

**CARSON WATER SUBCONSERVANCY DISTRICT
Board of Directors
& Carson River Watershed Committee Meeting
May 20, 2026**

Draft Minutes

Chairperson Ernie Schank called the Carson Water Subconservancy District (CWSD) Board of Directors Meeting to order at 6:31 pm in the CWSD Conference Room at 777 E. William Street, Suite 209, Carson City, NV 89701. A roll call of the CWSD Board of Directors determined a quorum was present.

CWSD Directors present:

Stacey Giomi	Ernie Schank
Sharla Hales (<i>via Zoom</i>)	Lisa Schuette
Tammy Hendrix	Lee Sterrett
Doug Johnson	Nathan Tolbert
Cassi Koerner (<i>via Zoom</i>)	Mike Workman

Directors Getto, Hindle & Stodieck were absent. The roll call included CWSD Committee Members present, David Griffith & Charlie Dobson.

CWSD Staff & Guests present:

Lindsay Budija, CWSD	Steve King, CWSD Attorney
Reed Cozens, CWSD (<i>via Zoom</i>)	Debbie Neddenriep, CWSD
Michael G., Public (<i>via Zoom</i>)	Kelly Nicholas, CWSD
Brenda Hunt, CWSD	Catrina Schambra, CWSD

Director Sterrett led the Pledge of Allegiance.

Item #4 – Discussion Only: Public Comment – None

Item #5 – For Possible Action: Approval of Agenda

Director Giomi motioned to approve the Agenda for May 20, 2026, as presented. Committee Member Griffith seconded the motion and the Board unanimously approved.

Item #6 – For Possible Action: Approval of Board Meeting Minutes of April 15, 2026

Director Schuette motioned to approve the Board Meeting Minutes of April 15, 2026, as presented. Director Sterrett seconded the motion and the Board unanimously approved.

Item #7 – For Possible Action: CWSD will conduct a Public Hearing on the FY 2026-27 Tentative Budget

Chairperson Schank opened the Public Hearing on the FY 2025-26 Tentative Budget. There were no public comments. The Public Hearing on the FY 2025-26 Tentative Budget was closed.

No action was taken.

****CONSENT AGENDA****

Item #8 – For Possible Action: Approval of Treasurer’s Report for April 2026

Item #9 - For Possible Action: Approval of Payment of Bills for April 2026

Committee Member Griffith made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Giomi and unanimously approved by the Board.

****END CONSENT AGENDA****

Item #10 - For Discussion Only: North Dayton Storm Drain and Basin Scoping Project Presentation

Ms. Budija stated North Dayton Valley Storm Drain Project advances priority flood-mitigation actions identified in the 2019 Dayton Valley Area Drainage Master Plan, which documented recurring flooding, sediment movement, and closures of US-50 across Lyon and Storey Counties. With funding from the FEMA BRIC program, the project evaluated 40 potential drainage improvements and advanced the most feasible option to 60% design.

A structured, county-driven decision matrix narrowed the field to two finalists: the Prospector Basin and the Grosh/Rose Peak Culvert & Channel Improvements. While the Prospector Basin offered broader flood reduction, it required property acquisition and carried higher costs. The selected project—Grosh/Rose Peak—was chosen for its lower cost, independent function, minimal land needs, and low environmental risk, though its benefits apply primarily to Lyon County.

Environmental and cultural assessments found no impacts to sensitive species, habitats, or cultural resources. Hydrologic modeling and a FEMA-standard Benefit-Cost Analysis produced a BCA of 0.5, below the federal funding threshold of 1.0, largely due to the area’s older, depreciated housing stock and the project’s role as a conveyance improvement rather than a detention system.

Despite the BCA outcome, the project provides meaningful local benefit by improving flow conveyance and reducing roadway overtopping. Counties can pursue interim mitigation—including culvert upsizing, channel stabilization, and targeted ADMP projects—individually or in coordination with roadway upgrades or private development.

[View presentation slides here.](#)

No action was taken.

Item #11 - For Possible Action: Approval of CWSD FY 2026-27 Final Budget

Mr. Cozens reported the budget has been one of his primary focuses the last several months, and he recognized Ms. Schambra for her assistance. He stated that she has been wonderful to work with and has done a lot of work helping me understand all the various components and organizing it all in a way that is useful internally, but also for the Board in reviewing our budgets in the future.

The FY25–26 and FY26–27 General Fund Budgets reflect several months of detailed reconciliation, invoice verification, and coordination with staff. The perennial problem is at

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the same time as we're putting together the budget numbers we're concluding a lot of our final invoices for projects, making the year-end balance the most critical figure for planning.

A major point of discussion was the \$400,000 contingency (emergency) fund. For conservative modeling, it was initially shown as fully spent, ensuring the district would still meet required ending-balance thresholds even under a worst-case scenario. Updated invoices and reconciled QuickBooks data now allow a more accurate projection, and the revised budget reflects a \$0 projected use of contingency funds — the more realistic outcome.

Updated projected actuals (highlighted in the handout) tightened year-end numbers across multiple accounts, especially grant-funded projects where carryover amounts shift into FY26–27. All revised figures now match QuickBooks to the penny.

The LGIP transfer line was corrected from \$1.3M to \$1.5M to ensure flexibility for potential acquisition or construction needs next year. With all revisions applied, the ending balance increases to \$523,769, more than double last year's ending balance and a strong indicator of improved recordkeeping and financial controls.

The updated pie chart and summary show available resources of \$5.53M for FY26–27, slightly higher than the prior year. Administrative costs now appropriately include Lost Lakes and Mud Lakes expenses, reflecting their true role as operational overhead. Multi-year studies, grants, and new project contracts (now assigned project numbers) remain significant components of the budget.

The final QuickBooks-based P&L for July 2026–June 2027 aligns precisely with the revised budget worksheet, confirming internal consistency across all financial documents.

[View handout here.](#)

There were no updates to the Floodplain Management Fund or the Construction/Acquisition Fund.

Director Tolbert made a motion to approve the Fiscal Year 2026-27 Final Budgets for the General Fund, Floodplain Management Fund, and the Construction/Acquisition Fund as presented. The motion was seconded by Committee Member Griffith and it was unanimously approved by the Board.

Item #12 - For Possible Action: CWSD 2026 Strategic Planning Session

Mr. Cozens proposed possibilities of how CWSD might approach the Strategic Planning Session this year. After discussion, the consensus is the Board wants a more focused, mission-driven strategic plan, built around a clear understanding of what CWSD must protect and fund even without grants. The process will be staged over several months, with individual input gathered privately and discussed publicly, culminating in a major planning session early next year.

No action taken.

Item #13 For Discussion Only: Staff Reports

- Mr. Cozens asked whether the current staff-report format (a list of dates and activities) is still the most useful approach. Consensus was to continue list or try a summary approach for next meeting. Board comments: (1) The current list format is helpful and easy for Board members to scan quickly. (2) The verbal update during meetings remains the most valuable part of the staff report. (3) Board members occasionally want more detail on specific items, such as invasive-species coordination. (4) Some

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subjects move slowly and may be better suited for quarterly rather than monthly updates. (5) The board is interested in periodic presentations from key partners, including the Federal Water Master and the Nevada Department of Agriculture.

- Ms. Schambra reminded the Board that next month starts the annual field trip meetings and read the schedule thus far. Douglas County Directors were reminded to send her the plans for that tour.

Legal – None

Correspondence – (1) Carson City hosts National Trails Day celebration June 6

Item #14 - For Discussion Only: Directors & Committee Members Reports

- Director Hendrix (Lyon County): Our board had a special meeting, and we took the next step towards establishing a general improvement district for North Lyon Power, and that's going to enable the ability to build their own power plant, because you cannot provide power until 2037 and that's really holding up development. So, we approved the service plan agreement, which is quite the ordeal, and proposed an ordinance establishing the district. So, that's a big step in the right direction, and we're hoping to have things up and running very quickly.
- Committee Member Griffith (Alpine County): Reported on the challenges faced by ranchers due to mountain lions and wolves.
- Director Hales (Douglas County): Reported on the success of the stormwater utility in securing a \$7.32 million grant.
- Director Koerner (Douglas County): Announced announces an AG in the Class event at Jack's Valley Elementary School on June 29. She also introduced baby Wesley, who was born on May 1!

Item #15 - For Discussion Only: Public Comment –

Ms. Nicholas announced the Get on the Bus Tour is scheduled for October 27 & 28.

There being no further business before the Board, Chairperson Schank adjourned the meeting at 8:17 pm.

Respectfully submitted,

Catrina Schambra

Secretary to the Board