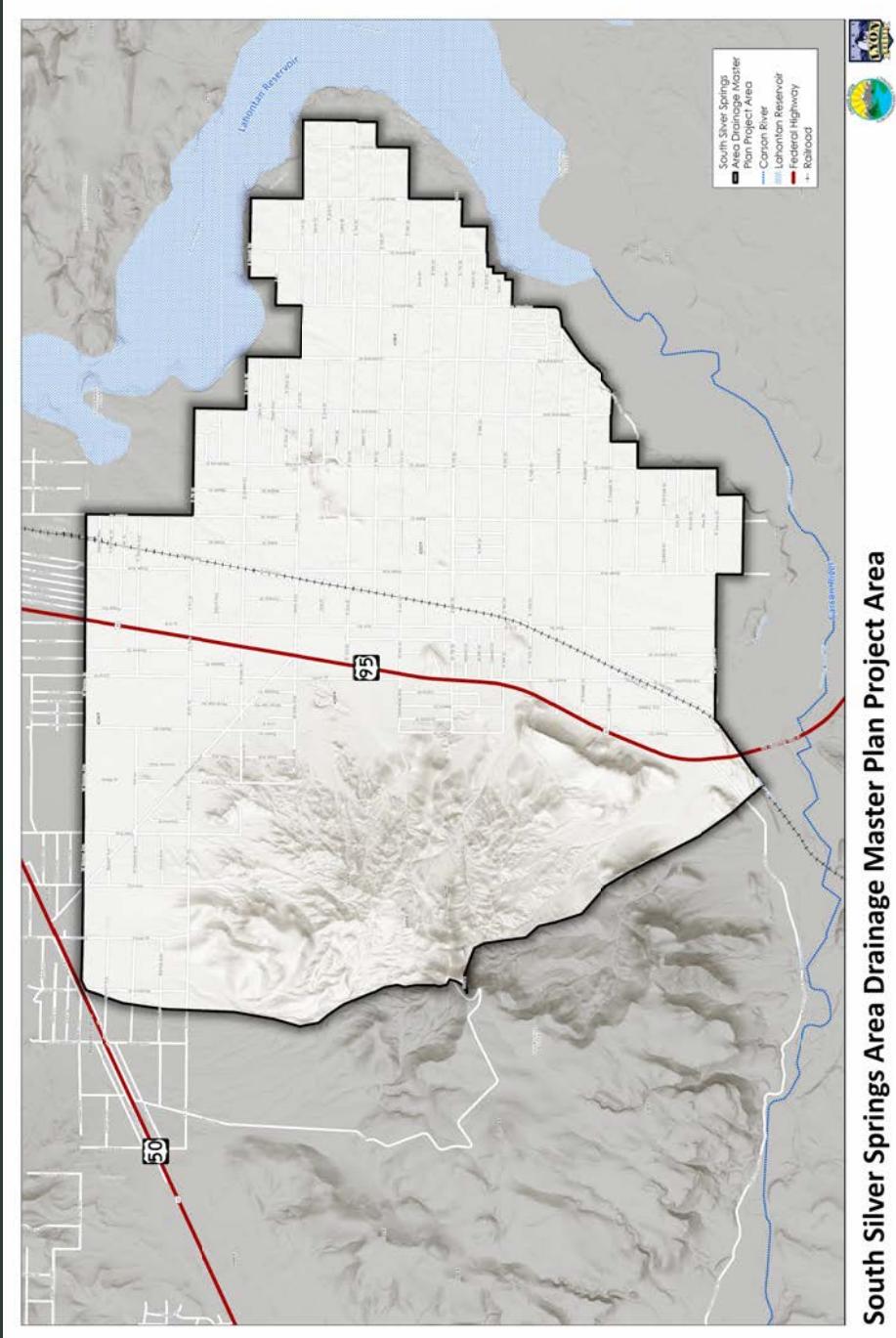


ASSESS PERFORMANCE OF EXISTING DRAINAGE INFRASTRUCTURE



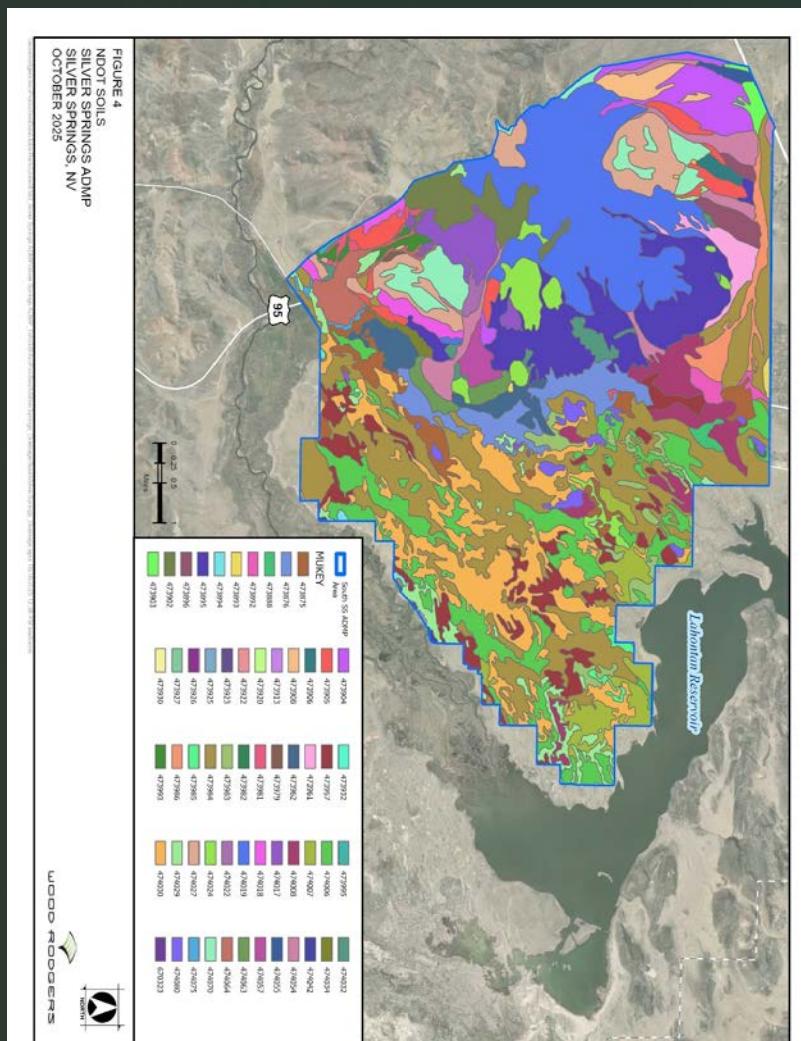
IDENTIFY FEASIBLE MITIGATION STRATEGIES

# Area of Analysis



## Methods

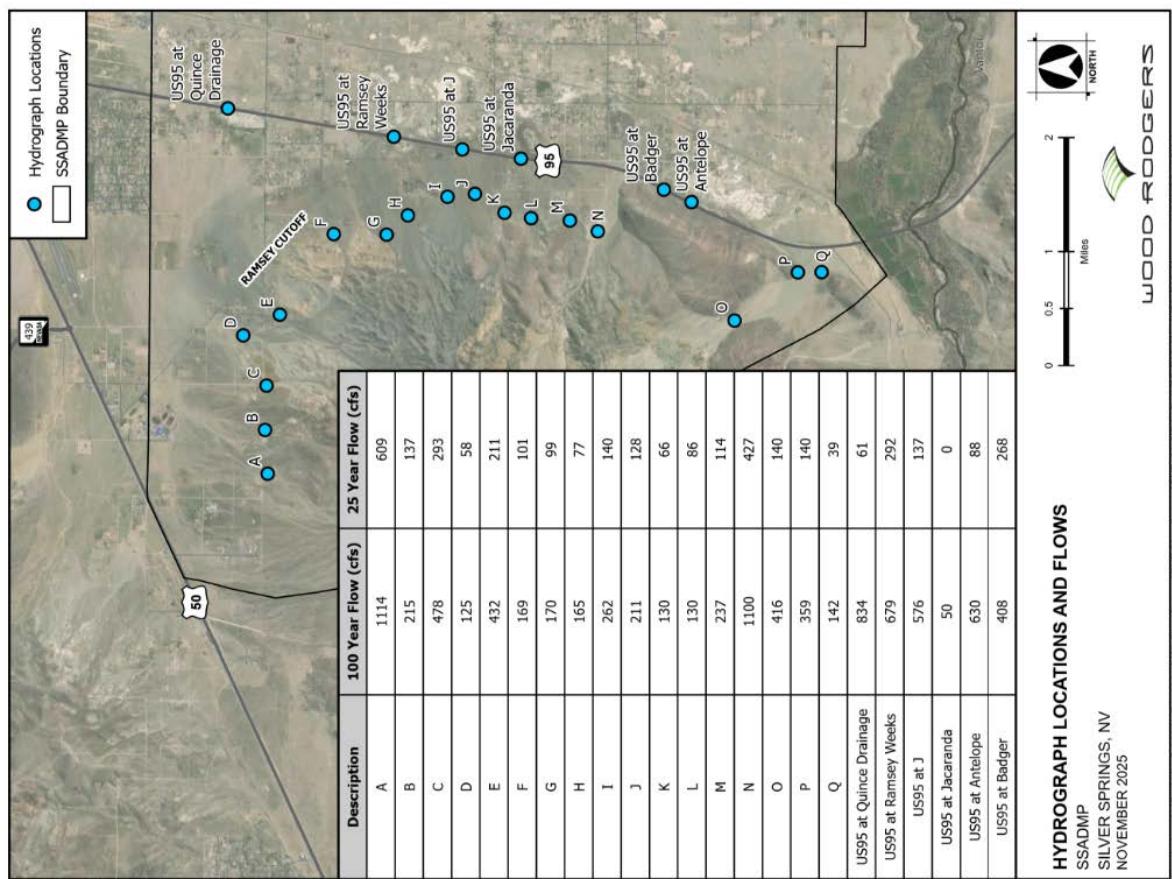
- LiDar based DEM with Field-Verified Culverts
- HEC-RAS 2D, rain-on-grid, Hydrologic Model
- HEC-HMS Model Verification
- NEXRAD Radar Reflectivity for Historic Storm Validation (August 17, 2020 Flash Flood Event)
- Green & Ampt Infiltration Method using NDOT Soils
- 100-yr, 25-yr, 10-yr, 5-yr storms analyzed



**Table 7: Rainfall Estimation Validation**

Model Software	Model Scenario	Peak Flow
HEC-RAS 6.5	Existing Conditions, 100-year	1,085 cfs
HEC-HMS 4.2.1	Existing Conditions, 100-year	1,129 cfs

- Green & Ampt Infiltration Method using NDOT Soils
- 100-yr, 25-yr, 10-yr, 5-yr storms analyzed



# Hydrologic Modeling Scenarios

## EXISTING CONDITIONS

## HISTORIC CONDITIONS

## INTERIM CONDITIONS

## PROPOSED CONDITIONS

## FUTURE BUILD-OUT CONDITIONS

## CLIMATE CHANGE ANALYSIS

# Existing Conditions

- Alluvial fan draining from Churchill Butte toward Lahontan Reservoir

- Flash flooding driven by short-duration, high-intensity storms

- Low downstream slopes limit natural drainage

- Transportation embankments (US-95, US-50, UPRR) control conveyance

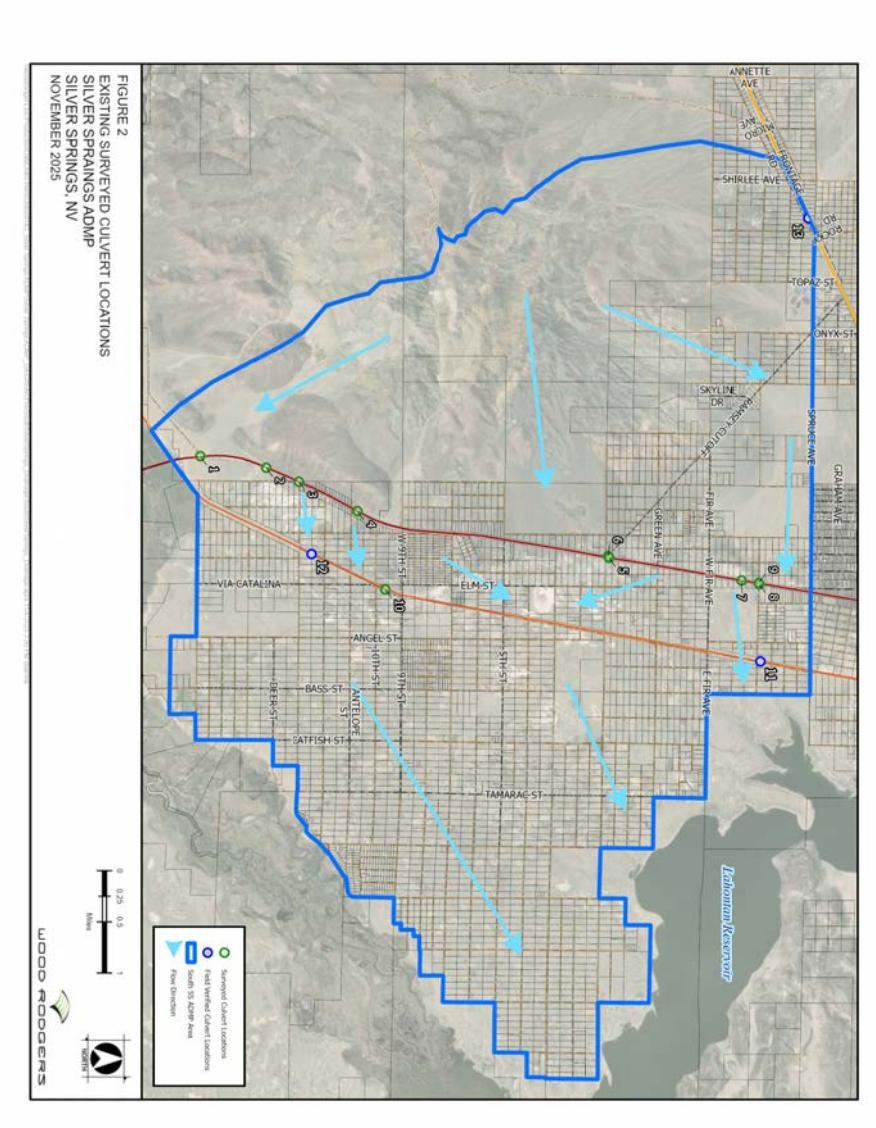


Table 9: Number of Inundated Structures, Existing Conditions

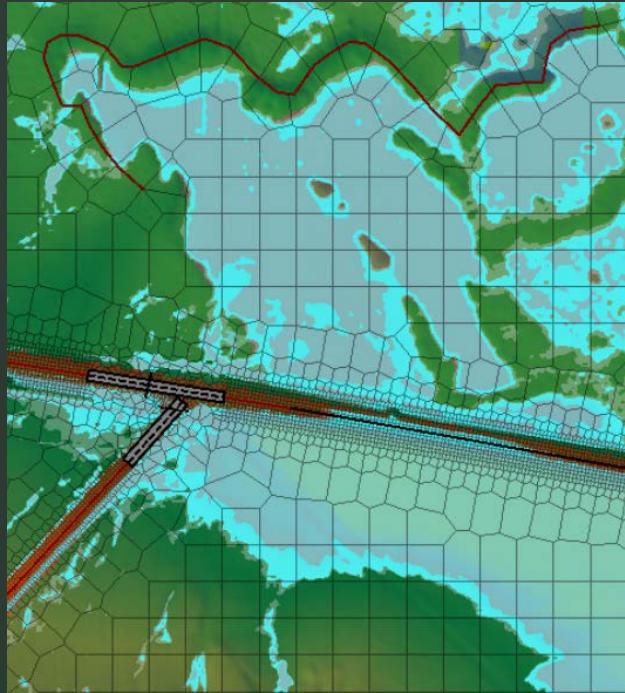
Structure Type	5-year storm	10-year storm	25-year storm	100-year storm
Residential	21	28	40	81
Commercial	0	0	0	0

# Existing Conditions

**Table 8: Summary of Existing Culvert Peak Flow Results**

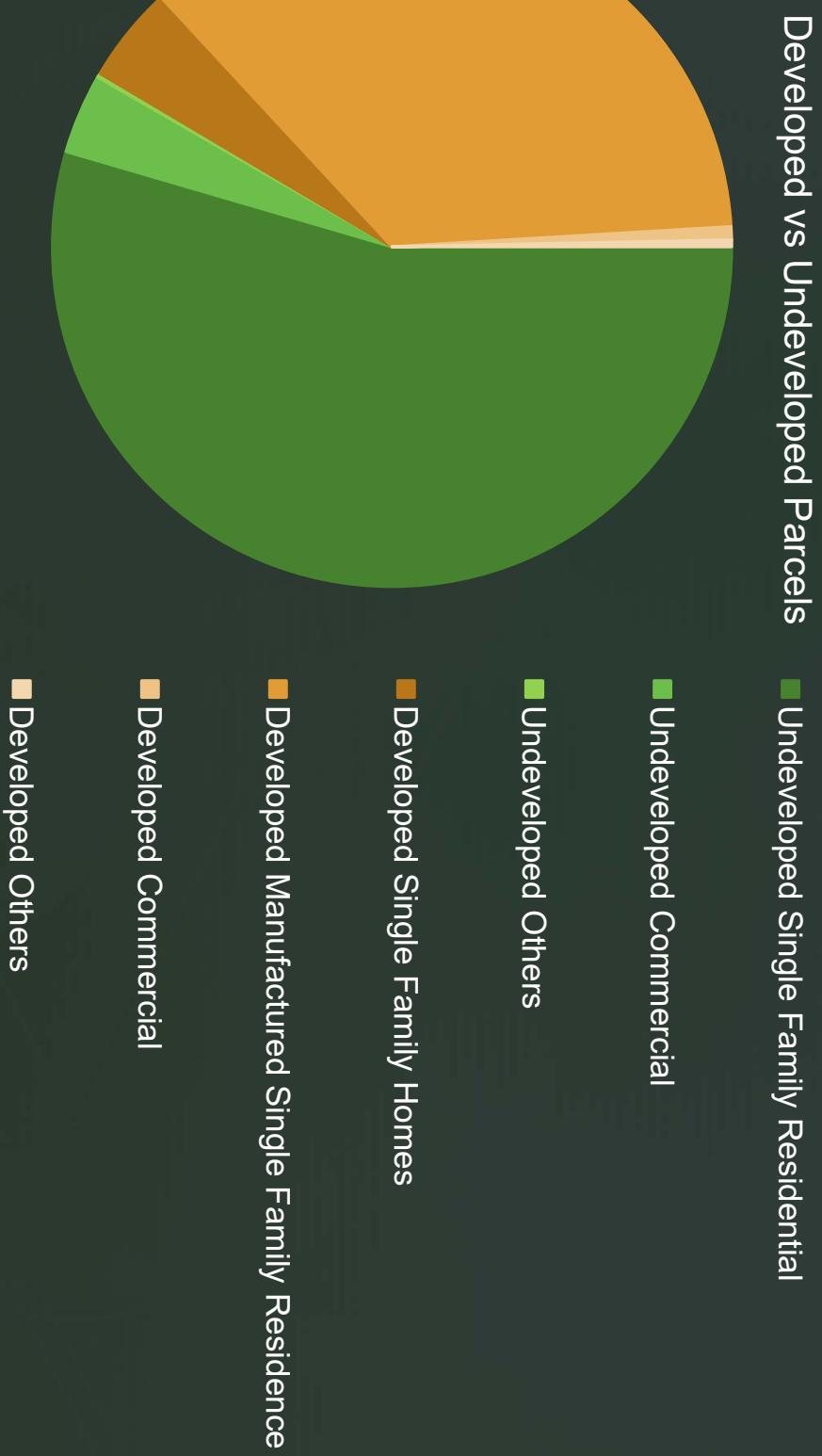
Culvert ID	Culvert Size	Flow Type	5-year storm (cfs)	10-year storm (cfs)	25-year storm (cfs)	100-year storm (cfs)
1	18" CMP	Culvert Overtopping	1	2	2	4
2	24" CMP	Culvert Overtopping	26	7	28	127
3	24" CMP	Culvert Overtopping	0	0	0	0
4	48" CMP	Culvert Overtopping	67	13	14	14
5	24" CMP	Culvert Overtopping	0	0	0	0
6	24" CMP	Culvert Overtopping	0	0	78	666
7	4'x3' Box	Culvert Overtopping	73	9	14	18
8	18" CMP	Culvert Overtopping	0	0	0	0
9	18" CMP	Culvert Overtopping	0	0	0	0
10	44"x26" Elliptical CMP	Culvert Overtopping	11	17	26	36
11	36" CMP	Culvert Overtopping	59	78	94	101
12	36" CMP	Culvert Overtopping	30	36	42	47

- Culverts 6, 7, and 8 clogged
- Culverts 1, 4, and 7 undersized

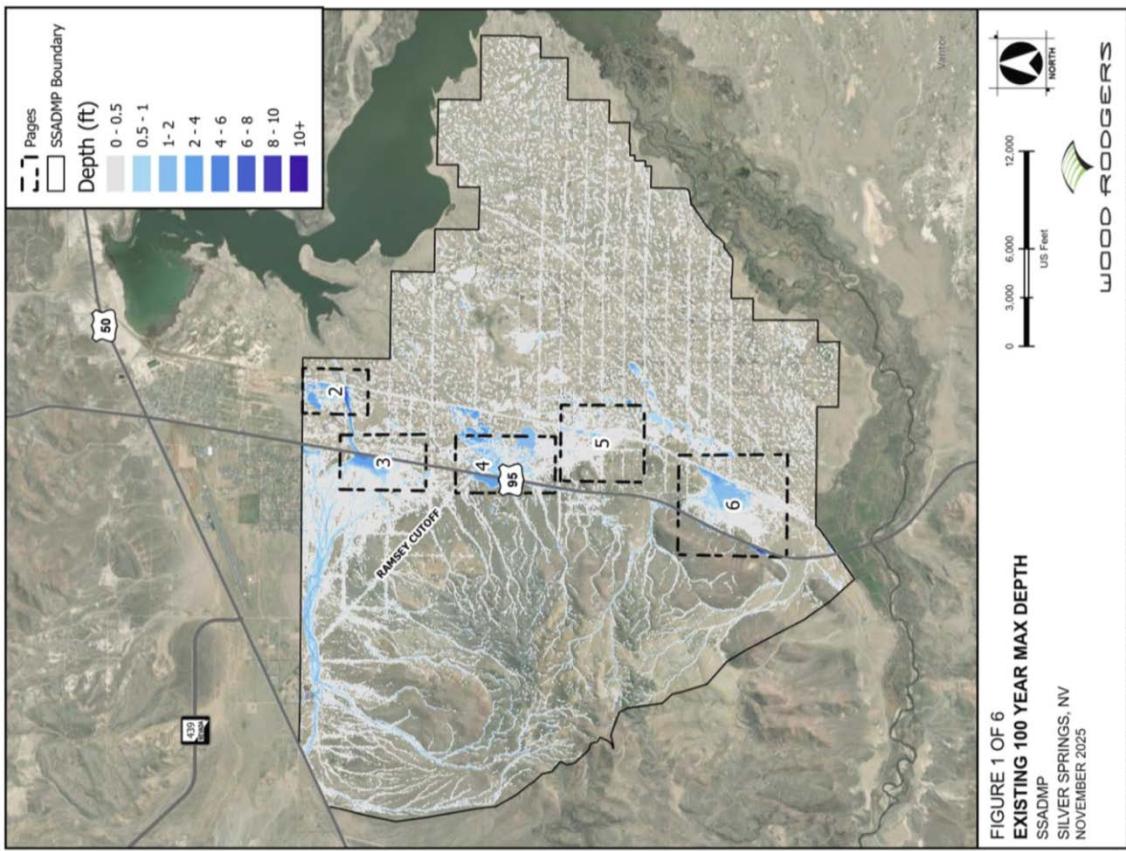


**Figure 15: US-95 Overtopping near Ramsey Weeks**

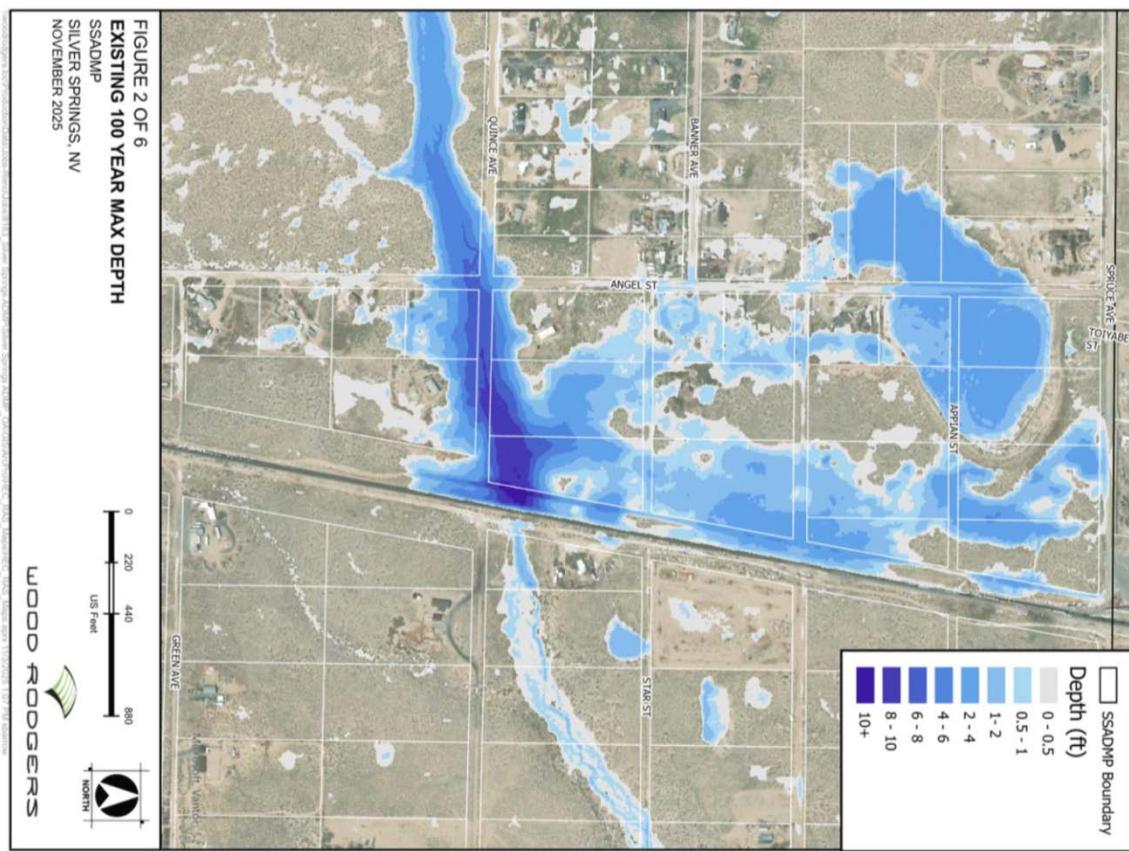
# Development and Growth in Silver Springs, Nevada



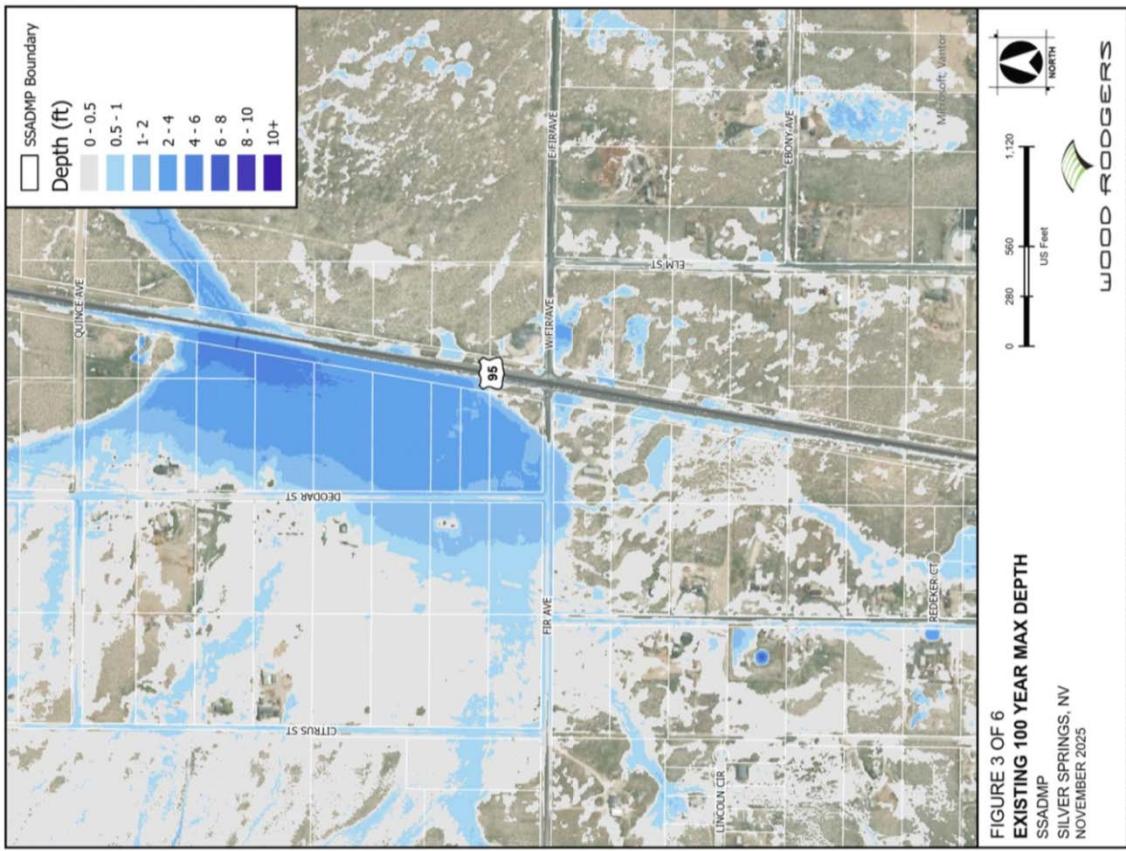
# Existing Flood Conditions in South Silver Springs



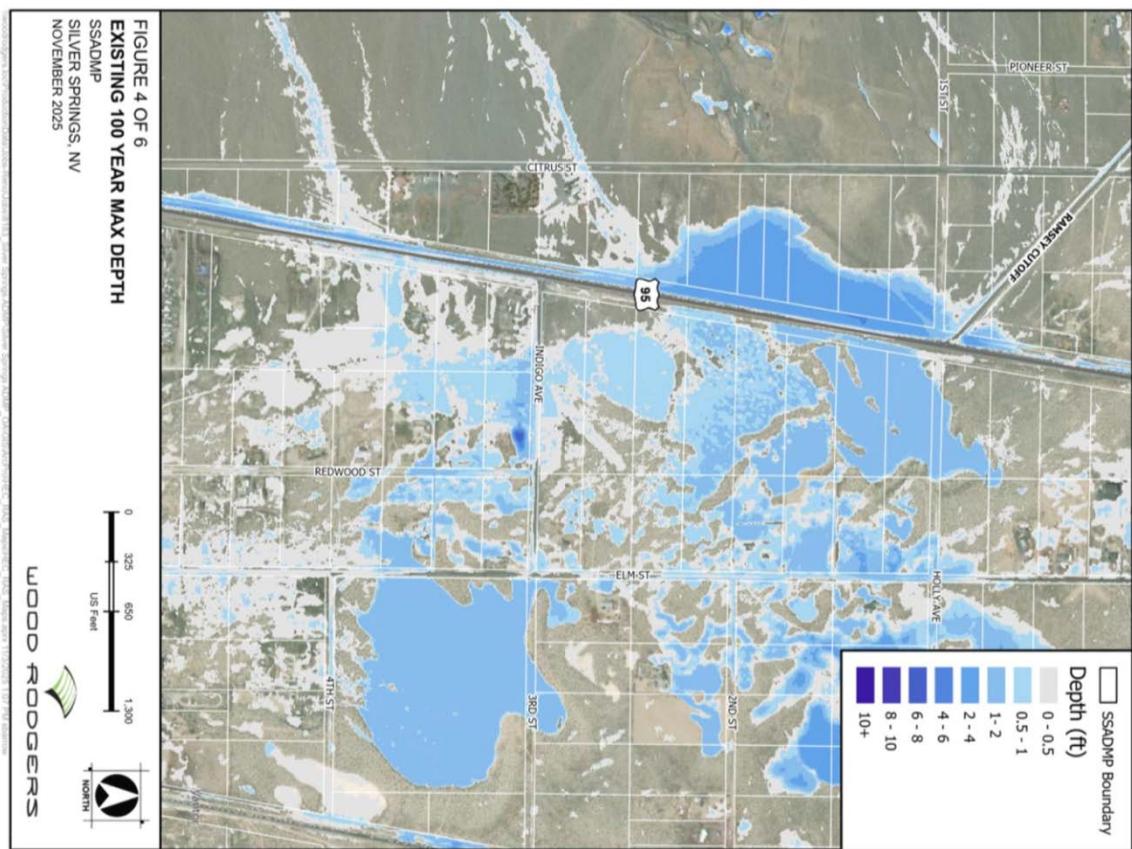
# Existing Flood Conditions in South Silver Springs



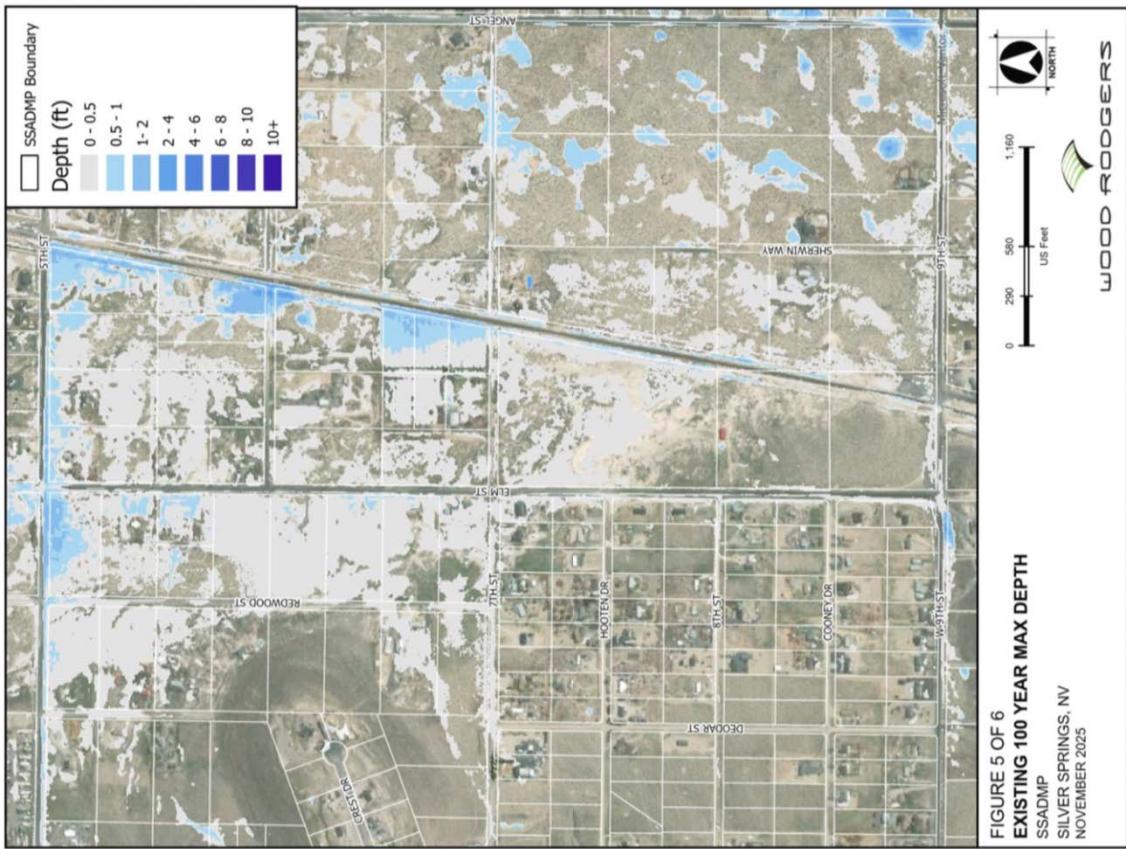
# Existing Flood Conditions in South Silver Springs



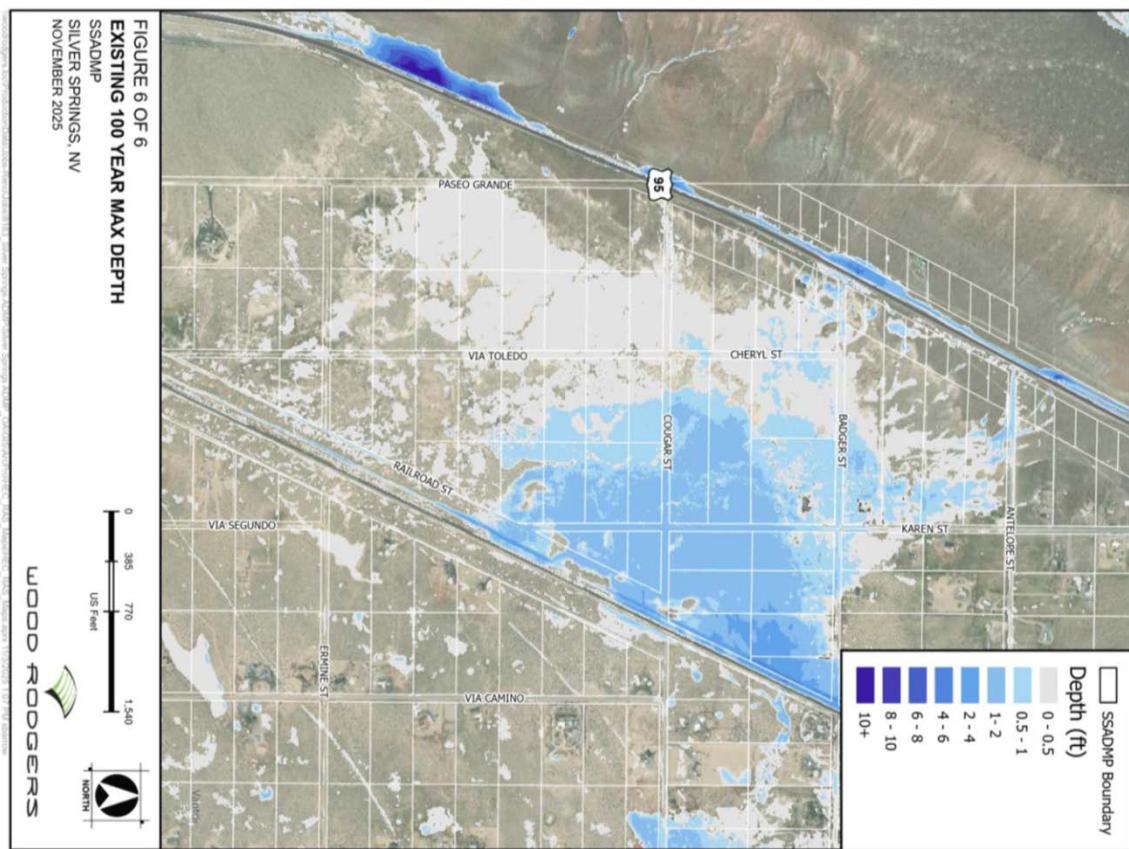
# Existing Flood Conditions in South Silver Springs



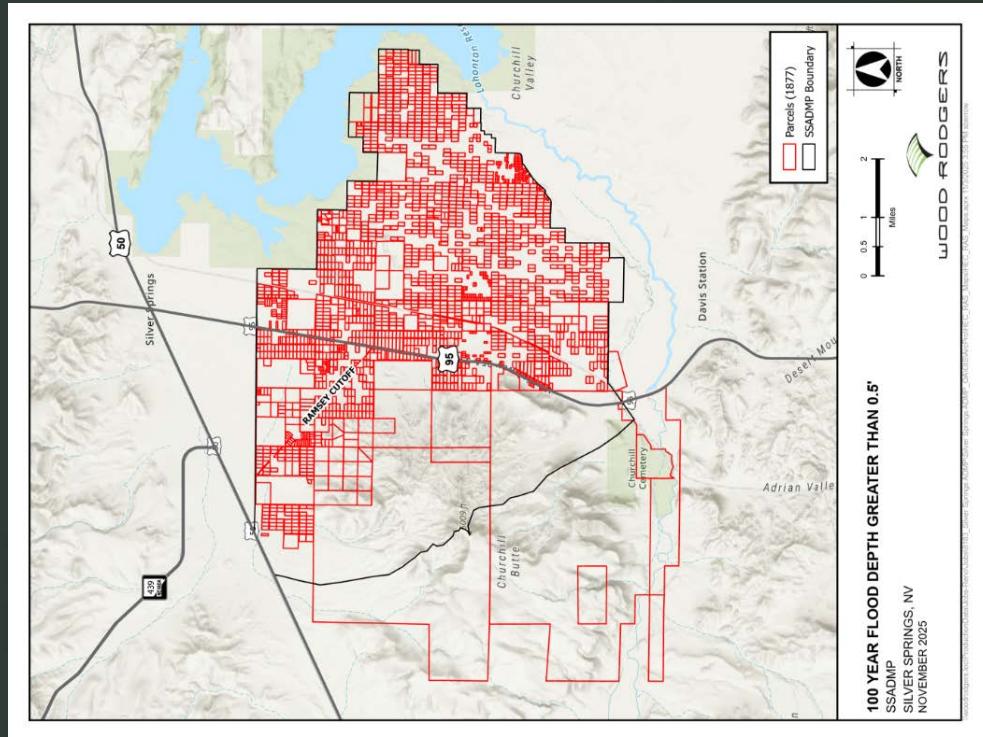
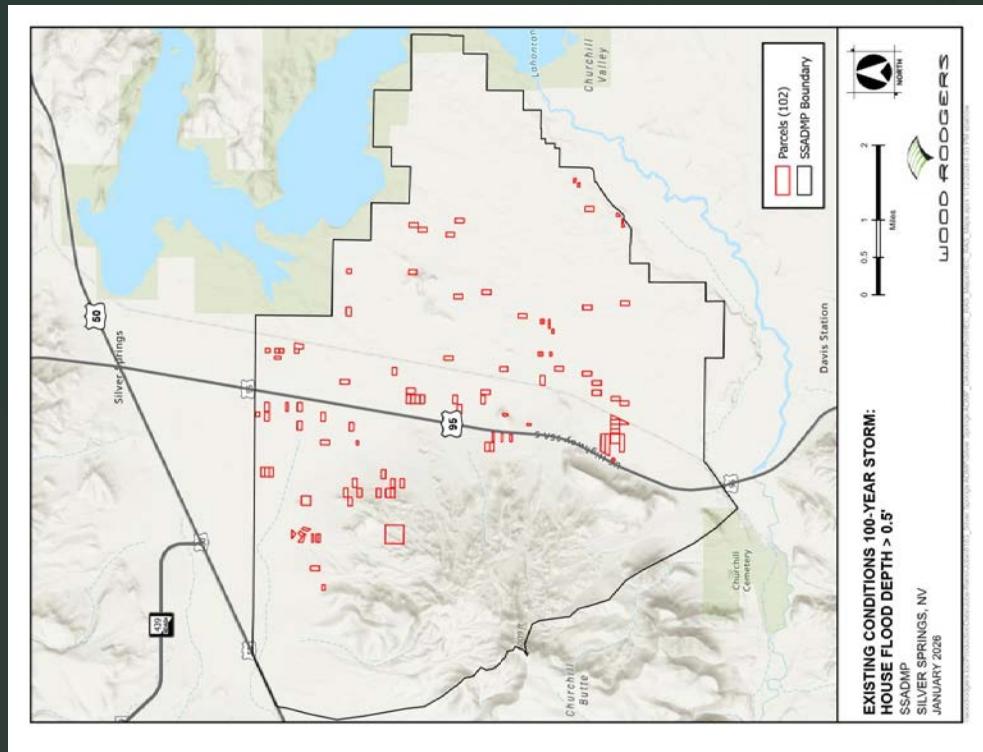
# Existing Flood Conditions in South Silver Springs



# Existing Flood Conditions in South Silver Springs

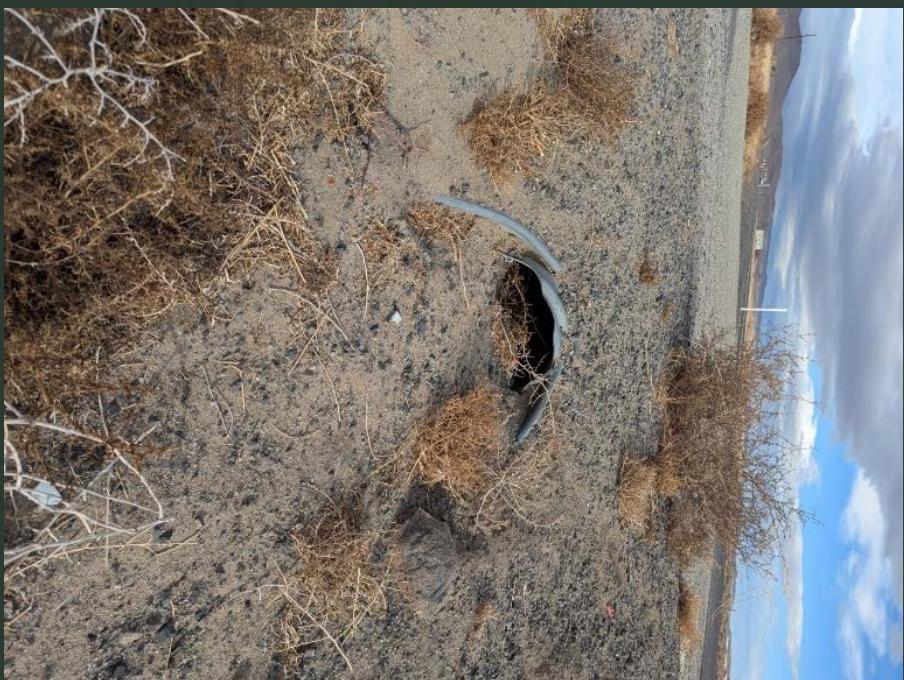


# Flood Damage Areas

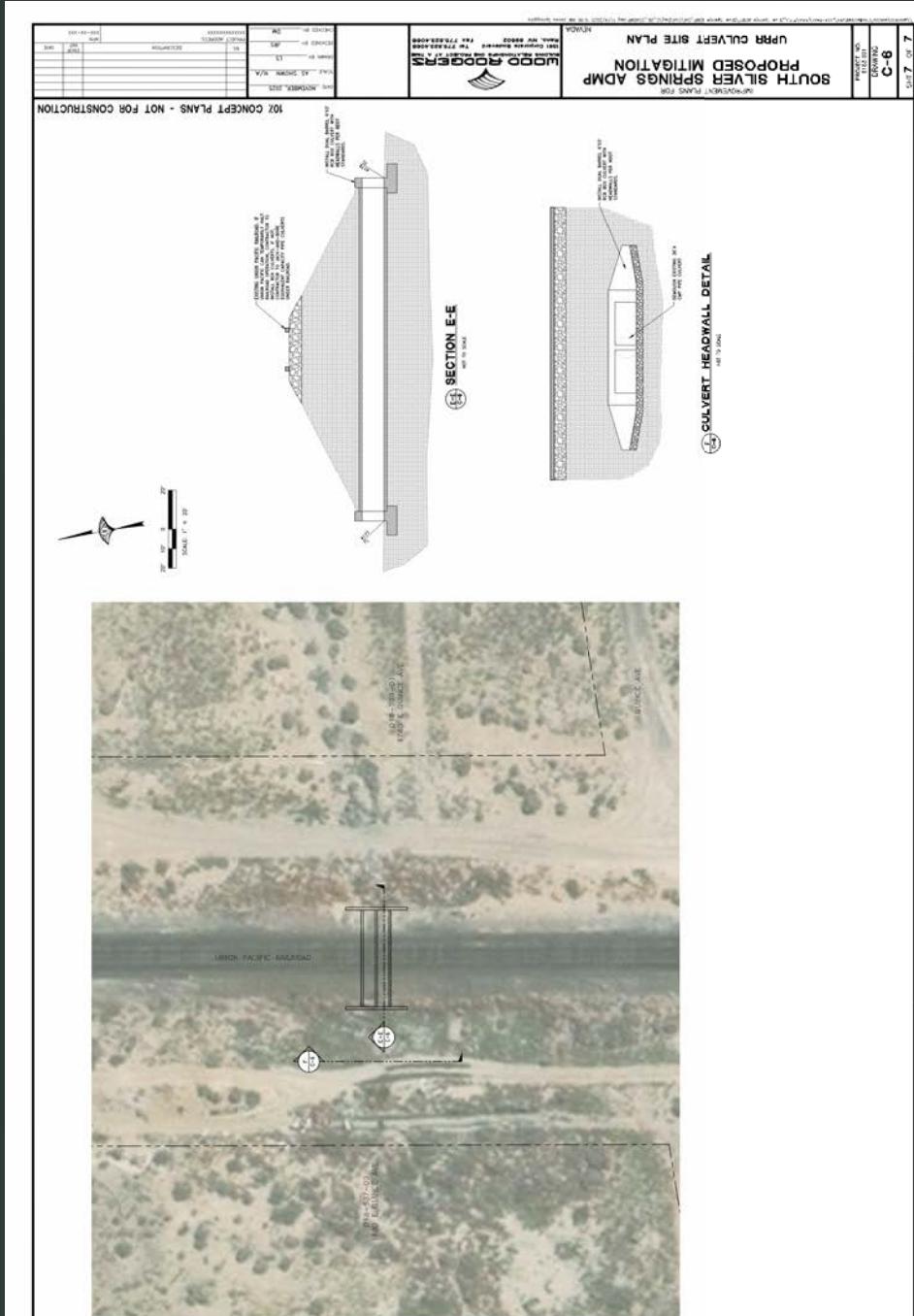


# Recommendations

- Adoption of South Silver Springs ADMP
- Structure raising to a minimum of two feet above the Base Flood Elevation demonstrates strongest benefit-cost performance
- Additional standard details, such as cut-off ditches
- Culvert upgrades provide significant emergency access benefits
- Detention ponds improve resilience but depend on future growth



## Plan Set



# Costs & Benefits

## South Silver Springs ADMP

Table 22

Storm Event	Direct Costs	Indirect Costs	Total Cost
100-Year	\$49,539,000	\$85,080,000	\$134,619,000
25-Year	\$27,325,000	\$52,211,000	\$79,536,000
10-Year	\$17,831,000	\$21,328,000	\$39,159,000
5-Year	\$15,237,000	\$11,261,000	\$26,498,000

## South Silver Springs ADMP

Table 15

### Interim Culvert BCR Estimate

#### WOOD ROGERS

##### Silver Springs Mitigation FEMA Benefit-Cost Calculator Results

Item Description	Total Benefits [B]	Total Costs [C]	BCR [B/C]	Project Design Life [Years]
Interim Culverts Only	\$391,362	\$1,711,747	0.23	50

## South Silver Springs ADMP

Table 20

### Raising Structures BCR Estimate

#### WOOD ROGERS

##### Silver Springs Mitigation FEMA Benefit-Cost Calculator Results

Item Description	Total Benefits [B]	Total Costs [C]	BCR [B/C]	Project Design Life [Years]
Raise 28 Structures	\$4,182,095	\$1,400,000	2.99	50

AGENDA ITEM #%

## CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors

**FROM:** Edwin James

**DATE:** January 21, 2026

**SUBJECT:** Agenda Item #14 – For Possible Action: Approval on New General Manager Contract

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**DISCUSSION:** Chair Schank, Vice Chair Koerner, Mr. King, and Mr. James met with Reed Cozens on January 8, 2026, to negotiate his employment agreement and set his hire date. It was agreed that his hire date will be January 30, 2026, and his starting salary will be \$168,499/year. The proposed Employment Agreement is attached for approval by the CWS Board of Directors.

**STAFF RECOMMENDATION:** Approve the CWS Employment Agreement for Reed Cozens, General Manager as presented.



# CWSD EMPLOYMENT AGREEMENT

This Agreement is entered into this 21<sup>st</sup> day of January 2026, between the CARSON WATER SUBCONSERVANCY DISTRICT (CWSD), a political subdivision of the State of Nevada and through a Joint Powers Agreement with Alpine County, California, by and through its duly constituted Board of Directors and Reed Cozens (General Manager) both of whom understand and agree to the following provisions:

1. **EMPLOYMENT**. CWSD hereby agrees to employ Reed Cozens as General Manager of CWSD to perform the duties specified herein (see Exhibit A) and the duties the Board of Directors shall from time-to-time assign.
2. **DUTIES**. The General Manager shall perform those duties necessary to conduct the directions of the Board of Directors, including, but not limited to, the duties listed in the job description of the General Manager, as adopted by the Board of Directors, and attached hereto as Exhibit A.
3. **TERM OF AGREEMENT**. This Agreement shall have an initial term of three (3) years.
4. **SALARY**. CWSD shall pay the General Manager for services for an initial salary of \$168,499 per year, plus a monthly automobile allowance of \$500. Cost of living and/or merit raises or increased monthly automobile allowance in addition to the foregoing may be considered on an annual basis.
5. **BENEFITS**. The General Manager is entitled to all benefits as specified in the CWSD Personnel Manual, which includes medical, annual, management, and sick leave, and Public Employees Retirement System benefits.
6. **TERMINATION AND SEVERANCE PAY**. In the event the General Manager is terminated by the Board of Directors during such time as the General Manager is willing and able to perform his duties under this agreement, CWSD agrees to pay the General Manager, and the General Manager agrees to accept, a lump sum cash payment equal to three (3) months base salary in full settlement of such termination. The General Manager shall also be paid for accrued and unused annual, management, and sick leave as set forth in the CWSD Personnel Policy Manual.

In the event the General Manager is terminated because of conviction of any felony or any offense involving a violation of his official duties or moral turpitude, or because he has violated any provision of this Agreement, CWSD shall have no obligation to pay any severance pay, but the General Manager, nonetheless,

shall be compensated in a lump sum for accrued and unused annual, management, and sick leave as set forth in the CWSD Personnel Policy Manual.

7. **RESIGNATION**. Unless otherwise agreed, if the General Manager voluntarily resigns his position with CWSD, he agrees to give CWSD at least thirty (30) days advance written notice. In the event of voluntary resignation, CWSD shall not be required or obligated to pay the General Manager severance pay, but the General Manager shall be paid for accrued and unused annual, management, and sick leave as set forth in the CWSD Personnel Policy Manual.
8. **PERFORMANCE EVALUATION**. The Board of Directors shall review and evaluate the performance of the General Manager at least once annually, near or around June of each year. Said review and evaluation shall be in accordance with specific criteria developed jointly by CWSD and the General Manager.
9. **DISPUTES/CONTROLLING LAW**. This Agreement shall be construed and interpreted according to the laws of the State of Nevada; provided, however, that there shall be no presumption for or against the drafter. Any dispute arising from this Agreement shall be resolved by a County of competent jurisdiction within the State of Nevada.
10. **MISCELLANEOUS TERMS AND CONDITIONS**. The Board of Directors shall fix such other terms and conditions of employment as it may determine from time to time, relating to the performance of the General Manager, provided such terms and conditions are not inconsistent or in conflict with the provisions of this Agreement or other controlling legal authority.
11. **OUTSIDE SERVICES**. The General Manager shall be in the exclusive employ of CWSD, focusing his time and attention on CWSD business, except that he may engage in non-conflicting outside consulting services only with specific written approval of the Board of Directors.
12. **INDEMNIFICATION**. CWSD shall indemnify, defend, and hold the General Manager harmless against any and all claims, losses, liabilities, and damages, including attorneys' fees and costs, which arise from or relate to (i) the General Manager's duties under this Agreement, and (ii) the General Manager's acts and omissions as an employee of CWSD, provided that such acts or omissions were done or omitted in good faith. Such indemnification shall not include the General Manager's bringing an action or other proceeding in his own name and in his own right.
13. **GENERAL PROVISIONS**.
  - a) **Entire Agreement**. This Agreement expresses the entire agreement of the parties hereto and supersedes all prior promises, representations, understandings, arrangements, and agreements between the parties with respect to the subject matter hereof. The parties further acknowledge and

agree that neither of them has made any representation to induce the execution of this Agreement, except as specifically set forth herein.

b) Amendment. This Agreement may only be amended by consent of both parties. Any amendments must be written and executed with the same formality as this Agreement.

c) Severability of Provisions. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion thereof shall be deemed severable, shall not become affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, the Carson Water Subconservancy District has caused this Agreement to be signed and executed on its behalf by its Chairperson and the General Manager having signed and executed this Agreement on the date and year first above written.

CARSON WATER  
SUBCONSERVANCY DISTRICT

Ernest Schank, Chairperson

Date \_\_\_\_\_

Reed Cozens, General Manager

Date \_\_\_\_\_

ATTEST:

Catrina Schambra, Secretary to the Board

Date \_\_\_\_\_



## CARSON WATER SUBCONSERVANCY DISTRICT GENERAL MANAGER JOB DESCRIPTION

# EXHIBIT A

**FLSA Status:** Exempt

**Date:** October 15, 2025

### **SUMMARY OF JOB PURPOSE:**

Plans, directs, manages, and oversees the activities and operations of Carson Water Subconservancy District (CWS). Performs high-level administrative, technical, and professional work in directing and supervising the administration of CWS organization. Prepares annual budget. Receives broad policy guidance from CWS Board of Directors. This is a regular full-time position.

### **QUALIFICATIONS:**

The General Manager must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **ESSENTIAL FUNCTIONS:**

- This list sets forth the major duties and requirements of the job and is not all-inclusive. The General Manager may be expected to perform job-related duties other than those contained in this document. Develops, evaluates, and implements administrative policies and procedures to meet CWS goals and objectives; supervises the performance of CWS personnel; coordinates the activities of CWS to ensure timely, efficient, and effective delivery of programs and services.
- Selects, directs, develops, and evaluates staff; instructs and trains staff and provides training programs to enhance the capabilities of staff and improve the delivery of services; listens, responds to, and works to resolve employee problems, concerns, complaints, and grievances; administers discipline for inadequate performance and/or improper behavior. Regularly conducts comparison reviews of staff job descriptions, pay and benefits to ensure in keeping with industry standards.
- Negotiates and represents CWS in various activities and meetings with both private and public agencies, governmental entities and individuals; testifies on state and federal legislation; makes educational and informational presentations to various organizations and news media.
- Oversees the development of the annual CWS budget for approval by the Board; monitors expenditures to ensure compliance with budgets; accounts for variances between projected and actual expenditures and provides monthly financials to the Board.
- Analyzes proposals regarding policies, programs, and services and develops recommendations to the Board; analyzes information pertaining to CWS services and operations including policies, programs, methods, budgets, staffing,

organization, and capital needs. Writes reports and correspondence to government agencies, members of the community, and the Board.

- Administers the preparation of CWSD meeting agendas; attends CWSD meetings; works with office manager and legal staff to ensure open meeting law is followed; makes oral and written presentations to CWSD's Board of Directors and to other public and private groups; provides information to the news media and the public regarding CWSD operations; represents the CWSD with other government agencies and in meetings with the public.
- Analyzes proposed legislation and administrative regulations for their impact on CWSD operations; reviews and makes recommendations to the Board regarding legislative activities; participates in the lobbying process by presenting oral and written testimony to appropriate bodies.
- Oversees the development, submission cycle and process, management and administration of all grants and other sources of alternative funding. Administers legal compliance, documentation, expenditure tracking and reporting requirements for federal, state, and local grants.
- Directs the collection of climatological and hydrologic data; advises the Board, counties/cities, state and federal agencies in the evaluation of flood-threatened areas for flood control and floodplain management planning and protection.
- Assists the Board with strategic planning to develop organization goals, objectives and actions; provides leadership and strategic direction to identify capital and resource needs to meet short- and long-range plans. Responsible for the performance of the strategic plan.
- Advises the Board, counties/cities, state and federal agencies in the planning, financing, design and construction of regional water supply, transmission, treatment facilities, recreational activities, and noxious weed activities.
- Advises the Board, counties/cities, state and federal agencies, and the Carson River Coalition stakeholders on integrated watershed planning and management issues that may or do impact the water resources of the Carson River Basin.
- Demonstrates professional behavior in all interactions.
- Coordinate with staff and Board members to promote cooperation, teamwork and comradery.

#### **EDUCATION & EXPERIENCE:**

Bachelor's degree in civil engineering or other water/natural resource-related field and a minimum ten years of progressively responsible experience in areas of water resource management including working with elected officials and public organizations. PE certification and/or related master's degree preferred.

#### **REQUIRED CERTIFICATES, LICENSES, AND REGISTRATIONS:**

Valid driver's license.

#### **REQUIRED KNOWLEDGE & SKILLS:**

***Knowledge of:***

- Administrative principles and practices, including goal setting, program development, implementation and evaluation, and the management of employees.
- Principles and practices of developing teams, motivating employees and managing in a team environment.
- Principles of practices of budget development and administration. Annual audit preparation.
- Principles and practices of engineering administration, flood control projects, water supply, and water transmission and treatment.
- Principles of floodplain protection, riverine and alluvial fan processes, and integrated watershed planning and management.
- Federal, State, and local laws and regulations that govern CWSD's work. Nevada water law, the Alpine Decree, Code of Federal Regulations, etc.
- Federal, State and local contract and grant administration.
- Principles and techniques of making effective oral presentations.
- Applicable Open Meeting Laws.
- Functions, authority, responsibilities and limitations of an elected/appointed Board of Directors.

***Skill to:***

- Develop budgets, policies and goals consistent with CWSD directives.
- Manage flood control, drainage, water supply, treatment, transmission, and integrated watershed planning and management projects.
- Plan, direct, and evaluate the work of staff.
- Develop, motivate, and supervise staff.
- Work effectively under the pressure of deadlines, conflicting demands, and emergencies; gain cooperation through discussion and persuasion.
- Collect, interpret, and evaluate narrative and statistical data pertaining to policy, fiscal, and operational matters.
- Analyze policies, regulations, projects, activities, and methods.
- Project the consequences of proposed actions.
- Implement administrative policies and work programs consistent with regulations and with CWSD policies and goals.
- Understand, interpret, and apply laws and regulations.
- Identify and develop effective grant applications.
- Present findings, recommendations, and policies to individuals and groups in an understandable and persuasive manner.

- Communicate effectively verbally and in writing on matters related to department policies, funding, and operations.
- Use PC and common office equipment. Skilled in MS Word, Excel, PowerPoint, Adobe Acrobat, Word Press, Zoom and QuickBooks.
- Prepare clear and concise reports, correspondence and other written materials.
- Use initiative and independent judgment within general policy guidelines.
- Resolve conflicts.

### **SUPERVISION RECEIVED & EXERCISED:**

Under Board Direction – The General Manager is responsible for unusual, technical, complex, sensitive, political, and far-reaching work-related issues and for policy recommendations to the CWSD Board of Directors. The General Manager will plan, organize, and determine work methods, implementation mechanisms, and operating procedures used to achieve goals and objectives set forth by general plans, broad policies, budgetary limitations, and legal and professional standards. The General Manager has responsibility for planning and organizing work, as well as considerable latitude interpreting and applying broad policies, rules, and regulations. Work performance is usually measured by total results and a governing body usually provides supervision. This type of direction is normally reserved for management and executive level positions.

### **PHYSICAL DEMANDS & WORKING ENVIRONMENT:**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting, use standard office equipment and stamina to sit for extended periods of time; strength to lift and carry up to 30 pounds; vision to read printed materials; and hearing and speech to communicate in person or over the telephone; exposure to traffic conditions and external environment when traveling.

Position usually functions indoors in an office environment where most work is performed at a desk. Position also functions outside with exposure to extreme weather conditions including heat, rain, snow, cold, and wind. Work may be performed independently and may be in isolated geographic areas. Must drive extensively throughout the region as necessary and be able to navigate unmaintained roads that may require 4-wheel drive capabilities. Must be physically able to hike to project sites through mountainous and steep terrain.

### **CONDITIONS OF EMPLOYMENT:**

1. General Manager may be required to work some evenings, weekends, and holidays. Presence is required at Board meetings.
2. The General Manager is an “At Will” employee and as such, may be terminated at any time for any reason, or no reason.

3. Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.
4. CWSD participates in E-Verify and will provide the Social Security Administration and, if necessary, the Department of Homeland Security, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.

**I have read and understand the contents of this Job Description, and I have received a copy of this Job Description for my records.**

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

***Carson Water Subconservancy District is an Equal Opportunity Employer***

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions expected of the General Manager. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the General Manager. The General Manager may be asked to perform other duties as required.

# STAFF REPORTS

# CARSON WATER SUBCONSERVANCY DISTRICT

**TO:** Board of Directors  
**FROM:** Edwin James  
**DATE:** January 21, 2026  
**SUBJECT:** Agenda Item #15 - For Information Only: Staff Report

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**DISCUSSION:** The following is a list of meetings/activities attended by Ed James and staff since the last Board meeting of December 17, 2025:

- 12/18 Staff Christmas Party Luncheon
- 12/22 Staff Meeting
- 12/23 Ed & Debbie met with contractor re: Sawmill Project
- 12/23 Ed, Brenda, Debbie, Lindsay & Kelly met to discuss grant opportunities & project ideas
- 1/5 Special Board Meeting to interview General Manager Applicants
- 1/5 Ed & Brenda met with Douglas County Community Services Director to discuss grant opportunities
- 1/6 Ed & Lindsay presented the 30-Year Drought & Water Sustainability Plan to the TCID Board
- 1/6 Brenda & Kelly hosted the quarterly CRC Agriculture Producers Working Group Meeting
- 1/6 Ed & Catrina met with Nashville Social Club Manager to plan Retirement Party
- 1/7 Brenda, Debbie, Lindsay & Kelly met for grant project formulation discussion
- 1/7 Brenda met with Sherm Swanson regarding potential grant opportunity
- 1/8 Ed & Debbie met with UNR Grad Student & Professor to discuss Project with Douglas County
- 1/8 Ed, Debbie & Lindsay hosted FMA Luncheon at Ruvo Hall
- 1/8 Ed & Lindsay presented the 30-Year Drought & Water Sustainability Plan to Stagecoach GID Board
- 1/12 Brenda met with NRCS Staff re: Regen Ag Pilot Project Requirements
- 1/12 Debbie & Kelly interviewed Fred Stodieck for CWSR Oral History Project
- 1/13 Lindsay attended Carson City Insurance Committee Meeting
- 1/13 Brenda & Kelly attended Carson River Master Plan Meeting
- 1/13 Brenda & Lindsay attended Douglas County Planning Commission to hear presentation of Transfer of Development Rights Study
- 1/13 Lindsay attended NWRA End of Year Financials Board Meeting
- 1/13 Kelly interviewed Dan Kaffer for CWSR Oral History Project
- 1/14 Brenda & Kelly attended Nevada Creeks & Communities Team Meeting
- 1/14 Debbie attended ASFPM Co-Chair Meeting

1/21/26 CWSD Board Meeting  
Agenda Item #15- Staff Report

- 1/14 Lindsay attended NWRA Conference Data Center Panel Meeting
- 1/14 Brenda & Kelly met with Carson City Staff regarding grant water quality sampling
- 1/15 Lindsay attended Poker Run & Fun with Exhibitors NWRA Conference Meeting
- 1/15 Debbie attended ASFPM Arid Regions Meeting
- 1/20 Ed & Lindsay presented the 30-Year Drought & Water Sustainability Plan to Alpine County Board
- 1/20 Ed & Lindsay presented the 30-Year Drought & Water Sustainability Plan to Storey County Board
- 1/20 Ed & Brenda attended AWG West Fork Carson Prioritization Project Community Meeting
- 1/21 Lindsay presented the 30-Year Drought & Water Sustainability Plan to the Indian Hills GID Board

**STAFF RECOMMENDATION:** Receive and file.

# **NO CORRESPONDENCE**